



**COMMUNITY FORESTRY COMMISSION  
CITY AUDITORIUM  
MAIN STREET, FOREST GROVE, OR  
March 16, 2016**

**Meeting called to order at 5:32 pm. President Jen Warren in Chair.**

**Members Present** – Jen Warren, David Hunter, Bruce Countryman, Michael Howell,  
Mark Nakajima.

**Members Absent** – Lance Schamberger, Dale Wiley

**Staff Present:** Dan Riordan – Steve Huffman

**Council Liaison:** Ron Thompson

**Meeting Minutes Approval:** Approval of February minutes deferred to April meeting.

**Citizen Communication:** None

## **OLD BUSINESS**

### **URBAN FORESTRY MANAGEMENT PLAN WRAP UP**

The Commission discussed finalizing the Urban Forestry Management Plan for submittal to City Council. Jen edited and formatted the document for review by the Commission. The Plan will be presented to the City Council prior to acceptance by resolution in April.

The CFC members congratulated and thanked Bruce for a job very well done on the plan.

### **ARBOR DAY/MONTH 2016**

The Commission finalized plans for the Arbor Day/Month celebration. The Arbor Day proclamation will be read at the City Council meeting on April 11<sup>th</sup>. The annual tree planting will take place along the A Street parkway near the Forest Grove Central School. Two trees will be planted with two classes from the Community School assisting. Jen will do an introduction about Arbor Day, David will lead the tree planting and Dale will coordinate site preparation including acquiring trees from E.F. Nursery. Dan will bring shovels, rakes, the CFC banner and two Arbor Day flags to give to the school.

## **NEW BUSINESS**

None

## **Member Reports**

Councilor Thompson provided a City Council update to the Commission.

## **NEXT MEETING**

Next meeting will be April 20, 2016 at the Community Auditorium meeting room at 5:30 pm. The agenda will include a discussion of possible upcoming projects and summer activities.

## **MEETING ADJOURNMENT**

David moved and Mark seconded to adjourn the meeting. Unanimous affirmative vote adjourned the meeting. Meeting was adjourned at 6:20 pm.

Respectfully submitted,

Dan Riordan  
Staff Liaison