

# City of Forest Grove Business Incentive Program

## Overview

2013-2014

The Business Incentive Program provides incentives for new and existing Forest Grove businesses that are relocating or expanding to currently vacant commercial or industrial space

### Program Incentives Defined:

- Waiver of business license fee. Fee savings of up to \$275
- Fee waiver of Building Permit, including 12% state surcharge, Fire and Life Safety and Structural fees up to \$5,000
- Fee waiver of Site Plan Review fees up to \$2,000
- Waiver of Sign Permit fees up to \$1,000 if the applicant meets certain design standards.
- Water System Development Fee can be paid in installments over a period up to 5 years.
- Electrical, Plumbing and Mechanical permits, if needed, are separate permits from the Building Permit and are not waived or reduced.

### Program Eligibility:

- The business will legally occupy an existing commercial or industrial building space that is commercially or industrially zoned within the City and was previously constructed and had received a final inspection and Certificate of Occupancy on or before March 1, 2011, and
- EITHER, the business currently exists within the City and is:
  - a. Expanding into adjacent commercial or industrial space; or
  - b. Opening a new and/or additional satellite location; or
  - c. Relocating from a former location and will occupy additional square footage in the new location; AND
  - d. Expanding, opening or relocating to a vacant commercial or industrial space that will add a minimum of 10% additional square footage to their existing size, AND
  - e. The business receives a permanent Certificate of Occupancy for a commercial improvement between April 1, 2011 and June 30, 2014.
- OR, the business is new to the City and will:
  - a. Legally occupy a formerly vacant commercial or industrial space; and
  - b. The business receives a permanent Certificate of Occupancy for commercial or industrial improvements between April 1, 2011 and June 30, 2014.

### Contact:

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