

Minutes approved by the PAC on January 10, 2013.

- 1) **CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:00 p.m.
PRESENT: Kathy Broom, Dana Zurcher, Laura Frye, Linda Taylor, Pat Truax, Dana Lommen, Jim Flory, Helvi Smith, and Council Liaison Camille Miller. ABSENT: Victoria Hampton and Rebecca Twist
STAFF: Tom Gamble, Colleen Winters
GUEST: Kari Bray from the Forest Grove Leader
- 2) **CITIZEN COMMUNICATIONS:** None
- 3) **APPROVAL OF PAC MEETING MINUTES OF** November 15, 2012. It was moved and seconded the approval as corrected. The vote was favorable.
- 4) **ADDITIONS/DELETIONS :** None
- 5) **BUSINESS:**
 - a) **Light Pole Base Design Proposal for Juniper Gardens Subdivision:** Tom Gamble reviewed the design proposal indicating the developer for the subdivision poured a two-foot high concrete base for the light poles and will have to ask the City for a variance in the code, or redo the concrete base to fit the code. The developer suggested that the concrete base be embellished with art work. Questions for the Public Arts Commission were 1) does the PAC wish to endorse this proposal and 2) if so, should this alternative be made available to all future applicants?
The PAC commends the developer for thinking of including art in their design; however, no action was taken to answer the requests as PAC declined to broaden their mission at this time.
 - b) **Foundation Planning Committee Update:** The purpose of planning for a foundation is to financially support the work of PAC. There are many grant opportunities open to nonprofit groups that are not open to our commission at this time. Helvi moved and Linda seconded the name of – The Forest Grove Community Arts Foundation. The vote was favorable. Colleen is conferring with attorney Mike Moore regarding information about setting up a foundation. Kathleen has the essential paperwork for the group to begin filling out. Colleen will ask Bev Maughan to send a copy of the Library Foundations paper work to Pat, for reference.
 - c) **Walking Art Tour Brochures –** Pat brought an art walk brochure from Salem to share. The premise is that visitors will walk around town looking for the art work and architecture provided in the brochure. Groups discussed that would benefit from such a tool were: the Chamber, Pacific University, Economic Development Tourism Committee, and City Club. Camille will get a price for the fold out brochure and report at our next meeting.

d) Updates:

- Meet the Artist Events Update – Jim reports that an additional check for this event has been turned in. Next month's financial report will reflect this addition.

6) COMMISSIONERS COMMENTS:

- Dana Zurcher reported that the framed donated photograph from PU Hawaiian Club "Ná Haumāna O Hawaii" has arrived. She also shared an idea for a future fundraiser: "Vino & Van Gogh".
- Kathleen reminded the commission that leadership gifts are greatly encouraged.

7) STAFF COMMUNICATIONS:

- Colleen invited the commission to the library to meet for the purpose of sharing the latest addition to FG permanent collection. The pastel depicting children at the chalk art festival by Fran Richards is framed and on the wall next to the Rogers Room. After much searching, calling and wiring, the new art work is beautifully illuminated.
- Tom reported that property in Lincoln Park has been purchased that will become the Park's front entrance. Plans for this site will include art.

8) ADJOURNMENT: The meeting adjourned at 6:00 p.m. The next regular meeting will be **Thursday, January 10**, at 5:00 at the Rogers Room, City Library. **Action items** will include: the election of officers for 2013, selecting a date for our annual planning retreat, and planning the agenda for the retreat. All members are encouraged to bring their calendars. All commission members are encouraged to attend the Boards and Commission recognition event on **January 17, 2013**.

Submitted by
Pat Truax