

Minutes approved by the PAC on September 12, 2013.

- 1) CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:05 PM.
PRESENT: Kathleen Leatham, Linda Taylor, Helvi Smith, Pat Truax, Rebecca Twist and Staff Liaison Colleen Winters and Council Liaison Camille Miller.
ABSENT: Kathy Broom, Victoria Hampton. Dana Lommen, Dana Zurcher, and Laura Frye
Guests: Linda Saari and Kaely Summers.
- 2) CITIZEN COMMUNICATION:** None
- 3) APPROVAL OF PAC MEETING MINUTES** Linda clarified her correction to the June minutes referred to the number of activities available at the summer lunch program. Linda moved and Helvi Smith seconded a motion to approve the minutes for the July 11th meeting as corrected. The vote was favorable.
- 4) ADDITIONS/DELETIONS:** **5d.** Meet the Artist Dinner, September 20, – Linda Taylor
- 5) BUSINESS:**

 - a) Mini-Grant from Cocina Latina Art/Cooking Demonstration-** Kaely Summers presented a mini grant request from Adelante Mujeres/Forest Grove Farmer’s Market in the amount of \$500.00 to purchase a guest artist/author Marcella Kriebel for a cooking demonstration. She will use produce from the market and provide bi-lingual recipe cards for participants to paint. Pat Truax moved to approve this grant using 2013 CEP funds, Rebecca Twist seconded the motion. The vote was favorable.
 - b) Walking Art Tour Brochure:** Victoria Hampton will be using this brochure as one of her class projects. The commission is asked to each bring a list of 10 destinations for the September meeting. We will combine, collaborate and select our top 10 spots in September.
 - c) A Guide to Classes in the Arts Brochure Follow-up:** Linda Taylor noted the brochure had been completed and copies were distributed at First Wednesday and are available in the Library.
 - d) Meet the Artist Dinner – Friday, September 20,** is the date for the next Meet the Artist Dinner, Charlene Murdock and Richard White will host this event. The menu and food will be prepared by artist/author Marcella Kriebel. She will feature items from her cookbook. The cost of the tickets is \$75 per person with a limit of 26 guests.
 - e) Updates**

 - Ed Carpenter Project- Linda Saari reports that a ‘Garden of Knowledge’ brochure is in the final stages. Upcoming events: September 17 will be the ‘Friends and Family Night’

at McMenamings; October 19 is the date selected for the Lauren Sheehan concert at Pacific University. A complete time line of events is still in the works.

- Fire Department Mural Plan – Rebecca reports that Professor Junko Iijimo from Pacific has volunteered to take on this project. In a conversation with Chief Kinkade, funds for art supplies will come from the Firefighters Association.
- Finance Report – Reviewed and accepted.

6) COMMISSIONERS COMMENTS:

7) STAFF COMMUNICATIONS: Colleen reports that the summer reading programs held at the FG Library has been a success for all age groups. The celebration was held involving 195 children, 85 adults and 9 volunteers. Colleen was also a tour guide for the city manager, library director and others from the city of Astoria. They are gathering information for work on the library in Astoria.

8) Agenda items for September – Fact finding for mini grant to provide activities for the summer lunch program

9) ADJOURNMENT: The meeting adjourned at 6:15pm. The next meeting will be September 12, 2013, in the Rogers Room of the City Library.

Respectfully Submitted by Pat Truax