

Minutes approved by the PAC on August 8, 2013.

1) CALL TO ORDER: Kathleen Leatham called the meeting to order at 5:05PM.

PRESENT: Kathleen Leatham, Linda Taylor, , Dana Lommen, Helvi Smith, Pat Truax, Dana Zurcher, Laura Frye, Rebecca Twist and Staff Liaison Colleen Winters.

ABSENT: Kathy Broom, Victoria Hampton and Camille Miller

Guests: Linda Saari and Jeanna VanDyke

2) CITIZEN COMMUNICATION: None

3) APPROVAL OF PAC MEETING MINUTES: Linda clarified her concern stated under comments referred to the number of activities available at the summer lunch program. Dana Zurcher moved and Dana Lommen moved to approve the corrected minutes from June 13. The vote was favorable.

4) ADDITIONS/DELETIONS: **5f)** Class brochure – Dana Z. and **5g)** Mini Grant – Linda T.

5) BUSINESS:

- a) **Mini-Grant from TITG-** Jeanna VanDyke presented a mini grant request from TITG in the amount of \$500.00 to purchase the Showkit for “Fiddler on the Roof”. Laura Frye moved for the approval with the funds coming from the 2013-14 CEP Grant fund, Helvi Smith seconded the motion. The vote was favorable.
- b) **2013-14 CEP Grant:** Pat Truax moved that the distribution of this grant be \$3000.00 to the Library Foundation (Ed Carpenter Project) and \$1850 be assigned to mini grants. Dana Z. seconded the motion. The vote was favorable.
- c) **First Wednesday Participation:** PAC participation in the First Wednesday of both the June and July events were deemed successful. A similar set up with PAC volunteers will also take place the first Wednesday in August. This happening is a successful and positive way to let make the public aware of the Public Art Commission.
- d) **Walking Art Tour Brochure Follow-up:** This item is tabled until the August meeting.
- e) **Fire Department Mural Follow up:** Rebecca Twist reports that Stephanie Stokamer with the Civic Engagement class at Pacific will be tackling this project. Artist Jan Shield has been asked to teach the class. Funding and details are being worked on at the University. Questions were raised about the role of the Arts Commission. Colleen will coordinate with Stephanie and Fire Chief Kinkade to facilitate planning the process for the project.
- f) **Class Brochure:** Dana distributed a draft of a Guide to Classes in The Arts for review. A concern regarding listing classes outside the Forest Grove area was discussed. Dana will revise the brochure and send out via email.
- g) **Adelante Mujeres Grant:** Linda discussed a proposed Adelante Mujeres project regarding a cooking demonstration at Farmers Market and asked if culinary arts would fit in the criteria for a mini-grant. Roundtable discussion indicated consideration would be given to culinary arts and that Adelante Mujeres should submit a mini-grant request.
- h) **Updates**
 - Ed Carpenter Project- Linda Saari is the Library Foundation liaison to PAC. An accurate time line of fund raiser events will be outlined at the next Foundation

meeting and will be shared with PAC as soon as possible. Members of the Public Arts Commission are welcomed and encouraged to participate in all activities and events.

- Meet the Artist Event- Kathleen has graciously volunteered her home for a culinary art event. Schedules, calendars and artists will be negotiated for a future event.
- Finance Report – reviewed and accepted.

6) COMMISSIONERS COMMENTS: None.

7) STAFF COMMUNICATIONS: Colleen reports that the summer reading programs held at the FG Library has been a raging success for all age groups.

8) ADJOURNMENT: The meeting adjourned at 6:15 pm. The next meeting will be August 8, 2013, in the Rogers Room of the City Library.

Respectfully Submitted by Pat Truax