

Minutes approved by the PAC on June 13, 2013.

1) CALL TO ORDER: Kathleen Leatham called the meeting to order at 5:05pm.

PRESENT: Linda Taylor, Kathy Broom, Dana Lommen, Helvi Smith Laura Frye, Pat Truax, Rebecca Twist, Dana Zurcher, Kathleen Leatham and Council Liaison Pete Truax and Staff Liaison Colleen Winters and Tom Gamble.

ABSENT: Victoria Hampton

GUESTS: Jeanna Van Dyke-Theatre in the Grove and Kari Bray- Forest Grove Leader.

2) CITIZEN COMMUNICATION: None

3) APPROVAL OF PAC MEETING MINUTES Laura moved and Dana Z. seconded the minutes from the 4.11.13 PAC meeting be approved as corrected. The vote was favorable.

4) ADDITIONS/DELETIONS:

5) BUSINESS:

a) Mini-Grant from TITG CAST Playhouse 2013 was presented by Jeanna VanDyke . The \$500 mini grant will help defer the cost of the showkit/production costs with funds being taken from the 2012-13 CEP Grant balance. Pat moved and Linda seconded the motion. The vote was favorable.

b) Retreat follow-up: Finalize Goals. It was decided to put the nonprofit exploration on the back burner as a pool of potential board members needs to be the first order of business.

c) Walking Art Tour Brochure Follow-up: The commission agreed on the larger brochure that would have a map highlighting areas of interest. A price list was given from John Schrag. Dana Z. and Pat will work on a budget for this project, along with possible sites to highlight. Dana Z. volunteered to do a preliminary graphic set-up of a brochure for our consideration.

d) Remaining 2012-13 CEP funds: Linda Taylor will write a mini-grant for the remaining \$124.14 to be used for First Wednesday Market to promote art for children. This will include materials and rental space for the commission. PAC members have volunteered to be at the PAC booth on June 5, July 3, and August 7. Commissioners agreed that a double space would be more to our advantage since Linda will make her "art truck" available and the second space would allow PAC to accommodate more people in the project selected for each First Wednesday.

e) 2013-14 CEP Grant Presentation to City Council: Kathleen and Dana presented the grant proposal to the city council. The final decision of fund allocations will be voted upon by council on May 28. At this time PAC has tentative funding of \$4,850.00.

f) Updates

- Foundation Planning- Following the May 4th Meet the Artist gathering, the commission received encouragement to pursue the Foundation planning. Kathleen will work with an attorney who has graciously volunteered to help with paper work.
- Ed Carpenter Project- Colleen reports that Kathy Broom will act as a liaison with the Library Foundation on this project. A contract will be presented on May 20th which will include a timeline and funding information. The city will own the art work

created by Ed Carpenter and be responsible for the maintenance. An upcoming fund raiser for this project will be a Library Mystery with wine and hors d'oeuvres. PAC will decide how to participate with this fund raising venture.

- Meet the Artist Event- Saturday, May 4, 2013, at 6:30 fused glass artist Bill Zuelke was a brilliant success. 33 tickets were sold for a total of \$1,320 profit. As a result of this event, Susan Fichter from Montinore vineyards has offered to host a 'meet the artist' dinner.
- Finance Report – Pat moved and Dana Z. seconded a motion to use \$250 from designated funds to pay for the PAC ad in the Closer Look publication. The vote was favorable.
- The AIM project at FGHS was well represented by local groups: PAC, TITG, FG Library, and local dance groups. The event was not as well supported as expected; however, this was the first year of this event. PAC will encourage a greater marketing effort during the “wrap-up” conversation should the school choose to do a second annual event.

6) COMMISSIONERS COMMENTS: None at this time.

7) STAFF COMMUNICATIONS: Mayor Truax notified the commission of the city's island annexation and of the Big Sky Track and Field competition taking place in Forest Grove. Colleen reminded us of the coming Friends of the Library Book Sale. Dana L. announced the TITG play 'Dixie Swim Club'

8) ADJOURNMENT: The meeting adjourned at 6:00 pm. The next meeting will be June 13 in the Rogers Room of the City Library.

Respectfully Submitted by Pat Truax