

<b>Minutes approved by the PAC on February 13, 2014.</b>
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**1) CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:00 PM.

PRESENT: Kathleen Leatham, Helvi Smith, Pat Truax, Dana Lommen, Dana Zurcher, Linda Taylor, Council Liaison Camille Miller, Staff Liaisons Colleen Winters and Tom Gamble. EXCUSED: Kathy Broom and Laura Frye

**2) CITIZEN COMMUNICATION:** None at this time.

**3) APPROVAL OF PAC MEETING MINUTES** Dana L. moved, seconded by Helvi, to approve the minutes for the December 12, 2013, as presented; the vote was favorable.

**4) ADDITIONS/DELETIONS: Add:** Linda Saari – FG Library Foundation

**5) BUSINESS:**

- a) **Westside Cultural Alliance Presentation**–Cindy Dauer presented the scope and purpose of the alliance. Through a campaign of networking events in Washington County, the Alliance is working on highlighting and promoting the Arts. PAC has been invited to participate in a networking event on April 24, 2014, at McMEnamin’s. The commission has agreed to participate in this event.
- b) **Mini-Grant Request: Ballad Town USA**–Ron Mann and Chuck Olson presented history and expectations for this 68 year event. Unfortunately the request was outside the parameters of PACs requirements for a free public performance. Suggestions were made and help will be given to help rewrite the scope of the grant to incorporate our requirements. The group will have time to resubmit for the next regular PAC meeting before their event.
- c) **Ed Carpenter Project Fund Raising Subcommittee Report** –Dana Zurcher reported ideas for fund raising: donation of cars (Helvi will look into the requirements for this opportunity), letter campaign, auction, rummage sale, concert or other admissions charging event, can drive, partnership with a local restaurant for percentage of the evening charges. This committee plans to meet again to refine their list.
- d) **Cycle of Life Memorial Preservation/Display – Tabled until February meeting**
- e) **Stars in the Grove Responsibilities** – Pat shared an update from the planning committee. This event will take place on Saturday, February 22, 2014 at Taylor Mead on the Pacific Campus. Tickets are \$10 for adults and \$7 for students and seniors. An audition for this event is January 22, 2014, at FGSD Main office beginning at 5:30pm. Proceeds from the ticket sales will come to the FG PAC, so full participation is requested. These responsibilities will be to usher at the event.

f) **Library Foundation** – Linda Saari announced that the foundation has written two grants, one to OCE and the other to the Washington County Visitors Association. She also had tickets for the Books and Buns fund raiser on January 16 from 5-8pm at the FG UCC Church.

g) **Updates:**

- **Fire Department Mural**- tabled until the February meeting
- **Walking Art Tour Brochure** –tabled until February meeting
- Finance Report – reviewed as presented.

6. **COMMISSIONERS COMMENTS:** Dana Lommen reported that the next production at TITG will be the HOBBIT. This production is being directed by Adam Borrego as his senior project. He has also written some original music for this production. Commissioners will be polled regarding their preference of March 1<sup>st</sup> or 8<sup>th</sup> for our annual retreat.

7. **STAFF COMMUNICATIONS:** Colleen reminds us that the City annual dinner for boards and commissions will be Thursday, January 30. All are encouraged to attend this event. Also, election of officers needs to be on our agenda. Tom Gamble informed us that boards and commissions are encouraged to give Council feedback on projects for 2014 that should be included in Council discussion during their goal setting retreat on March 1.

8. **ADJOURNMENT:** The meeting adjourned at 6:45 pm. The next meeting will be February 13, 2014, in the Rogers Room of the City Library.

Respectfully Submitted by Pat Truax