

Minutes approved by the PAC on June 12, 2014.

**1) CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:14pm.  
**PRESENT:** Kathleen Leatham, Dana Zurcher, Helvi Smith, Laura Frye, Dana Lommen, Linda Taylor. **EXCUSED:** Pat Truax. **ABSENT:** Kathy Broom. Staff Liaison Tom Gamble and Council Liaison Camille Miller. **GUESTS:** Roylene Read and Sebastian Lawler- Ford Institute Leadership Program and Edwin Rios- The Forest Grove Leader.

**2) CITIZEN COMMUNICATION:** None at this time.

**3) APPROVAL OF PAC MEETING MINUTES:** Dana Zurcher moved and Laura Frye seconded a motion to approve the minutes as written for the April 10, 2014 meeting. The vote was favorable.

**4) ADDITIONS/DELETIONS: Add:**

- updates:
  - Summer Market
  - Take 2
- Trees
- Meet the Artist

**5) BUSINESS:**

**a) Ford Institute Leadership Program:** Roylene informed the group that the first project she presented has been altered quite a bit. The project is now a sundial, tentatively located at Thatcher Park. The sundial will be a concrete base with mosaic ceramic tiles. The tiles will be made by members of the community. There will be a pillar so the sundial is visible from the road. The sundial will be approximately 15' X 18' (including the pillar.) There will be an informative sign about sundials. The project is estimated to cost about \$13,500 at the high end. Grove Link goes to Thatcher Park, making it accessible to all.

They would like our feedback on the project.

Kathleen asked Tom's thoughts from the Parks and Rec. side- He said he thinks it's a perfect location- has space and picnic tables.

Commissioners like the idea.

Dana Zurcher moved, Linda Taylor seconded a motion to be in full support of the project. The vote was favorable.

**b) Mini Grant Request:** Theatre in the Grove- Cast Playhouse Series: presented by Dana Lommen. Laura moved and Helvi seconded a motion to approve the mini grant after adjusting a number of participants and the dates of the project.

The funds in the amount of \$500 will come from the Meet the Artist funds dedicated to mini grants.

**c) By-Laws revision:** Tabled until next month.

**d) Arts and Culture Networking feedback:** Cindy Dauer sent a thank you card. Helvi, Dana Z, Kathleen, Pat, Linda, Kathy, Laura, Dana L and Colleen attended the event. Helvi shared that she thought it was a great event, like-minded people. The group agreed that it was very much worth the time. We also had some interest in the upcoming Benefit Dinner.

**e) CEP Grant Report Feedback:** Have not heard back yet- Camille shared that it will be after Memorial Day until we hear. Will discuss at our next meeting.

**f) Review of Goals:** Tabled until next month.

**g) Updates-**

- **Ed Carpenter Fundraising-** The dinner at Stecchino's is June 1<sup>st</sup>. The tickets are \$60 and the poster is ready for distribution. Ed Carpenter, Greg Kriebel and Eric Canon will be featured. **Linda and Dana L** have arranged for Linda's van to be sold for \$850. **The Movie Night is still pending.** Will have more information next month.
- **FG Library Foundation update:** tabled until next month.
- **Vacancy Update:** tabled until next month.
- **Summer Market-** June, July, August and possible September. We need help loading at Linda's house, setting up at the market and unloading after at Linda's house. Dana will send out a schedule for sign up.
- **Take 2-** Need a dollar amount from Valley Art and TITG and commitment from them by the next meeting so this program can get started.
- **As a side note-** Any collaboration with other organizations need to be documented in writing and contracts when necessary.
- **Finance Report:** Update the "balance as of..." dates. Otherwise looks good.

**h) Meet the Artist Dinner:** Linda and Brad Taylor will be hosting a dinner at their home on August 10<sup>th</sup> at 5pm. Helvi Smith will be the featured artist. Guided DIY funky bird painting and hors d'oeuvres, wine and mocktails served. \$40 per ticket (limited to 16 guests).

**g) Trees:** Tom reported that the Truax's cut down some large cedar trees in their yard and would like to sell the wood and donate the funds to PAC and the Ed Carpenter project. Pete was planning to do the cutting and splitting himself, but

now will not be able to. Dana will call Williams Fuel and see if they'd be interested in buying the wood as is.

**6) COMMISSIONERS COMMENTS:** Dana L shared that "Guys and Dolls" went well. Garden Tour brochure was passed around. Helvi shared that her group "Green Cab" will be featured at Tualatin Estate over Memorial Day Weekend. She also reported that the city club is going to start the 1<sup>st</sup> Wednesdays with a theme of Wine and Art for each month.

**7) STAFF COMMUNICATIONS:** Tom shared that the Council is coming into "Budget Season".

**8) ADJOURNMENT:** The meeting adjourned at 6:35pm. The next meeting will be June 12, 2014, in the Rogers Room at the Library.

Submitted by Dana Zurcher