

**MINUTES APPROVED BY THE PAC ON OCTOBER 13, 2016**

**Commission Members Present:** Kathy Broom, Linda Taylor, Dana Zurcher, Laura Frye, Pat Truax, Emily Lux

**Staff Present:** Colleen Winters, Tom Gamble. **Absent:** Councilor Richard Kidd, Dana Lommen, Kathleen Leatham. **Guest(s):** Tim Rippe, City Council candidate

1. **CALL TO ORDER:** By Dana Zurcher at 5:04 pm.

2. **CITIZEN COMMUNICATION:** N/A

3. **APPROVAL OF PAC MEETING MINUTES:** Motion to approve last month's minutes as corrected made by Pat, seconded by Linda. Motion carried.

4. **ADDITIONS/DELETIONS:** Additions: Discussion Item D-Art Festival

5. **DISCUSSION/DECISION ITEMS:**

A. Art in the Park:

**Brick Sales-**Over 100 bricks have been sold thus far, but the goal has not yet been met. It was requested that each board member bring brick forms to local businesses to solicit brick sales. Tim suggested an announcement at the senior center during the first Friday dinner.

**Meet the Artist Update-**Linda-The Meet the Artist dinner with Jim Zaleski raised \$1,200.

Laura-The presentation was terrific, fascinating, informative, and engaging. The dinner was sold out.

**B. Coloring Book-**Emily presented a sample illustration by Nate Marcel, which could be taken to local businesses as an example of what a sponsored page could look like. Laura-It's a good idea to not overwhelm small businesses by approaching them multiple times. Can we possibly combine visits with both the brick and coloring book campaigns? Tim-You could talk to Friends of Historic Forest Grove regarding their coloring book from several years ago for ideas. Board discussion determined that both the brick and coloring book solicitations would be done in one visit, and offered as choices instead of separate endeavors.

**C. Art Walk-10/8:** Tours are being offered at both 10:30am and 1:00pm. Tickets have been printed and are available for \$20.00. If both tours are sold out, the event could raise \$640. Emily-The walk is prior to our next meeting, so a subcommittee meeting prior will be necessary. We need to do another scripted trial run. Linda and Kathy will oversee refreshments, and Dana Z. will track ticket sales. All board members are asked to sell tickets. Dana Z./Linda-Several areas are in need of cleaning prior to the tour-leaves/plant matter and garbage need to be cleared away around some of the sculptures. Tom-Pressure washing the entirety is unlikely; spot cleaning can be better but it can exacerbate the way it looks if one area is cleaned and the area around isn't.

**D. Festival:** The festival date has not yet been chosen, but needs to be decided by the next meeting. Laura-Is it possible that this event can "piggyback" on another local event? Tim/Tom-Concours D'Elegance is July 16, 2017. Laura will speak with the Chamber of Commerce to see if

combining with Concours could be a positive match. Linda-Can we possibly simplify the application form? We could also combine this with a sidewalk sale weekend, and/or think about holding the event on Main Street or College Way instead of Lincoln Park, since the event is no longer attached to the sculpture unveiling.

**6. INFORMATION ITEMS:**

A. **Finance Report:** Reviewed; very little discussion was necessary.

**7. COMMISSIONER COMMUNICATIONS:** Emily-Orson loved participating in the TITG youth program this summer, and was able to act in The Aristocats kids and Snow White. She is glad that the PAC supports this tradition.

**8. STAFF COMMUNICATIONS:** Colleen-Friends of the Library book sale will be held the last weekend of October. Casey Landau was hired for the Youth Services Librarian position, and will begin on 9/26. Tuesday night (9/13) is Friends and Family Night at McMenamin's Grand Lodge, with 50% of profits benefitting the Forest Grove library. There will be a commemorative library card design celebrating WCCLS 40th Anniversary. A new passport stamp system will also allow patrons to be entered into a prize drawing if they visit each Washington County library and receive a stamp.

Tom-Parks master plan is going through its approval process, and can be downloaded from the city website. The Metro Chehalem Ridge Nature Park open house is tonight at the Community Auditorium, with an informational session from 6-8.

**9. COUNCIL LIAISON COMMUNICATIONS:** N/A

**10. ADJOURNMENT:** Dana Zurcher adjourned the meeting at 6:12pm. The next regular meeting will be October 13, 2016, in the Rogers Room of the Forest Grove Library.

Respectfully Submitted by Emily Lux