

Minutes approved by the PAC on March 11, 2010.

**1. CALL TO ORDER: 5:05 P.M.**

Commission: Kathy Broom, Vicki Pich, Kathleen Leatham, Mona Ward, Philip Thias, Linda Taylor, Ruth Anne McCullough, Pat Truax. Excused: Jim Flory, Liam Cooper. Staff and Council Liaisons: Colleen Winters, Tom BeLusko. Guests: John DeCamp, Bev Maughan.

**2. CITIZEN COMMUNICATIONS: NONE**

**3. APPROVAL OF PUBLIC ARTS COMMISSION MEETING MINUTES OF DECEMBER 10, 2009 AND JANUARY 14, 2010:** Pat Truax made a motion to accept the minutes for January 14, 2010, and the vote was unanimous. December 10, 2009, notes will be reviewed at the next meeting.

**4. ADDITIONS/DELETIONS:** Item 5.D. should be "Tourism Committee" on the Agenda.

**5. BUSINESS:**

**A. Mini-Grant Process Review:** Colleen, Tom and Kathleen met with Jeff King and John DeCamp, representing the City Club, to review the history of mini-grants that funded two City Club projects in 2007 and 2008. The purpose of the informal meeting was to review with Jeff and John the new mini-grant process so that the mini grant request being presented by John at the PAC meeting would be written to conform to the process.

**B. Mini-Grant Request: City Club First Wednesday Young Artist Promotion:** John De Camp presented an overview of the proposed grant request. After a question and answer period, Linda made a move to grant \$250 to the Young Artist Promotion, with funds to be taken from Tourism and Promotion. Vicki seconded. Vote was unanimous.

**C. Election of Officers:** Slate of Officers was presented: Kathleen Leatham as chair, Jim Flory as Vice Chair, and Ruth Anne as Secretary. Mona moved to accept the slate as presented. Pat Truax seconded. Vote was unanimous. Philip volunteered to be a substitute for Chair if Vice Chair was unable.

**D. Tourism Committee: Economic Development Commission:** This is a new committee on the EDC. Committee would like someone from our commission on the committee for collaboration. The EDC meets during the day at the Chamber of Commerce. Philip made a motion that Pat Truax be our connection to the EDC and Linda Taylor seconded. Vote unanimous.

**E. Review of Call to Art Process:**

Deadline of artists' submissions has been changed to **April 16, 2010**. Philip suggests the following be placed in the Call to Art Process ("Selection Process") to read: **"Proposal process is not compensatory." April 18 - 24** the selection committee will meet and decide. "Short list of Artists will know by May 1st." Deadline for proposals is May 21st. **"Completion date is August 14, 2010."** This chosen artist and proposal should go to the City Council on June 14, 2010. Need photos of sites and Bev will be able to post on the website.

**F. Inventory of Public Art Project – Electronic Process**  
**Consideration:** Postponed request by Colleen Winters

**G. Goal Review:** The commission members agreed to review the 2009 Goals and to set, if necessary, 2010 goals at a meeting to be determined.

**H. Finance Report: Reviewed and accepted.**

**6. COMMISSIONERS' COMMUNICATIONS:**

**Forest Grove High School:** Philip Thias, Art Teacher, opens a show first weekend in March.

**Theatre in the Grove:** Ruth Anne reports that Doubt is opening at TITG end of February.

**7. STAFF COMMUNICATIONS:**

Colleen reported that it was time for the City Council's CEP process. Discussion referenced the remaining balance in this year's grant, the completion of the art acquisition project delayed until September, and the current funds available from Meet the Artists Dinners. After discussion, consensus was not to apply for a grant from the City for FY 2010-11.

Westside Cultural Alliance (WCA) will hold a grant writing workshop on 2/27/10. If the annual membership is renewed, workshops will be open to all commission members. Kathy made a motion and Ruth Anne seconded that the membership in WCA be renewed for \$50 coming out of Promotion and Tourism. Vote was unanimous.

Colleen also noted the current discussion on GroveNet related to public art. Bev Maughan mentioned that she will be coordinating a TVCTV production and is recommending the Art Acquisition Project from its inception to the final product in September as the topic.

**8. ADJOURNMENT: NEXT MEETING: MARCH 11, 2010**

Submitted by:  
Ruth Anne McCullough  
PAC Secretary