

Minutes approved as corrected by the PAC on July 14, 2011.

1. **CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:10 p.m.
PRESENT: Pat Truax, Linda Taylor, Philip Thias, Dana Zurcher, Jim Flory, Kathy Broom, Vicki Pich, and Kathleen Leatham. ABSENT: Ruth Anne McCullough, Liam Cooper and Council Liaison Tom BeLusko, Jr. Staff Present: Tom Gamble and Bev Maughan.

2. **CITIZEN COMMUNICATIONS:** None

3. **APPROVAL OF PAC MEETING MINUTES OF MAY 12, 2011:** Linda noted the correct spelling of Fran Richards under 5B. and deleted the word "collection" in Item 6. **Pat Truax moved, seconded by Linda Taylor, to approve minutes as corrected. There was a unanimous vote in favor.**

4. **ADDITIONS/DELETIONS:** Mini-Grant Application Revision was added for discussion by Linda Taylor.

5. **BUSINESS:**
 - A. **Mini-Grant Request:** Brenda Somes presented a request to fund publicity for Valley Art Association's Annual Artist Event to be held in November 2011. **Linda Taylor moved, seconded by Vicki Pich, to approve VAA application. There was a unanimous vote in favor of the motion.**
 - B. **Discussion Items:**
 - Art Summit: This idea was brought up at the Commission Retreat as a way to introduce art groups to the Commission and to other art groups in the community to further expand arts in the community and educate artists on the purpose and opportunities available through the Arts Commission. After discussion, it was decided to begin planning for an event in October with compiling a list of groups to invite such as Artisans in the Grove, FG Dance Arts, Writers in the Grove, TITG, and asking Donna House to participate in the planning if she is able.
 - Commitment to Schools: This originated at the Commission Retreat as a need to increase and improve access to the arts for the children of Forest Grove through advocacy, visibility and accessibility. This was established as a 2011 goal. Linda described the work she is doing with the Education Foundation to establish a transparent contribution system to support a variety of programs at the schools. Philip proposed that the Commission issue a statement of advocacy for arts in the school. **Pat moved, seconded by Kathy, to create a proclamation-type document to present to City Council that could then be presented to the Forest Grove School District. There was a unanimous vote in favor of the motion.**Discussion: Suggestions for wording revolved around the Art Commission's goal and the School District's Strategic Plan with draft language such as:

WHEREAS, the Public Arts Commission has established as one of its goals to increase and improve access to the arts for the children of Forest Grove through Advocacy, Visibility, and Accessibility; and

WHEREAS, the Forest Grove School District's Strategic Plan 2007-2012 states as guiding principles that it is the responsibility of the entire community to participate and celebrate in the positive, social, emotional and academic growth of all children; and

WHEREAS, the Forest Grove School District's Strategic Plan 2007-2012 states as guiding principles they believe in nurturing a joyful, engaging and creative learning environment for all; and

WHEREAS, the Forest Grove School District's Strategic Plan 2007-2012 states as Strategic Directions to provide a comprehensive and fully aligned curriculum with a broad range of electives and choices for students.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE PUBLIC ARTS COMMISSION'S:

Commitment to Students

In Forest Grove, Oregon, and supports the Forest Grove School District's Strategic Plan 2007-2012 and its leaders in their endeavors to inspire excellence while preparing all students for college, career, and citizenship.

Other discussion included other opportunities to enhance or encourage art in the schools such as coordinating art literacy programs, arranging field trips to Portland so students can attend plays or art museums, and participating in Arts in the Park during the summer which Linda Taylor will be doing.

Amendment to Art Collection Management Policy: The draft language amending the policy was distributed for review and will be brought back to the next meeting for finalization.

Main Course Event: Kathleen reported that she had attended the committee meeting for this event and discussed the expectations the committee has of the Arts Commission as follows: An exhibit showing what Public Arts Commission is about; 2 individuals for set up from 3 to 5 pm; 2 individuals for clean-up from 9:30 to 11 pm; 1 dish monitor from 7:30 to 9:30; and 1 drink table monitor. Kathleen asked commission members to let her know by Tuesday, June 14, what job they would commit to doing. Linda will not be in town but will have the exhibit prepared and delivered to Kathleen prior to leaving town.

Revision to Mini-Grant Application: Prior to discussion of this item, Kathleen reviewed the discussion and status with the City Club and asked for a formal decision on its outstanding grant for the record. **Pat moved, seconded by Vicki, that the City Club mini-grant approved on 6/10/10 be rescinded and allotted funds reallocated to the Arts Commission's budget and available for future mini-grants. There was a unanimous vote in favor of the motion.** Discussion ensued regarding amending the application form to include language for a procedure if an event does not occur as scheduled. **Linda moved, seconded by Philip, to amend the application form with the following sentence included in the noted paragraph at the bottom of page one: "If funded event does not occur as scheduled, event must be rescheduled and completed within 30 days of the originally scheduled event or the grant will be rescinded."** There

was a unanimous vote in favor of the motion.

C. STANDING UPDATES/REPORTS:

Art – Chalk Art Panels: Dana will get estimates from Frame Central; Wood Block Art: Kathleen will bring the art pieces to the next meeting.

Meet The Artist Dinner: Linda updated the status of the scheduled dinner at the Frye's.

Art Rotation Committee: Kathleen and Pat gave an update on the status of the Sister City collection and noted rotation of the framed art on the wall of the auditorium will be implemented after the chalk art panels are framed and ready for display.

Postcards: Nothing new to report.

Economic Development Tourism Committee: Pat gave an update noting the Wayfinding signs have been installed.

Finance Report: Reviewed by commission. Philip suggested a city ad be scheduled to announce the art summit and the availability of mini-grants.

6. COMMISSIONERS' COMMUNICATIONS: None.

7. STAFF COMMUNICATIONS: None.

8. ADJOURNMENT: The meeting was adjourned at 6:55 pm. **Next Meeting: July 14, 2011.**

Submitted by Bev Maughan for Ruth Anne McCullough