

FOREST GROVE COMMUNITY ENHANCEMENT
PROGRAM COMMITTEE MEETING
APRIL 16, 2015 – 6:00 P.M.
COMMUNITY AUDITORIUM
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Minutes approved by the Committee on June 11, 2015.

1. ROLL CALL:

Co-Chair Peter Truax called the Community Enhancement Program Committee (CEPC) meeting to order at 6:07 p.m. **ROLL CALL:** Co-Chair Kathryn Harrington, Thomas Johnston, Richard Kidd, Ronald Thompson, Elena Uhing, Malynda Wenzl and Co-Chair Peter Truax. **EXCUSED:** Victoria Lowe. **STAFF PRESENT:** Tom Gamble, City Manager Pro-Tem; Paul Downey, Administrative Services Director; Matt Brown, Senior Management Analyst; and Beverly Maughan, Executive Assistant to City Manager. **GUEST:** Roy Brower, Metro.

2. CITIZEN COMMUNICATIONS: None.

3. ADDITIONS/DELETIONS: None.

4. APPROVAL OF COMMITTEE BYLAWS:

The proposed bylaws were reviewed and corrections noted in consistency of the name of the Committee.

MOTION: Johnston moved, seconded by Uhing, to approve the Bylaws with corrections. **ABSENT:** Victoria Lowe. **MOTION CARRIED 7-0 by voice vote.**

5. ESTABLISHING PROGRAM CRITERIA:

The Committee discussed the enhancement area boundary with consensus to designate the Urban Growth Boundary as the established boundary.

The Committee discussed proposed program goals, eligibility criteria for projects and process for soliciting and selecting CEP projects. Discussion focused on the \$5,000 cap limit, the grant as the sole source funding for projects, and if applicants should be required to attend the presentation meeting.

MOTION: Thompson moved, seconded by Kidd, to increase the cap limit to \$8,000 in funding in any grant cycle. **ABSENT:** Victoria Lowe. **MOTION CARRIED 7-0 by voice vote.**

There was consensus with the proposed process with the amended cap limit.

6. ADJOURNMENT:

Mayor Truax adjourned the CEPC at 7:04 p.m.

Respectfully submitted,

Beverly Maughan, Executive Assistant to City Manager