

Minutes approved by Public Safety Advisory Commission on 9/28/2016

1. ROLL CALL

Meeting called to order by Drue Garrison at 7:30 am.

Members Present: Tim Rippe, Mason Brown, Robert Mills, Glenn VanBlarcom, Anne Niven, Drue Garrison, and Thomas Epler.

Members Absent: Nathan Seable

Liaisons Non-Voting Representatives Present: Guy Storms, Ron Thompson, Robert Farris, Kevin Noreen (left at 7:51am) and Nick Chan.

Others Present:

Michael Kinkade, Janie Schutz, Stephanie Haugen and Kara Oliver.

2. INTRODUCTIONS

Self-Introductions were made.

3. CITIZEN COMMUNICATIONS

None at this time

4. APPROVAL OF MINUTES

MOTION: Anne Niven moved, seconded by Tom Epler to approve minutes from July 27th, 2016. **MOTION CARRIED 7-0 by voice vote.**

5. ADDITIONS/DELETIONS

None

6. STAFF REPORTS

Police Department- There are currently six officers in training, three in the Academy and three in field training. It will take approximately five months to get through all phases of training.

The Department is currently working with Pacific University regarding police response on campus. Chief Shutz referred to a brochure that will be distributed at Pacific University's new student orientation.

Fire Department – The Department is currently in the height of fire season. There was a fire fatality this month at the Rose Grove mobile home park and a stop work order was issued for the first time in eight years. The owner of the

restaurant had multiple chances to meet fire code, but was unable to do so. The restaurant is still currently closed at this time.

Interviews for a new Division Chief are currently in the works. There are approximately twenty two applicants and the top three will be interviewed. The Standard of Cover for the Fire Authority was adopted unanimously by the City Council. The next step is the intergovernmental agreement.

The Fall Fire Academy is currently full with thirty three combat volunteers and eighteen interns.

A committee has been formed to work on the replacement of the ladder truck. There will be a recommendation from the committee by October.

City Council – The last City Council meeting was on August 8th. There was an hour log work session regarding affordable housing. Dan Rioridan presented a PowerPoint presentation and Community Development has the presentation on file.

There is a lot of discussion regarding tiny houses in Washington County. The concept of tiny houses typically does not meet land or permit standards, so there may be a need for recommendations in the future.

Friends of the Library have their family night fundraiser on September 13th.

The Post Office chose NAPA as their new location and it will take another year before they relocate. The Times-Litho location will begin construction soon. The old Haggan location is going commercial and it will be called Stonewood Center and it will have 42,000 sq. ft. of commercial space with the permits being completed this week.

7. **OLD BUSINESS**

Strategic Plan- Chief Kinkade will do a formal presentation in October and the format for the plan can be discussed in that meeting. The planning can be accomplished with 30-45 minutes per meeting from October to May.

National Night Out Update- There will be an official report at the next PSAC meeting.

Graffiti Task Force Review- In the past there was an issue of attendance. There was a round table discussion regarding whether this task force should continue and whether it should be part of PSAC's strategic plan. It was agreed upon that this would be part of the strategic plan discussion and that an inventory would be conducted of the remaining supplies (paint, brushes, etc.). A report will be conducted at the next PSAC meeting.

Classroom Kits- Neil Armstrong has about 80% of their classrooms stocked. Currently the school district is working on getting kits in all schools and

classrooms, but there is a funding issue. The next step in the process consists of getting the numbers and costs, and then fundraising can begin. Communication between private and public schools regarding lockdowns was discussed. In lockdown situations, 9-1-1 dispatch contacts the other schools to alert them of the current situation.

8. **ANNOUNCEMENT OF NEXT MEETING** – September 28th, 2016 at Forest Grove Fire Department.
9. **ADJOURN**
The meeting was adjourned at 8:35 am.
Recorded & submitted by Kara Oliver, Administrative Assistant