



FOREST GROVE CITY COUNCIL

Monday, June 14, 2010

5:30 PM – Work Session (B&C Interview)

Community Auditorium

5:45 PM – Work Session ((City Manager Evaluation Process)

1915 Main Street

6:10 PM – Work Session (Fire Strategic Plan SWOT Analysis)

Forest Grove, OR 97116

7:00 PM – Regular Meeting

Forest Grove City Council Meetings are broadcast by Tualatin Valley Community Television (TVCTV) Government Access Programming. To obtain the monthly programming schedule, please contact TVCTV at 503.629.8534 or call the City Recorder at 503.992.3235.

Thomas BeLusko, Jr.
Thomas L. Johnston
Victoria J. Lowe

PETER B. TRUAX, MAYOR

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

A G E N D A

Mayor Peter Truax 5:30

WORK SESSION: B&C INTERVIEW

Mayor Peter Truax 5:45

WORK SESSION: CITY MANAGER EVALUATION PROCESS

Michael Kinkade 6:10
Fire Chief

WORK SESSION: FIRE STRATEGIC PLAN SWOT ANALYSIS

The City Council will convene in the Community Auditorium - Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

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|---|--|---|--|---|
| 7:00 | <ol style="list-style-type: none"> 1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance 2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. 3. <u>CONSENT AGENDA:</u> See Page 4 4. <u>ADDITIONS/DELETIONS:</u> 5. <u>PRESENTATION:</u> <ul style="list-style-type: none"> • <i>Inaugural of Art Work Recommendation, Public Art Commission (PAC), Kathleen Leatham, Chair</i> | | | |
| 7:10 | <table border="0" style="width: 100%;"> <tr> <td style="width: 20%; vertical-align: top;"> Colleen Winters
Library Director </td> <td style="width: 10%;"></td> <td style="width: 70%;"></td> </tr> </table> | Colleen Winters
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James Reitz
Senior Planner </td> <td style="width: 10%;"></td> <td style="width: 70%; vertical-align: top;"> 6. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2010-03 ADOPTING PROVISIONS TO REGULATE SHOPPING CARTS, AMENDING FOREST GROVE CODE, CHAPTER 5, PUBLIC PROTECTION, BY ADDING NEW CODE SECTION 5.236, SHOPPING CARTS</u> </td> </tr> </table> | Jon Holan
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Jeff Williams
Police Captain
Mandy Hayes
Police Records Supervisor </td> <td style="width: 10%;"></td> <td style="width: 70%; vertical-align: top;"> 7. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2010-04 ADOPTING PROVISIONS IMPLEMENTING A POLICY FOR ACCESS TO AND USE OF CRIMINAL RECORDS, AMENDING FOREST GROVE CODE CHAPTER 2, GENERAL PROVISIONS, BY ADDING NEW CODE SECTION 2.400 THROUGH 2.425 RELATING TO CRIMINAL RECORDS CHECK</u> </td> </tr> </table> | Kerry Aleshire
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Anna Ruggles
City Recorder </td> <td style="width: 10%;"></td> <td style="width: 70%; vertical-align: top;"> 8. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2010-05 ADOPTING PROVISIONS IMPLEMENTING LIQUOR LICENSE ISSUANCE REVIEW GUIDELINES, AMENDING FOREST GROVE CODE CHAPTER 7, BUSINESS, BY ADDING NEW CODE SECTION 7.800 THROUGH 7.815 RELATING TO LIQUOR LICENSE ISSUANCE</u> </td> </tr> </table> | Michael Sykes
City Manager
Anna Ruggles
City Recorder | | 8. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2010-05 ADOPTING PROVISIONS IMPLEMENTING LIQUOR LICENSE ISSUANCE REVIEW GUIDELINES, AMENDING FOREST GROVE CODE CHAPTER 7, BUSINESS, BY ADDING NEW CODE SECTION 7.800 THROUGH 7.815 RELATING TO LIQUOR LICENSE ISSUANCE</u> |
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| Paul Downey
Administrative Services
Director
Susan Cole
Assistant Finance Director | 8:00 | 10. <u>PUBLIC HEARING AND RESOLUTION NO. 2010-40 SETTING FEES AND CHARGES, EFFECTIVE JULY 1, 2010, AND REPEALING RESOLUTION NO. 2009-32`</u> |
| Paul Downey
Administrative Services
Director
Susan Cole
Assistant Finance Director | 8:10 | 11. <u>PUBLIC HEARING AND RESOLUTION NO. 2010-41 FIXING WATER RATES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2010, AND REPEALING RESOLUTION NO. 2009-33</u> |
| Paul Downey
Administrative Services
Director
Susan Cole
Assistant Finance Director
Rob Foster
Public Works Director | 8:20 | 12. <u>PUBLIC HEARING AND RESOLUTION NO. 2010-42 INCREASING SEWER RATES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2010, AND REPEALING RESOLUTION NO. 2007-30</u> |
| Paul Downey
Administrative Services
Director
Susan Cole
Assistant Finance Director
Rob Foster
Public Works Director | 8:30 | 13. <u>PUBLIC HEARING AND RESOLUTION NO. 2010-43 ESTABLISHING CERTAIN CLEAN WATER SERVICES UTILITY RATES AND CHARGES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2010, AND REPEALING RESOLUTION NO. 2009-35</u> |
| Mayor Peter Truax | 8:40 | 14. <u>PUBLIC HEARING TO CONSIDER ADOPTING CITY MANAGER PERFORMANCE EVALUATION STANDARDS AND CRITERIA</u> |
| Michael Sykes
City Manager | 9:00 | 15. <u>CITY MANAGER'S REPORT:</u> |
| | 9:15 | 16. <u>COUNCIL COMMUNICATIONS:</u> |
| | 9:30 | 17. <u>ADJOURNMENT</u> |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Work Session (Emergency Operations Plan) and Biomass Feasibility Study) Meeting Minutes of May 24, 2010.
 - B. Approve City Council Regular Meeting Minutes of May 24, 2010.
 - C. Accept Historic Landmarks Board Meeting Minutes of April 27, 2010.
 - D. Accept Planning Commission Meeting Minutes of March 15, 2010.
 - E. Accept Public Safety Advisory Commission Meeting Minutes of April 28, 2010.
 - F. Community Development Department Monthly Building Activity Informational Report for May 2010.
 - G. Library Department Monthly Circulation Statistics Report for June 2010.
 - H. RESOLUTION NO. 2010-39 MAKING APPOINTMENT TO PUBLIC SAFETY ADVISORY COMMISSION (JOHN RINIER, AT-LARGE, TERM EXPIRING DECEMBER 31, 2013).
 - I. RESOLUTION NO. 2010-44 AUTHORIZING MAYOR TO ENDORSE THE SECOND AMENDMENT TO WATER SERVICE AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND JOINT WATER COMMISSION.