



FOREST GROVE CITY COUNCIL

Monday, January 24, 2011

5:30 PM – Work Session (B&C Interviews)

Community Auditorium

6:00 PM – Work Session (Watershed Mgmt Plan)

1915 Main Street

7:00 PM – Regular Meeting

Forest Grove, OR 97116

Forest Grove City Council Meetings are broadcast by Tualatin Valley Community Television (TVCTV) Government Access Programming. To obtain the monthly programming schedule, please contact TVCTV at 503.629.8534 or call the City Recorder at 503.992.3235.

PETER B. TRUAX, MAYOR

Thomas BeLusko, Jr.
Thomas L. Johnston, Council President
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

A G E N D A

Anna Ruggles
City Recorder

5:30

WORK SESSION: B&C INTERVIEWS

Rob Foster
Public Works Director
Paul Downey
Administrative Services Director
Susan Cole
Administrative Services
Assistant Director

6:00

WORK SESSION: WATERSHED MANAGEMENT PLAN

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

Jon Holan
Community Development
Director

Michael Kinkade
Fire Chief

1. A. **INTRODUCTIONS:**
- *Community Development Department Interns*

1. B. **AWARD PRESENTATIONS:**
- *Volunteer Firefighters*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

Rob DuValle
Human Resources Manager
Bev Maughan
Exe. Asst. to City Manager

7:15

5. A. • *City of Forest Grove Website and Social Media Communications Update*

Tom Gamble
Parks and Recreation
Director

7:30

5. B. • *Pacific University Football Update*

Jon Holan
Community Development
Director

8:00

6. **CONTINUE PUBLIC HEARING FROM JANUARY 11, 2011, AND SECOND READING OF ORDINANCE NO. 2011-01 ADOPTING AMENDMENT TO PACIFIC UNIVERSITY MASTER PLAN TO INCORPORATE SIGNAGE AND LANDSCAPE PROVISIONS**

Rob Foster
Public Works Director

8:15

7. **CONTINUE PUBLIC HEARING FROM JANUARY 11, 2011, AND SECOND READING OF ORDINANCE NO. 2011-02 CREATING A PROCESS FOR DEVELOPMENT OF REIMBURSEMENT DISTRICTS AS A FINANCIAL DEVICE FOR PUBLIC IMPROVEMENTS, AMENDING FOREST GROVE CITY CODE BY ADDING NEW CODE CHAPTER 3.10.005 THROUGH 3.10.075 "REIMBURSEMENT DISTRICTS"**

Derek Robbins
Civil Engineer

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| Rob Foster
Public Works Director

Susan Cole
Administration Services
Assistant Director

Paul Downey
Administrative Services
Director | 8:30 | 8. <u>PUBLIC HEARING AND FIRST AND SECOND READING OF ORDINANCE NO. 2011-03 SPECIFYING THE ASSESSMENTS TO BE MADE ON PROPERTIES SPECIALLY BENEFITED BY THE CONSTRUCTION OF CERTAIN SIDEWALK IMPROVEMENTS; SETTING SIXTY (60) MONTH AND ONE HUNDRED TWENTY (120) MONTH PERIODS FOR INSTALLMENT PAYMENTS; SETTING THE INSTALLMENT FINANCING RATE AT FOUR AND ONE-QUARTER PERCENT (4.25%) AND SIX AND ONE-HALF PERCENT (6.50%) RESPECTIVELY; AND DECLARING AN EMERGENCY</u> |
| Paul Downey
Administrative Services
Director | 8:45 | 9. <u>PUBLIC HEARING AND RESOLUTION 2011-13 ADOPTING SUPPLEMENTAL BUDGET AND TRANSFERRING CONTINGENCY TO INCREASE CAPITAL OUTLAY APPROPRIATIONS WITHIN THE FIRE EQUIPMENT REPLACEMENT FUND</u> |
| Paul Downey
Administrative Services
Director | 9:00 | 10. <u>RESOLUTION NO. 2011-14 AUTHORIZING THE EXPENDITURE OF HOMELAND SECURITY GRANT FUNDS FOR THE PURCHASE OF COMMUNICATIONS EQUIPMENT FOR THE POLICE AND FIRE DEPARTMENTS IN THE GENERAL FUND AND THE FIRE EQUIPMENT REPLACEMENT FUND</u> |
| Paul Downey
Administrative Services
Director | 9:15 | 11. <u>RESOLUTION NO. 2011-15 AUTHORIZING THE EXPENDITURES OF FUNDING FROM THE BONNEVILLE POWER ADMINISTRATION FOR INDUSTRIAL CONSERVATION INCENTIVE REIMBURSEMENTS IN THE LIGHT AND POWER FUND</u> |
| Michael Sykes
City Manager | 9:30 | 12. <u>CITY MANAGER'S REPORT:</u> |
| | 9:45 | 13. <u>COUNCIL COMMUNICATIONS:</u> |
| | 10:00 | 14. <u>ADJOURNMENT</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of January 11, 2011.
 - B. Approve City Council Work Session (Retirement Plan) Meeting Minutes of January 11, 2011.
 - C. Approve City Council Regular Meeting Minutes of January 11, 2011.
 - D. Accept Community Forestry Commission Meeting Minutes of November 17 and December 15, 2010.
 - E. Accept Parks and Recreation Commission Meeting Minutes of December 15, 2010.
 - F. Accept Public Safety Advisory Commission Meeting Minutes of December 1, 2009.
 - G. Endorse New Liquor License Application (Distillery) for Dogwood Distilling, LLC., located at 1835 19th Avenue (Applicant: Matt Hottenroth).
 - H. **RESOLUTION NO. 2011-11 MAKING APPOINTMENT TO COMMUNITY FORESTRY COMMISSION (APPOINT SEBASTIAN BANNISTER-LAWLER, TERM EXPIRING DECEMBER 31, 2011.**
 - I. **RESOLUTION NO. 2011-12 MAKING APPOINTMENT TO PARKS AND RECREATION COMMISSION (APPOINT GLENN VANBLARCOM, REPRESENTING NNW, TERM EXPIRING DECEMBER 31, 2012.**
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