



FOREST GROVE CITY COUNCIL

Monday, November 28, 2011

Meeting Agenda

5:30 PM – Executive Session (Litigation)

5:45 PM – Work Session (Water SDC)

6:15 PM – Work Session (Fire Strategic Plan & Backyard Burning)

7:00 PM – Regular Meeting

Community Auditorium

1915 Main Street

Forest Grove, OR 97116

Forest Grove City Council Meetings are broadcast by Tualatin Valley Community Television (TVCTV) Government Access Programming. To obtain the monthly programming schedule, please contact TVCTV at 503.629.8534 or call the City Recorder at 503.992.3235.

PETER B. TRUAX, MAYOR

Thomas BeLusko, Jr.

Thomas L. Johnston, Council President

Victoria J. Lowe

Camille Miller

Ronald C. Thompson

Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Michael Sykes
City Manager

5:30

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room at 5:30 p.m. to hold the following executive session:

In accordance with ORS 192.660(2)(h) to discuss Council’s legal rights and duties with regard to current litigation or litigation likely to be filed. ORS 192.660(2)(f) to consider records that are exempt by law from public inspection.

Rob Foster
Public Works Director
Susan Cole, Administrative
Services Assistant Director
Paul Downey
Administrative Services Director

5:45

WORK SESSION: WATER SYSTEM DEVELOPMENT CHARGES (SDC)

Michael Kinkade
Fire Chief

6:15

WORK SESSION: FIRE DEPARTMENT STRATEGIC PLAN AND BACKYARD BURNING

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
- 1.A. **PROCLAMATION:**
 - ***Human Rights Week***
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

Rob Foster
Public Works Director
Susan Cole, Administrative
Services Assistant Director

7:10

5. A. • ***Watershed Stewardship Management Plan Update Ad-Hoc Committee***

Jon Holan
Community Development
Director

7:20

5. B. • ***Sustainability Forum Update***

Jon Holan, Community
Development Director
Dan Riordan, Senior Planner

7:30

6. **PUBLIC HEARING AND RESOLUTION NO. 2011-83 CITY OF FOREST GROVE ACCEPTANCE AND APPROVAL OF PERIODIC REVIEW INTERIM WORK PRODUCTS: LAND USE INVENTORY, BUILDABLE LAND INVENTORY AND CAPACITY ESTIMATES, WETLAND INVENTORY UPDATE, AND ECONOMIC OPPORTUNITY ANALYSIS**

Paul Downey
Administrative Services Director
Susan Cole, Administrative
Services Assistant Director

7:45

7. **RESOLUTION NO. 2011-84 ADOPTING STATEMENT OF PENSION INVESTMENT POLICY FOR THE CITY OF FOREST GROVE RETIREMENT PLAN**

Paul Downey
Administrative Services Director
Brenda Camilli
Human Resources Manager

8:00

8. **RESOLUTION NO. 2011-85 AUTHORIZING THE CITY MANAGER TO EXECUTE AND AMEND THE CITY OF FOREST GROVE DEFINED CONTRIBUTION PLAN; EXECUTING THE DECLARATION OF TRUST OF VANTAGETRUST; AGREEING TO SERVE AS TRUSTEE OF THE PLAN; AGREEING TO INVEST PLAN ASSETS IN THE VANTAGETRUST; AND AUTHORIZING THE DIRECTOR OF ADMINISTRATIVE SERVICES TO TAKE CERTAIN ACTIONS WITH RESPECT TO ADMINISTRATION OF THE PLAN**

Paul Downey
Administrative Services Director
Susan Cole, Administrative
Services Assistant Director

8:15

9. **QUARTERLY FINANCIAL REPORT FOR PERIOD ENDING SEPTEMBER 30, 2011**

Michael Sykes
City Manager

8:30

10. **CITY MANAGER'S REPORT:**

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- 8:45 11. **COUNCIL COMMUNICATIONS:**
- 9:00 12. **ADJOURNMENT**

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Executive Session (Litigation) Meeting Minutes of November 14, 2011
 - B. Approve City Council Work Session (Retirement Investment Policy) Meeting Minutes of November 14, 2011.
 - C. Approve City Council Regular Meeting Minutes of November 14, 2011.
 - D. Accept Community Forestry Commission Meeting Minutes of October 19, 2011.
 - E. Accept Historic Landmarks Board Meeting Minutes of October 25, 2011.
 - F. Accept Parks and Recreation Commission Meeting Minutes of October 19, 2011.
 - G. Accept Planning Commission Meeting Minutes of October 17, 2011.
 - H. Accept Public Arts Commission Meeting Minutes of September 8 and October 13, 2011.
 - I. Library Department Monthly Circulation Statistics Report for November 2011.
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