



FOREST GROVE CITY COUNCIL

Monday, March 26, 2012

Meeting Agenda

6:30 PM – Work Session (B&C Interviews)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas BeLusko, Jr.
Thomas L. Johnston, Council President
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles
City Recorder

6:30

WORK SESSION: B&C INTERVIEW

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

7:10

5. A.
 - ***Metro Quarterly Exchange Update, Kathryn Harrington, Metro Councilor District 4 (Video Presentation)***

Jon Holan
(CCI Staff Liaison)

7:25

5. B.
 - ***Annual Town Meeting Update, Committee for Citizen Involvement (CCI), Kristy Kottkey, Chair of CCI***

Rob Foster
Public Works Director
Susan Cole
Administration Services
Assistant Director

7:40

6. **PUBLIC HEARING AND FIRST AND SECOND READING OF ORDINANCE NO. 2012-02 SPECIFYING THE ASSESSMENTS TO BE MADE ON PROPERTIES SPECIALLY BENEFITED BY THE CONSTRUCTION OF CERTAIN SIDEWALK IMPROVEMENTS; SETTING SIXTY (60) MONTH AND ONE HUNDRED TWENTY (120) MONTH PERIODS FOR INSTALLMENT PAYMENTS; SETTING THE INSTALLMENT FINANCING RATE AT FOUR AND ONE-QUARTER PERCENT (4.25%) AND SIX AND ONE-HALF PERCENT (6.50%) RESPECTIVELY; DECLARING AN EMERGENCY**

Paul Downey
Administrative Services Director

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| Rob Foster
Public Works Director | 7:55 | 7. <u>RESOLUTION NO. 2012-24 ADOPTING CITY OF FOREST GROVE SANITARY SEWER MAINTENANCE POLICY</u> |
| Rick Vanderkin, Public Works
Superintendent | | |
| Paul Downey
Administrative Services Director | | |
| Michael Sykes
City Manager | 8:10 | 8. <u>RESOLUTION NO. 2012-25 ADOPTING CITY COUNCIL GOALS AND OBJECTIVES FOR FISCAL YEAR 2012-13</u> |
| Peter Truax, Mayor | | |
| | | 9. <u>CITY MANAGER'S REPORT:</u> None. |
| | 8:15 | 10. <u>COUNCIL COMMUNICATIONS:</u> |
| | 8:30 | 11. <u>ADJOURNMENT</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (Council Retreat) Meeting Minutes of February 18, 2012.
 - B. Approve City Council Work Session (B&C Interview) Meeting Minutes of February 27, 2012.
 - C. Approve City Council Work Session (Council Goal-Setting) Meeting Minutes of February 27, 2012.
 - D. Approve City Council Regular Meeting Minutes of February 27, 2012.
 - E. Accept Historic Landmarks Board Meeting Minutes of January 31, 2012.
 - F. Accept Library Commission Meeting Minutes of January 24, 2012.
 - G. Accept Planning Commission Meeting Minutes of February 6, 2012.
 - H. Community Development Department Monthly Building Activity Informational Report for February 2012.
 - I. Library Department Monthly Circulation Statistics Report for March 2012.
 - J. **RESOLUTION NO. 2012-23 MAKING APPOINTMENT TO COMMUNITY FORESTRY COMMISSION (APPOINT JEN WARREN, TERM EXPIRING DECEMBER 31, 2013).**
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