



FOREST GROVE CITY COUNCIL

Monday, June 25, 2012

Meeting Agenda

5:30 PM – Executive Session (Labor Negotiations)
6:00 PM – Executive Session (City Manager Evaluation)
6:30 PM – Work Session (26th Avenue Improvements)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas BeLusko, Jr.
Thomas L. Johnston, Council President
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

Brenda Camilli, Human
Resources Manager

5:30

In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

Michael Sykes
City Manager

6:00

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

Rob Foster
Public Works Director
Susan Cole
Administrative Services
Assistant Director
Derek Robbins
Civil Engineer

6:30

WORK SESSION: 26TH AVENUE IMPROVEMENTS

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 6
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:** None

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| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:05 | 6. A. <u>PUBLIC HEARING AND RESOLUTION NO. 2012-38 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2012, AND ENDING JUNE 30, 2013</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | | 6. B. <u>RESOLUTION NO. 2012-39 MAKING APPROPRIATIONS FOR THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE FISCAL YEAR COMMENCING JULY 1, 2012, AND ENDING JUNE 30, 2013</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | | 6. C. <u>RESOLUTION NO. 2012-40 LEVYING AND CATEGORIZING TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2012, AND ENDING JUNE 30, 2013</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:15 | 7. A. <u>PUBLIC HEARING AND RESOLUTION NO. 2012-41 DECLARING CITY'S ELECTION TO RECEIVE STATE REVENUES</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | | 7. B. <u>PUBLIC HEARING AND RESOLUTION NO. 2012-42 CERTIFYING SERVICES PROVIDED BY THE CITY OF FOREST GROVE</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:20 | 8. <u>RESOLUTION NO. 2012-43 ADOPTING FISCAL YEAR 2012-17 CAPITAL IMPROVEMENTS PROGRAM</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:25 | 9. <u>PUBLIC HEARING AND RESOLUTION NO. 2012-44 ADOPTING CAPITAL IMPROVEMENTS PROGRAM EXCISE TAX AND REPEALING RESOLUTION NO. 2011-49</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:30 | 10. <u>RESOLUTION NO. 2012-45 TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR FISCAL YEAR 2011-12</u> |
| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:35 | 11. <u>RESOLUTION NO. 2012-46 ADOPTING FISCAL YEAR 2011-12 SUPPLEMENTAL BUDGET AND AUTHORIZING THE EXPENDITURE OF TRANSPORTATION SERVICES FUNDS</u> |

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| Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:40 | 12. | <u>PUBLIC HEARING AND RESOLUTION NO. 2012-47 ADOPTING FISCAL YEAR 2011-12 SUPPLEMENTAL BUDGET AND INCREASING APPROPRIATIONS WITHIN SEWER SYSTEM DEVELOPMENT CHARGE FUND</u> |
| Rob Foster, Public Works Director
Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:45 | 13. | <u>PUBLIC HEARING AND RESOLUTION NO. 2012-48 INCREASING SANITARY SEWER RATES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2012, AND REPEALING RESOLUTION NO. 2011-53</u> |
| Rob Foster, Public Works Director
Paul Downey, Administrative Services Director
Susan Cole, Administrative Services Assistant Director | 7:55 | 14. | <u>RESOLUTION NO. 2012-49 ESTABLISHING CERTAIN CLEAN WATER SERVICES UTILITY RATES AND CHARGES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2012, AND REPEALING RESOLUTION NO. 2011-54</u> |
| Paul Downey, Administrative Services Director | 8:00 | 15. | <u>RESOLUTION NO. 2012-50 AUTHORIZING CITY MANAGER TO EXECUTE AN AMENDMENT TO EMPLOYMENT AGREEMENT WITH THE CITY OF FOREST GROVE'S MUNICIPAL COURT JUDGE</u> |
| Rob Foster, Public Works Director
Susan Cole, Administrative Services Assistant Director
Derek Robbins, Civil Engineer | 8:10 | 16. A. | <u>RESOLUTION NO. 2012-51 ACCEPTING THE CITY ENGINEER'S DRAFT REPORT ON THE FORMATION OF A PROPOSED STREET IMPROVEMENT REIMBURSEMENT DISTRICT, PURSUANT TO CITY CODE SECTION 3.10.005 TO 3.10.075, FOR 26TH AVENUE, BETWEEN HAWTHORNE STREET AND JUNIPER STREET</u> |
| Rob Foster, Public Works Director
Susan Cole, Administrative Services Assistant Director
Derek Robbins, Civil Engineer | | 16. B. | <u>RESOLUTION NO. 2012-52 SETTING AN INFORMATIONAL PUBLIC HEARING ON THE FORMATION OF A PROPOSED STREET IMPROVEMENT REIMBURSEMENT DISTRICT, PURSUANT TO CITY CODE, FOR 26TH AVENUE, BETWEEN HAWTHORNE STREET AND JUNIPER STREET; GIVING DIRECTION TO THE CITY RECORDER AS TO THE PUBLICATION OF NOTICE OF THE HEARING ON SAID PROPOSED REIMBURSEMENT DISTRICT</u> |

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| Mayor Peter Truax | 8:20 | 17. <u>RESOLUTION NO. 2012-53 AMENDING CITY MANAGER'S COMPENSATION PLAN AND EMPLOYMENT AGREEMENT AND AUTHORIZING COMPENSATION FOR THE CITY MANAGER FOR FISCAL YEAR 2012-13, EFFECTIVE JULY 1, 2012, THROUGH JUNE 30, 2013</u> |
| Michael Sykes
City Manager | 8:30 | 18. <u>CITY MANAGER'S REPORT:</u> |
| | 8:45 | 19. <u>COUNCIL COMMUNICATIONS:</u> |
| | 9:00 | 20. <u>ADJOURNMENT</u> |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Executive Session (Real Property) Meeting Minutes of June 11, 2012.
 - B. Approve City Council Executive Session (City Manager Evaluation) Meeting Minutes of June 11, 2012.
 - C. Approve City Council Regular Meeting Minutes of June 11, 2012.
 - D. Accept Parks and Recreations Commission Meeting Minutes of May 17, 2012.
 - E. Accept Planning Commission Meeting Minutes of May 7, 2012.
 - F. Accept Public Safety Advisory Commission Meeting Minutes of May 23, 2012.
 - G. Library Department Monthly Circulation Statistics Report for June 2012.
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