



FOREST GROVE CITY COUNCIL

Monday, April 22, 2013

Meeting Agenda

5:45 PM – Work Session (B&C Interview)
6:00 PM – Executive Session (Litigation)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles
City Recorder

5:45

WORK SESSION: B&C INTERVIEW

The City Council will convene in the Community Auditorium – Conference Room to conduct the above-noted work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Michael Sykes, City Manager

6:00

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s): In accordance with ORS 192.660(2)(h) to discuss Council’s legal rights and duties with regard to current litigation or litigation likely to be filed.

7:00

Janie Schutz
Police Chief

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **POLICE EMPLOYEE INTRODUCTIONS:**

1. B. **PROCLAMATION:**

- *National Police Week, May 5 – 12, 2013*

1. C. **AWARD PRESENTATION:**

- *“If I Were Mayor” 2013 Student Contest Winners*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

Rob Foster
Public Works Director
Susan Cole, Administrative
Services Assistant Director

7:10

5. A.

- *Forest Grove Watershed Stewardship Management Plan Update*

Jon Holan, Community
Development Director

7:30

6. **POSTPONING TO COUNCIL MEETING OF MAY 13, 2013:**

SECOND READING OF ORDINANCE NO. 2013-03 AMENDING FOREST GROVE DEVELOPMENT CODE, CHAPTER 10 ZONING TEXT AMENDMENT FILE NO. ZNC-12-01070

Jon Holan, Community
Development Director

7. **POSTPONING TO COUNCIL MEETING OF MAY 13, 2013:**

SECOND READING OF ORDINANCE NO. 2013-04 AMENDING FOREST GROVE CODE SECTION 3.105, MODIFYING THRESHOLD COST AND ADDING CRITERIA FOR THE INSTALLATION OF SIDEWALKS; AND REPEALING ORDINANCE NO. 1976-27. FILE NO. ZNC-12-01070

Tom Gamble
Parks and Recreation Director
Paul Downey, Administrative
Services Director

7:35

8. **PUBLIC HEARING AND RESOLUTION NO. 2013-25 SETTING FEES AND CHARGES FOR AQUATIC CENTER, EFFECTIVE JULY 1 2013, AND REPEALING RESOLUTION NO. 2012-28**

Michael Sykes, City Manager

7:45

9. **DEPARTMENT WORK PLANS FOR FY 2013**

Jon Holan
Community Development Director

Colleen Winters
Library Director

Michael Kinkade
Fire Chief

Rob Foster
Public Works Director

Paul Downey, Administrative
Services Director

- *Community Development*
- *Library Department*
- *Fire Department*
- *Engineering/Public Works*
- *Administrative Services*

Michael Sykes, City Manager

8:15

10. **CITY MANAGER'S REPORT:**

8:30

11. **COUNCIL COMMUNICATIONS:**

8:45

12. **ADJOURNMENT**

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Executive Session (Litigation) Meeting Minutes of April 8, 2013.
 - B. Approve City Council Work Session (Transit Study) Meeting Minutes of April 8, 2013.
 - C. Approve City Council Regular Meeting Minutes of April 8, 2013.
 - D. Accept Library Commission Meeting Minutes of February 14, 2013.
 - E. Accept Planning Commission Meeting Minutes of February 4, 2013.
 - F. Accept Public Arts Commission Meeting Minutes of February 14, 2013.
 - G. Community Development Department Monthly Building Activity Informational Report for March 2013.
 - H. Endorse New Liquor License Application for Prime Time Enterprises, Inc., 4450 Pacific Avenue (Full On-Premises Sales).
 - I. **RESOLUTION NO. 2013-26 MAKING APPOINTMENT TO PUBLIC SAFETY ADVISORY COMMISSION (APPOINTING GUY STORMS, FOREST GROVE CHAMBER OF COMMERCE, NON-VOTING REPRESENTATIVE.**
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