



FOREST GROVE CITY COUNCIL

Monday, May 13, 2013

Meeting Agenda

5:30 PM – Work Session (B&C Interview) Community Auditorium
5:45 PM – Executive Session (Real Property) 1915 Main Street
6:15 PM – Work Session (Times Litho Financing Options) Forest Grove, OR 97116
7:00 PM – Regular Meeting

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles
City Recorder

5:30

WORK SESSION: B&C INTERVIEW

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s)

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

Michael Sykes, City Manager
Tom Gamble, Parks and Recreation Director

5:45

In accordance with ORS 192.660(2)(e) to deliberate with persons designated by the governing body to negotiate real property transactions.

Michael Sykes, City Manager
Paul Downey, Administrative Services Director

6:15

WORK SESSION: TIMES LITHO FINANCING OPTIONS

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s)

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **EMPLOYEE RECOGNITIONS:**

- *Kathy Krieger, Public Works Administrative Assistant*
- *Laurie Maitland, Aquatic Center Lifeguard Instructor*

Rob Foster
Public Works Director
Rick Vanderkin
Public Works Superintendent

Tom Gamble
Parks and Recreation Director

7:05

1. B. **PROCLAMATIONS:**

- *National Public Works Week, May 19 – 25, 2013*
- *National Historic Preservation Month, May 2013*
- *EMS Week, May 19 – 25, 2013*

Michael Kinkade, Fire Chief

7:10

1. C. **FIRE DEPARTMENT EMPLOYEE INTRODUCTIONS:**

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 5

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

7:15 5. A. • *Children's Opportunity Fund Initiative of Washington County, Katie Riley, Chair*

Jon Holan, Community
Development Director

7:30 6. **CONTINUE PUBLIC HEARING FROM MEETING OF APRIL 8, 2013 (Postponed at meeting of April 22, 2013):**

SECOND READING OF ORDINANCE NO. 2013-03 AMENDING FOREST GROVE DEVELOPMENT CODE, CHAPTER 10 ZONING TEXT AMENDMENT FILE NO. ZNC-12-01070

Jon Holan, Community
Development Director

7:35 7. **CONTINUE PUBLIC HEARING FROM MEETING OF APRIL 8, 2013 (Postponed at meeting of April 22, 2013):**

SECOND READING OF ORDINANCE NO. 2013-04 AMENDING FOREST GROVE CODE SECTION 3.105, MODIFYING THRESHOLD COST AND ADDING CRITERIA FOR THE INSTALLATION OF SIDEWALKS; AND REPEALING ORDINANCE NO. 1976-27. FILE NO. ZNC-12-01070

Rob Foster
Public Works Director
Susan Cole
Administration Services
Assistant Director
Paul Downey
Administrative Services Director

7:40 8. **PUBLIC HEARING AND FIRST AND SECOND READING OF ORDINANCE NO. 2013-05 SPECIFYING THE ASSESSMENTS TO BE MADE ON PROPERTIES SPECIALLY BENEFITED BY THE CONSTRUCTION OF CERTAIN SIDEWALK IMPROVEMENTS; SETTING SIXTY (60) MONTH AND ONE HUNDRED TWENTY (120) MONTH PERIODS FOR INSTALLMENT PAYMENTS; SETTING THE INSTALLMENT FINANCING RATE AT FOUR AND ONE-QUARTER PERCENT (4.25%) AND SIX AND ONE-HALF PERCENT (6.50%) RESPECTIVELY; DECLARING AN EMERGENCY**

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| Mayor Peter Truax | 7:50 | 9. <u>PUBLIC HEARING ADOPTING CITY MANAGER ANNUAL PERFORMANCE EVALUATION STANDARDS AND CRITERIA</u> |
| Jon Holan, Community Development Director | 8:00 | 10. <u>RESOLUTION NO. 2013-28 SUPPORTING THE EXPANDED TRANSIT SERVICE BY RIDE CONNECTION IN THE FOREST GROVE COMMUNITY</u> |
| Paul Downey, Administrative Services Director | 8:10 | 11. <u>DISCUSS AND DETERMINE DISTRIBUTION OF FUNDING FOR COMMUNITY ENHANCEMENT PROGRAM (CEP) PROJECTS FOR FISCAL YEAR 2013-14</u> |
| Michael Sykes, City Manager | 8:20 | 12. <u>CITY MANAGER'S REPORT:</u> |
| | 8:35 | 13. <u>COUNCIL COMMUNICATIONS:</u> |
| | 8:50 | 14. <u>ADJOURNMENT</u> |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Work Session (CEP Presentations) Meeting Minutes of April 16, 2013.
 - B. Approve City Council Work Session (B&C Interview) Meeting Minutes of April 22, 2013.
 - C. Approve City Council Regular Meeting Minutes of April 22, 2013.
 - D. Accept Community Forestry Commission Meeting Minutes of February 20 and March 20, 2013.
 - E. Accept Historic Landmarks Board Meeting Minutes of March 26, 2013.
 - F. Accept Parks and Recreation Commission Meeting Minutes of March 20, 2013.
 - G. Accept Public Safety Advisory Commission Meeting Minutes of January 23, February 27, and March 27, 2013.
 - H. Community Development Department Monthly Building Activity Informational Report for April 2013.
 - I. Library Department Monthly Circulation Statistics Report for April 2013.
 - J. Accept Resignation on Committee for Citizen Involvement (Susan Aguilar, Term Expiring December 31, 2014)
 - K. **RESOLUTION NO. 2013-27 MAKING APPOINTMENT TO COMMITTEE FOR CITIZEN INVOLVEMENT (APPOINTING DEBBIE PARIERA, TERM EXPIRING DECEMBER 31, 2014).**
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