



FOREST GROVE CITY COUNCIL

Tuesday, May 28, 2013

Meeting Agenda

5:30 PM – Executive Session (Labor Negotiations)

5:45 PM – Executive Session (City Manager Evaluation)

6:15 PM – Work Session (Proposed Fees)

7:00 PM – Regular Meeting

Community Auditorium

1915 Main Street

Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President

Richard G. Kidd III

Victoria J. Lowe

Camille Miller

Ronald C. Thompson

Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.
 Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

Brenda Camilli, Human Resources Manager	5:30	In accordance with <u>ORS 192.660(2)(d)</u> to conduct deliberations with person designated by the governing body to carry on labor negotiations.
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Mayor Peter Truax	5:45	In accordance with <u>ORS 192.660(2)(i)</u> to review and evaluate the employment-related performance of the City Manager.
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Paul Downey, Administrative Services Director Susan Cole, Administrative Services Assistant Director Rob Foster, Public Works Director	6:15	<p><u>WORK SESSION: PROPOSED STREET LIGHT FEE AND CIP EXCISE TAX</u></p> <p>The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s)</p>
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James Reitz, Senior Planner HLB Staff Liaison	7:00	<ol style="list-style-type: none"> 1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance 1. A. <u>ERIC G. STEWART AWARD, presented Historic Landmarks Board</u> 2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. 3. <u>CONSENT AGENDA: See Page 4</u> 4. <u>ADDITIONS/DELETIONS:</u>
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| | | 5. | <u>PRESENTATIONS:</u> |
| George Cress
Light and Power Director | 7:05 | 5. A. | • <i>Electrical Systems Master Plan</i> |
| Rob Foster
Public Works Director | 7:20 | 5. B. | • <i>Infrastructure (Annexation) Open House Results</i> |
| Paul Downey, Administrative
Services Director
Susan Cole, Administrative
Services Assistant Director | 7:30 | 5. C. | • <i>Quarterly Financial Report For Period Ending
March 31, 2013</i> |
| Paul Downey, Administrative
Services Director
Susan Cole, Administrative
Services Assistant Director
Sue Rau-Hudson, Municipal
Court Coordinator | 7:45 | 6. | <u>RESOLUTION NO. 2013-30 APPOINTING ANNE E. TRACEY AS MUNICIPAL JUDGE PRO TEM FOR THE CITY OF FOREST GROVE</u> |
| Paul Downey, Administrative
Services Director | 7:50 | 7. | <u>PUBLIC HEARING AND FIRST AND SECOND READING OF ORDINANCE NO. 2013-06 AUTHORIZING THE ISSUANCE OF EDUCATION FACILITY REVENUE BONDS TO FINANCE AND REFINANCE PROJECTS FOR PACIFIC UNIVERSITY</u> |
| Paul Downey, Administrative
Services Director | 8:05 | 8. | <u>PUBLIC HEARING AND RESOLUTION NO. 2013-31 DESIGNATING COMMUNITY ENHANCEMENT PROGRAM (CEP) PROJECTS (EXHIBIT A) FOR FISCAL YEAR 2013-14</u> |
| Brenda Camilli
Human Resources Manager
Paul Downey
Administrative Services Director | 8:10 | 9. | <u>RESOLUTION NO. 2013-32 AUTHORIZING EXECUTION OF A WAGE AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, (AFSCME), LOCAL 3786, COUNCIL 75, EFFECTIVE JULY 1, 2013, THROUGH JUNE 30, 2014</u> |
| Paul Downey, Administrative
Services Director | 8:20 | 10. | <u>RESOLUTION NO. 2013-33 ADOPTING STATEMENT OF PENSION INVESTMENT POLICY FOR THE CITY OF FOREST GROVE RETIREMENT PLAN</u> |
| Michael Sykes, City Manager | 8:30 | 11. | <u>CITY MANAGER'S REPORT:</u> |
| | 8:45 | 12. | <u>COUNCIL COMMUNICATIONS:</u> |
| | 9:00 | 13. | <u>ADJOURNMENT:</u> |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Interview) Meeting Minutes of May 13, 2013.
 - B. Approve City Council Executive Session (Real Property) Meeting Minutes of May 13, 2013.
 - C. Approve City Council Work Session (Times Litho Financing Options and Business Incentives) Work Session of May 13, 2013.
 - D. Approve City Council Regular Meeting Minutes of May 13, 2013.
 - E. Accept Community Forestry Commission (CFC) Meeting Minutes of April 17, 2013.
 - F. Accept Economic Development Commission (EDC) Meeting Minutes of December 6, 2012, January 10, February 7, and March 7, 2013.
 - G. Accept Parks and Recreation Commission (P&R) Meeting Minutes of April 17, 2013.
 - H. Accept Planning Commission Meeting Minutes of April 15, 2013.
 - I. Accept Resignation on Committee for Citizen Involvement (Howard Sullivan, Term Expiring December 31, 2014).
 - J. Accept Resignation on Committee for Citizen Involvement (Kristy Kottkey, Term Expiring December 2013).
 - K. Library Department Monthly Circulation Statistics Report for May 2013.
 - L. Endorse New Liquor License Application (Wine-Processing Not Open to the Public) for Wessels Family Honey, LLC, 2331 23rd Avenue (Applicant: Josef Wessels).
 - M. **RESOLUTION NO. 2013-29 MAKING APPOINTMENT TO HISTORIC LANDMARKS BOARD (APPOINTING BRYAN E. CORKE, TERM EXPIRING DECEMBER 31, 2014).**
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