



FOREST GROVE CITY COUNCIL

Monday, February 24, 2014

Meeting Agenda

5:30 PM – Work Session (Urban Renewal)
6:30 PM – Work Session (Watershed Management)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Jon Holan, Community Development Director Dan Riordan, Senior Planner George Cress, Light and Power Director Jeff King, Economic Development Coordinator Paul Downey, Administrative Services Director Michael Sykes, City Manager	5:30		<p><u>WORK SESSION: CONSIDERATION OF FORMING AN URBAN RENEWAL (TAX INCREMENT FINANCING) DISTRICT</u></p> <p>The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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Rob Foster Public Works Director Michael Sykes, City Manager	6:30		<p><u>WORK SESSION: WATERSHED MANAGEMENT</u></p> <p>The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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	7:00		<p>1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance</p>
Colleen Winters, Library Director		<p>1. A.</p>	<p><u>EMPLOYEE RECOGNITION:</u></p> <ul style="list-style-type: none"> • <i>Linda J. Minor, Reference Services Supervisor, Forest Grove Library</i> <p>2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.</p> <p>3. <u>CONSENT AGENDA:</u> See Page 3 & 4</p> <p>4. <u>ADDITIONS/DELETIONS:</u></p> <p>5. <u>PRESENTATIONS:</u></p>
Janie Schutz, Police Chief Michael Sykes, City Manager	7:05	5. A.	<ul style="list-style-type: none"> • <i>FG Police Department Record Management System (RegJin)</i>
Paul Downey Administrative Services Director Michael Sykes, City Manager	7:30	5. B.	<ul style="list-style-type: none"> • <i>Annual Financial Audit Report for Year Ending June 30, 2013, Boldt, Carisle & Smith</i>
Paul Downey Administrative Services Director Michael Sykes, City Manager	7:45	5. C.	<ul style="list-style-type: none"> • <i>Quarterly Financial Report for Period Ending December 31, 2013</i>
Paul Downey, Administrative Services Director Michael Sykes, City Manager	8:00	6.	<p><u>RESOLUTION NO. 2014-30 ADOPTING COMMUNITY ENHANCEMENT PROGRAM (CEP) PROCESS FOR FISCAL YEAR 2014-15 AND REPEALING RESOLUTION NO. 2013-21</u></p>

Paul Downey
Administrative Services Director
Michael Sykes, City Manager

8:10 7. **RESOLUTION NO. 2014-31 APPOINTING THE CITY AUDITOR (BOLDT, CARLISLE & SMITH, LLC) FOR FISCAL YEAR 2013-14 THROUGH 2015-16**

Michael Sykes
City Manager

8:15 8. **CITY MANAGER'S REPORT:**

8:30 9. **COUNCIL COMMUNICATIONS:**

8:45 10. **ADJOURNMENT**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Regular Meeting Minutes of January 27, 2014.
 - B. Approve City Council Work Session (CEP Process for FY 2014-15) Meeting Minutes of February 10, 2014.
 - C. Approve City Council Regular Meeting Minutes of February 10, 2014.
 - D. Accept Library Commission Meeting Minutes of January 21, 2014.
 - E. Accept Public Arts Commission Meeting Minutes of December 12, 2013, and January 9, 2014.
 - F. Library Department Circulation Statistics Report for February 2014
 - G. **Endorse Liquor License Renewal Applications for Year 2014:**
 - 1. 7-Eleven #2362-20715C, (Off-Premises Sales)
 - 2. 76 Forest Grove (Off-Premises Sales)
 - 3. ARAMARK Educational Services (Limited On-Premises Sales)
 - 4. Ballard Town Billiards (Full On-Premises Sales)
 - 5. Bi-Mart (Off-Premises Sales)
 - 6. Circle Inn Tavern (Full On and Limited-On Premises Sales)
 - 7. Cornerstone Pub & Grill (Limited On-Premises Sales and Off-Premises Sales)
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Continued from Page 3:

Endorse Liquor License Renewal Applications for Year 2014:

8. Diamond Palace Restaurant (Full On-Premises Sales)
 9. Forest Grove Elks Lodge #2440 (Full On-Premises Sales)
 10. Forest Grove Sushi (Limited On-Premises Sales)
 11. Forest Tobacco (Off-Premises Sales)
 12. Forest Grove Theater (Limited On-Premises)
 13. Godfather's Pizza/Players Pub (Full On-Premises and Off-Premises Sales)
 14. Half Moon Sports Bar & New Chinese Cuisine (Full On-Premises Sales)
 15. Hello Market (Off-Premises Sales)
 16. Izgara Bar and Grill (Full On-Premises Sales)
 17. Jade Green Palace Restaurant (Full On-Premises Sales)
 18. La Hacienda (Limited On-Premises Sales)
 19. La Sierra Mexican Restaurant (Full On-Premises Sales)
 20. Maggie's Buns (Limited On-Premises Sales)
 21. Mama Jiah's Market (Off-Premises Sales)
 22. Mandarin China Restaurant (Limited On-Premises Sales)
 23. Mini Mart (Off-Premises Sales)
 24. Pac Thai (Limited On-Premises Sales)
 25. Phil's 1500 Subs (Limited On-Premises Sales)
 26. Pizza Schmizza (Limited On-Premises Sales)
 27. Plaid Pantry #20 (Off-Premises Sales)
 28. Plaid Pantry #99 (Off-Premises Sales)
 29. Rainbow Lanes (Limited On-Premises Sales)
 30. Safeway Store #0406 (Off-Premises Sales)
 31. The Flag Deli (Limited On-Premises Sales)
 32. The Masonic Grand Lodge (Full On-Premises Sales)
 33. Urban Decanter (Full On-Premises and Off-Premises Sales)
 34. Winner's Connection (Limited On-Premises Sales and Off-Premises Sales)
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