



# FOREST GROVE CITY COUNCIL

## Monday, April 14, 2014

### Meeting Agenda

5:30 PM – Work Session (B&C Interviews)  
5:50 PM – Executive Session (Labor Negotiations)  
6:15 PM – Work Session (Medical Marijuana Facilities)  
7:00 PM – Regular Meeting

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Camille Miller  
Ronald C. Thompson  
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder  
 Michael Sykes, City Manager

**5:30**

**WORK SESSION: B&C INTERVIEWS**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Brenda Camilli, Human Resources Manager  
 Michael Sykes, City Manager

**5:50**

**EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.**

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

Jon Holan, Community Development Director  
 Janie Schutz, Police Chief  
 Michael Sykes, City Manager

**6:15**

**WORK SESSION: MEDICAL MARIJUANA FACILITIES**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Dan Riordan, Senior Planner

**7:00**

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **PROCLAMATION:**

- *Arbor Day, Tree City USA*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. *Thank you.*

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

- *Library Foundation Board Update , Rod Fuiten*

Colleen Winters, Library Director

**7:05**

Jon Holan, Community  
 Development Director  
 Janie Schutz, Police Chief  
 Michael Sykes, City Manager

7:20

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2014-04 OF THE CITY OF FOREST GROVE IMPOSING A MORATORIUM ON MEDICAL MARIJUANA FACILITIES WITHIN THE CORPORATE BOUNDARIES OF THE CITY; DECLARING AN EFFECTIVE DATE**

Jon Holan, Community  
 Development Director  
 Dan Riordan, Senior Planner  
 Michael Sykes, City Manager

7:30

7. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2014-05 DECLARING THAT BLIGHTED AREAS EXIST WITHIN THE CITY OF FOREST GROVE, RECOGNIZING THE NEED FOR AN URBAN RENEWAL AGENCY TO FUNCTION WITHIN THE CITY OF FOREST GROVE AND PROVIDING FOR THE EXERCISE OF THE AGENCY'S POWERS BY THE CITY COUNCIL OF THE CITY OF FOREST GROVE; AMENDING FOREST GROVE CITY CODE, CHAPTER 2, BY ADDING NEW CODE SECTIONS 2.10.005 THROUGH 2.10.009, TITLED "URBAN RENEWAL AGENCY"**

Michael Sykes, City Manager

7:45

8. **DEPARTMENT WORK PLANS FOR FY 2014:**

Colleen Winters  
 Library Director  
 George Cress  
 Light and Power Director  
 Jeff King, Economic  
 Development Coordinator  
 Tom Gamble  
 Parks & Recreation Director  
 Janie Schutz, Police Chief

- *Library Department*
- *Light and Power Department*
- *Economic Development*
- *Parks and Recreation Department*
- *Police Department*

Peter Truax, Mayor  
 Michael Sykes, City Manager

9. **ADOPT COUNCIL TEAM AGREEMENT FOR 2014**

Michael Sykes, City Manager

8:30

10. **CITY MANAGER'S REPORT:**

8:45

11. **COUNCIL COMMUNICATIONS:**

9:00

12. **ADJOURNMENT**

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of March 17, 2014.
  - B. Approve City Council Work Session (Council Goal-Setting) Meeting Minutes of March 17, 2014.
  - C. Approve City Council Regular Meeting Minutes of March 17, 2014.
  - D. Accept Community Forestry Commission Meeting Minutes of February 19, 2014.
  - E. Accept Economic Development Commission Meeting Minutes of October 3, November 7, and December 5, 2013, and January 9 and February 6, 2014.
  - F. Accept Parks and Recreation Commission Meeting Minutes of February 19, 2014.
  - G. Accept Planning Commission Meeting Minutes of March 3, 2014.
  - H. Accept Public Arts Commission Meeting Minutes of February 13, 2014.
  - I. Community Development Monthly Building Activity Report for March 2014.
  - J. Library Department Monthly Circulation Statistics Report for March 2014.
  - K. **Resolution No. 2014-35 Making Appointment to Historic Landmarks Board (Appointing Kaylene Toews, Term Expiring December 31, 2014).**
  - L. Accept Resignation on Parks and Recreation Commission (Nathan Seable, NE, Term Expiring December 31, 2015).
  - M. **Resolution No. 2014-36 Making Appointments to Parks and Recreation Commission (Appointing Jeremiah Toews, NE, Term Expiring December 31, 2015, and Todd Winter, SW, Term Expiring December 31, 2017).**
  - N. **Endorse Liquor License Renewal Applications for Year 2014:**
    - 1. 1910 Main An American Bistro (Full-On Premises Sales and Off-Premise Sales)
    - 2. My Place Tavern (Limited On-Premises Sales)
    - 3. Tienda La Rosa (Off-Premises Sales)
  - O. **Endorse Liquor License Change of Ownership Application, The Britannia Pub, dba Grendel's, 2004 Main Street (Full On-Premises Sales) (Applicant: Leslie Coleman).**
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