



FOREST GROVE CITY COUNCIL

Monday, February 23, 2015

Meeting Agenda

5:30 PM – Executive Session (Real Property)
6:00 PM – Work Session (CEP Program)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Paul Downey, Administrative
Services Director
Tom Gamble, City Manager
Pro Tem

5:30

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

In accordance with ORS 192.660(2)(e) to deliberate with persons designated by the governing body to negotiate real property transactions.

Paul Downey, Administrative
Services Director
Tom Gamble, City Manager
Pro Tem

6:00

WORK SESSION: METRO COMMUNITY ENHANCEMENT GRANT PROGRAM (CEP)

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

7:05

5. A.
 - *Metro Quarterly Exchange Update, Kathryn Harrington, Metro Councilor District 4*

Paul Downey, Administrative
Services Director
Tom Gamble, City Manager
Pro Tem

7:20

5. B.
 - *Quarterly Financial Report for Period Ending December 31, 2014*

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| Paul Downey, Administrative Services Director
Tom Gamble, City Manager Pro Tem | 7:30 | 6. <u>PUBLIC HEARING AND FIRST AND SECOND READING OF ORDINANCE NO. 2015-01 OF THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, AUTHORIZING THE ISSUANCE OF CAMPUS IMPROVEMENT AND REFUNDING REVENUE BONDS TO FINANCE AND REFINANCE PROJECTS FOR PACIFIC UNIVERSITY; AND DECLARING AN EMERGENCY</u> |
| Brenda Camilli, Human Resources Manager
Paul Downey, Administrative Services Director | 7:40 | 7. <u>PUBLIC HEARING AND RESOLUTION NO. 2015-17 ADOPTING THE CITY MANAGER CANDIDATE PROFILE AND SALARY SCHEDULE</u> |
| Michael Kinkade, Fire Chief
Tom Gamble, City Manager Pro Tem | 7:50 | 8. <u>RESOLUTION NO. 2015-18 AUTHORIZING CITY MANAGER PRO TEM TO ENDORSE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND GASTON RURAL FIRE PROTECTION DISTRICT FOR FIRE DEPARTMENT SERVICES</u> |
| Tom Gamble, City Manager Pro Tem | 8:00 | 9. <u>CITY MANAGER'S REPORT:</u> |
| | 8:15 | 10. <u>COUNCIL COMMUNICATIONS:</u> |
| | 8:30 | 11. <u>ADJOURNMENT</u> |

3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (Gaston Fire Services IGA) Meeting Minutes of February 9, 2015.
- B. Approve City Council Regular Meeting Minutes of February 9, 2015.
- C. Accept Library Commission Meeting Minutes of January 13, 2015.
- D. Accept Planning Commission Meeting Minutes of February 2, 2015.
- E. Accept Public Safety Advisory Commission Meeting Minutes of December 3, 2014.
- F. Community Development Department Monthly Building Activity Informational Report for January 2015.
- G. Endorse Liquor License Renewal Applications for Year 2015:
 - 1. 7-Eleven #2362-20715C, (Off-Premises Sales)
 - 2. ARAMARK Educational Services (Limited On-Premises Sales)
 - 3. Ballad Town Billiards (Full On-Premises Sales)
 - 4. Bi-Mart (Off-Premises Sales)
 - 5. Circle Inn Tavern (Full On-Premises Sales)
 - 6. Cornerstone Pub & Grill (Limited On-Premises Sales and Off-Premises Sales)
 - 7. Diamond Palace Restaurant (Full On-Premises Sales)
 - 8. Forest Grove Elks Lodge #2440 (Full On-Premises Sales)
 - 9. Forest Grove Sushi (Limited On-Premises Sales)
 - 10. Forest Grove Theater (Limited On-Premises)
 - 11. Godfather's Pizza/Players Pub (Full On-Premises and Off-Premises Sales)
 - 12. Grampy's Deli and Pub (Limited On-Premises Sales and Off-Premises Sales)
 - 13. Half Moon Sports Bar & New Chinese Cuisine (Full On-Premises Sales)
 - 14. Hello Market (Off-Premises Sales)
 - 15. Jade Green Palace Restaurant (Full On-Premises Sales)
 - 16. La Hacienda (Limited On-Premises Sales)
 - 17. La Sierra Mexican Restaurant (Full On-Premises Sales)
 - 18. Maggie's Buns (Limited On-Premises Sales)
 - 19. Mama Jiah's Market (Off-Premises Sales)
 - 20. Mandarin China Restaurant (Limited On-Premises Sales)
 - 21. Mini Mart (Off-Premises Sales)
 - 22. My Place Tavern (Limited On-Premises Sales)
 - 23. Pac Thai (Limited On-Premises Sales)
 - 24. Phil's 1500 Subs (Limited On-Premises Sales)
 - 25. Pizza Schmizza (Limited On-Premises Sales)
 - 26. Plaid Pantry #20 (Off-Premises Sales)
 - 27. Plaid Pantry #99 (Off-Premises Sales)
 - 28. Prime Time Restaurant and Sports Bar (Full On-Premises Sales)
 - 29. Rainbow Lanes (Limited On-Premises Sales)
 - 30. Safeway Store #0406 (Off-Premises Sales)
 - 31. Shriji Food Mart / FG Arco (Off-Premises Sales)
 - 32. Super Mercado La Montana (Off-Premises Sales)
 - 33. The Kings Head (Limited On-Premises Sales and Off-Premises Sales)
 - 34. The Masonic Grand Lodge (Full On-Premises Sales)