



FOREST GROVE CITY COUNCIL

Monday, March 16, 2015

Meeting Agenda

5:30 PM – Work Session (CIS Public Officials Training Video)
6:00 PM – Urban Renewal Agency (Refer to separate agenda)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

<p>Paul Downey, Administrative Services Director Tom Gamble, City Manager Pro Tem</p>	<p>5:30</p>	<p><u>WORK SESSION: CITYCOUNTY INSURANCE SERVICES ELECTED OFFICIALS BONUS PROGRAM TRAINING VIDEO</u></p> <p>The City Council will convene in the Community Auditorium – Conference Room to view the training video presented by WSC Insurance. The public is invited to attend and observe the session; however, no public comment will be taken. The Council will take no formal action during the session.</p>
<p>Jon Holan, Community Development Director Paul Downey, Administrative Services Director Tom Gamble, City Manager Pro Tem</p>	<p>6:00</p>	<p><u>URBAN RENEWAL AGENCY</u> <i>(Refer to Separate Agenda):</i></p> <p>The Urban Renewal Agency Board will convene in the Community Auditorium – Conference Room to hold the following executive session(s):</p> <p>In accordance with <u>ORS 192.660(2)(e)</u> to deliberate with persons designated by the governing body to negotiate real property transactions.</p> <p><u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u></p> <p>Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.</p>

- 7:00**
1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
 1. A. **PROCLAMATION:**
 - *National Community Development Week*
 1. B. **PROCLAMATION:**
 - *Arbor Day, Tree City USA*
 2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
 3. **CONSENT AGENDA:** See Page 4
 4. **ADDITIONS/DELETIONS:**
 5. **PRESENTATIONS:** None.

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| James Reitz, Senior Planner
Jon Holan, Community
Development Director
Rob Foster, Public Works
Director
Tom Gamble, City Manager
Pro Tem | 7:05 | 6. <u>RESOLUTION NO. 2015-21 AUTHORIZING THE
RELEASE OF A PUBLIC EASEMENT OVER KNOX
RIDGE NO. 4 TRACT F AND AUTHORIZING THE
CITY MANAGER PRO TEM TO EXECUTE THE
RELEASE ON BEHALF OF THE CITY OF FOREST
GROVE</u> |
| Peter Truax, Mayor
Tom Gamble, City Manager
Pro Tem | 7:15 | 7. <u>RESOLUTION NO. 2015-22 ADOPTING CITY
COUNCIL GOALS FOR FISCAL YEAR 2015-16</u> |
| Peter Truax, Mayor
Tom Gamble, City Manager
Pro Tem | 7:20 | 8. <u>RESOLUTION NO. 2015-23 ADOPTING CITY
COUNCIL GOAL OBJECTIVES FOR FISCAL YEAR
2015-16</u> |
| Peter Truax, Mayor | 7:25 | 9. <u>ADOPTING CITY COUNCIL TEAM AGREEMENT
FOR 2015 AS AMENDED</u> |
| Tom Gamble, City Manager
Pro Tem | 7:30 | 10. <u>CITY MANAGER PRO TEM'S REPORT:</u> |
| | 7:45 | 11. <u>COUNCIL COMMUNICATIONS:</u> |
| | 8:00 | 12. <u>ADJOURNMENT:</u> |

3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Retreat Meeting Minutes of February 21, 2015.
 - B. Approve City Council Executive Session (Real Property) Meeting Minutes of February 23, 2015.
 - C. Approve City Council Work Session (CEP) Meeting Minutes of February 23, 2015.
 - D. Approve City Council Regular Meeting Minutes of February 23, 2015.
 - E. Accept Community Forestry Commission Meeting Minute sof January 14, 2015.
 - F. Accept Economic Development Commission Meeting Minutes of October 2, November 6, December 4, 2014, January 8 and February 5, 2015.
 - G. **RESOLUTION NO. 2015-20 MAKING APPOINTMENT TO ECONOMIC DEVELOPMENT COMMISSION (Appoint Javier Urenda, Adelante Mujeres, Primary, representing Hispanic Community, and Arturo Villaseñor, Alternate , Term Expiring December 31, 2016).**
 - H. Accept Historic Landmarks Board Meeting Minutes of January 27, 2015.
 - I. Accept Resignation Historic Landmarks Board (Neil Poulsen, Term Expiring December 31, 2016).
 - J. Accept Parks and Recreation Commission Meeting Minutes of January 21, 2015.
 - K. Accept Public Arts Commission Meeting Minutes of January 8, 2015.
 - L. Accept Public Safety Advisory Commission Meeting Minutes of January 28 and February 25, 2015.
 - M. Community Development Department Monthly Building Activity Informational Report for February 2015.
 - N. **Endorse New Liquor License Application (Limited On-Premises Sales) for Forest Grove Senior and Community Center, 2037 Douglas Street (Applicant: Raean Johnston).**
 - O. **Endorse Liquor License Renewal Applications for Year 2015:**
 - 1. 1910 Main Street ((Full On-Premises and Off-Premises Sales)
 - 2. Forest Grove Tobacco (Off-Premises Sales)
 - 3. Tyson's Pub N Grub (Limited On-Premises Sales)
 - 4. Urban Decanter (Full On-Premises and Off-Premises Sales)
 - 5. Waltz Brewing (Brewery Public House)
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