



# FOREST GROVE CITY COUNCIL

## Monday, April 13, 2015

### Meeting Agenda

5:30 PM – Work Session (Medical Marijuana Dispensaries)  
6:00 PM – Work Session (GIS Needs Assessment)  
7:00 PM – Regular Meeting

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

<p>Jon Holan, Community Development Director Tom Gamble, City Manager Pro Tem</p>	<p><b>5:30</b></p>	<p><b><u>WORK SESSION: DEVELOPMENT CODE AND CITY CODE AMENDMENTS PERTAINING TO MEDICAL MARIJUANA DISPENSARIES</u></b></p>
<p>Mike Nolop, Information Services Manager Paul Downey, Administrative Services Director Tom Gamble, City Manager Pro Tem</p>	<p><b>6:00</b></p>	<p><b><u>WORK SESSION: GIS NEEDS ASSESSMENT</u></b> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
	<p><b>7:00</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance</li> <li>2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.</li> <li>3. <b><u>CONSENT AGENDA:</u></b> See Page 4</li> <li>4. <b><u>ADDITIONS/DELETIONS:</u></b></li> <li>5. <b><u>PRESENTATIONS:</u></b> None.</li> </ol>
<p>Jon Holan, Community Development Director J. F. Schutz, Police Chief Tom Gamble, City Manager Pro Tem</p>	<p><b>7:05</b></p>	<ol style="list-style-type: none"> <li>6. <b><u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2015-02 THE CITY OF FOREST GROVE ADOPTION OF AMENDMENTS TO DEVELOPMENT CODE, ARTICLES 3, 8 AND 12, TO ESTABLISH PLACEMENT AND REQUIREMENTS FOR MEDICAL MARIJUANA DISPENSARIES. APPLICANT: CITY OF FOREST GROVE. FILE NO. ZA-15-00267</u></b></li> </ol>
<p>Jon Holan, Community Development Director J. F. Schutz, Police Chief Tom Gamble, City Manager Pro Tem</p>	<p><b>7:15</b></p>	<ol style="list-style-type: none"> <li>7. <b><u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2015-03 AMENDING CITY CODE CHAPTER 7 BY ADDING NEW CODE SECTION 7.850 THROUGH 7.865 ESTABLISHING OPERATION OF MEDICAL MARIJUANA DISPENSARIES</u></b></li> </ol>
<p>Nick Kelsay, Project Engineer Rob Foster, Public Works Director Tom Gamble, City Manager Pro Tem</p>	<p><b>7:20</b></p>	<ol style="list-style-type: none"> <li>8. <b><u>RESOLUTION NO. 2015-24 AUTHORIZING THE MAYOR TO ENDORSE AN INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY FOR CONSTRUCTION OF UTILITIES ON DAVID HILL ROAD (WC BCC-15-0181)</u></b></li> </ol>

Nick Kelsay, Project Engineer  
 Rob Foster, Public Works Director  
 Tom Gamble, City Manager  
 Pro Tem

7:30

9. **RESOLUTION NO. 2015-25 AUTHORIZING THE MAYOR AND CITY MANAGER PRO TEM TO ENDORSE AMENDMENT NO. 2 TO THE LOCAL AGENCY AGREEMENT BETWEEN CITY OF FOREST GROVE AND OREGON DEPARTMENT OF TRANSPORTATION SAFE ROUTES TO SCHOOL PROGRAM GRANT FUNDING FOR HARVEY CLARKE ELEMENTARY ('B' STREET) SIDEWALK PROJECT (CONTRACT NO. 28167)**

Paul Downey, Administrative  
 Services Director  
 Tom Gamble, City Manager  
 Pro Tem

7:40

10. **RESOLUTION NO. 2015-26 AUTHORIZING THE CITY MANAGER PRO TEM TO ENDORSE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE AND METRO FOR THE COMMUNITY ENHANCEMENT PROGRAM (CEP) AND REPLACING AND SUPERSEDING METRO CONTRACT NO. 901195; AND REPEALING RESOLUTION NO. 1989-35**

Paul Downey, Administrative  
 Services Director  
 Tom Gamble, City Manager  
 Pro Tem

7:50

11. **RESOLUTION NO. 2015-27 ESTABLISHING FOREST GROVE SOLID WASTE COMMUNITY ENHANCEMENT PROGRAM (CEP) ADVISORY COMMITTEE AND AMENDING RESOLUTION NO. 2006-10**

Michael Kinkade, Fire Chief  
 Tom Gamble, City Manager  
 Pro Tem

8:00

12. **RESOLUTION NO. 2015-28 ADOPTING FOREST GROVE PUBLIC SAFETY ADVISORY COMMISSION AMENDED BYLAWS AND STRATEGIC PLAN 2015-16; REPEALING RESOLUTION NO. 2011-25**

George Cress, Light and Power  
 Director  
 Jeff King, Economic Development  
 Manager  
 Tom Gamble, City Manager  
 Pro Tem

8:10

13. **DEPARTMENT WORK PLANS FOR FY 2015-16:**

- *Light and Power Department*
- *Economic Development*
- *Parks and Recreation Department*
- *Community Development*
- *Fire Department*

Jon Holan, Community  
 Development Director  
 Michael Kinkade, Fire Chief

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Tom Gamble, City Manager  
Pro Tem

- 9:00 14. **CITY MANAGER PRO TEM'S REPORT:**
- 9:15 15. **COUNCIL COMMUNICATIONS:**
- 9:30 16. **ADJOURNMENT:**

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Work Session (CIS Public Officials Training Video) Meeting Minutes of March 16, 2015.
  - B. Approve City Council Regular Meeting Minutes of March 16, 2015.
  - C. Accept Historic Landmarks Board Meeting Minutes of February 24, 2015.
  - D. Accept Library Commission Meeting Minutes of February 10, 2015.
  - E. Accept Resignation on Library Commission (Dayla Smoland, Term Expiring December 31, 2015)
  - F. Accept Resignation on Library Commission (Annelle Hicks, Term Expiring December 31, 2015).
  - G. Accept Parks and Recreation Commission Meeting Minutes of February 18, 2015.
  - H. Accept Planning Commission Meeting Minutes of February 16, 2015.
  - I. Accept Public Safety Advisory Commission Meeting Minutes of March 4, 2015.
  - J. Community Development Department Monthly Building Activity Informational Report for March 2015.
  - K. Library Department Quarterly Statistics Informational Report for January, February and March 2015.
  - L. **Endorse Liquor License Renewal Applications for Year 2015:**
    - 1. Little Monkey Deli (Full On-Premises Sales)
    - 2. McMenamins Grand Lodge (Full On-Premises Sales)
    - 3. Tienda La Rosa (Off-Premises Sales)
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