



FOREST GROVE CITY COUNCIL

Monday, July 13, 2015

Meeting Agenda

5:30 PM – Work Session (Employee Handbook)
6:15 PM – Joint Work Session (Sustainability Commission)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

FOREST GROVE CITY COUNCIL AGENDA

JULY 13, 2015

PAGE 2

Brenda Camilli, Human Resources Manager Paul Downey, Administrative Services Director	5:30	<p><u>WORK SESSION: EMPLOYEE HANDBOOK:</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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Jon Holan, Community Development Director Paul Downey, Administrative Services Director	6:15	<p><u>JOINT WORK SESSION WITH SUSTAINABILITY COMMISSION (Continuance from June 8, 2015):</u> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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| Paul Downey, Administrative Services Director
Brenda Camilli, Human Resources Manager
J. F. Schutz, Police Chief | 7:00

7:05

7:10

7:20

7:25

7:30

7:40

8:00

8:05 | <ol style="list-style-type: none"> 1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance 1. A. <u>EMPLOYEE RECOGNITION</u> <ul style="list-style-type: none"> • <i>Jacquie Haney, 14 Years of Service</i> 1. B. <u>POLICE AWARDS PRESENTATIONS:</u> <ul style="list-style-type: none"> • <i>Lifesaving Award (4 officers)</i> 2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. 3. <u>CONSENT AGENDA:</u> See Page 3 4. <u>ADDITIONS/DELETIONS:</u> Public Hearing on Times Litho Sale Agreement has been RESCHEDULED to August 10, 2015. 5. <u>PRESENTATIONS:</u>
 Washington County Museum, Mark Harmon, Executive Director 6. <u>FIRST READING OF ORDINANCE NO. 2015-07 AUTHORIZING CITY MANAGER TO ENDORSE MACC COMCAST FRANCHISE AGREEMENT</u> 7. <u>RESOLUTION NO. 2015-54 APPOINTING CITY MANAGER FOR THE CITY OF FOREST GROVE</u> 8. <u>RESOLUTION NO. 2015-55 ESTABLISHING EMPLOYMENT AGREEMENT AND AUTHORIZING MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND CITY MANAGER</u> |
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Brenda Camilli, Human
Resources Manager
Paul Downey, Administrative
Services Director

8:10

9. RESOLUTION NO. 2015-56 ESTABLISHING
COMPENSATION FOR THE CITY MANAGER FOR
FISCAL YEAR 2015-16

Paul Downey, Administrative
Services Director

8:15

CITY MANAGER'S REPORT:

8:20

COUNCIL COMMUNICATIONS:

8:45

ADJOURNMENT:

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Regular Meeting Minutes of June 22, 2015.
 - B. Endorse New Liquor License Application (Limited On-Premises Sales) for Buffet Dynasty, Inc., 2834 E. Pacific Avenue (Applicant: Ying Yun Wei).
 - C. Accept Public Arts Commission Meeting Minutes of May 14, 2015.
 - D. Accept Community Forestry Commission Meeting Minutes of April 15, 2015.
 - E. Community Development Department Monthly Building Activity Report for June 2015.
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