



# FOREST GROVE CITY COUNCIL

## Monday, September 14, 2015

### Meeting Agenda

5:30 PM – Work Session (B&C Interviews)

6:00 PM – Work Session (Marijuana Requirements Part II)

7:00 PM – Regular Meeting

Community Auditorium

1915 Main Street

Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder  
Jesse VanderZanden, City  
Manager

**5:30**

**WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS (B&C) INTERVIEWS**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Jon Holan, Community  
Development Director  
J. F. Schutz, Police Chief  
Kevin Ellingsburg, Police  
Captain  
Jesse VanderZanden, City  
Manager

**6:00**

**WORK SESSION: MARIJUANA REQUIREMENTS PART II**

The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

**7:00**

Mayor Peter Truax

J. F. Schutz, Police Chief

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
1. A. **INTRODUCTION OF CITY MANAGER:**
  - *Michael “Jesse” VanderZanden, City Manager*
1. B. **SWEARING-IN CEREMONY:**
  - *Nicole A. Freelove, Police Officer*
  - *Bradley D. Schuetz, Police Officer*
1. C. **PROCLAMATIONS:**
  - *Fill The Boot for MDA, presenting to Forest Grove Fire and Rescue, Michael Kinkade, Fire Chief*
  - *Community Action 50<sup>th</sup> Anniversary & Community Action Week, October 11 ~ 17, 2015, requested by Catherine Crooker, Director of Advancement*
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:** None.

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| Jon Holan, Community Development Director<br>Dan Riordan, Senior Planner<br>Jesse VanderZanden, City Manager | 7:15 | 6. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2015-08 ANNEXING A TRACT OF LAND LOCATED AT 1525 B STREET (PORTION OF WASHINGTON COUNTY TAX LOT NO. 1S306CB00500) INTO THE CITY LIMIT OF FOREST GROVE AND WITHDRAWING THE TRACT FROM FOREST GROVE RURAL FIRE PROTECTION DISTRICT. APPLICANT: WASTE MANAGEMENT CORPORATION. FILE NO. ANX-15-00537</u> |
| Brenda Camilli, Human Resources Manager<br>Jesse VanderZanden, City Manager                                  | 7:30 | 7. <u>RESOLUTION NO. 2015-66 ADOPTING REVISIONS TO CITY OF FOREST GROVE EMPLOYEE HANDBOOK AND REPEALING RESOLUTION NO. 2010-33</u>   |
| Paul Downey, Administrative Services Director<br>Jesse VanderZanden, City Manager                            | 7:45 | 8. <u>RESOLUTION NO. 2015-67 EXTENDING CITY OF FOREST GROVE WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF FOREST GROVE AND REPEALING RESOLUTION NOS. 2007-63 AND 2010-20</u>   |
| Mayor Peter Truax<br>Anna Ruggles, CMC, City Recorder<br>Jesse VanderZanden, City Manager                    | 7:55 | 9. <u>RESOLUTION NO. 2015-68 APPROVING TO MOVE THE REGULAR CITY COUNCIL MEETING FROM MONDAY, OCTOBER 26, 2015, TO FRIDAY, OCTOBER 30, 2015</u>   |
| Jesse VanderZanden, City Manager   | 8:00 | 10. <u>CITY MANAGER'S REPORT:</u>  |
|  | 8:15 | 11. <u>COUNCIL COMMUNICATIONS:</u>   |
|  | 8:30 | 12. <u>ADJOURNMENT:</u>  |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of August 10, 2015)
  - B. Approve City Council Work Session (Police Facility Needs Assessment) Meeting Minutes of August 10, 2015.
  - C. Approve City Council Regular Meeting Minutes of August 10, 2015.
  - D. Accept Historic Landmarks Board Meeting Minutes of July 28, 2015.
  - E. Accept Library Commission Meeting Minutes of June 2, 2015.
  - F. Accept Parks and Recreation Commission Meeting Minutes of June 17, 2015.
  - G. Accept Public Arts Commission Meeting Minutes of July 9, 2015.
  - H. Community Development Department Monthly Building Activity Informational Report for July and August 2015.
  - I. **ENDORSE LIQUOR LICENSE CHANGE OF OWNERSHIP APPLICATION (LIMITED ON-PREMISES SALES) FOR FG BOWL, LLC, 2748 19<sup>TH</sup> PLACE (APPLICANT: ALLYN CLARK).**
  - J. **RESOLUTION NO. 2015-63 MAKING APPOINTMENT TO LIBRARY COMMISSION (APPOINTING MITCHELL FARIS, STUDENT ADVISOR, TERM EXPIRING DECEMBER 31, 2016).**
  - K. **RESOLUTION NO. 2015-64 MAKING APPOINTMENT TO PARKS AND RECREATION COMMISSION (APPOINTING BRAD BAFARO, AT-LARGE, TERM EXPIRING DECEMBER 31, 2017).**
  - L. **RESOLUTION NO. 2015-65 MAKING APPOINTMENT TO SUSTAINABILITY COMMISSION (APPOINTING JACOB ROSE, PACIFIC UNIVERSITY STUDENT ADVISOR, TERM EXPIRING DECEMBER 31, 2016).**
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