



FOREST GROVE CITY COUNCIL

Monday, September 28, 2015

Meeting Agenda

5:30 PM – Work Session (B&C Interview)
5:45 PM – Executive Session (Real Property)
6:15 PM – Work Session (Police Station Next Steps)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder
 Jesse VanderZanden, City Manager

5:30

WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS (B&C) INTERVIEW

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Paul Downey, Administrative Services Director
 Jesse VanderZanden, City Manager

5:45

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

In accordance with ORS 192.660(2)(E) to deliberate with persons designated by the governing body to negotiate in real property transactions.

J. F. Schutz, Police Chief
 Paul Downey, Administrative Services Director
 Jesse VanderZanden, City Manager

6:15

WORK SESSION: POLICE STATION NEXT STEPS (FACILITY NEEDS ASSESSMENT PART II)

The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

7:10

5. A. **Mary Beth Herkert, State Archives Division Director**
 - *Electronic Records Management Services (ERMS) Intergovernmental Agreement (Refer Agenda Item 9 below)*

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| Jeff King, Economic Development Manager
Jesse VanderZanden, City Manager | 7:25 | 5. B. | <ul style="list-style-type: none"> • <i>Economic Development Commission's 2015-18 Economic Development Strategic Plan</i> |
| Rob Foster, Public Works Director
Derek Robbins, Project Engineer
Paul Downey, Administrative Services Director
Jesse VanderZanden, City Manager | 7:35 | 5. C. | <p><u>COUNCIL CONSENSUS TO SET A PUBLIC HEARING DATE, SEND/PUBLISH LEGAL NOTICE:</u></p> <ul style="list-style-type: none"> • <i>Water System Development Charge Update</i> |
| Jon Holan, Community Development Director
Dan Riordan, Senior Planner
Jesse VanderZanden, City Manager | 7:45 | 6. | <p><u>CONTINUE PUBLIC HEARING FROM SEPTEMBER 14, 2015: SECOND READING OF ORDINANCE NO. 2015-08 ANNEXING A TRACT OF LAND LOCATED AT 1525 B STREET (PORTION OF WASHINGTON COUNTY TAX LOT NO. 1S306CB00500) INTO THE CITY LIMIT OF FOREST GROVE AND WITHDRAWING THE TRACT FROM FOREST GROVE RURAL FIRE PROTECTION DISTRICT. APPLICANT: WASTE MANAGEMENT CORPORATION. FILE NO. ANX-15-00537</u></p> |
| Jeff King, Economic Development Manager
Jesse VanderZanden, City Manager | 7:55 | 7. | <p><u>RESOLUTION NO. 2015-69 ADOPTING THE FOREST GROVE ECONOMIC DEVELOPMENT COMMISSION 2015-2018 ECONOMIC DEVELOPMENT STRATEGIC PLAN</u></p> |
| Jeff King, Economic Development Manager
Paul Downey, Administrative Services Director
Jesse VanderZanden, City Manager | 8:00 | 8. | <p><u>RESOLUTION NO. 2015-70 APPROVING THE SUBMISSION OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR 2016-17 PROGRAM PERIOD (FOREST GROVE SENIOR AND COMMUNITY CENTER)</u></p> |
| Paul Downey, Administrative Services Director
Anna Ruggles, City Recorder
Jesse VanderZanden, City Manager | 8:10 | 9. | <p><u>RESOLUTION NO. 2015-71 AUTHORIZING CITY MANAGER TO ENDORSE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND STATE OF OREGON ACTING THROUGH ITS OFFICES OF SECRETARY OF STATE AND ARCHIVES DIVISION FOR ELECTRONIC RECORDS MANAGEMENT SERVICES (IGA NO. 165-150057-15)</u></p> |

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- Jesse VanderZanden, City Manager 8:20 10. **CITY MANAGER'S REPORT:**
- 8:30 11. **COUNCIL COMMUNICATIONS:**
- 8:45 12. **ADJOURNMENT:**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of September 14, 2015.
 - B. Approve City Council Regular Meeting Minutes of September 14, 2015.
 - C. Accept Committee for Citizen Involvement Meeting Minutes of May 5, July 7 and August 4, 2015.
 - D. Accept Historic Landmarks Meeting Minutes of August 18, 2015.
 - E. Accept Library Commission Meeting Minutes of August 11, 2015.
 - F. Accept Parks and Recreation Commission Meeting Minutes of August 19, 2015.
 - G. Accept Planning Commission Meeting Minutes of August 3, 2015.
 - H. Endorse New Liquor License Application (Brewery Public House) for Kaiser Brewing Company, LLC, 1607 Hawthorne Street (Applicant: Jonathan Kaiser).
 - I. **RESOLUTION NO. 2015-68 MAKING APPOINTMENT TO COMMITTEE FOR CITIZEN INVOLVEMENT (KEVIN CANALES, TERM EXPIRING JANUARY 31, 2019.**
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