



*A place where businesses and families thrive.*

**CITY COUNCIL MEETING AGENDA**

**MONDAY, JANUARY 25, 2016**

**5:30 PM – Work Session (B&C Interviews)**  
**6:30 PM – Work Session (Not-For-Profits Contribution)**  
**7:00 PM – Regular Council Meeting**  
**8:30 PM – Work Session (Marijuana Regulations)**

**Community Auditorium**  
**1915 Main Street**  
**Forest Grove, OR 97116**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

**FOREST GROVE CITY COUNCIL AGENDA  
JANUARY 25, 2016**

Anna Ruggles, City Recorder Jesse VanderZanden, City Manager	<b><u>5:30</u></b>	<b><u>WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS INTERVIEWS AND APPOINTMENT CONSIDERATIONS</u></b>
<p>The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>		
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	<b><u>6:30</u></b>	<b><u>WORK SESSION: NOT-FOR-PROFITS CONTRIBUTION</u></b>
<p>The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>		
Colleen Winters, Library Director	<b><u>7:00</u></b>	1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance
	1. A. <b><u>EMPLOYEE RECOGNITION:</u></b>	
	<ul style="list-style-type: none"> <li>▪ <i>Ann M. Dondero, Library Youth Services, 36 Years of Service</i></li> </ul>	
	2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.	
	3. <b><u>CONSENT AGENDA:</u></b> See Page 4	
Tom Gamble, Parks and Recreation Commission Director Colleen Winters, Library Director	<b><u>7:15</u></b>	5.A. <ul style="list-style-type: none"> <li>• <i>“Art In The Park” Selection, presentation by Dana Zurcher, Public Arts Commission (PAC) Chair</i></li> </ul>
	<b><u>7:30</u></b>	6. <b><u>CONTINUE PUBLIC HEARING FROM JANUARY 11, 2016: SECOND READING OF ORDINANCE NO. 2016-01 AUTHORIZING THE CITY MANAGER TO ENTER INTO A DEVELOPMENT AGREEMENT BETWEEN TOKOLA PROPERTIES AND CITY OF FOREST GROVE FOR FOREST GROVE MIXED-USE PROJECT LOCATED NORTH OF PACIFIC AVENUE AND WEST OF A STREET; FILE NO. 311-15-00022-PLNG</u></b>
Dan Riordan, Senior Planner Jon Holan Community Development Director Jesse VanderZanden, City Manager		

**FOREST GROVE CITY COUNCIL AGENDA  
JANUARY 25, 2016**

Dan Riordan, Senior Planner Jon Holan Community Development Director Jesse VanderZanden, City Manager	8:00	7. <b><u>PUBLIC HEARING AND ORDER NO. 2016-01 APPROVING DESIGN REVIEW FOR THE FOREST GROVE DOWNTOWN MIXED-USE PROJECT (LOCATED NORTH OF PACIFIC AVENUE AND WEST OF A STREET). FILE NO. 311-15-00022-PLNG</u></b>
Dan Riordan, Senior Planner Jon Holan Community Development Director Jesse VanderZanden, City Manager	8:10	8. <b><u>PUBLIC HEARING AND ORDER NO. 2016-02 APPROVING SITE DEVELOPMENT REVIEW FOR THE FOREST GROVE DOWNTOWN MIXED-USE PROJECT (LOCATED NORTH OF PACIFIC AVENUE AND WEST OF A STREET). FILE NO. 311-15-00022-PLNG</u></b>
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:20	9. <b><u>RESOLUTION NO. 2016-08 AUTHORIZING CITY MANAGER TO EXECUTE OREGON PUBLIC SERVICE RETIREMENT PLAN COVERAGE AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND THE STATE OF OREGON FOR NEWLY HIRED POLICE OFFICERS AND FIREFIGHTERS TO PARTICIPATE IN THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)</u></b>
Jon Holan, Community Development Director Jesse VanderZanden, City Manager	<b><u>8:30</u></b>	10. <b><u>WORK SESSION: MARIJUANA REGULATIONS</u></b> The City Council will reconvene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
City Councilors	9:05 15min	11. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>
Jesse VanderZanden, City Manager	9:20 5min	12. <b><u>CITY MANAGER'S REPORT:</u></b>
Peter Truax, Mayor	9:25 5min	13. <b><u>MAYOR'S REPORT:</u></b>
	<b><u>9:30</u></b>	14. <b><u>ADJOURNMENT:</u></b>

---

**FOREST GROVE CITY COUNCIL AGENDA  
JANUARY 25, 2016**

---

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve Council and Urban Renewal Agency Board Joint Executive Session (Real Property) Meeting Minutes of January 11, 2016.
  - B. Approve City Council Regular Meeting Minutes of January 11, 2016.
  - C. Accept Library Commission Meeting Minutes of December 8, 2015.
  - D. Accept Parks and Recreation Commission Meeting Minutes of December 16, 2015.
  - E. Accept Planning Commission Meeting Minutes of December 7, 2015, and January 5, 2016.
  - F. Accept Public Arts Commission Meeting Minutes of August 13, September 10, November 12 and December 10, 2015.
  - G. Endorse New Liquor License Application (Full On-Premises) for Bites Restaurant, 2014 Main Street (Applicant: Thomas Gilstrap).
  - H. Endorse New Liquor License Application (Full On-Premises) for Kama'aina, LLC, 1910 Main Street, Suite A (Applicant: Kevin Yamada).
  - I. Accept Resignation on Committee for Citizen Involvement (CCI) (Martha Ochoa, Term Expiring January 31, 2016).
  - J. **RESOLUTION NO. 2016-07 MAKING REAPPOINTMENT TO COMMITTEE FOR CITIZEN INVOLVEMENT (CCI) (Reappointing Briana Larios, Student Advisor, Term Expiring January 31, 2017).**
-