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CITY COUNCIL MEETING AGENDA

MONDAY, FEBRUARY 8, 2016

5:30 PM – Work Session (Cooperative Fire Services)
6:15 PM – Work Session (B&C Interviews)
7:00 PM – Regular Council Meeting
8:00 PM – Work Session (SC Plastic Bag Ban Update)
8:25 PM – Work Session (Marijuana Regulations)

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Michael Kinkade
Jesse VanderZanden, City Manager

5:30

1. **WORK SESSION: COOPERATIVE FIRE SERVICES STUDY NEXT ACTION**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Anna Ruggles, City Recorder
Jesse VanderZanden, City Manager

6:15

2. **WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS INTERVIEWS**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

George Cress, Light and Power
Director
Rob Foster, Public Works Director

7:05

5. A. • *Utility Meter Retro-Fit Program*

7:20

5. B. • *Washington County Emergency Communications System Bond Measure, Primary Election May 17, 2016, Don Bohn, Washington County Assistant Administrator*

Michael Kinkade, Fire Chief

7:35

6. **RESOLUTION NO. 2016-15 OF THE FOREST GROVE CITY COUNCIL SUPPORTING WASHINGTON COUNTY'S ISSUANCE OF GENERAL OBLIGATION BONDS TO PAY FOR \$77 MILLION IN CAPITAL COSTS FOR EMERGENCY AND 9-1-1 EQUIPMENT AND FACILITIES**

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| Derek Robbins, Project Engineer
Rob Foster, Public Works Director
Jesse VanderZanden, City Manager | 7:40 | 7. <u>RESOLUTION NO. 2016-16 AUTHORIZING THE MAYOR AND CITY MANAGER TO ENDORSE THE LOCAL AGENCY AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND THE OREGON DEPARTMENT OF TRANSPORTATION FOR OR8/OR47 INTERSECTION IMPROVEMENTS; CONTRACT NO. 31034</u> |
| Derek Robbins, Project Engineer
Rob Foster, Public Works Director
Jesse VanderZanden, City Manager | 7:50 | 8. <u>RESOLUTION NO. 2016-17 AUTHORIZING THE MAYOR TO ENDORSE INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY FOR THE OR8/OR47 INTERSECTION IMPROVEMENT PROJECT; NO. 100206 MSTIP OPPORTUNITY FUND</u> |
| | 7:55 | <u>RECESS</u> |
| Jon Holan, Community Development Director
Jesse VanderZanden, City Manager | <u>8:00</u> | 9. <u>WORK SESSION: SUSTAINABILITY COMMISSION'S PLASTIC BAG BAN UPDATE</u>
The City Council will reconvene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s). |
| Jon Holan, Community Development Director
Jesse VanderZanden, City Manager | <u>8:25</u> | 10. <u>WORK SESSION: MARIJUANA REGULATIONS</u>
The City Council will reconvene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s). |
| City Councilors | 9:00 | 11. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:15 | 12. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:20 | 13. <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 14. <u>ADJOURNMENT:</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of January 25, 2016.
 - B. Approve City Council Work Session (Not-For-Profit Contribution) Meeting Minutes of January 25, 2016.
 - C. Accept Historic Landmarks Board Meeting Minutes of December 15, 2015.
 - D. Community Development Monthly Building Activity Report for January 2016.
 - E. Library Quarterly Statistics Report for FY 2015-16 (Nov–Dec 2015).
 - F. **Endorse New Liquor License Application (Full On-Premises Sale) for New Chinese Cuisine, 1927 Main Street (Applicant: Weiming Chen).**
 - G. **RESOLUTION NO. 2016-09 MAKING APPOINTMENT TO COMMITTEE FOR CITIZEN INVOLVEMENT (Appointing MJ Guidetti-Clapshaw, Term Expiring January 31, 2020).**
 - H. **RESOLUTION NO. 2016-10 MAKING APPOINTMENT TO COMMUNITY FORESTRY COMMISSION (Appointing Michael Howell, Term Expiring December 31, 2016).**
 - I. **RESOLUTION NO. 2016-11 MAKING APPOINTMENT TO HISTORIC LANDMARKS BOARD (Appointing Larissa Whalen Garfias, Term Expiring December 31, 2016).**
 - J. **RESOLUTION NO. 2016-12 MAKING APPOINTMENT TO LIBRARY COMMISSION (Appointing Jane Burch-Pesses, Term Expiring December 31, 2017).**
 - K. **RESOLUTION NO. 2016-13 MAKING APPOINTMENT TO PARKS AND RECREATION COMMISSION (Appointing Kenneth Cobleigh, SW, Term Expiring December 31, 2017).**
 - L. **RESOLUTION NO. 2016-14 MAKING APPOINTMENTS TO PUBLIC SAFETY ADVISORY COMMISSION (Appointing Karen Hessen, At-Large, Term Expiring December 31, 2017, and Thomas Epler, Rural Fire District, Term Expiring December 31, 2017).**
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