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CITY COUNCIL MEETING AGENDA

MONDAY, MARCH 14, 2016

**5:30 PM – Work Session (Council Goal-Setting)
6:00 PM – Work Session (Defined Benefit Retirement Plan)
7:00 PM – Regular Meeting**

**Community Auditorium
1915 Main Street
Forest Grove, OR 97116**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Mayor Peter Truax
Jesse VanderZanden, City Manager

5:30

WORK SESSION: CITY COUNCIL GOAL-SETTING

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager

6:00

WORK SESSION: DEFINED BENEFIT RETIREMENT

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **PROCLAMATION:**

- *National Community Development Week*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 5

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

Paul Downey, Administrative
Services Director

7:05

5. A. • *Audit Report Period Ending June 30, 2015*

7:20

5. B. • *Metro Quarterly Exchange Update, Kathryn Harrington, Metro Councilor District 4*

Tom Gamble, Parks and Recreation
Director

7:40

5. C. • *Parks, Recreation and Open Space Master Plan Update and Community Center Feasibility Study*

Derek Robbins, Project Engineer
Rob Foster, Public Works Director
Jesse VanderZanden, City Manager

7:55

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-02 AMENDING FOREST GROVE TRANSPORTATION SYSTEM PLAN (TSP) FOR INCLUSION OF COUNCIL CREEK REGIONAL TRAIL PREFERRED ALIGNMENT THROUGH THE CITY OF FOREST GROVE; FILE NO. 311-15-00033-PLNG**

Dan Riordan, Senior Planner
James Reitz, Senior Planner
Jon Holan Community Development
Director
Jesse VanderZanden, City Manager

8:10

7. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-03 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 3, ARTICLE 4, ARTICLE 7 AND ARTICLE 12 AND DESIGN GUIDELINE HANDBOOK TO IMPLEMENT POLICIES OF THE FOREST GROVE COMPREHENSIVE PLAN; FILE NO. 311-15-00020-PLNG**

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| Dan Riordan, Senior Planner
James Reitz, Senior Planner
Jon Holan Community Development
Director
Jesse VanderZanden, City Manager | 8:25 | 8. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-04 AMENDING FOREST GROVE COMPREHENSIVE PLAN MAP FOR PROPERTIES DESIGNATED TOWN CENTER SUPPORT AND COMMUNITY COMMERCIAL IN THE TOWN CENTER EXPANSION AREA ON THE COMPREHENSIVE PLAN DATED JANUARY 27, 2014; FILE NO. 311-15-00020-PLNG</u> |
| Dan Riordan, Senior Planner
James Reitz, Senior Planner
Jon Holan Community Development
Director
Jesse VanderZanden, City Manager | 8:30 | 9. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-05 AMENDING OFFICIAL FOREST GROVE ZONING MAP FOR PROPERTIES DESIGNATED NEIGHBORHOOD MIXED USE AND TOWN CENTER EXPANSION ON THE COMPREHENSIVE PLAN MAP DATED JANUARY 27, 2014; FILE NO. 311-15-00020-PLNG</u> |
| Dan Riordan, Senior Planner
James Reitz, Senior Planner
Jon Holan Community Development
Director
Jesse VanderZanden, City Manager | 8:35 | 10. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-06 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 3 TO ESTABLISH THE BUSINESS INDUSTRIAL PARK ZONE; FILE NO. 311-15-00027-PLNG</u> |
| Jon Holan Community Development
Director
J. F. Schutz, Police Chief
Jesse VanderZanden, City Manager | 8:45 | 11. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-07 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 3, ARTICLE 7 AND ARTICLE 8 TO ADDRESS MARIJUANA FACILITIES; FILE NO. 311-15-00028-PLNG</u> |
| Jon Holan Community Development
Director
J. F. Schutz, Police Chief
Jesse VanderZanden, City Manager | 8:55 | 12. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-08 AMENDING FOREST GROVE CITY CODE CHAPTER 7 BY RENAMING CODE SECTIONS 7.850 THROUGH 7.865 FROM "MEDICAL MARIJUANA DISPENSARIES" TO "MARIJUANA ACTIVITIES"; AMENDING CODE SECTIONS 7.850 THROUGH 7.860 TO ADDRESS MARIJUANA FACILITIES; AND REPEALING PORTIONS OF ORDINANCE NO. 2015-03; FILE NO. 311-15-00028-PLNG</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 9:05 | 13. <u>RESOLUTION NO. 2016-20 AUTHORIZING THE EXPENDITURE OF MACC PCN GRANT FUNDS IN THE INFORMATION SYSTEMS FUND FOR FIREWALL REPLACEMENT FOR THE CITY'S COMPUTER NETWORK SYSTEM</u> |

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| City Councilors | 9:10 | 14. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:20 | 15. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:25 | 16. <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 17. <u>ADJOURNMENT:</u> |

- 3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Fire Services Study, Next Steps) Meeting Minutes of February 8, 2016.
 - B. Approve City Council Goal-Setting Retreat Meeting Minutes of February 20, 2016.
 - C. Approve City Council Regular Meeting Minutes of February 22, 2016.
 - D. Accept Community Forestry Commission Meeting Minutes of January 20, 2016.
 - E. Accept Historic Landmarks Board Meeting Minutes of January 26, 2016.
 - F. Accept Planning Commission Meeting Minutes of January 19, 2016.
 - G. Accept Public Arts Commission Meeting Minutes of January 14, 2016.
 - H. Accept Public Safety Advisory Commission Meeting Minutes of January 27, 2016.
 - I. Community Development Department Monthly Building Activity Informational Report for February 2016.
 - J. **ENDORSE NEW LIQUOR LICENSE APPLICATION (OFF-PREMISES SALES) FOR SMOKE 4 LESS, 3010 PACIFIC AVENUE (APPLICANT: WAE RAFEH).**
 - K. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2016:**
 - 1. McMenamins Grand Lodge (Full On-Premises Sales)