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**CITY COUNCIL MEETING AGENDA**

**MONDAY, MAY 23, 2016**

**5:30 PM – Work Session (Fire Standards of Cover)  
6:00 PM – Solid Waste CEP Committee Meeting  
7:00 PM – Regular Meeting**

**Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116**

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PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

<p>(PowerPoint Presentation)  Michael Kinkade, Fire Chief  Jesse VanderZanden, City Manager</p>	<p><b><u>5:30</u></b></p>	<p><b><u>WORK SESSION: FOREST GROVE FIRE &amp; RESCUE COMMUNITY RISK ANALYSIS AND STANDARDS OF COVER</u></b>  The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
<p>Paul Downey, Administrative  Services Director  Jesse VanderZanden, City Manager</p>	<p><b><u>6:00</u></b></p>	<p><b><u>SOLID WASTE COMMUNITY ENHANCEMENT PROGRAM ADVISORY COMMITTEE MEETING</u></b>  The Solid Waste Community Enhancement Program Advisory Committee (CEPC) will convene in the Community Auditorium to conduct the above meeting. <i>(Refer to separate agenda)</i></p>
<p>(PowerPoint Presentation)  Jeff King, Economic Development  Manager</p>	<p><b><u>7:00</u></b></p>	<p>1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance  2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.  3. <b><u>CONSENT AGENDA:</u></b> See Page 4  4. <b><u>ADDITIONS/DELETIONS:</u></b>  5. <b><u>PRESENTATIONS:</u></b></p> <ul style="list-style-type: none"> <li>• <i>Forest Grove/Cornelius Enterprise Zone Renewal</i></li> </ul>
<p>Jon Holan, Community Development  Director  Paul Downey, Administrative  Services Director  Jesse VanderZanden, City Manager</p>	<p><b><u>7:10</u></b></p>	<p>6. <b><u>CONTINUE PUBLIC HEARING FROM MAY 9, 2016: SECOND READING OF ORDINANCE NO. 2016-11 REPEALING ORDINANCE NO. 2014-09 AND DELETING FOREST GROVE CITY CODE SECTIONS 2.11.000 TO 2.11.075 (TITLED MARIJUANA TAX)</u></b></p>
<p>(PowerPoint Presentation)  Brandi Walstead, Program  Coordinator  Jon Holan, Community Development  Director  Jesse VanderZanden, City Manager</p>	<p><b><u>7:25</u></b></p>	<p>7. <b><u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-12 AMENDING FOREST GROVE CITY CODE CHAPTER 7 BY ADDING NEW CODE SECTIONS 7.900 TO 7.930 PROHIBITING THE USE OF SINGLE-USE PLASTIC CARRYOUT BAGS</u></b></p>
<p>Paul Downey, Administrative  Services Director  Jesse VanderZanden, City Manager</p>	<p><b><u>7:30</u></b></p>	<p>8. <b><u>PUBLIC HEARING AND RESOLUTION NO. 2016-31 SETTING FEES AND CHARGES (THREE PERCENT INCREASE) FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2016, AND REPEALING RESOLUTION NO. 2015-38</u></b></p>
<p>(PowerPoint Presentation)  Anna Ruggles, City Recorder  Mayor Peter Truax</p>	<p><b><u>8:00</u></b></p>	<p>9. <b><u>PUBLIC HEARING AND RESOLUTION NO. 2016-32 ADOPTING CITY MANAGER ANNUAL PERFORMANCE EVALUATION STANDARDS AND CRITERIA</u></b></p>

(PowerPoint Presentation) Colleen Winters, Library Director Jesse VanderZanden, City Manager	8:20	10. <b><u>RESOLUTION NO. 2016-33 AUTHORIZING CITY MANAGER TO ENDORSE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS) "PUBLIC LIBRARY SERVICES AGREEMENT"</u></b>
(PowerPoint Presentation) Colleen Winters, Library Director Jesse VanderZanden, City Manager	8:25	11. <b><u>RESOLUTION NO. 2016-34 AUTHORIZING CITY MANAGER TO ENDORSE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS) "WCCLS INFORMATION NETWORK AGREEMENT"</u></b>
(PowerPoint Presentation) Colleen Winters, Library Director Jesse VanderZanden, City Manager	8:30	12. <b><u>RESOLUTION NO. 2016-35 AUTHORIZING CITY MANAGER TO ENDORSE THE SECOND AMENDMENT TO INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS)</u></b>
(PowerPoint Presentation) Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:35	13. <b><u>REPORT AND FINDINGS ON WASTE MANAGEMENT'S RATE INCREASE REQUEST AND SETTING A PUBLIC HEARING FOR MONDAY, JUNE 13, 2016, CITY COUNCIL MEETING, TO CONSIDER UP TO 5.1 PERCENT RATE INCREASE AND \$1.50 PER MONTH INCREASE FOR FOOD WASTE RECYCLING TO BE EFFECTIVE JULY 1, 2016</u></b>
(PowerPoint Presentation) Rob Foster, Public Works Director	8:50	14. <b><u>DEPARTMENT WORK PLANS FOR 2016:</u></b>
(PowerPoint Presentation) J. F. Schutz, Police Chief	9:00	<ul style="list-style-type: none"> <li>• <i>Public Works/Engineering</i></li> </ul>
(PowerPoint Presentation) Paul Downey, Administrative Services Director	9:10	<ul style="list-style-type: none"> <li>• <i>Police Department</i></li> <li>• <i>Administrative Services</i></li> </ul>
City Councilors	9:20	15. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>
Jesse VanderZanden, City Manager	9:35	16. <b><u>CITY MANAGER'S REPORT:</u></b>
Peter Truax, Mayor	9:40	17. <b><u>MAYOR'S REPORT:</u></b>
	<b><u>9:45</u></b>	18. <b><u>ADJOURNMENT:</u></b>

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Meeting Minutes of May 9, 2016.
  - B. Accept Economic Development Commission Meeting Minutes of February 4, March 3, and April 7, 2016.
  - C. Accept Library Commission Meeting Minutes of April 12, 2016.
  - D. Accept Parks and Recreation Commission Meeting Minutes of April 20, 2016.
  - E. Accept Public Arts Commission Meeting Minutes of March 10 and April 14, 2016.
  - F. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATION FOR YEAR 2016:**
    - 1. Tienda La Rosa (Off-Premises Sales)