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CITY COUNCIL MEETING AGENDA

MONDAY, JUNE 13, 2016

**5:30 PM – Executive Session (Labor Negotiations)
6:00 PM – Work Session (City Code Update)
7:00 PM – Regular Meeting**

**Community Auditorium
1915 Main Street
Forest Grove, OR 97116**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session:

Brenda Camilli, Human Resources Manager
5:30
Jesse VanderZanden, City Manager

In accordance with ORS 192.660(2)(D) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

Paul Downey, Administrative Services Director
Sue Rau-Hudson-Rau, Municipal Court Supervisor
Kevin Ellingsburg, Police Captain
J. F. Schutz, Police Chief
Anna Ruggles, City Recorder
Jesse VanderZanden, City Manager

6:00 WORK SESSION: CITY CODE UPDATE

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00 1. REGULAR MEETING: Roll Call and Pledge of Allegiance

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA: See Page 4**

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(Video & PowerPoint Presentation)
J. F. Schutz, Police Chief
7:05
20mins

5. A. • *Family Justice Center of Washington County Introduction, Patrick Lemmon, Project Manager*

(PowerPoint Presentation)
Paul Downey, Administrative Services Director
7:25
10mins

5. B. • *Quarterly Financial Report for Period Ending March 31, 2016*

(PowerPoint Presentation)
Brandi Walstead, Program Coordinator
Jon Holan, Community Development Director
Jesse VanderZanden, City Manager
7:35
20mins

6. **CONTINUE PUBLIC HEARING FROM MAY 23, 2016: SECOND READING OF ORDINANCE NO. 2016-12 AMENDING FOREST GROVE CITY CODE CHAPTER 7 BY ADDING NEW CODE SECTIONS 7.900 TO 7.930 PROHIBITING THE USE OF SINGLE-USE PLASTIC CARRYOUT BAGS**

<p>(PowerPoint Presentation) Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager</p>	<p>7:55 15mins</p>	<p>7. <u>CONTINUE PUBLIC HEARING FROM APRIL 11, 2016: RESOLUTION NO. 2016-36 FIXING SOLID WASTE RATES TO BE CHARGED BY FRANCHISE (WASTE MANAGEMENT) IN THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2016, AND REPEALING RESOLUTION NO. 2013-72 (CANCELLING RESOLUTION NO. 2016-24)</u></p>
<p>Rob Foster, Public Works Director Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager</p>	<p>8:10 15mins</p>	<p>8. <u>PUBLIC HEARING AND RESOLUTION NO. 2016-37 FIXING WATER RATES FOR THE CITY OF FOREST GROVE (4.25 PERCENT INCREASE), EFFECTIVE JULY 1, 2016 AND REPEALING RESOLUTION NO. 2015-39</u></p>
<p>(PowerPoint Presentation) Jeff King, Economic Development Manager George Cress, Light and Power Director Jesse VanderZanden, City Manager</p>	<p>8:25 10mins</p>	<p>9. <u>RESOLUTION NO. 2016-38 APPROVING THE CITY OF FOREST GROVE TO SPONSOR AND ADMINISTER AN APPLICATION TO RE-DESIGNATE THE FOREST GROVE/CORNELIUS ENTERPRISE ZONE</u></p>
<p>Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager</p>	<p>8:35 15mins</p>	<p>10. <u>RESOLUTION NO. 2016-39 ADOPTING REVISED PENSION FUNDING POLICY FOR THE CITY OF FOREST GROVE RETIREMENT PLAN</u></p>
<p>City Councilors</p>	<p>8:50 15min</p>	<p>11. <u>CITY COUNCIL COMMUNICATIONS:</u></p>
<p>Jesse VanderZanden, City Manager</p>	<p>9:05 5min</p>	<p>12. <u>CITY MANAGER'S REPORT:</u></p>
<p>Peter Truax, Mayor</p>	<p>9:10 5min</p>	<p>13. <u>MAYOR'S REPORT:</u></p>
	<p><u>9:15</u></p>	<p>14. <u>ADJOURNMENT:</u></p>

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- 3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Special Meeting Minutes of April 28, 2016.
 - B. Accept Committee for Citizen Involvement Meeting Minutes of October 6 and November 3, 2015, January 5, February 2, March 1 and April 5, 2016.
 - C. Accept Community Forestry Commission Meeting Minutes of April 20, 2016.
 - D. Accept Historic Landmarks Board Meeting Minutes of April 26, 2016.
 - E. Accept Planning Commission Meeting Minutes of March 21 and May 2, 2016.
 - F. Community Development Department Monthly Building Activity Informational Report for May 2016.
 - G. Endorse Change of Ownership Liquor License Application (Full On-Premises Sales) for Ballad Town Billiards, 2036 Pacific Avenue (Applicant: Tony LaMar).
 - H. Endorse Change of Ownership Liquor License Application (Full On-Premises Sales) for My Place, 1930 21st Avenue (Applicant: Thomas Lepschat).
 - I. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATION FOR YEAR 2016:**
 - 1. Pac Thai (Limited On-Premises Sales)