



A place where families and businesses thrive.

CITY COUNCIL MEETING AGENDA

MONDAY, OCTOBER 10, 2016

5:30 PM – URA Work Session (Storefront Revitalization)
6:00 PM – Joint Work Session Council & CCI (ATM)
8:00 PM – Work Session (Transient Lodging Tax)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

5:30 **URBAN RENEWAL AGENCY (URA) WORK SESSION:
 (STOREFRONT REVITALIZATION PROGRAM)**
Refer to separate agenda

(PowerPoint Presentation)
 Jon Holan, Community
 Development Director
 Jesse VanderZanden, City Manager

6:00 **JOINT WORK SESSION: COUNCIL AND COMMITTEE
 FOR CITIZEN INVOLVEMENT (CCI) (Annual Town
 Meeting (ATM) Topic, format and discussion):**
 The City Council will convene in the Community Auditorium to conduct the above
 joint work session(s). The public is invited to attend and observe the work
 session(s); however, no public comment will be taken. The Council will take no
 formal action during the work session(s).

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| <p>Michael Kinkade, Fire Chief</p> | <p><u>7:00</u></p> | <p>1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance</p> <p>1. A. <u>PROCLAMATION:</u></p> <ul style="list-style-type: none"> • <i>Fill The Boot for Muscular Dystrophy Association</i> <p>2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council
 on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in
 before the meeting on the Citizen Communications form posted in the foyer.</i>
 In the interest of time, please limit comments to two minutes. Thank you.</p> <p>3. <u>CONSENT AGENDA:</u> See Page 3</p> <p>4. <u>ADDITIONS/DELETIONS:</u></p> <p>5. <u>PRESENTATIONS:</u> None</p> |
| <p>(PowerPoint Presentation)
 Jon Holan, Community Development
 Director
 Jesse VanderZanden, City Manager</p> | <p>7:15</p> | <p>6. <u>RESOLUTION NO. 2016-58 AMENDING FOREST GROVE
 SUSTAINABILITY COMMISSION BYLAWS AND
 AMENDING RESOLUTION NO. 2013-69</u></p> |
| <p>City Councilors</p> | <p>7:25</p> | <p>7. <u>CITY COUNCIL COMMUNICATIONS:</u></p> |
| <p>Jesse VanderZanden, City Manager</p> | <p>7:40</p> | <p>8. <u>CITY MANAGER'S REPORT:</u></p> |
| <p>Peter Truax, Mayor</p> | <p>7:45</p> | <p>9. <u>MAYOR'S REPORT:</u></p> |
| | <p><u>7:50</u></p> | <p>10. <u>ADJOURNMENT:</u></p> |

(PowerPoint Presentation)
 Jeff King, Economic Development
 Manager
 Jon Holan, Community Development
 Director
 Jesse VanderZanden, City Manager

8:00 **WORK SESSION: TRANSIENT LODGING TAX**
 The City Council will convene in the Community Auditorium to conduct the above
 work session(s). The public is invited to attend and observe the work session(s);
 however, no public comment will be taken. The Council will take no formal action
 during the work session(s).

- 3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (City Website Design Upgrade) Meeting Minutes of September 26, 2016.
 - B. Approve City Council Regular Meeting Minutes of September 26, 2016.
 - C. Accept Community Forestry Commission Meeting Minutes of May 18, 2016.
 - D. Accept Historic Landmarks Board Meeting Minutes of August 30, 2016.
 - E. Accept Library Commission Meeting Minutes of August 16, 2016.
 - F. Accept Planning Commission Meeting Minutes of September 19, 2016.
 - G. Accept Public Safety Advisory Commission Meeting Minutes of August 24, 2016.
 - H. Community Development Department Monthly Building Activity Informational Report for September 2016.