



*A place where families and businesses thrive.*

**CITY COUNCIL MEETING AGENDA**

**MONDAY, OCTOBER 24, 2016**

**5:30 PM – Work Session (B&C Interviews)**  
**7:00 PM – City Council Regular Meeting**  
**9:00 PM – Urban Renewal Work Session (Separate Agenda)**

**Community Auditorium**  
**1915 Main Street**  
**Forest Grove, OR 97116**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder  
Jesse VanderZanden, City Manager

**5:30**

**WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS (B&C) INTERVIEWS**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

**7:00**

Michael Kinkade, Fire Chief

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **FIRE DEPARTMENT SWEARING-IN CEREMONY:**

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation & Video)

7:10

5. A. 

- *Village Without Walls, Sue Ayer, Co-Chair of Village Without Walls*

(PowerPoint Presentation)  
Paul Downey, Administrative Services Director

7:25

5. B. 

- *Transient Lodging Tax*

(PowerPoint Presentation)  
Paul Downey, Administrative Services Director

7:40

5. C. 

- *Quarterly Financial Report for Period Ending June 30, 2016*

(PowerPoint Presentation)  
Thomas Gamble, Parks and Recreation Director

7:50

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2016-17 ADOPTING THE 2016 PARKS, RECREATION AND OPEN SPACE MASTER PLAN AS AN IMPLEMENTING DOCUMENT TO THE FOREST GROVE COMPREHENSIVE PLAN; FILE NO. 311-16-000180-PLNG**

Jesse VanderZanden, City Manager

Paul Downey, Administrative Services Director  
Jesse VanderZanden, City Manager

8:15

7. **RESOLUTION NO. 2016-59 AUTHORIZING THE CITY OF FOREST GROVE TO JOIN THE INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH THE HOUSTON-GALVESTON AREA COUNCIL (HGACBUY)**

City Councilors

8:25

8. **CITY COUNCIL COMMUNICATIONS:**

Jesse VanderZanden, City Manager

8:40

9. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

8:45

10. **MAYOR'S REPORT:**

**8:50**

11. **ADJOURNMENT:**

**9:00**

**URBAN RENEWAL AGENCY WORK SESSION:**

The Forest Grove Urban Renewal Agency Board will convene in the Community Auditorium to conduct an Urban Renewal Agency Work Session. (*Refer to separate agenda*).

**9:30**

**ADJOURNMENT:**

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Joint Work Session with Committee for Citizen Involvement (Annual Town Meeting (ATM) Topic, Format and Discussion) Meeting Minutes of October 10, 2016.
  - B. Approve City Council Regular Meeting Minutes of October 10, 2016.
  - C. Accept Community Forestry Commission Meeting Minutes of September 21, 2016
  - D. Accept Economic Development Commission Meeting Minutes of May 5, June 2, July 14 and September 8, 2016.
  - E. Accept Planning Commission Meeting Minutes of October 3, 2016.
  - F. Accept Resignation on Sustainability Commission (Elaine Cole, Educator, Term Expiring December 31, 2016).