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CITY COUNCIL MEETING AGENDA

MONDAY, NOVEMBER 14, 2016

5:30 PM – Work Session (Fire Authority IGA)
6:15 PM – Work Session (Westside Planning – Part I)
7:00 PM – City Council Regular Meeting
8:30 PM – Urban Renewal Agency Meeting (*Separate Agenda*)

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

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PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Ronald C. Thompson
Elena Uhing
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

(PowerPoint Presentation)
Michael Kinkaid, Fire Chief
Jesse VanderZanden, City Manager

5:30

WORK SESSION: INTERGOVERNMENTAL AGREEMENT (IGA) WESTERN WASHINGTON COUNTY FIRE AUTHORITY – PART I

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

(PowerPoint Presentation)
Jon Holan, Community Development Director
Jesse VanderZanden, City Manager

6:15

WORK SESSION: WESTSIDE PLANNING PROGRAM – PART I

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Michael Kinkade, Fire Chief

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
1. A. **FIRE DEPARTMENT SWEARING-IN CEREMONY:**
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

(PowerPoint Presentation)
Thomas Gamble, Parks and Recreation Director

7:15

5. A.
 - *Old Town Loop Trail Project Update*

Thomas Gamble, Parks and Recreation Director
Jesse VanderZanden, City Manager

7:25

6. **CONTINUE PUBLIC HEARING FROM OCTOBER 24, 2016: SECOND READING OF ORDINANCE NO. 2016-17 ADOPTING THE 2016 PARKS, RECREATION AND OPEN SPACE MASTER PLAN AS AN IMPLEMENTING DOCUMENT TO THE FOREST GROVE COMPREHENSIVE PLAN; FILE NO. 311-16-000180-PLNG**

(PowerPoint Presentation)
Jeff King, Economic Development Manager
Jon Holan, Community Development Director

7:35

7. **RESOLUTION NO. 2016-62 ESTABLISHING A TEMPORARY TRANSIENT LODGING TAX AD-HOC ADVISORY GROUP AND APPROVING THE PROJECT SCOPE OF WORK**

Paul Downey, Administrative Services Director
Jesse VanderZanden, City Manager

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| (PowerPoint Presentation)
Dan Riordan, Senior Planner
Jon Holan, Community Development
Director
Jesse VanderZanden, City Manager | 7:40 | 8. <u>RESOLUTION NO. 2016-63 ESTABLISHING TEMPORARY COMMUNITY ADVISORY AND TECHNICAL ADVISORY COMMITTEES FOR AFFORDABLE HOUSING AND APPROVING THE PROJECT SCOPE OF WORK</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 7:45 | 9. <u>RESOLUTION NO. 2016-64 AUTHORIZING CITY MANAGER TO EFFECT A NEW LOAN FROM THE CITY OF FOREST GROVE TO THE URBAN RENEWAL AGENCY OF THE CITY OF FOREST GROVE IN THE AMOUNT OF NINE HUNDRED SIXTY TWO THOUSAND FIVE HUNDRED SIXTY ONE DOLLARS (\$962,561.00) FOR A TOTAL PRINCIPAL LOAN FROM CITY TO AGENCY OF TWO MILLION SIXTY TWO THOUSAND FIVE HUNDRED SIXTY ONE DOLLARS (\$2,062,561.00) (TOTAL LOAN); APPROVING A PROMISSORY NOTE FROM THE AGENCY IN FAVOR OF THE CITY OF FOREST GROVE FOR SAID TOTAL LOAN</u> |
| City Councilors | 7:55 | 10. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 8:10 | 11. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 8:15 | 12. <u>MAYOR'S REPORT:</u> |
| | <u>8:20</u> | 13. <u>CITY COUNCIL REGULAR MEETING ADJOURNMENT:</u> |
| | <u>8:30</u> | <u>URBAN RENEWAL AGENCY MEETING:</u>
The Forest Grove Urban Renewal Agency Board will convene in the Community Auditorium to conduct an Urban Renewal Agency Meeting.
(Refer to separate agenda). |
| | <u>9:00</u> | <u>URBAN RENEWAL AGENCY MEETING ADJOURNMENT:</u> |
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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Transient Lodging Tax) Meeting Minutes of October 10, 2016.
 - B. Approve City Council Work Session (B&C Interviews) Meeting Minutes of October 24, 2016.
 - C. Approve City Council Regular Meeting Minutes of October 24, 2016.
 - D. Accept Economic Development Commission Meeting Minutes of October 6, 2016.
 - E. Accept Historic Landmarks Board Meeting Minutes of September 27, 2016.
 - F. Accept Public Safety Advisory Commission Meeting Minutes of September 28, 2016.
 - G. Community Development Department Monthly Building Activity Informational Report for October 2016.
 - H. **RESOLUTION NO. 2016-60 MAKING APPOINTMENT TO PUBLIC ARTS COMMISSION (PAC) (APPOINTING MICHAEL GOETZKE, TERM EXPIRING DECEMBER 31, 2017).**
 - I. **RESOLUTION NO. 2016-61 MAKING APPOINTMENT TO PUBLIC SAFETY ADVISORY COMMISSION (PSAC) (APPOINTING JAYNE CRAVENS, AT-LARGE, TERM EXPIRING DECEMBER 31, 2017).**