

**FOREST GROVE CITY COUNCIL REGULAR MEETING
JANUARY 11, 2011 – 7:00 P.M.
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***Minutes are unofficial until approved by Council.
Council approved minutes as presented January 24, 2011.***

1. ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:12 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas BeLusko, Jr., Thomas Johnston, Council President, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Jon Holan, Community Development Director; Rob Foster, Public Works Director; Derek Robbins, Civil Engineer; Aaron Ashbaugh, Police Captain (in the audience); and Anna Ruggles, City Recorder.

1. A. COUNCIL PRESIDENT NOMINATION AND APPOINTMENT FOR 2011:

Mayor Truax advised that pursuant to City Charter, Chapter III, Section 9, the Council must elect a Council President at its first meeting in January of each year. The Council President will act as Mayor when the Mayor is unable to perform mayoral duties.

Council Discussion:

After brief Council discussion, the following motion was made to elect Councilor Johnston as Council President.

MOTION: Councilor Uhing moved, seconded by Councilor BeLusko, Jr., to elect Councilor Johnston as Council President for 2011. MOTION CARRIED 6-0 by voice vote with Councilor Johnston abstaining.

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

A. Approve Joint Western Washington County Legislative Work Session Meeting Minutes of December 9, 2010.

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- B. Approve City Council Work Session (B&C Interviews) Meeting Minutes of December 13, 2010.
- C. Approve City Council Work Session (Reimbursement District) Meeting Minutes of December 13, 2010.
- D. Approve City Council Regular Meeting Minutes of December 13, 2010.
- E. Accept Committee for Citizen Involvement Meeting Minutes of June 15, July 20, August 17, September 21, and October 19, 2010.
- F. Accept Economic Development Commission Meeting Minutes of August 8, September 9, October 7, and November 4, 2010.
- G. Accept Historic Landmarks Board Meeting Minutes of September 28, 2010.
- H. Accept Parks and Recreation Commission Meeting Minutes of October 20 and November 17, 2010.
- I. Accept Public Arts Commission Meeting Minutes of November 4, 2010.
- J. Community Development Department Monthly Building Activity Informational Report for December 2010.
- K. Library Department Monthly Circulation Statistic Report for December 2010.
- L. **RESOLUTION NO. 2011-01 DESIGNATING CITY OF FOREST GROVE CITY COUNCIL MEETINGS FOR YEAR 2011.**
- M. **RESOLUTION NO. 2011-02 MAKING APPOINTMENTS TO BUDGET COMMITTEE (REAPPOINT CHÈRE SANDUSKY, TERM EXPIRING DECEMBER 31, 2013).**
- N. **RESOLUTION NO. 2011-03 MAKING APPOINTMENTS TO COMMUNITY FORESTRY COMMISSION (REAPPOINT STEPHANIE BEALL, MARK NAKAJIMA, AND DALE WILEY, TERMS EXPIRING DECEMBER 31, 2013).**
- O. **RESOLUTION NO. 2011-04 MAKING APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION (APPOINT STEVE LACH, VIASYSTEMS, LARGE MANUFACTURER, TERM EXPIRING DECEMBER 31, 2013; AND HOPE KRAMER, PRIMARY, DANIELLE FRENCH, ALTERNATE, URBAN DECANter, DOWNTOWN RETAIL BUSINESS, TERMS EXPIRING DECEMBER 31, 2012; AND REAPPOINT MARK FRANDSEN, NEW SEASONS FOODS,**

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- FOOD/BEVERAGE PROCESSOR; LOIS HORNBERGER, PACIFIC UNIVERSITY, HIGHER EDUCATION; DON JONES, BANK OF THE WEST, FINANCIAL INSTITUTION; AND BRIAN WILBUR, PACIFIC INSURANCE PARTNERS, SMALL COMMERCIAL, TERMS EXPIRING DECEMBER 31, 2013).**
- P. **RESOLUTION NO. 2011-05 MAKING APPOINTMENTS TO HISTORIC LANDMARKS BOARD (APPOINT JENNIFER RANDALL, TERM EXPIRING DECEMBER 31, 2012, AND REAPPOINT KEVIN KAMBERG AND LARRY WADE, TERMS EXPIRING, DECEMBER 31, 2014).**
- Q. **RESOLUTION NO. 2011-06 MAKING APPOINTMENTS TO LIBRARY COMMISSION (REAPPOINT NANCY COMBS, DOUGLAS MARTIN, AND KATHLEEN POULSEN, TERMS EXPIRING DECEMBER 31, 2012).**
- R. **RESOLUTION NO. 2011-07 MAKING APPOINTMENTS TO PARKS AND RECREATION COMMISSION (APPOINT ANNA MARIE LUND, TERM EXPIRING DECEMBER 31, 2014).**
- S. **RESOLUTION NO. 2011-08 MAKING APPOINTMENTS TO PUBLIC ARTS COMMISSION (REAPPOINT LINDA TAYLOR, AT LARGE, TERM EXPIRING DECEMBER 31, 2013, AND LIAM COOPER, NON-VOTING STUDENT ADVISOR, TERM EXPIRING DECEMBER 31, 2011).**

MOTION: Councilor Lowe moved, seconded by Councilor BeLusko, Jr., to approve the Consent Agenda as presented. **MOTION CARRIED 7-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.
5. **PRESENTATIONS:**
5. A. **Reserves Update:**
Holan provided an update on Reserves, noting the area north of the City of Cornelius was remanded to remove from Urban Reserves and the area north of the Forest Grove was remanded to provide additional information to support Urban Reserves designation and the entire Rural Reserves were remanded. Holan distributed a map titled "Attachment A", showing the areas of adjustment since June 10, 2010, previously-adopted Urban and Rural Reserves in Washington County; a map titled "Attachment B",

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showing Urban and Rural Reserves in Washington County; and a map titled "Purdin Road Urban Reserves Area", showing the reduced Urban Reserves north of Forest Grove, east of Council Creek, noting 28 acres will be removed from Forest Grove Urban Reserves as undesignated. In conclusion, Holan addressed Council inquiries pertaining to Forest Grove's proposed reserves area and Council discussed future aspirations for the proposed Purdin Road/Thatcher Road boundary area.

6. CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2010-10 GRANTING A FRANCHISE TO ELECTRIC LIGHTWAVE, LLC, A DELAWARE LIMITED LIABILITY COMPANY, TO CONDUCT A GENERAL TELECOMMUNICATIONS BUSINESS AND GRANTING A RIGHT TO USE PUBLIC RIGHTS OF WAY WITHIN THE CITY

The first reading of Ordinance No. 2010-10 by title and motion to adopt occurred at the meeting of December 13, 2010.

Staff Report:

Downey had nothing further to report.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of December 13, 2010.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

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Council Discussion:

Lowe voiced concern of entering into a five-year term agreement, to which Downey explained most franchise agreements have up to a 15-year term. In addition, Downey addressed Lowe's inquiries pertaining to the type of services provided by the franchisee and pole and underground installation requirements as outlined in the agreement.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of December 13, 2010.

Sykes read Ordinance No. 2010-10 by title for second reading.

ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

**7. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2011-01
ADOPTION OF AMENDMENT TO PACIFIC UNIVERSITY MASTER PLAN
TO INCORPORATE SIGNAGE AND LANDSCAPE PROVISIONS**

Staff Report:

Holan presented the above-proposed ordinance for Council consideration, noting Pacific University is requesting a second amendment to its Master Plan to incorporate signage and landscaping provisions. Holan referenced new Section V, titled Landscape Master Plan, and new Section VI, titled Signage, and outlined the significant proposed amendments to Pacific University's Master Plan, noting Pacific University is requesting an exception to allow wall signs, which is consistent with the City's sign code for commercially-zoned properties (Pacific University campus is located in a residential zone) and an exception to allow temporary signs of unlimited size or quantity for up to 45 days, in relation to special events or activities on campus, noting the current sign code allows up to 100 square foot temporary signs twice a year (per event) for up to 30 days. Holan reported the Planning Commission, at its meeting of November 15, 2010, approved the second amendment to Pacific University's Master Plan as presented, noting the Commission found the needs of the University to be generally different than those found in a residential district. Holan noted the Commission concluded the City's standard and size allowable for temporary signs would not be appropriate for the University due to the number and reoccurrence of events and activities held at the campus

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throughout the year. In conclusion, Holan advised that staff's recommendation is to approve the proposed landscape and signage amendments as presented or with changes the Council finds appropriate.

Before proceeding with the Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2011-01.

Sykes read Ordinance No. 2011-01 by title for first reading.

MOTION: Councilor Johnston, moved, seconded by Councilor Thompson, to adopt Ordinance No. 2011-01 Adoption of Amendment to Pacific University Master Plan to Incorporate Signage and Landscape Provisions. The second reading of Ordinance No. 2011-01 by title and final vote will occur at the meeting of January 24, 2011.

Public Hearing Opened:

Mayor Truax opened the Public Hearing.

Proponents:

Teri Koerner, Forest Grove Chamber of Commerce Executive Director, testified on behalf of the Chamber, noting the Board fully supports Pacific University's Master Plan proposed landscape and signage amendments as presented, noting the University provides a gateway into the City and wayfinding for the betterment of the community. Koerner cited the purpose and reason of having an adopted Master Plan is to allow flexibility, noting the University is an entity different from the business community and the University's signage needs serve a different purpose than that of a sign advertising a business.

No one else testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

Lowe indicated she could not support the proposed temporary signage amendments as presented by the University and voiced concern of not

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applying the City's adopted sign code equally and consistently within the business community, noting the University's proposed temporary signage amendments conflict with other similar cases that were reviewed and discussed by the Planning Commission and Council.

Miller replied the one case she recalls involved a single business entity and she finds that business's request to be different from the University's request, noting the temporary signage amendments the University is requesting are necessary for the proper operation of the multitude of events and activities that occur on campus throughout the year.

Uhing indicated she would like Pacific University to try to comply with the City's adopted sign code before considering implementing changes. In addition, Uhing voiced concern that Pacific University was further isolating themselves from the City and voiced concern of safety around the campus with all the foliage and trees the University was proposing in its landscape design plan. Uhing also voiced concern of the parking assessment plan and overflow-parking issues caused by sport-related events and increased usage since the original Master Plan was adopted in 2006, and wondered if the City should go back and readdress usage and overflow-parking issues.

Johnston referenced Section II, titled Master Plan Access and Circulation Concepts and Approach, and voiced concern the University was proposing street changes and connectivity that affect the City's circulation system plan and designs that could potentially further delay public safety response times. In addition, Johnston voiced concern of the parking assessment plan and overflow-parking issues onto Main Street and Sunset Drive during sport-related events, noting there is no available residential parking during these events.

BeLusko commented that he lives within the vicinity of the University and Lincoln Park and he has not experienced parking issues on his street.

In response to Council concerns pertaining to parking and vehicular access, Holan advised the proposed landscape and signage amendments have no impact on the previously-adopted circulation and parking plan, noting staff would need to review the provisions outlined in the Lincoln Park parking agreement and the original 2006 adopted Master Plan to determine if amendments are necessary to accommodate increased usage.

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In response to Mayor Truax's reference pertaining to the Planning Commission's Findings, outlined on Page 3 of the staff report, Holan affirmed the Planning Commission found that by allowing the wall sign exception for the Tennis Courts, this provision would not create a precedence for this type and size of sign to be located elsewhere in a residential zone district. In addition, Mayor Truax commented on the landscape design plan, pointing out that landscape is sometimes used as a visual buffer.

Public Hearing Recessed:

Mayor Truax recessed the Public Hearing until the next Council meeting of January 24, 2011.

**8. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2011-02
CREATING A PROCESS FOR DEVELOPMENT OF REIMBURSEMENT
DISTRICTS AS A FINANCIAL DEVICE FOR PUBLIC IMPROVEMENTS,
AMENDING FOREST GROVE CITY CODE BY ADDING NEW CODE
CHAPTER 3.10.005 THROUGH 3.10.075 "REIMBURSEMENT
DISTRICTS"**

Staff Report:

Foster and Robbins presented the above-proposed ordinance for Council consideration, noting the proposed ordinance that would amend City Code by adding a new Code Section to create a process for development of reimbursement districts. Robbins reported the purpose of creating a Reimbursement District would allow the City the ability to offer another means for financing construction of public infrastructure for the City as well as private developers. Robbins indicated the City is currently working on a proposal from Oregon Rehabilitation Association (ORA) to extend sewer to its facility, located at 2632 Willamina Avenue, noting a Reimbursement District would allow ORA to be reimbursed for incurred construction and capital improvement costs during the life of the Reimbursement District (typically 10 years, although, it can be extended). In conclusion, Foster and Robbins recapped the process for creating a Reimbursement District, as outlined in the proposed ordinance, noting the process includes preparation of a report by the City Engineer that outlines the improvement costs; the methodology for allocating the costs among the properties deemed to be benefitted by the particular improvement and the properties involved; and adoption of Reimbursement Agreements.

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Questions of Staff:

In response to Lowe's concern pertaining to allocating costs, Foster and Robbins referenced an illustration, as attached to the staff report, showing how reimbursement costs would be shared among benefitting properties located within a Reimbursement District, noting only those properties that connect to the service during the life of the Reimbursement District would be assessed. In response to Lower's inquiry pertaining to other jurisdictions, Foster concurred there are a multitude of jurisdictions who have successfully created Reimbursement Districts.

Sykes read Ordinance No. 2011-02 by title for first reading.

MOTION: Councilor Thompson, moved, seconded by Councilor Miller, to adopt Ordinance No. 2011-02 Creating a Process for Development of Reimbursement Districts as a Financial Device for Public Improvements, Amending Forest Grove City Code by Adding New Code Chapter 3.10.005 through 3.10.075 "Reimbursement Districts". The second reading of Ordinance No. 2011-02 by title and final vote will occur at the meeting of January 24, 2011.

Public Hearing Opened:

Mayor Truax opened the Public Hearing.

Proponents:

Teri Koerner, Chamber of Commerce Executive Director, 2417 Pacific Avenue, testified on behalf of the Chamber, noting the Board wholeheartedly supports the City's approach and desire to create Reimbursement Districts.

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Recessed:

Mayor Truax recessed the Public Hearing until the next Council meeting of January 24, 2011.

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9. ORDER NO. 2010-03 ADOPTING COUNCIL FINDINGS; DENYING APPEAL FILED BY THE APPELLANT AND AFFIRMING PLANNING COMMISSION'S DENIAL OF AN APPLICATION FOR A THIRD, ONE-YEAR EXTENSION TO FILE FINAL PLAT FOR SMITH'S ORCHARD PLANNING RESIDENTIAL DEVELOPMENT (PRD-06-05)

Staff Report:

Holan presented the above-proposed Order for Council consideration, noting the proposed Council Findings, attached as Exhibit A, were prepared based on Council action at the meeting of December 13, 2010. Holan reported the Council held a Public Hearing at the meeting of December 13, 2010, on the appeal filed by the appellant, and subsequently, the Council voted to deny the appellant's appeal and affirmed the Planning Commission's decision to deny the applicant's request for a third, one-year extension, in which to file the final plat for Smith's Orchard Planning Residential Development (PRD) (File No. PRD-06-05).

Questions of Staff:

In response to Johnston's concern pertaining to parliamentary procedure, Ruggles affirmed the action taken by the Council at the meeting of December 13, 2010, was preliminary and directed staff to prepare Council Findings to deny the appeal and affirm the Commission's decision, advising the vote becomes final upon Council's adoption of the Order, including Findings.

In response to BeLusko's concern pertaining to Findings 6 and 7, Holan affirmed the votes were not unanimously and suggested striking out the word "unanimously" from the above-noted Findings.

In response to Lowe's concern pertaining to striking out language pertaining to the adoption of the new Development Code and proposed Historic District, Finding 11, Holan affirmed the Council Findings could be amended and/or language stricken at Council's discretion.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Order No. 2010-03 as amended.

Sykes read Order No. 2010-03 by title.

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MOTION: Councilor Lowe moved, seconded by Councilor Miller, to adopt Order No. 2010-03 Adopting Council Findings; Denying Appeal Filed by the Appellant and Affirming Planning Commission's Denial of an Application for a Third, One-Year Extension to file Final Plat for Smith's Orchard Planning Residential Development (PRD-06-05) as amended (strike out the word "unanimously" in Findings 6 and 7 and delete in its entirety Finding 11).

Council Discussion:

BeLusko commented that he based his decision on testimony heard at the meeting of December 13, 2010, noting he also felt that some form of progress should have occurred by now and because the applicant told Council at the meeting of December 13, 2010, that he was planning to sell the property.

In response to BeLusko's inquiry directed at Johnston, Johnston replied that he is basing his decision on the economic conditions and job creation and helping people get through the economic turndown and indicated he also feels precedence has been set because a third extension has been granted in the past. Johnston added that if Smith's Orchard built one house or sells the property, regardless, there is still investment in the community.

Thompson reiterated his concern from the meeting of December 13, 2010, noting that Smith's Orchard was one of the last developments to be approved and Smith's Orchard had the shortest period to accomplish progress before the economic turndown. Thompson added that Smith's Orchard has a significant investment in the community and referenced testimony heard at the meeting of December 13, 2010, noting a 30 percent reduction in building permits in his opinion is a significant drop in economic conditions.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Lowe, Miller, and Mayor Truax. NOES: Councilors Johnston, Thompson, and Uhing.
MOTION CARRIED 4-3.**

10. RESOLUTION NO. 2011-09 AUTHORIZING THE CITY OF FOREST

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**GROVE TO APPLY FOR OREGON DEPARTMENT OF
TRANSPORTATION SAFE ROUTES TO SCHOOL FUNDS TO
CONSTRUCT SIDEWALKS AROUND HARVEY CLARKE ELEMENTARY
SCHOOL**

Staff Report:

Foster and Robbins presented the above-proposed resolution requesting authorization to submit an application to the Oregon Department of Transportation (ODOT) for a Safe Routes to School Grant to fund sidewalk gaps around Harvey Clarke Elementary School, noting the City is proposing to construct approximately 3,200' of sidewalk on both sides of B Street, from 23rd Avenue to Primrose Lane, to fill in existing sidewalk gaps. In conclusion, Foster and Robbins reported the total project is estimated to cost \$376,000, noting the grant application is for \$326,000 and the City's match is \$50,000 and most likely will be paid using the City's Bike/Pedestrian Funds and/or Street Funds.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2011-09.

Sykes read Resolution No. 2011-09 by title.

MOTION: Councilor Johnston moved, seconded by Councilor Lowe, to adopt Resolution No. 2011-09 Authorizing the City of Forest Grove to Apply for Oregon Department of Transportation Safe Routes to School Funds to Construct Sidewalks around Harvey Clarke Elementary School.

Council Discussion:

Council collectively commended staff for applying for the grant, noting this project has been identified as a Council priority goal objective for the last four or five years.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

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11. RESOLUTION NO. 2011-10 MAKING CITY COUNCIL LIAISON APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS, AND OTHER REGIONAL APPOINTMENTS

Staff Report:

Mayor Truax presented the above-proposed resolution for Council consideration, noting pursuant to City Council Rules of Procedures, Section 14. 4., Council Liaison Appointments to the Citizen Advisory Boards, Committees, and Commissions must be made every two years at the first meeting in January. In conclusion, Mayor Truax referenced the resolution, which outlined the liaison positions and named the appointments.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2011-10.

Sykes read Resolution No. 2011-10 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Miller, to adopt Resolution No. 2011-10 Making City Council Liaison Appointments to Various Boards, Committees, and Commissions, and Other Regional Appointments.

Council Discussion:

In response to Lowe's inquiry, Mayor Truax confirmed the new liaison appointments would be effective immediately.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

12. CITY MANAGER'S REPORT:

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and events. Sykes briefly updated Council on the upcoming Boards and Commissions (B&C) Annual Recognition Reception, noting approximately 100 people plan to

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attend. Ruggles briefed Council on the expectations and layout of the B&C reception program. In addition, Sykes distributed various handouts pertaining to upcoming seminars and events and other information of interest. In conclusion, Sykes reported on various meetings he attended and provided updates on various City department-related activities and projects.

SIDEWALK IMPROVEMENTS PROGRAM UPDATE:

Foster provided an update on the Citywide Sidewalk Improvements Program, noting 68 property owners are participating in the current program, and of the 68 participants, 20 are planning to finance using the City's program and the remainder will pay in full for the sidewalk improvements. Foster referenced a map showing the progress of the work, noting the contractor started repairing sidewalks in the southeast section of town and has now moved into the Forest Gale Heights area and will work its way back to the east in the areas north of 19th Avenue. In conclusion, Foster reported staff is planning to present at upcoming Council meetings the proposed assessment ordinances for Council consideration.

13. COUNCIL COMMUNICATIONS:

BeLusko reported on Public Arts Commission and Parks and Recreation Commission-related meetings and projects and other information of interest. BeLusko reported on various meetings and events he attended and reported on various upcoming meetings he was planning to attend.

Johnston inquired about Fernhill Wetlands prohibiting dogs and voiced concern how the decision came about, to which Lowe replied and explained the Fernhill Wetlands Council, a non-profit Board of Directors, made the decision to prohibit dogs when the City developed Thatcher Dog Park, noting Fernhill Wetlands is not owned by the City and is privately-owned and is considered a bird sanctuary that is open for public access and use. In addition, Johnston reported on various meetings and events he attended and other information of interest and reported on various upcoming meetings he was planning to attend. In conclusion, Johnston commended emergency response personnel for the excellent service he and his family received recently involving services from Fire and Police.

Lowe reported on upcoming Forest Grove Senior and Community Center-related activities and events and other information of interest. In addition, Lowe reported on various upcoming meetings she was planning to attend.

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Miller reported on Committee for Citizen Involvement-related activities and briefed Council on the expectations and layout of the Annual Town Meeting program. In addition, Miller reported on various upcoming meetings she was planning to attend.

Thompson reported on Community Forestry Commission-related activities and projects and reported on Ride Connection-related activities and services. In addition, Thompson reported on various upcoming meetings he was planning to attend.

Uhing reported on Historic Landmarks Board-related activities and projects and spoke briefly on homelessness awareness, noting communities are experiencing a huge increase in homelessness due to the economic turndown. In addition, Uhing reported on various upcoming meetings she was planning to attend.

Mayor Truax reported on various local, regional, Metro, and Washington County meetings he attended and reported on various upcoming meetings and community-related events he was planning to attend. In addition, Mayor Truax reported he plans to present the *State of the City Address* at the Chamber of Commerce luncheon, scheduled for Monday, February 28, 2011, at noon. In conclusion, Mayor Truax advised he would e-mail the rest of his report due to the late hour.

14. ADJOURNMENT:

Mayor Truax adjourned the meeting at 9:50 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder