

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
SEPTEMBER 26, 2011 – 7:00 P.M.  
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***Minutes are unofficial until approved by Council.  
Council approved minutes as presented October 10, 2011.***

1. **ROLL CALL:**  
Mayor Peter Truax called the regular City Council meeting to order at 7:00 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas BeLusko, Jr., Thomas Johnston, Council President, Victoria Lowe, Ronald Thompson, and Mayor Peter Truax. **COUNCIL ABSENT:** Camille Miller and Elena Uhing, excused. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Colleen Winters, Library Director; Kerry Aleshire, Police Chief (in the audience); and Anna Ruggles, City Recorder.
  
1. A. **AWARD PRESENTATION:**  
Mayor Truax read the commendation and presented a Certificate of Appreciation to Jeffrey Robert Hoggins, Jr., Eagle Scout, who was recognized for exceptional civic volunteer service and was commended for achieving his Eagle Scout Award, which was received as a result of his coordination, planning, and participation of various community volunteer projects benefiting the community.
  
2. **CITIZEN COMMUNICATIONS:** None.
  
3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
  - A. Approve City Council Work Session (Financial Projections Fiscal Year 2013-2018).
  - B. Approve City Council Regular Meeting Minutes of September 12, 2011.
  - C. Accept Parks and Recreation Commission Meeting Minutes of July 20, 2011.
  - D. Accept Planning Commission Meeting Minutes of July 5 and July 18, 2011.

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- E. Accept Public Arts Commission Meeting Minutes of August 11, 2011.
- F. Accept Community Development Department Monthly Building Activity Informational Report for August 2011.

**MOTION: Councilor Lowe moved, seconded by Councilor Thompson, to approve the Consent Agenda as presented. ABSENT: Councilors Camille Miller and Elena Uhing. MOTION CARRIED 5-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATION:**

Forest Grove Severe Weather Shelter

Victoria Eaton, Forest Grove Severe Weather Shelter Co-Lead, distributed a copy of her report titled "Forest Grove Severe Weather Shelter Overview 2007-2011", noting the shelter has served 127 individuals since the shelter opened in 2007. Eaton reported the shelter is located at the United Church of Christ, co-sponsored by Pacific University, and is opened during severe weather months and can serve a maximum of 26 individuals at a time. Eaton thanked fire and police personnel for providing emergency services when needed, noting minimal calls for services have occurred. In addition, Eaton addressed various Council inquiries pertaining to the types of calls for service and funding opportunities. In conclusion, Mayor Truax spoke briefly about Washington County's plan to end homelessness and thanked Eaton for providing much needed services to the community.

6. **RESOLUTION NO. 2011-75 APPROVING AMENDMENT TO PUBLIC ARTS COMMISSION'S ART COLLECTION MANAGEMENT POLICY AND REPEALING RESOLUTION NO. 2008-62**

**Staff Report:**

Winters presented the above-proposed resolution requesting to approve an amendment to the Art Collection Management Policy, noting the Public Arts Commission approved the amendment to the existing policy at its meeting of July 14, 2011. Winters reported the purpose of the policy amendment is to create a rotating art collection that would enable City-owned art pieces to be placed and rotated throughout City facilities, noting

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the City's art collection is comprised of a variety of types of art, including numerous gifts from Nyuzen Sister City.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2011-75.

Sykes read Resolution No. 2011-75 by title.

**MOTION: Councilor BeLusko, Jr., moved, seconded by Councilor Lowe, to adopt Resolution No. 2011-75 Approving Amendment to Public Arts Commission's Art Collection Management Policy and Repealing Resolution No. 2008-62.**

**Council Discussion:**

In response to BeLusko's inquiry about the status of the Nyuzen Sister City gifts, Ruggles indicated the Sister Cities Committee is in the process of completing its inventory, noting once the inventory is completed, the gifts can be released for rotation. In addition, Ruggles reported the Sister Cities Committee received a Community Enhancement Program Grant to build a new display case in the Community Auditorium, which is scheduled to be installed later this week.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Thompson, and Mayor Truax. NOES: None. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0.**

7. **RESOLUTION NO. 2011-76 APPROVING THE SUBMISSION OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR 2012-13 PROGRAM PERIOD (FOREST GROVE SENIOR AND COMMUNITY CENTER REHABILITATION IMPROVEMENT PROJECT)**

**Staff Report:**

King and Downey presented the above-proposed resolution authorizing the City Manager to submit an application for Community Development Block Grant (CDBG) funding for 2012-13 Program Period, noting staff has

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identified the Forest Grove Senior and Community Center Rehabilitation Improvement Project as a priority for 2012-13 funding cycle. King reported the improvements to the Senior Center include roof compressor ventilation, rear yard door access and handicap ramp, and floor tile replacement and concrete underlayment repair, noting the total grant amount to be submitted is \$52,000. Downey advised there is no budgetary impact to the City, noting City staff will provide some project management as needed. In addition, King reported Loaves and Fishes and Ride Connection have submitted letters of support, which will be submitted along with the CDBG grant application.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2011-76.

Sykes read Resolution No. 2011-76 by title.

**MOTION: Councilor Johnston, moved, seconded by Councilor Thompson, to adopt Resolution No. 2011-76 Approving the Submission of an Application for Community Development Block Grant (CDBG) Funding for 2012-13 Program Period (Forest Grove Senior And Community Center Rehabilitation Improvement Project).**

**Council Discussion:**

Mayor Truax commended the Senior Center Executive Director and Senior Center Board of Directors for their participation in preparing the CDBG grant application proposal.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Thompson, and Mayor Truax. NOES: None. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0.**

**8. CITY MANAGER'S REPORT:**

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and community-wide events. Sykes reported staff has scheduled a Sustainability Institute on Saturday, October 8<sup>th</sup>, and a SWOT on Sustainability on Saturday, October 22<sup>nd</sup>, noting the purpose of the sessions are to help identify

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Council's Goal Objective on Sustainability. Sykes reported a Stakeholders Levy Poll Presentation has been scheduled on Wednesday, November 9<sup>th</sup>, noting the purpose of the presentation is to review the levy poll survey results. In addition, Sykes reported the new Light and Power Director, George Cress, begins work on October 3, 2011. In conclusion, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and upcoming city/community-wide events.

**9. COUNCIL COMMUNICATIONS:**

BeLusko reported on Economic Development Commission (EDC)-related activities and commended Jeff King, Economic Development Coordinator, for his work and coordination in creating a reference guide titled "Start A Business in Forest Grove". In addition, BeLusko reported on various upcoming community-related events of interest and meetings he was planning to attend.

Council President Johnston reported the Police Department has opened recruitment for a new Police Officer position and three Reserve Officers began training at the academy and will be officially sworn-in at the October 10<sup>th</sup> Council Meeting. In addition, Johnston reported on Washington County Public Safety Coordinating Committee-related meeting and activities. Johnston thanked the Boy Scouts, noting their services and efforts are a tribute to this community. In conclusion, Johnston reported on various upcoming community-related events of interest and meetings he was planning to attend.

Lowe reported on Joint Water Commission (JWC)-related activities, noting she attended a tour of Barney Reservoir. Lowe commended Rod Fuiten and Carl Heisler, citizens, for their commitment and longevity serving as liaisons on the JWC. Lowe thanked the Boy Scouts, noting they have made very nice contributions to this community. In addition, Lowe encouraged local citizens to attend the upcoming Sustainability sessions. In conclusion, Lowe reported on various upcoming community-related events of interest and meetings she was planning to attend.

Miller was absent.

Thompson reported on Community Forestry Commission-related activities, noting CFC is working on scheduling another tree and pruning workshop.

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Thompson reported on Forest Grove Senior and Community Center-related activities, noting Washington County conducted a site visit and letters of support were received as part of the Center's CDBG grant proposal. Thompson reported on Ride Connection-related activities, noting Ride Connection is on schedule to be in their new building in two years. In addition, Thompson reported on various upcoming community-related events of interest and meetings he was planning to attend.

Uhing was absent.

Mayor Truax reported on various local, regional, Metro, and Washington County meetings he attended and reported on various upcoming meetings and community-related events he was planning to attend. Mayor Truax announced the 2011 Governor's Fitness Leadership Award has been awarded to the late Jeff "Bass" Basinski, noting the Award will be presented posthumously to his wife and family at the upcoming League of Oregon Cities Conference. In addition, Mayor Truax invited everyone to attend the upcoming Mayor's Auction and Dinner, which will be held at 6:00 p.m., Saturday, October 22<sup>nd</sup>, Senior and Community Center. In conclusion, Mayor Truax announced Pacific University is hosting a forum of candidates for Oregon's 1<sup>st</sup> Congressional District seat at 4:00 p.m., Sunday, October 9<sup>th</sup>, Marsh Hall Taylor Auditorium, noting the forum is open to the public.

**10. ADJOURNMENT:**

Mayor Truax adjourned the meeting at 8:05 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder