

**FOREST GROVE CITY COUNCIL REGULAR MEETING
JUNE 10, 2013 – 7:00 P.M.
COMMUNITY AUDITORIUM
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***Minutes are unofficial until approved by Council.
Council approved minutes as presented June 24, 2013.***

1. ROLL CALL:

Mayor Peter Truax called the regular City Council to order at 7:15 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Susan Cole, Administrative Services Assistant Director; Rob Foster, Public Works Director; Jeff King, Economic Development Coordinator; George Cress, Light and Power Director (in the audience); Janie Schutz, Police Chief (in the audience); and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS:

John Lecarno, 2503 Forge Drive, Forest Grove, addressed Council inquiring if the City would consider opening two small ponds for public fishing, noting the ponds are unfenced and located on city-owned property at the southwest corner of Willamina Avenue. Lecarno indicated his son Alec Lecarno, 13, who was recently featured in the front page of the newspaper, has been fishing at the ponds for several years; however, a neighbor has been calling police to report unwelcomed activity; as a result, he would like the City to open the ponds and allow people to fish in the ponds as a sport. In response to various Council inquiries and concerns, Lecarno explained the ponds are city-owned retention ponds (known as Ruder Farms Water Quality Facility) and are fishable three or four months of the year, noting the ponds are filled with mostly small fish so it is a catch-and-release sport. In addition, Lecarno advised Council that he is willing to pay for signage if needed.

Alec Lecarno, addressed Council echoing his father's testimony, noting the ponds are a great place to get away and fishing is one of his favorite pastimes. Lecarno noted he would rather be fishing than playing video games or watching television. Lecarno advised Council that he has been going to the ponds for six years, noting he is always careful not to get hurt or damage the area.

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Helen Matzke, 2414 Forge Drive, Forest Grove, addressed Council and spoke in support of Alec Lecarno's testimony, noting she has been neighbors with the Lecarno's for six years and has witnessed Alec's maturity level and passion for fishing.

In response to the above-noted testimony, Council collectively thanked the Lecarno's for bringing the issue to Council's attention, noting Council would need more information before making a decision to open the retention ponds for public fishing. Councilmembers pointed out various concerns, noting the retention ponds are meant to capture stormwater runoff and may contain contaminates making the fish unsafe for human consumption, similar to Fernhill Wetlands noted Lowe, which is posted No Fishing. Council also voiced concerns pertaining to safety and liability to the City if the ponds were open for public recreational purposes. Thompson pointed out the regional trails system will eventually traverse near the ponds. Mayor Truax advised although there is support of allowing fishing as a sport, the City needs to converse with neighbors so the City can do what is right for everyone involved. In conclusion of the above-noted discussion, Council collectively concurred asking staff to look into the safety issues and City's liabilities and report back to Council.

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve Executive Session (Labor Negotiations) Meeting Minutes of May 28, 2013.
 - B. Approve Executive Session (City Manager Evaluation) Meeting Minutes of May 28, 2013.
 - C. Approve Work Session (Proposed Street Light Fee and CIP Excise Tax) Meeting Minutes of May 28, 2013.
 - D. Approve City Council Regular Meeting Minutes of May 28, 2013.
 - E. Accept Historic Landmarks Board Meeting Minutes of April 23, 2013.
 - F. Accept Library Commission Meeting Minutes of April 9, 2013.

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G. Community Development Department Monthly Building
Activity Informational Report for May 2013.

MOTION: Councilor Kidd moved, seconded by Councilor Uhing, to approve the Consent Agenda as presented. MOTION CARRIED 7-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:** None.

6. **PUBLIC HEARING AND RESOLUTION NO. 2013-34 SETTING FEES AND CHARGES, EFFECTIVE JULY 1, 2013, REPEALING RESOLUTION NO. 2012-33, AND REPEALING THE TOURIST-ORIENTED SIGN FEE ESTABLISHED BY RESOLUTION NO. 2011-71**

Staff Report:

Downey and Cole presented the above-proposed resolution increasing fees and charges by four percent (4%), rounded to the nearest increment, effective July 1, 2013. Downey reported the Police Department is proposing to decrease the fee for release of impounded/immobilized vehicle from \$106 to \$65, comparable to other cities. The Tourist-Oriented Sign fee is being repealed from Resolution No. 2011-71 so the fee can be included as part of the annual fee schedule. In conclusion of the above-noted staff report, Downey outlined the significant changes to fee schedule as noted in the staff report and proposed resolution (Exhibit A), noting the Street Tree Fund is accumulating a fund balance so staff will review this fund to determine if a fee increase is needed.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-34.

Sykes read Resolution No. 2013-34 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Thompson, to adopt Resolution No. 2013-34 Setting Fees and Charges, Effective July 1, 2013, Repealing Resolution No. 2012-33, and Repealing the Tourist-Oriented Sign Fee established by Resolution No. 2011-71.

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Public Hearing Opened:

Mayor Truax opened the Public Hearing.

Written Testimony Received:

No written testimony was received prior to the published deadline of June 10, 2013, 7:00 p.m.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

7. PUBLIC HEARING AND RESOLUTION NO. 2013-35 FIXING WATER RATES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2013, AND REPEALING RESOLUTION NO. 2012-34

Staff Report:

Cole, Foster, and Downey presented the above-proposed resolution increasing water rates for all customer classes by eight percent (8%) effective July 1, 2013. Cole reported the City underwent a cost-of-service analysis in 2011 on the City's water utility to ensure that rates were recovering adequate revenue in an equitable manner, noting the rate analysis demonstrated that water utility needs system-wide average rate increases of approximately eight (8%) percent per year for the next

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several years in order to afford on-going operations and required investments in maintaining the water capital infrastructure. Cole distributed copies of two revised graphs showing the monthly water bill for a residential customer using 7,000 gallons of water and a residential customer using 20,000 gallons of water in comparison to other cities, noting the City will continue to remain competitive in comparison to other neighboring cities. In conclusion of the above-noted staff report, Cole outlined the significant changes to the water rates as noted in the staff report and proposed resolution (Exhibit A), noting for the average residential user, the proposed water rate increase would be approximately \$2.31 per month.

Questions of Staff:

In response to Thompson's inquiry pertaining to leasing excess water capacity, Cole explained each member in the Joint Water Commission (JWC) has ownership consisting of the amount of water it owns and excess capacity can be leased, i.e., to Tualatin Valley Water District, noting revenues from leasing excess capacity go back into the Water Fund; however, Downey advised the revenues are not guaranteed, so these funds cannot be used as a factor in determining water rates. Thompson stressed his concern is that the water rate increase goes into the Water Fund and be used for capital improvements only, to which Cole affirmed yes, the funds will accrue in the Water Fund for future capital improvement projects.

In response to Johnston's inquiry pertaining to allocation of funds from leasing excess water capacity, Cole explained the funds accrue in the Water Fund; however, it is up to the Budget Committee/Council to determine how the funds are allocated, noting generally, the funds go back into capital investments (adopted through the CIP).

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-35.

Sykes read Resolution No. 2013-35 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Miller, to adopt Resolution No. 2013-35 Fixing Water Rates for the City of Forest Grove, Effective July 1, 2013, and Repealing Resolution No. 2012-34.

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Public Hearing Opened:

Mayor Truax opened the Public Hearing.

Written Testimony Received:

No written testimony was received prior to the published deadline of June 10, 2013, 7:00 p.m.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Uhing commented raising fees is never popular but she truly believes the City needs to set monies aside for future needs, noting while she never wants the burden to be on citizens, the rate increase is a necessity to continue into the future.

Lowe commented she has always been sensitive to any utility fees or rate increases, noting the City has done due diligence, and she supports the rate increase in order to meet future contractual obligations in the City's participation and ownership in future water projects. Lowe added the City has increased fees as gently as possible, noting long-term planning is a key issue and the most prudent savings is necessary instead of waiting until the last moment. Lowe commended staff for their participation on the JWC Board, noting staff has been very aggressive in management decisions and protecting the City's interest.

Mayor Truax commented the rate increase is a necessity that Forest Grove, as well as other water providers, have to go through in order to ensure the highest possible water quality for its citizens, noting there are other intended things coming down the road by powers bigger than Forest

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Grove that also play a role in decision-making.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

8. PUBLIC HEARING AND RESOLUTION NO. 2013-36 INCREASING SANITARY SEWER RATES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2013, AND REPEALING RESOLUTION NO. 2012-48

Staff Report:

Cole and Downey presented the above-proposed resolution increasing the City's sanitary sewer rates by three percent (3%), effective July 1, 2013, noting the sewer rate increase is necessary in order to cover increasing costs of regulations, labor, chemicals, and utilities. The City's surcharge will increase from \$3.59 to \$3.70 per Equivalent Dwelling Unit (EDU) above the sewer rates established by Clean Water Services (CWS) (refer to Agenda Item 9).

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-36.

Sykes read Resolution No. 2013-36 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Kidd, to adopt Resolution No. 2013-36 Increasing Sanitary Sewer Rates for the City of Forest Grove, Effective July 1, 2013, and Repealing Resolution No. 2012-48.

Public Hearing Opened:

Mayor Truax opened the Public Hearing.

Proponents:

No one testified and no written comments were received.

Opponents:

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No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

9. RESOLUTION NO. 2013-37 ESTABLISHING CERTAIN CLEAN WATER SERVICES UTILITY RATES AND CHARGES FOR THE CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2013, AND REPEALING RESOLUTION NO. 2012-49

Staff Report:

Cole and Downey presented the above-proposed resolution authorizing the City to collect sanitary sewer rates, Sewer System Development Charges (SDC), and Surface Water Management (SWM) rates pursuant to the Intergovernmental Agreement with Clean Water Services (CWS). Staff reported CWS' Board of Directors approved increasing its SWM utility rate by \$0.50 per Equivalent Dwelling Unit (EDU), noting the SWM fees collected cover the cost of leaf-pick up, catch basin cleaning, street sweeping, and programs to lessen the pollution in local streams and rivers.

The SWM rate would increase from \$5.75 to \$6.25. The City currently has an adopted surcharge of \$0.75 per EDU for a combined total of \$7.00 per EDU per month. CWS increased its sanitary sewer rates by three percent (3%) and increased its sewer SDC by \$135, increasing the sewer SDC from \$4,665 to \$4,800 per EDU. Staff noted the City retains 20 percent (20%) of the SDC revenue. In conclusion of the above-noted staff report, staff advised that CWS has held public hearings notifying customers of the above-noted rate increases.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-37.

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Sykes read Resolution No. 2013-37 by title.

MOTION: Councilor Miller moved, seconded by Councilor Kidd, to adopt Resolution No. 2013-37 Establishing Certain Clean Water Services Utility Rates and Charges (Sanitary Sewer, Surface Water Management, and Sewer System Development Charges) for the City of Forest Grove, Effective July 1, 2013, and Repealing Resolution No. 2012-49.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

10. RESOLUTION NO. 2013-38 ADOPTING THE CITY OF FOREST GROVE 2013 WATERSHED STEWARDSHIP MANAGEMENT PLAN UPDATE

Staff Report:

Foster, Cole, and Downey presented the above-proposed resolution adopting the 2013 Watershed Stewardship Management Plan Update (attached as Exhibit A), prepared by Trout Mountain Forestry, dated June 2013, as recommended by the Watershed Ad-Hoc Committee. Staff provided background information, noting the Plan Update is based on the original 10-year, 2001 Watershed Stewardship Management Plan. Staff reported the Plan Update describes current forest conditions, management accomplishments during the last 10 years and updates forest policy and management recommendations for the 2013-22 planning period. Staff reported the Watershed Ad-Hoc Committee was formed by Council in late 2011 and met twice a month from January 2012 through June 2012. The Ad-Hoc Committee reviewed an assessment of the 10-year history of the watershed management and current conditions on the watershed, including policies, standards, guidelines, goals, accomplishments, and recommended actions; forest inventory, timber growth, timber harvests, forest zones, road maintenance and repair, vegetation, wildlife habitat, restoration, land acquisition, fire management and public education and

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involvement as outlined in Exhibit A. The Ad-Hoc Committee met a final time on May 29, 2013, to review and finalize recommended actions to the Plan Update. In conclusion of the above-noted staff report, staff referenced Exhibit A, Appendix D, which summarized each of the Ad-Hoc Committee's meetings, including discussion points, decision-making process, and recommended actions to the 2001 Plan.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-38.

Sykes read Resolution No. 2013-38 by title.

MOTION: Councilor Kidd moved, seconded by Councilor Miller, to adopt Resolution No. 2013-38 Adopting the City of Forest Grove 2013 Watershed Stewardship Management Plan Update, prepared by Trout Mountain Forestry, dated June 2013.

Council Discussion:

Lowe suggested an amendment to Page 30 (strike language as noted below) – Reserve Areas: “Riparian Areas – lands within 200 feet of the main stems of the five major streams, ~~and within 100 feet of minor perennial streams.~~” Lowe indicated in comparing the 2001 Plan to the proposed Plan Update, with the drop of special management area and going into a two-zone description, she feels all the creeks, shown on Page 29 – Map, should be treated the same (within 200 feet). Lowe advised she has received staff concurrence on the above-noted proposed amendment.

Lowe suggested an amendment to Page 58 (strike and insert language as noted below) – Table 4, Monitoring Questions, Resource Area: “Wildlife” and “Monitoring Frequency” – strike “~~as needed~~” and insert “Every two years wildlife habitat survey will be completed”. Lowe indicated it is the only Resource Area in Table 4 that does not have time delineation, noting the 2001 Plan required every 10 years with wildlife habitat survey update, pointing out the wildlife habitat survey has never been completed. Lowe advised she has received staff concurrence on the above-noted proposed amendment.

MOTION TO AMEND: Councilor Lowe moved, seconded by Councilor Uhing, to strike language on Page 30 “~~and 100 feet from~~”

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~~perennial streams~~” AND strike language on Page 58 “as-needed” and insert “Every two years wildlife habitat survey will be completed”.

Additional Council Discussion:

Kidd commended the Ad-Hoc Committee, noting the Ad-Hoc Committee has done a tremendous job updating the 2001 Plan. Kidd noted he was very impressed reading the accomplishments completed in the 2001 Plan, i.e., completion of the fish ladder. Kidd highly recommended that Council support the Plan Update as submitted by the Ad-Hoc Committee.

Thompson commended the Ad-Hoc Committee, noting Council appointed the Ad-Hoc Committee who are all professionals and/or had previously been involved in the adoption of the 2001 Plan. Thompson recommended that Council accept the Plan Update as presented by the Ad-Hoc Committee.

Council President Johnston took time to recognize and commend Dallas Boge, Ad-Hoc Committee member, who was present in the audience, noting the Ad-Hoc Committee spent a number of hours and meetings meticulously reviewing and updating the 2001 Plan. In response to Johnston's inquiry pertaining to clarification of the amendment to Page 30, Lowe referenced the map on Page 29, pointing to the small stream traversing Roaring Creek, noting the amendment is to protect that stream as well.

Uhing concurred with Lowe's proposed amendments, noting she supports more watershed protection and defining timelines.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above-noted motion to amend.

ROLL CALL VOTE ON MOTION TO AMEND: AYES: Councilors Johnston, Lowe, Miller, Uhing, and Mayor Truax. NOES: Councilors Kidd and Thompson. MOTION TO AMEND CARRIED 5-2.

Council Discussion:

Lowe gave credit to all the hard work of staff as well as the Ad-Hoc Committee, noting she has been devoted to this subject since 1996, and the true philosophy and balance of the stewardship plan is what is critical for her support going forward.

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Mayor Truax took time to recognize and thank the Ad-Hoc Committee members: Bud Bliss, Dallas Boge (present in the audience), Steve Edward (2001 member), Carla Ingrando, Dave Johnson, Lou Karabinus (2001 member), Teri Koerner, Bob VanDyk (2001 member), and Roy Woo. Mayor Truax also gave credit to staff and Scott Ferguson, Trout Mountain Forestry, consultant, who advised and guided the Ad-Hoc Committee through the update process. In conclusion, Mayor Truax asked staff to list the Ad-Hoc Committee members as Acknowledgments on Page 2, same as listed in the 2001 Plan, to which staff concurred.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion to adopt the Plan Update as amended.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

11. **RESOLUTION NO. 2013-39 AUTHORIZING PURCHASE OF PROPERTY FOR FUTURE PARK FACILITIES KNOWN AS THE SAUCY PROPERTY, LOCATED AT 14TH AVENUE AND BIRCH STREET**

Staff Report:

Gamble and Downey presented the above-proposed resolution requesting authorization to allow the City to purchase the Saucy property (Tax Lot No. 1S306CA03400), located at 14th Avenue/ Birch Street, totaling 1.03 acres, noting the purchase is intended as a partial donation for future park land. Gamble reported one area of the adopted Parks Master Plan (noted as N-7), in the southwestern edge of "Old Town", does not meet the standard of providing a park within 1/3 mile radius, noting the nearest park in this area is Rogers Park and Lincoln Park. Gamble advised this project is identified in the current Capital Improvement Projects (CIP) list as PR-27, Southern Land Acquisition, noting the property purchase is \$30,000 and will be funded with Parks System Development Charges, and no general funds will be used for purchasing the property. Gamble noted the property purchase price is a reflection of the generous desire of the current owners (presently owned by former Mayor David Saucy, Jr., and his wife) to provide park space for future use, noting the property assessed value is notably higher. Gamble reported the current plan is for no development and minimal staff maintenance, noting in the long-term, staff anticipates working with the Parks and Recreation Commission, as well as public

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input, to develop trails and examine other future uses.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-39.

Sykes read Resolution No. 2013-39 by title.

MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to adopt Resolution No. 2013-39 Authorizing Purchase of Property for Future Park Facilities known as the Saucy Property (Tax Lot No. 1S306CA03400), located at 14th Avenue/Birch Street.

Council Discussion:

In response to Lowe's inquiry pertaining to regional trails system, Gamble noted the property could eventually connect to the regional trails system.

Uhing commented she is very excited to see the above-noted area getting some parkland.

Miller expressed her gratitude to the family for their generous donation.

In response to Council President Johnston's inquiry pertaining to the City's process for naming City parks, Gamble advised there is no adopted policy in place, noting when the times comes, the Parks and Recreation Commission will consider name(s) and submit its recommendation to Council for formal consideration.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

12. **RESOLUTION NO. 2013-40 AUTHORIZING EXTENDING BUSINESS INCENTIVE PROGRAM FOR TWELVE MONTHS, AND REESTABLISHING THE PROGRAM REQUIREMENTS**

Staff Report:

King presented the above-proposed resolution for Council consideration,

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noting the proposed resolution is requesting extending the Business Incentive Program, which is scheduled to expire June 30, 2013, for an additional 12 months to help encourage additional economic activity and help businesses during this slow and uneven post-recession recovery. King reported the Council adopted the Business Incentive Program in early 2011 to support existing business expansion and encourage new business development by waiving certain fees and charges. King advised since July 1, 2012, two more businesses have used the program and occupied previously vacant space, noting the total amount in revenue foregone by the City was less than \$2,000, mostly due to the result of business license fees waived for the first year. In conclusion of the above-noted staff report, King indicated the City needs to stay competitive, as other cities are providing business incentive programs as well.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-40.

Sykes read Resolution No. 2013-40 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Miller, to approve Resolution No. 2013-40 Authorizing Extending Business Incentive Program for Twelve Months to June 30, 2014, and Reestablishing the Program Requirements.

Council Discussion:

In response to Lowe's inquiry pertaining to program criteria, King advised the resolution authorizes extending only the program another 12 months to June 31, 2014, and does not change any of the program criteria.

In response to Miller's inquiry pertaining to program criteria, King explained the program is intended for businesses occupying space or vacant space.

Kidd commented the program is an excellent program; however, the program does not target large businesses, i.e., 100+ employees.

In response to Mayor Truax's inquiry pertaining to amending Section 5 of the resolution so the program is continuous with no expiration timeline, King advised by extending the program annually, it gives staff an opportunity to evaluate the program based on current economic need.

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Hearing further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

13. **RESOLUTION NO. 2013-41 OF THE CITY OF FOREST GROVE, OREGON, AUTHORIZING FULL FAITH AND CREDIT BORROWINGS TO REFINANCE OUTSTANDING OBLIGATIONS OF THE CITY**

Staff Report:

Downey presented the above-proposed resolution requesting authorization to refinance the outstanding Full Faith and Credit Obligation Bonds, noting the City has an opportunity to refinance the bonds and reduce the total amount of debt service that taxpayers will have to pay by an estimated \$330,000 over the remaining life of the bonds. Downey reported the City issued its Obligation Bonds, Series 2003, in the original principal amount of \$5,000,000 to finance water system improvements, including the purchase of 2 mgd of treatment capacity at the Joint Water Commission (JWC) plant, participate in the construction of water storage tank at the JWC plant, and upgrades to the City's own water treatment plant. In conclusion of the above-noted staff report, Downey advised the Water Fund will save approximately \$33,000 in debt service payments over each of the remaining 10 years of the bonds, noting these savings can be used to help fund capital projects during this period.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-41.

Sykes read Resolution No. 2013-41 by title.

MOTION: Councilor Miller moved, seconded by Councilor Lowe, to adopt Resolution No. 2013-41 Authorizing Full Faith and Credit Borrowings to Refinance Outstanding Obligations of the City.

Council Discussion:

In response to Kidd's inquiry pertaining to the difference of refinancing, Downey explained the difference in savings would be approximately \$33,000 each year over the remaining 10 years of the bonds.

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Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. MOTION CARRIED 7-0.

14. CITY MANAGER'S REPORT:

City Manager Sykes reported on upcoming meetings and events as noted in the Council calendar and reported on dates of significant events of interest as noted in the City Manager's Report. Sykes reported the Budget Committee approved the proposed budget, noting a Public Hearing is scheduled for the Council meeting of Monday, June 24, 2013, for formal Council adoption. Sykes commended staff for their due diligence in trying to keep rates as low as possible. Sykes reported staff continues to work on consideration of the City assuming operational responsibility of Cornelius's building permit program. Sykes advised the Sustainability Ad-Hoc Committee is planning to make a presentation on its draft strategic plan to Council at the meeting scheduled for Monday, July 8, 2013, noting the Ad-Hoc Committee met with Department Directors to review and comment on the draft plan. Sykes commended Police Chief Schutz, noting Chief Schutz has appointed Eduardo Sanchez as a new Police Reserve Officer. Sykes announced Dwight Lanter, Fire Captain, is retiring effective July 1, 2013, noting Lanter has been with the Fire Department for 28 years. Sykes announced he has been appointed as President of the Institute of Portland Metropolitan Studies, noting he has served on the board for 15 years. Sykes noted he and key staff will be meeting jointly with Washington County to discuss roadway jurisdictional transfer. Sykes commended the Parks Department for successfully obtaining a \$45,000 grant for new play and park structures for Bard and Talisman parks, noting the Parks and Recreation Commission will consider selection of the new equipment in June. In conclusion of the above-noted report, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and other upcoming city/community-wide events.

15. COUNCIL COMMUNICATIONS:

Council President Johnston reported the Forest Grove Rural Fire Protection District adopted its budget, noting percentage allocations remain the same as the previous year. Johnston reported on State Forests

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Advisory Commission upcoming meeting, noting he currently serves on the board and will be attending a two-day forests tour. In addition, Johnston reported on other matters of interest and upcoming meetings he was planning to attend.

Kidd reported on Historic Landmarks Board-related activities, noting HLB is working on obtaining a State preservation grant. In addition, Kidd reported on other matters of interest and upcoming meetings he was planning to attend.

Lowe reported attending the Regional Water Providers Consortium meeting, noting there are several water projects happening in the region. In addition, Lowe reported on other matters of interest and upcoming meetings she was planning to attend.

Miller commended Library Department staff for going the extra mile to assist her in locating a special book she had requested, pointing out the Library has access to books from various cities and states. In addition, Miller reported on other matters of interest and upcoming meetings she was planning to attend.

Thompson provided an update on Ride Connection's Community Transit Service Questionnaire, encouraging everyone to complete the survey online at: <https://www.surveymonkey.com/s/ForestGroveTransit>, noting the deadline to complete the survey is July 19, 2013. In addition, Thompson reported on other matters of interest and upcoming meetings he was planning to attend.

Uhing reported on Economic Development Commission (EDC)-related meeting, noting she is seeing fatigue in members and vacancies, pointing out that members may need reenergizing. Uhing commended Ride Connection, noting Ride Connection is serving citizens of Rose Grove Mobile Park. In addition, Uhing reported on other matters of interest and upcoming meetings she was planning to attend.

Mayor Truax announced dates of various upcoming activities and meetings as noted in the Council Calendar. Mayor Truax reported on League of Oregon Cities (LOC)-related matters, noting he will be attending the next LOC Board of Directors' meeting on June 21, 2013. In addition, Mayor Truax reported on various local, regional, Metro, and Washington

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County meetings he attended and upcoming meetings and community-related events he was planning to attend.

13.

ADJOURNMENT:

Mayor Truax adjourned the meeting at 9:00 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder