

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
MARCH 17, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
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***Minutes are unofficial until approved by Council.  
Council approved minutes as presented April 14, 2014.***

**1. ROLL CALL:**

Mayor Peter Truax called the regular City Council meeting to order at 7:05 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Ronald Thompson; and Mayor Peter Truax. **COUNCIL ABSENT:** Camille Miller and Elena Uhing, excused. **STAFF PRESENT:** Michael Sykes, City Manager; Tom Gamble, Parks and Recreation Director; Jon Holan, Community Development Director; Jeff King, Economic Development Coordinator; Rob Foster, Public Works Director (in the audience); George Cress, Light and Power Director (in the audience); Janie Schutz, Police Chief (in the audience); and Anna Ruggles, City Recorder.

**1. A. PROCLAMATION:**

National Community Development Week

Mayor Truax publicly proclaimed April 21 – April 26, 2014, as “National Community Development Week in Forest Grove”.

**2. CITIZEN COMMUNICATIONS:**

Harry Holsapple, 2703 Firwood Lane, addressed Council about draining problems due to storm water runoff in the neighborhood of Firwood, to which Sykes addressed.

Brad Amundson, 2730 Firwood Lane, addressed Council about draining problems due to storm water runoff in the neighborhood of Firwood and imposing the City’s street light fee, to which Sykes addressed.

**3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

A. Approve City Council Work Session (Urban Renewal)  
Meeting Minutes of February 24, 2014.

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- B. Approve City Council Work Session (Watershed Management) Meeting Minutes of February 24, 2014.
- C. Approve City Council Regular Meeting Minutes of February 24, 2014.
- D. Approve City Council Work Session (Council Retreat) Meeting Minutes of March 1, 2014.
- E. Accept Community Forestry Commission Meeting Minutes of January 15, 2014.
- F. Accept Historic Landmarks Board Meeting Minutes of January 28, 2014.
- G. Accept Library Commission Meeting Minutes of February 11, 2014.
- H. Accept Parks and Recreation Commission Meeting Minutes of January 15, 2014.
- I. Accept Planning Commission Meeting Minutes of February 3, 2014.
- J. Accept Public Safety Advisory Commission Meeting Minutes of January 22, 2014.
- K. Community Development Department Monthly Building Activity Informational Report for February 2014.
- L. Endorse New Liquor License Application (Winery) for Bull Run Cider, LLC, 2225 Cedar Street (Applicant: Peter Mulligan).
- M. Endorse New Liquor License Application (Brewery) for Waltz Brewing, LLC, 1900 A Street (Applicant: Adam Zumwalt).
- N. Endorse Liquor License Renewal Applications for Year 2014:
  - 1. Grampy's Deli and Pub (Full On-Premises Sales)
  - 2. Little Monkey Deli (Full On-Premises Sales)
  - 3. McMenamins Grand Lodge (Full On-Premises Sales)
  - 4. Prime Time Restaurant and Sports Bar (Full On-Premises Sales)
  - 5. The Friendly Vine Wine Shop (Limited On-Premises Sales)
  - 6. Super Mercado La Montana (Off-Premises Sales)
  - 7. Tyson's Pub N Grub (Limited On-Premises Sales)

**MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0 by voice vote.**

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4. **ADDITIONS/DELETIONS:** None.
  
5. **PRESENTATIONS:**
  5. A. **Clean Water Services/Fernhill Wetlands Natural Treatment System:**  
Diane Taniguchi-Dennis, Clean Water Services (CWS) Deputy General Manager, and two other CWS representatives, presented a PowerPoint presentation highlighting the new natural treatment system upgrades at Fernhill Wetlands. The group addressed various Council inquiries and invited Council and the public to attend the groundbreaking celebration scheduled for May 1, 2014.
  
  5. B. **Metro Quarterly Exchange Update:**  
Kathryn Harrington, Metro Councilor District 4, presented a PowerPoint presentation highlighting District 4 Quarterly Exchange Report. Harrington reported on Metro's solid waste and recycling; visitor venue updates; referenced The Intertwine Region Map; and distributed various handouts.
  
  5. C. **Reserves and Grand Bargain Update:**  
Holan presented a PowerPoint presentation highlighting Forest Grove Urban Reserves Planning Areas Map; Purdin Road Urban Reserve Area Map; and reported on the Appellate Court Decision and potential changes and outcomes of House Bill 4078.
  
6. **RESOLUTION NO. 2014-32 AUTHORIZING THE CITY OF FOREST GROVE TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR DEVELOPMENT OF A MULTI-USE TRAIL IN THE OLD TOWN/B STREET OPEN SPACE AREA**

**Staff Report:**

Gamble and King presented the above-proposed resolution requesting authorization to submit a grant proposal to the Oregon Parks and Recreation Department to build and install a multi-use trail, noting the proposed trail will connect to the existing B Street trail and include a new access connection to 14<sup>th</sup> Street, as well as installation of signage and benches. Gamble reported the total project costs are estimated at \$327,000, of which the grant requires a local match of \$163,500. In

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conclusion of the above-noted staff report, Gamble advised the funds will be allocated from the Parks System Development Charges and the Parks and Recreation Department will maintain the trail as noted in the staff report.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-32.

Sykes read Resolution No. 2014-32 by title.

**MOTION: Council President Johnston moved, seconded by Councilor Lowe, to adopt Resolution No. 2014-32 Authorizing the City of Forest Grove to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of a Multi-Use Trail in the Old Town/B Street Open Space Area.**

**Council Discussion:**

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, and Mayor Truax. NOES: None. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0.**

**7. RESOLUTION NO. 2014-33 ADOPTING CITY COUNCIL KEY GOALS FOR FISCAL YEAR 2014-15**

**Staff Report:**

Sykes and Mayor Truax presented the above-proposed resolution for Council consideration, noting at the Council Retreat, held on March 1, 2014, Council proposed no changes and collectively concurred to keep the following three key goals for Fiscal Year 2014-15:

**GOAL 1      PROMOTE SAFE, LIVABLE, AND SUSTAINABLE  
NEIGHBORHOODS AND A PROSPEROUS DYNAMIC,  
GREEN CITY**

**GOAL 2      PROMOTE A PRUDENT FINANCIAL PLAN TO MAINTAIN  
EFFECTIVE SERVICE LEVELS OF A FULL-SERVICE  
CITY**

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**GOAL 3      PROMOTE THE INTERESTS AND NEEDS OF FOREST GROVE IN LOCAL, STATE, AND NATIONAL AFFAIRS**

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-33.

Sykes read Resolution No. 2014-33 by title.

**MOTION: Councilor Kidd moved, seconded by Council President Johnston, to approve Resolution No. 2014-33 Adopting City Council Key Goals for Fiscal Year 2014-15.**

**Council Discussion:**

Kidd noted he is pleased to see all departments tying the three Council key goals into their work plans.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, and Mayor Truax. NOES: None. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0.**

**8. RESOLUTION NO. 2014-34 ADOPTING CITY COUNCIL GOAL OBJECTIVES FOR FISCAL YEAR 2014-15**

**Staff Report:**

Sykes reported Council submitted its new goals/objectives for Fiscal Year 2014-15, noting Council identified 20 new goals/objectives and carried over 20 goal objectives from the previous year that were identified as ongoing or long-term for a total of 40 goals/objectives. Sykes advised Council is being asked to rank and prioritize each of the 20 new goals/objectives identified for Fiscal Year 2014-15 using a rating scale from 4 to 0 (4 = top priority; 3 = important priority; 2 = 2nd tier priority; 1 = low priority; and 0 = no priority), noting any goal objectives receiving an aggregated total of less than 12 of the possible 24 points (Miller could not participate) drops off the list.

**Council Polling:**

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Due to the time, Council collectively concurred to submit their polling for each of the 20 new goals/objectives via e-mail to City Recorder Ruggles who was instructed to tally the votes and submit the results of the voting to Council electronically. After the meeting, Ruggles tallied the votes and Council's polling resulted in 12 of the 20 new goals/objectives receiving priority as outlined in Exhibit A of the resolution and eight (8) of the objectives received an aggregated total of less than 12 of the possible 24 points, which resulted in these objectives being dropped off the list and not assigned as outlined in Exhibit A footnote of the resolution. In addition, Council carried over 20 objectives identified as long-term and/or ongoing as outlined in Exhibit B of the resolution. Sykes noted each of new Council goals/objectives will be grouped within one of the three Council key goals and will be assigned to the pertinent City department so staff can focus their activities and prioritize resources during budget preparations for the upcoming fiscal year. In conclusion of the above-noted staff report, Sykes advised he has scheduled Department Work Plan presentations for the Council meetings of April 14 and April 28, 2014, noting the work plans will contain Action Plans for the newly-adopted Council Goals/Objectives.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-34.

Sykes read Resolution No. 2014-34 by title.

**MOTION: Councilor Kidd moved, seconded by Council President Johnston, to approve Resolution No. 2014-34 Adopting City Council Goal Objectives for Fiscal Year 2014-15 (Exhibit A and Exhibit B).**

**Council Discussion:**

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, and Mayor Truax. NOES: None. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0.**

**9. ADOPTING CITY COUNCIL TEAM AGREEMENT FOR 2014**

The above-noted item was tabled (refer below) to the next Council meeting of April 14, 2014, due to Councilors Miller and Uhing were not in

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attendance.

**MOTION: Councilor Kidd moved, seconded by Council President Johnston, to approve tabling the adoption of the Council Team Agreement until the next Council meeting of April 14, 2014.**

**VOICE VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, and Mayor Truax. NOES: None. ABSENT: Councilors Miller and Uhing. MOTION CARRIED 5-0 by voice vote.**

**10. CITY MANAGER'S REPORT:**

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and community-wide events as noted in the City Manager's Report. Sykes reported management staff plans to review and discuss the City's five-year projection for the General Fund at the Informational Budget Committee meeting scheduled for April 24, 2014, noting he is currently conducting budget reviews with each city department. Sykes advised staff is drafting a proposed ordinance for Council consideration for the next Council meeting of April 14, 2014, noting the ordinance is proposing to impose a one-year moratorium on medical marijuana facilities, noting the City must adopt the moratorium ordinance prior to the effective date of May 1, 2014, of Senate Bill 1531. In response, Mayor Truax asked Sykes to have the Public Safety Advisory Commission review and comment on the proposed ordinance prior to the Council meeting, to which Sykes concurred. In addition, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and upcoming city-wide events.

**11. COUNCIL COMMUNICATIONS:**

Council President Johnston reported attending the Forest Grove Rural Fire Protection District meeting, noting the Council/Rural Fire Board joint work session is scheduled for Tuesday, April 8, 2014. In addition, Johnston reported on other matters of interest and upcoming meetings he was planning to attend.

Kidd reported attending the National League of Cities Conference in Washington, D. C. Kidd noted he was unable to attend the last Historic Landmarks Board meeting and instead, Uhing attended in his absence.

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In addition, Kidd reported on other matters of interest and upcoming meetings he was planning to attend.

Low reported the Parks and Recreation Commission plans to hold a public meeting on March 20, 2014, 7pm, in the Community Auditorium, to take public testimony on a proposed ordinance prohibiting smoking in city-related property, including city parks. In addition, Lowe reported on other matters of interest and upcoming meetings she was planning to attend.

Miller was absent.

Thompson reported attending the National League of Cities Conference in Washington, D.C. In addition, Thompson reported on other matters of interest and upcoming meetings he was planning to attend.

Uhing was absent.

Mayor Truax announced dates of various upcoming activities and meetings as noted in the Council Calendar. Mayor Truax reported the Council meeting for Monday, March 24, 2014, was cancelled, noting the next regular scheduled Council meeting is Monday, April 14, 2014. Mayor Truax reported attending the National League of Cities Conference in Washington, D. C. In addition, Mayor Truax reported on other various local, regional, Metro, and Washington County meetings he attended and distributed a copy of the upcoming meetings and community-related events he was planning to attend.

**12. ADJOURNMENT:**

Mayor Truax adjourned the meeting at 9:15 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder