

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 1**

***Minutes are unofficial until approved by Council.  
Council approved minutes as presented December 8, 2014.***

**1. ROLL CALL:**

Mayor Peter Truax called the regular City Council meeting to order at 7:02 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Chris Crean, City Attorney; Paul Downey, Administrative Services Director; Rob Foster, Public Works Director; Tom Gamble, Parks and Recreation Director; Michael Kinkade, Fire Chief; Janie Schutz, Police Chief; Dan Riordan, Senior Planner; and Anna Ruggles, City Recorder.

**1. A. AWARD PRESENTATIONS:**

Gamble introduced Paul Waterstreet, Parks and Recreation Commission Chair, who read commendations and presented the Parks and Recreation Volunteer of the Year Appreciation Awards to the following persons:

- *Eagle Scouts: Michael Threlfall; Parker Shaw; and Aaron Larson*
- *Program Recognition: LaGrand Davis (FGRec.org/Adult Softball)*

**2. CITIZEN COMMUNICATIONS: None.**

**3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).**

- A. Approve City Council Work Session (Law Enforcement Body Worn Cameras) Meeting Minutes of October 27, 2014. *(Item removed from Consent Agenda)*
- B. Approve City Council Work Session (Sustainability Action Plan) Meeting Minutes of October 27, 2014. *(Item removed from Consent Agenda)*
- C. Approve City Council Regular Meeting Minutes of October

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 2**

27, 2014.

- D. Accept Community Forestry Commission Meeting Minutes of September 17, 2014.
- E. Accept Historic Landmarks Board Meeting Minutes of September 23, 2014.
- F. Accept Public Safety Advisory Commission Meeting Minutes of April 23, May 28, and June 25, 2014.
- G. Community Development Department Monthly Building Activity Informational Report for October 2014.
- H. Fire Chief's Report October 10 – October 24, 2014.

**MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to approve the Consent Agenda as amended (Items 3. A. and 3. B. were removed from the Consent Agenda at the request of the City Recorder). MOTION CARRIED 7-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

**Quarterly Financial Report for Period Ending September 30, 2014**

Downey presented a PowerPoint presentation outlining the quarterly financial report ending September 30, 2014, noting this is the first quarter of the City's fiscal year ending June 30, 2015. Downey explained the quarterly report compares the budget to the year-to-date revenues and expenditures, noting the first part of the report is a graphical presentation of the revenues and expenditures of the General Fund with expenditures by department and the City's other major operating funds and the second part of the report is line item detail for all of the City's funds. Downey reported the format for the quarterly report has been modified to include all revenues, including Beginning Fund Balance, and for expenditures, the Contingency and Unappropriated Fund Balances have been removed to show a "true cost" outlook on each fund. In addition, Downey highlighted graphs pertaining to the General Fund, Building Services Fund, Information Systems Fund, Light Fund, Street Fund, Sewer Fund, Water Fund, Surface Water Management Fund, Equipment Fund and other funds, noting the General Fund beginning Fund Balance for FY 2014-15 is just over \$6 Million, which is what the five-year financial forecast estimated the balance would be during budget preparation for FY 2014-15. In conclusion of the above-noted presentation, Downey addressed Council inquiries pertaining to the levy, contingencies and

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 3**

various line item details.

**6. RESOLUTION NO. 2014-81 OF THE CITY OF FOREST GROVE, OREGON, EXTENDING THE TERM OF THE CABLE TELEVISION SERVICES AGREEMENT WITH COMCAST OF OREGON II, INC., TO ENABLE THE METROPOLITAN AREA COMMUNICATIONS COMMISSION (MACC) TO COMPLETE THE FORMAL RENEWAL PROCESS**

**Staff Report:**

Downey introduced Larry Hatch, MACC representative, and presented the above-proposed resolution requesting to extend the term of the current Comcast franchise agreement from December 31, 2014, to June 30, 2015, to enable MACC to complete the formal renewal process. In conclusion of the above-noted staff report, Downey advised staff is recommending approving the proposed resolution, noting MACC is asking its members to extend the term of the agreement in order to accommodate the time needed to complete current negotiations.

Crean read Resolution No. 2014-81 by title.

**MOTION: Councilor Miller moved, seconded by Councilor Lowe, to adopt Resolution No. 2014-81 of the City of Forest Grove, Oregon, Extending the Term of the Cable Television Services Agreement with Comcast of Oregon II, Inc., to Enable the Metropolitan Area Communications Commission (MACC) to Complete the Formal Renewal Process.**

**Council Discussion:**

In response to Uhing's concern pertaining to the franchise agreement, Hatch advised the MACC has made significant progress in the informal negotiations toward a new franchise agreement, noting if negotiations are not resolved by the expiration date of the extended agreement, MACC would most likely have to come back with another extension request.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 4**

**CARRIED 7-0.**

**7. RESOLUTION NO. 2014-82 ADOPTION OF THE FOREST GROVE SUSTAINABILITY ACTION PLAN (2014)**

**Staff Report:**

Holan introduced Nyssa Rivera, Hatfield Fellow, and Elaine Cole, Sustainability Commission Chair, and presented the above-proposed resolution requesting to adopt the 2014 Sustainability Action Plan (Exhibit A), noting in October of 2013, Council accepted the Plan proposed by the Sustainability Ad-hoc Committee. Holan reported the appointed Sustainability Commission has reviewed the Plan with the Sustainable Schools and Education topical area and is recommending Council adopt the Plan as proposed (Exhibit A). Holan, Rivera and Cole gave an overview of the Executive Summary, referenced the Evaluation Report of the Plan, highlighted each of the topical areas (Materials Management, Energy Conservation, Food, Social Equity, Natural Resources, Transportation and Planning, and Sustainable Schools and Education) as outlined in the Plan (Exhibit A), and gave an overview of staff time analysis and findings, noting it will require a considerable amount of staff time to implement the proposed initiatives outlined in the Plan (Exhibit A). Holan explained all of the topical areas call for their own white paper to fully comprehend costs and implementation methods for each target area, noting the purpose of the white papers is to ensure that any policies or actions implemented would be fully vetted and impacts, including costs, be understood by the Council and the City. Cole advised the Sustainability Commission is asking Council to consider adopting the Plan as proposed by the Sustainability Commission and is asking Council to consider hiring someone to lead the way. In conclusion of the above-noted staff report, Holan advised staff is recommending adoption of the resolution, noting the City and Sustainability Commission would not pursue new policies or costly initiatives outlined in the Sustainability Action Plan (Exhibit A) until the completion of white papers for each of the respective topic areas are completed.

Crean read Resolution No. 2014-82 by title.

**MOTION: Councilor Lowe moved, seconded by Councilor Kidd, to adopt Resolution No. 2014-82 Adoption of the Forest Grove Sustainability Action Plan (2014).**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 5**

**Council Discussion:**

Lowe commended the Ad-hoc Committee and Commission for their work and participation, noting including a Food Section speaks volume and is a key part of the Plan.

Uhing noted the City has taken significant strives to promote sustainability.

Mayor Truax spoke on the expanded definition of sustainability and commended Lowe for her deep-seeded interest.

Hearing no further discussion from the Council, Mayor Truax asked for a voice vote on the above motion.

**VOICE VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0 by voice vote.**

**8. RESOLUTION NO. 2014-83 AUTHORIZING THE CITY MANAGER TO ENDORSE THE EMERGENCY MANAGEMENT COOPERATIVE OF WASHINGTON COUNTY INTERGOVERNMENTAL AGREEMENT**

**Staff Report:**

Fire Chief Kinkade presented the above-proposed resolution authorizing the City Manager to endorse the Emergency Management Cooperative of Washington County Intergovernmental Agreement (IGA), noting entering into the IGA would formalize an already excellent relationship and allow staff to collaborate beyond the statutory requirements to improve and enhance the City's emergency management program. In conclusion of the above-noted staff report, Fire Chief Kinkade advised staff is recommending adoption of the resolution, noting as a non-voting member, there is no financial contribution by the City as outlined in the IGA (Exhibit A).

Crean read Resolution No. 2014-83 by title.

**MOTION: Councilor Uhing moved, seconded by Councilor Miller, to adopt Resolution No. 2014-83 Authorizing the City Manager to Endorse the Emergency Management Cooperative of Washington County Intergovernmental Agreement.**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 6**

**Council Discussion:**

Hearing no discussion from the Council, Mayor Truax asked for a voice vote on the above motion.

**VOICE VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.**

**9. PUBLIC HEARING (DE NOVO) TO CONSIDER THE REVISED GALES CREEK TERRACE PLANNED RESIDENTIAL DEVELOPMENT PLAN, DATED OCTOBER 16, 2014, WITH CONDITIONS OF APPROVAL (FILE NO. PRD-14-00181). APPLICANT: GALES CREEK DEVELOPMENT, LLC (MORGAN WILL AND TRIPTI KENZER)**

**Staff Report:**

Holan and Riordan presented the above-proposed staff report, noting on October 16, 2014, the applicant filed a revised application for Gales Creek Terrace Planned Residential Development (File No. PRD-14-00181), noting the development site consists of 47.42 gross acres and about half of the area is proposed development, amounting to 25 gross acres with the balance of the site within the Gales Creek floodplain. Riordan reported the revised planned development application includes a proposal of 197 units on 187 lots to be constructed on approximately 13.20 net acres, noting housing types include 20 duplexes, 20 single-family attached dwellings (town houses) and 157 detached single-family homes on a variety of lot sizes. Riordan recapped the application review process, Planning Commission's reasons for denial, and applicant's appeal as noted in the staff report, noting on October 27, 2014, the Council adopted an Order scheduling a de novo hearing for this evening, November 10, 2014, to provide an opportunity to re-open the record because the revisions modify the original development application proposal that was denied by the Planning Commission. Riordan advised as a result, the Council is required to consider new evidence. Riordan affirmed notice of the City Council's hearing for November 10, 2014, was mailed 20-days in advance to affected parties within 300 feet of the subject property and to persons who previously participated in the application review process as required by the Development Code. Riordan reported the site is currently designated as High Density Residential on the Comprehensive Plan and Multifamily High-density (RMH) on the Zoning Map, noting the proposed development complies with density requirements of the zone. Riordan explained the RMH zone

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 7**

target residential density is 20.28 dwellings per acre with a minimum development density of 16.22 dwellings per net acre; however, the Development Code provides for further reduction to target density in areas with steep slope, noting the development site qualifies for density reduction. In conclusion of the above-noted staff report, Holan and Riordan referenced the following attachments to the staff report: Attachment A, Summary of Site Plan Changes between original and revised designs; Attachment B, Revised Project Narrative; Attachment C, Proposed Unit Distribution Map; Attachment D, Preliminary Plat (East); Attachment E, Preliminary Plat (West); Attachment F, Example Street Sections; Attachment G, Density Compliance Analysis; Attachment H, Slope Analysis; Attachment I, Slope Profile; Attachment J, Example Home Elevations; and Attachment K, Open Space Analysis, noting staff is recommending Council approval the revised application as submitted by the applicant; approve with conditions of approval/modify conditions of approval; or deny and prepare findings of denial of the revised Gales Creek Terrace Planned Residential Development by Order at the next Council meeting of November 24, 2014.

**Declaration of Ex-parte Contacts, Conflicts of Interest, or Abstentions:**

Uhing disclosed she resides within a couple of blocks from the proposed development. Uhing declared no financial benefit or conflict of interest.

**Challenges from Parties:**

None declared.

**Questions of Staff:**

Miller inquired about the City's participation in expenses for the 10-inch sewer trunk line (located at B Street, south of 16<sup>th</sup> Avenue), to which Riordan explained the standard Code requirement is an 8-inch sewer line, noting it is not uncommon for the City to participate in the expenses if the City is requiring oversizing.

Lowe inquired if there has been a comparison of the floodplain with FEMA maps, to which Holan indicated not to his recollection; however, the 180 feet elevation was determined by the City in 2006 and is based on prior land applications. Lowe inquired about a Service Provider Letter from Clean Water Services, to which Holan affirmed the applicant provided a Service Provider Letter from Clean Water Services, which is included in the file as required by the Development Code.

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 8**

Uhing voiced concern of vehicular and pedestrian traffic increasing along Pacific Avenue, to which Holan and Riordan affirmed the applicant conducted and submitted a traffic analysis, which is included in the file as required by the Development Code, noting 19<sup>th</sup> Avenue is designated as an arterial from the project site east in the City's Transportation System Plan. Uhing voiced concern of slopes and water runoff, to which Holan and Riordan referenced Attachment G, slope analysis detail, noting the table shows approximately 7.78 acres of the development site has a slope of 10 percent to 25 percent, amounting to 59 percent of net developable area of the project site; Attachment H, showed slope by individual lot; Attachment I, showed a profile of how homes could look based on slope characteristics of the development site; and Attachment J, showed examples of home elevations applicable to the development.

Council President Johnston pointed out the fire marshal's concern of the proposed hammerhead at Dee Court instead of a cul-de-sac for emergency vehicle turn around, to which Holan explained a cul-de-sac would result in 12-foot retaining walls at the property line and would require elimination of two lots. Johnston also pointed out his concern of 32-foot street widths with parking on both sides due to lack of sufficient travel lane for two-way traffic.

**Public Hearing Opened:**

Mayor Truax opened the de novo Public Hearing and explained hearing procedures.

**Written Testimony Received:**

Gales Creek Development, LLC, submitted written testimony, dated November 10, 2014, requesting desired edits to the proposed Conditions of Approval (25, 27 and 52) for the revised Gales Creek Terrace Planned Residential Development (refer below).

No other written testimony was received prior to the published deadline of November 10, 2014, 7:00 p.m.

**Applicants' Testimony:**

Lee Leighton, Westlake Consultants, Morgan Will, Gales Creek Development, LLC, and Gordon Root, Applicant, gave a highlighted overview of the revised application for Gales Creek Terrace Planned Residential Development (File No. PRD-14-00181), noting they held

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 9**

three neighborhood meetings and held meetings with staff, taking in staff input and working through minimum density and came back with a revised planned development that meets requirements and addresses concerns raised. Applicant/consultants reported Gales Creek Terrace creates a specific neighborhood scale with a wide range of home styles priced at around \$200,000 - \$300,000, filling a void in housing market in Forest Grove. Applicant/consultants referenced a variety of exhibits showing preliminary plats, number of units, dwelling types, greenway and open spaces; and future “emerald necklace” trail alignment, pointing out there are 187 lots/197 units, including 20 duplexes (2 stories, 2 per lot) with no garage, fronting Pacific Avenue; 12 attached Townhouse lots with 1-car garage, fronting north side of 20<sup>th</sup> Avenue; 8 attached corner Townhouse lots with 1-car garage, corner of 20<sup>th</sup> Avenue and H Street; 18 Detached Home lots on 26 foot wide lots with 1-car garage, south side of 20<sup>th</sup> Avenue; 78 Detached Home lots on 32 foot wide lots with 2-car garage, north side of 19<sup>th</sup> Avenue and 18<sup>th</sup> Avenue; 61 Detached Home lots on 34 to 40 foot wide lots with 2-car garage, along the south edge. Applicant/consultants referenced maps showing the access points, hammerhead at Dee Court and a variety of street designs, sidewalk designs, driveway designs, parkway designs, dwelling elevations, open space tracts and parking, noting each lot and dwelling unit will be required to comply with on-site parking as well as on-street parking requirements. Applicant/consultants referenced a parcel and existing home situated on 19<sup>th</sup> Avenue/C Street, noting the developer is donating the parcel to the City, which would provide extension of 19<sup>th</sup> Avenue. In conclusion of applicant/consultant’s testimony, they referenced written testimony submitted by Gales Creek Development, LLC, dated November 10, 2014, requesting desired edits to the proposed Conditions of Approval (25, 27, and 52) for the revised Gales Creek Terrace Planned Residential Development.

**Proponents:**

Mark Kenzer, Forest Grove, testified in support and urged Council to consider approving the application. Kenzer stated Forest Grove needs high-density development, noting businesses will not move to Forest Grove if Forest Grove does not have high-density development.

No one testified and no other written comments were received.

**Opponents:**

Dick Lane, Forest Grove, testified in opposition and urged Council to

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 10**

reject the development and uphold the Planning Commission's decision. Lane stated his concerns as the development site being too steep and 197 units causing a huge impact on inadequate roads. In addition, Lane displayed photographs showing flooded areas in Gales Creek.

Doug Thompson, Forest Grove, testified in opposition and urged Council to deny the proposal and send it back to the Planning Commission. Thompson stated his concerns as to the appeal process and staff meeting with developers.

Steve Boone, Forest Grove, testified in opposition and urged Council to send the proposal back to the Planning Commission so citizens could be given adequate time to respond. Boone stated his concerns as to not liking the process; not receiving proper notice about the new design; having only four days to review staff packet; giving the developer a variance; development being detrimental to residents; fire marshal's concern of the hammerhead; and voiced concern the duplexes will be five feet from his home. Boone stated he is very much opposed and concerned with traffic and parking, noting the proposal should be rejected on parking alone.

Kathy Corey, Forest Grove, testified in opposition and stated her concerns as to the zoning and density being wrong, noting zoning needs to be changed to reflect the existing neighborhood.

Tom Beck, Forest Grove, testified in opposition as a private citizen and urged Council to focus on planned residential development criteria and deny the project. Beck stated his concerns as to the development site being irregular; narrow streets; reduced setbacks to get more units; traffic and parking concerns, i.e., no area for guest parking; and voiced concerns the project is too crowded and is not preserving existing landscape, noting he recognizes that zoning cannot be changed this evening.

Amanda Putnam, Forest Grove, signed in as an opponent and stated her concerns as to the development being too big; traffic and parking being a big issue; and schools being unable to support that many families.

John White, Forest Grove, signed in as an opponent and urged Council to reject the project. White stated his concerns as to topography and slope being too much to handle; floodplain and water mitigation

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 11**

concerns; and spoke about the 2004 proposal and Gales Creek Coalition.

John Schrag, Forest Grove, signed in as an opponent and testified on behalf of his parents who reside on D Street. Schrag stated his concerns as to not understanding the process and Forest Grove traditionally allowing people to testify, noting the last contact with residents was almost a year ago. Schrag voiced concerns as to Council acting as the Planning Commission, noting the plan is a new plan not a revised plan and should go back to the Planning Commission. In addition, Schrag requested Council keep the record open at least seven days if a continuance is denied.

No one else testified and no other written comments were received.

**Others:**

No one testified and no other written comments were received.

**Applicant's Rebuttal:**

Lee Leighton, Westlake Consultants, Morgan Will, Gales Creek Development, LLC, and Gordon Root, Applicant, refuted testimony heard and gave closing statements, noting the dialogue with the Planning Commission was over as soon as they denied the original application; as a result, they exercised their rights to appeal to City Council. Leighton stated the appropriateness of Council reviewing the revised application, noting Council is the ultimate decision-making body. Leighton reiterated all conditions have been met and the revised plan meets the Development Code and approval criteria for a Planned Residential Development and conditions of approval as stated in the staff report.

**Council Discussion:**

At Council's request, City Attorney Crean advised Council that they must reach a decision by December 7, 2014, and since a new Councilmember has been elected to take office on Monday, November 24, 2014, the new Councilmember would need to reclude themselves from participating.

Hearing no discussion from the Council, Mayor Truax asked for a motion to continue the Public Hearing and keep the record open for written testimony as noted below.

**MOTION: Councilor Lowe moved, seconded by Councilor Miller, to**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 12**

**continue the Public Hearing and allow written testimony until Monday, November 24, 2014 (File No. PRD-14-0081, Revised Gales Creek Terrace Planned Residential Development).**

Hearing no further discussion from the Council, Mayor Truax asked for a voice vote on the above motion.

**VOICE VOTE: AYES: Councilors Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: Councilor Kidd.  
MOTION CARRIED 6-1.**

**Public Hearing Continuance:**

Mayor Truax continued the Public Hearing and kept the record open for written testimony until the next Council meeting of Monday, November 24, 2014.

**10. RESOLUTION NO. 2014-84 DECLARING CERTAIN PROPERTY AS SURPLUS**

**Staff Report:**

Mayor Truax presented the above-proposed resolution requesting that the nameplate of Councilor Camille Miller be declared surplus and be given to her since her term on Council expires November 2014. In addition, Mayor Truax included Miller's professional photograph and photo frame with her brass nameplate.

Crean read Resolution No. 2014-84 by title.

**MOTION: Councilor Lowe moved, seconded by Councilor Uhing, to adopt Resolution No. 2014-84 Declaring Certain Property as Surplus as amended.**

**Council Discussion:**

Kidd made a motion to purchase a new photo frame for Miller's photograph because the photo frames are a seven-piece matching set, but the motion died due to lack of a second.

Hearing no further discussion from the Council, Mayor Truax asked for a voice vote on the above motion.

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
NOVEMBER 10, 2014 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 13**

**VOICE VOTE: AYES: Councilors Johnston, Lowe, Thompson, Uhing, and Mayor Truax. NOES: Councilor Kidd. ABSTAINED: Councilor Miller. MOTION CARRIED 5-1.**

Mayor Truax and Councilmembers highly commended Councilor Miller for her significant achievements during her two four-year terms on the Council.

**11. CITY MANAGER'S REPORT:**

Due to the late hour, Sykes deferred his updates and instead distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and upcoming city-wide events.

**12. COUNCIL COMMUNICATIONS:**

Due to the late hour, Mayor Truax deferred Council Communications until the next regular Council Meeting.

**13. ADJOURNMENT:**

Mayor Truax adjourned the meeting at 10:59 p.m.

Respectfully submitted,



---

Anna D. Ruggles, CMC, City Recorder