

**FOREST GROVE CITY COUNCIL REGULAR MEETING
NOVEMBER 23, 2015 – 7:00 P.M.
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***Minutes are unofficial until approved by Council.
Council approved minutes as presented December 14, 2015.***

1. ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:08 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL**

PRESENT: Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Ronald Thompson; Malynda Wenzl; and Mayor Peter Truax.

COUNCIL ABSENT: Elena Uhing, excused. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Rob Foster, Public Works Director; Brenda Camilli, Human Resources Manager; Jeff King, Economic Development Manager; Nick Kelsay, Project Engineer; J. F. Schutz, Police Chief (in the audience); George Cress, Light and Power Director; (in the audience); and Anna Ruggles, City Recorder.

1. A. PROCLAMATION:

Human Rights Week

Mayor Truax publicly proclaimed December 7 – December 13, 2015, as “Human Rights Week” and December 10, 2015, as “Human Rights Day” in Forest Grove”. Mayor Truax presented the proclamation to Lauri Stewart, who accepted the proclamation on behalf of Human Rights Council of Washington County.

2. CITIZEN COMMUNICATIONS:

Dale Feik, Forest Grove, referenced a photograph of his daughter and granddaughter for advocacy purposes and an e-mail that he disseminated urging Council to endorse a petition on behalf of the Oregon Forest Communities Council, Center for Sustainable Economy and Faith and Spirituality, who is currently working to promote economically feasible alternatives to clearcutting and chemical spraying in watersheds. In response to Feik’s testimony, Mayor Truax made a point of clarification regarding the City’s Watershed legislative history.

- 3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

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- A. Approve City Council and Planning Commission Joint Work Session (Proposed Amendments to Development Code; Design Guidelines; and Official Zoning Map)
- B. Approve City Council Regular Meeting Minutes and Work Session (Marijuana Activities – Proposed City Code Amendments) of November 9, 2015.
- C. Accept Library Commission Meeting Minutes of October 13, 2015.

MOTION: Councilor Kidd moved, seconded by Councilor Wenzl, to approve the Consent Agenda as presented. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

4. ADDITIONS/DELETIONS:

VanderZanden removed Item 5. D. from the agenda; refer below.

5. PRESENTATIONS:

5. A. Oregon Department of Transportation (ODOT):

Foster introduced Shelli Romero, ODOT Interim Area Manager, who presented a PowerPoint presentation highlighting the designs and specification plans for Pacific Avenue (Highway 8) and Quince Street (Highway 47) Intersection Improvement Project, noting ODOT, in partnership with the City, is designing the project to reduce congestion and delays, reduce travel times for transit users, improve safety and freight mobility, and improve bicycle and pedestrian facilities. Romero reported traffic often backs up at this intersection, forcing road users to wait through multiple traffic signal cycles before being able to proceed and large trucks have difficulty making right turns in the intersection due to tight turning corners and the bike lane on Pacific Avenue is substandard, noting the \$4.2 million project is estimated to begin construction in late 2016 or early 2017. In conclusion of the above-noted presentation, Romero and Foster addressed various concerns, inquiries, and scenarios posed by Council pertaining to the length of the raised traffic separator in the center of Pacific Avenue on the east side of Quince Street (eliminating left turns in and out of driveways with no U-turn ability until Yew Street); relocating Tri-Met bus stop so it does not interfere with road users turning right onto Pacific Avenue from Quince Street (dedicated right-turn lane on Quince Street onto Pacific Avenue, along with a bike lane); extending right-turn lane on Pacific Avenue onto Highway 47 towards Gaston; truck

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aprons in both new right turn lanes; and tree replacement and maintenance plan, to which Romero advised she would work with City staff to respond to Council concerns.

5. B. Transportation Project Updates:

Foster and Kelsay presented a PowerPoint presentation highlighting the designs and specification plans for the roundabouts intersection improvements for Purdin-Verboort Road/Highway 47 and David Hill Road/Highway 47, noting construction for Purdin-Verboort Road is anticipated to start in early 2016 with completion late 2016 and construction for David Hill Road is anticipated to start in mid-year 2016 with completion in early 2017. In response to Lowe's concerns pertaining to not losing sight of the priority of Maple Street/Highway 47 intersection improvements, Mayor Truax advised this evening's presentation was for the purpose of the above-noted projects and Foster added he would provide an update to Council on Maple Street/Highway 47 intersection improvements at a later date.

5. C. Legislative Update:

State Representative Susan McLain gave a legislative update, noting the 2016 Legislative Session will convene on February 1, 2016. In addition, McLain reported she will be serving as a member of the Transportation Committee and is looking forward to presenting two new legislative bills this upcoming legislative session pertaining to homeowners' association "green grass" water conservation and public/non-profit education spending.

5. D. Sustainability Commission's Latino Summit Report:

VanderZanden removed the above-noted item from the agenda, noting the Sustainability Commission representative was unable to attend this evening's presentation.

6. RESOLUTION NO. 2015-77 AUTHORIZING EXECUTION OF A LABOR AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND FOREST GROVE PAID FIREFIGHTER'S ASSOCIATION (FGPFA), EFFECTIVE JULY 1, 2015, THROUGH JUNE 30, 2018

Staff Report:

Camilli and Downey presented the above-proposed resolution requesting authorization to execute the labor agreement between the City and Forest Grove Paid Firefighters Association (FGPFA), effective July 1, 2015,

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through June 30, 2018. Camilli reported staff met with FGPPFA and negotiated a new labor agreement, noting language modifications to the agreement include the following:

- Cost-of-living adjustments (COLA):
All classifications covered within the agreement at the following COLA rates: four percent (4.0%), effective July 1, 2015; four percent (4.0%), effective July 1, 2016; and four percent (4.0%), effective July 1, 2017. The pay differential between the Firefighter and Lieutenant positions will increase from four percent (4.0%) to five percent (5.0%).
- Retirement:
All regular, full-time employees hired into bargaining unit positions on or after the effective date of the Public Employees Retirement System (PERS) coverage agreement shall be enrolled into PERS. The City shall pay 6.0 percent (6.0%) Individual Account Plan (IAP) contribution on applicable employees' behalf. All other terms and conditions will be in accordance with PERS.
- Health and Welfare:
Effective January 1, 2016:
(1) Kaiser Dental will no longer be offered as a dental plan option; and
(2) The City shall pay 95 percent (95%) of the premium for either Blue Cross or Kaiser medical plan and 95 percent (95%) of either the Dental II (Delta Dental) or Willamette Dental premium.
- Term: Extends the term of the labor agreement for three years, expiring June 30, 2018.

In conclusion of the above-noted staff report, Camilli advised the costs to implement the labor agreement are within the parameters set by Council and funds have been identified in the 2015-16 budget and are within the five-year fiscal plan.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2015-77.

VanderZanden read Resolution No. 2015-77 by title.

MOTION: Council President Johnston moved, seconded by Councilor Wenzl, to adopt Resolution No. 2015-77 Authorizing Execution of a Labor Agreement between the City of Forest Grove

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**and the Forest Grove Paid Firefighter’s Association (FGPFA)
Effective July 1, 2015, and Expiring June 30, 2018.**

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

- 7. RESOLUTION NO. 2015-78 AUTHORIZING CITY MANAGER TO APPLY FOR A TRADEMARK OF THE THREE LEAVES LOGO AND/OR TAGLINE AND UPON APPROVAL OF THE TRADEMARK TO PREPARE AN ORDINANCE AND CODE FOR THE ADOPTION OF THE LOGO AS THE OFFICIAL LOGO FOR THE CITY OF FOREST GROVE**

Staff Report:

King and VanderZanden presented the above-proposed resolution authorizing the City Manager to apply for a registered official trademark for the City logo, depicting three green oak tree leaves and/or tagline “a place where businesses and families thrive”, noting the three leaves logo was produced in 2006 for economic development marketing and in recent years, without unified direction, the logo has been used informally throughout the City, i.e., advertising, documents, business cards, apparel, signage, website and branding-related marketing items. King referenced a letter from the Economic Development Commission (EDC), Attachment A to the staff report, dated November 5, 2015, noting the EDC voted unanimously to support adoption of the three leaves logo as the official City logo. King provided background information pertaining to the history of the City’s current logos, noting there are nine different logos used throughout the City and it is unclear if Council ever officially adopted any of the logos. King advised the purpose of seeking trademarking is so the City has a single, cohesive and distinctive official logo that is both recognizable and unified and that sends a consistent and positive message, noting without trademarking, the City does not have control of how its logo is used by third parties. In addition, King advised the application costs for trademarking is \$320 and adoption of the logo will have minimal financial impact, noting it is estimated at \$5,000 or less for design templates and printing costs. King added the City would have design templates that will allow each department to self-print letterhead

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and envelopes, which will result in cost savings to the City, and Police, Fire and Light and Power Department will continue to use their own unique identifier, noting the City will look at adding a smaller three leaves logo on their official city vehicles. In conclusion of the above-noted staff report, King advised once the official City logo is trademarked, staff will bring back a proposed ordinance amending City Code for the official use of the City logo.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2015-78.

VanderZanden read Resolution No. 2015-78 by title.

MOTION: Council President Johnston moved, seconded by Councilor Wenzl, to adopt Resolution No. 2015-78 Authorizing the City Manager to Apply for a Trademark of the Three Leaves Logo and/or Tagline and Upon Approval of the Trademark to Prepare an Ordinance and Code for the Adoption of the Logo as the Official Logo for the City of Forest Grove.

Council Discussion:

In response to Kidd's inquiry pertaining to graphic standards, King explained the Graphic Standards would be adopted so the City maintains a unified logo, noting the Graphic Standards include official logo colors, typeface and type sized, logo size and layout variations for producing printed materials in order to portray a consistent image across all visual platforms.

In response to Lowe's inquiry pertaining to interfacing with boards, committees and commissions (B&C) who have unique logos, King noted once the official City logo is adopted, staff would work with each B&C so the City's official logo is integrated on all printed materials.

Mayor Truax advised by trademarking the City's official logo, it allows a consistent image to be printed in-house throughout all departments.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, Wenzl, and Mayor Truax. NOES: None. ABSENT:

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Councilor Uhing. MOTION CARRIED 6-0.

8. COUNCIL COMMUNICATIONS:

Council President Johnston commended Library Commission members who attended the joint work session this evening. Johnston reported Parks and Recreation Commission (P&R) has received over 500 responses on the Parks Master Plan and Recreation Center citizen survey, noting P&R is also currently focusing on a Latino outreach. Johnston noted the Aquatic Center's 50th anniversary is in 2018. In addition, Johnston reported on other matters of interest, upcoming community-related events, and upcoming meetings he was planning to attend.

Kidd reported attending the Oregon legislators' Town Hall Meeting. In addition, Kidd reported on other matters of interest, upcoming community-related events, and upcoming meetings he was planning to attend.

Low reported attending Sustainability Commission meeting, noting the meeting was held a week earlier due to Thanksgiving. In addition, Lowe reported on other matters of interest, upcoming community-related events, and upcoming meetings she was planning to attend.

Thompson reported attending the Society of American Foresters National Conference in Baton Rouge, Louisiana, and recapped highlights of the conference. In addition, Thompson reported on Forest Grove Senior and Community Center and Grovelink-related activities, other matters of interest, and upcoming meetings he was planning to attend.

Uhing was absent.

Wenzl commended the Library Commission for their hard work, noting the Commission gave an update to Council earlier in joint work session on the Library's strategic planning process. Wenzl noted Fernhill Wetlands set the first weekend in October as their annual Birds and Brew Festival date. In addition, Wenzl reported on other matters of interest, upcoming community-related events, and upcoming meetings she was planning to attend.

9. CITY MANAGER'S REPORT:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar and City Manager's Report. VanderZanden reported

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the Thatcher Junction Substation's new transformer is now serving load. VanderZanden commended King for his work on trademarking the City's official logo and his work organizing and promoting the Mercy Corps Northwest six-week Small Business Foundation Course in Forest Grove beginning January 14, 2016. VanderZanden announced the Committee for Citizen Involvement and Sustainability Commission are hosting a Food Composting Forum on December 9, 2015, 6:30 p.m. in the Community Auditorium. VanderZanden noted a citizen survey on acceptability of the program is also assessable on the City's website and Facebook page. In addition, VanderZanden referenced the remainder of the City Manager's Report, which was emailed to Council in advance and outlined various attended meetings and updates on various City department-related activities, projects, and other upcoming city-wide events.

10. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax reported on his attendance at various Veterans' Day celebrations. Mayor Truax noted he plans to attend the next Economic Development Commission meeting on Uhing's behalf. Mayor Truax provided background history on legislative leadership and creation of the Aquatic Center, which was funded by a levy in 1968. In addition, Mayor Truax reported on other various local, regional, Metro, and Washington County meetings he attended, upcoming community-related events, and upcoming meetings he was planning to attend.

11. ADJOURNMENT:

Mayor Truax adjourned the regular meeting at 9:09 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder