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City Council Regular Meeting Minutes

**Monday, February 22, 2016
7:00 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented March 14, 2016.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:18 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Ronald Thompson; Malynda Wenzl; and Mayor Peter Truax.

COUNCIL ABSENT: Elena Uhing, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Jon Holan, Community Development Director; Dan Riordan, Senior Planner; George Cress, Light and Power Director (in the audience); J. F. Schutz, Police Chief (in the audience); Collen Winters, Library Director (in the audience) and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Regular Meeting Minutes of January 25, 2016.
- B. Approve City Council Work Session (B&C Interviews) Meeting Minutes of February 8, 2016.
- C. Approve City Council Regular Meeting Minutes of February 8, 2016.
- D. Accept Economic Development Commission (EDC) Meeting Minutes of October 1, November 5 and December 3, 2015, and January 7, 2016.
- E. Accept Parks and Recreation Commission Meeting Minutes of January 20, 2016.
- F. Accept Public Safety Advisory Commission Meeting Minutes of December 9, 2015.
- G. **RESOLUTION NO. 2016-18 MAKING APPOINTMENT TO LIBRARY COMMISSION (Appoint Elizabeth Beechwood, Term Expiring December 31, 2017).**
- H. **RESOLUTION NO. 2016-19 MAKING APPOINTMENT TO PARKS AND**

**RECREATION COMMISSION (P&R) (Appointing Mackenzie Johnson-Carey,
At-Large, Term Expiring December 31, 2019).**

I. ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2016:

1. 7-Eleven #2362-20715C, (Off-Premises Sales)
2. Aramark Educational Services (Limited On-Premises Sales)
3. Ballad Town Billiards (Full On-Premises Sales)
4. Bi-Mart (Off-Premises Sales)
5. Buffet Dynasty (Limited On-Premises Sales)
6. Circle Inn Tavern (Full On-Premises Sales)
7. Cornerstone (Limited On-Premises and Off-Premises Sales)
8. Diamond Palace Restaurant (Full On-Premises Sales)
9. Forest Grove Event Center (Full On-Premises Sales)
10. Forest Grove Senior and Community Center (Limited On-Premises Sales)
11. Forest Grove Sushi (Limited On-Premises Sales)
12. Forest Grove Theater (Limited On-Premises Sales)
13. Forest Grove Tobacco (Off-Premises Sales)
14. Godfather's Pizza/Players Pub (Full On-Premises Sales)
15. Grampy's Deli and Pub (Limited On-Premises Sales and Off-Premises Sales)
16. Half Moon Sports Bar & New Chinese Cuisine (Full On-Premises Sales)
17. Hello Market (Off-Premises Sales)
18. Jade Green Palace Restaurant (Full On-Premises Sales)
19. La Hacienda (Limited On-Premises Sales)
20. La Sierra Mexican Restaurant (Full On-Premises Sales)
21. Maggie's Buns (Limited On-Premises Sales)
22. Mama Jiah's Market (Off-Premises Sales)
23. Mandarin China Restaurant (Limited On-Premises Sales)
24. Mini Mart (Off-Premises Sales)
25. My Place Tavern (Limited On-Premises Sales)
26. Phil's 1500 Subs (Limited On-Premises Sales)
27. Pizza Schmizza (Limited On-Premises Sales)
28. Plaid Pantry #20 (Off-Premises Sales)
29. Plaid Pantry #99 (Off-Premises Sales)
30. Prime Time Restaurant and Sports Bar (Full On-Premises Sales)
31. Rainbow Lanes (Limited On-Premises Sales)
32. Safeway Store #0406 (Off-Premises Sales)
33. Shriji Food Mart / FG Arco (Off-Premises Sales)
34. Super Mercado La Montana (Off-Premises Sales)
35. The Kings Head (Full On-Premises Sales)
36. The Masonic Grand Lodge (Full On-Premises)
37. Waltz Brewing (Brewery Public House)

MOTION: Councilor Kidd moved, seconded by Councilor Wenzl, to approve the

Consent Agenda as presented. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. **Westside Planning Project Update**

Holan reported the purpose of the presentation was to inform Council of the status of the Westside Planning Project, noting staff and Planning Commission have been developing a planning approach for the Westside Planning Area, comprising of David Hill west of Thatcher Road and the new Urban Renewal Growth Boundary north of David Hill Road between Thatcher Road and Highway 47 (known as Purdin Road area). Holan presented a PowerPoint presentation outlining process to date, noting there have been two planning charrettes, two Technical Advisory Committee meetings, a work session with Planning Commission and public meetings with approximately 40 to 60 interested attendees. Holan pointed to some of the major issues discussed, including:

- Land use designation for Purdin Road area
- Appropriate land use designations and water service above the 440' contour on David Hill
- Road locations on steep terrain in David Hill Road between Forest Gale Drive and Antler Lane; and
- Thatcher Road being "single loaded" most of its distance between David Hill and Purdin Roads.

In addition, Holan referenced a PowerPoint map titled "Westside Planning Project – Planning Commission Direction" and spreadsheet titled "Westside Project Dwelling Unit Yield Estimate – Revised Purdin Road 10/26/15", noting the Planning Commission accepted the land use plan with development potential to allow the infrastructure analysis to proceed, but this plan should not be considered as a final plan as it will likely need refining. In conclusion of the above-noted staff presentation, Holan advised the next steps are to review the final infrastructure plan developed by consultants, prepare a financial program and proceed with final approval process.

6. **CITY COUNCIL COMMUNICATIONS:**

Council President Johnston reported on Parks and Recreation Commission-related activities. Johnston reported on Forest Grove Rural Fire Protection District-related activities, noting Gales Creek substation now has interns. In addition, Johnston reported on other matters of interest and upcoming meetings he was planning to attend.

Kidd reported on Public Arts Commission-related activities, noting they are working on a Buy-A-Brick fundraiser. In addition, Kidd reported on other matters of interest and upcoming meetings he was planning to attend.

Lowé reported on upcoming meetings she was planning to attend.

Thompson reported on Community Forestry Commission-related meeting, noting this year's Arbor Day celebration will be held April 19, 2016, with a tree planting at the Community School. In addition, Thompson reported on other matters of interest and upcoming meetings he was planning to attend.

Uhing was absent.

Wenzl reported on upcoming meetings she was planning to attend.

7. CITY MANAGER'S REPORT:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar and City Manager's Report. VanderZanden commended public works personnel for installing 10 new city limit signs, with new three leaves logo, noting four were installed at entrances that did not previously have signage and six were replacements. VanderZanden commended Police Chief Schutz, noting Chief Schutz for the second time has been asked to be a keynote speaker at the Basic Police Academy graduation ceremony. VanderZanden noted some of the downtown kiosks will need to be replaced/rehabilitated and updated. In addition, VanderZanden referenced the City Manager's Report, which was emailed to Council in advance and outlined various upcoming Council-related meetings; upcoming Council-related agenda; updates on department-related activities and projects, including Administrative Services, Parks and Aquatics, Police, Library, Light and Power, Economic Development, Community Development, and Engineering and Public Works; and other upcoming citywide calendar events.

8. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax announced Verboort Road will be temporarily closed east of Highway 47 from March 7 through mid-July for construction of a roundabout at Highway 47 and Verboort-Purdin Roads intersection, noting these dates are subject to change. Mayor Truax projected a diagraph showing road closure, noting during the closure, vehicular traffic will be detoured to Martin Road. In addition, Mayor Truax reported on other various local, regional, Metro, and Washington County meetings he attended, upcoming community-related events, and upcoming meetings he was planning to attend.

Mayor Truax announced he is adjourning the regular Council meeting and the Urban

Renewal Agency Board will convene in approximately five minutes to conduct an Urban Renewal Agency meeting.

9. **ADJOURNMENT:**

Mayor Truax adjourned the regular meeting at 8:00 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder