

***Minutes are unofficial until approved by Council.
Council approved minutes as presented October 24, 2016.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

Mayor Truax called for a moment of silence in remembrance of Neil Heesacker who recently passed away and was a Forest Grove native.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Ronald Thompson; Malynda Wenzl; and Mayor Peter Truax.
COUNCIL ABSENT: Elena Uhing, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Jon Holan, Community Development Director; Michael Kinkade, Fire Chief; Jeff King, Economic Development Manager; and Anna Ruggles, City Recorder.

1. B. PROCLAMATION:

Fill-The-Boot for Muscular Dystrophy Association (MDA)

Mayor Truax publicly read the Proclamation declaring October 2016, as “*Fill-The-Boot Month*” in Forest Grove. Fire Chief Kinkade accepted the proclamation, noting Forest Grove and Cornelius firefighters and paramedics raised nearly \$15,000 in 2015 for MDA.

2. CITIZEN COMMUNICATIONS:

Mike Borchardt, 22nd Avenue, Forest Grove, addressed Council pertaining to noise issues in his neighborhood, noting he has tried talking to Waste Management about early morning trash pickup and Oregon Child Development Coalition about their bus brakes but he has had no reliefs, to which Mayor Truax deferred the matter to the City Manager.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (City Website Design Upgrade) Meeting Minutes of September 26, 2016.
- B. Approve City Council Regular Meeting Minutes of September 26, 2016.
- C. Accept Community Forestry Commission Meeting Minutes of May 18, 2016.
- D. Accept Historic Landmarks Board Meeting Minutes of August 30, 2016.
- E. Accept Library Commission Meeting Minutes of August 16, 2016.
- F. Accept Planning Commission Meeting Minutes of September 19, 2016.
- G. Accept Public Safety Advisory Commission Meeting Minutes of August 24, 2016.
- H. Community Development Department Monthly Building Activity Informational Report for September 2016.

MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. **ABSENT:** Councilor Uhing. **MOTION CARRIED 6-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:** None.

6. **RESOLUTION NO. 2016-58 AMENDING FOREST GROVE SUSTAINABILITY COMMISSION BYLAWS AND AMENDING RESOLUTION NO. 2013-69**

Staff Report:

Holan presented the above-proposed resolution for Council consideration, noting the Sustainability Commission (SC) at its meeting of September 22, 2016, approved amendments to its bylaws, Section II, Membership, to remove Clean Water Services (CWS) as a voting representative; allow other sustainability-related governmental agencies be appointed as ex-officio non-voting representative; and add a new voting membership category for agricultural representative. Holan introduced Brian Schimmel, SC Chair, who was present in the audience. Holan reported CWS requested removal as a voting member due to potential conflicts as a county agency voting on city-related issues. Holan added the SC has been active in food supply sustainability-related measures and supports adding a member to represent agricultural interests, which would likely be a nonresident due to the nature of representation. In conclusion of the above-noted staff report, Holan advised the Sustainability Commission is recommending Council approve amendments to its bylaws as outlined in Exhibit A of the above-noted resolution.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2016-58, to which Council President Johnston moved for a motion, but motion died due to lack of a second, and Mayor Truax commenced Council discussion.

Council Discussion:

Thompson provided background of the ad-hoc committee, noting at that time there was a list that contained a member who had transportation-related interest. Thompson indicated he wants a member added back to the membership who specifically has transportation-related interest, to which Holan advised under Section II, Membership (5), it allows persons with interests in sustainable business practices and alternative energy sources be appointed as long as the SC is broad-based. Holan added SC's Action Plan also addresses transportation as a topic action item.

Kidd voiced support of listing a member who specifically has transportation-related interest.

Mayor Truax concurred that a member who has transportation-related interest fits under criteria of Section II, Membership (5).

Wenzl voiced concern of increasing SC's membership size, noting transportation is being addressed as one of SC's goals.

Lowe provided background of the ad-hoc committee, noting there were concerns at that time that if the membership were vast varieties, seats would stay vacant. Lowe added transportation is identified in SC's work plan.

Mayor Truax asked staff to provide Thompson with a copy of SC's Action Plan and set of bylaws for review, noting he does not support adding another position to SC's membership.

Hearing no further discussion from the Council, Mayor Truax asked for a motion to amend/adopt Resolution No. 2016-58.

MOTION TO AMEND: Councilor Lowe moved, seconded by Councilor Kidd, to amend Resolution No. 2016-58, Section II, Membership, striking out provision: "~~Sustainability related governmental agencies, such as Clean Water Services, may be appointed as ex-officio non-voting representative~~"; amending Section II, Membership, to read: (5) "Persons with a demonstrated interest in sustainable transportation or business practices, building and design, energy conservation or alternative energy sources."; and approve amending Section II, Membership, to add new voting member category: (10) Person representing agricultural interests.

VanderZanden read Resolution No. 2016-58 by title as amended.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote

on the above motion to amend.

ROLL CALL VOTE MOTION TO AMEND: AYES: Councilors Johnston, Kidd, Lowe, Thompson, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

7. CITY COUNCIL COMMUNICATIONS:

Council President Johnston reported attending training at Tualatin Valley Fire and Rescue, noting two city employees also attended. Johnston reported Gales Creek substation now has an emergency 9-1-1 dispatch telephone located outside. Johnston reported meeting with Kathryn Harrington, Metro Councilor, noting Harrington attended the City's watershed tour and had great comments about the city's watershed. In addition, Johnston reported on other legislative-related matters of interest and upcoming meetings he was planning to attend.

Kidd had nothing to report.

Lowe reported on Regional Water Providers Consortium (RPAG)-related meeting. Lowe reported attending the League of Oregon Cities Annual Conference; attending Fernhill Wetlands Birds and Brew; and running in the 5k Run/Walk for Shelter. In addition, Lowe reported on upcoming community-related events and meetings she was planning to attend.

Thompson commended the Public Safety Advisory Commission (PSAC), noting PSAC did outstanding work assisting the Police Department with National Night Out. In addition, Thompson reported on upcoming meetings he was planning to attend.

Uhing was absent.

Wenzl commended the Committee for Citizen Involvement (CCI), noting CCI did outstanding work in preparing for this evening's joint work session with Council on the Annual Town Meeting topic. Wenzl announced the NewsTimes is hosting a Forest Grove Council Candidate Forum on Thursday, October 13, 2016, 6pm, Community Auditorium. In addition, Wenzl reported on other matters of interest, upcoming community-related events and upcoming meetings she was planning to attend.

8. CITY MANAGER'S REPORT:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar and City Manager's Report. VanderZanden reported the Police Department has launched a new effort, which involves every officer visiting each school to complete a 13-point safety checklist in preparation for critical incidents. VanderZanden commended Downey for his work on Moody's Bond Rating Affirmation, noting the City's General Obligation Bond Rating is Aa3, which is a strong credit position for

Forest Grove. VanderZanden updated the Council on the police and fire departments' generators, noting both generators are not repairable at reasonable costs, so staff is looking to replace each generator and/or purchasing a large enough generator that can serve both stations. In addition, VanderZanden referenced the City Manager's Report, which was emailed to Council in advance and outlined various upcoming Council-related meetings; upcoming Council-related agenda; updates on department-related activities and projects, including Administrative Services, Parks and Aquatics, Police, Library, Light and Power, Economic Development, Community Development, and Engineering and Public Works; and other upcoming citywide calendar events.

9. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax reported attending the League of Oregon Cities Annual Conference, noting he was keynote speaker for two presentations. Mayor Truax commended Uhing and Jeff King, Economic Development Manager, for coordinating the Governor's Regional Solutions Team meeting and community tour. Mayor Truax pointed out the Run/Walk for Shelter raised approximately \$10,000, noting monies will benefit the Temporary Emergency Shelter operated by United Church of Christ. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County-related matters of interest and meetings he attended, upcoming community-related events, and upcoming meetings he was planning to attend.

10. ADJOURNMENT:

Mayor Truax adjourned the regular meeting at 7:55 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder