

CITY COUNCIL MONTHLY MEETING CALENDAR

May-10

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2		3	4	5	6	7
	Planning Comm 7pm	Fire Bd 8pm	Candidate Forum 5:30 pm - Dinner 7:00 pm - Town Hall Mtg Pacific University Water Consortium Bd 7pm	EDC Noon		8
9	10	11	12	13	14	15
	CITY COUNCIL 6:00 PM - WORK SESS (Timber) 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	Library 6:30pm		PAC 5pm		
16	17	18	19	20	21	22
	Planning Comm 7pm	Special Election Day CCI 5:30pm Senior Ctr Bd 5:30pm	P&R 7am CFC 5:15pm	Fernhill Wetlands 5pm FIRST BUDGET MEETING 7:00 PM - COMM AUD		Lowe out
23	24	25	26	27	28	29
	CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	HLB 6pm	PSAC 7:30am SECOND BUDGET MEETING 7:00 PM - COMM AUD			
Lowe out - May 22 - 29						
30	31					
	CITY OFFICES CLOSED HOLIDAY					
BeLusko out - May 30 - June 5						

June-10

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Council Candidacy Election Packet Available 8:00 AM Fire Bd 8pm		EDC Noon BUDGET COMMITTEE WORK SESS: SWOT ANALYSIS 7:00 PM - COMM AUD		
BeLusko out - May 30 - June 5						
6	7	8	9	10	11	12
	Planning Comm 7pm	Library 6:30pm		PAC 5pm	JWC Noon	
13	14	15	16	17	18	19
	CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	CCI 5:30pm Senior Ctr Bd 5:30pm	P&R 7am CFC 5:15pm	Fernhill Wetlands 5pm		
20	21	22	23	24	25	26
	Planning Comm 7pm	HLB 6pm	PSAC 7:30am			
Lowe out - June 20 - 26						
27	28	29	30			
	CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM					

July-10

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				EDC Noon		
4	5	6	7	8	9	10
	CITY OFFICES CLOSED HOLIDAY	1ST DAY TO FILE CANDIDACY PETITION 120-Days Before Election 8:00 AM Planning Comm 7pm Fire Bd 8pm		PAC 5pm	JWC Noon	
11	12	13	14	15	16	17
	CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	Library 6:30pm		Fernhill Wetlands 5pm		
18	19	20	21	22	23	24
	Planning Comm 7pm	CCI 5:30pm Senior Ctr Bd 5:30pm	P&R 7am CFC 5:15pm			
25	26	27	28	29	30	31
	NO CITY COUNCIL MEETING		PSAC 7:30am			



FOREST GROVE CITY COUNCIL

Monday, May 10, 2010

6:00 PM – Work Session (Timber Harvest Update)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are broadcast by Tualatin Valley Community Television (TVCTV) Government Access Programming. To obtain the monthly programming schedule, please contact TVCTV at 503.629.8534 or call the City Recorder at 503.992.3235.

Thomas BeLusko, Jr.
Thomas L. Johnston
Victoria J. Lowe

PETER B. TRUAX, MAYOR

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

AGENDA

Rob Foster
Public Works Director
Susan Cole
Assistant Finance Director

6:00

WORK SESSION: TIMBER HARVEST UPDATE

The City Council will convene in the Community Auditorium to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.

7:00

1. REGULAR MEETING: Roll Call and Pledge of Allegiance

7:05

PROCLAMATIONS:

- 1. A. • *National Community Action Month*
- 1. B. • *Emergency Medical Services Week*
- 1. C. • *National Police Week*
- 1. D. • *National Public Works Week*
- 1. E. • *National Historic Preservation Month*

1. F. **ERIC G. STEWART AWARD:**

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 3

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:** None

Jon Holan
 Community Development
 Director

 James Reitz
 Senior Planner

7:30

6. **ORDER NO. 2010-02 DENYING COMPREHENSIVE PLAN MAP AMENDMENT CPA-09-01 AND DEVELOPMENT CODE MAP AMENDMENT ZC-09-01 TO REDESIGNATE AND REZONE ONE PARCEL, LOCATED AT 4015 PACIFIC AVENUE, WASHINGTON COUNTY TAX LOT NO. 1N3-32D-1400, FROM COMMUNITY COMMERCIAL TO MEDIUM DENSITY RESIDENTIAL AND COMMUNITY COMMERCIAL TO MULTI-FAMILY (LOW) RESIDENTIAL. APPLICANT: DOROTHY ROYCE, ROSE GROVE MOBILE HOME PARK. FILE NOS. CPA-09-01 AND ZC-09-01**

Paul Downey
 Administrative Services
 Director

 Tom Gamble
 Parks and Recreation
 Director

7:40

7. **PUBLIC HEARING AND RESOLUTION NO. 2010-35 SETTING AQUATIC CENTER FEES AND CHARGES, EFFECTIVE JULY 1, 2010, AND REPEALING RESOLUTION NO. 2009-24**

Paul Downey
 Administrative Services
 Director

7:50

8. **DISCUSS AND DETERMINE DISTRIBUTION OF FUNDING FOR COMMUNITY ENHANCEMENT PROGRAM (CEP) PROJECTS FOR FISCAL YEAR 2010-11**

Paul Downey
Administrative Services
Director

8:15

9. QUARTERLY FINANCIAL REPORT FOR PERIOD ENDING
MARCH 31, 2010

Michael Sykes
City Manager

8:30

10. CITY MANAGER'S REPORT:

8:45

11. COUNCIL COMMUNICATIONS:

9:00

12. ADJOURNMENT

3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (CEP) Meeting Minutes of April 22, 2010.
- B. Approve City Council Executive Session (Litigation and Exempt Records) Meeting Minutes of April 26, 2010.
- C. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of April 26, 2010.
- D. Approve City Council Work Session (Water Revenue Update) Meeting Minutes of April 26, 2010.
- E. Approve City Council Regular Meeting Minutes of April 26, 2010.
- F. Approve Community Forestry Commission Meeting Minutes of March 17, 2010.
- G. Accept Historic Landmarks Board Meeting Minutes of March 23, 2010.
- H. Public Arts Commission Meeting Minutes of March 10, 2010.
- I. Accept Public Safety Advisory Commission Meeting Minutes of March 24, 2010.

May 10, 2010

STAFF REPORT: UPDATE ON TIMBER HARVEST

PROJECT TEAM: Rob Foster, Director of Public Works
Susan Cole, Assistant Director of Administrative Services
Paul Downey, Director of Administrative Services
Michael Sykes, City Manager

ISSUE STATEMENT: The work session this evening is to provide an update of this year's timber harvest. Due to the dynamic nature of the emerging green certified market, the recession and the uncertain lumber market, lumber prices and resultant revenues to the City have been difficult to forecast. This has made estimating the City's net revenue from this year's timber harvest quite challenging. The City aims to net about \$400,000 each year from the timber harvest in order to satisfy the water fund's debt service obligation, however, the City is concerned that net revenues will fall short of that goal this year.

BACKGROUND: As previously reported to the Council (work session of November 23, 2009), the City for this year and last has been selling a mix of timber products – poles, crossarms, green certified, and conventional. The market the City sells into is dictated by a number of factors, including the size and quality of the logs, the current market, and the current wholesale price of logs or lumber. The City relies on two consultants for advice – Trout Mountain Forestry, whom the City has retained to manage its watershed, and Peak Ventures, whom the City has retained to market product into the green market.

Trout Mountain Forestry and Peak Ventures have advised the City that the green timber market is a viable market for its timber products, and could potentially yield more net revenue than the conventional method of selling logs directly to a mill. The City decided for both the 2008 and 2009 harvests to explore the green certified market.

As discussed in prior work sessions with the Council, the green market does involve more risk and investment on the part of the City in terms of finishing the logs into lumber, and then marketing and selling that finished lumber. Using the conventional method, the City sells the logs and is done with the process. Trout Mountain and Peak Ventures advised the City that while the City takes on more risk and invests more in the cost of production selling into the green market, the trade-off is potentially higher prices and thus higher net revenue to the City.

The City underwent an analysis of the 2008 and 2009 harvests to explore if the green market has yielded more to the city than the conventional market.

To compare the results of the 2008 harvest, the table below assumes the volume sold on the green market was sold to Columbia Vista – the conventional method. The logs from the 2008 harvest were large and of good quality, and so all could have been sold to Columbia Vista. The table below shows that the City received approximately \$74,255 more than had the loads been sold to the mill.

2008 Timber Harvest Comparison of Product				
Method	Volume (MBF)	Average Unit Price	Derived Revenue Received	Unit price variance from Base
Conventional	672,550	\$583	\$392,172	
	<u>672,550</u>		<u>\$392,172</u>	
Green Certified	672,550	\$694	\$466,427	19%
	<u>672,550</u>		<u>\$466,427</u>	
Revenue Increment from Green Certified			\$74,255	

For the 2009 harvest, selling on the green market is estimated to yield about \$49,419 more than selling the logs directly to mills, as seen in the table below. The green market represents a portion of the total timber products sold, although it is a majority. The table below displays what the City is currently projecting for total revenues and expenses for the 2009 harvest, and then compares those numbers to what the City would have received and spent had the green certified lumber been sold under the conventional method to the mills:

Revenue - 2009 Timber Harvest (Projected to Year End as of April 30, 2010)				<i>If Conventional</i>	
Method/ Item	Volume, Board Feet	Unit Price, per 1,000	Estimated Revenue	Method/ Item	Estimated Revenue
Small Logs	48,000	\$218	\$10,464	Small Logs	\$10,464
Poles	201,000	\$750	\$150,750	Poles	\$150,750
Green Certified	1,048,000	\$628	\$658,144	Mills	\$342,052
Total	1,297,000		\$819,358	Total	\$503,266

Expense - 2009 Timber Harvest (Projected to Year End as of April 30, 2010)			<i>If Conventional</i>	
Method/ Item		Estimated Expense	Method/ Item	Estimated Expense
Logging/ Hauling		\$177,000	Logging/ Hauling	\$177,000
Forester		\$58,000	Forester	\$50,327
Pole Hauler		\$25,000	Pole Hauler	\$25,000
Green Certified Mill		\$234,000		\$0
Green Certified Broker		\$25,000		\$0
Total		\$519,000	Total	\$252,327

NET **\$300,358** **\$250,939**

Variance: **\$49,419**

The City is projecting to have a net revenue of \$300,358 from the 2009 timber harvest. As

discussed above, selling into the green market yielded about \$49,419 more in net revenue to the City than selling logs directly to a mill. Unfortunately, due the recession and market conditions, this net revenue does not cover the annual debt service obligation of \$400,000 in the water fund.

Looking forward to the 2010 harvest, the City proposes to harvest up to 1.5 million board feet of logs, which is within the range outlined in the Watershed Management Plan. The City proposes to continue to sell a mix of timber product, including poles, logs to mills, and green certified lumber. The quantity of each within the mix will depend upon the quality of the logs, market conditions, and the commodity prices of the product. These factors will not be known until the harvest begins in the summer of 2010. Staff will evaluate these factors in the summer of 2010 and decide upon the mix of products to the best advantage of the water utility, including the watershed.

FISCAL IMPACT: Since this work session is informational only and does not require action by the Council, there is no fiscal impact.

RECOMMENDATION: Direct staff to harvest within the terms of the Watershed Management Plan, and to manage the sale of timber products in a manner that maximizes the return to the City.

MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: May 10, 2010

SUBJECT: Proclamation National Community Action Month

A formal proclamation has been prepared in recognition of National Community Action Month pursuant to a request received from Councilor Elena Uhing. Lisa Brown, Director of Resource Development, will be present at the Council meeting of May 10, 2010, to receive the proclamation on behalf of the Community Action Organization of Washington County.

PROCLAMATION

National Community Action Month May 2010

WHEREAS, Community Action Agencies were created when the Economic Opportunity Act of 1964 was signed into law; and

WHEREAS, Community Action Agencies have a 40-plus year history of promoting self-sufficiency for the limited income; and

WHEREAS, Community Action Agencies have made an essential contribution to individuals and families in the State of Oregon by providing them with innovative and cost-effective programs; and

WHEREAS, Community Action Agencies are needed as major participants in the reform of the welfare system as we know it; and

WHEREAS, welfare reform in Oregon has benefited from the state's partnership with community action agencies; and

WHEREAS, the limited income continue to need opportunities to improve their lives and their living conditions, thus ensuring all citizens are able to live in dignity; and

WHEREAS, Oregon and the entire United States must continue to wage war on poverty by providing support and opportunities for all citizens in need of assistance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE MONTH OF MAY 2010, AS

National Community Action Month

In Forest Grove in recognition of the hard work and dedication of Oregon's Community Action Agencies.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of May, 2010.

Peter B. Truax, Mayor of Forest Grove

MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: May 10, 2010

SUBJECT: Proclamation Emergency Medical Services Week

Two formal proclamations have been prepared in recognition of Emergency Medical Services Week, May 16 – 22, 2010.

- 1) Fire Chief Michael Kinkade will be present at the Council meeting of May 10, 2010, to receive the proclamation on behalf of Fire and Rescue.
- 2) Kim Mincemoyer and Shane Ryan will be present at the Council meeting of May 10, 2010, to receive the proclamation on behalf of Metro West Ambulance.

PROCLAMATION

Emergency Medical Services Week May 16 - 22, 2010

WHEREAS, the Forest Grove Fire and Rescue provides vital emergency medical services to the citizens and visitors of the City Forest Grove; and

WHEREAS, our dedicated fire and rescue personnel, who are trained as paramedics and emergency medical technicians, are ready to provide lifesaving care to those in need 24-hours a day, seven days a week; and

WHEREAS, firefighters are frequently called to put themselves in harm's way to protect lives and the property of others - their great sacrifice underscores the risks that firefighters accept, each and every day, for our sake; and

WHEREAS, members of Forest Grove Fire and Rescue, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, professional and volunteer firefighters of the Forest Grove Fire and Rescue not only bring prompt, highly-skilled assistance to victims of fire and other major life threatening emergencies, but they also play a leading role in helping to educate children at schools and the public at community programs about ways to avoid fire and safety hazards; and

WHEREAS, it is appropriate to recognize the value and dedication of Forest Grove Fire and Rescue by designating Emergency Medical Services Week in the City of Forest Grove.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE WEEK OF MAY 16 - 22, 2010, as

Emergency Medical Services Week

With the theme, *EMS: "Anytime, Anywhere, We'll Be There"*, and we encourage the community to observe this week with appropriate programs, ceremonies and activities and to recognize the important contributions that the Forest Grove Fire and Rescue makes each day in providing care and comfort to those in need.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of May, 2010.

Peter B. Truax, Mayor of Forest Grove

PROCLAMATION

Emergency Medical Services Week May 16 - 22, 2010

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE WEEK OF MAY 16 - 22, 2010, as

Emergency Medical Services Week

With the theme, EMS: "Anytime, Anywhere, We'll Be There", and we encourage the community to observe this week with appropriate programs, ceremonies and activities.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of May, 2010.

Peter B. Truax, Mayor of Forest Grove

MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: May 10, 2010

SUBJECT: Proclamation National Peace Officers Memorial Day and Police Week

A formal proclamation has been prepared in recognition of National Peace Officers Memorial Day and Police Week, 2010. Police Chief Kerry Aleshire will be present at the Council meeting of May 10, 2010, to receive the proclamation on behalf of the Police Department.

PROCLAMATION

Peace Officers Memorial Day and Police Week, 2010

WHEREAS, the dedicated personnel of the Forest Grove Police Department provide a vital public service to the citizens and visitors of the City of Forest Grove; and

WHEREAS, our Nation owes a lasting debt of gratitude to the men and women of our law enforcement community who, each and every day, put their lives at risk to protect us and ensure the safety of our families and homes; and

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including 35 dedicated members of the Forest Grove Police Department; and

WHEREAS, since the first recorded death in 1792, nearly 19,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers' Memorial in Washington, D.C.; and

WHEREAS, 324 new names of fallen heroes are being added to the National Law Enforcement Officers' Memorial this spring, including 116 officers killed in 2009 and 208 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers' Memorial Fund's 22nd Annual Candlelight Vigil, on the evening of Thursday, May 13, 2010.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE WEEK OF MAY 9 - 15, 2010, as

NATIONAL POLICE WEEK

In Forest Grove, Oregon, and calls upon the people to publicly salute the service of law enforcement officers in our community. We also ask that the flag of the United States be flown at half-staff in the City of Forest Grove on *Peace Officers' Memorial Day, May 15, 2010*, in honor of all fallen officers and their families.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of May, 2010.

Peter B. Truax, Mayor of Forest Grove

MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: May 10, 2010

SUBJECT: Proclamation National Public Works Week

A formal proclamation has been prepared in recognition of National Public Works Week, May 16 – 22, 2010. Rob Foster, Public Works Director, will be present at the Council meeting of May 10, 2010, to receive the proclamation on behalf of the Public Works Department.

PROCLAMATION

National Public Works Week *May 16 - 22, 2010*

WHEREAS, the Forest Grove Public Works Department provides a vital public service to the citizens and visitors of the City of Forest Grove; and

WHEREAS, our dedicated public works personnel protect the environment, improve public health and safety, contribute to economic vitality, and enhance the quality of life of our community; and

WHEREAS, our public works personnel design, build, operate, and maintain the transportation system, water infrastructure, sewage system, public buildings, and other structures and facilities that are vital to Forest Grove; and

WHEREAS, these facilities and services could not be provided without the exceptional and dedicated efforts of our public works personnel; and

WHEREAS, it is appropriate to recognize the value and dedication of the Public Works Department by designating May 16 - 22, 2010, as Public Works Week in the City of Forest Grove.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE WEEK OF MAY 16 - MAY 22, 2010, AS

National Public Works Week

With the theme, *Public Works: "Above, Below, and All Around You"*, and we encourage the community to acquaint themselves with the issues involved in providing our public works and to recognize the important contributions that our Public Works Department makes each day to improve our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of May, 2010.



Peter B. Truax, Mayor of Forest Grove



MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: May 10, 2010

SUBJECT: Proclamation National Historic Preservation Month

A formal proclamation has been prepared in recognition of National Historic Preservation Month, May 2010. Neil Poulsen, Chair of Historic Landmarks Board (HLB), will be present at the Council meeting of May 10, 2010, to receive the proclamation on behalf of HLB.

PROCLAMATION

*National Historic Preservation Month
May 2010*

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, “*Old is the New Green*” is the theme for National Historic Preservation Month 2010, co-sponsored by the City of Forest Grove Historic Landmarks Board and the National Trust for Historic Preservation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM THE MONTH OF MAY 2010, as:

National Historic Preservation Month

In Forest Grove, Oregon, and calls upon the people to join their fellow citizens across the United States in recognizing and participating in this special observance.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of May, 2010.

Peter B. Truax, Mayor of Forest Grove

ERIC G. STEWART AWARD

Is Hereby Awarded to

A. T. Smith Property

In recognition of

Outstanding Commitment

To the Preservation of the City of Forest Grove's History

**city of
forest
grove**



*Peter B. Truax, Mayor
Forest Grove City Council
May 10, 2010*

1.F

The
ERIC G. STEWART AWARD

Is Hereby Awarded To

Committee for the Preservation
of the
A. T. Smith Property

In Recognition Of Their

OUTSTANDING COMMITMENT

To The Preservation
Of
Forest Grove's History

May 10, 2010

Peter B. Truax, Mayor
City of Forest Grove

The Eric G. Stewart Award is presented by the Historic Landmarks Board to recognize outstanding service and support of historic preservation in Forest Grove. This year we present the award to Committee for the Preservation of the A. T. Smith Property.

The Committee is being recognized for their continuing efforts to preserve and protect the A. T. Smith House. Most recently, the Committee successfully completed the purchase of the property and paid off the mortgage, thereby ensuring it's continued protection.

It is fitting that this award is presented in conjunction with our observation of National Historic Preservation Month, May 2010, in recognizing the contributions that the Committee has made to this community.

**FOREST GROVE CITY COUNCIL WORK SESSION
(CEP PRESENTATIONS)
APRIL 22, 2010 – 6:00 P.M.
COMMUNITY AUDITORIUM
PAGE 1**

Minutes are unofficial until approved by the Council.

1. ROLL CALL

Mayor Peter Truax called the Work Session to order at 6:00 p.m. **ROLL CALL:**
COUNCIL PRESENT: Thomas BeLusko, Jr., Thomas Johnston, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **COUNCIL ABSENT:** None. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; and Beverly Maughan, Executive Assistant to City Manager.

2. CITIZEN COMMUNICATIONS: None.

3. PRESENTATION OF COMMUNITY ENHANCEMENT PROGRAM (CEP) PROJECT APPLICATIONS FOR FISCAL YEAR 2010-11

The following organizations presented their projects to be considered for CEP funds:

PROJECT	SPONSOR
Future of Farmers Market	Adelante Mujeres by Gina Bell
City Street/Register Tree Survey & Calendar	Community Forestry Commission by Stephanie Beall
FGSD Mentoring Initiative	Big Brothers Big Sisters Columbia NW by Lynn Thompson & Gladis Valdez
Main Course/NW Wine & Food on Main	FG Foundation Main Course Team by Lois Hornberger
Rent & Kitchen/Services Improvements	FG Senior & Community Center by Catie Witherspoon
Emergency Overnight Housing	St. Vincent DePaul Society by Barbara Chapman
Hanging Flower Baskets	FGHS Viking Plants by Charlie Vandehey
Educational Garden	FG Community School by Erin Morgan & Lucio Stagnitti
Downtown First Wednesday	City Club by Mary Jo Morelli
Housing Rehabilitation	Rebuilding Together * Wash County by Joan Goldhammer & Tom Steves
Early Childhood Education for School Success	Adelante Mujeres by Francisca Perez, Maria Esther Rizo & Guadalupe Cardona
HLB Grant Program	Historic Landmarks Board by Neil Poulsen

**FOREST GROVE CITY COUNCIL WORK SESSION
(CEP PRESENTATIONS)
APRIL 22, 2010 – 6:00 P.M.
COMMUNITY AUDITORIUM
PAGE 2**

Chalk Art Festival 20 th Anniversary	Valley Art Association by Roylene Read & Philip Thias
Website and Branding Support	FG Chamber of Commerce by Teri Koerner
FG Community Garden	Community Garden Committee by Walt Wentz & Mike Federman
Art Education in Forest Grove	Valley Art Association by Lang Schwartzwald
Main Street Studio Marquee	Theatre in the Grove by Jeanna Van Dyke
Old Glory	FG Firefighters Association by Dallas Boge
WESTCO	Community Action Organization by Judy Schilling
Holiday Lighting	FG Foundation Holiday Display Team by Marie Mather, Lyle Spiesschart, Mary Jo Morelli & Margie Actor
Community Learning Center Summer Program	Forest Grove School District by Jennifer Frentress

Council took no formal action nor made any formal decisions during the work session.

4. ADJOURNMENT

Mayor Truax adjourned the Work Session at 8:15 p.m.

Respectfully submitted,

Beverly Maughan, Executive Assistant to City Manager

**FOREST GROVE CITY COUNCIL EXECUTIVE SESSION
ORS 192.660(2)(H) LITIGATION
ORS 192.660(2)(F) EXEMPT RECORDS
APRIL 26, 2010 – 5:30 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 1**

Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 5:30 p.m. **ROLL CALL:**
COUNCIL PRESENT: Thomas BeLusko, Jr., Thomas Johnston, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Elsner, City Attorney; Paul Downey, Administrative Services Director; and Bev Maughan, Assistant to City Manager.

2. EXECUTIVE SESSION:

The City Council met in Executive Session in accordance with:

ORS 192.660(2)(h) to discuss Council’s legal rights and duties with regard to current litigation or litigation likely to be filed.

ORS 192.660(2)(f) to consider records that are exempt by law from public inspection.

ORS 40.225 relating to lawyer-client privilege.

3. ADJOURNMENT

Mayor Truax adjourned the Executive Session at 6:00 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



**FOREST GROVE CITY COUNCIL EXECUTIVE SESSION
ORS 192.660(2)(D) LABOR
APRIL 26, 2010 – 6:00 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 1**

Minutes are unofficial until approved by Council.

1. **ROLL CALL:**

Mayor Peter Truax called the Work Session to order at 6:00 p.m. **ROLL CALL:**
COUNCIL PRESENT: Thomas BeLusko, Jr., Thomas Johnston, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Rob DuValle, Human Resources Manager; and Bev Maughan, Assistant to City Manager.

2. **EXECUTIVE SESSION:**

The City Council met in Executive Session in accordance with:

ORS 192.660(2)(D) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

3. **ADJOURNMENT**

Mayor Kidd adjourned the Executive Session at 6:30 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

Memorandum

TO: Mayor Peter Truax and City Councilors

FROM: Anna D. Ruggles, CMC, City Recorder

DATE: May 10, 2010

SUBJECT: Council Work Session and Regular Meeting Minutes of April 26, 2010

The City Council Work Session (Water Revenue) and Regular Meeting Minutes of April 26, 2010, will be submitted to Council via e-mail no later than Friday, May 7, 2010.

**Community Forestry Commission
Meeting Minutes
March 17, 2010**

3F

Members in Attendance: Stephanie Beall, David Hunter, Mind Laird-Garcia, Mark Nakajima, Dale Wiley, Councilor Thompson

Staff in Attendance: Steve Huffman, Dan Riordan

1. Call to Order and Approval of Minutes. A quorum was present and the meeting was called to order at 5:31 PM by Stephanie Beall. Dale Wiley made a motion, seconded by Mark Nakajima to approve the February 17, 2010, meeting minutes. The motion passed unanimously.

2. Citizen Communication. There was no citizen communication.

3. New Business

(1) Education Foundation – 2011 Arbor Day Run.

This item was rescheduled to the April 21, 2010 meeting

(2) Public Arts Commission – Promotional Publications

This item was rescheduled to the April 21, 2010 meeting

(3) Retreat Goal Setting Follow-up

The Commission briefly discussed the outcomes from the February 17, 2010 retreat. The Commission also discussed the focus for the Commission's 2010 Community Enhancement Program grant application. The Commission decided to focus on conducting a comprehensive street and Register tree inventory using the iTree software available through the US Forest Service. The Commission reached consensus that the grant application should include a request to purchase a hand held GPS unit for the inventory and funds for publishing a tree-of-the-month calendar.

4. Project Reports:

(1) Fund Raising

The Commission briefly discussed ideas for the City's 2010 Arbor Day celebration. The Commission reached consensus to hold this year's Arbor Day celebration on April 9th at Rogers Park to commemorate the planting of three Oregon White Oaks at the park. The Commission also agreed that a press be drafted and sent to the Forest Grove News-Times in advance of the celebration.

(2) Neighborwoods

Dan Riordan updated the Commission on the Neighborwoods tree planting for 2010. Thirty letters were sent to property owners in the Clark Historic District notifying them that their property was suitable for a free Oregon White Oak tree. To date, five property owners expressed interest in the oak trees.

(3) Street Tree Inventory

Commission members participated in general discussion about the planned street and Register tree inventory and use of the iTree software. The Commission also discussed services that could be provided by

Davey Tree Company a third party provider of services related to iTree and street tree inventories.

(4) Register of Significant Trees

Dan Riordan informed the Commission that six inspections were completed for Register tree owners since the beginning of 2010.

(5) City Wood Ornaments

Steve Huffman noted that he received the wood for the City wood ornaments.

(6) Commemorative Trees

Work continues on the commemorative tree project.

5. Other Business:

Mark Nakajima informed the Commission that he has the list of participants for the 2010 Arbor Day essay contest. The list has been sent to Tom McCall middle school. The Commission will choose three fifth and three six grade essays for special recognition. The Commission is interested in highlighting the winning essays in the Forest Grove News-Times. City staff will prepare certificates of appreciation for essay contest participants.

6. Adjourn

Mark Nakajima made a motion, seconded by David Hunter to adjourn the meeting at 6:20 PM. The motion passed unanimously.

Respectfully submitted by: Dan Riordan, staff liaison

35
APPROVED

Members Present: George Cushing, Kevin Kamberg, Neil Poulsen, Claude Romig, Holly Tsur, Larry Wade
Members Absent: Margie Waltz-Actor
Staff Present: James Reitz
Council Liaison: Elena Uhing
Citizens Present: Kim Fitzgerald

1. **Call to Order:** Poulsen called the meeting to order at 6:02 p.m. **The February 23, 2010 meeting minutes were approved with minor corrections.**

2. **Citizen Communication:** None.

3. **Action Items/Discussion:**

(a) **Walker's/Naylor's Update Project:** Kim Fitzgerald distributed handouts of early photos of Forest Grove and also an interesting paper showing the questions and many answers about the new district, that must be included with the final application. She has begun preparing an outline of the application, and mentioned that the boundary is just about final and ready for SHPO's historian to evaluate. Once SHPO has approved the boundary we should prepare a mailing to advise homeowners of the application's status.

She anticipates being ready to present to the City Council in June; the SHPO submittal would follow in July. Poulsen suggested an evening program to answer any questions homeowners may have about the nomination. Fitzgerald said she needs help with the biographic records. She also noted that the Native American school had moved to the Salem area before the turn of the 20th Century to have more room for farming; prior to that, although the main building was in this area, there were buildings spread throughout Forest Grove.

She noted that many of the homes have recently installed vinyl windows and/or vinyl siding. She stated that vinyl windows alone will not disqualify contributing homes but windows and siding together will. Poulsen stated that we should start an awareness campaign to explain why vinyl was not an appropriate choice for historic structures. Cushing asked if some educational material could be included with the utility statements. Tsur said we should encourage repair over replacement; she volunteered to gather information and present it to the Board.

(b) **Annual Goal Review:** After discussing the goals and their wording, as well as the desire to add video content to the website, it was the Board's consensus to postpone adoption of the goals until after a retreat to discuss them all in greater depth. Uhing volunteered to work with the city manager to arrange the retreat.

(c) **CEP Grant Application:** Poulsen shared his draft application for a \$10,000 grant. Board members offered several comments to improve the application's clarity and focus.

(d) **Spring (May) Newsletter:** Wade will do an article about the Board's 30th anniversary for the summer issue. Cushing said he could do something on the obituary records discovered. Romig said that he had some information that could flesh out the newsletter.

(e) **Painter's Woods Brochure:** Romig stated that the project is on hold as all the people involved were extremely busy on other projects right now.

(f) **Commissioner Exchange:** Poulsen noted that no contacts had yet been made.

(g) **Preservation Month Events/Eric Stewart Award:** Wade suggested local author Carolyn Buan. Discussion was postponed to April.

- (h) **Preservation Plan:** Wade and Cushing stated that they had met and investigated the usefulness of a formal preservation plan. They concluded that the existing program already included most preservation plan elements, and that development of a more formal document could be delayed indefinitely. The Board concurred.

4. Old Business/New Business:

- **Council Liaison Update:** Uhing reported that the Economic Development Commission was inviting the Board's participation in the city's branding process.
- **A. T. Smith House:** No report as Waltz-Actor was absent.
- **Staff Update:** Reitz reported that the Community Forestry Commission was working on a program to install several Oregon white oak saplings in the Clark District.
- **April 27 Meeting Agenda:** An update on the Walker's/Naylor's nomination, Spring issue newsletter, retreat planning, activity planning for National Historic Preservation Month, and a CEP grant application update.

5. Adjournment: The March 23, 2010 meeting adjourned at 8:15 p.m.

These minutes respectfully submitted by George Cushing, Secretary

PUBLIC ARTS COMMISSION
March 11, 2010
Community Auditorium – Conference Room
Page 1

Minutes approved by the PAC on April 8, 2010.

CALL TO ORDER:

Members Present: Kathleen Leatham, Philip Thias, Pat Truax, Mona Ward, Jim Flory, Kathy Broom, Linda Taylor

City Council Liaison present: Tom Belusko, Jr.

Staff present: Colleen Winters

APPROVAL OF FEBRUARY 11, 2010 MINUTES:

Pat Truax moved to approve the February minutes as submitted. Jim Flory seconded. Minutes approved.

ADDITIONS/DELETIONS:

Liaison Report: Pat Truax attended the FG Tourism Meeting; nothing relevant to the Arts Commission was discussed

BUSINESS:

Art Acquisition Update & Website Review

The Call to Art is posted on website and information was sent out to NW Arts Organizations by Bev Maughan.

The Call to Art also was posted in the Valley Art Newsletter.

To date there have been no inquiries. The deadline is April 16, 2010.

Discussion was held about if the organizations had received the information.

Commission members will send the Call to Art out to people they know who might be interested.

Kathleen reviewed a letter from Rob Foster about the possible locations for benches. Rob stated that the three locations he had been made aware of were acceptable to the city. This included those locations that would require existing benches to be moved.

Councilor Tom Belusko reported that the Call for Art has been made a matter of public record. The City Council has been made aware of the contents of the Call for Art and that it contains a request for three artistically designed benches.

A process was discussed on how to review any responses to the Call for Art on a timely basis. Colleen will arrange with Bev to notify her (Colleen) if any response is received and arrange for them be housed in the library. Colleen will notify the commission members that a response has been received and they can review then on an ongoing basis in the library. Any commission member who also receives a response to the Call for Art should make sure Colleen receives it and also notify the other commission members.

There will be a special meeting on Thursday, March 25, at 5:30 p.m. at the vault at Grendels to talk about the names for the committee and the process for selection. Jim will reserve the room.

Discussion was held on whether or not information of the Call for Art and the process could be released to the newspapers. Kathleen will talk to Bev about using one the city's spaces in the News Times and will also talk to the News Times about getting an article published. The Hillsboro Argus, Oregonian and Willamette Week were also mentioned as possibilities for publicity. Colleen Winters commented that Grovenet recently had a string about public and will contact someone she knows who posts on the site to get information on the Call for Art on there. The intention is to make sure that as much as possible the public know that this process is going on. Councilor Belusko talked about a meeting that he had attended with the Mayor and

City Manager about the use of social networking sites to promote the city that could be used for these purposes.

Councilor Belusko also mentioned that at the Annual Town Hall Meeting a comment was made that "Forest Grove needs to be known for something". Discussion was held that FG could become a destination arts center for the Metro/PDX area as a way to increase tourism. Commission members agreed that this should be continued as a future discussion item.

Discussion was held on who would be part of the selection process and commission members were asked to come to the March 25th meeting with suggestions of participants.

Inventory of Public Art Project

Colleen talked about the inventory of public art project. She reviewed the Pacific University site. Colleen and Mona will meet with Marita Kunkel, Pacific University Librarian, to talk about the process PU has been going through cataloging their permanent collection and to discuss the possibility of some collaboration.

Discussion was held on the potential for including art not owned by the city in this process. Kathleen talked about a Forestry Commission brochure she had seen and suggested that the Arts Commission look into the possibility of something similar showcasing F.G. public art.

Goals for 2010

Our goals for 2010 are completing the public art/benches project.

Philip discussed the effort of Valley Art about the 20th Anniversary of the Chalk Art Festival and their desire to bring in some professional artists for the event. Philip expressed a concern that we not become a "one goal focused" group, and we all agreed that this would be discussed at the April meeting.

Cathy Broom suggested to those involved with Valley Art that they look into the possibility of selling the posters of the Chalk Art Festival as a fund raiser.

Finance Report

The March Financial Report was not included not in packet. It will be reviewed at the April meeting

Linda Taylor expressed concerns that the mini-grant accounting from the Center for Gender Equity about the Mensch Festival was not accurate. The original request and the explanation did not agree and the proper documentation was not submitted. Linda is going to develop a check list for mini-grant requests that will be our guide when reviewing the final report from an organization who is applying for reimbursement. Colleen and Kathleen will contact the Director of the Center to correct the documentation. It was expressed that it is important that we have accurate documentation that we can use when we apply for grants.

Discussion was held on the possibility of finding grants such as those from the Cultural trust stimulus money and the West Side Cultural Alliance

COMMISSIONERS' COMMUNICATION:

Linda Taylor reported on "Fun at 4:00" a library arts & crafts program held every Monday until May using remaining supplies from a prior PAC mini-grant.

Philip Thias reported that the Forest Grove HS advanced arts students show at Valley Art will have its opening Saturday, March 13, from 2:00 to 4:00. Art Commission members were encouraged to attend. Discussion was held on the value of arts education in the schools.

ADJOURNMENT:

Next meeting Thursday, April 8, 2010 5:00 p.m.

APPROVED

1. **ROLL CALL:**

Chair Russ Redmond called the meeting to order at 7:30 am

MEMBERS PRESENT: Randall Roedl, Russell Redmond, Drue Garrison, Susan Aguilar, Tim Dierickx, Chere Sandusky, and Bryan Luciani

LIAISONS PRESENT: Matt Pool, and Tom Johnston

STAFF PRESENT: Police Captain Ashbaugh, Fire Chief Michael Kinkade, and Carol Lorenz.

MEMBERS NOT PRESENT: Bob Mills

LIAISONS NOT PRESENT: Bryon Schmildkofer, Brandon Hundley, Naomi Montelongo, and Jason Philipp

2. **CITIZEN COMMUNICATIONS:**

3. **APPROVAL OF MINUTES:** March 24, 2010

4. **ADDITIONS/DELETIONS:**

5. **ACTION ITEMS/DISCUSSION:**

6. **COMMISSIONER’S REPORTS:**

7. **STAFF REPORT:**

Fire:

Fire Department Report: Attached is a copy of the Fire Chief’s Monthly Report.

Fire Department Presentation: Chief Kinkade asked PSAC if he could give a presentation on “Understanding the Fire Service Mission” at the next PSAC meeting. PSAC agreed to have it added to the agenda.

Police:

Recruits: Two new Recruits have been hired and the department hopes to have them attend the 16 week academy in May.

Defensive Tactics: The Defensive Tactics training will be held in April and May this year at Pacific University.

Citizens Academy: Great program and very well attended with 23 people in attendants.

Disability ID Program: The police department has started a Disability ID Program for citizens with disabilities. It will provide information to police if they come into contact with that person.

PIO Training: Forest Grove is hosting training for all west end agencies for PIOs on how to handle information to the Press.

Arrests: The police department has made arrests regarding gang members.

Murder Investigation: The investigation is ongoing due to the fact that more information continues to come into the department.

Lincoln Park Murder: The department is working on this case again due to the fact that the suspect has just been released after over 5 years in a mental facility.

Mental Health: Different agencies are working together to review the way mentally ill people are handled and will put the information together to send to legislation.

Search Warrant 19th Ave: The search warrant was very successful. The suspect was found to have methamphetamine on her at the time of the search warrant along with other drugs found on the premise which is within 1000 feet of a school.

Reserve Program: The department is looking at starting a reserve program that would consist of two reserve officers.

National Night Out: National Night out is set for August 3, 2010 and has been a very successful program over the last two years. The department is looking for ideas and volunteers to help with this event.

Neighborhood Watch: Neighborhood Watch is talking about disaster preparedness. They would like to gather information of people in their neighborhood that are trained in the event of an emergency.

PSAC:

Cops Grant: Tom Johnston reported that the cops grant has been rejuvenated in Washington DC and that the departments do not have to reapply.

Election: WA County is starting to promote their levy which will be a 5 year levy from 2012 through 2016. The Forest Grove School District will also be asking for their levy to be passed as well. These are both replacement levies.

911 System: There are some concerns regarding the percentage of the increase to the budget to 911. The question was also asked if it would be more feasible to have dispatch install and program all of the department's vehicles equipment.

8. **OLD BUSINESS:**

Fire: The fire department conducted a SWOT analysis for the fire department's strategic plan.

9. **ANNOUNCEMENT OF NEXT MEETING:** April 28, 2010

10. **ADJOURNMENT:**

Russ Redmond adjourned the meeting at 8:34 a.m.

Respectfully submitted by:

Carol Lorenz

Public Safety Advisory Committee

Fire Chief's Report

March 24, 2010

Reporting Period: February 1 – March 23, 2010

Notable Calls and Events

1. March 22: Responded with Boat 4 and recovered body of drowning victim from pond.
2. Head-on collision on Highway 6 – one patient transported by ambulance, one by Life Flight.
3. Multi-casualty incident at Highway 47 and B Street – 5 critical injuries, one fatality, Life Flight utilized.
4. Responded to fatal gunshot wound at Browns Camp.

Training

1. Dr. Daya provided two cases reviews during this time period.
2. Crews completed tour of new Wal-Mart center.
3. Hosted OFIA live fire training school in Forest Grove, with 300 attendees attending the whole conference (held in Salem).
4. Spring recruit volunteer academy started in late February.
5. Fire Chief attended S-420) Command and General Staff ICS training.

Fire Prevention/Community Risk Reduction

1. Captain Dave Nemeyer featured in recent Forest Grove News Times article.
2. Conducted 2 child safety seat inspection clinics.
3. Conducted 2 community CPR programs.
4. Captain Dave Nemeyer gave state presentation to Oregon Life Safety Team on use of social media – was invited to give presentation at national conference.
5. Completed first draft of research paper on backyard burning for City Council.
6. Two public education presentations provided to “Soar with you Dreams” for 5-8th graders.
7. 12 Forest Grove Firefighters participated in Seattle Stair Climb, raising \$2500 for leukemia research.
8. Staff participated in PASS meeting (assisted living care centers) to improve responses to these centers.
9. Provided inspections of Joseph Gale Elementary, The Gym, Cornerstone and La Sierra.
10. Assisted FG News-Times with article regarding earthquake preparedness.
11. Planning for fire investigation team training burn in May.

Projects and Administration

1. Fire Chief attended strategic planning class hosted by SDAO.
2. Fire Chief toured Scoggins Dam and reviewed emergency plan.

3. Completed first draft of new Forest Grove Emergency Operations Plan.
4. Suffered short staffing crisis when two Captains, one lieutenant and one firefighter were injured or ill – only one remains off-duty at this point.
5. Worked with Washington County Emergency Medical Services on development of fire department transport plan and improvements to restock system.
6. Continued work on new pre-plan system with software and hardware provided by workers compensation program (light duty assignment for firefighter that broke leg).
7. Received approval from State of Oregon to use remaining grant funds for communications and interoperability needs (radios, MDTs).
8. Completed 2010-11 Department Work Plan and presented to City Council.
9. Honored retiring BC Kenneth “Skip” Mathers after 40 years of service.
10. Submitted 2010-11 Fire Department Budget
11. Participated in County planning meeting for May 12 disaster exercise.
12. Completed SWOT analysis with February PSAC, FGRFPD, career staff (part of strategic planning).
13. Met with Washington County Roadmaster to discuss upcoming closure of Gales Creek and its impact on emergency response. Possible solution identified.
14. Met with Pacific University to discuss pre-planning and development of incident action plan for upcoming football games. Department will provide medical personnel and help manage ICS system.
15. Conducted joint Rural Fire Board/City Council meeting.
16. Fire Chief taught ICS 100/700 to volunteer academy; Captain Nemeyer taught Hazmat Awareness class.
17. Received final approval for 2009 State Homeland Security Grant.

Calls Feb 24-Mar 23, 2010

Medical calls = 139

Fire calls = 22

Motor vehicle accidents = 15

Other = 21

Total = 197

**Public Safety Advisory Committee
Fire Chief's Report
January 27, 2009**

Notable Calls and Events

1. Firefighter slipped coming down some stairs on the scene of a medical incident, fracturing his left lower leg. He will be out-of-service for 10-12 weeks.
2. Confined space rescue with one rescued and one fatality. FGFR attended the funeral for Joseph Dober in honor of his sacrifice to save another.
3. Responded to a residential house fire on 18th Street and Ash – fire was started by a faulty computer router, damage was contained to the room of origin. This was one of our historic (1905) houses.
4. Responded to a critical medical call that took the ambulance 15 minutes to arrive, and a non-life threatening medical call (dislocated knee) that we ended up using the fire department rescue to transport to St. Vincent's after 39 minutes without an ambulance. Multiple factors led to this shortage of ambulances including rush-hour traffic, a traffic accident, and a surge in calls throughout Washington County.
5. Lifeflight was utilized three times by FGFR in one week – two MVA's and once for the confined space rescue. Typically we utilize Lifeflight about once a week.
6. Responded to multiple calls due to freezing weather and its effect on many commercial and residential homes (broken pipes with flooding, false alarms, multiple chimney fires).
7. Shop/garage fire on Grimmet Drive (off of Glenwood Lane, behind the Glenwood Store, one of the furthest parts of our district). The first in unit arrived 15 minutes after the dispatch to find the structure fully involved and collapsing with multiple explosions. This was a shop with multiple vehicle (RV, ATV's, pick up truck, tractor) and a 2nd story with a recreational room – rather large. There were several large explosions due to the ammunition, acetylene tanks and other hazards inside. No one was injured and the crews managed to protect the surrounding structures.

Training

1. The Department continued its annual in-service on paramedic protocols.
2. Conducted monthly officer's (volunteer and career) training – on-going strategy and tactics training.
3. Conducted live fire training at the MERTS facility in Astoria for B shift career firefighters and volunteers.

Fire Prevention/Community Risk Reduction

1. Completed the annual Toy Drive, distributing toys to 170 families and over 600 Forest Grove Children.
2. The FMO did 5 tours for approximately 30 kids + 5 adults per group for a grand total of 150 kids and 25 adults. These were kindergartners from the Harvey Clarke and Gales Creek Elementary Schools who brought in gloves for our toy drive
3. Participated in citywide Holiday parade, followed by Fire Department Christmas party.

4. Completed annual fire inspections of all schools in district.
5. We have issued a pre-citation letter business on Pacific Avenue for failure to service their alarm system after 3 inspections over a 3 year period. They have no service records on their system. They have now corrected the problem.
6. The fire department Twitter account now has 223 followers.
7. Child Safety Seat Inspection clinic held December 30, 2009.

Projects and Administration

1. Completed annual planning session with Dr. Daya for our emergency medical services division.
2. Met with insurance representatives to learn more about coverage provided to volunteer firefighters. Scheduled presentation for volunteers.
3. Worked on emergency operations plan; completed basic plan, working on hazard annexes. 75% complete.
4. Completed paperwork to get the Rescue licensed as an ambulance through the Oregon Health Division (a requirement if we are going to use it for occasional emergency transport).
5. Completed SAFER grant application.
6. Department participated in planning for Pacific University football games.
7. Department work groups/shifts completed internal accomplishments report and goals for next year.
8. Worked on strategic plan, attending two facilitated programs with George Dunkel (ESCI) at DPSST.
9. Ordered replacement staff vehicle.
10. Finalized planning and specifications for computer at Gales Creek station.
11. Attended OFIA meeting in La Grande and conducted strategic planning meeting.
12. Met with fire prevention staff to discuss reorganization of the division.
13. Received the H1N1 injectable vaccines for the police and fire staff that could not take the inhalation version. Completed immunizations.



TO: City Council

FROM: James Reitz, Senior Planner
Michael Sykes, City Manager

SUBJECT: Proposed Rose Grove MHP Expansion
Comprehensive Plan Amendment Number 09-01
Zoning Map Amendment Number 09-01

DATE: May 10, 2010

ISSUE STATEMENT: Dorothy Royce, owner of the Rose Grove Mobile Home Park, has filed a request to change the Plan designation of one parcel from Community Commercial to Medium Density Residential and the zoning from Community Commercial to Multifamily (Low) Residential. The site is 1.15 acres in size and is located at 4015 Pacific Avenue (Washington County Tax Lot Number 1N3 32D-1400). If approved, the amendments would allow for an up to 14-unit expansion of the Rose Grove MHP.

RECOMMENDATION: Staff recommends Council adopt the attached order formally denying the application.

BACKGROUND: The City Council reviewed the matter on April 26, 2010. Michael Robinson of the Perkins Coie law firm represented the applicant. He outlined the application and described why his client thought the change would benefit the community. Scott Mary of the Best Western Inn and Teri Koerner of the Forest Grove Chamber of Commerce both spoke in opposition, reiterating their concerns about removing this parcel from the city's commercial inventory, among other issues.

The Council asked about the status of the RV park application, the City's draft Economic Opportunities Analysis, and the Commercial Corridor Study, and then deliberated the question. The Council concluded that the Planning Commission's recommendation was sound. Following deliberation, the Council voted 7-0 to deny the request, and directed staff to develop an Order reflecting that decision. The attached Order has been reviewed by the City Attorney.



ORDER NO. 2010-02

ORDER DENYING COMPREHENSIVE PLAN MAP AMENDMENT CPA-09-01 AND DEVELOPMENT CODE MAP AMENDMENT ZC-09-01 TO RE-DESIGNATE AND RE-ZONE ONE PARCEL LOCATED AT 4015 PACIFIC AVENUE FROM COMMUNITY COMMERCIAL TO MEDIUM DENSITY RESIDENTIAL AND COMMUNITY COMMERCIAL TO MULTI-FAMILY (LOW) RESIDENTIAL

THE CITY OF FOREST GROVE MAKES THE FOLLOWING FINDINGS:

WHEREAS, an application was filed by Dorothy Royce requesting amendments to the Comprehensive Plan Map and Zoning Map to re-designate and re-zone one parcel, located at 4015 Pacific Avenue, from Community Commercial to Medium Density Residential and Community Commercial to Multi-Family (Low) Residential; and

WHEREAS, notice of this request was mailed to property owners and residents within 300 feet of the subject site, and posted in three conspicuous places in the City on January 25, 2010, as required by Development Code Section 10.1.715 *Notice of Map Amendments*. Notice was also published in the *News Times* on February 10, 2010, as required by Development Code Section 10.1.715(A). No written comments were received in response to these notices; and

WHEREAS, notice of this request was mailed to Metro, and the Department of Land Conservation and Development (DLCD) on December 24, 2009. Both DLCD and Metro reviewed the amendments and registered no comments; and

WHEREAS, the Planning Commission held a duly-noticed Public Hearing on the proposed Comprehensive Plan Map and Development Code Map amendments on March 15, 2010; and

WHEREAS, the City Council opened the duly-noticed Public Hearing on this Order on April 12, 2010, and, at the request of the applicant, continued the hearing to April 26, 2010; and

WHEREAS, the City Council re-opened the continued hearing on April 26, 2010, at which time testimony and evidence was presented to and considered by the City Council.

NOW, THEREFORE, THE CITY OF FOREST GROVE ORDERS AS FOLLOWS:

Section 1. The request to amend the Comprehensive Plan Map and Development Code Zoning Map is hereby denied by the Forest Grove City Council.

Section 2. Based on the Findings and Conclusions, attached as Exhibit A, the application request is hereby denied.

Section 3. The Forest Grove City Council hereby adopts by reference the staff report, including findings and conclusions, dated April 12, 2010.

Section 4. This Order is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED the 10th day of May, 2010.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of May, 2010.

Peter B. Truax, Mayor

EXHIBIT A

ORDER NO. 2010-02 FINDINGS AND CONCLUSIONS

1. The application does not meet the following Comprehensive Plan Map Amendment Criteria (Ordinance 80-14, Section II, Amendments to the Comprehensive Plan):
 - A. Justification of the proposed amendment and an explanation of how it fulfills applicable comprehensive plan goals and policies and LCDC statewide planning goals.

Analysis and Findings: The proposed amendment is not justified because it:

- Would conflict with Urbanization Goal 1 by decreasing commercial opportunities for sites requiring five acres or less. It would also provide less vacant land to meet the projected 2010-2028 planning period demand of 15 to 29 acres as identified in the draft Economic Opportunities Analysis (EOA).
- Would conflict with Commercial Land Use Goal 1 by reducing the amount of land available for commercial uses in the face of increasing demand.
- Would conflict with both Urbanization Goal 1 and Commercial Land Use Goal 1 by replacing commercially-designated land with residentially-designated land when there is no current or forecasted demand for it.
- Is not consistent with Statewide Land Use Goal 9 Economic Development. The site is located near the center of the City's commercial core and is on the main commercial road into town. As such, it is ideally located for commercial uses and currently has an approved conditional use permit for a commercial use. Accordingly, rezoning the site for residential use would not be consistent with the City's obligations under Goal 9.

Conclusion: The proposed amendment would not comply with this criterion because it would not fulfill the applicable comprehensive plan goals and LCDC statewide planning goals noted above.

- B. Identification of alternative locations within the City or Urban Planning Area which could be used without amending the plan, and a explanation as to why they are considered unsuitable.

Analysis and Findings:

- The EOA indicates that the city has and will continue to have ample land inventory for manufactured home development for both owner-occupied and rental units from present-day up to 2028 without approving this proposal. Alternative sites for either manufactured home subdivisions or parks are available in one or more of the approved zones (R-5, R-7, and RML).
- Based on the City's *2009 Land Use Inventory*, there is existing capacity to accommodate an additional 374 units on lands designated Medium Density Residential and 1,424 additional units on lands designated High Density Residential. Due to this capacity, the demand for future affordable housing can be accommodated without these Comprehensive Plan and zoning map amendments.

EXHIBIT A

ORDER NO. 2010-02 FINDINGS AND CONCLUSIONS

- While the locational factors for MDR and Commercial land have some overlapping criteria (including being hazard-free, location on an arterial, and availability of full urban services), the commercial designation is more appropriate for this site because of its proximity to peak traffic flows and access to direct mass transit service, and because it is large enough to accommodate a variety of services.
- Based on a consideration of Comprehensive Plan Locational Criteria for Residential and Commercial lands, the site better meets the criteria for a community-based commercial plan designation because of the availability of transit and because the site is not a transitional area between areas designated for higher- and lower-intensity residential development.

Conclusion: The proposed amendment would not comply with this criterion because the city already has ample land available in several residential land use categories for the current and forecasted demand, and because the site would be better utilized for commercial purposes due to its proximity to peak traffic flows and mass transit service.

- C. Demonstration that the proposed new land uses will be compatible with existing adjacent land uses and with future adjacent land uses as proposed in the comprehensive plan.

Analysis and Findings: With the exception of the Rose Grove MHP, the corridor along Pacific and Adair avenues east of Quince Street has historically been developed with commercial uses. That trend is continuing. Since 2000, Forest Grove Auto Brokers, Oregon First Community Credit Union, and Taco Bell have all been constructed in the vicinity of the subject parcel. Further, the new Wal-Mart is under construction just over the city line in Cornelius, a short distance from the subject site. Moreover, the owner of the site already has an approved conditional use permit for commercial development of the site.

Conclusion: The proposed amendment does not comply with this criterion because future uses in this area, including the applicant's existing conditional use permit, will continue to be primarily commercial in nature, which would further isolate the existing Rose Grove MHP and this site as a residential anomaly surrounded by commercial uses.

4. The application does not meet the following Zoning Map Amendment *Review Criteria* (Development Code Section 10.2.770):
- A. The zone change is consistent with the Comprehensive Plan Map. When the Comprehensive Plan has more than one implementing zone as shown on the Correspondence Table in Article 3, it must be shown that the proposed zone is the most appropriate, taking into consideration the purposes of each zone and the zoning pattern of surrounding land.

EXHIBIT A

ORDER NO. 2010-02 FINDINGS AND CONCLUSIONS

Analysis and Finding: If the site were re-designated to Medium Density Residential, the RML Multi-Family Low Residential zone would be appropriate.

Conclusion: The RML Zone would be appropriate only if the Comprehensive Plan designation is changed to MDR.

- B. The zone change is consistent with relevant goals and policies of the Comprehensive Plan, as identified by the Director.

Analysis and Findings: The proposed amendment is not justified because it:

- Would conflict with Urbanization Goal 1 by decreasing commercial opportunities for sites requiring five acres or less. It would also provide less vacant land to meet the projected 2010-2028 planning period demand of 15 to 29 acres as identified in the draft EOA.
- Would conflict with Commercial Land Use Goal 1 by reducing the amount of land available for commercial uses in the City's commercial core.
- Is not consistent with the City's economic development policies because the site is located near the center of the City's commercial core and is on the main commercial road into town. As such, it is ideally located for commercial uses and currently has an approved conditional use permit for a commercial use. Accordingly, rezoning the site for residential use would not be consistent with the City's obligations under Goal 9.
- Would not aid the city in complying with Housing Goal 2, because the EOA forecasts no demand for additional manufactured homes from present day to 2028 under any scenario. This holds true across all owner-occupied and rental ranges.

Conclusion: The proposed amendment does not comply with this criterion because it would decrease the amount of commercial land in the face of increasing demand and would increase the amount of MDR-designated land when there is no current or forecasted need.

- C. The site is suitable for the proposed zone and there is a lack of appropriately designated alternative sites within the vicinity. The size of the vicinity will be determined on a case-by-case basis since the impacts of a proposed zone and its potential uses vary. The factors to be considered in determining suitability are parcel size and location.

Analysis and Findings: Because the impacts of the proposed zone would affect the inventories of residential and particularly commercial lands city-wide, the proposed amendment should be considered compared to the city as a whole versus a smaller geographic area. The proposed amendment is not justified because:

EXHIBIT A

ORDER NO. 2010-02 FINDINGS AND CONCLUSIONS

- The EOA indicates that the city has and will continue to have ample land for manufactured home development for both owner-occupied and rental units from the present day up to 2028 without approving this proposal. Alternative sites for either manufactured home subdivisions or parks are available in the approved zones (R-5, R-7, and RML).
- With no changes in the existing commercial zoning inventory, the city will have just enough acreage available during the 2010-2028 planning period for small-scale (less than 5-acre) commercial retail development, according to Baseline projections.
- The site would remain surrounded by a commercial zone and would not serve as a transition area between lower-density and higher-density residential and non-residential zones.
- The site would be developed exclusively for residential purposes and would not promote a concentration of mixed uses along the regional transit corridor.
- The existing Community Commercial designation would allow the site to be developed with multi-family housing at a rate of 20.28 dwelling units per net acre (DUA). The proposed amendment would allow housing at only 12 DUA.

Conclusion: The proposed amendment does not comply with this criterion because the city already has ample land designated for development with manufactured homes, and does not have enough land designated for the forecasted demand for small-scale commercial sites. Furthermore, the proposed amendment would not provide a transition between lower- and higher-intensity uses.

- D. The zone change is consistent with the adopted Transportation System Plan. Development allowed by the zone change will not substantially impact the functional classification or operation of transportation facilities, or reduce the level of service of transportation facilities below the minimum acceptable level identified in the Transportation System Plan. To ensure proper review and mitigation, a traffic impact study may be required for the proposed zone change if it may impact transportation facilities.

Analysis and Finding: Development of the site with up to an additional 14 manufactured homes would result in a lower traffic generation than most uses permitted under the site's current commercial zoning.

Conclusion: The proposed amendment would comply with this criterion, because the zone change would not be expected to substantially impact the operation of Pacific Avenue.

EXHIBIT A

ORDER NO. 2010-02 FINDINGS AND CONCLUSIONS

- E. Public facilities and services for water supply, sanitary waste disposal, storm water disposal, and police and fire protection are capable of supporting the uses allowed by the zone. Adequacy of services is based on the projected service demands of the site and the ability of the public services to accommodate those demands.

Analysis and Finding: The proposed amendment would not be anticipated to create any greater demand for public facilities and services than that which would be demanded under the existing commercial designation.

Conclusion: The proposed amendment would comply with this criterion because the public facility demand for residential uses would likely be less than if the site developed with commercial retail uses.

- F. The establishment of a zone district is not subject to the meeting of conditions.

Analysis and Finding: No conditions of approval are proposed.

Conclusion: The proposed amendment would comply with this criterion because no conditions of approval are proposed.

Summary and Conclusion: Based on the above criteria, the Forest Grove City Council concludes that the site should retain its designation for commercial purposes. Doing so would potentially allow the site to still be developed for residential (multi-family) use, commercial retail use, or a combination of both. While the Community Commercial zone would not allow the site to be developed with manufactured homes, the current zoning does in fact allow for a wider range of development options. Re-designating the site for strictly residential purposes would negate the ability to develop the site for other uses.

May 10, 2010

REPORT ON RESOLUTION SETTING AQUATIC CENTER FEES AND CHARGES

PROJECT TEAM: Paul Downey, Administrative Services Director
Tom Gamble, Parks and Recreation Director
Michael Sykes, City Manager

ISSUE: Fee increases are normally brought to the City Council in June for adjustments to be effective as of July 1. Changes in Aquatic Center fees are presented prior to other fee increases so the Aquatic Center can include the revised fees in its summer brochure which is printed in May. Having the correct fees in the brochure reduces confusion for the public. Staff is requesting that the Council establish the new Aquatic Center fees now and has prepared a resolution setting fees for Council consideration.

DISCUSSION: During FY 01-02, the City completed a cost-of-service study and the City Council approved fee increases based on that study. City Code Section 2.601 states the licenses, permits, and fees will be adjusted by Council Resolution in July each year. It further states that subsequent adjustments prior to completion of the next required cost-of-service study shall be made in accordance with Section 2.605. That section states that adjustments to fees and charges shall be based on the CPI of the percentage of the wage adjustment for City employees.

Staff has prepared the proposed fee schedule using a general wage and benefits increase of 4%. The fees have been rounded up or down where necessary to reduce creating change issues. A proposed fee schedule including the percentage change in the fee is attached.

Staff is proposing adding disabled veterans to the fee schedule at the same fees charged to seniors (65 years or older).

The City Council will be asked to approve increases in the City's other fees at a June 2010 meeting.

RECOMMENDATION: Staff recommends that the City Council approve the attached resolution.

AGENDA ITEM 7: RESOLUTION NO. 2010-35

**NOTICE OF PUBLIC HEARING
PROPOSED RESOLUTION INCREASING VARIOUS AQUATIC FEES
FOR THE CITY OF FOREST GROVE**

NOTICE IS HEREBY GIVEN that the Forest Grove City Council will hold a public hearing on Monday, May 10, 2010, at 7:00 p.m. or thereafter, in the Community Auditorium, 1915 Main Street, Forest Grove, to consider adopting a resolution that would increase various Aquatic fees approximately four percent (4%). The proposed fees would be effective July 1, 2010.

This hearing is open to the public and interested parties are encouraged to attend. A copy of the report and a list of the proposed fees are available for inspection before the hearing at the City Recorder's Office or by visiting the City's website at www.forestgrove-or.gov. Written comments or testimony may be submitted at the hearing or sent to the attention of the City Recorder's Office, P. O. Box 326, 1924 Council Street, Forest Grove, OR 97116, prior to the hearing. For further information, please call Anna Ruggles, City Recorder, at 503.992.3235.

Anna D. Ruggles, CMC, City Recorder
City of Forest Grove



RESOLUTION NO. 2010-35

**RESOLUTION SETTING FEES & CHARGES FOR AQUATIC CENTER,
REPEALING RESOLUTION NO. 2009-24**

WHEREAS, the City Code Section 2.601 requires fees and charges to be adjusted annually in July of each year in accordance with Code Section 2.605; and

WHEREAS, the Aquatic Center Fees and Charges have been previously set by Resolution 2009-24; and

WHEREAS, staff is proposing fee adjustments in accordance with City Code Section 2.605; and

WHEREAS, staff has prepared a resolution with the proposed fees and charges attached as Exhibit 1; and

WHEREAS, a duly-noticed Public Hearing was held on May 10, 2010.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The Aquatic Center Fees and Charges listed on Exhibit 1 of this resolution are hereby adopted effective July 1, 2010.

Section 2. Resolution 2009-24 is hereby repealed upon the effective date of the foregoing Aquatic Center Fees and Charges listed on Exhibit 1 of this resolution.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 10th day of May, 2010.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of May, 2010.

Peter B. Truax, Mayor

Forest Grove Fee Schedule Aquatic Center Exhibit 1

Adopted Fees - 7/1/09 Proposed Fees - 7/1/10

Public and Fitness Swim

In-City under 2 years	0.00	0.00
In-City 2-17 years; Senior or Disabled Veteran	2.70	2.80
In-City 18-64 years	4.00	4.20
In-City Family	9.65	10.00
Outside-City under 2 years		
Outside-City 2-17 years; Senior or Disabled Veteran	3.75	3.90
Outside-City 18-64 years	5.90	6.15
Outside-City Family	13.40	14.00
Drop-in Aerobic Fee	5.50	5.75

Membership

In-City Family	108.75	113.00
In-City Individual	54.60	57.00
In-City Senior/ Disabled Veteran	33.50	35.00
Outside-City Family	148.00	154.00
Outside-City Individual	74.00	77.00
Outside-City Senior/ Disabled Veteran	44.25	46.00

Punch Pass (10 visits)

In-City 2-17 years; Senior or Disabled Veteran	22.50	23.50
In-City 18-64 years	33.75	35.00
Outside-City 2-17 years; Senior or Disabled Veteran	30.00	31.25
Outside-City 18-64 years	48.75	50.75

Pacific University

Monthly Fee	1000.00	1040.00
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Laminating Service

Small Card	0.50	0.50
Large	2.00	2.00

Mat

Rental	1.00	1.00
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Instruction

In-City Member (per session)	27.50	28.60
In-City Non-Member (per session)	41.25	43.00
Non-Member Senior and Disabled Veteran (per session)	33.50	35.00

Instruction

Outside-City Member (per session)	27.50	28.75
Outside-City Non-Member (per session)	55.00	57.25

Lifeguard Training

Member	115.20	120.00
In-City Non-Member	142.50	148.00
Out-of City	170.20	177.00

Pool Rental

1-60 People (per hour)	103.00	107.00
61-100 People (per hour)	120.00	125.00
101-200 People (per hour)	140.00	146.00

Staff/Classroom (per hour)

	18.30	19.00
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Spray Park Rental (per hour)

	50.00	52.00
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School District 15

Fee per Employee per Hour	14.70	15.30
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* Senior is defined as a person 65 years or older.

MEMORANDUM

TO: City Council

FROM: Paul Downey, Director of Administrative Services
Michael Sykes, City Manager

DATE: May 3, 2010

SUBJECT: CEP Funding Work Session

The City Council heard the presentations from the applicants for the CEP Grant awards on April 22, 2010. Councilors have submitted their individual scores and staff have prepared a worksheet showing the scores and the funding available. A copy of the scoring sheet is attached to this report. The purpose of this work session is to recommend funding for consideration at the public hearing scheduled for May 24, 2010.

May 10, 2010

**FINANCIAL REPORT
FOR THE QUARTER ENDING
MARCH 31, 2010**

Project Team: **Paul Downey, Director of Administrative Services**
Susan Cole, Assistant Director of Administrative Services
Michael Sykes, City Manager

This is the quarterly financial report for the quarter ending March 31, 2010. This is the third quarter of the City's fiscal year ending June 30, 2010. If revenue or expenditures were received or expended on a consistent basis throughout the fiscal year, they should be at 75% received or spent. The attached reports show the revenues and expenditures of each department in the General Fund and the revenue and expenditures for all of the other funds.

Many revenues and expenditures are not received or spent on a regular monthly basis during the fiscal year. For example, salary expenses are incurred evenly throughout the fiscal year while capital outlay expenditures can vary widely due to the timing of capital purchases.

I will discuss some line item revenue and expenditures in this report but I am not planning on presenting detailed analysis of line items. If you have specific questions about individual line items not addressed in this report, I can address them at the Council meeting.

General Fund

General Fund revenues are tracking as expected. Property taxes are expected to be higher than budgeted as the City's Assessed Value increased by 4% instead of forecasted amount by the County of 2.4%. This should result in approximately \$48,000 more in property taxes than were budgeted. This increase is lower than the estimated increase of \$90,000 from the last quarterly report due to a slightly lower collection rate in the current fiscal year.

As discussed in the last quarterly report, the City has also had some one-time revenue that will help with beginning cash balance for next year. The City's conduit bond sale for Pacific University generated \$70,610 in revenue for the City and an audit of Verizon franchise fees by an outside consultant and City staff finding an error in the previous year's franchise fee payment resulted in \$88,000 in revenue.

Interest income is lower than expected due to the decline in interest rates. The LGIP has been paying 0.55% interest since January 2010. The City is more actively managing investments to try to increase investment earnings where possible. It is a difficult market in which to increase interest earnings. Library Late Fees are projected to meet the \$15,000 of revenue that was budgeted for this first year.

General Fund expenditures are tracking as budgeted with some minor exceptions. For a few departments, a small amount of contingency transfer may be necessary for cost-of-living adjustments effective July 1, 2009, that were not included in the budget. The amount of those transfers, if any, will be determined in June 2010. Individual line items may be overexpended in some departments since the budget is a planning document. However, department directors are expected to manage the line items within their budgets so they have some flexibility to adjust to changes as they occur.

Some of those exceptions were discussed on the last quarterly financial report. A few additional exceptions are:

- 1) In the Legislative & Executive Department, the City is paying for rent and other facility expenses for the Work Force location in downtown Forest Grove. Portland Community College is reimbursing those expenses with grant funds. A budget adjustment will need to be made for these expenditures.
- 2) In Non-Departmental, Metro Construction Excise Tax and SD 15 Construction Excise Tax are at 169% and 113% spent, respectively. A budget adjustment is necessary for these overexpenditures. These line items being overspent is actually a good thing as the amount of expenses is based on estimated construction activity when the budget is prepared. Construction activity has been higher than was projected for the current fiscal year so these excise taxes are higher than estimated. This expense is a pass-through to Metro and the School District and is entirely offset by tax assessed on charged of construction so there is no effect on General Fund cash balances.
- 3) In the Fire Department, Part-time Wages are 96% spent, the Volunteer Firefighter Stipend is 90% spent, and Temporary Employee Wages are at 89% spent. The department has had a couple of firefighters on light-duty assignments during this time and others out on approved medical leaves so the Chief needed to bring in additional assistance to ensure shifts were adequately staffed for emergency response. The Chief has been reviewing how to manage these costs to stay within budget. A small contingency transfer may be needed at the end of the current fiscal year.

Building Permits Fund

Building permit activity has increased significantly with 31 new single-family building permits being issued this quarter (January thru March) as compared to 7 such permits issued over the same period last year. Even with the increased activity, the projections are the Fund will continue to use reserves to fund operations. After

removing the building permit software project, which is being funded by Building Permit Fund Reserves, the Fund is projected to use \$82,000 to fund operations in the current fiscal year.

Many of the current permits being issued are for smaller houses compared to the house being built a few years ago. Since permit fees are based on square footage, staff is reviewing what will happen to revenue if smaller houses continue to be constructed. The inspection work for smaller houses is not proportionally lower than the inspection work for a larger home. The Building Permits Fund is a stand-alone fund in which fees are expected to pay for costs within the Fund with no support from the General Fund. Building permits fees will need to be reviewed to determine if fees need to be increased so the Fund can continue to pay its costs and maintain an adequate reserve.

Water Fund

The City Council has had two work sessions on the Water Fund at the last two meetings that discuss the financial situation in the Water Fund. The timber harvest is projected to net about \$300,000 after all expenses have been paid which is less than the annual debt service the timber harvest funds. Due to the cash generated from prior years' timber harvests, the Water Fund has not had to use any funds generated from rate revenue to pay the debt service. The City will have about \$150,000 in cash remaining after the current timber harvest is completed to help pay next fiscal year's debt service.

The loss of revenue for next fiscal year of \$260,000 from raw water and treatment plant capacity leasing will put additional financial pressure on the Water Fund. This revenue had been used to help fund capital projects for the City and the Joint Water Commission. The need for future projects is not going away and staff is working with our water partners on the timing and priority of future projects. For the City to fund the future capital projects, revenues will need to be increased more than the 6% annual increases that staff had projected.

The City is currently completing its updated Water Master Plan. After that plan is completed in the next fiscal year, staff is planning on having a Water Rate and System Development Charge Study performed to review how the current water rate structure can meet the future revenue requirements for the water system.

100 - General Fund

Department #11 - Legislative & Executive

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420029	Portland Community College Payl	0	19,534	19,534	0%
440025	Copy Service	61	0	(61)	0%
440029	General Fund Spt Svc (522023)	299,350	299,350	0	100%
471027	WCVA and Match Funds	0	4,350	4,350	0%
	REVENUES TOTAL	299,411	323,234	23,823	108%
EXPENDITURES					
511005	Regular Employee Wages	(278,138)	(202,409)	75,729	73%
511010	Part-Time Employee Wages	(9,000)	(6,377)	2,623	71%
512005	Health & Dental Benefits	(53,298)	(37,039)	16,259	69%
512008	Health Reimb Arrangement	(2,722)	(2,737)	(15)	101%
512010	Retirement	(52,538)	(39,278)	13,260	75%
512015	FICA	(21,966)	(14,363)	7,603	65%
512020	Workers Comp	(486)	(486)	0	100%
512025	Other Benefits	(1,522)	(1,674)	(152)	110%
512030	Other Payroll Taxes	(2,031)	(1,623)	408	80%
520110	Operating Supplies	(950)	(870)	80	92%
520120	Organization Business Expense	(8,000)	(6,935)	1,065	87%
520150	Utilities	0	(902)	(902)	0%
520180	Subscriptions & Books	(100)	(28)	72	28%
520503	Printing	(2,000)	(1,365)	635	68%
520506	Postage	(700)	(1,008)	(308)	144%
520509	Telephone	(667)	(562)	105	84%
520521	Public Information	(11,270)	(8,409)	2,861	75%
520524	Publications	(400)	(413)	(13)	103%
520530	Memberships	(5,458)	(5,280)	179	97%
520563	Sister City Contribution	(1,500)	(300)	1,200	20%
520578	Insurance & Bonds	(416)	(416)	0	100%
521003	Training/Conferences	(5,510)	(3,300)	2,210	60%
521004	Legislative Conferences & Trainin	(10,000)	(14,747)	(4,747)	147%
521006	Travel	(600)	(154)	446	26%
521150	Professional Services	(1,000)	(170)	830	17%
522003	Equipment Maint & Oper Supplies	(520)	(538)	(18)	103%
522021	Equipment Fund Charges	(1,476)	(1,107)	369	75%
522022	Information Systems Fund Charge	(2,668)	(2,668)	0	100%
522309	Building/Facility Rental	0	(19,474)	(19,474)	0%
522312	Facility Maintenance Supplies	0	(586)	(586)	0%
522315	Facility Mnt/Repairs	0	(52)	(52)	0%
	EXPENDITURES TOTAL	(474,936)	(375,269)	99,667	79%
	Department Net Totals	(175,525)	(52,035)		

100 - General Fund

Department #12 - Administration Services

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
430455	Metro Cleanup Grant	0	0	0	0%
432280	Healthy Benefits Grant	1,500	2,265	765	151%
440022	Lien Searches	7,600	7,593	(7)	100%
440025	Copy Service	232	80	(152)	35%
440028	Passport Execution Fee	9,850	8,300	(1,550)	84%
440029	General Fund Spt Svc (522023)	1,534,140	1,534,140	0	100%
440030	Reserved Parking	2,000	1,140	(860)	57%
440040	New Account Set-Up Fee	19,500	16,159	(3,341)	83%
440042	Door Hanger Fee	15,450	13,780	(1,670)	89%
440501	Bond Issuance Fees	0	70,610	70,610	0%
450055	Business License Late Fees	0	4	4	0%
450056	Business License	19,050	28,748	9,698	151%
450057	Other	0	10	10	0%
472005	Miscellaneous	6,500	605	(5,895)	9%
480006	Reimbursements	10,000	3	(9,997)	0%
	REVENUES TOTAL	1,625,822	1,683,436	57,614	104%
EXPENDITURES					
511005	Regular Employee Wages	(811,413)	(609,820)	201,593	75%
511010	Part-Time Employee Wages	(52,707)	(40,336)	12,371	77%
511015	Overtime	(3,600)	(10)	3,590	0%
511020	Temporary Employee Wages	(10,477)	(3,167)	7,310	30%
512005	Health & Dental Benefits	(254,615)	(176,793)	77,822	69%
512008	Health Reimb Arrangement	(8,004)	(6,404)	1,600	80%
512010	Retirement	(154,471)	(116,604)	37,867	75%
512015	FICA	(67,182)	(49,198)	17,984	73%
512020	Workers Comp	(6,148)	(6,148)	0	100%
512025	Other Benefits	(4,761)	(5,217)	(456)	110%
512030	Other Payroll Taxes	(6,418)	(4,716)	1,702	73%
520110	Operating Supplies	(8,000)	(5,705)	2,295	71%
520120	Organization Business Expense	(7,850)	(5,453)	2,397	69%
520150	Utilities	(6,850)	(4,835)	2,015	71%
520180	Subscriptions & Books	0	(902)	(902)	0%
520200	Computer Software Maintenance	(58,696)	(55,354)	3,342	94%
520220	Small Equipment	(4,200)	(699)	3,501	17%
520503	Printing	(15,670)	(13,553)	2,117	86%
520506	Postage	(57,400)	(55,381)	2,019	96%
520509	Telephone	(5,908)	(3,866)	2,042	65%
520521	Public Information	(3,500)	(474)	3,026	14%
520524	Publications	(1,471)	(320)	1,151	22%
520530	Memberships	(20,640)	(17,799)	2,841	86%
520533	Recruiting Expenses	(2,500)	(629)	1,871	25%
520557	Intergovernmental Services	(5,400)	(5,577)	(177)	103%
520560	Senior Center	(17,500)	(24,519)	(7,019)	140%
520578	Insurance & Bonds	(9,215)	(9,215)	0	100%
521003	Training/Conferences	(24,310)	(16,900)	7,410	70%
521006	Travel	0	(40)	(40)	0%
521113	Attorney Services	(65,000)	(26,175)	38,825	40%
521150	Professional Services	(17,300)	(6,003)	11,297	35%
521165	Contracts for Services	(11,340)	(3,475)	7,865	31%
521171	Financial Services, Auditing, Inve	(39,000)	(36,113)	2,887	93%
521172	Bank Service Fees	(18,000)	(1,514)	16,486	8%

100 - General Fund**Department #12 - Administration Services**

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
522003	Equipment Maint & Oper Supplies	(21,900)	(14,144)	7,756	65%
522021	Equipment Fund Charges	(5,016)	(3,762)	1,254	75%
522022	Information Systems Fund Charge	(82,371)	(82,371)	0	100%
522303	Custodial	(2,000)	0	2,000	0%
522306	Rents & Leases	(1,090)	0	1,090	0%
522309	Building/Facility Rental	(21,860)	(16,394)	5,466	75%
522312	Facility Maintenance Supplies	(5,600)	(3,440)	2,160	61%
522315	Facility Mnt/Repairs	(94,400)	(61,331)	33,069	65%
550051	Office Equipment & Furniture	0	(26,671)	(26,671)	0%
550181	Major Tools & Work Equipment	(35,000)	0	35,000	0%
	EXPENDITURES TOTAL	(2,048,783)	(1,521,028)	527,755	74%
	Department Net Totals	(422,961)	162,408		

100 - General Fund

Department #13 - Municipal Court

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
460115	Parking Fines (PK)	11,031	9,891	(1,141)	90%
460120	Traffic Fines (TR)	166,472	140,702	(25,770)	85%
460125	Ordinance Fines (OR)	3,000	720	(2,280)	24%
460130	Marijuana Fines/Fees (ML)	1,500	845	(655)	56%
460135	Minor in Possession Fines/Fees (I)	3,600	4,533	933	126%
480006	Reimbursements	12,195	10,617	(1,578)	87%
	REVENUES TOTAL	197,798	167,307	(30,491)	85%
EXPENDITURES					
511005	Regular Employee Wages	(53,364)	(39,301)	14,063	74%
511010	Part-Time Employee Wages	(42,815)	(26,303)	16,512	61%
512005	Health & Dental Benefits	(12,087)	(8,097)	3,990	67%
512008	Health Reimb Arrangement	(524)	(406)	118	78%
512010	Retirement	(10,105)	(7,586)	2,519	75%
512015	Fica	(7,358)	(4,977)	2,381	68%
512020	Workers Comp	(168)	(168)	0	100%
512025	Other Benefits	(433)	(330)	103	76%
512030	Other Payroll Taxes	(691)	(474)	217	69%
520110	Operating Supplies	(1,000)	(179)	821	18%
520120	Organization Business Expense	(200)	0	200	0%
520200	Computer Software Maintenance	(4,900)	(6,152)	(1,252)	126%
520220	Small Equipment	(200)	0	200	0%
520503	Printing	(400)	0	400	0%
520506	Postage	(1,150)	(701)	449	61%
520509	Telephone	(250)	(150)	100	60%
520521	Public Information	(100)	0	100	0%
520524	Publications	(500)	(135)	365	27%
520530	Memberships	(185)	(100)	85	54%
520539	Assessment - County	(8,000)	(4,557)	3,443	57%
520540	State Crt Security Asmt (SCSF)	(4,800)	(2,357)	2,443	49%
520557	Intergovernmental Services	(800)	(184)	616	23%
520566	Assessment - State	(32,135)	(21,549)	10,586	67%
520578	Insurance & Bonds	(373)	(373)	0	100%
521003	Training/Conferences	(2,600)	(719)	1,881	28%
521150	Professional Services	(3,900)	(1,974)	1,926	51%
521172	Bank Service Fees	(1,500)	(949)	551	63%
522022	Information Systems Fund Charge	(6,476)	(6,476)	0	100%
522309	Building/Facility Rental	(784)	(589)	195	75%
	EXPENDITURES TOTAL	(197,798)	(134,785)	63,013	68%
	Department Net Totals	0	32,523		

100 - General Fund

Department #14 - Library

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420035	W.C.C.L.S.	637,712	510,170	(127,542)	80%
430601	Public Library Support Grant	4,045	3,814	(231)	94%
440019	WCCLS Collection Agency Chrg	1,000	855	(145)	86%
440021	Library Charges	4,000	3,246	(754)	81%
440023	Print Fees	0	2,491	2,491	0%
440025	Copy Service	0	1,243	1,243	0%
440301	Rental Income	575	675	100	117%
450057	Other	0	127	127	0%
460500	Library Late Fines	15,000	13,020	(1,980)	87%
471020	Unrestricted Donations	1,000	126	(874)	13%
471022	Restricted Library Memorials	1,000	823	(177)	82%
REVENUES TOTAL		664,332	536,589	(127,743)	81%
EXPENDITURES					
511005	Regular Employee Wages	(323,747)	(250,062)	73,685	77%
511010	Part-Time Employee Wages	(234,419)	(161,563)	72,856	69%
511020	Temporary Employee Wages	0	(8,505)	(8,505)	0%
512005	Health & Dental Benefits	(80,455)	(55,158)	25,297	69%
512008	Health Reimb Arrangement	(3,696)	(2,956)	740	80%
512010	Retirement	(61,629)	(46,844)	14,785	76%
512015	FICA	(42,700)	(31,440)	11,260	74%
512020	Workers Comp	(976)	(976)	0	100%
512025	Other Benefits	(2,602)	(1,723)	879	66%
512030	Other Payroll Taxes	(4,095)	(3,045)	1,050	74%
520110	Operating Supplies	(4,000)	(3,602)	398	90%
520120	Organization Business Expense	0	(7)	(7)	0%
520140	Library Materials	(79,850)	(52,722)	27,128	66%
520150	Utilities	(1,355)	(1,051)	304	78%
520220	Small Equipment	(1,000)	1,480	2,480	-148%
520506	Postage	(1,000)	(1,503)	(503)	150%
520509	Telephone	(2,400)	(1,561)	839	65%
520521	Public Information	(2,100)	(214)	1,886	10%
520530	Memberships	(250)	0	250	0%
520536	Customer Refunds	(300)	(176)	124	59%
520557	Intergovernmental Services	(2,570)	(1,296)	1,274	50%
520578	Insurance & Bonds	(8,429)	(8,429)	0	100%
521003	Training/Conferences	0	(96)	(96)	0%
521165	Contracts for Services	(3,520)	(950)	2,570	27%
522003	Equipment Maint & Oper Supplies	(4,150)	(1,158)	2,992	28%
522021	Equipment Fund Charges	(1,476)	(1,107)	369	75%
522022	Information Systems Fund Chrg	(23,509)	(23,509)	0	100%
522312	Facility Maintenance Supplies	(4,000)	(3,401)	599	85%
522315	Facility Mnt/Repairs	(4,000)	(3,589)	412	90%
EXPENDITURES TOTAL		(898,228)	(665,163)	233,065	74%
Department Net Totals		(233,896)	(128,575)		

100 - General Fund

Department #15 - Aquatics

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440004	Swimming Pool	242,341	180,358	(61,983)	74%
440010	Lockers/Vending Machines	12,000	7,909	(4,091)	66%
	REVENUES TOTAL	254,341	188,267	(66,074)	74%
EXPENDITURES					
511005	Regular Employee Wages	(129,069)	(98,386)	30,683	76%
511010	Part-Time Employee Wages	(174,285)	(111,587)	62,698	64%
512005	Health & Dental Benefits	(36,945)	(24,752)	12,193	67%
512008	Health Reimb Arrangement	(1,574)	(1,493)	81	95%
512010	Retirement	(24,497)	(18,788)	5,709	77%
512015	FICA	(23,513)	(15,739)	7,774	67%
512020	Workers Comp	(8,683)	(8,683)	0	100%
512025	Other Benefits	(1,473)	(791)	682	54%
512030	Other Payroll Taxes	(2,354)	(1,598)	756	68%
520110	Operating Supplies	(27,860)	(18,271)	9,589	66%
520120	Organization Business Expense	(350)	(87)	263	25%
520130	Personnel Uniforms & Equipment	(300)	0	300	0%
520150	Utilities	(103,030)	(59,863)	43,167	58%
520220	Small Equipment	(5,850)	(4,716)	1,134	81%
520503	Printing	(2,550)	(938)	1,612	37%
520506	Postage	(500)	(315)	185	63%
520509	Telephone	(620)	(284)	336	46%
520521	Public Information	(1,750)	(853)	897	49%
520530	Memberships	(250)	(5)	245	2%
520533	Recruiting Expenses	0	(50)	(50)	0%
520557	Intergovernmental Services	(950)	(1,130)	(180)	119%
520578	Insurance & Bonds	(7,194)	(7,194)	0	100%
521003	Training/Conferences	(1,550)	(404)	1,146	26%
521168	Misc Medical Services	(100)	0	100	0%
522003	Equipment Maint & Oper Supplies	(1,150)	(1,036)	115	90%
522021	Equipment Fund Charges	(1,476)	(1,107)	369	75%
522022	Information Systems Fund Charge	(2,822)	(2,822)	0	100%
522312	Facility Maintenance Supplies	(12,300)	(4,963)	7,337	40%
522315	Facility Mnt/Repairs	(25,450)	(13,728)	11,723	54%
	EXPENDITURES TOTAL	(598,445)	(399,582)	198,863	67%
	Department Net Totals	(344,104)	(211,315)		

100 - General Fund

Department #16 - Parks & Recreation

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440007	Recreation User Fees	17,201	14,497	(2,704)	84%
440029	General Fund Spt Svc (522023)	79,714	79,714	0	100%
440301	Rental Income	575	12	(563)	2%
450057	Other	0	10	10	0%
REVENUES TOTAL		97,490	94,233	(3,257)	97%
EXPENDITURES					
511005	Regular Employee Wages	(239,336)	(162,480)	76,856	68%
511010	Part-Time Employee Wages	0	0	0	0%
511020	Temporary Employee Wages	(43,944)	(29,905)	14,039	68%
511021	Unemployment Compensation	0	(289)	(289)	0%
512005	Health & Dental Benefits	(61,421)	(37,434)	23,987	61%
512008	Health Reimb Arrangement	(2,367)	(1,329)	1,038	56%
512010	Retirement	(45,685)	(28,515)	17,170	62%
512015	FICA	(22,083)	(14,654)	7,429	66%
512020	Workers Comp	(9,142)	(9,142)	0	100%
512025	Other Benefits	(1,077)	(1,197)	(120)	111%
512030	Other Payroll Taxes	(2,109)	(1,415)	694	67%
520110	Operating Supplies	(2,100)	(11)	2,089	1%
520120	Organization Business Expense	(100)	(77)	23	77%
520130	Personnel Uniforms & Equipment	(2,100)	(2,534)	(434)	121%
520150	Utilities	(4,366)	(2,260)	2,106	52%
520220	Small Equipment	(8,050)	(4,128)	3,922	51%
520506	Postage	(150)	0	150	0%
520509	Telephone	(2,735)	(1,402)	1,333	51%
520521	Public Information	(200)	0	200	0%
520530	Memberships	(1,270)	(675)	595	53%
520557	Intergovernmental Services	(450)	(4,310)	(3,860)	958%
520578	Insurance & Bonds	(2,330)	(2,330)	0	100%
521003	Training/Conferences	(1,855)	(1,178)	677	64%
521150	Professional Services	(14,700)	(5,805)	8,895	39%
521168	Misc Medical Services	0	(428)	(428)	0%
522003	Equipment Maint & Oper Supplies	(2,500)	(1,050)	1,450	42%
522012	Fuel/Oil	0	(437)	(437)	0%
522021	Equipment Fund Charges	(51,744)	(38,808)	12,936	75%
522022	Information Systems Fund Charge	(562)	(562)	0	100%
522306	Rents & Leases	(500)	0	500	0%
522312	Facility Maintenance Supplies	(20,100)	(18,350)	1,750	91%
522315	Facility Mnt/Repairs	(9,200)	(5,241)	3,959	57%
EXPENDITURES TOTAL		(552,176)	(375,945)	176,231	68%
Department Net Totals		(454,686)	(281,712)		

100 - General Fund

Department #18 - Non-Departmental

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
411003	Property Taxes	4,277,016	4,128,047	(148,969)	97%
411010	Local Option Levy	1,453,672	1,405,530	(48,142)	97%
411150	Property Tax Prior Years	112,000	148,343	36,343	132%
413001	Franchise Tax	527,000	610,414	83,414	116%
420020	State Revenue Sharing	172,046	131,191	(40,855)	76%
420055	Metro Construction Excise Tax	10,000	20,252	10,252	203%
422045	Transient Room Tax	55,517	37,554	(17,963)	68%
422055	SD15 Construction Excise Tax	60,000	115,430	55,430	192%
470105	Interest	80,000	44,395	(35,605)	55%
470150	Enterprise Zone Repayment	0	4,840	4,840	0%
480050	In-Lieu of Tax	883,017	883,017	0	100%
495005	Fund Bal Avail. for Approp.	3,497,850	3,645,834	147,984	104%
	REVENUES TOTAL	11,128,118	11,174,847	46,729	100%
EXPENDITURES					
520547	Metro Construction Excise Tax	(10,000)	(16,866)	(6,866)	169%
520549	SD15 Construction Excise Tax Pa	(60,000)	(67,691)	(7,691)	113%
570127	Transfer to Other Funds	(1,921)	(1,921)	0	100%
580206	Contingency	(1,407,596)	0	1,407,596	0%
590304	Unapp Fund Balance	(2,021,982)	0	2,021,982	0%
	EXPENDITURES TOTAL	(3,501,499)	(86,478)	3,415,021	2%
	Department Net Totals	7,626,619	11,088,368		

100 - General Fund

Department #21 - Police

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420005	Alcoholic Beverages	273,671	165,865	(107,806)	61%
430335	DEC/DUII Police Grant	0	6,500	6,500	0%
440025	Copy Service	1,975	1,574	(401)	80%
450050	Liquor Licenses	1,700	1,867	167	110%
450051	Police Permits	0	62	62	0%
450057	Other	4,400	200	(4,200)	5%
450225	Impound Fees	11,330	676	(10,654)	6%
460105	State Court Fines	38,352	22,956	(15,396)	60%
460116	Immobilization Fees	0	85	85	0%
471021	Donations	0	200	200	0%
472005	Miscellaneous	1,000	3,189	2,189	319%
480006	Reimbursements	0	5,272	5,272	0%
480009	TriMet Officer Reimbursement	103,000	90,207	(12,793)	88%
480010	SRO Reimbursement	51,041	50,790	(251)	100%
480011	Overtime Reimbursement	0	5,833	5,833	0%
	REVENUES TOTAL	486,469	355,275	(131,194)	73%
EXPENDITURES					
511005	Regular Employee Wages	(2,230,252)	(1,595,052)	635,200	72%
511010	Part-Time Employee Wages	(37,793)	(28,323)	9,470	75%
511015	Overtime	(152,048)	(111,553)	40,495	73%
511021	Unemployment Compensation	0	(31)	(31)	0%
512005	Health & Dental Benefits	(401,074)	(298,841)	102,233	75%
512008	Health Reimb Arrangement	(20,645)	(36,243)	(15,598)	176%
512010	Retirement	(395,613)	(281,764)	113,849	71%
512015	FICA	(185,137)	(130,555)	54,582	71%
512020	Workers Comp	(86,886)	(86,886)	0	100%
512025	Other Benefits	(11,790)	(10,239)	1,551	87%
512030	Other Payroll Taxes	(17,282)	(12,371)	4,911	72%
520110	Operating Supplies	(20,007)	(13,013)	6,994	65%
520120	Organization Business Expense	(1,005)	(1,083)	(78)	108%
520130	Personnel Uniforms & Equipment	(26,300)	(14,253)	12,047	54%
520150	Utilities	(2,335)	(1,838)	497	79%
520200	Computer Software Maintenance	0	0	0	0%
520220	Small Equipment	(2,500)	(220)	2,280	9%
520270	Miscellaneous	(500)	(94)	406	19%
520503	Printing	(4,293)	(897)	3,396	21%
520506	Postage	(2,121)	(1,204)	917	57%
520509	Telephone	(12,040)	(9,498)	2,542	79%
520521	Public Information	(909)	(900)	9	99%
520524	Publications	(1,558)	(132)	1,426	8%
520530	Memberships	(2,737)	(1,467)	1,270	54%
520557	Intergovernmental Services	(154,632)	(150,976)	3,656	98%
520578	Insurance & Bonds	(32,447)	(32,447)	0	100%
521003	Training/Conferences	(15,520)	(9,044)	6,476	58%
521150	Professional Services	(5,536)	(7,594)	(2,058)	137%
521168	Misc Medical Services	(3,717)	(5,422)	(1,705)	146%
522003	Equipment Maint & Oper Supplies	(6,354)	(4,606)	1,748	72%
522009	Vehicle Maint & Oper Supplies	(1,008)	(238)	770	24%
522010	Vehicle Maint External	(505)	(370)	135	73%
522021	Equipment Fund Charges	(128,482)	(96,363)	32,119	75%
522022	Information Systems Fund Charge	(24,255)	(24,255)	0	100%

100 - General Fund

Department #21 - Police

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
522306	Rents & Leases	(6,060)	(5,031)	1,029	83%
522312	Facility Maintenance Supplies	(1,111)	(1,347)	(236)	121%
522315	Facility Mnt/Repairs	(3,520)	(2,959)	561	84%
550181	Major Tools & Work Equipment	(10,800)	0	10,800	0%
	EXPENDITURES TOTAL	(4,008,772)	(2,977,110)	1,031,662	74%
	Department Net Totals	(3,522,303)	(2,621,835)		

100 - General Fund

Department #22 - Fire

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420015	Cigarette	33,185	20,267	(12,918)	61%
420050	Rural Fire District	416,492	306,339	(110,153)	74%
430216	FEMA Reimbursement	0	446	446	0%
440025	Copy Service	52	81	29	155%
450057	Other	0	1,837	1,837	0%
472005	Miscellaneous	0	5,432	5,432	0%
480006	Reimbursements	0	3,233	3,233	0%
480015	Fire Dept Reimbursement	150	4,295	4,145	2,863%
480017	Fire Dept Inspection Reimburs	4,500	2,986	(1,514)	66%
	REVENUES TOTAL	454,379	344,915	(109,464)	76%
EXPENDITURES					
511005	Regular Employee Wages	(1,362,117)	(1,013,208)	348,909	74%
511010	Part-Time Employee Wages	(16,671)	(16,025)	646	96%
511015	Overtime	(73,083)	(55,733)	17,350	76%
511019	Volunteer Firefighter Stipend	(56,000)	(50,172)	5,828	90%
511020	Temporary Employee Wages	(20,000)	(17,742)	2,258	89%
511021	Unemployment Compensation	0	(353)	(353)	0%
512005	Health & Dental Benefits	(278,135)	(202,598)	75,537	73%
512008	Health Reimb Arrangement	(12,724)	(9,678)	3,046	76%
512010	Retirement	(248,538)	(179,822)	68,716	72%
512015	FICA	(116,882)	(85,618)	31,264	73%
512020	Workers Comp	(37,970)	(37,970)	0	100%
512025	Other Benefits	(7,430)	(6,734)	696	91%
512030	Other Payroll Taxes	(10,980)	(8,300)	2,680	76%
520110	Operating Supplies	(15,000)	(10,339)	4,661	69%
520120	Organization Business Expense	(4,300)	(2,968)	1,332	69%
520130	Personnel Uniforms & Equipment	(14,000)	(8,546)	5,454	61%
520150	Utilities	(22,587)	(12,499)	10,088	55%
520190	Computer Software	0	(531)	(531)	0%
520220	Small Equipment	(8,000)	(8,082)	(82)	101%
520230	Tools- 50/50	(33,400)	(9,127)	24,273	27%
520300	Emergency Operations Center	(3,000)	0	3,000	0%
520503	Printing	(700)	(20)	680	3%
520506	Postage	(900)	(703)	197	78%
520509	Telephone	(4,000)	(2,644)	1,356	66%
520521	Public Information	(1,600)	(1,198)	402	75%
520524	Publications	(1,464)	(1,278)	186	87%
520530	Memberships	(1,000)	(859)	141	86%
520557	Intergovernmental Services	(107,519)	(109,375)	(1,856)	102%
520578	Insurance & Bonds	(30,903)	(30,903)	0	100%
521003	Training/Conferences	(25,600)	(23,650)	1,950	92%
521150	Professional Services	(44,040)	(18,987)	25,053	43%
521165	Contracts for Services	(10,000)	(150)	9,850	2%
521168	Misc Medical Services	(500)	(925)	(425)	185%
522003	Equipment Maint & Oper Supplies	(5,000)	(3,315)	1,685	66%
522009	Vehicle Maint & Oper Supplies	(50,000)	(52,404)	(2,404)	105%
522012	Fuel/Oil	(30,000)	(13,004)	16,996	43%
522022	Information Systems Fund Charge	(13,873)	(13,873)	0	100%
522303	Custodial	(1,000)	(620)	380	62%
522306	Rents & Leases	0	0	0	0%
522312	Facility Maintenance Supplies	(3,500)	(2,622)	878	75%

100 - General Fund

Department #22 - Fire

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
522315	Facility Mnt/Repairs	(10,000)	(5,109)	4,891	51%
	EXPENDITURES TOTAL	(2,682,416)	(2,017,683)	664,733	75%
	Department Net Totals	(2,228,037)	(1,672,768)		

100 - General Fund

Department #31 - Planning

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
430460	SHPO Grant	15,000	10,500	(4,500)	70%
430587	Grant Match - Other Agencies	0	43,000	43,000	0%
440020	Code Enforcement Revenue	2,000	236	(1,764)	12%
440025	Copy Service	108	29	(79)	26%
440029	General Fund Spt Svc (522023)	49,540	49,540	0	100%
450054	Metro Business License	16,858	7,925	(8,933)	47%
450101	Planning Fees	20,000	32,918	12,918	165%
472020	Forestry Run	1,700	0	(1,700)	0%
	REVENUES TOTAL	105,206	144,148	38,942	137%
EXPENDITURES					
511005	Regular Employee Wages	(200,973)	(146,904)	54,069	73%
511015	Overtime	0	(76)	(76)	0%
511021	Unemployment Compensation	0	(812)	(812)	0%
512005	Health & Dental Benefits	(27,063)	(22,772)	4,291	84%
512008	Health Reimb Arrangement	(1,998)	(1,822)	176	91%
512010	Retirement	(38,566)	(28,405)	10,161	74%
512015	FICA	(15,374)	(11,180)	4,194	73%
512020	Workers Comp	(351)	(351)	0	100%
512025	Other Benefits	(949)	(945)	4	100%
512030	Other Payroll Taxes	(1,438)	(1,047)	391	73%
520110	Operating Supplies	(2,563)	(681)	1,882	27%
520120	Organization Business Expense	(960)	(741)	219	77%
520170	Code Enforcement Expenditures	(4,500)	(961)	3,539	21%
520200	Computer Software Maintenance	(1,250)	(650)	600	52%
520503	Printing	(5,150)	(305)	4,845	6%
520506	Postage	(2,000)	(1,755)	245	88%
520509	Telephone	(720)	(648)	72	90%
520521	Public Information	(4,437)	(4,969)	(532)	112%
520524	Publications	(1,200)	(534)	666	45%
520530	Memberships	(2,050)	(270)	1,780	13%
520557	Intergovernmental Services	(1,200)	(40)	1,160	3%
520569	Forestry Commission	(4,945)	(2,559)	2,386	52%
520578	Insurance & Bonds	(534)	(534)	0	100%
521003	Training/Conferences	(1,300)	(1,011)	289	78%
521113	Attorney Services	(13,000)	(9,997)	3,003	77%
521150	Professional Services	(300)	(15,742)	(15,442)	5,247%
522003	Equipment Maint & Oper Supplies	(4,080)	(3,420)	660	84%
522021	Equipment Fund Charges	(1,476)	(1,107)	369	75%
522022	Information Systems Fund Charge	(4,133)	(4,133)	0	100%
522309	Building/Facility Rental	(1,498)	(1,123)	375	75%
523006	SHPO Grant Expense	(11,023)	(9,244)	1,779	84%
	EXPENDITURES TOTAL	(355,031)	(274,739)	80,292	77%
	Department Net Totals	(249,825)	(130,591)		

100 - General Fund

Department #51 - Engineering

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440025	Copy Service	572	862	290	151%
440029	General Fund Spt Svc (522023)	763,801	721,951	(41,850)	95%
450122	Engineering Inspection Fees	25,000	58,297	33,297	233%
REVENUES TOTAL		789,373	781,110	(8,263)	99%
EXPENDITURES					
511005	Regular Employee Wages	(473,568)	(297,260)	176,308	63%
511015	Overtime	(2,400)	0	2,400	0%
512005	Health & Dental Benefits	(91,268)	(45,715)	45,553	50%
512008	Health Reimb Arrangement	(4,672)	(2,602)	2,070	56%
512010	Retirement	(90,173)	(53,946)	36,227	60%
512015	FICA	(36,412)	(22,714)	13,698	62%
512020	Workers Comp	(4,955)	(4,955)	0	100%
512025	Other Benefits	(2,232)	(2,315)	(83)	104%
512030	Other Payroll Taxes	(3,431)	(2,115)	1,316	62%
520110	Operating Supplies	(3,000)	(1,932)	1,068	64%
520120	Organization Business Expense	(250)	(153)	97	61%
520130	Personnel Uniforms & Equipment	(710)	(120)	590	17%
520190	Computer Software	(3,000)	0	3,000	0%
520200	Computer Software Maintenance	0	(3,633)	(3,633)	0%
520220	Small Equipment	(3,300)	(2,544)	756	77%
520503	Printing	(375)	(291)	84	77%
520506	Postage	(550)	(379)	171	69%
520509	Telephone	(2,940)	(1,027)	1,913	35%
520524	Publications	(960)	(28)	932	3%
520530	Memberships	(1,214)	(1,575)	(361)	130%
520557	Intergovernmental Services	(650)	0	650	0%
520578	Insurance & Bonds	(1,096)	(1,096)	0	100%
521003	Training/Conferences	(2,550)	(1,472)	1,078	58%
521006	Travel	0	(65)	(65)	0%
521113	Attorney Services	(6,000)	0	6,000	0%
521150	Professional Services	(20,520)	(20,374)	146	99%
522003	Equipment Maint & Oper Supplies	(4,060)	(2,006)	2,054	49%
522021	Equipment Fund Charges	(11,988)	(8,991)	2,997	75%
522022	Information Systems Fund Charge	(12,282)	(12,282)	0	100%
522306	Rents & Leases	(100)	0	100	0%
EXPENDITURES TOTAL		(784,656)	(489,589)	295,067	62%
Department Net Totals		4,717	291,521		

100 - General Fund

Department #51 - Engineering

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
	Fund Total Revenues	16,102,739	15,793,359		
	Fund Total Expenditures	(16,102,740)	(9,317,371)		
	Fund Net	(1)	6,475,988		

100 - General Fund

Department #51 - Engineering

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budaet	YTD Activity	Balance	%
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Used

205 - Building Permits Fund
Department #32 - Building Services
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440025	Copy Service	400	100	(300)	25%
450074	Structural Building Permits	77,635	138,768	61,133	179%
450076	Manufactured Home Permits	500	317	(183)	63%
450078	Plumbing Permits	21,631	28,722	7,091	133%
450080	Mechanical Permits	8,608	10,756	2,148	125%
450082	Structural State Surcharge	9,316	14,800	5,484	159%
450084	Manuf. Housing State Surcharge	60	57	(3)	95%
450086	Plumbing State Surcharge	2,596	3,341	745	129%
450088	Mechanical Plans St. Surcharge	1,033	1,278	245	124%
450106	Structural Plan Review Fees	43,727	67,044	23,317	153%
450108	Plumbing Plan Review Fees	2,700	183	(2,517)	7%
450110	Mechanical Plan Review Fees	700	678	(22)	97%
450112	FL&S Plan Review Fees	6,000	2,640	(3,360)	44%
450124	Erosion Control Fees	2,640	15,022	12,382	569%
450126	Misc - Reinspect & Invstg Fee	1,600	595	(1,005)	37%
470105	Interest	5,622	2,827	(2,795)	50%
495005	Fund Bal Avail. for Approp.	374,780	432,460	57,680	115%
	REVENUES TOTAL	559,548	719,589	160,041	129%
EXPENDITURES					
511005	Regular Employee Wages	(212,531)	(156,491)	56,040	74%
511015	Overtime	0	(76)	(76)	0%
512005	Health & Dental Benefits	(37,881)	(26,135)	11,746	69%
512008	Health Reimb Arrangement	(2,095)	(1,333)	762	64%
512010	Retirement	(40,435)	(30,258)	10,177	75%
512015	FICA	(16,259)	(11,865)	4,394	73%
512020	Workers Comp	(1,688)	(1,688)	0	100%
512025	Other Benefits	(1,001)	(1,087)	(86)	109%
512030	Other Payroll Taxes	(1,515)	(1,113)	402	73%
520110	Operating Supplies	(1,424)	(487)	937	34%
520120	Organization Business Expense	(460)	0	460	0%
520190	Computer Software	(360)	0	360	0%
520200	Computer Software Maintenance	0	(1,620)	(1,620)	0%
520503	Printing	(1,200)	(793)	407	66%
520506	Postage	(400)	(94)	306	24%
520509	Telephone	(1,250)	(1,091)	159	87%
520521	Public Information	(160)	(73)	87	45%
520524	Publications	(250)	0	250	0%
520530	Memberships	(950)	(100)	850	11%
520557	Intergovernmental Services	(29,018)	(16,029)	12,989	55%
520578	Insurance & Bonds	(587)	(587)	0	100%
521003	Training/Conferences	(4,218)	(406)	3,812	10%
521113	Attorney Services	(2,000)	0	2,000	0%
521150	Professional Services	(300)	(497)	(197)	166%
521172	Bank Service Fees	(150)	(55)	95	37%
522003	Equipment Maint & Oper Supplies	(500)	0	500	0%
522021	Equipment Fund Charges	(6,528)	(4,896)	1,632	75%
522022	Information Systems Fund Charge	(6,778)	(6,778)	0	100%
522023	General Fund Admin Services	(41,754)	(41,754)	0	100%
550100	General Govt Projects	(38,000)	(36,209)	1,791	95%
580206	Contingency	(62,000)	0	62,000	0%

205 - Building Permits Fund
Department #32 - Building Services
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
590304	Unapp Fund Balance	(47,856)	0	47,856	0%
	EXPENDITURES TOTAL	(559,548)	(341,518)	218,030	61%
	Department Net Totals	0	378,071		
	Fund Total Revenues	559,548	719,589		
	Fund Total Expenditures	(559,548)	(341,518)		
	Fund Net	0	378,071		

210 - Street Fund

Department #52 - Streets & Traffic

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420041	Washington County	109,000	0	(109,000)	0%
422015	State Gas Tax	825,277	643,032	(182,245)	78%
422025	County Gas Tax	83,196	62,507	(20,689)	75%
430216	FEMA Reimbursement	0	4,435	4,435	0%
430706	CDBG Grant	233,500	233,500	0	100%
450057	Other	0	222,441	222,441	0%
450100	Street Improv Fee-N Central Proje	0	5,950	5,950	0%
470105	Interest	21,126	3,831	(17,295)	18%
495005	Fund Bal Avail. for Approp.	1,056,286	893,716	(162,570)	85%
	REVENUES TOTAL	2,328,385	2,069,412	(258,973)	89%
EXPENDITURES					
511005	Regular Employee Wages	(150,815)	(115,482)	35,333	77%
511015	Overtime	0	(1,079)	(1,079)	0%
511021	Unemployment Compensation	0	(1,205)	(1,205)	0%
512005	Health & Dental Benefits	(44,731)	(27,185)	17,546	61%
512008	Health Reimb Arrangement	(1,480)	(1,043)	438	70%
512010	Retirement	(28,565)	(21,802)	6,763	76%
512015	FICA	(11,537)	(8,862)	2,675	77%
512020	Workers Comp	(7,122)	(7,122)	0	100%
512025	Other Benefits	(679)	(618)	61	91%
512030	Other Payroll Taxes	(1,108)	(760)	348	69%
520110	Operating Supplies	(2,000)	(1,218)	782	61%
520120	Organization Business Expense	(50)	(37)	13	75%
520130	Personnel Uniforms & Equipment	(1,600)	(1,329)	271	83%
520150	Utilities	(80,000)	(55,984)	24,016	70%
520190	Computer Software	(1,500)	(1,418)	82	95%
520220	Small Equipment	(3,500)	(1,365)	2,135	39%
520240	Construction Supplies	(97,000)	(31,913)	65,087	33%
520280	Street Light Maint. (610-430110)	(77,200)	(73,000)	4,200	95%
520503	Printing	(250)	(550)	(300)	220%
520506	Postage	(100)	0	100	0%
520509	Telephone	(650)	(434)	216	67%
520521	Public Information	(500)	0	500	0%
520524	Publications	(100)	0	100	0%
520533	Recruiting Expenses	0	(157)	(157)	0%
520557	Intergovernmental Services	(21,800)	(13,558)	8,242	62%
520578	Insurance & Bonds	(6,217)	(6,217)	0	100%
521003	Training/Conferences	(850)	(696)	154	82%
521150	Professional Services	(2,950)	(154)	2,796	5%
521168	Misc Medical Services	0	(176)	(176)	0%
521172	Bank Service Fees	(2,400)	(444)	1,956	18%
522003	Equipment Maint & Oper Supplies	(1,200)	(42)	1,158	3%
522012	Fuel/Oil	0	(106)	(106)	0%
522021	Equipment Fund Charges	(60,000)	(45,000)	15,000	75%
522022	Information Systems Fund Charge	(1,419)	(1,419)	0	100%
522023	General Fund Admin Services	(399,047)	(387,235)	11,813	97%
522306	Rents & Leases	(7,600)	(4,000)	3,600	53%
522309	Building/Facility Rental	(3,133)	(2,350)	783	75%
522312	Facility Maintenance Supplies	(500)	0	500	0%
550181	Major Tools & Work Equipment	(20,000)	(14,715)	5,285	74%

210 - Street Fund**Department #52 - Streets & Traffic**

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
550563	Construction Maintenance	(180,000)	(12)	179,988	0%
550575	Street Construction	(159,000)	(5,162)	153,838	3%
551060	CDBG Projects	(507,500)	(546,832)	(39,332)	108%
580206	Contingency	(150,000)	0	150,000	0%
590304	Unapp Fund Balance	(294,282)	0	294,282	0%
	EXPENDITURES TOTAL	(2,328,385)	(1,380,680)	947,705	59%
	Department Net Totals	0	688,732		
	Fund Total Revenues	2,328,385	2,069,412		
	Fund Total Expenditures	(2,328,385)	(1,380,680)		
	Fund Net	0	688,732		

212 - Street Tree Fund

Department #31 - Planning

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
450140	Tree Planting Fees	19,020	18,569	(451)	98%
470105	Interest	1,200	539	(661)	45%
472025	Tree Compensation Revenue	0	(1,360)	(1,360)	0%
495005	Fund Bal Avail. for Approp.	70,220	79,896	9,676	114%
	REVENUES TOTAL	90,440	97,643	7,203	108%
EXPENDITURES					
520290	Street Tree Planting	(90,440)	(23,231)	67,209	26%
	EXPENDITURES TOTAL	(90,440)	(23,231)	67,209	26%
	Department Net Totals	0	74,412		
	Fund Total Revenues	90,440	97,643		
	Fund Total Expenditures	(90,440)	(23,231)		
	Fund Net	0	74,412		

215 - 911 Emergency Fund
Department #20 - Debt Service
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
422035	911 Emergency Tax	125,000	80,619	(44,381)	64%
	REVENUES TOTAL	125,000	80,619	(44,381)	64%
EXPENDITURES					
520557	Intergovernmental Services	(125,000)	(80,619)	44,381	64%
	EXPENDITURES TOTAL	(125,000)	(80,619)	44,381	64%
	Department Net Totals	0	0		
	Fund Total Revenues	125,000	80,619		
	Fund Total Expenditures	(125,000)	(80,619)		
	Fund Net	0	0		

220 - Forfeiture Sharing Fund
Department #21 - Police
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
460150	Forfeiture Sharing Revenue	5,000	0	(5,000)	0%
470105	Interest	0	20	20	0%
495005	Fund Bal Avail. for Approp.	533	7,517	6,984	1,410%
	REVENUES TOTAL	5,533	7,537	2,004	136%
EXPENDITURES					
520220	Small Equipment	(5,533)	(5,503)	30	99%
	EXPENDITURES TOTAL	(5,533)	(5,503)	30	99%
	Department Net Totals	0	2,034		
	Fund Total Revenues	5,533	7,537		
	Fund Total Expenditures	(5,533)	(5,503)		
	Fund Net	0	2,034		

225 - Fire Equipment Repl. Fund
Department #23 - Fire Equipment Repl Fund
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420010	Rural District Share	52,550	24,334	(28,216)	46%
430207	Federal Fire Grants	20,000	0	(20,000)	0%
430214	Homeland Security Grant	108,000	73,589	(34,411)	68%
445015	Sale of Equipment	0	813	813	0%
470105	Interest	5,306	2,615	(2,691)	49%
472005	Miscellaneous	0	6,978	6,978	0%
481005	Transfer from Other Funds	84,000	63,000	(21,000)	75%
495005	Fund Bal Avail. for Approp.	353,716	334,252	(19,464)	94%
	REVENUES TOTAL	623,572	505,580	(117,992)	81%
EXPENDITURES					
550181	Major Tools & Work Equipment	(193,100)	(121,768)	71,332	63%
551261	Equipment Replacement	(40,000)	(30,204)	9,796	76%
580206	Contingency	(50,000)	0	50,000	0%
590304	Unapp Fund Balance	(340,472)	0	340,472	0%
	EXPENDITURES TOTAL	(623,572)	(151,971)	471,601	24%
	Department Net Totals	0	353,609		
	Fund Total Revenues	623,572	505,580		
	Fund Total Expenditures	(623,572)	(151,971)		
	Fund Net	0	353,609		

240 - Bikeway Development Fund
 Department #52 - Streets & Traffic
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
422015	State Gas Tax	8,253	6,495	(1,758)	79%
450052	Bicycle Licenses	50	33	(17)	66%
470105	Interest	2,017	390	(1,627)	19%
495005	Fund Bal Avail. for Approp.	67,235	67,224	(11)	100%
	REVENUES TOTAL	77,555	74,143	(3,412)	96%
EXPENDITURES					
550169	General Capital Outlay	(77,555)	0	77,555	0%
	EXPENDITURES TOTAL	(77,555)	0	77,555	0%
	Department Net Totals	0	74,143		
	Fund Total Revenues	77,555	74,143		
	Fund Total Expenditures	(77,555)	0		
	Fund Net	0	74,143		

250 - Library Donations Fund
 Department #14 - Library
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
481005	Transfer from Other Funds	412	412	0	100%
495005	Fund Bal Avail. for Approp.	977	1,072	95	110%
	REVENUES TOTAL	1,389	1,484	95	107%
EXPENDITURES					
520220	Small Equipment	(1,389)	0	1,389	0%
	EXPENDITURES TOTAL	(1,389)	0	1,389	0%
	Department Net Totals	0	1,484		
	Fund Total Revenues	1,389	1,484		
	Fund Total Expenditures	(1,389)	0		
	Fund Net	0	1,484		

260 - Trail System Fund

Department #16 - Parks & Recreation

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
470105	Interest	2,200	1,355	(845)	62%
495005	Fund Bal Avail. for Approp.	208,356	208,311	(45)	100%
	REVENUES TOTAL	210,556	209,667	(889)	100%
EXPENDITURES					
522320	TRAIL MAINTENANCE	(10,000)	0	10,000	0%
550240	Trail Construction	(200,556)	(8,503)	192,053	4%
	EXPENDITURES TOTAL	(210,556)	(8,503)	202,053	4%
	Department Net Totals	0	201,164		
	Fund Total Revenues	210,556	209,667		
	Fund Total Expenditures	(210,556)	(8,503)		
	Fund Net	0	201,164		

265 - Transportation Services Fund
Department #12 - Administration Services
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
430725	DHS Transportation Grant	360,000	212,049	(147,951)	59%
495005	Fund Bal Avail. for Approp.	0	0	0	0%
	REVENUES TOTAL	360,000	212,049	(147,951)	59%
EXPENDITURES					
523015	Transportation Grant	(360,000)	(130,350)	229,650	36%
	EXPENDITURES TOTAL	(360,000)	(130,350)	229,650	36%
	Department Net Totals	0	81,699		
	Fund Total Revenues	360,000	212,049		
	Fund Total Expenditures	(360,000)	(130,350)		
	Fund Net	0	81,699		

275 - Community Enhancement Fund
Department #12 - Administration Services
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
420025	Metro Enhancement Fee	59,380	48,925	(10,455)	82%
431001	Repayment of Grants	0	1,000	1,000	0%
495005	Fund Bal Avail. for Approp.	21,445	26,305	4,860	123%
	REVENUES TOTAL	80,825	76,230	(4,595)	94%
EXPENDITURES					
523003	Comm Enhancement Grants	(64,300)	(54,469)	9,831	85%
523004	CEP Carryover	(1,763)	0	1,763	0%
590304	Unapp Fund Balance	(14,762)	0	14,762	0%
	EXPENDITURES TOTAL	(80,825)	(54,469)	26,356	67%
	Department Net Totals	0	21,761		
	Fund Total Revenues	80,825	76,230		
	Fund Total Expenditures	(80,825)	(54,469)		
	Fund Net	0	21,761		

280 - Public Arts Fund

Department #11 - Legislative & Executive

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
470105	Interest	125	61	(64)	49%
471025	Public Arts Comm. Donations	1,000	4,405	3,405	440%
481005	Transfer from Other Funds	1,921	1,921	0	100%
495005	Fund Bal Avail. for Approp.	10,480	11,129	649	106%
	REVENUES TOTAL	13,526	17,516	3,990	129%
EXPENDITURES					
520564	Public Arts Comm. Expenditures	(13,526)	0	13,526	0%
	EXPENDITURES TOTAL	(13,526)	0	13,526	0%
	Department Net Totals	0	17,516		
	Fund Total Revenues	13,526	17,516		
	Fund Total Expenditures	(13,526)	0		
	Fund Net	0	17,516		

310 - Traffic Impact Fund
Department #52 - Streets & Traffic
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451045	T.I.F. - Transit	11,038	535	(10,503)	5%
451050	T.I.F. - Residential	126,931	5,780	(121,151)	5%
451052	T.I.F. - Business & Commercial	0	180	180	0%
451055	T.I.F. - Industrial	12,000	0	(12,000)	0%
470105	Interest	46,275	20,917	(25,358)	45%
495005	Fund Bal Avail. for Approp.	3,084,978	3,112,380	27,402	101%
	REVENUES TOTAL	3,281,222	3,139,792	(141,430)	96%
EXPENDITURES					
550169	General Capital Outlay	(3,281,222)	0	3,281,222	0%
	EXPENDITURES TOTAL	(3,281,222)	0	3,281,222	0%
	Department Net Totals	0	3,139,792		
	Fund Total Revenues	3,281,222	3,139,792		
	Fund Total Expenditures	(3,281,222)	0		
	Fund Net	0	3,139,792		

311 - Transportation Development Tax Fund

Department #52 - Streets & Traffic

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451070	Transportation Development Tax	0	112,213	112,213	0%
470105	Interest	0	188	188	0%
	REVENUES TOTAL	0	112,401	112,401	0%
	Department Net Totals	0	112,401		
	Fund Total Revenues	0	112,401		
	Fund Total Expenditures		0		
	Fund Net	0	112,401		

320 - Park Acq. & Dev Fund
Department #16 - Parks & Recreation
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451009	Parks SDC	90,000	158,000	68,000	176%
470105	Interest	3,500	2,617	(883)	75%
495005	Fund Bal Avail. for Approp.	258,141	402,620	144,479	156%
	REVENUES TOTAL	351,641	563,236	211,595	160%
EXPENDITURES					
550200	Parks Projects - General	(150,641)	(69,099)	81,542	46%
550247	Thatcher Park	0	(5,339)	(5,339)	0%
550248	Trails and Greenways	(201,000)	(34,423)	166,577	17%
	EXPENDITURES TOTAL	(351,641)	(108,861)	242,780	31%
	Department Net Totals	0	454,375		
	Fund Total Revenues	351,641	563,236		
	Fund Total Expenditures	(351,641)	(108,861)		
	Fund Net	0	454,375		

330 - Capital Projects Fund**Department #12 - Administration Services**

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
430708	State Parks Grant	0	0	0	0%
470105	Interest	30,000	17,081	(12,919)	57%
480021	Pacific University Reimbursement	600,000	600,000	0	100%
495005	Fund Bal Avail. for Approp.	2,283,194	2,259,949	(23,245)	99%
	REVENUES TOTAL	2,913,194	2,877,030	(36,164)	99%
EXPENDITURES					
521150	Professional Services	(25,000)	(8,439)	16,561	34%
550153	Wireless Project	(7,000)	(1,745)	5,255	25%
550169	General Capital Outlay	(56,194)	(9,776)	46,418	17%
550201	Parks Land Acquisition	0	(9,632)	(9,632)	0%
550245	Park Property Purchase	(2,825,000)	0	2,825,000	0%
	EXPENDITURES TOTAL	(2,913,194)	(29,592)	2,883,602	1%
	Department Net Totals	0	2,847,438		
	Fund Total Revenues	2,913,194	2,877,030		
	Fund Total Expenditures	(2,913,194)	(29,592)		
	Fund Net	0	2,847,438		

350 - CIP Excise Tax Fund**Department #12 - Administration Services**

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
450200	C.I.P. Fees	209,000	150,863	(58,137)	72%
470105	Interest	1,000	790	(210)	79%
495005	Fund Bal Avail. for Approp.	141,775	144,034	2,259	102%
	REVENUES TOTAL	351,775	295,687	(56,088)	84%
EXPENDITURES					
550170	Capital Projects - Support Service	(66,934)	(21,150)	45,784	32%
550171	Capital Projects - Public Safety	(123,797)	(31,389)	92,408	25%
570127	Transfer to Other Funds	(161,044)	(120,753)	40,291	75%
	EXPENDITURES TOTAL	(351,775)	(173,291)	178,484	49%
	Department Net Totals	0	122,396		
	Fund Total Revenues	351,775	295,687		
	Fund Total Expenditures	(351,775)	(173,291)		
	Fund Net	0	122,396		

410 - General Debt Service Fund

Department #19 -

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
411003	Property Taxes	470,608	446,154	(24,454)	95%
411150	Property Tax Prior Years	11,000	12,709	1,709	116%
470105	Interest	4,000	2,345	(1,655)	59%
495005	Fund Bal Avail. for Approp.	190,069	192,894	2,825	101%
	REVENUES TOTAL	675,677	654,102	(21,575)	97%
EXPENDITURES					
562005	Principal - 1999 GO Bonds	(270,000)	0	270,000	0%
562006	Principal - Fire Station	(60,000)	(60,000)	0	100%
562040	Interest - 1999 GO Bonds	(133,613)	(66,806)	66,807	50%
562060	Interest - Fire Station	(17,995)	(9,883)	8,113	55%
590304	Unapp Fund Balance	(194,069)	0	194,069	0%
	EXPENDITURES TOTAL	(675,677)	(136,689)	538,988	20%
	Department Net Totals	0	517,414		
	Fund Total Revenues	675,677	654,102		
	Fund Total Expenditures	(675,677)	(136,689)		
	Fund Net	0	517,414		

430 - SPWF-Debt Service Fund

Department #19 -

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451200	Assessment Charges	6,700	14,309	7,609	214%
470105	Interest	36,765	36,765	0	100%
470130	Interest - Assessments	6,000	7,389	1,389	123%
495005	Fund Bal Avail. for Approp.	60,866	60,866	0	100%
	REVENUES TOTAL	110,331	119,329	8,998	108%
EXPENDITURES					
562015	Principal - 91 S.P.W.F. Loan	(48,109)	(48,109)	0	100%
562020	Principal - 95 S.P.W.F. Loan	(17,585)	(17,585)	0	100%
562050	Interest - 91 S.P.W.F. Loan	(6,548)	(6,547)	1	100%
562055	Interest - 95 S.P.W.F. Loan	(7,822)	(7,822)	0	100%
590304	Unapp Fund Balance	(30,267)	0	30,267	0%
	EXPENDITURES TOTAL	(110,331)	(80,063)	30,268	73%
	Department Net Totals	0	39,266		
	Fund Total Revenues	110,331	119,329		
	Fund Total Expenditures	(110,331)	(80,063)		
	Fund Net	0	39,266		

505 - Library Endowment Fund
Department #14 - Library
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
470105	Interest	412	291	(121)	71%
495005	Fund Bal Avail. for Approp.	49	181	132	369%
495006	Restricted Fund Balance	41,187	41,186	(1)	100%
	REVENUES TOTAL	41,648	41,658	10	100%
EXPENDITURES					
570127	Transfer to Other Funds	(412)	(412)	0	100%
590304	Unapp Fund Balance	(41,236)	0	41,236	0%
	EXPENDITURES TOTAL	(41,648)	(412)	41,236	1%
	Department Net Totals	0	41,246		
	Fund Total Revenues	41,648	41,658		
	Fund Total Expenditures	(41,648)	(412)		
	Fund Net	0	41,246		

610 - Light Fund

Department #41 - Light & Power

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
425033	BPA Refund Payment	0	55,513	55,513	0%
440035	NSF Handling Charge	1,500	960	(540)	64%
440105	Residential Sales	6,500,000	4,924,294	(1,575,706)	76%
440110	General Service - 1 ph Sales	565,000	430,701	(134,299)	76%
440112	General Service - 3 ph Sales	590,000	446,073	(143,927)	76%
440120	Industrial Service - Special Contra	1,640,000	1,214,769	(425,231)	74%
440125	Large Commercial Industrial	3,300,000	2,532,138	(767,862)	77%
440130	Public Street Lighting Sales	67,739	52,309	(15,430)	77%
440135	Rental Lights	105,000	76,464	(28,536)	73%
440140	Irrigation Service	4,500	966	(3,534)	21%
440150	Green Power Units	15,000	9,124	(5,876)	61%
440165	Connection Charges	100,000	82,761	(17,239)	83%
440170	Street Light Maint. (210-520280)	73,000	73,000	0	100%
440175	Reconnect Charges	15,000	11,360	(3,640)	76%
440180	Pole Rental	24,000	47,023	23,023	196%
440302	Auditorium Rental	21,000	19,377	(1,623)	92%
445005	Sale of Scrap	10,000	8,184	(1,816)	82%
445010	Sale of Materials	5,000	263	(4,737)	5%
450057	Other	22,000	41,593	19,593	189%
451035	Contribution-In-Aid	2,000	40,296	38,296	2,015%
470105	Interest	115,000	34,797	(80,203)	30%
480020	Conservation Incentive Reimburs	50,000	137,168	87,168	274%
495005	Fund Bal Avail. for Approp.	5,367,118	6,528,988	1,161,870	122%
	REVENUES TOTAL	18,592,857	16,768,120	(1,824,737)	90%
EXPENDITURES					
511005	Regular Employee Wages	(1,832,676)	(1,347,107)	485,569	74%
511010	Part-Time Employee Wages	(17,566)	(19,537)	(1,971)	111%
511015	Overtime	(90,000)	(86,218)	3,782	96%
511021	Unemployment Compensation	0	(196)	(196)	0%
512005	Health & Dental Benefits	(336,876)	(245,107)	91,769	73%
512008	Health Reimb Arrangement	(4,904)	(3,896)	1,008	79%
512010	Retirement	(345,669)	(250,940)	94,729	73%
512015	FICA	(148,429)	(108,825)	39,604	73%
512020	Workers Comp	(46,971)	(46,971)	0	100%
512025	Other Benefits	(9,271)	(7,606)	1,665	82%
512030	Other Payroll Taxes	(13,804)	(10,373)	3,431	75%
520110	Operating Supplies	(11,500)	(9,646)	1,854	84%
520120	Organization Business Expense	(10,500)	(3,339)	7,161	32%
520130	Personnel Uniforms & Equipment	(20,250)	(12,767)	7,484	63%
520150	Utilities	(22,000)	(18,927)	3,073	86%
520180	Subscriptions & Books	(600)	0	600	0%
520190	Computer Software	(2,000)	(3,500)	(1,500)	175%
520200	Computer Software Maintenance	(4,500)	0	4,500	0%
520210	Computer Supplies	0	(151)	(151)	0%
520220	Small Equipment	(55,600)	(30,384)	25,216	55%
520240	Construction Supplies	(400,000)	(304,138)	95,862	76%
520260	Purchased Power	(8,194,038)	(6,099,580)	2,094,458	74%
520270	Miscellaneous	(1,000)	0	1,000	0%
520503	Printing	(3,000)	0	3,000	0%
520506	Postage	(1,200)	(1,389)	(189)	116%

610 - Light Fund

Department #41 - Light & Power

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
520509	Telephone	(8,600)	(6,094)	2,506	71%
520521	Public Information	(5,000)	(1,468)	3,532	29%
520524	Publications	(1,000)	(157)	844	16%
520530	Memberships	(72,139)	(81,254)	(9,115)	113%
520533	Recruiting Expenses	(2,500)	(200)	2,300	8%
520542	Bill Paying Assistance Program	(60,000)	(56,605)	3,395	94%
520545	In-Lieu of Tax	(639,362)	0	639,362	0%
520554	Conservation Incentives	(100,000)	(184,625)	(84,625)	185%
520555	Industrial Conservation Augmenta	0	(112,144)	(112,144)	0%
520557	Intergovernmental Services	(7,300)	(12,110)	(4,810)	166%
520578	Insurance & Bonds	(39,467)	(39,467)	0	100%
521003	Training/Conferences	(37,800)	(24,454)	13,346	65%
521113	Attorney Services	(7,500)	(1,275)	6,225	17%
521150	Professional Services	(137,500)	(125,982)	11,518	92%
521162	Consultants	(60,000)	(13,086)	46,914	22%
521165	Contracts for Services	(88,900)	(43,131)	45,769	49%
521168	Misc Medical Services	(1,000)	(686)	314	69%
521172	Bank Service Fees	(33,537)	(9,564)	23,973	29%
522003	Equipment Maint & Oper Supplies	(22,500)	(17,120)	5,380	76%
522009	Vehicle Maint & Oper Supplies	(29,500)	(17,730)	11,770	60%
522010	Vehicle Maint External	(15,000)	(17,581)	(2,581)	117%
522012	Fuel/Oil	(29,500)	(21,723)	7,777	74%
522022	Information Systems Fund Charge	(19,706)	(19,706)	0	100%
522023	General Fund Admin Services	(963,267)	(720,651)	242,616	75%
522306	Rents & Leases	(13,800)	(9,575)	4,225	69%
522312	Facility Maintenance Supplies	(6,000)	(5,318)	682	89%
522315	Facility Mnt/Repairs	(12,100)	(24,674)	(12,574)	204%
550051	Office Equipment & Furniture	(2,000)	0	2,000	0%
550166	Building Improvements	(425,000)	(303,126)	121,874	71%
550181	Major Tools & Work Equipment	(12,500)	(22,031)	(9,531)	176%
550960	FG Substation Improvements	(35,000)	(12,458)	22,542	36%
550962	System Additions & Upgrades	(25,000)	0	25,000	0%
551260	Vehicle Replacement	(150,000)	(101,523)	48,477	68%
570127	Transfer to Other Funds	(116,000)	(86,755)	29,245	75%
570130	In-Lieu of Tax	(648,889)	(486,667)	162,222	75%
580206	Contingency	(1,985,611)	0	1,985,611	0%
590303	Reserved Fund Balance	(100,000)	0	100,000	0%
590304	Unapp Fund Balance	(1,107,525)	0	1,107,525	0%
EXPENDITURES TOTAL		(18,592,857)	(11,189,537)	7,403,320	60%
Department Net Totals		0	5,578,583		
Fund Total Revenues		18,592,857	16,768,120		
Fund Total Expenditures		(18,592,857)	(11,189,537)		
Fund Net		0	5,578,583		

620 - Sewer Fund

Department #54 - Sewer

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440105	Residential Sales	3,021,414	2,229,096	(792,318)	74%
440106	Commercial Sales	683,289	511,524	(171,765)	75%
440120	Industrial Service - Special Contra	180,089	138,467	(41,622)	77%
445010	Sale of Materials	0	19	19	0%
450070	Sewer Permits	3,000	0	(3,000)	0%
451040	Sewer Laterals	2,000	0	(2,000)	0%
470105	Interest	23,711	10,613	(13,098)	45%
495005	Fund Bal Avail. for Approp.	1,580,760	1,649,615	68,855	104%
	REVENUES TOTAL	5,494,263	4,539,334	(954,929)	83%
EXPENDITURES					
511005	Regular Employee Wages	(179,272)	(111,580)	67,692	62%
511015	Overtime	(757)	(1,538)	(781)	203%
512005	Health & Dental Benefits	(48,324)	(34,595)	13,729	72%
512008	Health Reimb Arrangement	(1,739)	(1,339)	400	77%
512010	Retirement	(34,704)	(21,347)	13,357	62%
512015	FICA	(13,772)	(8,637)	5,135	63%
512020	Workers Comp	(7,813)	(7,813)	0	100%
512025	Other Benefits	(810)	(851)	(41)	105%
512030	Other Payroll Taxes	(1,318)	(955)	363	72%
520110	Operating Supplies	(3,535)	(1,604)	1,931	45%
520120	Organization Business Expense	(75)	0	75	0%
520130	Personnel Uniforms & Equipment	(2,375)	(2,116)	259	89%
520150	Utilities	(1,200)	(706)	494	59%
520190	Computer Software	(2,860)	(2,498)	362	87%
520220	Small Equipment	(12,200)	(6,517)	5,683	53%
520240	Construction Supplies	(15,500)	(4,660)	10,841	30%
520270	Miscellaneous	(500)	0	500	0%
520503	Printing	(200)	(97)	103	49%
520506	Postage	(125)	(197)	(72)	157%
520509	Telephone	(800)	(358)	442	45%
520521	Public Information	(225)	0	225	0%
520524	Publications	(700)	0	700	0%
520530	Memberships	(250)	(100)	150	40%
520533	Recruiting Expenses	0	(157)	(157)	0%
520557	Intergovernmental Services	(2,902,686)	(2,000,507)	902,179	69%
520578	Insurance & Bonds	(9,360)	(9,360)	0	100%
521003	Training/Conferences	(2,820)	(680)	2,140	24%
521150	Professional Services	(3,000)	(493)	2,507	16%
521168	Misc Medical Services	(375)	(396)	(21)	106%
521172	Bank Service Fees	(8,543)	(3,096)	5,447	36%
522003	Equipment Maint & Oper Supplies	(1,000)	(12)	988	1%
522012	Fuel/Oil	0	(427)	(427)	0%
522021	Equipment Fund Charges	(67,008)	(50,256)	16,752	75%
522022	Information Systems Fund Charge	(1,167)	(1,167)	0	100%
522023	General Fund Admin Services	(390,974)	(384,224)	6,750	98%
522306	Rents & Leases	0	(282)	(282)	0%
522309	Building/Facility Rental	(6,264)	(4,698)	1,566	75%
522312	Facility Maintenance Supplies	(250)	(115)	135	46%
522315	Facility Mnt/Repairs	(250)	0	250	0%
550763	Sewer Construction	(302,250)	0	302,250	0%

620 - Sewer Fund**Department #54 - Sewer**

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
562001	Principal-CWS/City Phase III Reh	(73,105)	(71,756)	1,349	98%
562041	Interest - CWS/City Phase III Reh	(20,900)	(22,248)	(1,348)	106%
570130	In-Lieu of Tax	(54,835)	(54,835)	0	100%
580206	Contingency	(770,422)	0	770,422	0%
590304	Unapp Fund Balance	(550,000)	0	550,000	0%
	EXPENDITURES TOTAL	(5,494,263)	(2,812,217)	2,682,046	51%
	Department Net Totals	0	1,727,117		
	Fund Total Revenues	5,494,263	4,539,334		
	Fund Total Expenditures	(5,494,263)	(2,812,217)		
	Fund Net	0	1,727,117		

622 - Sewer SDC Fund

Department #54 - Sewer

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451005	System Development Charge	108,000	198,369	90,369	184%
451042	Sunset Sewer Connection Fee	2,000	0	(2,000)	0%
470105	Interest	16,682	6,628	(10,054)	40%
495005	Fund Bal Avail. for Approp.	1,112,138	1,125,401	13,263	101%
	REVENUES TOTAL	1,238,820	1,330,398	91,578	107%
EXPENDITURES					
520557	Intergovernmental Services	(103,680)	(158,695)	(55,015)	153%
550760	Construction Projects	(4,000)	0	4,000	0%
562002	Principal-CWS/City Sunset Drive	(84,873)	(84,873)	0	100%
562042	Interest - CWS/City Sunset Drive	(37,122)	(37,122)	0	100%
580206	Contingency	(884,145)	0	884,145	0%
590304	Unapp Fund Balance	(125,000)	0	125,000	0%
	EXPENDITURES TOTAL	(1,238,820)	(280,690)	958,130	23%
	Department Net Totals	0	1,049,709		
	Fund Total Revenues	1,238,820	1,330,398		
	Fund Total Expenditures	(1,238,820)	(280,690)		
	Fund Net	0	1,049,709		

630 - Water Fund

Department #53 - Water

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440105	Residential Sales	1,505,603	1,170,147	(335,456)	78%
440106	Commercial Sales	504,296	364,412	(139,884)	72%
440118	Multi-Family Sales	361,176	291,908	(69,268)	81%
440120	Industrial Service - Special Contr	261,373	181,494	(79,879)	69%
440160	Non-Metered Sales	20,000	14,704	(5,296)	74%
440165	Connection Charges	20,000	19,600	(400)	98%
440305	Building Rental Income	35,928	26,947	(8,981)	75%
445020	Raw Water Sales	259,749	238,416	(21,333)	92%
445025	Timber Sales	750,000	337,461	(412,539)	45%
450057	Other	5,000	7,443	2,443	149%
470105	Interest	52,654	12,912	(39,742)	25%
480006	Reimbursements	0	1,010	1,010	0%
495005	Fund Bal Avail. for Approp.	2,632,723	2,627,977	(4,746)	100%
	REVENUES TOTAL	6,408,502	5,294,429	(1,114,073)	83%
EXPENDITURES					
511005	Regular Employee Wages	(554,431)	(394,920)	159,511	71%
511015	Overtime	(27,600)	(23,594)	4,006	85%
511021	Unemployment Compensation	0	(1,205)	(1,205)	0%
512005	Health & Dental Benefits	(163,286)	(102,757)	60,529	63%
512008	Health Reimb Arrangement	(4,919)	(3,833)	1,086	78%
512010	Retirement	(111,891)	(74,689)	37,202	67%
512015	FICA	(44,526)	(31,949)	12,578	72%
512020	Workers Comp	(26,491)	(26,491)	0	100%
512025	Other Benefits	(3,682)	(2,486)	1,196	68%
512030	Other Payroll Taxes	(3,910)	(3,093)	817	79%
520110	Operating Supplies	(82,839)	(38,185)	44,654	46%
520120	Organization Business Expense	(155)	0	155	0%
520130	Personnel Uniforms & Equipment	(3,550)	(2,754)	796	78%
520150	Utilities	(68,000)	(57,060)	10,940	84%
520190	Computer Software	(3,140)	(1,420)	1,720	45%
520220	Small Equipment	(19,768)	(4,818)	14,950	24%
520240	Construction Supplies	(170,500)	(100,004)	70,496	59%
520250	JWC Water Purchases	(320,000)	(131,841)	188,159	41%
520503	Printing	(2,575)	(218)	2,357	8%
520506	Postage	(1,030)	(528)	502	51%
520509	Telephone	(5,407)	(4,331)	1,076	80%
520521	Public Information	(747)	(91)	656	12%
520524	Publications	(876)	(145)	731	17%
520530	Memberships	(825)	(1,281)	(456)	155%
520533	Recruiting Expenses	0	(471)	(471)	0%
520548	Watershed Management	(25,000)	0	25,000	0%
520550	Watershed Maintenance	(18,000)	(13,374)	4,626	74%
520551	Timber Harvesting	(350,000)	(250,121)	99,879	71%
520557	Intergovernmental Services	(59,225)	(26,169)	33,056	44%
520578	Insurance & Bonds	(26,675)	(26,675)	0	100%
521003	Training/Conferences	(6,300)	(3,983)	2,317	63%
521113	Attorney Services	(50,000)	(27,757)	22,243	56%
521150	Professional Services	(182,750)	(77,147)	105,603	42%
521165	Contracts for Services	0	(10,000)	(10,000)	0%
521168	Misc Medical Services	0	(186)	(186)	0%

630 - Water Fund

Department #53 - Water

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
521172	Bank Service Fees	(12,229)	(3,610)	8,619	30%
522003	Equipment Maint & Oper Supplies	(9,240)	(3,202)	6,038	35%
522012	Fuel/Oil	0	(388)	(388)	0%
522021	Equipment Fund Charges	(94,571)	(70,929)	23,642	75%
522022	Information Systems Fund Charge	(14,140)	(14,140)	0	100%
522023	General Fund Admin Services	(790,665)	(772,776)	17,890	98%
522303	Custodial	(7,875)	0	7,875	0%
522306	Rents & Leases	(1,575)	0	1,575	0%
522312	Facility Maintenance Supplies	(8,400)	(5,226)	3,174	62%
522315	Facility Mnt/Repairs	(3,150)	(11,359)	(8,209)	361%
550181	Major Tools & Work Equipment	(27,000)	(26,605)	395	99%
550190	Bond Projects	0	347	347	0%
550660	Joint - Capital Equipment	(5,076)	0	5,076	0%
550663	JWC - Other Projects	(257,115)	(47,412)	209,703	18%
550666	Water Line Extension	(267,800)	0	267,800	0%
550669	Water Treatment Plant Equip	(104,640)	(116,717)	(12,077)	112%
550672	Watershed Capital	(50,000)	0	50,000	0%
550760	Construction Projects	(10,000)	0	10,000	0%
562010	Principal - 2003 FFC Bonds	(235,000)	(235,000)	0	100%
562030	Principal - Scoggins Reservoir	(28,755)	(28,757)	(2)	100%
562045	Interest - 2003 FFC Bonds	(175,019)	(175,019)	0	100%
562070	Interest - Scoggins Reservoir	(44,042)	(44,040)	2	100%
570127	Transfer to Other Funds	(31,000)	(32,804)	(1,804)	106%
570130	In-Lieu of Tax	(144,686)	(144,687)	(1)	100%
580203	JWC - Contingency	(333,250)	0	333,250	0%
580206	Contingency	(95,000)	0	95,000	0%
580212	Debt Service Contingency	(415,000)	0	415,000	0%
590304	Unapp Fund Balance	(905,176)	0	905,176	0%
EXPENDITURES TOTAL		(6,408,502)	(3,175,894)	3,232,608	50%
Department Net Totals		0	2,118,536		
Fund Total Revenues		6,408,502	5,294,429		
Fund Total Expenditures		(6,408,502)	(3,175,894)		
Fund Net		0	2,118,536		

632 - Water SDC Fund**Department #53 - Water**

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451005	System Development Charge	120,000	226,935	106,935	189%
470105	Interest	13,242	6,715	(6,527)	51%
495005	Fund Bal Avail. for Approp.	882,820	971,878	89,058	110%
	REVENUES TOTAL	1,016,062	1,205,528	189,466	119%
EXPENDITURES					
550760	Construction Projects	(390,000)	(434)	389,566	0%
580206	Contingency	(50,000)	0	50,000	0%
590304	Unapp Fund Balance	(576,062)	0	576,062	0%
	EXPENDITURES TOTAL	(1,016,062)	(434)	1,015,628	0%
	Department Net Totals	0	1,205,094		
	Fund Total Revenues	1,016,062	1,205,528		
	Fund Total Expenditures	(1,016,062)	(434)		
	Fund Net	0	1,205,094		

640 - Surface Water Management Fund

Department #55 - Surf Water Mgmt

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440101	Surface Water Management Fees	693,684	520,588	(173,096)	75%
450057	Other	0	5,578	5,578	0%
470105	Interest	9,071	2,187	(6,884)	24%
495005	Fund Bal Avail. for Approp.	453,559	498,214	44,655	110%
	REVENUES TOTAL	1,156,314	1,026,567	(129,747)	89%
EXPENDITURES					
511005	Regular Employee Wages	(151,779)	(128,783)	22,996	85%
511015	Overtime	0	(1,273)	(1,273)	0%
512005	Health & Dental Benefits	(46,148)	(31,749)	14,399	69%
512008	Health Reimb Arrangement	(1,516)	(1,124)	392	74%
512010	Retirement	(29,265)	(24,372)	4,893	83%
512015	FICA	(11,611)	(9,895)	1,716	85%
512020	Workers Comp	(7,304)	(7,304)	0	100%
512025	Other Benefits	(683)	(704)	(21)	103%
512030	Other Payroll Taxes	(1,112)	(826)	287	74%
520110	Operating Supplies	(1,500)	(1,033)	467	69%
520120	Organization Business Expense	(50)	0	50	0%
520130	Personnel Uniforms & Equipment	(1,600)	(1,628)	(28)	102%
520150	Utilities	(1,100)	0	1,100	0%
520190	Computer Software	(2,560)	(2,207)	353	86%
520220	Small Equipment	(3,000)	(3,125)	(125)	104%
520240	Construction Supplies	(10,500)	(486)	10,014	5%
520503	Printing	(1,500)	(1,468)	32	98%
520506	Postage	(50)	0	50	0%
520509	Telephone	(430)	(118)	312	27%
520521	Public Information	(250)	0	250	0%
520524	Publications	(275)	0	275	0%
520533	Recruiting Expenses	0	(105)	(105)	0%
520557	Intergovernmental Services	(148,908)	(108,242)	40,666	73%
520578	Insurance & Bonds	(5,901)	(5,901)	0	100%
521003	Training/Conferences	(900)	(220)	680	24%
521113	Attorney Services	(1,200)	0	1,200	0%
521150	Professional Services	(14,200)	(10,534)	3,666	74%
521168	Misc Medical Services	(150)	(108)	42	72%
521172	Bank Service Fees	(1,185)	(409)	776	34%
522003	Equipment Maint & Oper Supplies	(1,300)	(30)	1,270	2%
522021	Equipment Fund Charges	(79,920)	(59,940)	19,980	75%
522022	Information Systems Fund Charge	(491)	(491)	0	100%
522023	General Fund Admin Services	(140,840)	(137,240)	3,600	97%
522306	Rents & Leases	(400)	0	400	0%
522309	Building/Facility Rental	(3,132)	(2,349)	783	75%
522312	Facility Maintenance Supplies	(1,500)	(15)	1,485	1%
550863	Storm Sewer Construction	(176,000)	(191,634)	(15,634)	109%
570130	In-Lieu of Tax	(34,606)	(34,606)	0	100%
580206	Contingency	(50,000)	0	50,000	0%
590304	Unapp Fund Balance	(223,448)	0	223,448	0%
	EXPENDITURES TOTAL	(1,156,314)	(767,919)	388,395	66%
	Department Net Totals	0	258,649		

640 - Surface Water Management Fund

Department #55 - Surf Water Mgmt

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
	Fund Total Revenues	1,156,314	1,026,567		
	Fund Total Expenditures	(1,156,314)	(767,919)		
	Fund Net	0	258,649		

642 - SWM SDC Fund

Department #55 - Surf Water Mgmt

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
451006	SWM SDC Quality	21,654	2,777	(18,878)	13%
451007	SWM SDC Quantity	26,466	11,919	(14,548)	45%
470105	Interest	3,921	1,545	(2,376)	39%
495005	Fund Bal Avail. for Approp.	261,427	273,666	12,239	105%
	REVENUES TOTAL	313,468	289,906	(23,562)	92%
EXPENDITURES					
550860	Quantity System Improvements	(138,000)	(25,429)	112,571	18%
550861	Quality System Improvements	(88,000)	0	88,000	0%
580207	SWM SDC Cont. Quality	(39,360)	0	39,360	0%
580208	SWM SDC Cont. Quantity	(48,108)	0	48,108	0%
	EXPENDITURES TOTAL	(313,468)	(25,429)	288,039	8%
	Department Net Totals	0	264,477		
	Fund Total Revenues	313,468	289,906		
	Fund Total Expenditures	(313,468)	(25,429)		
	Fund Net	0	264,477		

710 - Information Systems Fund
Department #12 - Administration Services
For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
430601	Public Library Support Grant	8,531	0	(8,531)	0%
430651	MACC PCN Connection Grant	96,390	96,390	0	100%
440225	Equipment Charges	219,998	220,000	2	100%
470105	Interest	5,000	3,967	(1,033)	79%
472005	Miscellaneous	2,500	0	(2,500)	0%
495005	Fund Bal Avail. for Approp.	456,404	482,297	25,893	106%
	REVENUES TOTAL	788,823	802,653	13,830	102%
EXPENDITURES					
520110	Operating Supplies	(3,000)	(840)	2,160	28%
520190	Computer Software	(8,895)	(1,629)	7,266	18%
520200	Computer Software Maintenance	(33,181)	(23,384)	9,797	70%
520210	Computer Supplies	(17,450)	(9,902)	7,548	57%
520220	Small Equipment	(105,427)	(27,995)	77,432	27%
520506	Postage	0	(19)	(19)	0%
520557	Intergovernmental Services	(7,667)	(7,888)	(221)	103%
521150	Professional Services	(18,000)	(5,274)	12,726	29%
522003	Equipment Maint & Oper Supplies	(8,452)	(8,028)	424	95%
522315	Facility Mnt/Repairs	0	(2,094)	(2,094)	0%
550051	Office Equipment & Furniture	(123,390)	(1,475)	121,915	1%
550460	Accounting System	(84,151)	(15,741)	68,410	19%
580206	Contingency	(10,000)	0	10,000	0%
590304	Unapp Fund Balance	(369,210)	0	369,210	0%
	EXPENDITURES TOTAL	(788,823)	(104,267)	684,556	13%
	Department Net Totals	0	698,386		
	Fund Total Revenues	788,823	802,653		
	Fund Total Expenditures	(788,823)	(104,267)		
	Fund Net	0	698,386		

720 - Equipment Fund

Department #56 - Equipment Rental & Repl

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
440220	Equipment Rental	332,256	249,192	(83,064)	75%
440221	City Hall Vehicle Replacement	14,160	10,620	(3,540)	75%
440222	Parks Veh & Equipment Replacer	19,116	14,337	(4,779)	75%
440223	Police Veh & Equipment Replacer	77,004	57,753	(19,251)	75%
440224	Public Works Veh & Equipment R	145,632	109,224	(36,408)	75%
440227	Light/Fire Maintenance	31,000	17,730	(13,270)	57%
440228	Sale of Gas & Oil	50,000	34,962	(15,038)	70%
445015	Sale of Equipment	15,000	1,000	(14,000)	7%
450057	Other	0	3,067	3,067	0%
470105	Interest	3,895	1,227	(2,668)	32%
495005	Fund Bal Avail. for Approp.	194,751	(129,941)	(324,692)	-67%
495010	City Hall Veh Fund Bal Avail	0	26,664	26,664	0%
495011	Parks Veh Fund Bal Avail	0	63,813	63,813	0%
495012	Police Veh Fund Bal Avail	0	99,154	99,154	0%
495013	PW Veh Fund Bal Avail	0	143,210	143,210	0%
REVENUES TOTAL		882,814	702,012	(180,802)	80%
EXPENDITURES					
511005	Regular Employee Wages	(123,343)	(95,327)	28,016	77%
511015	Overtime	(676)	0	676	0%
512005	Health & Dental Benefits	(28,650)	(18,267)	10,383	64%
512008	Health Reimb Arrangement	(1,232)	(964)	268	78%
512010	Retirement	(23,763)	(17,993)	5,770	76%
512015	FICA	(9,487)	(7,275)	2,212	77%
512020	Workers Comp	(3,536)	(3,536)	0	100%
512025	Other Benefits	(558)	(650)	(92)	117%
512030	Other Payroll Taxes	(904)	(688)	216	76%
520110	Operating Supplies	(2,000)	(634)	1,366	32%
520120	Organization Business Expense	(150)	0	150	0%
520130	Personnel Uniforms & Equipment	(550)	0	550	0%
520190	Computer Software	(5,355)	(2,918)	2,437	54%
520220	Small Equipment	(3,000)	(1,348)	1,652	45%
520503	Printing	(50)	(21)	29	41%
520506	Postage	(200)	(63)	137	31%
520509	Telephone	(350)	(149)	201	43%
520521	Public Information	(50)	0	50	0%
520524	Publications	(100)	0	100	0%
520530	Memberships	0	(3)	(3)	0%
520533	Recruiting Expenses	0	(157)	(157)	0%
520557	Intergovernmental Services	(950)	(325)	625	34%
520578	Insurance & Bonds	(29,374)	(29,374)	0	100%
521003	Training/Conferences	(3,500)	(893)	2,607	26%
521150	Professional Services	(3,900)	(1,197)	2,703	31%
521168	Misc Medical Services	0	(120)	(120)	0%
521172	Bank Service Fees	(700)	(111)	589	16%
522003	Equipment Maint & Oper Supplies	(1,000)	(374)	626	37%
522009	Vehicle Maint & Oper Supplies	(62,950)	(48,714)	14,236	77%
522010	Vehicle Maint External	(26,250)	(21,331)	4,919	81%
522012	Fuel/Oil	(185,000)	(107,130)	77,870	58%
522022	Information Systems Fund Charge	(3,348)	(3,348)	0	100%
522306	Rents & Leases	(200)	0	200	0%

720 - Equipment Fund

Department #56 - Equipment Rental & Repl

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
522309	Building/Facility Rental	(23,400)	(17,550)	5,850	75%
551263	Parks Veh & Equipmnt Replacem	(8,000)	(35,403)	(27,403)	443%
551264	Police Veh & Equipmnt Replacem	(44,000)	(40,235)	3,765	91%
551265	Public Works Veh & Equipmnt Re	(115,000)	(103,441)	11,559	90%
580206	Contingency	(50,000)	0	50,000	0%
590304	Unapp Fund Balance	(121,288)	0	121,288	0%
EXPENDITURES TOTAL		(882,814)	(559,540)	323,274	63%
Department Net Totals		0	142,472		
Fund Total Revenues		882,814	702,012		
Fund Total Expenditures		(882,814)	(559,540)		
Fund Net		0	142,472		

730 - City Utility Fund

Department #12 - Administration Services

For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
481005	Transfer from Other Funds	116,000	86,755	(29,245)	75%
481010	Transfer from Water Fund	31,000	32,804	1,804	106%
	REVENUES TOTAL	147,000	119,559	(27,441)	81%
EXPENDITURES					
520151	City Hall Utilities	(23,000)	(17,004)	5,996	74%
520152	Library Utilities	(29,000)	(21,049)	7,951	73%
520153	Aquatics Utilities	(36,000)	(26,123)	9,877	73%
520154	Parks Utilities	(27,000)	(33,455)	(6,455)	124%
520155	Police Utilities	(18,000)	(11,717)	6,283	65%
520156	Fire Utilities	(11,000)	(8,366)	2,634	76%
520157	Engineering Building Utilities	(3,000)	(1,845)	1,155	61%
	EXPENDITURES TOTAL	(147,000)	(119,559)	27,441	81%
	Department Net Totals	0	0		
	Fund Total Revenues	147,000	119,559		
	Fund Total Expenditures	(147,000)	(119,559)		
	Fund Net	0	0		

740 - Risk Management Fund
Department #12 - Administration Services
 For the Period Ending: March, 2010

Budget Year Elapsed → 75%

G/L Account #	Account Name	Budget	YTD Activity	Balance	% Used
REVENUES					
444126	P/L Insurance - General Fund	92,937	92,937	0	100%
444127	P/L Insurance - Other Funds	116,397	117,581	1,184	101%
444128	WC Insurance - General Fund	155,767	155,765	(2)	100%
444129	WC Insurance - Other Funds	100,926	100,925	(1)	100%
470105	Interest	4,200	3,659	(541)	87%
472005	Miscellaneous	0	6,571	6,571	0%
495005	Fund Bal Avail. for Approp.	338,978	330,017	(8,961)	97%
	REVENUES TOTAL	809,205	807,455	(1,750)	100%
EXPENDITURES					
520585	Property/Liability Premiums	(209,334)	(184,094)	25,240	88%
520586	P/L Claims - General Fund	(4,200)	(170)	4,030	4%
520588	P/L Claims - Light & Power Fund	0	(25,742)	(25,742)	0%
520590	Worker's Compensation Premium	(256,693)	(57,012)	199,681	22%
520591	WC Claims - General Fund	0	(21,194)	(21,194)	0%
580206	Contingency	(70,534)	0	70,534	0%
590303	Reserved Fund Balance	(268,444)	0	268,444	0%
	EXPENDITURES TOTAL	(809,205)	(288,212)	520,993	36%
	Department Net Totals	0	519,243		
	Fund Total Revenues	809,205	807,455		
	Fund Total Expenditures	(809,205)	(288,212)		
	Fund Net	0	519,243		