



FOREST GROVE CITY COUNCIL

Monday, September 10, 2012

Meeting Agenda

6:15 PM – Executive Session (Real Property)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

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PETER B. TRUAX, MAYOR

Thomas BeLusko, Jr.
Thomas L. Johnston, Council President
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Michael Sykes
City Manager

6:15

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.
 Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session:

In accordance with ORS 192.660(2)(e) to deliberate with persons designated by the governing body to negotiate real property transactions.

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

George Cress
Light and Power Director

7:05

5. A. • ***Northwest Requirement Utilities (NRU) Update***

James Reitz
Senior Planner

7:25

5. B. • ***Painter’s Wood and Walker-Naylor Historic Districts Brochures, Neil Poulsen, Historic Landmarks Board Chair***

Susan Cole, Administration
Services Assistant Director
Paul Downey, Administrative
Services Director

7:35

5. C. • ***Quarterly Financial Report for Period Ending June 30, 2012***

Michael Sykes
City Manager

8:00

6. **CITY MANAGER'S REPORT:**

8:15

7. **COUNCIL COMMUNICATIONS:**

Mayor Truax

- *League of Oregon Cities Conference
Designation of Voting Delegate for Annual
Meeting*

8:30

8. **ADJOURNMENT**

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of August 13, 2012.
 - B. Approve City Council Work Session (B&C Interview) Meeting Minutes of August 13, 2012.
 - C. Approve City Council Work Session (Urban Renewal) Meeting Minutes of August 13, 2012.
 - D. Approve City Council Regular Meeting Minutes of August 13, 2012.
 - E. Accept Economic Development Commission Meeting Minutes of March 1, April 5, May 3, and June 7, 2012.
 - F. Accept Historic Landmarks Board Meeting Minutes of July 24, 2012.
 - G. Accept Parks and Recreation Commission Draft Meeting of July 18, 2012.
 - H. Accept Public Arts Commission Meeting of July 12, 2012.
 - I. Accept Public Safety Advisory Commission Meeting of July 25, 2012.
 - J. Library Department Monthly Circulation Statistics Report for August 2012.
 - K. **RESOLUTION NO. 2012-57 MAKING APPOINTMENT TO PUBLIC ARTS COMMISSION (APPOINTING DANA LOMMEN, THEATRE IN THE GROVE, PRIMARY VOTING REPRESENTATIVE, AND JEANNA VANDYKE, ALTERNATE, TERM EXPIRING DECEMBER 31, 2014).**
 - L. **RESOLUTION NO. 2012-58 MAKING APPOINTMENT TO PUBLIC SAFETY ADVISORY COMMISSION (ALLYN CLARK, CITIZEN AT-LARGE, TERM EXPIRING DECEMBER 31, 2012).**
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3A

**FOREST GROVE CITY COUNCIL EXECUTIVE SESSION
ORS 192.660(2)(D) LABOR
AUGUST 13, 2012 – 5:30 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
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Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Executive Session to order at 5:30 p.m. **ROLL CALL: COUNCIL PRESENT:** Thomas BeLusko, Jr., Thomas Johnston, Council President, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Brenda Camilli, Human Resources Manager; and Anna Ruggles, City Recorder.

2. EXECUTIVE SESSION:

The City Council met in Executive Session in accordance with:

ORS 192.660(2)(D) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

3. ADJOURNMENT

Mayor Truax adjourned the Executive Session at 5:55 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

**FOREST GROVE CITY COUNCIL WORK SESSION
(BOARDS, COMMITTEES, AND COMMISSIONS INTERVIEW)
AUGUST 13, 2012– 5:45 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 1**

Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:04 p.m. **ROLL CALL: COUNCIL PRESENT:** Thomas BeLusko, Jr., Thomas Johnston, Council President, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager, and Anna Ruggles, City Recorder.

2. WORK SESSION: BOARDS, COMMITTEES, AND COMMISSIONS INTERVIEW

The following applicant was interviewed for the following positions:

- Allyn Clark Economic Development Commission (4), Historic Landmarks Board (3), Planning Commission (1), and Public Safety Advisory Commission (2)

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued pertaining to the above-noted interview. After Council deliberation, Council collectively made recommendation to appoint Allyn Clark to fill the At-Large vacancy on the Public Safety Advisory Commission, term expiring December 31, 2012, due to there currently is no vacancy on the Planning Commission. A resolution making Clark’s formal appointment will be considered at the next regular Council Meeting of September 10, 2012.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 6:20 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



**FOREST GROVE CITY COUNCIL WORK SESSION
(URBAN RENEWAL)
AUGUST 13, 2012 – 6:00 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
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1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:25 p.m. **ROLL CALL:**
COUNCIL PRESENT: Thomas BeLusko, Jr., Thomas Johnston, Council President, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Jon Holan, Community Development Director; Dan Riordan, Senior Planner, and Anna Ruggles, City Recorder.

2. WORK SESSION: URBAN RENEWAL

Holan, Riordan, and Sykes facilitated the work session, noting the purpose of the work session was to review key data and assumptions underlying an urban renewal concept and review a potential urban renewal project area and potential projects for an upcoming public input process. Holan introduced Al Benkendorf and Brendan Buckley from Johnson Reid, consultants, who were present to address Council inquiries and concerns on Urban Renewal. Holan and Riordan provided background information, noting staff presented the urban renewal concept and discussed Phase I, Feasibility Study with Council at the Council Retreat, held on February 18, 2012. Holan noted at the Council Retreat, Council discussed the pros and cons of pursuing urban renewal and requested that staff continue its work on the project. Holan noted at this work session, staff is providing a status update on the project. Holan and Riordan referenced Figure 1 (attached to staff report) showing Phase I preliminary Urban Renewal District boundaries, noting the study area identified in Phase I includes 673 acres. Holan and Riordan explained staff focused on reducing Phase I study area, noting staff divided Phase I study area into nine different sub-areas (identified as A through I) and examined key data for each sub-area, such as tax increment potential, impact on the general fund, and bonding capacity.

Holan and Riordan referenced Figure 2 (attached to staff report) as the refined project area, noting that sub-area D was a key inclusion into the project area. Holan and Riordan reported the project area includes the Town Center and the underdeveloped commercial land near the intersection of Highway 8 and Highway 47, noting this area includes the highest potential for tax increment. In addition, Holan and Riordan referenced Table 1 (attached to staff report) titled "Assessed Value, Tax Increment, General Fund and Bonding Capacity by Areas and Potential Project Area", noting the table uses a 20-year time frame for revenue analysis, which could generate approximately \$5.9 to \$7.7 million in tax

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increment, depending on growth scenario. The bonding capacity is estimated to be \$3.4 to \$4.5 million over the same 20-year period. In conclusion, Holan and Riordan referenced the staff report, which outlined recommendations for developing potential projects, noting the program would consist of acquisition of redevelopment opportunity sites; redevelopment project assistance; grant project matching funds; and program administration.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as Council reviewed the potential urban renewal project study area; discussed the need to identify potential projects; examined the assessed value and estimated tax increments for each sub-area; impacts to general fund; and designating an Urban Renewal Agency Commission. Holan, Riordan, Sykes and City's consultants responded to various inquiries, concerns, and scenarios Council presented, noting it is common for Council to be appointed as the Commission overseeing the Urban Renewal District. In addition, staff referenced the project area and explained the industrial areas were omitted due to potential negative impact on tax increment and availability of Enterprise Zone tax benefits. Holan explained staff is proposing to use the potential urban renewal project study area as the basis for public input effort, noting staff would report back to Council on September 24th after public input is received.

In conclusion of the above-noted discussion, Council suggested identifying types of projects and activities suitable for an urban renewal or illustrating examples of projects typically undertaken in other urban renewal districts. Council also asked staff to seek input from the Economic Development Commission on the new potential project study area and potential projects; identify program administration costs; and identify potential impact to City budget over the 20-year period.

Council took no formal action nor made any formal decisions during the work session.

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3. ADJOURNMENT

Mayor Truax adjourned the work session at 6:58 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

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**FOREST GROVE CITY COUNCIL REGULAR MEETING
AUGUST 13, 2012 – 7:00 P.M.
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Minutes are unofficial until approved by Council.

1. **ROLL CALL:**
Mayor Peter Truax called the regular City Council meeting to order at 7:05 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas BeLusko, Jr., Thomas Johnston, Council President, Victoria Lowe, Camille Miller, Ronald Thompson, Elena Uhing, and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Rob Foster, Public Works Director; Randy Smith, Water Treatment Plant Superintendent; Derek Robbins, Civil Engineer; Jon Holan, Community Development Director; George Cress, Light and Power Director (in the audience); and Anna Ruggles, City Recorder.

2. **CITIZEN COMMUNICATIONS:** None.

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
 - A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of June 25, 2012.
 - B. Approve City Council Work Session (26th Avenue Improvements) Meeting Minutes of June 25, 2012.
 - C. Approve City Council Regular Meeting Minutes of June 25, 2012.
 - D. Approve City Council Executive Session (Real Property) Meeting Minutes of July 9, 2012.
 - E. Approve City Council Work Session (Watershed Grant) Meeting Minutes of July 9, 2012.
 - F. Approve City Council Work Session (Climate Smart Communities) Meeting Minutes of July 9, 2012.
 - G. Approve City Council Regular Meeting Minutes of July 9, 2012.
 - H. Accept Historic Landmarks Board Meeting Minutes of June 26, 2012.

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- I. Accept Public Arts Commission Meeting Minutes of June 21, 2012.
- J. Accept Resignations on Public Safety Advisory Commission (Chère Sandusky, At-Large, Term Expiring December 31, 2013, and Matthew Pool, Forest Grove Chamber of Commerce Non-Voting Representative). **ITEM REMOVED, REFER BELOW**
- K. Community Development Department Monthly Building Activity Informational Report for June and July 2012.
- L. Library Department Monthly Circulation Statistics Report for July 2012.
- M. Endorse Change of Ownership Liquor License Application (Off-Premises Sales) Lucky Market & Deli, 2830 Sunset Drive (Applicant: Jung Ja Lee).

MOTION: Councilor Uhing moved, seconded by Councilor BeLusko, Jr., to approve the Consent Agenda as amended. MOTION CARRIED 7-0 by voice vote.

3. J. ACCEPT RESIGNATIONS ON PUBLIC SAFETY ADVISORY COMMISSION (CHÈRE SANDUSKY, AT-LARGE, TERM EXPIRING DECEMBER 31, 2013, AND MATTHEW POOL, FOREST GROVE CHAMBER OF COMMERCE NON-VOTING REPRESENTATIVE)

Johnston removed the above-noted item from the Consent Agenda and expressed his appreciation to Chère Sandusky and Matthew Pool for their dedicated service on the Public Safety Advisory Commission.

Council Discussion:

Hearing no further discussion from the Council, Mayor Truax asked for a motion and vote to approve Consent Agenda Item 3. J. as presented.

MOTION: Councilor Johnston moved, seconded by Councilor Lowe, to approve Consent Agenda Item 3. J. as presented. MOTION CARRIED 7-0 by voice vote.

4. ADDITIONS/DELETIONS: None.

5. PRESENTATIONS:

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Oregon Department of Transportation (ODOT) Update:

Foster and Robbins introduced David Kim, ODOT Metro West Area Manager, who presented a PowerPoint presentation highlighting projects in the Forest Grove area. Kim reported the status of various projects, including Highway 26/Glencoe Road Interchange Project; Highway 8 (Tualatin Valley Highway) Paving Project (331st Avenue to Quince Street); Council Creek Regional Trail Project (Banks to Hillsboro); B Street Sidewalk Improvements (Harvey Clarke Elementary School – Safe Routes to School Grant); and Highway 8/Highway 47 Intersection Improvements. In addition, Kim and Foster responded to Council inquiries and concerns pertaining to the status of signalization at Maple Street/Highway 47, to which Foster advised the City's Transportation Master Plan shows a light at this intersection in the future, noting the City has submitted a grant application to fund a pedestrian crossing at the above-mentioned intersection due to the improvements at Fernhill Wetlands; however, the grant does not fund complete signalization. Kim advised he would follow-up with his staff to inquire if the above-noted intersection fully warrants signalization. In conclusion, Council collectively thanked Kim for his attendance and for providing an update to Council on the various transportation improvement projects that affect Forest Grove.

6. CONTINUE PUBLIC HEARING FROM MEETING OF JULY 9, 2012, AND SECOND READING OF ORDINANCE NO. 2012-04 ADOPTION OF AMENDMENTS TO PACIFIC UNIVERSITY MASTER PLAN TO INCORPORATE PROVISIONS FOR TWO NEW OPPORTUNITY SITES (L, SUNSET DRIVE, AND M, CANNERY FIELD), ADDITIONAL USES AND MISCELLANEOUS AMENDMENTS (AMENDMENT NO. 3)

First reading of Ordinance No. 2012-04 and first Public Hearing occurred at the Council meeting of July 9, 2012.

Staff Report:

Holan had nothing further to report.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of July 9, 2012.

Proponents:

No one testified and no written comments were received.

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Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of July 9, 2012.

Sykes read Ordinance No. 2012-04 by title for second reading.

ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

7. A. RESOLUTION NO. 2012-54 ACCEPTING THE CITY ENGINEER'S REPORT ON THE FORMATION OF A PROPOSED STREET IMPROVEMENT REIMBURSEMENT DISTRICT, PURSUANT TO CITY CODE, FOR 26TH AVENUE, BETWEEN HAWTHORNE STREET AND JUNIPER STREET "26TH AVENUE IMPROVEMENT PROJECT REIMBURSEMENT DISTRICT"

Staff Report:

Foster, Robbins, and Sykes reported Council tabled the above-noted resolution at staff's request at the meeting of July 9, 2012, staff has amended the proposed resolution withdrawing three properties located in unincorporated Washington County (Tax Lot 401, 2531 Hawthorne Street, Tax Lot 400, 2523 Hawthorne, and Tax Lot 301, 2718 16th Avenue) from the proposed Reimbursement District and reallocated the estimated assessment costs as advised at the meeting of July 9, 2012. Staff reported the costs that were attributed to the above-noted properties have been reallocated to the City, noting the City's cost will increase approximately \$43,000 due to the modifications. Staff referenced the Engineer's Report (attached as Exhibit A), noting the report identifies the manner and method of carrying out the street improvements as illustrated in Exhibit 1 and Exhibit 2 of the staff report. In addition, staff reported Table 2 in the Engineer's Report outlines the estimated assessment costs for the properties remaining in the Reimbursement District, noting the total cost of the project is estimated to be \$372,632, of which \$216,072 will be

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reimbursed to the City through the Reimbursement District when the properties within the Reimbursement District develop, noting the City's total cost share is approximately \$156,560 (42 percent). In conclusion, Foster pointed out a typographical error on Page 2 of the Engineer's Report, noting the correct amount should be amended to read \$216,072 (not \$16,072).

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2012-54.

Sykes read Resolution No. 2012-54 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Miller, to adopt as amended Resolution No. 2012-54 Accepting the City Engineer's Report on the Formation of a Proposed Street Improvement Reimbursement District, Pursuant to City Code, for 26th Avenue, between Hawthorne Street and Juniper Street "26th Avenue Improvement Project Reimbursement District".

Council Discussion:

In response to Council President Johnston's inquiry pertaining to withdrawing the three properties located in unincorporated Washington County from the Reimbursement District, Foster explained the City is proposing to install curb-line only and sidewalks to the north side, noting when the properties annex into the City, the building permit will trigger the requirements to dedicate 8' of right-of-way and install sidewalk.

In response to Uhing's inquiry pertaining to status of annexation, Foster indicated he has not heard if or when the three properties located in unincorporated Washington County will annex into the City.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

7. B. RESOLUTION NO. 2012-55 FORMING A STREET IMPROVEMENT REIMBURSEMENT DISTRICT FOR 26TH AVENUE, BETWEEN

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**HAWTHORNE STREET AND JUNIPER STREET “26TH AVENUE
IMPROVEMENT PROJECT REIMBURSEMENT DISTRICT”**

Staff Report:

Foster, Robbins, and Sykes reported Council tabled the above-noted resolution at staff's request at the meeting of July 9, 2012, noting staff has amended the proposed resolution and is requesting to form a street improvement Reimbursement District for 26th Avenue, between Hawthorne Street and Juniper Street. Staff reported the Engineer's Report (Resolution No. 2012-54) identifies the manner and method of carrying out the street improvements. In addition, staff referenced Resolution No. 2012-55, which identified the properties that would be incorporated into the Reimbursement District, noting if approved, the Reimbursement District will continue for a period of 10 years from the date of adoption and is subject to renewal at the discretion of the Council for one additional 10-year period.

Public Hearing Closed:

Mayor Truax closed the Public Hearing at the meeting of July 9, 2012.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2012-55.

Sykes read Resolution No. 2012-55 by title.

MOTION: Councilor Miller moved, seconded by Councilor Uhing, to adopt Resolution No. 2012-55 Forming a Street Improvement Reimbursement District for 26th Avenue, between Hawthorne Street and Juniper Street “26th Avenue Improvement Project Reimbursement District”.

Council Discussion:

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors BeLusko, Jr., Johnston, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None.
MOTION CARRIED 7-0.**

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8. CITY MANAGER'S REPORT:

City Manager Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and events. Sykes announced he has conditionally offered the Police Chief position to Janie Schutz pending the results of her pre-employment screening and background investigation, noting Schutz is currently Police Chief of the Town of Wadesboro, North Carolina. Sykes indicated Schutz's law enforcement experience, energy, and passion for law enforcement made her an excellent choice, noting he anticipates her hire date to occur late September. In addition, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and other upcoming city/community-wide events.

9. COUNCIL COMMUNICATIONS:

BeLusko reported on Public Arts Commission-related activities and Economic Development Commission-related activities, noting he attended the Small Business BizExpo, held at the Portland Convention Center, with Jeff King, Economic Development Coordinator. BeLusko noted he heard many positive comments about the City's display booth. In response to Council inquiries about the strategies to help ensure the City is first choice for business-related and job-creation opportunities, BeLusko suggested perhaps a work session with King to discuss business-marketing strategies, to which Sykes concurred. BeLusko referenced an e-mail submitted directly to Council by a concerned citizen who reported drug-related activities occurring at B Street Trail, noting since the property is owned by Metro and is located in Washington County jurisdiction, Interim Police Chief Steele is communicating with Metro and Washington County Sheriff's Office. In addition, BeLusko reported on other matters of interest and upcoming meetings he was planning to attend.

Council President Johnston reported attending the Forest Grove Rural Fire Protection District meeting, noting the Board toured the new training facility trailer at the Fire Department. Johnston expressed concerns about the high percentage of children who are on reduced lunch programs and the number of families who are homeless. In addition, Johnston reported on other matters of interest and upcoming meetings he was planning to attend.

Low reported attending the Fernhill Wetlands' Picnic Shelter and

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Restroom Ribbon Cutting Ceremony, which was held July 31, 2012, noting the event was well attended. Lowe announced a new group, Friends of Fernhill Wetlands, has organized and will begin meeting the first Thursday of the month, 7:00 p.m., at Forest Grove Senior and Community Center. In addition, Lowe reported on matters of interest and upcoming meetings she was planning to attend.

Miller commended Interim Police Chief Steele and police personnel who assisted and participated on the National Night Out Event, noting various neighborhood watch groups sponsored this year's event. Miller expressed admiration of the various churches and civic groups who stepped up to make sure Feed The Children program continues during the month of August, noting there is still great need for more volunteerism so food is available to all children in need. In addition, Miller reported on matters of interest and upcoming meetings she was planning to attend.

Thompson reported attending National Night Out, noting he was able to attend six out of nine neighborhood events. In addition, Thompson reported on Ride Connection-related activities and Forest Grove Senior and Community Center-related activities and upcoming events and meetings he was planning to attend.

Uhing commended the community efforts to help extend Feed The Children program, noting there are also programs available that allow students who are homeless to stay in school. In addition, Uhing reported on matters of interest and upcoming meetings she was planning to attend.

Mayor Truax reported on various local, regional, Metro, and Washington County meetings he attended and reported on various upcoming meetings and community-related events he was planning to attend. Mayor Truax reported attending the Oregon Mayors Conference, which was held July 19-21, 2012, in Florence. Mayor Truax reported attending National Night Out, noting he was able to attend four neighborhood events. In addition, Mayor Truax expressed concerns about the need to subsidize inter-city transportation services, noting discussions need to occur about providing free bus services so students can get to places like Feed The Children breakfast sites and after-school activities. In conclusion, Mayor Truax paused for a moment to reflect on August 15, noting this year is the 67th Anniversary of Japan's surrender, marking the end of World War II.

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10. ADJOURNMENT:

Mayor Truax adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



APPROVED

**Forest Grove Economic Development Commission
Thursday, March 1st, 2012, 12:00 pm
McMenamins Grand Lodge**

MEETING MINUTES

Attendees: Jeff King, George Cress, Tom Raabe, Brian Wilbur, Kelly Marks, J.J. Johnston, Gil Jimenez, Michael Sykes, Mike Mallery, Ali Brown, Eduardo Corona, Guy Storms, Don Jones, Tim Budelman.

City Staff: Jon Holan, Dan Riordan.

Also Attending: Mayor Pete Truax

1. Call to Order

The meeting was called to order @ 12:08 p.m. by EDC Chair Brian Wilbur.

2. Citizen Communication

None.

3. Approval of Minutes from the February 2nd, 2012 EDC Meeting

Gil Jimenez moved to accept and approve the minutes as presented. J.J. Johnston seconded the motion. The minutes passed unanimously.

4. Additions / Deletions & Staff Summary

Michael Sykes paid a compliment to the EDC by saying that he is impressed and excited about the marketing pieces that have recently been unveiled. Jeff King passed around the new thumb drive that is being distributed. Jeff and George Cress plan to hand out this new thumb drive at the upcoming Natural Foods Expo that they will attend in March in Anaheim, CA. Pete Truax mentioned that the City is looking into purchasing land to build an RV Park. He noted that the Tourism Industry indicates that an RV Park would be a desirable draw to our City, and that it makes sense due to Forest Grove being the entrance to the wine country. Michael Sykes added that an RV Park would significantly help with tourism, and indicated our annual baseball tournaments as just one example of how the park would be utilized.

Jeff King also reported that a business from Utah that is looking to open a small brewery, took a tour of a potential site on Elm Street. The tour included 1910 Main Bistro, Montinore Vineyards, and Sake One. He said the group mentioned that they liked the area and how close it was to both the wine country and Portland. This brewery plans to make traditional beer, and also sour beer. Jeff also relayed information about Prime Time and their plans to rebuild. He said that the owners are continuing to work with John Crosley, the Army Corp, and Clean Water Services to get all the necessary permits and approvals in order to start building a new restaurant. Their plans are still to try to re-open Prime Time by the Fall of 2012.

5. Business

A. McMenamins Host Update

Clyde Fulkerson stopped by the meeting briefly to report that this time of year, and continuing into spring is a very busy time for McMenamins. He said that this upcoming Saturday is their annual, big, birthday bash. Also, McMenamins will be celebrating St. Patrick's day as usual, with music starting early in the day this year since the holiday falls on a Saturday. Clyde also mentioned that they are hiring at this time, and said that they are trying to reach out to the Hispanic community to fill openings, but that they seldom receive applications from Hispanic applicants. Ali Brown & Eduardo Corona from Adelante Mujeres, Tim Budelman, and Gil Jimenez all exchanged cards with Clyde, noting that they may be able to help send Hispanic applicants his way.

B. EDC Board Openings Update

Brian Wilbur reported that last Monday the City Council met and approved Kelly Marks and Tim Budelman as members of the EDC. Kelly fills the Workforce opening, while Tim's approval fills the Industrial/Commercial Broker spot. Brian said there are still two open spots to fill.

C. Downtown Revitalization Program

Jon Holan and Dan Riordan gave the EDC an update on the progress of the Downtown Revitalization Program. Jon said that the feasibility study is complete, and now it is necessary to develop the proper pieces in order to implement the program. Dan Riordan handed out a map that outlined five sub-areas that are being considered. The areas marked on the map may not end up being the actual areas where the program will be implemented, but indicates areas that are up for consideration. Dan noted that the City still needs to meet with overlapping tax districts before implementation can take place, and stated that the primary reason for the program is to stimulate private investment. Michael Sykes commented that in the upcoming City Council retreat, this program will be a major agenda topic. He also remarked that the vacant Times Litho building, which encompasses 2.7 acres, is a perfect example of how an urban renewal program could benefit the City by taking a building such as this one, and turning it into a valuable, sustainable business place. Jon and Dan will keep the EDC informed as this program progresses.

D. May 2012 City Safety Levy

Pete Truax reported that last Monday the City Council voted to enact a safety levy, which will go up for vote this May, of \$1.60 per every thousand dollars of a home's assessed value. The current levy of \$1.35 would not be enough revenue, going forward, to maintain and keep police and fire services running properly. The Council felt that there was a much higher chance of getting the levy passed at \$1.60/K, than to try for the higher amount of \$1.85/K. Mayor Truax noted that currently most all Oregon cities are facing very similar problems as this one. Michael Sykes said that our current Forest Grove fire chief works with the Cornelius Fire Department to train both city's employees to work together to become a cohesive unit. He also explained that there are approximately 100 times per year where two calls come in to the Fire Department at one time, but there may not always be adequate staff to respond to both calls at the same time with our current

staffing. More revenue is needed to ensure proper staffing to be able to always respond to all calls that are received.

E. Subcommittee Reports & Feedback

Industrial/Infrastructure Committee

J.J. Johnston said that the committee did not have a chance to meet in the last month, but asked if George Cress could facilitate this next month's meeting. Jeff King added briefly that he and George will be going to Anaheim, CA this month to the Natural Foods Expo, and will take turns manning the State of Oregon booth with other Oregon attendees. He noted that they will hand out informational pamphlets and thumb drives at the Expo. Jeff also mentioned that there will be a half page ad that will run in the Oregon Business Magazine promoting Forest Grove, and as noted in prior meetings, the EDC will continue to promote Forest Grove on the City website, Facebook, and YouTube.

Small Business

Ali Brown reported that Adelante Mujeres' annual fundraiser will be on April 14th, 2012. The fundraiser is entitled "A Fiesta of Hope – Celebrating a Decade of Empowerment", and will take place @ the Walters Cultural Arts Center in Hillsboro, OR. There will be a silent auction, information on programs offered through Adelante Mujeres, along with dancing and live entertainment. The cost is \$65 per seat, or \$500 per table (seats eight).

Workforce Partnership

Kelly Marks said that although it is still early, Spring registration/enrollment has been solid. Kelly also noted that Solar World is installing a solar array in an open field/pasture on the PCC Campus. This array will generate electricity to help off-set the expenses of running the campus. The dedication of the new solar array is set for May 18th, 2012.

Tourism

Teri Koerner was not able to attend the EDC Meeting this month, but reported via e-mail. She first reminded everyone that the Chamber's Annual Auction is this Saturday, March 3rd, 2012. Next she said that the Tourism Committee has been working on the new brochure, and will be reviewing the first draft copy next week. She then mentioned that anyone who is interested in applying for a grant from the Washington County Visitors Association (WCVA), that the applications are due on the 15th of this month, and that information can be found online on the WCVA website. Also, Teri reported that a new CEO has been hired by the WCVA, and that there will be a reception to welcome her. Details of the reception to come at a later date.

6. Council Communications

Pete Truax said that it looks as if the City's economy is turning the corner, and that things look like they are beginning to improve. The number of new homes being built has increased, and that is always a good sign. Michael Sykes added that Community Development has reported the number of new home permits for last year at 90, which was about where the City was prior to the economic downturn. Mayor Truax then mentioned that the Senior Center received a grant of \$57,000.00 that will be used for a new compressor, flooring, and a new entrance to the Senior Center Building. He also

reported that he will be going to Washington D.C. for meetings and plans to push for help with regional projects in Oregon such as the upgrades to Highways 26 and 217. He will return in two weeks from his trip with a lot of valuable information to report.

7. Announcement of Next Meeting

Brian Wilbur announced that the next EDC Meeting will be on April 5th, 2012 @ 12:00 noon @ McMenamins Grand Lodge.

8. Adjournment

The meeting was adjourned by Brian Wilbur @ 1:35 p.m.

Approved by the Forest Grove Economic Development Commission:

Signed:  _____

Date: April 5, 2012

APPROVED

Forest Grove Economic Development Commission
Thursday, April 5, 2012, 12:00 PM
McMenamins Grand Lodge

MEETING MINUTES

Attendees: Jeff King, Tim Budelman, Brian Wilbur, Tom Belusko, George Cress, Mark Frandsen, Lois Hornberger, Ahn Ho, Bruce McVean, Don Jones, Kelly Marks, Terri Koerner, Eduardo Corona, Ali Brown, Steve Lach.

Also Attending: John Michael Kowertz (from PCC / Willow Creek Campus)

1. **Call to Order**

The meeting was called to order @ 12:10 p.m. by Brian Wilbur.

2. **Citizen Communication**

None.

3. **Approval of Meeting Minutes from the March 1st, 2012 EDC Meeting**

Tim Budelman moved to approve the meeting minutes as presented. Steve Lach seconded the motion. The minutes passed unanimously.

4. **Additions / Deletions & Staff Summary**

Jeff King reported that a company from China that makes red bean paste is looking to open a plant in the United States. They recently toured a few of the available industrial buildings in Forest Grove. The low cost of water and electricity, and the availability of The Enterprise Zone in Forest Grove, were each attractive components which might make it favorable for them to choose Forest Grove to relocate to. The company is still considering a few other locations throughout the U.S.

Jeff also gave an update on Prime Time Restaurant. He said that Prime Time's owners have filed the appropriate paperwork with all of the environmental agencies, the City, and ODOT. The state and federal agencies are allowed up to 120 days to respond to requests for permits when wetlands are involved, such as this case. Once all of the permits have been secured, they plan to start construction immediately.

5. **Business**

A. **McMenamins Host Update**

None.

B. **EDC Board Openings**

Brian Wilbur explained that he didn't have much to report at this time. He mentioned that the EDC was having a hard time connecting with proposed candidates, and he

C. Economic Gardening / Grow Oregon

Jeff King gave a brief synopsis of the Economic Gardening program. He explained that it is an approach to economic development that focuses on growing local small businesses, rather than recruiting large companies to move into the area from elsewhere. It targets those companies that are somewhere between the “start-up” phase and the point of becoming a mature company, and addresses their strategic marketing and research needs. Forest Grove has teamed up with the regional Greater Portland Inc., and highly trained researchers from the Oregon Microenterprise Network (OMEN) to provide customized market research to businesses that participate in this program. Since all research is customized, there are no standardized reports, and there is no cost to qualified businesses that are interested in participating. There is also a new state program now called Grow Oregon. This state program is only available through June 30th of 2013. He said it is a more intensive program offering more services, and more hours of delivery. The City has already started this new program, working with Usher Industries, and are the first in the state to do so. The criteria a company must meet to participate is: 1) growth in the last 3 – 5 years. 2) sales or earnings between \$1 – 5 million. 3) must be traded sector companies with employees numbering between 10 and 100. Jeff was very optimistic about the anticipated success of this program, and said that the City was looking into the possibility of Woodfold Manufacturing as another possible candidate for the program.

D. Small Business Initiative

Jeff King stated that the City has prepared a press release presenting the Small Business Initiative, and spoke again about the DVD’s and USB thumb drives that have been given out to local businesses / vendors. He reminded the commission that there is also a lot of this information available on the City’s website. There was an initial workshop held earlier in the year as well. He said the last piece would actually be getting out the press release. He stated that it is important to be flexible and to always be willing to entertain new opportunities, such as working with the SBA and the Small Business Development Center (SBDC) to take advantage of the programs they offer. Jeff informed everyone that there are several more thumb drives to distribute if anyone knows of a business that may benefit from obtaining one. He said that the thumb drive includes the comprehensive guide entitled “Starting a Business in Forest Grove”, it also includes the City’s brochure, a number of different articles pertaining to business, and also several links to various websites whose content may benefit small businesses. Jeff introduced John Michael Kowertz from PCC who gave a brief overview of the SBDC’s.

E. Video RFP

Brian Wilbur updated everyone on the request for proposal (RFP) for two videos to promote economic development in Forest Grove. The first, and longer of the two, will be on economic development and will promote the competitive advantages and strengths of business development in Forest Grove. The second, shorter video will promote tourism and lifestyle in Forest Grove. The budget for this video project is set @ between \$8 – 12 thousand dollars. Initially there were six RFP’s sent out, and four of the six companies responded. The Branding & Marketing Committee along w/ Mark Frandsen reviewed the proposals sent back by the four interested companies. There was an overwhelming consensus on which company would be the number one pick, and most agreed on the

second choice as well. At this point the next step would be to set up meetings with these companies.

F. Subcommittee Reports & Feedback

Industrial & Infrastructure

Mark Frandsen reported that the Industrial & Infrastructure Committee met on March 21st, and the attendees included Mark Frandsen, J.J. Johnston, Bruce McVeen, and Guy Storms. During the meeting they had the chance to discuss the two new videos being proposed, the conferences and trade shows that Jeff King has attended recently, the broker e-mails / letters, and future advertising. The committee is thinking about having brokers come out to Forest Grove for a tour, but it is a challenge to get brokers to attend. They continue to entertain ideas on how to promote awareness of the advantages of businesses moving to Forest Grove.

Workforce Partnership

Kelly Marks relayed that it is the first week of the Spring term, and that enrollment is up. She also updated the group on the fact that the 2 ¼ acre solar array she had mentioned in previous meetings has been installed at PCC. The college is busy gearing up for next year already, and their District President recently announced they will be retiring, which will cause a lot of job-shifting throughout the campus. She also mentioned that the On the Job Training Program is working hard to match employers with unemployed job seekers, and that this program also offers funding to employers for on the job training. More information on this topic can be obtained by e-mailing Kelly herself, or by e-mailing Jeff King.

Branding & Marketing

Don Jones said that the Branding & Marketing Committee is getting very close to placing the order for the Oregon Pinot wine glasses that will include the "...where Oregon Pinot was born" logo on them. They estimate the price point will be \$7.50 per glass, with a retail cost of \$12 per glass.

Small Business

Ali Brown noted that she was excited about the information reported in today's meeting by both Jeff King and John Michael Kowitz, and the opportunities they shared, as the City joins forces with the SBA and the SBDC's. She felt it is important to get out the word that both the Anglo and Spanish speaking communities benefit from these programs. She also stated that she was encouraged by the jobs bill that was just passed today, and looks forward to that legislation helping the small business community even more.

Tourism

Teri Koerner reported that the State Tourism Conference was held last week at the Jantzen Beach Red Lion Hotel. Both she and Jeff King were in attendance at the conference. She felt the overall tone of the conference was very upbeat, and there was a lot of positive information relayed as well on the current state of tourism. Washington County Visitors Association (WCVA) hired a new CEO named Carolyn McCormick who

is from North Carolina. Teri feels that Carolyn will be a huge asset to Washington County and that we are fortunate to have her. She is hoping that she can bring Carolyn out to Forest Grove in the near future to meet the EDC. Teri also mentioned that Tree to Tree Zip Line Park and Hagg Lake are now both open for the season and that Tree to Tree has added new zip lines.

6. Council Communications

Tom Belusko reminded everyone that the City is gearing up to go out for the Safety Levy in May. Tom stated that although he is in favor of the levy, as an appointed member of the City Council, he is not allowed to publicly endorse it. Tom commended the City staff members involved in any aspect of the rebuilding of Prime Time restaurant for trying to expedite the process. He feels that any hold up in the rebuilding process is not a City issue. He reminded everyone about the upcoming Forest Grove Art Summit which will be held on March 14th, 2012. There is no charge to attend the summit, and more information can be found on the City's website.

7. Staff & Board Member Communications

Ali Brown announced that Adelante Mujeres will be hosting their annual fundraiser on April 14th, 2012 entitled "A Fiesta of Hope".

Lois Hornberger relayed some exciting news that Pacific University will be hosting the Oregon State Football All Star game this year from June 18th – 23rd, 2012. The practice sessions will be at Lincoln Park here in Forest Grove, and the actual game will be held at the Hillsboro Stadium.

8. Announcement of Next Meeting

Brian Wilbur announced that the next EDC meeting will be held on May 3rd, 2012 @ McMenamins Grand Lodge in the Alice Inkley Room.

9. Adjournment

The meeting was adjourned by Brian Wilbur @ 1:32 p.m.

Approved by the Forest Grove Economic Development Commission:

Signed:  _____

Dated: 5/3/12 _____

APPROVED

**Forest Grove Economic Development Commission
Thursday, May 3, 2012, 12:00 PM
McMenamins Grand Lodge**

MEETING MINUTES

Attendees: Hope Kraemer, George Cress, Tom Belusko, Brian Wilbur, Tom Rabe, Kelly Marks, Bruce McVeen, Lisa Duncan, Jeff King, J.J. Johnston, Ali Brown, Mark Frandsen, Guy Storms, Tim Budelman, Teri Koerner

City Staff: Michael Sykes

Also Attending: John Michael Kowertz, Glen VanBlarcom, Pete Truax

1. Call to Order

The meeting was called to order @ 12:11 p.m. by EDC Chair Brian Wilbur who asked for everyone to please introduce themselves.

2. Citizen Communication

None.

3. Approval of the April 5th, 2012 EDC Summary Minutes

Bruce McVeen moved to approve the meeting minutes as presented. Hope Kraemer seconded the motion. The meeting minutes passed unanimously.

4. Additions / Deletions and Staff Summary

Jeff King gave a brief update on the progress being made by the owners of Prime Time to reach their goal of re-opening their restaurant by Fall 2012. Things are proceeding well as they pertain to Clean Water Services. They don't expect a hold up in that area, or with any other permits that are required at this time to proceed with construction.

Jeff also reported that the City hopes to hear by mid-May from a sweet bean company who is very interested in one of the vacant buildings in Forest Grove. If they do decide to move here, their company will create up to 50 jobs. They were very impressed with the package that the City put together for them, but of course there are many variables to consider. A definite answer should be coming from them soon.

Jeff also had an update about Pascor, a company located here in Forest Grove that makes products for energy power transmission, who is embarking on a project that will result in an 18,000 square foot expansion of their existing facility. Pascor has received approval to move ahead with the expansion from their corporate office in Seattle, WA, and this expansion will mean adding jobs as well. Jeff added that there are several other smaller projects moving forward within the City as well, one of which is that O'Reilly Auto Parts

A few more topics Jeff reported on briefly are that round two of the Downtown Revitalization Program will be held on May 22nd, 2012 at the Community Auditorium in Forest Grove. The main speaker will be Michelle Reeves from Civilis Consultants who will be reporting on her recommendations and/or strategies that she feels Forest Grove should follow to increase revitalization of the downtown area. This is the second of four presentations on this topic. Also, Jeff noted that Economic Development will have a booth at the Small Business Growth Summit on July 26th, 2012 at the Oregon Convention Center in Portland.

5. Business

A. McMenamins Host Update

None.

B. EDC Board Openings Update

Hope Kraemer stated that she and her business partner have sold The Urban Decanter, and so she is no longer a small business owner. She thought that the EDC would most likely want to replace her position with another small business owner in town, but she expressed that she is willing to stay on as a member of the EDC, perhaps occupying a different position or role, such as “Citizen at Large”. Jeff King pointed out that the bylaws state the position as “representing the downtown business community” so that does not specify that the person holding that position has to be a small business owner. Brian Wilbur asked if the EDC should open up the topic to discussion. Michael Sykes said that he felt that Hope fit the description for the position, and that he did not see a reason for changing her from her current position to a new position at this time. Mark Frandsen asked who has purchased The Urban Decanter from Hope, and she stated that the new owner is Becky Kramer, whose parents are Trudy & Keith Kramer who own Kramer Vineyards in Gaston, OR.

Jeff King said that Don Jones had been speaking with Jim Kuhn who is the Store Director at Safeway. Don had spoken with him in regards to filling the “At Large” position with the EDC. At this time it is up to the EDC to decide if they would like to make a recommendation to the City Council to consider Jim for this position. Brian Wilbur moved to recommend Jim as a member of the EDC. Teri Koerner seconded the motion. The motion passed unanimously.

C. Forest Grove Safety Levy

Mayor Truax spoke on the importance of the levy passing, and what it means as far as a financial impact on the City. He noted that if people have not voted within a few days of the election deadline, which is Tuesday, May 15th, 2012, to please use the ballot drop-off box on Pacific Avenue in front of the Library, since mailing a ballot at that late date will most likely result in the ballot arriving too late to be counted. He stressed that it is an absolute necessity that this levy pass in order for the City to operate properly. Glen VanBlarcom, who is the former Chief of Police of Forest Grove, spoke as well, agreeing fully with Mayor Truax in that the City definitely needs this levy to pass in order to operate efficiently.

D. Business Incentive Program

The current Business Incentive Program will expire in June 2012. Jeff King remarked that he would like to see it be extended for another twelve months. He asked that the EDC recommend to the City Council to re-new it for another year. Teri Koerner made the motion to recommend the program for extension. Tim Budelman seconded the motion. The motion passed unanimously.

E. Video RFP

Brian Wilbur reported that out of the top two candidates who applied to produce two videos for the Forest Grove EDC, that videographer John Cardenas has been selected. Brian asked the EDC for input as to what ideas or topics should be considered as focal points for the two videos. Jeff King added that it is important to hone a message to provide a clear picture of how Forest Grove may have different amenities to offer than other cities. There was a lot of discussion among members about the “small town feel” in Forest Grove, but Mark Frandsen pointed out that the small town atmosphere should not be the driving force behind a company’s decision to relocate to Forest Grove. He stated that we should be recruiting for bigger businesses by showing the success of global companies that are *already* doing business in Forest Grove, which would then give our City the credibility it needs to attract new businesses. Bruce McVeen suggested a tag line such as “the quality of business life”, rather than the “small town” approach. J.J. Johnston added that promoting the fact that people who live in the Portland area would have a “reverse commute” if they worked in Forest Grove, may be appealing to a lot of businesses. Mark Frandsen commented that low land cost, low power cost, City and Government cooperation, and quality of the workforce available in the area are all strong points that should be included in the videos. After much discussion, Jeff King asked the group as a whole which was more important to highlight in the videos, quality of living, or attracting more business? The group agreed that attracting more business was the message to relay.

6. Council Communications

Tom Belusko spoke briefly due to time constraints, but wanted to report that the City Council will begin budget talks the second week of May.

7. Staff & Board Member Communications

Teri Koerner mentioned that the Washington County Visitors Association (WCVA) will be hosting a reception to welcome the new WCVA CEO on Wednesday, May 16th, 2012. Also she reminded everyone that that date is also the first day of the Farmer’s Market for this year.

8. Announcement of Next Meeting

Brian Wilbur announced that the next meeting will be held on Thursday, June 7th, 2012 @ 12:00 noon, @ McMenamins Grand Lodge in the Alice Inkley Room.

9. Adjournment

The meeting was adjourned by EDC Chair Brian Wilbur @ 1:33 p.m.

Approved by the Forest Grove Economic Development Commission:

Signed:  _____

Date: 6/7/12 _____

APPROVED

**Forest Grove Economic Development Commission
Thursday, June 7, 2012, 12:00 PM
McMenamins Grand Lodge**

MEETING MINUTES

Attendees: Guy Storms, Gil Jimenez, George Cress, Teri Koerner, Tom Belusko, Bruce McVeen, Jeff King, J.J. Johnston, Mike Mallory, Lois Hornberger, Kelly Marks, Don Jones, Christian Viera, Kimberly Viera

City Staff: Jeff Aprati (Jeff King's intern), Michael Sykes, Jon Holan

Also Attending: Kati Mayfield, John Michael Kowitz, Richard Kidd, Dick Stenson, Preston Alexander, Victoria Lowe, Pete Truax, Christian Gaston John Schrag, Feng Li, Merry French, Michele Reeves (speaker)

1. Call to Order

The meeting was called to order @ 12:10 p.m. by EDC Chair Brian Wilbur. This month's meeting was moved to the Compass Room @ McMenamin's Grand Lodge due to having guest speaker, Michele Reeves, presenting the results of her study, "Analysis & Recommendations on Revitalization of Downtown Forest Grove."

2. Citizen Communication

None.

3. Approval of the May 5th, 2012 EDC Summary Minutes

Teri Koerner moved to approve the meeting minutes as presented. Gil Jimenez seconded the motion. The meeting minutes passed unanimously.

4. Additions / Deletions & Staff Summary

Jeff King reported that Don Jones is still working to get the manager from Safeway on board as an EDC member. Don will turn in an update to the City Council for their approval. If it is approved by the Council, then the EDC Board Membership will not have any vacancies remaining. Jeff went on to announce that today is his intern, Jeff Aprati's, last day with the City of Forest Grove. During the two stints that he served with the City, Jeff gave a lot of valuable input and help to key projects. He will be taking a job with the City of Wheeler as their new city manager. Jeff King also relayed that two larger businesses are interested in moving their company's to Forest Grove. One is looking at the old 84 Lumber building, and the other is considering the Gray & Company building to relocate to. Jeff added that production on the two new videos for Economic Development has begun.

5. Downtown Revitalization Presentation

Michele Reeves of Civilis Consultants presented the results of the study she conducted on the downtown area of Forest Grove. This presentation is part of an on-going series on downtown revitalization strategies, tactics, and recommendations. This presentation was made possible by the City of Forest Grove & Metro.

Michele was able to pack an amazing amount of information into a brief 50 minute period. A lot of very valuable information was relayed during her talk, and a few of the highlights are as follows:

1. Downtowns are not like arterial style development, and very seldom do well when trying to compete with this type of format due to lack of land and infrastructure. A successful downtown is very people oriented, which includes historic buildings, a lot of activity on sidewalks, and side by side buildings with active store fronts.
2. Businesses that create value and identity to a downtown area are those who are able to draw their customer base from a wide area.
3. Downtown revitalization almost always includes local businesses.
4. Strengths that already exist in Forest Grove's downtown area are:
 - An incredible collection of historic buildings
 - Nice neighborhoods nearby downtown
 - Pacific University / college town environment
 - Streets set up on a grid
 - Bucolic setting
 - Tree canopy
 - Library
5. Michele had several pictures and visuals that helped show the group excellent examples of businesses that are considered "active" (very open and inviting to the public) and those that are "inactive" (store fronts that are not inviting and do not draw in business).
6. The three main topics Michele addressed were:
 - Improve prime retail node
 - Leverage Pacific University and downtown
 - Address key vacancies
7. Recommendations that she had for Forest Grove include:
 - Restore one-way couplet to two-way
 - Improve building lighting
 - Paint colors that pop
 - Extend businesses to the sidewalk
8. Michele is following up her presentation today with a field trip to be held on Tuesday, June 26th, 2012. Participants will take a bus from Forest Grove to an area of Portland that has used Michele's consulting services, and has put her recommendations into practice. It will be a valuable experience to see first-hand how these practices can be implemented, and to talk with the business owners who made it happen.

6. Announcement of Next Meeting

Brian Wilbur announced that the next meeting will be held on the second Thursday of July, due to Independence Day. The next meeting will be on Thursday, July 12th, 2012.

7. Adjournment

The meeting was adjourned by EDC Chair Brian Wilbur @ 1:34 p.m.

Approved by the Forest Grove Economic Development Commission:

Date: 7.12.12


Signed: _____

APPROVED

Forest Grove Historic Landmarks Board
Community Auditorium, 1915 Main Street
July 24, 2012 – 7:30 P.M. Page 1 of 2



Members Present: George Cushing, Neil Poulsen, Holly Tsur, Larry Wade (one vacancy)
Members Excused: Ernest Walston
Members Absent: Kevin Kamberg
Staff Present: James Reitz
Council Liaison: Elena Uhing was excused
Citizens Present: -0-

1. **Call to Order:** Poulsen opened the meeting at 7:30 p.m. **The minutes of the June 26, 2012 meeting were approved as submitted.** Reitz noted that our minutes format only required that the header be moved to the right; otherwise our formatting was correct as determined by the City Recorder.

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. Summer Issue Newsletter: Wade said he would like copy by the August 28 meeting. A discussion of whether an article on infill, the desired emphasis of the newsletter, could be prepared in time. Poulsen said that he felt he would need the time to complete the guidelines updates as that remains a high priority. A suggestion was made that we do an article on the guidelines but it was felt there were too many approvals required from the City before it could be publicized. After further discussion Tsur said she could prepare the infill article if Poulsen could forward his material from the infill seminar he attended. Wade would also forward information he had. It was suggested that we might develop a future article and at this time just work with the information currently available. Poulsen, Wade and Tsur still plan to meet on August 4th to work on updates to the guidelines.

4. **Old Business / New Business**

- Council Liaison Report: None, as Uhing was excused.
- SHPO Grant – Work Program:
 - Design and print brochures for Painter’s Woods and Walker-Naylor districts: It was reported that Walston was unable to verify some information about a homeowner being instrumental in repairing the Tillamook Burn so that photo caption would be edited accordingly. It was also reported that Mary Jo Morelli had discovered another photo that was incorrectly captioned and it too would be fixed. Tsur commented that in her research about the Indian School she discovered that the Indians there were poorly treated, and she felt that we were correct in leaving out any mention of the school in the Walker-Naylor brochure.

Poulsen commented that the background colors on the Walker-Naylor and Painters Woods brochures were still very similar; he was concerned that people would not be able to differentiate between them. The Board agreed that they must be different. Poulsen would contact the consultant and discuss a color change so that they would be more distinguishable. Reitz advised that this needs to happen quickly in order to meet our SHPO grant deadline.

- Purchase and install Painter’s Woods and Walker-Naylor street sign toppers: Reitz reported that the toppers had been ordered and we’re waiting for delivery. He said that about \$3,000 had been budgeted to procure cast-aluminum signs plus shipping from the east coast. As the Board opted to do locally-sourced extruded aluminum toppers instead, the cost would only be about \$1,000. He had checked with SHPO

about reprogramming the difference and SHPO offered some flexibility to spend more on related projects. He said that anything not related would require extensive paperwork and approvals and there was not time enough to do that.

Several projects were suggested but it was determined by the Board that Reitz would obtain a case for the display board and Poulsen would design and commission a sign for the Farmer's Market booth; Cushing suggested requesting a bid from the two local sign companies and Impact Sign in Hillsboro (who had donated the Preservation Fair Signs). SHPO staff also suggested using some of the money to attend the National Trust conference in Spokane this October. Poulsen expressed interest but will have to check his calendar. It was also suggested that some money be included for an ad in the garden tour brochure done by the Friends of Historic Forest Grove.

- It was note that the Board had not signed up for the Farmer's Market this season.
- Staff Update: The Preservation Fair thank you notes had been sent; Cushing will forward the one to Ira Wyatt, which had been returned as undeliverable.
- Future Agenda Items: Agendas for September through November will include working on the renovation grant review process.

5. Adjournment: The July 24, 2012 meeting adjourned at 8:45 p.m.

These minutes respectfully submitted by George Cushing, Secretary



**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, JULY 18, 2012
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 1 OF 2**

- 1) **ROLL CALL:**
 - a) **Commissioners** – Ralph Brown, Mike Olson, Brian Seitz, Susan Taylor, and Paul Waterstreet. Absent: Quinn Johnson, Anna Lund and Glenn VanBlarcom.
 - b) **Staff** – Tom Gamble and Steve Huffman
 - c) **Council Liaison** – Victoria Lowe

- 2) **CITIZEN COMMUNICATIONS:**

- 3) **APPROVAL OF MINUTES:** The minutes of the June 20, 2012 meeting were approved.

- 4) **ADDITION/DELETIONS:** None

- 5) **OLD BUSINESS:**
 - a) **Volunteer Event/Picnic**
 - i) Event will be held September 5th from 5:30 to 7:00 p.m. at Thatcher Park. Food will include hamburgers, veggie burgers, hot dogs, salads and dessert.
 - ii) **Project Award** selection took into account the following:
 - 1) Hours dedicated to project
 - 2) Materials used and collected
 - 3) Volunteer hours
 - 4) Difficulty of project
 - 5) Final project – looks and usability
 - iii) Point totals were awarded each project
 - iv) There was a project selected for each of the last three years.
 - 1) 2010 – Zach Nelson, Dog Park
 - 2) 2011 – Drew O’Brien, Thatcher Trail
 - 3) 2012 – David LaFrance, Thatcher Park
 - v) Victoria suggested including a cost savings for each project.
 - vi) **Adopt-A-Park** selections will be recognized with a plaque at the various parks. A letter of appreciation will be sent and the people will be recognized at a Council meeting.
 - vii) **City Plaque** will have space for the Project Award and Appreciation Award winners.
 - viii) Next meeting the discussion about the Appreciation Award will continue. Tom will send out an email listing the current nominees and asking if there are more.

**PARKS AND RECREATION COMMISSION REGULAR MEETING
THURSDAY, MAY 17, 2012
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 2 OF 2**

- 6) **NEW BUSINESS:**
 - a) Tour of future park site was put off for another day.

- 7) **COMMISSIONER'S REPORTS:** None

- 8) **STAFF REPORTS:**
 - a) Tom – The Fernhill project dedication is July 31st at 4:00 p.m. The Aquatic Center is adding a few classes: Babysitting and a Wilderness Survival First Aid class.
 - b) Steve – Things are going pretty smoothly this summer. Dealing with the ever present graffiti.

- 9) **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be Wednesday, August 15, 2012.

- 10) **ADJOURNMENT:** The meeting was adjourned at 8:21 a.m.

APPROVED



Minutes approved by the PAC on August 9, 2012.

- 1) **CALL TO ORDER:** Kathleen Leatham called the meeting to order at 5:00 p.m.
PRESENT: Linda Taylor, Dana Zurcher, Kathleen Leatham, Pat Truax, Jim Flory, Laura Frye, Helvi Smith, and Council Liaison Tom BeLusko, Jr. STAFF: Tom Gamble and Colleen Winters. EXCUSED: Kathy Broom and James Friend. Guest: Kristen Iwai.
- 2) **CITIZEN COMMUNICATIONS:** Introduction of Kristen Iwai, a sustainability intern working with Jon Holan.
- 3) **APPROVAL OF PAC MEETING MINUTES OF** June 21, 2012. Laura Frye moved and Jim Flory seconded the motion to approve the minutes as corrected. The vote was favorable.
- 4) **ADDITIONS/DELETIONS:** WCVA Grant – Colleen Winters
- 5) **BUSINESS:**
 - a) **Main Course Responsibilities:** Main Street will be closed at 2:00 on July 28th for this event. Our help is needed with the set up and take down. Eager volunteers are: Dana, Helvi, Kathleen, Jim and his wife Jean and Laura and her husband Jerry. Linda will prepare the tri fold with information regarding the Public Arts Commission for display during the Main Course.
 - b) **Disposition of Mural at Light and Power:** Dana will research the history of the mural. PAC will act upon the disposition at the September meeting.
 - c) **Arts in the Grove Follow up:** Linda Taylor will draft a summary of the data. Information gathered at the Farmers market was different than the summit at the money/voting board was used rather than discussions or surveys. Linda will combine information and send it to board members before the next meeting. Kathleen will submit an article to the News-Times regarding the Arts in the Grove activity to enhance public awareness of PAC.
 - d) **Art Work at the Fire Station:**(This item is TABLED until the August meeting due to Staff Schedules)
 - e) **Financial Report:** Finances were examined.
 - f) **WCVA Grant:** Colleen met with Carolyn McCormick from WCVA with the premise of returning the grant monies. Colleen was persuaded to bring an offer to the PAC to accept the grant so that it can be used as a leverage to acquire the funding making the total project possible. If the PAC finds that funds cannot be leveraged after several months the grant can be returned with not ramifications. Following a heavy discussion Pat moved to accept the proposal, Jim seconded the motion and vote was favorable. Colleen will return to WCVA with questions regarding a new timeline with an extension to the June 15, 2013 ending date and funding queries. Following Colleen's discussion with WCVA the PAC will act upon the new data.
 - g) **Artist Dinner:** Jim Flory announced that October 12th will be an Artist dinner at Pacific University featuring the university art faculty. This event will be open to 45-50 participants and feature dinner and an art sale. Aramark will donate the food and the

PUBLIC ARTS COMMISSION

July 12, 2012

Community Auditorium Conference Room

Page 2

tickets price will remain at \$40 per person.

Kathleen Leatham graciously volunteered along her husband Ray to host an artist event in August. Detail to come.

Lynn Magner remains on the calendar for some type of artist event showcasing her brother and his art work.

h) Thank you: Maggie Pike is very appreciative of the large light bulb fire fly thank you gift. This small token from the PAC was in gratitude for the food Maggie donated for our ART Summit.

6. COMMISSIONERS COMMENTS: None at this time.

7. STAFF COMMUNICATIONS: None at this time.

8. ADJOURNMENT: The meeting adjourned at 6:45 p.m. The next regular meeting will be Thursday, August 9, at 5:00.

Submitted by
Pat Truax



APPROVED

1. **ROLL CALL:**

Chair Bob Mills called the meeting to order at 7:30 am

MEMBERS PRESENT: Bob Mills, Russell Redmond, Victoria Johnson, Drue Garrison, John Rinier and Mike Bernhardt

LIAISONS PRESENT: None

STAFF PRESENT: Police: Interim Chief Steele, and Carol Lorenz Fire: Chief Kinkade and Mayor Peter Truax

CITIZEN PRESENT: None

MEMBERS NOT PRESENT: Tim Dierickx

LIAISONS NOT PRESENT: Byron Schmildkofer, City Councilor Tom Johnston, Rob Dahl, and Harold Roark

2. **CITIZEN COMMUNICATIONS:** None

3. **APPROVAL OF MINUTES:** Corrections to June 27, 2012 minutes – Victoria Johnson wanted corrections to June minutes. Victoria wanted it documented in the minutes that she had volunteered to document a written process for a working plan for PSAC. After these corrections were noted the minutes were approved and seconded.

4. **ADDITIONS/DELETIONS:**

Elect New Chairperson: Victoria Johnson nominated Drew Garrison as the new chairperson. It was seconded, PSAC voted and it was approved.

5. **ACTION ITEMS/DISCUSSION:**

PSAC Positions: There are currently two positions open on PSAC. If anyone is interested they can receive an application from Anna Ruggles.

Shirts: PSAC would like to have shirts to wear that will show who they are affiliated with. It was suggested PSAC ask Bev Maughan with the City of Forest Grove if there are funds that would pay for this.

Minutes: Victoria Johnson volunteered to take over the monthly minutes starting in August.

6. **SUBCOMMITTEE:**

Sub-Committee Report: See attached – Mike Bernhardt gave the sub-committee report regarding what PSAC would like to focus their efforts towards. It was decided that additional suggestions would be gathered over the next month and voted on at the next PSAC meeting. PSAC discussed if there was a city ordinance against “J” walking. Chief Steele stated that he would look into this. PSAC also suggested bicycle and pedestrian education.

7. **STAFF REPORT:**

Police:

Monthly Department Report: See attached

Police Chief Recruitment: There were 9 candidates interviewed the top 4 were selected. There will be an open house Aug 3rd where citizens can come and listen to the candidates. Chief Steele will send out an email regarding time and place.

Motorcycle Radar: Chief Steele informed PSAC that our motor officer now has moving radar.

Fire:

Monthly Department Report: See attached

Mayor Pete Traux: Mayor Traux reported to PSAC that the budget committee report was approved. The Mayor also informed PSAC about Forest Grove and Cornelius discussing the possibilities of holding both cities Municipal Court in Forest Grove. The Mayor also updated PSAC regarding transportation and funds disbursement regarding roads around the city and other jurisdictions.

8. **OLD BUSINESS:** Victoria Johnson moved that PSAC adopt the sub-committee plan regarding an approach for moving forward on the sub-committee report. Moved by Victoria Johnson and Seconded by John Rinier – PSAC voted and approved

9. **NEW BUSINESS:**

Domestic Abuse program: Victoria Johnson attended the police citizen academy and was concerned about the Domestic Abuse program and how the City of Forest Grove Police Department is affiliated with this group. Victoria was concerned regarding the group's ethical business practice and wanted to know if the police department had contracted themselves with them. Chief Steele stated that he would look into this and report back to PSAC.

10. **ANNOUNCEMENT OF NEXT MEETING:** Aug 22, 2012

11. **ADJOURNMENT:**

Bob Mills adjourned the meeting at 0850 a.m.

Respectfully submitted by:
Carol Lorenz



Fire Chief's Report

Reporting Period: June 1-June 30, 2012



Notable Calls and Events

1. Forest Grove – MVA at Highway 47 and Fern Hill on June 8, three patients, one transported by Life Flight to OHSU.
2. Cornelius – Lightning caused tree fire on SW Firdale road, fire at the top of a 100' fir tree.
3. Forest Grove – Retirement party held for Captain Bob Haney, who completed 41 years with Forest Grove Fire and Rescue.
4. Cornelius: Commercial structure fire in nursery greenhouse on Golf Course Road on June 22, 2012. Fire is still under investigation.
5. Cornelius: Residential fire on Baseline on June 9. Garage fire, one person was transported for burns. Cause is undetermined at this time, approximately \$40,000 in damage.
6. Forest Grove: Motor vehicle accident at Highway 47 and Maple - Life Flight was used to transport one patient.
7. Cornelius: Lieutenant Phil Duncan received City Council proclamation for upcoming Fill-the-Boot campaign in Cornelius.
8. Forest Grove - Fire Department hosted annual FG Employee Breakfast on June 7.
9. Cornelius: Commercial fire dispatched to Virginia Garcia Building on 11th Street on Wednesday. Smoke discovered in building, cause was determined to be a malfunctioning furnace.

Training

1. Forest Grove – Began planning for field fire training in Verboort in August.
2. Joint – Starting process for volunteer firefighter hiring for fall academy.
3. Joint: Chief O'Connor conducted extensive training at old Joseph Gale School. Firefighters from across the county utilized the buildings for truck training, roof ventilation, rescue, and wall breaching exercises.
4. Joint: FF/PM Will Murphy conducted monthly EMS training (Dr. Daya on vacation) and simulations, with simulated gunshot victim in parking lot of fire station (this was not an actual call, despite the rumors).
5. Joint: Scheduled NIMS training class for City Employees (ICS 100 class) in mid-July.
6. Forest Grove: Completed in-service training on new mobile fire training simulator and began using in fire department training activities.



Fire Chief's Report

Reporting Period: June 1-June 30, 2012



Fire Prevention/Community Risk Reduction

1. Forest Grove – Chief Nemeyer wrote guest article on wildfire preparedness published in home and garden section of June 6 FG News Times.
2. Forest Grove – Division Chief Nemeyer gave presentation on Forest Grove Fire and Rescue to Kiwanis.
3. Forest Grove – Fire Prevention met with Clean Water Services to review Fernhill Wetlands Enhancement Project. Preplan tours are scheduled for this summer.
4. Forest Grove – Firefighter/AO Jeff Bade is working on preplans for Pacific University.
5. Forest Grove – DC Nemeyer finished the “completeness review” for the new Primetime Sports Bar with no comments or inadequacies in regards to the plan
6. Joint: Forest Grove and Cornelius crews completed tour of new Joseph Gales School and assisted Fire Marshal with alarm checks.
7. Forest Grove: Fire Marshal David Nemeyer worked with Forest Grove School District officials to identify cause of multiple false alarms at high school. A faulty device was identified and the situation has been corrected.
8. Forest Grove: Reviewed proposed plans for church on Pacific Avenue for occupancy and exit requirements; participated in Plan Review Board meeting for PrimeTime restaurant (fire department requirements have been met).
9. Forest Grove: The May 30 child car seat inspection conducted by FF Geoff McFarland inspected 11 seats in 2 hours, and found 9 of those seats installed incorrectly (82%). All were corrected. Next event is scheduled for June 27.

Projects and Administration

1. Forest Grove – FF Rick Ilg completed respiratory FIT testing for A, B and C Shift.
2. Cornelius – Firefighter Robert Conrath was promoted to Lieutenant.
3. Cornelius – Toured a group of 60 children through station and provided fire safety lectures.
4. Cornelius – Hydrant flushing is complete – beginning hydrant testing with goal of July 30 completion.
5. Cornelius – Matt Johnston completed research into foam trailer agreement with Summit Foods.
6. Forest Grove – Chief Nemeyer met with representatives from the Friends of Historic Forest Grove to discuss fire protection for A.T. Smith House on Elm Street.
7. Cornelius – Inspections completed at Cornelius Laundromat, OCDC (3 locations), Mary's Kitchens, Furteria El Campesino, Coastal Farm and Ranch, Burger King, Mazatlan Mexican Restaurant, Betty's Dog Grooming, Garden Manor



Fire Chief's Report

Reporting Period: June 1-June 30, 2012



- Apartments, Cornelius Park Apartments, St. Alexander Church, Tarr Fueling, Zapateria La Munecao, Cornelius Park Apartments, Cornelius PD.
8. Forest Grove – Inspections completed at Maggie's Buns, Carnegie Hall, Warner Hall
 9. Cornelius: At Cornelius City Council meeting provided retirement presentation to Lt. Sheila Jackson, promoted three new lieutenants (JC Butler, Robert Conrath, John Phelan), and presented achievement award to Captain Steve Black.
 10. Joint: In support of National Firefighter Safety and Health Week, Lt. Phil Duncan and Lt. JC Butler conducted self-rescue and rapid intervention team training with firefighters from both departments.
 11. Cornelius: Fire Chief participated in IT planning meeting, discussing computer system planning, smart phone, iPad use, and technological needs for the City.
 12. Forest Grove: Captain Mike Lanter completed review of tender specs developed by TVFR.
 13. Cornelius: Type III engine was ordered from HME. Delivered expected in early July.
 14. Joint: Proposal for updating our joint intern program is being reviewed by Lieutenants Buckingham and Duncan.
 15. Joint: Wildland training is in full swing, with FF/PM Tony Carter conducting training on new Type VI engines for both departments.
 16. Forest Grove: FF Ivan Bratchuk completed CPR training for Forest Grove Public Works personnel.
 17. Cornelius: Lieutenant George Robards completed CPR training for Cornelius Library personnel.
 18. Joint: Firefighter Will Murphy researched quotes for placing AEDs in Forest Grove auditorium, City Hall, Library and Cornelius City Hall/Library. AED's have been received.
 19. Forest Grove: Developed Incident Action Plan for July 4th Fireworks event and finalized planning.
 20. Cornelius: Successfully sold surplus Type VI truck.
 21. Cornelius: Lieutenant George Robards was promoted to Captain effective July 1.
 22. Cornelius: Received notification that Type III engine will be delivered in mid-July. Submitted grant amendment for Type VI, received initial denial but a follow-up email from FEMA recommended an alternative that is being pursued.
 23. Cornelius: Received offer for sale of Squirt 8 which was approved by the City Manager.
 24. Joint: Successfully completed training house burn in one of the house on Sunset. House was utilized for several days by fire crews for advanced training practice.
 25. Joint: Division Chief O'Connor conducted several days of advanced firefighter tactical and skills training at the old Joseph Gale School prior to its demolition.
 26. Joint: Successfully completed natural gas leak drill with Northwest Natural Gas representatives in other house on Sunset. The Fire Department also offered this



Fire Chief's Report

Reporting Period: June 1-June 30, 2012



house for law enforcement drills, which was taken advantage of by WCSO special tactics team. This house is scheduled for live fire training on this coming Monday.

27. Forest Grove: ICS class scheduled for July 24 for city employees is almost full.
28. Forest Grove: Successfully ordered and received three AEDs for the City Auditorium, Library and City Hall. Joint order with Cornelius resulted in significant cost savings.
29. Cornelius: Successfully ordered and received two AEDs for Cornelius Police Department one for Cornelius City Hall/Library. Joint order with Forest Grove resulted in significant cost savings.
30. Cornelius: Successfully reached agreement in contract negotiations with Cornelius Firefighters.
31. Joint: Submitted conflagration list of qualified personnel to Fire Defense Board for upcoming fire season.
32. Joint: Completed research into grant funded weather station for EOC 4 and prepared for purchase after July 1.
33. Cornelius: Cornelius Rural Fire Protection District meeting was held, with discussions on proposed language changes to City-District agreement. Captain Reckmann completed the requested equipment inventory for the fire board with was presented at this meeting.
34. Forest Grove – Chief Nemeyer is re-evaluating our high school cadet program – we may not be able to continue this program.
35. **Joint: Strategic plan update is posted here:**
<http://dl.dropbox.com/u/56302195/Strategic%20Plan%20-%20Strategies.png>. Once the page opens click to zoom in, use the arrow keys on your keyboard to move around. Our progress is updated frequently. This update can also be access on our web site.



Forest Grove Police Department Monthly Report – July 2012



- Four reserve officer candidates are moving forward with the Chief's Interview, ORPAT and additional testing. There are currently two openings for reserve officer.
- A search warrant was served on 19th Place regarding a narcotics investigation. Two arrests were made along with the seizure of heroin, firearms, and cash. The distribution of narcotics was occurring within 1000ft of a school.
- A new position has posted for the police department. The "Volunteer Police Event Coordinator" will represent Forest Grove Police while organizing our involvement in activities in and around the Forest Grove community. The posting closes on July 20th.
- Officer Jeremy Lazenby begins the police academy on July 23rd and will be in training there for the next 16 weeks.
- Our School Resource Officer completed a Career Day exercise for students enrolled in the Summer School program who are interested in a law enforcement career.
- Reserve Officers assisted this year in patrols of the Concours d'Elegance car show.
- Officer Troy Maslen began his new assignment with Transit Police. Officer Roy Swiger returns to regular patrol at FGPD ending his three year assignment. Officer Swiger represented FGPD very well at Transit.
- Domestic Violence Outreach Volunteer Cindy Downey and Chief Steele presented to the Chamber of Commerce at their luncheon on July 16th on our domestic violence education efforts through the Hands & Words program. Several businesses in town will be participating in the effort by placing placards in store fronts and inside.
- An increase of graffiti is occurring in the city. One arrest has been made and officers continue to address the problem.
- Community Service Officer activities
Worked in conjunction with James Reitz on Private Property and vegetation complaints.
Suspected drug activity complaint referred to Officers Jacobsen/Smith for follow up
Attended meetings for 3 new Neighborhood Watch Groups.
Set up and attended booth representing crime prevention and safety at Farmers Market
Attended Landlord forum planning session with Westside Crime Prevention

- Dangerous Intersections Study and recommendations
- Survey of Forest Grove citizens on what safety improvements they would like to see.
(volunteers on Main street, Pacific, etc. with clipboards – walk the city – ask people at Farmer’s Market, etc.)
- Develop a safety pamphlet that addresses most common ‘bad practices’ that could help people avoid becoming victims of crime
(for example, leaving their garage doors open while working in their back yards; leaving valuables in their cars when parked in the driveway, ..)
- Set up a “stop for pedestrians” day – working with FGPD – to alert drivers to the need for them to stop when people are attempting to cross a street.

**FOREST GROVE CITY LIBRARY
CIRCULATION STATISTICS REPORT: AUGUST 2012**

(RFID LIVE DATE JUNE 22, 2012)



| | JULY 2012 | JUNE 2012 | JULY 2011 |
|---|-----------|-----------|-----------|
| MONTHLY TRAFFIC | | | |
| Eye Count (Daily count of patrons for month) | 17,550 | 19,601 | 18,763 |
| Number of Days Open to the Public: | 25 | 26 | 25 |
| New Registrations (New Patron card issued) | 122 | 148 | 134 |
| CIRCULATION: | | | |
| Total Check-outs: | 34,631 | 35,347 | 34,336 |
| Total Check-ins: | 25,643 | 24,598 | 25,661 |
| ILLs (Inter-library loans/out of county): | 77 | 81 | 84 |
| COURIER: | | | |
| Intra-library Holds to Forest Grove: | 12,075 | 12,610 | 12,896 |
| Intra-library Holds from Forest Grove: | 9,777 | 9,941 | 9,781 |
| PROGRAMS: | | | |
| # of Adult Programs | 5 | 5 | 5 |
| Adult attendance at Adult Programs | 30 | 126 | 41 |
| Teen attendance at Adult Programs | 1 | 1 | NA |
| # of Children's Programs | 8 | 12 | 8 |
| Children's attendance at Children's Programs | 407 | 623 | 643 |
| Adult attendance at Children's Programs: | 170 | 231 | 250 |
| Teen attendance at Children's Programs | 0 | 0 | NA |
| # of Community Programs | 0 | 2 | NA |
| Adult attendance at Community Programs | 0 | 40 | NA |
| Children's attendance at Community Programs | 0 | 65 | NA |
| Teen attendance at Community Programs | 0 | 10 | NA |
| # of Teen Programs | 1 | 1 | 1 |
| Teen attendance at Teen Programs | 16 | 8 | 16 |
| Adult attendance at Teen Programs | 1 | 9 | NA |
| Children's attendance at Teen Programs | 2 | 26 | NA |
| # of Families at Early Childhood Discovery Time | 0 | 0 | 0 |
| REFERENCE: | | | |
| # of Reference Questions | 1,415 | 1,409 | NA |
| SELF CHECK-OUT: | | | |
| Self-Check Out Patrons Accepted | 2,734 | 1,679 | 1,122 |
| Self-Check-Out Patrons Denied | 237 | 218 | 480 |
| Self-Check-Out Total Items | 10,682 | 6,640 | 4,371 |
| Self-Check-Out Items Denied | 177 | 96 | 48 |
| Self Check-Out Items Renewed | 144 | 73 | 27 |
| VOLUNTEERS: | | | |
| Number of volunteers | 51 | 51 | 51 |
| Volunteer hours | 509 | 476 | 488 |
| COMPUTER USE: | | | |
| # of sessions | 2,447 | 2,582 | 2,679 |
| Total user hours | 1,566 | 1,578 | 1,560 |
| Average session time in minutes | 38 | 37 | 35 |

Memorandum

To: Mayor Truax and City Councilors

From: Anna D. Ruggles, CMC, City Recorder

Subject: Make Appointment to Public Arts Commission

Date: September 10, 2012

BACKGROUND:

Staff received application from Theatre In the Grove requesting its desire to appoint Dana Lommen to serve as their Primary Voting Representative and Jeanna VanDyke, as Alternate, on the Public Arts Commission (to replace James Friend).

No applicant interview is necessary since the Theatre In The Grove is making this recommendation to Council.

STAFF RECOMMENDATION:

Staff is recommending the City Council consider approving at the Council meeting of September 10, 2012, a resolution appointing Dana Lommen, Theatre In The Grove, Primary Voting Representative, and Jeanna VanDyke, Alternate, Term Expiring December 31, 2014. If Council desires not to make this appointment, Council may reject placing this item on the Consent Agenda and/or discuss separately.



RESOLUTION NO. 2012-57

RESOLUTION MAKING APPOINTMENT
TO THE CITY OF FOREST GROVE
PUBLIC ARTS COMMISSION (REPRESENTATIVE)

WHEREAS, Resolution No. 2006-06 has provided for a Public Arts Commission; and

WHEREAS, Resolution Number 2006-10 provides that vacancies on City Advisory Boards, Committees, and Commissions brought about by resignation or removal shall be filled by appointment to fill the term of that seat by the City Council; and

WHEREAS, It is the desire of Theatre In The Grove to appoint Dana Lommen, Primary Representative, and Jeanna Vandyke, Alternate (to replace James Friend) to serve as their voting representative on this Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. That the following person is hereby appointed to the City of Forest Grove Public Arts Commission for the following term (new appointment noted in **CAPS** and **BOLD**)

| | | | |
|-------------------|--------------------|--------------------------------------|--------------------------|
| <u>Last Name:</u> | <u>First Name:</u> | <u>Representative:</u> | <u>Term Expires:</u> |
| LOMMEN | DANA | THEATRE IN THE GROVE, PRIMARY | DECEMBER 31, 2014 |
| Vandyke | Jeanna | Alternate | |

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 10th day of September, 2012.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of September, 2012.

Peter B. Truax, Mayor

FOREST GROVE PUBLIC ARTS COMMISSION VOTING REPRESENTATIVE INFORMATION SHEET

PUBLIC ARTS COMMISSION (PAC):

AGENCY NAME: Theatre In The Grove

| | <u>Primary:</u> | <u>Alternate:</u> |
|----------------|-----------------|-------------------|
| Member: | Dana Lommen | Teanna Van Dyke |

| | | |
|-------------------------|------------|------------|
| Mailing Address: | [Redacted] | [Redacted] |
| Phone (work): | [Redacted] | [Redacted] |
| Phone (home): | [Redacted] | [Redacted] |
| Fax: | [Redacted] | [Redacted] |
| E-Mail: | [Redacted] | [Redacted] |

It is the desire of the above agency to appoint/elect the above member(s) to represent the above agency as a voting representative to the Forest Grove Public Arts Commission.

Date: August 20, 2012 **Submitted by:** [Signature]
Title: President

Please submit the completed form to City Recorder's Office, 1924 Council Street, P. O. Box 326, Forest Grove, OR 97116, Phone: 503.992.3235, Fax: 503.992.3207, e-mail: aruggles@forestgrove-or.gov. You will be notified once the City Council formally makes your appointment request.

12/31/14 (replacing James Friend)

Memorandum

To: Mayor Truax and City Councilors

From: Anna D. Ruggles, CMC, City Recorder

Subject: Make Appointment to Public Safety Advisory Commission

Date: September 10, 2012

BACKGROUND:

There currently exists a vacancy on the Public Safety Advisory Commission (PSAC).

City Council interviewed Allyn Clark on August 13, 2012, in Work Session for a position on various boards, committees, and commissions. Council made recommendation to appoint Clark to fill a Citizen At-Large vacancy on PSAC, term expiring December 31, 2012; refer to his attached application.

Staff has contacted Clark who has advised staff that he is available and interested in serving and filling the vacancy on PSAC.

STAFF RECOMMENDATION:

Staff is recommending the City Council consider approving at the Council meeting of September 10, 2012, a resolution appointing Allyn Clark to the Public Safety Advisory Commission, Citizen At-Large, Term Expiring December 31, 2012. If Council desires not to make this appointment, Council may reject placing this item on the Consent Agenda and/or discuss separately.



RESOLUTION NO. 2012-58

**RESOLUTION MAKING APPOINTMENT
TO THE CITY OF FOREST GROVE
PUBLIC SAFETY ADVISORY COMMISSION**

WHEREAS, Resolution No. 2005-56 has provided for a Public Safety Advisory Commission; and

WHEREAS, Resolution Number 2006-10 provides that vacancies on City Advisory Boards, Committees, and Commissions brought about by resignation or removal shall be filled by appointment to fill the term of that seat by the City Council; and

WHEREAS, the City Council has received applications from citizens desiring to serve on the Public Safety Advisory Commission, and subsequently interviewed citizens making application for service on this Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. That the following person is hereby appointed to the City of Forest Grove Public Safety Advisory Commission for the following term (new appointment noted in **CAPS** and **BOLD**)

| <u>Last Name</u> | <u>First Name</u> | <u>Position:</u> | <u>Term Expires</u> |
|------------------|-------------------|------------------|--------------------------|
| Bernhardt | Mike | At-Large | December 31, 2012 |
| CLARK | ALLYN | AT LARGE | DECEMBER 31, 2012 |
| Dierickx | Tim | Rural Fire | December 31, 2013 |
| Garrison | Drue | At Large | December 31, 2013 |
| Johnson | Victoria | At Large | December 31, 2013 |
| Mills | Robert | At Large | December 31, 2012 |
| Redmond | Russell | Rural Fire | December 31, 2012 |
| Rinier | John | At Large | December 31, 2013 |
| Vacancy | | At Large | December 31, 2013 |

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 10th day of September, 2012.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of September, 2012.

Peter B. Truax, Mayor

APPLICATION FOR CITIZENS ADVISORY BOARDS, COMMITTEES & COMMISSIONS

Please check the Advisory Board(s) on which you would like to serve. (If interested in more than one, please note order of preference):

- Budget Committee
Committee for Citizen Involvement
Community for Forestry Commission
4 Economic Development Commission
3 Historic Landmarks Board
Library Commission
Parks & Recreation Commission
4 Planning Commission
Public Arts Commission
2 Public Safety Advisory Commission

SEEKING REAPPOINTMENT: Reappointments interviewed at Council's discretion.

of term(s) previously served. % of previous attendance.

Name: Allyn Clark
Residence Address:
Mailing Address:
Employer: N/A

Home Phone:
Business Phone:
E-mail Address:
Occupation Profession:

Years lived in Forest Grove? 10 Do you reside within City limits? yes How did you hear of this opportunity? councilor

How would you currently rate the City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance?

Why are you interested in serving on the Advisory Board/Commission(s)? want to get involved, help make a change, be part of where the community is going

What contributions do you feel you can/will make to the Board/Commission(s)? as a multiple property owner I would bring a new perspective to the board

What qualifications, skills, or experiences would you bring to the Board/Commission(s)? communication skills, problem solving, leadership, dealing with members of the community, seeing first hand how people deal with rules/regulations

Previous appointed or elected offices: none

Previous/current community affiliations and activities: none

May we keep your name on file if not appointed at this time? YES NO (10/08)

Term Exp - 12/31/12

Background Materials on Long Term Resource Development for NESC/NIES Members' Governing Bodies

*Prepared by NEMS staff in consultation with
the Resource Management Committee*

August 2012

DRAFT 8-6-12
Subject to feedback from NEMS board



Refresher on NESC/NIES

- NESC: Northwest Energy Supply Cooperative
 - Composed of 11 coop members
 - Total Retail Load (2014) approximately 590 aMW
- NIES: Northwest Intergovernmental Energy Supply
 - Composed of 11 munis, PUDs and special districts
 - Total Retail Load (2014) approximately 525 aMW
- NEMS: Northwest Energy Management Services
 - Agent on behalf of NESC/NIES and their members to explore, negotiate for, and manage power supply and transmission to serve load placed on NESC/NIES

Foundational Purposes of NESC/NIES

- To aggregate members' above rate period high water mark (A-RHWM) load needs and acquire resources to serve those needs
- To achieve economies of scale in resource development and management
- To secure long-term rights to generating resources to provide greater stability in pricing and resource availability
 - Via ownership and/or long-term power purchase agreement
- To layer in resources over time to prevent “resource cliffs” (where a significant chunk of your power supply disappears at once, leaving you exposed to then-current market conditions)
 - For example, when the Regional Dialogue contracts expire in 2028, what resources will be available to serve your load that is not covered by the then-existing federal system? For the average utility, upwards of 30% of their total retail load may be served above the energy available from the Tier 1 federal system

Progress to Date

- Secured non-federal market purchases for 2012-2019
- Working through variety of transmission issues and power contract complexities (with BPA)
- Developed solid underlying legal agreements and working relationships between the entities (NEMS/NESC/NIES) and members
- Weathered regional economic recession and decreased near-term loads – members still very seriously interested in long term resource

development

NEMS has also been involved with a variety of small generating resources

- NEMS has been involved in analyzing and investigating, including negotiating contracts in some cases, for a variety of small generating resources, including:
 - Anaerobic digesters
 - Landfill gas
 - Small hydro
 - Geothermal
- This has provided staff and members with valuable experience in negotiating contracts and understanding BPA contractual requirements

Engaging in Discussions on Long-Term Resource Options

- At June 6 NEMS Board meeting, consultant Steve Fisher from Lands Energy Consulting presented information on long term resource options, things to consider, and possible timing and cost projections. A summary of his presentation follows.

Number of uncertainties looking at our future needs and abilities to acquire resources

- **Uncertain Economy** – Load Growth? Amount of energy efficiency acquired?
- **Uncertain Resources** – Coal and Nuclear Retirement?
- **Uncertain Regulations** – Carbon Tax and National Renewable Portfolio Standard (RPS)?
- **Uncertain Output** – Variable Energy Resources?
- **Uncertain BPA** – Above Rate Period High Water Mark (A-RHWM) Service Implementation? Tier 1 after 2028?
- **Uncertain BPA Transmission** – Will transmission service be available? Will there be an effective mechanism for identifying and financing needed builds and upgrades?

Current Market Conditions

- Low wholesale market prices
- Declining wholesale market liquidity (few remaining participants)
- Cheap and plentiful natural gas
 - Due to fracking
- Complicated system operation
 - E.g., integrating wind and other variable resources, changes in federal regulations and policies, etc
- Constrained transmission access
 - BPA and region still figuring out how to determine when and where builds are needed
- Gas, wind, solar most popular new resources

Reasons to Consider Investigating in Long Term Resource Options

- Original goal and purpose of forming NEMS/NESC/NIES—to **secure long term rights to generating resources** to help provide **price stability** and availability of power to serve loads over time
- Concern for **future ability to secure power** to serve load – price, product design, supply, and market liquidity issue
- Resource adequacy – potential regulatory requirement to demonstrate adequate capacity to serve load
- **Hedge** against market and regulatory **uncertainty**
- **Layering** in resources

NEMS Resource Selection: Factors to Consider

- BPA A-RHWM load service rules favor flat, baseload resources
- Relative risk of long term reliance on short term purchases vs front end costs of resource development; potential exposure in periods of surpluses or deficits
- Single shaft resource vs multiple smaller resources
- Restrictions on carbon emissions limitations; need for renewables
- Expected load growth – possible new larger loads, effect of energy efficiency, general economic conditions, etc
- Achieving critical mass—members' interests, availability of other partners outside of NESC/NIES
- Ownership vs. Power Purchase Agreement (PPA)
 - Own and develop a resource ourselves (likely with a partner or two)
 - PPA: developer assumes the development risk but still provides an opportunity to secure fixed or formulaic prices

Resource options are limited

- **Coal** – being phased out, carbon emissions are too high for Oregon and Washington utilities
- **Small hydro** – hard to come by and significant permitting challenges for new hydro; some existing hydro may become available
- **Biomass, biogas, landfill gas** – also hard to come by and typically small scale (less than 10 MW) meaning high administrative costs on a \$/MW basis
- **Nuclear** – not likely to occur at any foreseeable point in time
- **Wave/tidal** – not likely to occur at any foreseeable point in time
- **Wind and solar** – low capacity factors and incur integration costs and complexities that are still being scoped and implemented
- No foreseeable technology “**game changers**” on the horizon
- **Natural gas combustion turbines** – there is an abundance of natural gas now and projected into the future due to large amounts of shale gas that can be accessed via fracking; lower carbon emissions than coal; high capacity factor; provides dispatchability and reliability in a world that is increasingly constrained

Resource Development Risks

- Dry hole and sunk costs – potentially spend millions of dollars for exploration/pre-development and then decide to not continue
 - E.g., Snohomish County PUD spent \$3.6M on geothermal drilling before abandoning the project
- Development more costly and/or more time consuming than expected
 - Not ready to start serving loads when expected
 - Run into other unexpected issues – permitting/siting issues, technology costs/availability, changes environmental regulations, etc.
 - E.g., opposition from environmentalists over siting of new small hydro facilities
- Conflict or disagreement among partners
- Changes of General Managers and board members at individual utilities
- Subsequent changes in market conditions could skew anticipated benefits
 - E.g., if you were expecting to remarket surplus until you grew into the resource, what if the remarketing price is substantially less than expected?
 - E.g., what if loads decrease (large load goes away, recession continues, advances in energy efficiency) or there are significant changes in environmental regulations?

Projected Need

- Above Rate Period High Water Mark (A-RHWM) loads are challenging to forecast—depends on how the Tier 1 system size changes *and* how individual members' loads change
- Using most recent load forecasts and expected 2014 RHWM, members' forecasted *total* A-RHWM load amounts are shown on the next slide.
 - Two very important points to remember:
 1. Both load forecasts and RHWM will change each rate period, so projections for 2016-2021 should be treated as just that—projections based on *today's* best information
 2. Members have the option to place anywhere from 50% to 100% of their Additional A-RHWM Load on NESC/NIES. The amounts shown on the next slide are members' *total* A-RHWM load amounts. This should not be interpreted to mean all of this load will participate in the development of a resource due to the following circumstances:
 - a) Not all of this load will be required to be placed on NESC/NIES.
 - b) Members get to choose which resources they want to serve their load placed on NESC/NIES.

| Member | Above RHWMLoad (per BPA; 7/24/12) | | <i>Forecast</i> A-RHWMLoad using 2014 RHWML | | | | | |
|--------------------|--------------------------------------|--------------|---|--------------|--------------|--------------|---------------|---------------|
| | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 |
| BBEC | 1.65 | 2.50 | 3.36 | 4.23 | 5.11 | 6.01 | 6.92 | 7.84 |
| CREA | 2.12 | 2.73 | 5.47 | 8.82 | 9.70 | 10.39 | 11.10 | 11.82 |
| ICLP | 0.53 | 0.65 | 0.77 | 0.89 | 1.02 | 1.14 | 1.27 | 1.41 |
| Inland | 1.99 | 3.41 | 4.85 | 6.31 | 7.79 | 9.29 | 10.82 | 12.37 |
| Kootenai | 0.56 | 1.33 | 2.11 | 2.91 | 3.71 | 4.53 | 5.36 | 6.21 |
| LVE | 2.46 | 3.61 | 4.79 | 5.90 | 7.05 | 8.19 | 9.37 | 10.48 |
| Pen Light | 0.45 | 1.39 | 2.46 | 3.26 | 4.19 | 5.12 | 6.20 | 6.99 |
| SVEC | 0.00 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tanner | 0.93 | 1.37 | 1.80 | 2.25 | 2.68 | 3.12 | 3.55 | 3.81 |
| United | 1.55 | 1.97 | 2.43 | 2.82 | 3.24 | 3.66 | 4.12 | 4.51 |
| WREC | 0.23 | 2.58 | 4.29 | 5.44 | 5.73 | 6.01 | 6.35 | 13.06 |
| TOTAL | 12.47 | 21.54 | 32.33 | 42.82 | 50.22 | 57.48 | 65.06 | 78.50 |
| Burley | 0.00 | 0.00 | 0 | 0 | 0.00 | 0.06 | 0.11 | 0.17 |
| CLPUD | 0.00 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| Centralia | 0.68 | 1.39 | 1.43 | 2.09 | 2.80 | 3.51 | 4.28 | 4.93 |
| Cheney | 0.97 | 1.28 | 1.61 | 1.91 | 2.23 | 2.55 | 2.88 | 3.18 |
| Forest Grove | 0.00 | 0.00 | 0.07 | 0.92 | 1.80 | 2.70 | 3.63 | 4.59 |
| Richland | 8.97 | 13.98 | 17.22 | 19.98 | 22.31 | 24.51 | 26.72 | 28.76 |
| CRPUD | 0.00 | 0.00 | 0 | 0 | 0 | 0 | 0.55 | 0.97 |
| Heyburn | 1.56 | 1.70 | 1.84 | 1.99 | 2.13 | 2.29 | 2.44 | 2.60 |
| NWPUD | 0.00 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rupert | 0.00 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vera | 0.05 | 0.46 | 0.88 | 1.30 | 1.73 | 2.17 | 2.61 | 3.06 |
| TOTAL | 12.23 | 18.81 | 23.05 | 28.20 | 33.01 | 37.78 | 43.22 | 48.25 |
| NESC + NIES | 24.70 | 40.34 | 55.38 | 71.01 | 83.22 | 95.26 | 108.28 | 126.75 |

Important Notes

- **2014-2015** A-RHWM loads are from BPA's 7/24/12 publication. These amounts are not quite final but are ***not expected to change.***

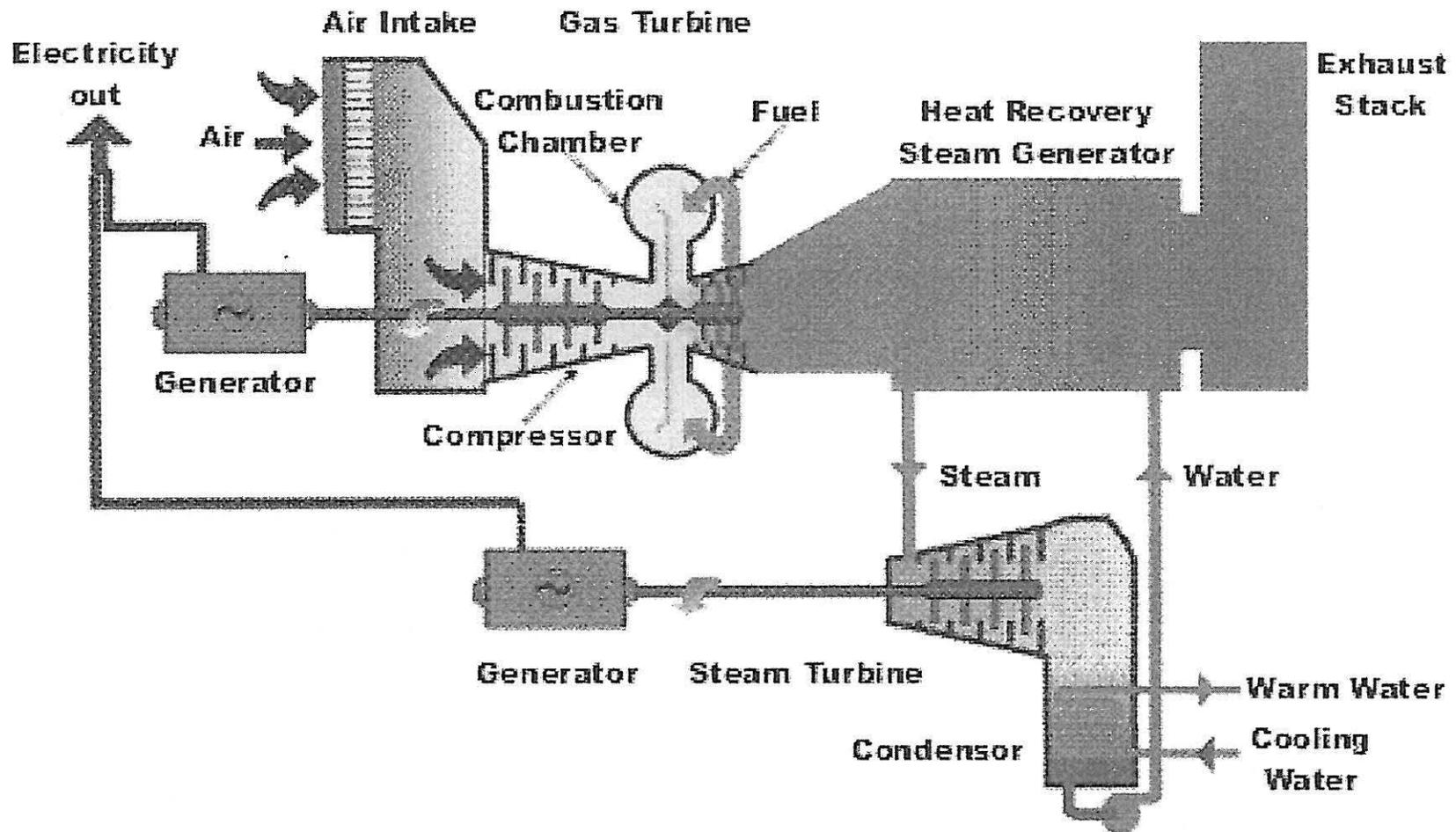
- **2016-2021** A-RHWM loads are ***very much subject to change.*** These are calculated using most recently available TRL forecasts less the 2014 RHWML. Note that *both* load forecasts and the RHWMLs will change each rate period, thus changing A-RHWM load amounts.

- ***Not all this load is required to be placed on NESC/NIES,*** nor be served by one particular resource. Members can place 50-100% of their Additional A-RHWM load in NESC/NIES and get to choose what resources or pools are used to serve that load.

Combined Cycle Combustion Turbine (CCCT)

- Large scale, single shaft resource – smallest size approximately 300 MW
- Can be run as a baseload resource to meet BPA's "flat block" requirements for A-RHWM load service
- Can be "economically dispatched" to minimize power costs by sourcing from the market when the market is cheaper than running the CCCT and purchasing gas
- Need to ensure technology meets carbon emissions restrictions in Oregon and Washington

How a Combined Cycle Plant works



Is now a good time to construct or acquire generation ?

- Challenging to foresee future conditions – there are risks in developing and also risks in not locking down long term power supply
- However, no new resource projected to be needed until mid-2019 to serve A-RHWM load (due to using market purchases, non-federal and Vintage Tier 2) – use this time to good advantage
- Typical timeline for new CCCT project development provides basis for low initial cost “option strategy”

High Level Development Strategy

- Retain firm to perform preliminary project design. Need cost estimates and analysis of key decisions:
 - Location – driven by transmission availability and pipeline proximity
 - Cooling methodology and water availability
 - Turbine size and manufacturer
- Work with natural gas pipeline companies on pipeline plan of service
- Assuming members decide to move forward with the project:
 - Transmission interconnection request
 - Retain firm to perform permitting
 - Select owner's engineer

Proposed Strategy - 4 Phases

- Investigate and plan development in phases
 - Takes advantage of the fact that our needs through 2019 are covered with market purchases, meaning new power source is needed starting in 2020
 - Limits cost and risk in front years and allows Boards to periodically re-assess:
 - Market conditions
 - Expected loads
 - Findings from initial exploration and development

Phase 1: Exploration

Phase 1 will be conducted as General Resource Investigation where costs are allocated to all members as part of their annual assessments.* The main goal of General Resource Investigation is to obtain sufficient information so members can make an informed decision as to whether to continue participating in the development of a CCCT. Phase 1 efforts will include:

- Enter into discussions with potential partners (at least 1 partner will be required in order to achieve critical mass to proceed with development)
- Develop budget and schedule, including future cash call or equity requirements from members
- Feasibility and site exploration (includes initial investigation of transmission & gas pipeline availability and location, turbine technology, gas purchasing strategy) – 1.5 years and \$2,000-3,000/MW

About \$3,000 per MW over 1.5 years

* Annual assessments are allocated as follows: 50% flat fee across all NESC/NIES members and 50% based on load placed on NESC/NIES that rate period

Phase 2: Site Selection, Permitting

Upon continued member interest and Board approval, a new Closed Resource Pool will be formed to further investigate development of the CCCT. All costs incurred from Phase 2 and beyond will be Specific Resource Investigation costs and assigned only to those members participating in the Closed Resource Pool. Phase 2 efforts will include:

- Site selection (including property option) and preliminary engineering – 1 year and \$5,000-6,000/MW
- Permitting – 1.5 years and \$20,000/MW
- Turbine option (during permitting) – \$10,000/MW

About \$36,000 per MW over 2.5 years

Phase 3:

Transition: Development to Construction

- Exercise turbine and site acquisition options (late 2016) – can always extend exercise date by paying more money
- Select EPC Contractor
- Start detail design and equipment procurement

About 9 months and \$200,000/MW

It is possible to unwind agreements at this stage, prior to start of construction (messy, but doable)

Phase 4: Construction

- 2 years and \$1.2M per MW for mid-2019 Commercial Operation Date
- Gas turbine delivery in early 2018
- Construction start delay always possible
- Commence natural gas purchase strategy, as discussed and strategized about since Phase 1

Summary of Phases 1-4: Timing and Estimated Costs

| | | | | for 50 MW | for 100 MW |
|--|---------|--|------------------------------------|----------------|----------------|
| 2013 | Phase 1 | Exploration – General Resource Investigation | \$3,000 per MW over 1.5 years | \$150k 0.2% | \$300k 0.2% |
| 2014 | | | | | |
| 2015 | Phase 2 | Site Selection, Permitting | \$36,000 per MW over 2.5 years | \$1.8M 2.5% | \$3.6M 2.5% |
| 2016 | | | | | |
| 2017 | Phase 3 | Transition: development to construction | \$200,000 per MW About 9 months | \$10M 14% | \$20M 14% |
| 2018 | Phase 4 | Construction | \$1.2M per MW Approx. 2 years | \$60M 83% | \$120M 83% |
| 2019 | | | | | |
| All-In Cost approx. \$1.44M per MW | | | | ~\$72M | ~\$144M |

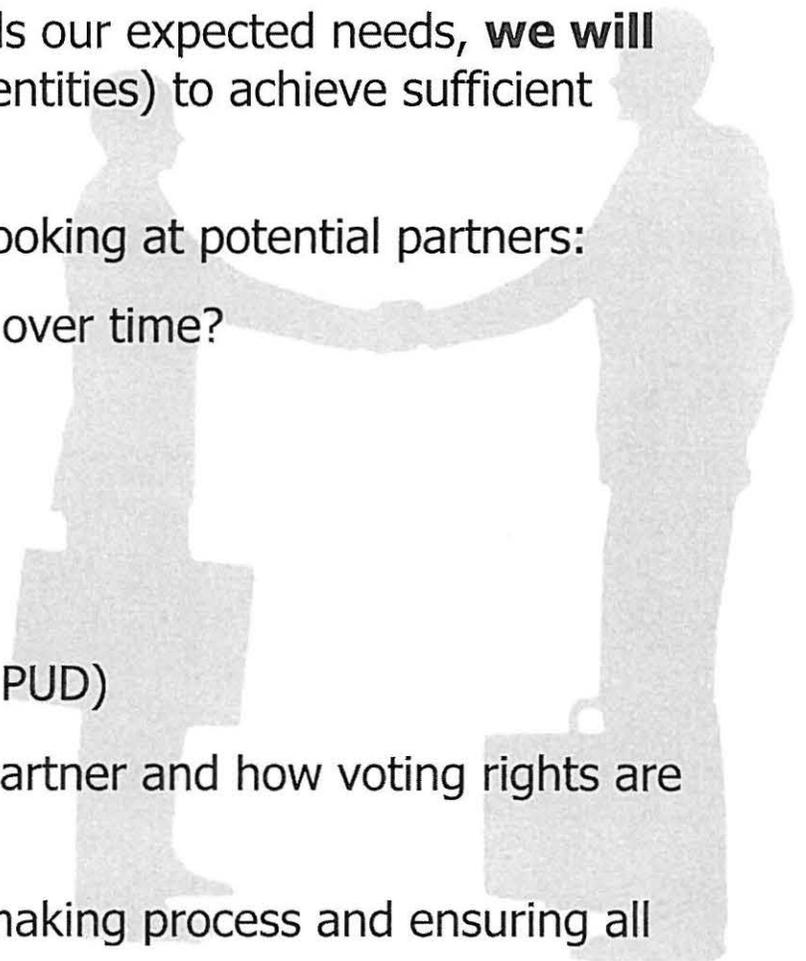
*% indicates that
Phase's share of total
the cost*

Estimated \$/MWh Generation Costs

- All-in cost (for 2018): north of **\$70/MWh**, assuming \$5/MMBtu natural gas price
 - Estimate from Steve Fisher of Lands Energy Consulting, using the following assumptions:
 - Variable costs: ~\$6/MWh, *plus* natural gas price *times* 6,900 Btu/kWh heat rate
 - Fixed costs (transportation, fixed O&M, debt service, etc): ~\$30/MWh
 - Biggest unknowns: debt interest rate and natural gas prices
- Locking in natural gas prices – possible up to 5 years out
 - Option to hedge on longer term basis: buy in-ground gas reserves, then contract with a drilling company to move the gas to the head of the pipe

Partnering Considerations

- Because the size of a CCCT greatly exceeds our expected needs, **we will need to partner** with another entity (or entities) to achieve sufficient need.
- There are many things to consider when looking at potential partners:
 - How will the needs of partners evolve over time?
 - Load growth
 - Board and management philosophies
 - Financial condition
 - Governance differences (muni, co-op, PUD)
 - Relative size of our share versus our partner and how voting rights are allocated
 - Dispatch/fuel supply needs, decision-making process and ensuring all are kept whole



Participation Issues for NESC/NIES Members

- Paying costs for phased review and development of project
- Review of developmental and operational agreements for resource
- Confirmation of legal authority to participate in the project as offered
- Contributions to accumulation of equity needed to finance the project
- Maintaining member support over time to securing long term resources

Memorandum

TO: Mayor Truax and City Councilors

FROM: James Reitz, Senior Planner
Michael Sykes, City Manager

DATE: September 10, 2012

SUBJECT: HLB Presentation

BACKGROUND:

Neil Poulsen, Historic Landmarks Board Chair, will be providing a presentation to Council on the Painter's Wood and Walker-Naylor Historic Districts Brochures.

STAFF RECOMMENDATION: This presentation is for informational purposes only.



CITY OF FOREST GROVE

Financial Report For The Quarter Ending June 30, 2012

This is the quarterly financial report for the quarter ending June 30, 2012. This is the fourth and last quarter of the City's fiscal year ending June 30, 2012. While the fourth quarter report represents the end of the fiscal year, this report does not represent the final financial results for the fiscal year 2011-2012. The City's finances have yet to be audited, an annual procedure that occurs in the fall of each year and is finalized around the new calendar year. The annual audit could include entries that may change the numbers presented in this report. The final financial results for the City for FY 11-12 will be the audited financial statements, which will be presented to the City Council upon their completion.

The quarterly report compares the year-to-date budget allocations to the year-to-date revenues and expenditures. The annual budget has been distributed into quarterly budget allotments based upon the pattern of revenue collections and expenditure disbursements from the prior fiscal year. Actual revenue collections and expenditure disbursements are compared to this distribution.

The first part of this report is a graphical representation of the quarterly status of the City's major operating departments and funds. The second part of this report is the line item detail of the City's departments and funds. The actual revenues received or expenditures disbursed through the end of the quarter are compared to the year-to-date quarterly budget allotment, and expressed in the detail report as both a dollar variance and percent variance.

This report begins with an overview of the General Fund, first in summary, and then each department. Next is the Building Service Fund, followed by the Information Systems Fund, the Light Fund and then select Public Works' funds. Not all of the City's funds are represented in the graphical section of this report, but are included in the line item detail section.

All funds have budgeted contingency and unappropriated fund balance, which enables each fund's expenditures to balance to its resources. However, the unappropriated fund balance cannot be spent during the fiscal year. Contingency funds can be spent with Council approval. Both amounts added together make up each fund's reserves.

Contingency funds were transferred to cover unanticipated events in many of the City's funds during FY 2012. The City Council approved the transfer of these contingency funds during its June 25, 2012 Council meeting. Examples of items that were not anticipated when the FY 2012 budget was adopted, and thus necessitated a contingency transfer, include:

- The final, negotiated compensation package for the AFSCME labor union.
- The increase of the Municipal Court Administrative Specialist from part-time to full-time.
- An oversight in budgeting Professional Services in the Building Fund.
- Fall and winter storm debris clean-up in the Street Fund.
- Increased timber harvest expenses in the Water Fund.

This report highlights the funds and departments where such transfers occurred. It is important to note that contingency transfers occur when the budgeted appropriation limits are

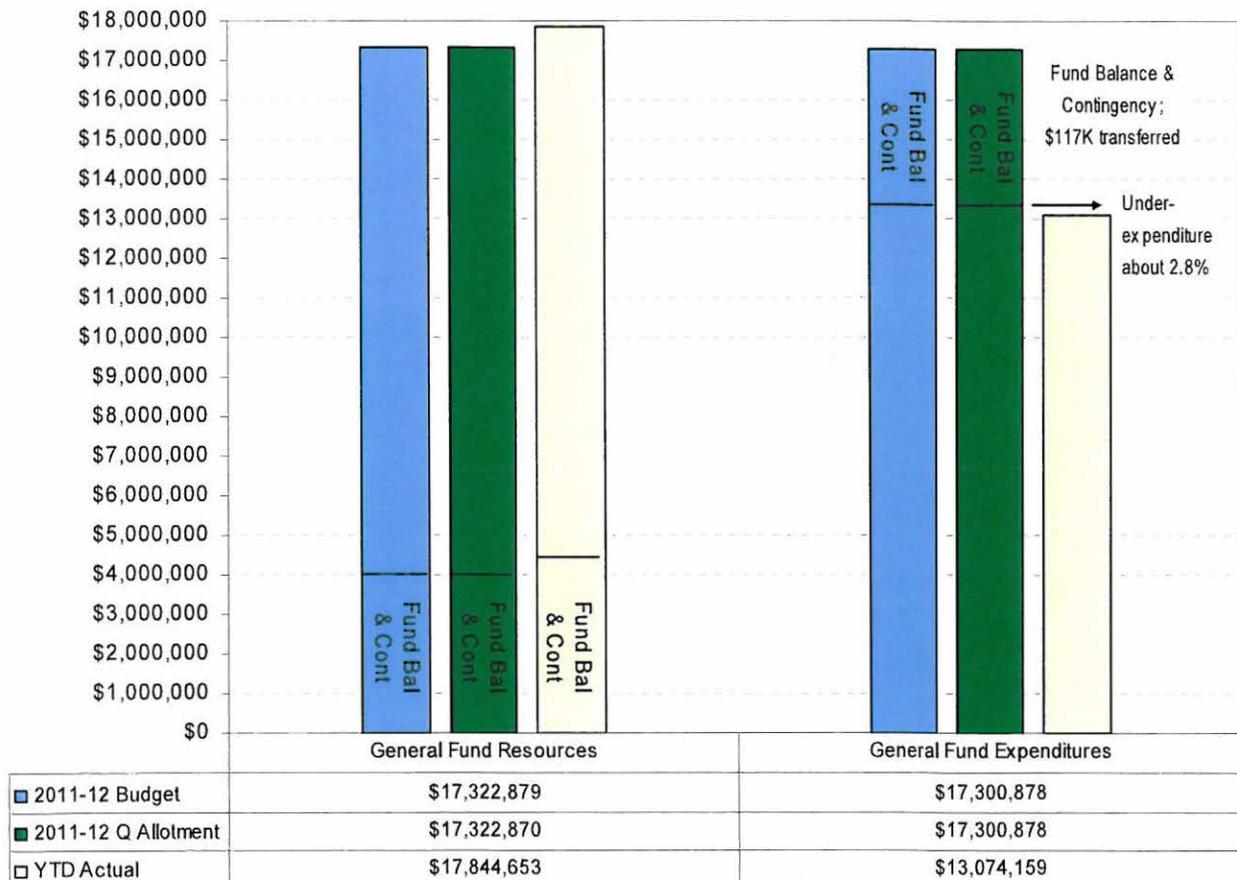
reached, irrespective of revenue that a fund receives. For example, in the Building Fund and in the Water Fund, increased revenues were collected for Professional Services and the timber harvest, respectively, but the legal budget appropriation was not adequate for the necessary expenditures to occur. Therefore, Council action was necessary to grant these funds an increase to their legal appropriation limit.

General Fund

The General Fund receives the most focus throughout the year and during the budget cycle. The General Fund houses property taxes and the major services areas the public associates with local government – police, fire, parks, aquatics and the library, in addition to administrative and planning functions. Below is a summary of the General Fund. General Fund revenues and expenditures are next broken down into categories and departments, respectively. Line item detail for each revenue source and expense item follows in the detail section of this report.

Through the fourth quarter of the year, the General Fund is in a good position. As explained more below, revenues are 3% ahead of the fourth quarter allotment, mainly due to fund balance as explained in the first quarter report. The expenditures are about 2.8% less than the fourth quarter budget allotment. It is important to note that the fourth quarter budget includes a transfer out of contingency to the personnel services category in many departments, in order to cover salary and benefit adjustments, many of which occurred as a result of finalizing the AFSCME labor negotiations after budget adoption.

General Fund Summary



General Fund Revenue

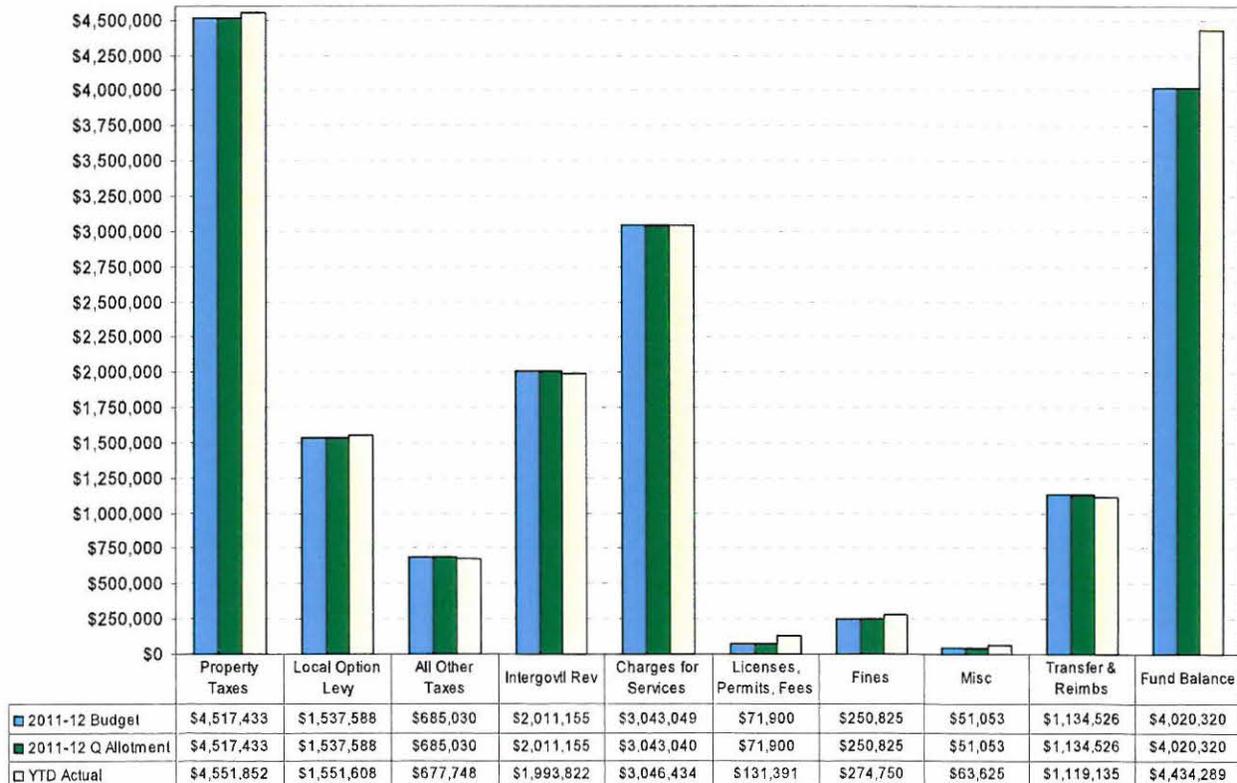
The following graph displays the General Fund Revenue in a snapshot. For each revenue category, the annual revenue is displayed, then the quarterly budget allocation, then the actual amounts collected through the end of the quarter.

Property taxes are generally received by the City in November, which falls during the second quarter. As seen in the chart below, the property taxes, including the local option levy, received are slightly ahead of budget for the year, about \$50,000 or less than 1% over the budget projection.

The revenue categories of *All Other Taxes*, *Intergovernmental Revenue*, and *Charges for Services* are very close to their original budget projection. Revenues in the *License, Permits, Fees* revenue category have come in higher than the original budget projection, due to a greater number of site reviews in Planning and Engineering than anticipated in the budget. In the *Fine* revenue category, Traffic Fines are about \$24,000 more than originally budgeted. In the *Miscellaneous* category, interest earnings are up due to a higher balance (fund balance) earning interest. Also, the Parks and Police Departments received unanticipated donations, as explained in the second quarter. The *Transfer and Reimbursement* revenue category has a variance of just over 1% from its budget projection.

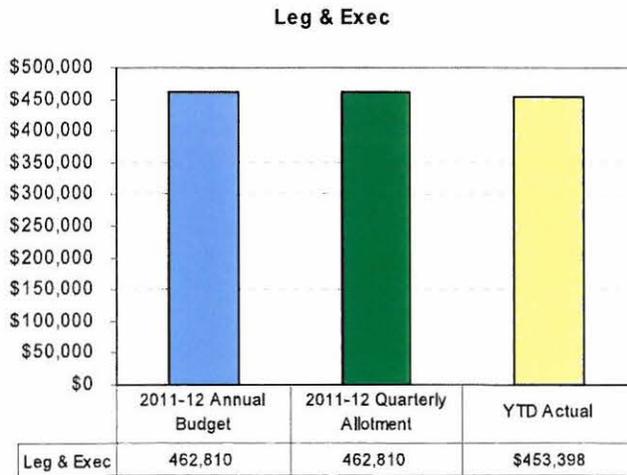
As discussed in the first quarter report, the actual fund balance exceeds the amount budgeted. This represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2011 quarterly report was presented. Last year, many departments underspent their budgets in the categories of utilities, professional services, supplies, training, and maintenance, adding those resources back to fund balance. Additionally, position vacancies added back nearly \$250,000 to fund balance.

General Fund Revenue - 4th Quarter

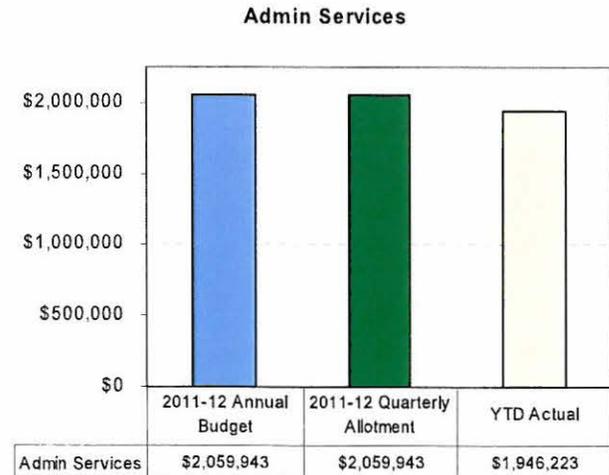


General Fund Expenditures

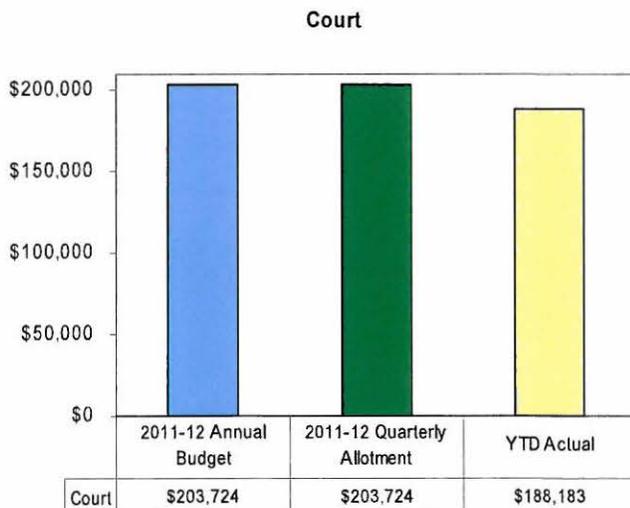
The following charts display each General Fund Department. The annual budget for each is compared to the quarterly budget allotment and the actual amounts. Brief comments are included with each department's chart.



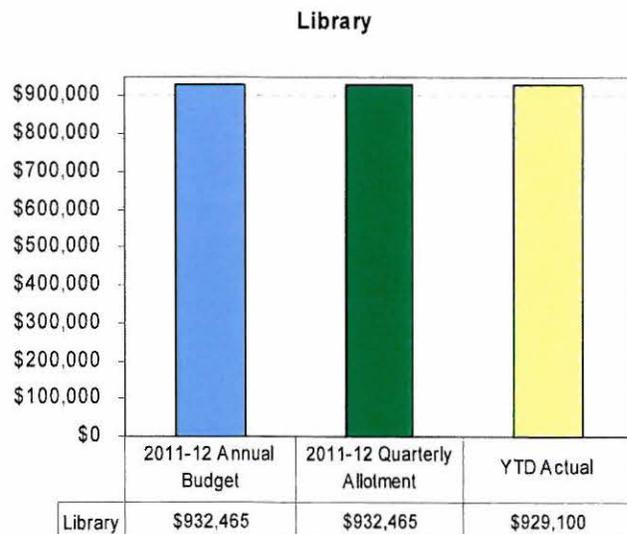
The Legislative and Executive Department had a budget adjustment to the personnel category. The Sister City visit will occur in July, and so will go against next year's budget.



The Administrative Services Department had a budget adjustment to the personnel category, and although the numbers aren't final for the year, appears to have underspent its budget by about 5%, in the categories of professional services, training and facility repair.

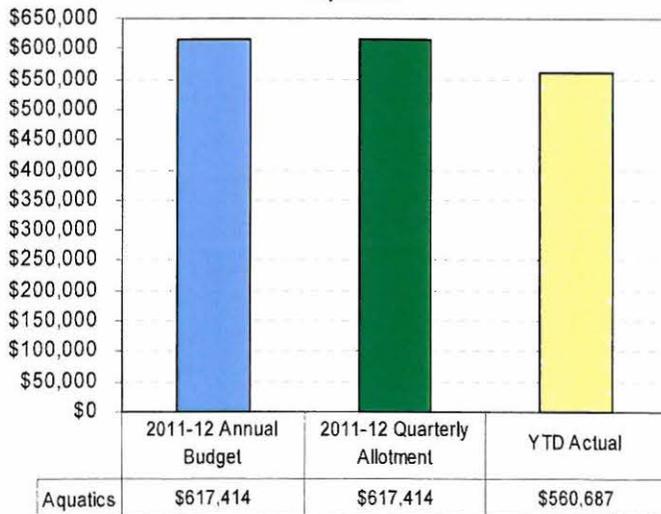


The Municipal Court Department received a budget adjustment to cover the personnel category. While the expenditures have not yet been audited, it appears that overall, the Court will underspend by about 7%, largely in the County and State Assessment category.



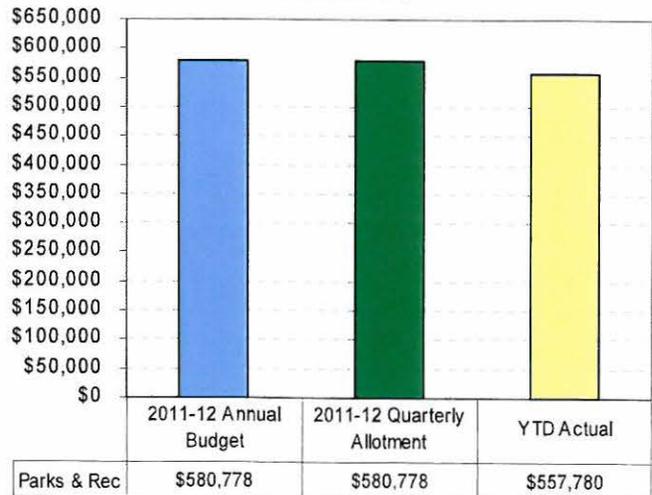
The Library received a budget adjustment to cover the personnel category. Overall, the Library's spending is on target with its budget.

Aquatics



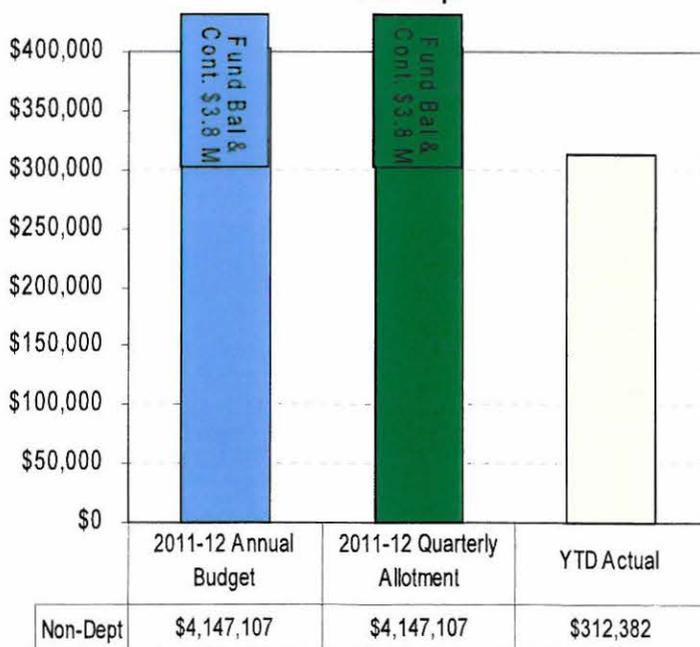
The Aquatics Department has underspent its budget by about 9%. The category of part-time help is under, due to the variations in hours worked by lifeguards and swim instructors at different rates of pay. Also, utilities are under budget because the rates did not go up as originally thought.

Parks & Rec



The Parks & Recreation Department has underspent about 4% this year, in the temporary wage account and facility supplies and maintenance.

Non-Dept

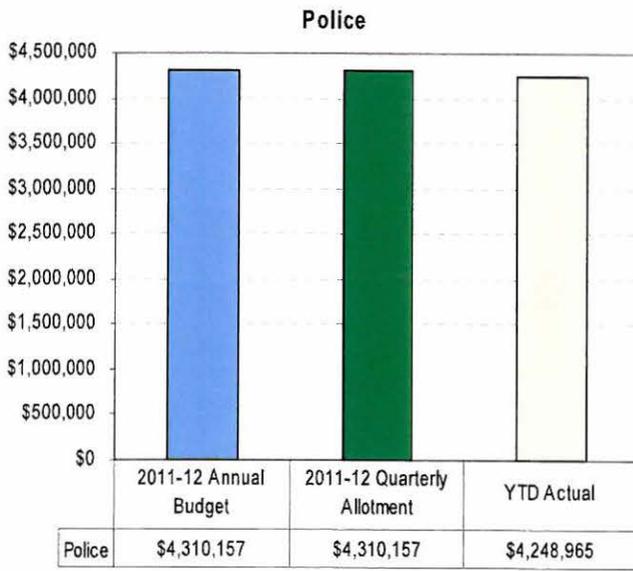


The Non-Departmental Department holds the General Fund's overall contingency and unappropriated fund balance. While these amounts are included in the annual budget, they are not spent, and therefore do not have a quarterly allotment.

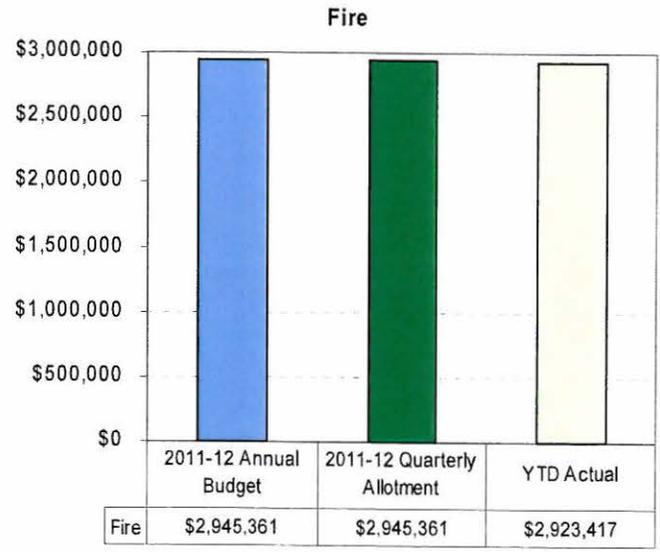
About \$117K of contingency funds were transferred to various General Fund departments to cover estimated personnel expenses.

Other items in this department include pass through funds for the School District Excise Tax and the Metro Construction Excise Tax. The expense for polling the voters on the local option levy has also been budgeted in this department.

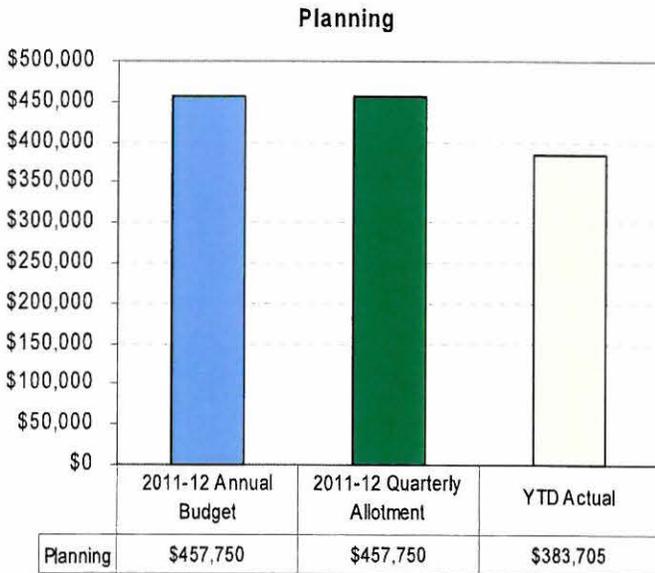
The expenses were budgeted at about \$303K, not including fund balance and contingency, and about \$312K was expended. The Metro Construction Excise Tax and School District Excise Tax exceeded the project amounts.



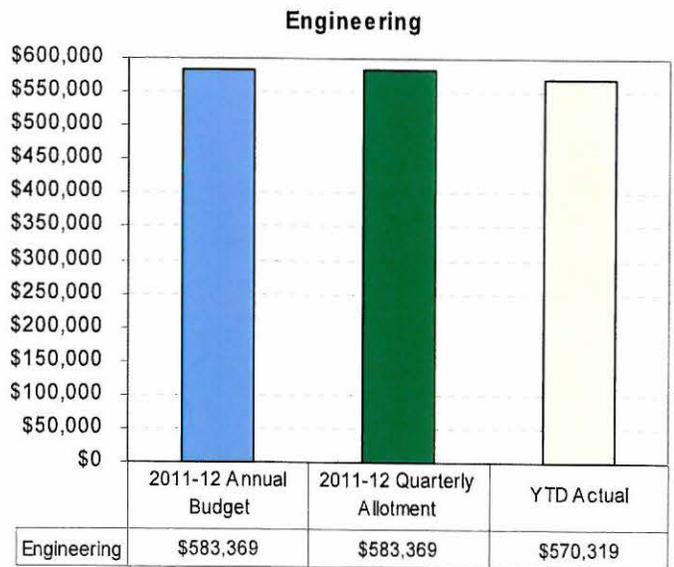
The Police Department has underspent its budget by about 1.5%.



The Fire Department is predicted to finish up the year right on target, underspending its budget by about \$20,000.



The Planning Department underspent its budget this year, due to grant expenses that are carrying forward to FY 12-13. The grant is for an urban renewal feasibility study, funded from the Metro Construction Excise Tax.



The Engineering Department received a budget adjustment to cover the personnel category, and its spending for the year is right on track.

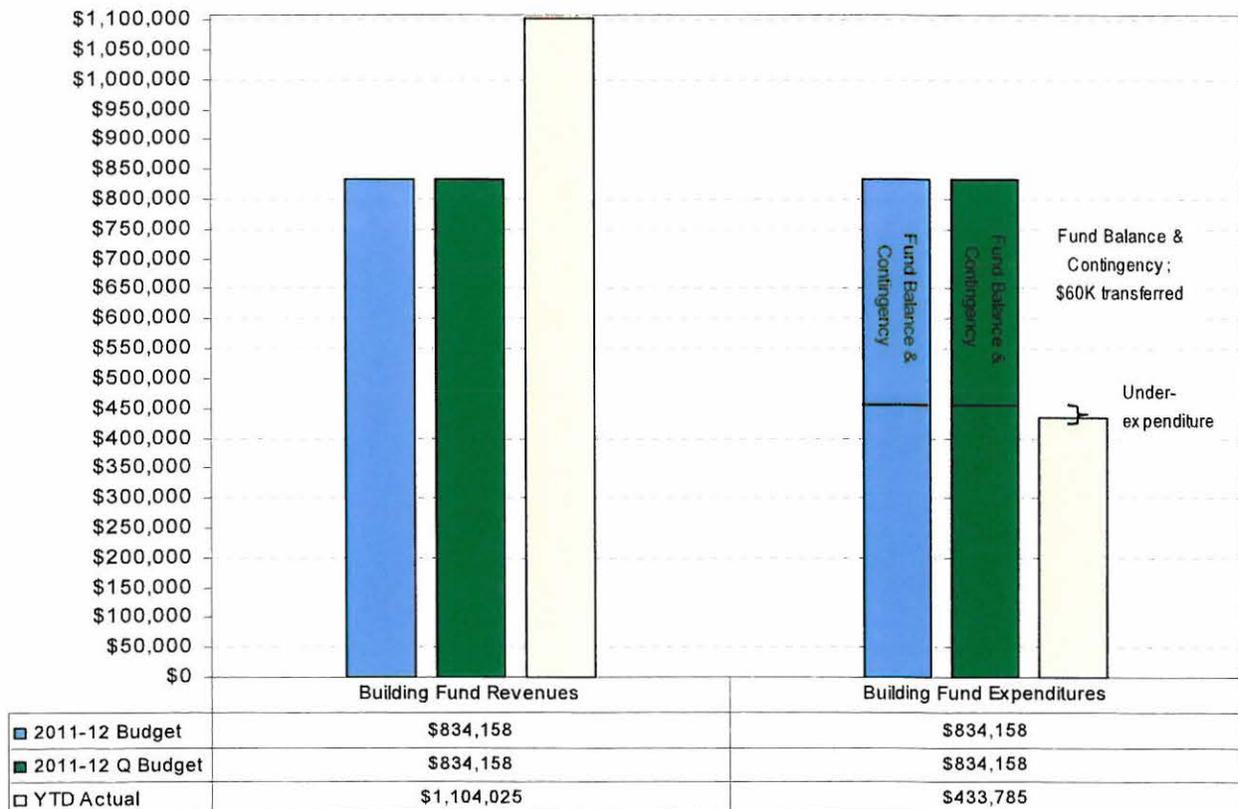
Building Services Fund

The Building Services Fund revenue is doing much better than expected. Permitting revenue is higher due to the school district projects and residential development being stronger than originally anticipated. The number of single family permits issued through the end of the year is 45% higher when compared to last year, as seen in the table:

| City of Forest Grove | | | | | |
|--|------------|-----------|-----------|-----------|-----------|
| Number of Single-Family-New Permits Issued | | | | | |
| By Fiscal Year; July 1 through June 30 | | | | | |
| | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
| July | 11 | 2 | 5 | 5 | 6 |
| August | 10 | 4 | 1 | 3 | 6 |
| September | 3 | 6 | 6 | 3 | 11 |
| Q1 Total | 24 | 12 | 12 | 11 | 23 |
| October | 7 | 3 | 5 | 5 | 8 |
| November | 2 | 0 | 5 | 5 | 5 |
| December | 7 | 0 | 9 | 7 | 8 |
| Q2 Total | 16 | 3 | 19 | 17 | 21 |
| January | 12 | 0 | 9 | 5 | 12 |
| February | 10 | 1 | 6 | 7 | 5 |
| March | 12 | 6 | 16 | 6 | 7 |
| Q3 Total | 34 | 7 | 31 | 18 | 24 |
| April | 17 | 3 | 15 | 7 | 8 |
| May | 9 | 11 | 3 | 7 | 9 |
| June | 19 | 9 | 12 | 4 | 8 |
| Q4 Total | 45 | 23 | 30 | 18 | 25 |
| FY Total | 119 | 45 | 92 | 64 | 93 |

The expenditures are about 7.5% less than the fourth quarter budget. It is important to note that the fourth quarter budget includes budget adjustments: Because the salary and benefit accounts were approaching their budget limit as the fourth quarter began, \$10K was transferred out of contingency to this budget category. Additionally, \$50K was transferred out of contingency to two accounts – Professional Services to perform the structural plan reviews for the school district and to Intergovernmental Services to cover state surcharges.

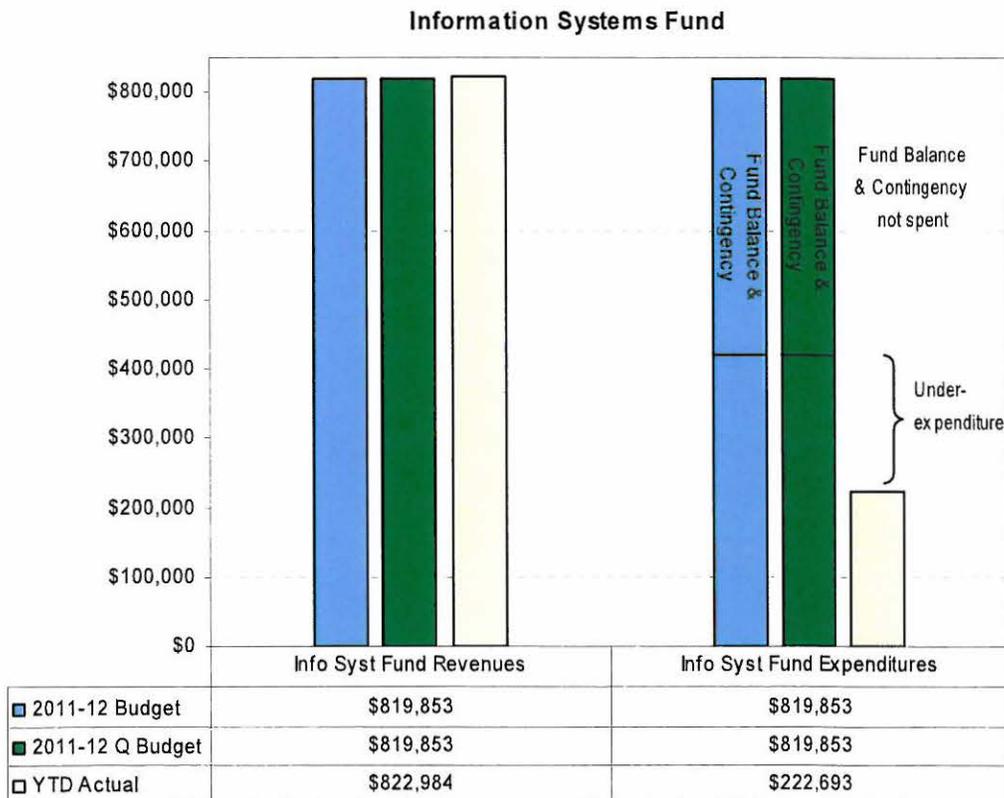
Building Services Fund



Information Systems Fund

The Information Systems Fund is used to replace the City's computer and network infrastructure. This fund purchases servers and major software applications. For this fiscal year, the Information Systems Fund revenues are slightly ahead for the year. On the expenditure side, funds have been set aside to pay for any unexpected computer or server equipment failure. These funds went unexpended this year and equipment continues to function normally. Additionally, the City planned on converting to Windows 2007 and Office 2010 in this fiscal year, but these conversions have been delayed until the next fiscal year.

Funds from excess revenue and underspending in FY 2012 accrue to fund balance. Fund balance is reviewed annually during the budget cycle. Specifically for the Information Systems Fund, fund balance is being accrued to pay for future infrastructure and conversions, such as new servers and upgrades to the City's operating systems.

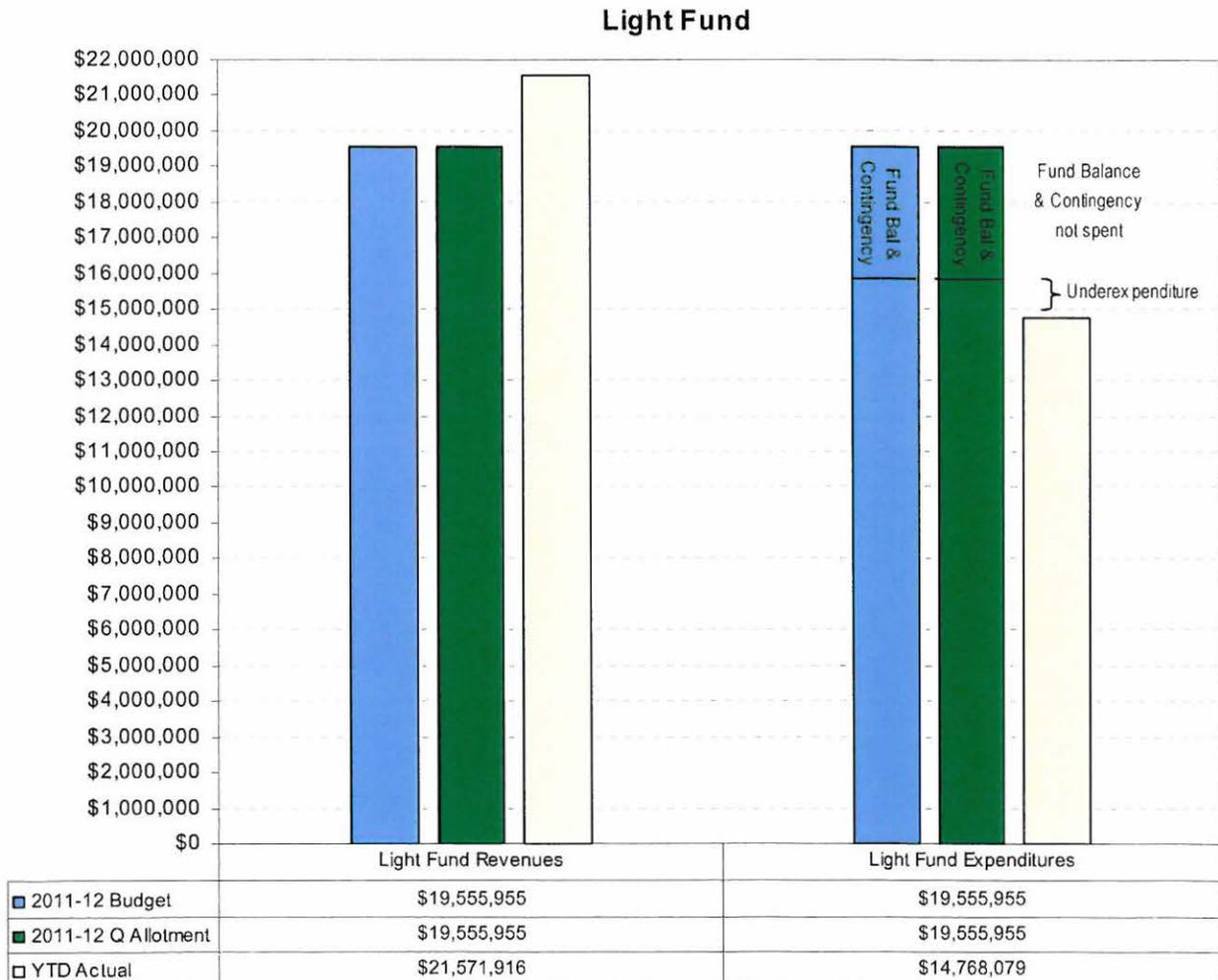


Light Fund

The Light Fund revenue received through the fourth quarter is about 10% higher than anticipated, for the following reasons: 1) The fund balance exceeds the amount budgeted, as reported in the first quarter report, due to more rate revenue received last year than budgeted, position vacancies, the cost to purchase power was less than budgeted, and a capital project to remodel the Light and Power building did not get started until this year. All together, about \$1 million more accrued to fund balance than originally projected; 2) Electric sales have brought in approximately \$850,000 more in revenue than originally budgeted, due to a rate increase that was effective October 1, 2011, that was not programmed into the budget. Additionally, usage is up slightly when compared to the same period last year.

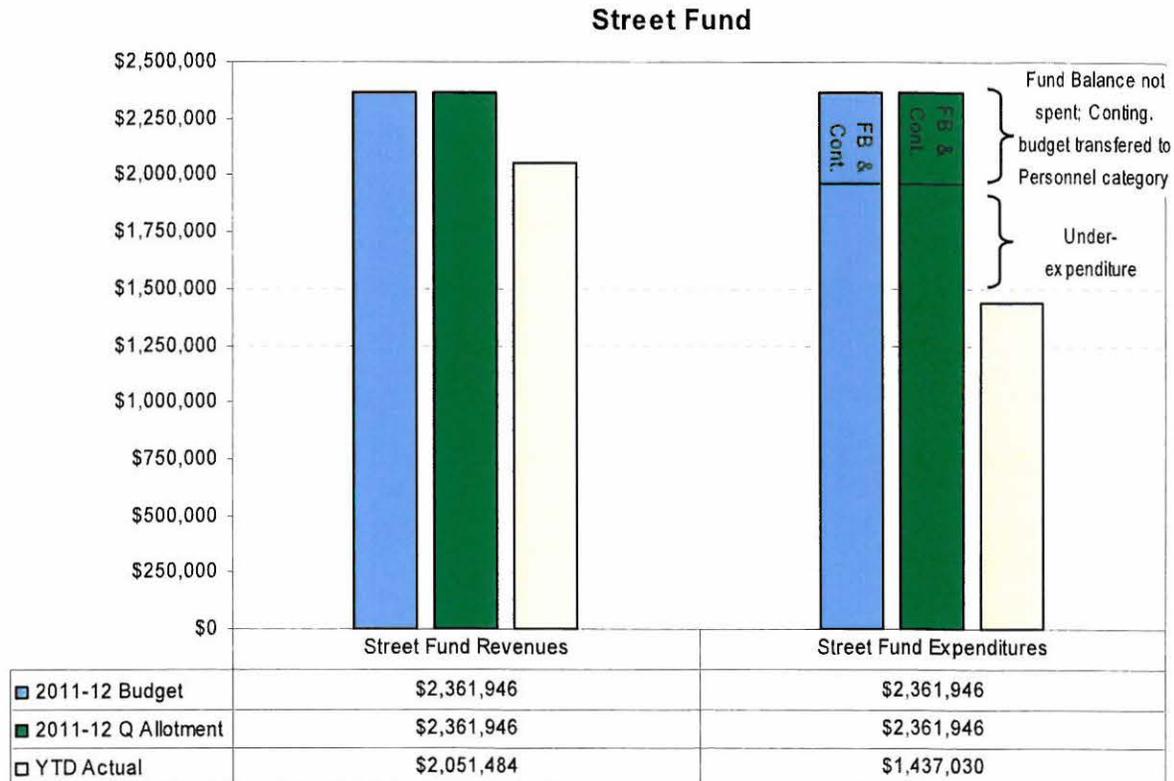
The Light Fund expenditures are about 7% lower than anticipated through the fourth quarter. This is due to position vacancies, as well as spending less on purchasing power than anticipated. Additionally, the budget includes allocations to begin an overall system master plan, and this project is carrying forward into FY 2012-2013.

Funds from excess revenue and underspending in FY 2012 accrue to fund balance. Fund balance is reviewed annually during the budget cycle. Specifically for the Light Fund, fund balance is being accrued to pay for future infrastructure, such as substation upgrades.



Public Works Funds

Public Works is responsible for 11 operating and capital funds. The graphical summary below will only focus on the major operating funds, including the Street Fund, the Sewer Fund, the Water Fund, the Surface Water Management Fund, and the Equipment Fund. The detail for all of the Public Works' Funds is included in the second part of this report.



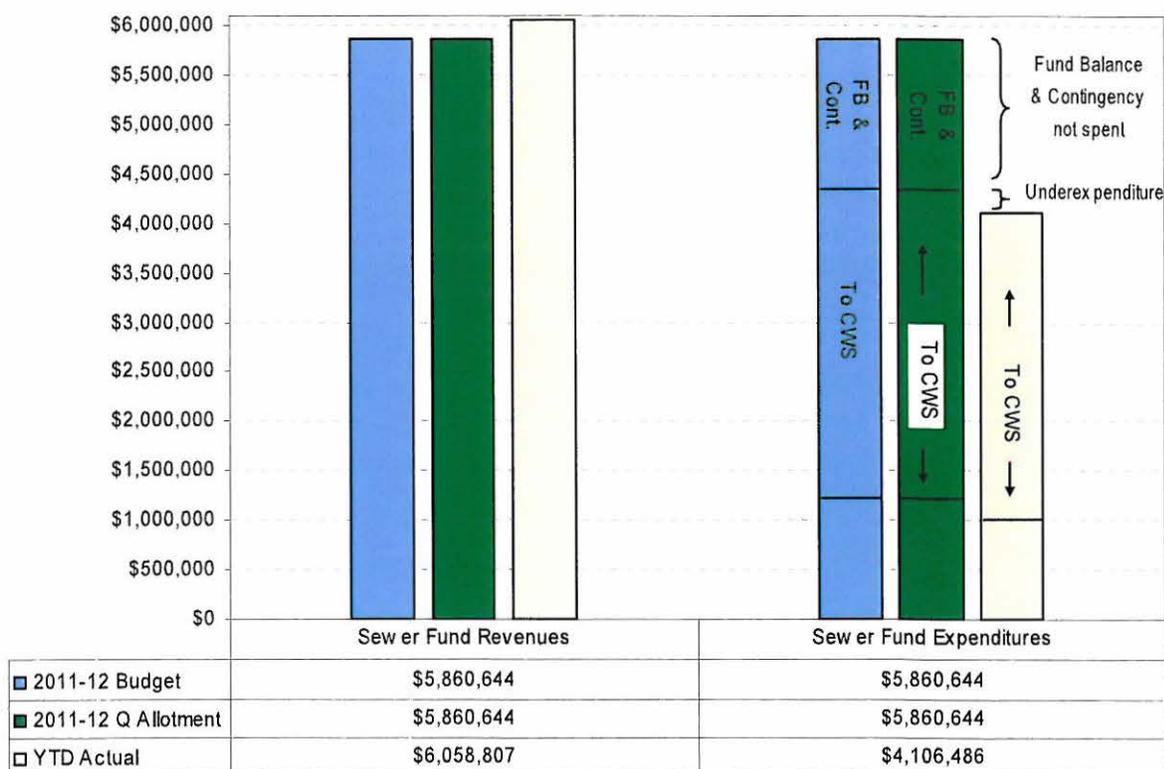
The Street Fund revenues are about 13% behind the fourth quarter allotment. As reported in the first quarter, and revealed by the detail, the collected revenues shows that fund balance is over the budgeted amount. The fund balance line item represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2011 quarterly report was presented. Last year, the Street Fund received more gas tax revenue than budgeted, which accrued to the fund balance. Additionally, construction supplies underspent, and those savings accrued to fund balance.

The amount expected from gas taxes and grants is less than budgeted. Gas tax is difficult to project, because the state and county allocate collected gas taxes based upon their receipts, and the relative populations of all the cities compared with Forest Grove. Regarding receiving less revenue than expected from grants, this is due to the Safe Routes to School program. At the time the budget was put together, it was thought that the City would be receiving the grant and expending the funds. However, the Oregon Department of Transportation will instead be receiving the grant and expending the funds, not the City.

As reported in the third quarter report, the Street Fund was on track to overspend the personnel services budget category, due to storm clean up activities last fall and winter. A budget supplemental was passed by the City Council, adding \$35,000 to the personnel budget category, transferred from the contingency line item.

The Street Fund did underspend its annual budget overall. A main reason for the underspending is because the City budgeted to the Safe Routes to School, but ODOT is managing this project instead. The project has also been delayed to FY 2012-13. Additionally, the Street fund spent less on striping and fog sealing roads than budgeted.

Sewer Fund



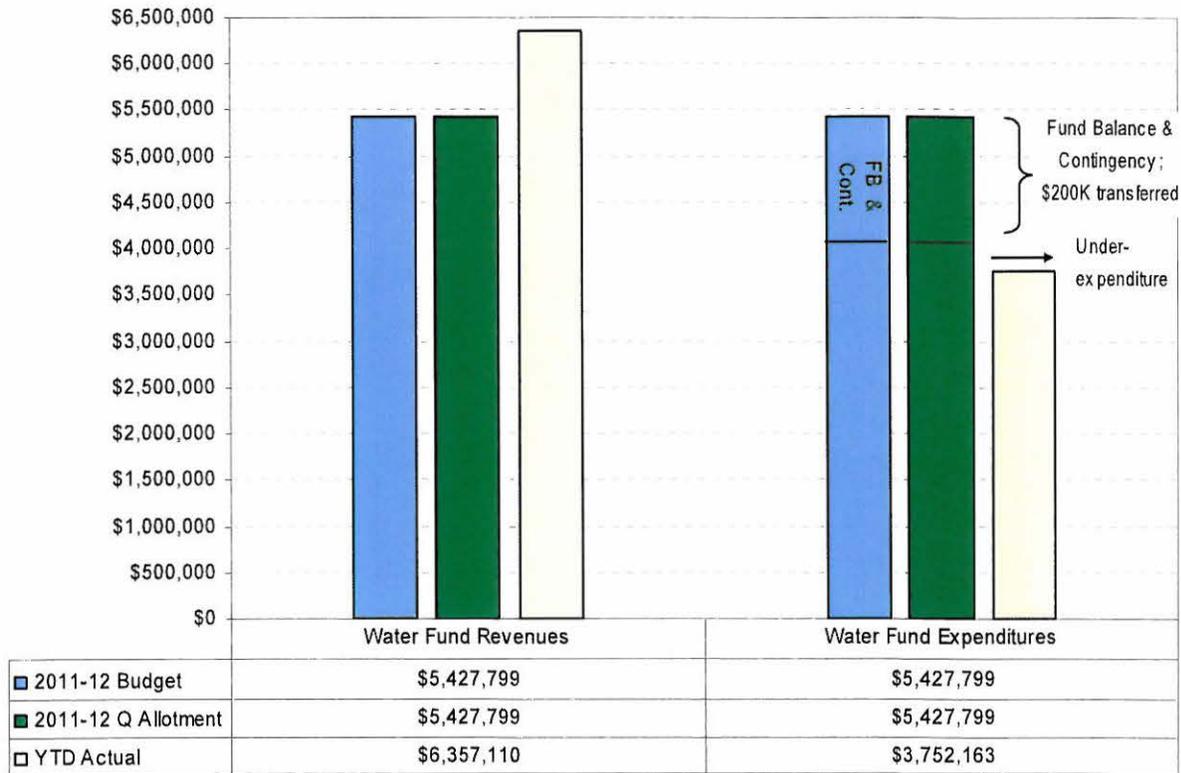
The Sewer Fund records revenues and expenditures of operating the sewer utility. A large part of the sewer utility is treating the sewage and conveying it to the waste water treatment plant. Clean Water Services (CWS) is responsible for treating the sewage and for the large trunk lines that convey it. Therefore, approximately 84% of the revenue from rates is transferred to CWS for these purposes. This transfer happens each month, and is reflected in the graphic above in the expenditure category, since the transfer to CWS happens through the expenditure line item of Intergovernmental Services.

The revenues received through the fourth quarter in the Sewer Fund are above the quarterly allotment, as explained in the first quarter report, due to the fund balance exceeding the budgeted amount. The fund balance amount represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2011 quarterly report was presented. Last year, the Sewer Fund underspent in various accounts, and those savings accrued to fund balance. Other revenues slightly ahead of this year's budget include sewer charges to the Commercial class and Industrial class of customers – about \$41,000 more has been received in these categories than budgeted.

The expenditures through the fourth quarter are lagging about 6% behind the quarterly allotment. This is partly due to labor costs underspending, as the crews focused more on street issues in the fall and winter. Another reason for the lagging expenditures is due to savings in the capital section of the fund. The Cedar Street Alley project was completed for about half of the budgeted amount. This project replaced 300 feet of 8 inch pipe and installed a new manhole. The 23rd Avenue Inflow and Infiltration project has been delayed until FY 2012-13, further causing the Sewer Fund to underspend.

Funds from excess revenue and under-spending in FY 2012 accrue to fund balance. Fund balance is reviewed annually during the budget cycle. Specifically for the Sewer Fund, fund balance is being accrued to pay for future capital projects, as outlined in the City's annually adopted Capital Improvement Program (CIP).

Water Fund

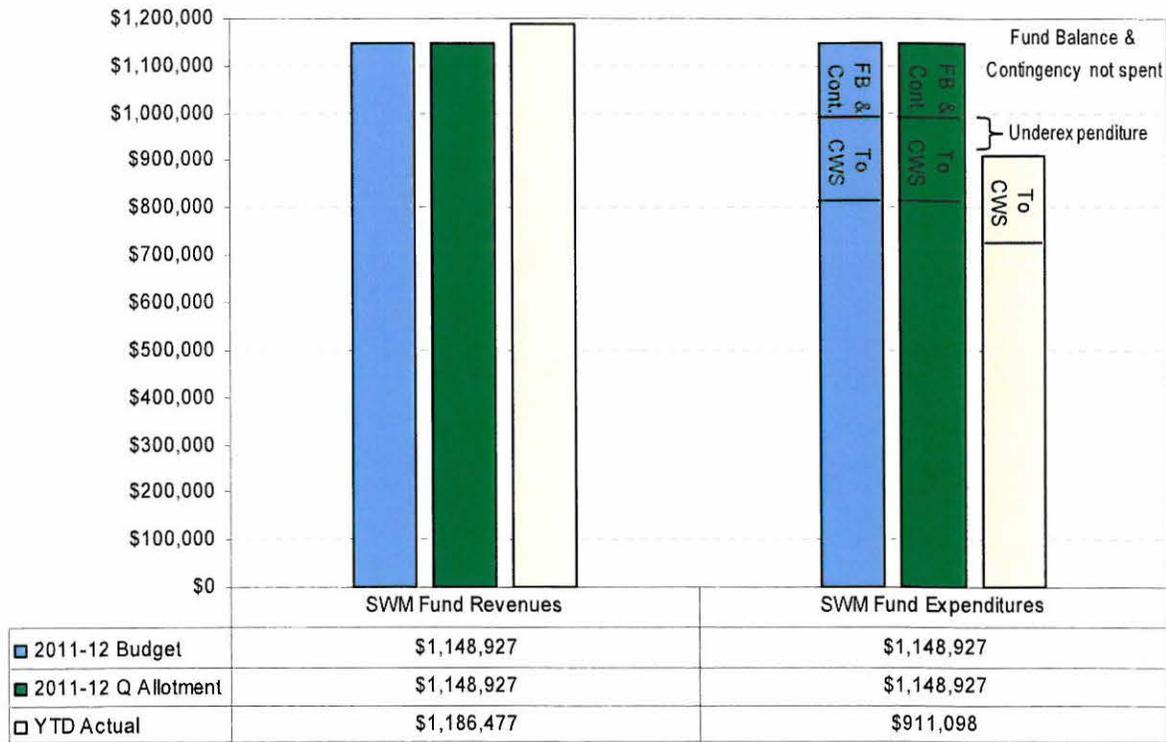


The revenues received through the fourth quarter in the Water Fund are 17% above the quarterly allotment, due to three main reasons: 1) The fund balance exceeds the budgeted amount. The fund balance amount represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2011 quarterly report was presented. Last year, the Water Fund underspent in various accounts, and those savings accrued to fund balance; 2) Water sales through the fourth quarter are above the annual budgeted amount by about \$290,000. This is due to the rate restructuring that occurred last July as a result of a rate analysis, and warm, dry summer weather, and the budget was set very conservatively; and 3) Timber sales for the timber harvest were significantly above projections. Timber harvest revenues were approximately \$300,000 better than originally budgeted, due to higher quality timber, more poles, and better prices.

The expenditures are about 7% less than the fourth quarter budget. It is important to note that the fourth quarter budget includes budget adjustments: Because the salary and benefit accounts were approaching their budget limit as the fourth quarter began, \$12,000 was transferred out of contingency to this budget category. Additionally, because the timber harvest expenses were more than budgeted, about \$188,000 was transferred from contingency to that line item. Including these budget adjustments, the overall expenditure pattern was 7% less than the fourth quarter budget, largely in the capital outlay category. An important note here is that another \$70,000 is due to the City of Cornelius for a waterline project completed close to the switch over in fiscal years and the two cities are still reviewing the project and invoices.

Funds from excess revenue and underspending in FY 2012 accrue to fund balance. Fund balance is reviewed annually during the budget cycle. Specifically for the Water Fund, fund balance is being accrued to pay for future capital projects at the Joint Water Commission facility, as outlined in the City's annually adopted Capital Improvement Program (CIP).

Surface Water Management Fund



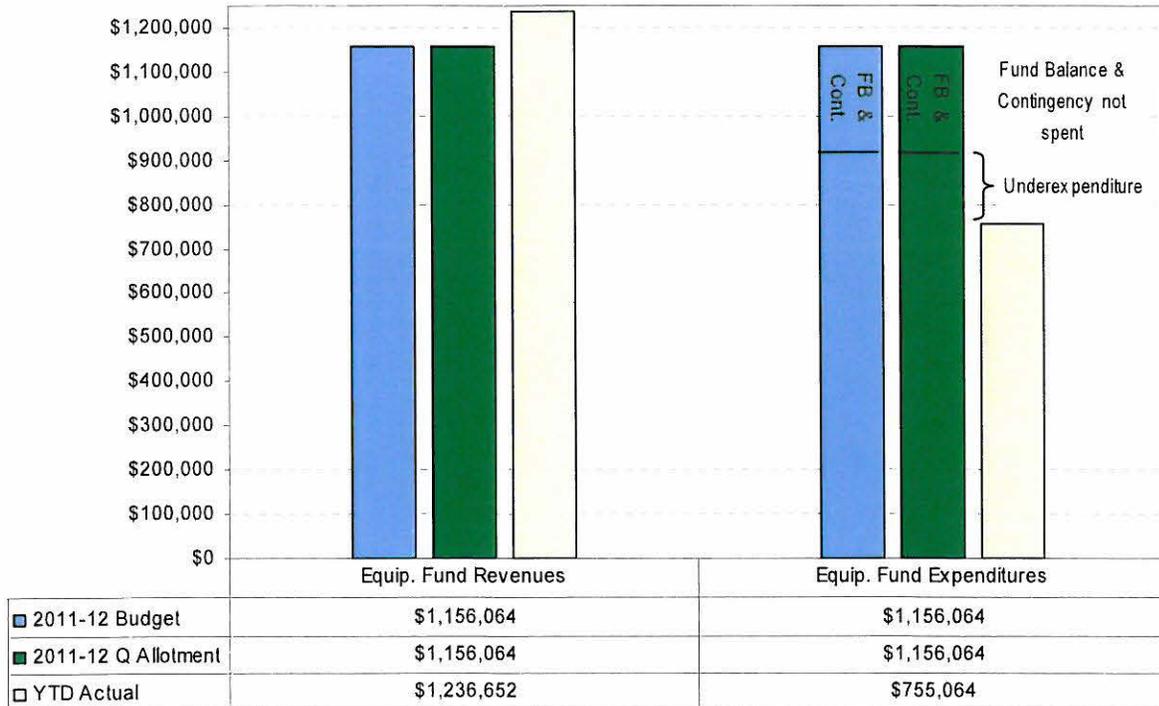
The Surface Water Management Fund (SWM) records revenues and expenditures of operating the surface water utility – which is managing rain run off and storm water run off. A portion of managing surface water is regional in nature, relating to keeping the Tualatin River healthy. CWS is responsible for this regional portion, so 25% of the revenue from rates is transferred to CWS for this purpose. This transfer happens each month, and is reflected in the graphic above in the expenditure category, since the transfer to CWS happens through the expenditure line item of Intergovernmental Services.

The revenues received through the fourth quarter in the SWM Fund are in excess of the quarterly allotment, due to the fund balance exceeding the budgeted amount, as reported in the year-end 2011 report. The fund balance amount represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2011 quarterly report was presented. Last year, the SWM Fund underspent in various accounts, and those savings accrued to fund balance.

The expenditures are about 8% below the fourth quarter allotment. The main reason for this underexpenditure is due to the capital project at the intersection of Bonnie and B streets to solve local flooding issues. This project was completed for approximately half of what had been budgeted.

Funds from excess revenue and under-spending in FY 2012 accrue to fund balance. Fund balance is reviewed annually during the budget cycle. Specifically for the SWM Fund, fund balance is being accrued to pay for future capital projects, as outlined in the City’s annually adopted Capital Improvement Program (CIP).

Equipment Fund



The revenues received through the fourth quarter in the Equipment Fund are in excess of the quarterly allotment, due to: 1) The fund balance exceeding the budgeted amount, as explained in the 2011 year-end report. The fund balance amount represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2011 quarterly report was presented. Last year, savings in the Equipment Fund equipment purchases accrued to fund balance, and revenues collected for external maintenance, gas and equipment sales were slightly higher, which accrued to fund balance; and 2) The sale of gasoline to other agencies exceeded the budget by about \$24,000, because of higher gas prices and higher volume of sales than anticipated.

The expenditures for the Equipment Fund are about 17% below the budget. There are a number of reasons for this: 1) A long-time employee retired, and was replaced by new employee, thus resulting in one-time salary and benefit savings; 2) the fuel budget was set high due to anticipation of higher prices, and this line-item ended up below budget by about \$14,000; 3) the budget for external maintenance was under-spent due to less repairs needing to be out-sourced; 4) In the capital outlay category, the Police Department vehicle purchases of 2 Admin cars and 4 Patrol cars were less than budgeted, the Public Works Department delayed the \$90K purchase of a patch king but rebuilt the cat dozer for \$20K, which meant under-spending this account by \$70K – however, the patch king will be replaced in a future year, and in the Parks Department, a mower that was slated to be replaced in FY 2011 was replaced in FY 2012, while the John Deere replacement has been delayed to a future year.

Funds from excess revenue and underspending in FY 2012 accrue to fund balance. Fund balance is reviewed annually during the budget cycle. Specifically for the Equipment Fund, fund balance is being accrued to pay for future equipment purchases, as outlined in the City's annually adopted Capital Improvement Program (CIP).

Detailed Quarterly Reports

The following pages display the line item detail of the City's funds. This detail will not be reviewed during the meeting, but staff are happy to answer any questions that may come up.

The first column of dollar figures represents the annual budget amount. The next column represents the quarterly allotment for each line item. The third column of dollar figures shows the year-to-date information, followed by the variance from the quarterly allotment, and lastly that variance expressed as a percentage.

100 - General Fund

Department #11 - Legislative & Executive

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------|--------------|---------------|---------------------|--------------|------------|--------------------------|
|---------------|--------------|---------------|---------------------|--------------|------------|--------------------------|

100 - General Fund

Department #11 - Legislative & Executive

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|-----------------------------------|------------------|---------------------|------------------|--------------|--------------------------|
| REVENUES | | | | | | |
| 420029 | Portland Community College Paym | 0 | 0 | 417 | 417 | 0% |
| 440025 | Copy Service | 38 | 38 | 0 | (38) | 0% |
| 440029 | General Fund Spt Svc (522023) | 301,259 | 301,259 | 301,259 | 0 | 0% |
| 472005 | Miscellaneous | 0 | 0 | 362 | 362 | 0% |
| REVENUES TOTAL | | 301,297 | 301,297 | 302,038 | 741 | 0% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (268,683) | (268,683) | (256,967) | 11,716 | -4% |
| 511010 | Part-Time Employee Wages | (9,000) | (9,000) | (9,048) | (48) | 1% |
| 511020 | Temporary Employee Wages | 0 | 0 | (3,931) | (3,931) | 0% |
| 512005 | Health & Dental Benefits | (51,756) | (51,756) | (51,714) | 42 | 0% |
| 512008 | Health Reimb Arrangement | (2,522) | (2,522) | (2,541) | (19) | 1% |
| 512010 | Retirement | (51,199) | (51,199) | (51,412) | (213) | 0% |
| 512015 | FICA | (20,325) | (20,325) | (18,656) | 1,669 | -8% |
| 512020 | Workers Comp | (325) | (325) | (325) | 0 | 0% |
| 512025 | Other Benefits | (1,425) | (1,425) | (2,365) | (940) | 66% |
| 512030 | Other Payroll Taxes | (1,912) | (1,912) | (2,166) | (254) | 13% |
| 520110 | Operating Supplies | (750) | (750) | (1,437) | (687) | 92% |
| 520120 | Organization Business Expense | (7,500) | (7,500) | (9,807) | (2,307) | 31% |
| 520150 | Utilities | 0 | 0 | (64) | (64) | 0% |
| 520180 | Subscriptions & Books | (100) | (100) | (56) | 44 | -44% |
| 520220 | Small Equipment | (500) | (500) | 0 | 500 | 0% |
| 520503 | Printing | (2,000) | (2,000) | (3,806) | (1,806) | 90% |
| 520506 | Postage | (700) | (700) | (426) | 274 | -39% |
| 520509 | Telephone | (452) | (452) | (371) | 81 | -18% |
| 520521 | Public Information | (9,020) | (9,020) | (8,119) | 901 | -10% |
| 520524 | Publications | (60) | (60) | (20) | 40 | -67% |
| 520530 | Memberships | (3,505) | (3,505) | (3,715) | (210) | 6% |
| 520563 | Sister City Contribution | (2,500) | (2,500) | (300) | 2,200 | -88% |
| 520578 | Insurance & Bonds | (332) | (332) | (332) | 0 | 0% |
| 521003 | Training/Conferences | (7,044) | (7,044) | (7,211) | (167) | 2% |
| 521004 | Legislative Conferences & Trainin | (17,000) | (17,000) | (14,581) | 2,419 | -14% |
| 521006 | Travel | (300) | (300) | (139) | 161 | -54% |
| 521150 | Professional Services | (1,000) | (1,000) | (884) | 116 | -12% |
| 522003 | Equipment Maint & Oper Supplies | (500) | (500) | (499) | 1 | 0% |
| 522012 | Fuel/Oil | 0 | 0 | (106) | (106) | 0% |
| 522021 | Equipment Fund Charges | (652) | (652) | (652) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (1,748) | (1,748) | (1,748) | 0 | 0% |
| EXPENDITURES TOTAL | | (462,810) | (462,810) | (453,398) | 9,412 | -2% |
| Department Net Totals | | (161,513) | (161,513) | (151,360) | | |

100 - General Fund

Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from C Budget |
|-----------------------|-------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 430455 | Metro Cleanup Grant | 0 | 0 | 833 | 833 | 0% |
| 432280 | Healthy Benefits Grant | 1,500 | 1,500 | 0 | (1,500) | 0% |
| 440022 | Lien Searches | 9,750 | 9,750 | 12,185 | 2,435 | 25% |
| 440025 | Copy Service | 205 | 205 | 311 | 106 | 52% |
| 440028 | Passport Execution Fee | 9,850 | 9,850 | 8,700 | (1,150) | -12% |
| 440029 | General Fund Spt Svc (522023) | 1,676,596 | 1,676,596 | 1,676,596 | 0 | 0% |
| 440030 | Reserved Parking | 1,300 | 1,300 | 989 | (311) | -24% |
| 440040 | New Account Set-Up Fee | 20,000 | 20,000 | 23,156 | 3,156 | 16% |
| 440042 | Door Hanger Fee | 20,000 | 20,000 | 20,847 | 847 | 4% |
| 440044 | Online Phone Pymt Convenience | 0 | 0 | 291 | 291 | 0% |
| 450055 | Business License Late Fees | 0 | 0 | 25 | 25 | 0% |
| 450056 | Business License | 37,500 | 37,500 | 38,395 | 895 | 2% |
| 450057 | Other | 600 | 600 | 0 | (600) | -100% |
| 472005 | Miscellaneous | 5,000 | 5,000 | 2,044 | (2,956) | -59% |
| 480006 | Reimbursements | 5,000 | 5,000 | 1,125 | (3,875) | -77% |
| REVENUES TOTAL | | 1,787,301 | 1,787,301 | 1,785,496 | (1,805) | 0% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (795,005) | (795,005) | (792,112) | 2,893 | 0% |
| 511010 | Part-Time Employee Wages | (130,143) | (130,143) | (114,615) | 15,528 | -12% |
| 511015 | Overtime | 0 | 0 | (68) | (68) | 0% |
| 511021 | Unemployment Compensation | 0 | 0 | (2,377) | (2,377) | 0% |
| 512005 | Health & Dental Benefits | (254,114) | (254,114) | (257,402) | (3,288) | 1% |
| 512008 | Health Reimb Arrangement | (8,447) | (8,447) | (9,552) | (1,105) | 13% |
| 512010 | Retirement | (163,521) | (163,521) | (167,609) | (4,088) | 3% |
| 512015 | FICA | (68,479) | (68,479) | (69,504) | (1,025) | 1% |
| 512020 | Workers Comp | (4,357) | (4,357) | (4,361) | (4) | 0% |
| 512025 | Other Benefits | (4,658) | (4,658) | (9,540) | (4,882) | 105% |
| 512030 | Other Payroll Taxes | (6,604) | (6,604) | (6,762) | (158) | 2% |
| 520110 | Operating Supplies | (6,000) | (6,000) | (6,015) | (15) | 0% |
| 520120 | Organization Business Expense | (6,200) | (6,200) | (5,142) | 1,058 | -17% |
| 520150 | Utilities | (7,370) | (7,370) | (9,583) | (2,213) | 30% |
| 520180 | Subscriptions & Books | (800) | (800) | (683) | 117 | -15% |
| 520200 | Computer Software Maintenance | (67,135) | (67,135) | (68,382) | (1,247) | 2% |
| 520220 | Small Equipment | (1,200) | (1,200) | (862) | 338 | -28% |
| 520503 | Printing | (17,870) | (17,870) | (15,615) | 2,255 | -13% |
| 520506 | Postage | (68,400) | (68,400) | (51,954) | 16,446 | -24% |
| 520509 | Telephone | (5,950) | (5,950) | (4,560) | 1,390 | -23% |
| 520521 | Public Information | (3,500) | (3,500) | (3,587) | (87) | 2% |
| 520524 | Publications | (1,182) | (1,182) | (440) | 742 | -63% |
| 520530 | Memberships | (18,825) | (18,825) | (19,141) | (316) | 2% |
| 520533 | Recruiting Expenses | (2,500) | (2,500) | (2,146) | 354 | -14% |
| 520557 | Intergovernmental Services | (11,426) | (11,426) | (5,687) | 5,739 | -50% |
| 520560 | Senior Center | (17,500) | (17,500) | (17,084) | 416 | -2% |
| 520578 | Insurance & Bonds | (7,954) | (7,954) | (7,954) | 0 | 0% |
| 521003 | Training/Conferences | (17,600) | (17,600) | (9,329) | 8,271 | -47% |
| 521006 | Travel | (500) | (500) | (41) | 459 | -92% |
| 521113 | Attorney Services | (54,500) | (54,500) | (35,713) | 18,787 | -34% |
| 521150 | Professional Services | (36,200) | (36,200) | (9,601) | 26,599 | -73% |
| 521165 | Contracts for Services | (6,000) | (6,000) | (5,780) | 220 | -4% |
| 521168 | Misc Medical Services | 0 | 0 | (1,633) | (1,633) | 0% |

100 - General Fund

Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from C Budget |
|------------------------------|-------------------------------------|--------------------|---------------------|--------------------|----------------|--------------------------|
| 521171 | Financial Services, Auditing, Inves | (29,500) | (29,500) | (23,596) | 5,904 | -20% |
| 521172 | Bank Service Fees | (2,600) | (2,600) | (1,384) | 1,216 | -47% |
| 522003 | Equipment Maint & Oper Supplies | (28,017) | (28,017) | (24,930) | 3,087 | -11% |
| 522021 | Equipment Fund Charges | (6,865) | (6,865) | (6,865) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (70,261) | (70,261) | (70,261) | 0 | 0% |
| 522303 | Custodial | (6,900) | (6,900) | (9,440) | (2,540) | 37% |
| 522306 | Rents & Leases | (1,100) | (1,100) | (1,140) | (40) | 4% |
| 522309 | Building/Facility Rental | (21,860) | (21,860) | (21,860) | 0 | 0% |
| 522312 | Facility Maintenance Supplies | (12,400) | (12,400) | (10,201) | 2,199 | -18% |
| 522315 | Facility Mnt/Repairs | (86,500) | (86,500) | (61,714) | 24,786 | -29% |
| EXPENDITURES TOTAL | | (2,059,943) | (2,059,943) | (1,946,223) | 113,720 | -6% |
| Department Net Totals | | (272,642) | (272,642) | (160,726) | | |

100 - General Fund

Department #13 - Municipal Court

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from C Budget |
|---------------------|------------------------------------|------------------|---------------------|------------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 460115 | Parking Fines (PK) | 10,750 | 10,750 | 5,604 | (5,146) | -48% |
| 460120 | Traffic Fines (TR) | 179,500 | 179,500 | 194,868 | 15,368 | 9% |
| 460125 | PD Ordinance Fines | 1,000 | 1,000 | 137 | (863) | -86% |
| 460130 | Marijuana Fines/Fees (ML) | 2,350 | 2,350 | 4,593 | 2,243 | 95% |
| 460135 | Minor in Possession Fines/Fees (M) | 5,750 | 5,750 | 6,093 | 343 | 6% |
| 480006 | Reimbursements | 12,195 | 12,195 | 8,881 | (3,314) | -27% |
| | REVENUES TOTAL | 211,545 | 211,545 | 220,176 | 8,631 | 4% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (63,150) | (63,150) | (67,725) | (4,575) | 7% |
| 511010 | Part-Time Employee Wages | (35,726) | (35,726) | (14,792) | 20,934 | -59% |
| 512005 | Health & Dental Benefits | (13,093) | (13,093) | (19,856) | (6,763) | 52% |
| 512008 | Health Reimb Arrangement | (546) | (546) | (966) | (420) | 77% |
| 512010 | Retirement | (11,084) | (11,084) | (11,588) | (504) | 5% |
| 512015 | Fica | (6,990) | (6,990) | (6,151) | 839 | -12% |
| 512020 | Workers Comp | (116) | (116) | (116) | 0 | 0% |
| 512025 | Other Benefits | (501) | (501) | (660) | (159) | 32% |
| 512030 | Other Payroll Taxes | (666) | (666) | (647) | 19 | -3% |
| 520110 | Operating Supplies | (1,000) | (1,000) | (852) | 148 | -15% |
| 520120 | Organization Business Expense | (200) | (200) | (52) | 148 | -74% |
| 520200 | Computer Software Maintenance | (6,390) | (6,390) | (6,422) | (32) | 1% |
| 520220 | Small Equipment | (200) | (200) | 0 | 200 | 0% |
| 520503 | Printing | (400) | (400) | (10) | 390 | -98% |
| 520506 | Postage | (1,150) | (1,150) | (806) | 344 | -30% |
| 520509 | Telephone | (250) | (250) | (124) | 126 | -50% |
| 520521 | Public Information | (100) | (100) | 0 | 100 | 0% |
| 520524 | Publications | (500) | (500) | (180) | 320 | -64% |
| 520530 | Memberships | (185) | (185) | (145) | 40 | -22% |
| 520539 | Assessment - County | (7,544) | (7,544) | (5,050) | 2,494 | -33% |
| 520540 | State Crt Security Asmt (SCSF) | (3,923) | (3,923) | (1,991) | 1,932 | -49% |
| 520557 | Intergovernmental Services | (700) | (700) | (171) | 529 | -76% |
| 520566 | Assessment - State | (34,948) | (34,948) | (38,698) | (3,750) | 11% |
| 520578 | Insurance & Bonds | (298) | (298) | (298) | 0 | 0% |
| 521003 | Training/Conferences | (2,600) | (2,600) | (895) | 1,705 | -66% |
| 521150 | Professional Services | (3,900) | (3,900) | (2,599) | 1,301 | -33% |
| 521172 | Bank Service Fees | (1,500) | (1,500) | (1,324) | 176 | -12% |
| 522022 | Information Systems Fund Charge | (5,280) | (5,280) | (5,280) | 0 | 0% |
| 522309 | Building/Facility Rental | (784) | (784) | (784) | 0 | 0% |
| | EXPENDITURES TOTAL | (203,724) | (203,724) | (188,183) | 15,541 | -8% |
| | Department Net Totals | 7,821 | 7,821 | 31,993 | | |

100 - General Fund

Department #14 - Library

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|------------------|---------------------|------------------|--------------|--------------------------|
| REVENUES | | | | | | |
| 420035 | W.C.C.L.S. | 666,728 | 666,728 | 666,728 | 0 | 0% |
| 430601 | Public Library Support Grant | 0 | 0 | 3,174 | 3,174 | 0% |
| 440019 | WCCLS Collection Agency Chrg | 1,000 | 1,000 | 810 | (190) | -19% |
| 440021 | Library Charges | 4,300 | 4,300 | 4,484 | 184 | 4% |
| 440023 | Print Fees | 2,500 | 2,500 | 3,099 | 599 | 24% |
| 440025 | Copy Service | 475 | 475 | 1,548 | 1,073 | 226% |
| 440301 | Rental Income | 500 | 500 | 1,104 | 604 | 121% |
| 460500 | Library Late Fines | 24,975 | 24,975 | 23,576 | (1,399) | -6% |
| 471020 | Unrestricted Donations | 1,000 | 1,000 | 146 | (854) | -85% |
| 471022 | Restricted Library Memorials | 1,000 | 1,000 | 550 | (450) | -45% |
| REVENUES TOTAL | | 702,478 | 702,478 | 705,219 | 2,741 | 0% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (352,896) | (352,896) | (344,836) | 8,060 | -2% |
| 511010 | Part-Time Employee Wages | (232,838) | (232,838) | (236,123) | (3,285) | 1% |
| 512005 | Health & Dental Benefits | (77,123) | (77,123) | (75,831) | 1,292 | -2% |
| 512008 | Health Reimb Arrangement | (4,110) | (4,110) | (4,870) | (760) | 18% |
| 512010 | Retirement | (68,671) | (68,671) | (68,983) | (312) | 0% |
| 512015 | FICA | (44,044) | (44,044) | (43,264) | 780 | -2% |
| 512020 | Workers Comp | (684) | (684) | (684) | 0 | 0% |
| 512025 | Other Benefits | (2,681) | (2,681) | (2,672) | 9 | 0% |
| 512030 | Other Payroll Taxes | (4,284) | (4,284) | (4,339) | (55) | 1% |
| 520110 | Operating Supplies | (5,000) | (5,000) | (6,937) | (1,937) | 39% |
| 520120 | Organization Business Expense | (100) | (100) | (688) | (588) | 588% |
| 520140 | Library Materials | (79,850) | (79,850) | (80,801) | (951) | 1% |
| 520150 | Utilities | (1,490) | (1,490) | (5,026) | (3,536) | 237% |
| 520220 | Small Equipment | (1,250) | (1,250) | (1,438) | (188) | 15% |
| 520506 | Postage | (1,900) | (1,900) | (2,148) | (248) | 13% |
| 520509 | Telephone | (2,400) | (2,400) | (1,241) | 1,159 | -48% |
| 520521 | Public Information | (800) | (800) | (639) | 161 | -20% |
| 520530 | Memberships | (850) | (850) | (490) | 360 | -42% |
| 520536 | Customer Refunds | (100) | (100) | 0 | 100 | 0% |
| 520557 | Intergovernmental Services | (1,950) | (1,950) | (2,139) | (189) | 10% |
| 520578 | Insurance & Bonds | (6,723) | (6,723) | (6,723) | 0 | 0% |
| 521003 | Training/Conferences | (1,250) | (1,250) | (286) | 964 | -77% |
| 521006 | Travel | (500) | (500) | (28) | 472 | -94% |
| 521165 | Contracts for Services | (6,675) | (6,675) | (4,625) | 2,050 | -31% |
| 522003 | Equipment Maint & Oper Supplies | (4,350) | (4,350) | (4,080) | 270 | -6% |
| 522021 | Equipment Fund Charges | (652) | (652) | (652) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (20,944) | (20,944) | (20,944) | 0 | 0% |
| 522312 | Facility Maintenance Supplies | (4,000) | (4,000) | (3,880) | 120 | -3% |
| 522315 | Facility Mnt/Repairs | (4,350) | (4,350) | (4,734) | (384) | 9% |
| EXPENDITURES TOTAL | | (932,465) | (932,465) | (929,100) | 3,365 | 0% |
| Department Net Totals | | (229,987) | (229,987) | (223,881) | | |

100 - General Fund

Department #15 - Aquatics

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|------------------|---------------------|------------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 440004 | Swimming Pool | 276,400 | 276,400 | 258,186 | (18,214) | -7% |
| 440010 | Lockers/Vending Machines | 14,000 | 14,000 | 10,081 | (3,919) | -28% |
| REVENUES TOTAL | | 290,400 | 290,400 | 268,268 | (22,132) | -8% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (140,277) | (140,277) | (140,612) | (335) | 0% |
| 511010 | Part-Time Employee Wages | (184,721) | (184,721) | (160,380) | 24,341 | -13% |
| 511020 | Temporary Employee Wages | 0 | 0 | (1,556) | (1,556) | 0% |
| 512005 | Health & Dental Benefits | (38,516) | (38,516) | (38,485) | 31 | 0% |
| 512008 | Health Reimb Arrangement | (1,749) | (1,749) | (2,077) | (328) | 19% |
| 512010 | Retirement | (27,897) | (27,897) | (28,081) | (184) | 1% |
| 512015 | FICA | (25,168) | (25,168) | (22,278) | 2,890 | -11% |
| 512020 | Workers Comp | (6,279) | (6,279) | (6,279) | 0 | 0% |
| 512025 | Other Benefits | (1,570) | (1,570) | (1,493) | 77 | -5% |
| 512030 | Other Payroll Taxes | (2,549) | (2,549) | (2,346) | 203 | -8% |
| 520110 | Operating Supplies | (28,550) | (28,550) | (21,337) | 7,213 | -25% |
| 520120 | Organization Business Expense | (400) | (400) | (205) | 195 | -49% |
| 520130 | Personnel Uniforms & Equipment | (300) | (300) | (300) | 0 | 0% |
| 520150 | Utilities | (96,800) | (96,800) | (75,883) | 20,917 | -22% |
| 520220 | Small Equipment | (5,250) | (5,250) | (6,515) | (1,265) | 24% |
| 520503 | Printing | (2,300) | (2,300) | (1,306) | 994 | -43% |
| 520506 | Postage | (500) | (500) | (298) | 202 | -40% |
| 520509 | Telephone | (620) | (620) | (753) | (133) | 21% |
| 520521 | Public Information | (2,250) | (2,250) | (3,428) | (1,178) | 52% |
| 520530 | Memberships | (250) | (250) | 0 | 250 | 0% |
| 520557 | Intergovernmental Services | (1,100) | (1,100) | (1,139) | (39) | 4% |
| 520578 | Insurance & Bonds | (5,738) | (5,738) | (5,738) | 0 | 0% |
| 521003 | Training/Conferences | (1,550) | (1,550) | (1,404) | 146 | -9% |
| 521150 | Professional Services | 0 | 0 | (520) | (520) | 0% |
| 522003 | Equipment Maint & Oper Supplies | (1,150) | (1,150) | (331) | 819 | -71% |
| 522021 | Equipment Fund Charges | (728) | (728) | (728) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (3,452) | (3,452) | (3,452) | 0 | 0% |
| 522312 | Facility Maintenance Supplies | (12,300) | (12,300) | (7,662) | 4,638 | -38% |
| 522315 | Facility Mnt/Repairs | (25,450) | (25,450) | (26,101) | (651) | 3% |
| EXPENDITURES TOTAL | | (617,414) | (617,414) | (560,687) | 56,727 | -9% |
| Department Net Totals | | (327,014) | (327,014) | (292,419) | | |

100 - General Fund

Department #16 - Parks & Recreation

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|---------------------------------|------------------|---------------------|------------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 440007 | Recreation User Fees | 20,000 | 20,000 | 37,264 | 17,264 | 86% |
| 440029 | General Fund Spt Svc (522023) | 87,232 | 87,232 | 87,232 | 0 | 0% |
| 440301 | Rental Income | 500 | 500 | 0 | (500) | 0% |
| 450057 | Other | 0 | 0 | 30 | 30 | 0% |
| 471020 | Unrestricted Donations | 0 | 0 | 2,630 | 2,630 | 0% |
| 480006 | Reimbursements | 0 | 0 | 6,191 | 6,191 | 0% |
| | REVENUES TOTAL | 107,732 | 107,732 | 133,347 | 25,615 | 24% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (244,431) | (244,431) | (246,538) | (2,107) | 1% |
| 511020 | Temporary Employee Wages | (46,056) | (46,056) | (31,716) | 14,340 | -31% |
| 511021 | Unemployment Compensation | 0 | 0 | (721) | (721) | 0% |
| 512005 | Health & Dental Benefits | (52,770) | (52,770) | (52,713) | 57 | 0% |
| 512008 | Health Reimb Arrangement | (2,417) | (2,417) | (2,969) | (552) | 23% |
| 512010 | Retirement | (49,063) | (49,063) | (49,616) | (553) | 1% |
| 512015 | FICA | (22,634) | (22,634) | (21,150) | 1,484 | -7% |
| 512020 | Workers Comp | (6,220) | (6,220) | (6,220) | 0 | 0% |
| 512025 | Other Benefits | (1,100) | (1,100) | (1,773) | (673) | 61% |
| 512030 | Other Payroll Taxes | (2,202) | (2,202) | (2,094) | 108 | -5% |
| 520110 | Operating Supplies | (2,050) | (2,050) | (533) | 1,517 | -74% |
| 520120 | Organization Business Expense | (100) | (100) | 0 | 100 | 0% |
| 520130 | Personnel Uniforms & Equipment | (2,100) | (2,100) | (1,382) | 718 | -34% |
| 520150 | Utilities | (4,699) | (4,699) | (5,045) | (346) | 7% |
| 520220 | Small Equipment | (8,050) | (8,050) | (12,097) | (4,047) | 50% |
| 520503 | Printing | 0 | 0 | (2) | (2) | 0% |
| 520506 | Postage | (150) | (150) | 0 | 150 | 0% |
| 520509 | Telephone | (2,735) | (2,735) | (839) | 1,896 | -69% |
| 520521 | Public Information | (200) | (200) | (200) | 0 | 0% |
| 520530 | Memberships | (1,170) | (1,170) | (800) | 370 | -32% |
| 520557 | Intergovernmental Services | (450) | (450) | (158) | 293 | -65% |
| 520578 | Insurance & Bonds | (1,858) | (1,858) | (1,858) | 0 | 0% |
| 521003 | Training/Conferences | (1,855) | (1,855) | (1,218) | 637 | -34% |
| 521150 | Professional Services | (14,700) | (14,700) | (11,378) | 3,322 | -23% |
| 521168 | Misc Medical Services | 0 | 0 | (748) | (748) | 0% |
| 522003 | Equipment Maint & Oper Supplies | (2,500) | (2,500) | (1,928) | 572 | -23% |
| 522012 | Fuel/Oil | (500) | (500) | (614) | (114) | 23% |
| 522021 | Equipment Fund Charges | (76,583) | (76,583) | (76,583) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (1,685) | (1,685) | (1,685) | 0 | 0% |
| 522306 | Rents & Leases | (500) | (500) | 0 | 500 | 0% |
| 522312 | Facility Maintenance Supplies | (20,800) | (20,800) | (20,559) | 241 | -1% |
| 522315 | Facility Mnt/Repairs | (11,200) | (11,200) | (4,643) | 6,557 | -59% |
| | EXPENDITURES TOTAL | (580,778) | (580,778) | (557,780) | 22,998 | -4% |
| | Department Net Totals | (473,046) | (473,046) | (424,433) | | |

100 - General Fund

Department #18 - Non-Departmental

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|---------------------------------|--------------------|---------------------|-------------------|------------------|--------------------------|
| REVENUES | | | | | | |
| 411003 | Property Taxes | 4,517,433 | 4,517,433 | 4,551,852 | 34,419 | 1% |
| 411010 | Local Option Levy | 1,537,588 | 1,537,588 | 1,551,608 | 14,020 | 1% |
| 411150 | Property Tax Prior Years | 175,000 | 175,000 | 123,505 | (51,495) | -29% |
| 413001 | Franchise Tax | 510,030 | 510,030 | 554,243 | 44,213 | 9% |
| 420020 | State Revenue Sharing | 171,500 | 171,500 | 180,224 | 8,724 | 5% |
| 420029 | Portland Community College Paym | 20,000 | 20,000 | 0 | (20,000) | 0% |
| 420055 | Metro Construction Excise Tax | 35,000 | 35,000 | 56,710 | 21,710 | 62% |
| 422045 | Transient Room Tax | 50,000 | 50,000 | 55,581 | 5,581 | 11% |
| 422055 | SD15 Construction Excise Tax | 175,000 | 175,000 | 200,783 | 25,783 | 15% |
| 470105 | Interest | 44,053 | 44,053 | 56,041 | 11,988 | 27% |
| 480050 | In-Lieu of Tax | 882,207 | 882,207 | 882,207 | 0 | 0% |
| 481005 | Transfer from Other Funds | 13,783 | 13,783 | 13,783 | 0 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 4,020,320 | 4,020,320 | 4,434,289 | 413,969 | 10% |
| | REVENUES TOTAL | 12,151,914 | 12,151,914 | 12,660,826 | 508,912 | 4% |
| EXPENDITURES | | | | | | |
| 520150 | Utilities | (2,200) | (2,200) | 0 | 2,200 | 0% |
| 520547 | Metro Construction Excise Tax | (57,000) | (57,000) | (59,946) | (2,946) | 5% |
| 520549 | SD15 Construction Excise Tax Pa | (175,000) | (175,000) | (181,486) | (6,486) | 4% |
| 521150 | Professional Services | (25,000) | (25,000) | (20,950) | 4,050 | -16% |
| 522003 | Equipment Maint & Oper Supplies | (500) | (500) | 0 | 500 | 0% |
| 522309 | Building/Facility Rental | (15,588) | (15,588) | 0 | 15,588 | 0% |
| 570127 | Transfer to Other Funds | (50,000) | (50,000) | (50,000) | 0 | 0% |
| 580206 | Contingency | (1,143,819) | (1,143,819) | 0 | 1,143,819 | 0% |
| 590304 | Unapp Fund Balance | (2,700,000) | (2,700,000) | 0 | 2,700,000 | 0% |
| | EXPENDITURES TOTAL | (4,169,107) | (4,169,107) | (312,382) | 3,856,725 | -93% |
| | Department Net Totals | 7,982,807 | 7,982,807 | 12,348,444 | | |

100 - General Fund

Department #21 - Police

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|---------------------------------|----------------|---------------------|----------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 420005 | Alcoholic Beverages | 245,000 | 245,000 | 263,038 | 18,038 | 7% |
| 430214 | Homeland Security Grant | 31,000 | 31,000 | 32,662 | 1,662 | 5% |
| 430328 | Justice Assistance Grant | 0 | 0 | 7,186 | 7,186 | 0% |
| 430335 | DEC/DUII Police Grant | 3,000 | 3,000 | 2,990 | (10) | 0% |
| 432270 | HANDS AND WORDS GRANT | 0 | 0 | 5,000 | 5,000 | 0% |
| 440025 | Copy Service | 2,552 | 2,552 | 3,722 | 1,170 | 46% |
| 450050 | Liquor Licenses | 2,200 | 2,200 | 2,621 | 421 | 19% |
| 450051 | Police Permits | 100 | 100 | 0 | (100) | 0% |
| 450057 | Other | 0 | 0 | 607 | 607 | 0% |
| 450225 | Impound Fees | 1,000 | 1,000 | 217 | (783) | -78% |
| 460105 | State Court Fines | 26,400 | 26,400 | 39,673 | 13,273 | 50% |
| 460116 | Immobilization Fees | 100 | 100 | 206 | 106 | 106% |
| 471021 | Donations | 0 | 0 | 2,842 | 2,842 | 0% |
| 472005 | Miscellaneous | 0 | 0 | (1,280) | (1,280) | 0% |
| 480006 | Reimbursements | 0 | 0 | 2,903 | 2,903 | 0% |
| 480009 | TriMet Officer Reimbursement | 112,000 | 112,000 | 101,761 | (10,239) | -9% |
| 480010 | SRO Reimbursement | 54,397 | 54,397 | 54,397 | 0 | 0% |
| 480011 | Overtime Reimbursement | 2,400 | 2,400 | 0 | (2,400) | 0% |
| | REVENUES TOTAL | 480,149 | 480,149 | 518,543 | 38,394 | 8% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (2,313,149) | (2,313,149) | (2,288,863) | 24,286 | -1% |
| 511010 | Part-Time Employee Wages | (38,848) | (38,848) | (41,826) | (2,978) | 8% |
| 511015 | Overtime | (152,048) | (152,048) | (120,060) | 31,988 | -21% |
| 512005 | Health & Dental Benefits | (478,219) | (478,219) | (468,010) | 10,209 | -2% |
| 512008 | Health Reimb Arrangement | (30,941) | (30,941) | (44,890) | (13,949) | 45% |
| 512010 | Retirement | (432,669) | (432,669) | (409,957) | 22,712 | -5% |
| 512015 | FICA | (191,252) | (191,252) | (185,738) | 5,514 | -3% |
| 512020 | Workers Comp | (61,189) | (61,189) | (61,189) | 0 | 0% |
| 512025 | Other Benefits | (12,131) | (12,131) | (13,448) | (1,317) | 11% |
| 512030 | Other Payroll Taxes | (18,200) | (18,200) | (17,992) | 208 | -1% |
| 520110 | Operating Supplies | (20,702) | (20,702) | (19,987) | 715 | -3% |
| 520120 | Organization Business Expense | (1,505) | (1,505) | (1,714) | (209) | 14% |
| 520130 | Personnel Uniforms & Equipment | (20,780) | (20,780) | (19,648) | 1,132 | -5% |
| 520150 | Utilities | (2,599) | (2,599) | (4,808) | (2,209) | 85% |
| 520220 | Small Equipment | (3,500) | (3,500) | (2,209) | 1,291 | -37% |
| 520225 | Reserve Officer Expenses | 0 | 0 | (7,792) | (7,792) | 0% |
| 520270 | Miscellaneous | (500) | (500) | (1,231) | (731) | 146% |
| 520503 | Printing | (3,528) | (3,528) | (1,528) | 2,000 | -57% |
| 520506 | Postage | (2,000) | (2,000) | (2,027) | (27) | 1% |
| 520509 | Telephone | (15,825) | (15,825) | (18,639) | (2,814) | 18% |
| 520521 | Public Information | (2,604) | (2,604) | (3,029) | (425) | 16% |
| 520524 | Publications | (1,555) | (1,555) | 0 | 1,555 | 0% |
| 520530 | Memberships | (2,807) | (2,807) | (2,000) | 807 | -29% |
| 520557 | Intergovernmental Services | (9,820) | (9,820) | (10,076) | (256) | 3% |
| 520558 | WCCCA | (183,499) | (183,499) | (182,835) | 664 | 0% |
| 520578 | Insurance & Bonds | (25,881) | (25,881) | (25,881) | 0 | 0% |
| 521003 | Training/Conferences | (25,200) | (25,200) | (19,775) | 5,425 | -22% |
| 521150 | Professional Services | (5,036) | (5,036) | (3,734) | 1,302 | -26% |
| 521168 | Misc Medical Services | (3,717) | (3,717) | (4,947) | (1,230) | 33% |
| 522003 | Equipment Maint & Oper Supplies | (2,568) | (2,568) | (4,212) | (1,644) | 64% |

100 - General Fund

Department #21 - Police

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|--------------------|---------------------|--------------------|---------------|--------------------------|
| 522009 | Vehicle Maint & Oper Supplies | (1,000) | (1,000) | (252) | 748 | -75% |
| 522010 | Vehicle Maint External | (500) | (500) | (22) | 478 | -96% |
| 522012 | Fuel/Oil | 0 | 0 | (530) | (530) | 0% |
| 522021 | Equipment Fund Charges | (180,168) | (180,168) | (180,168) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (24,026) | (24,026) | (24,026) | 0 | 0% |
| 522306 | Rents & Leases | (6,060) | (6,060) | (4,456) | 1,604 | -26% |
| 522312 | Facility Maintenance Supplies | (1,611) | (1,611) | (1,716) | (105) | 7% |
| 522315 | Facility Mnt/Repairs | (3,520) | (3,520) | (4,785) | (1,265) | 36% |
| 550185 | Homeland Security | (31,000) | (31,000) | (44,964) | (13,964) | 45% |
| EXPENDITURES TOTAL | | (4,310,157) | (4,310,157) | (4,248,965) | 61,192 | -1% |
| Department Net Totals | | (3,830,008) | (3,830,008) | (3,730,422) | | |

100 - General Fund

Department #22 - Fire

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|-----------------------|----------------------------------|----------------|---------------------|----------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 420015 | Cigarette | 31,567 | 31,567 | 31,275 | (292) | -1% |
| 420050 | Rural Fire District | 436,650 | 436,650 | 437,693 | 1,043 | 0% |
| 430214 | Homeland Security Grant | 49,000 | 49,000 | 28,278 | (20,722) | -42% |
| 440025 | Copy Service | 86 | 86 | 125 | 39 | 45% |
| 450057 | Other | 0 | 0 | 10 | 10 | 0% |
| 472005 | Miscellaneous | 0 | 0 | 290 | 290 | 0% |
| 480008 | Cornelius Fire Chief Reimburseme | 39,644 | 39,644 | 37,400 | (2,244) | -6% |
| 480015 | Fire Dept Reimbursement | 8,700 | 8,700 | 4,747 | (3,953) | -45% |
| 480017 | Fire Dept Inspection Reimburseme | 4,200 | 4,200 | 5,740 | 1,540 | 37% |
| REVENUES TOTAL | | 569,847 | 569,847 | 545,558 | (24,289) | -4% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (1,447,214) | (1,447,214) | (1,439,643) | 7,571 | -1% |
| 511010 | Part-Time Employee Wages | (16,671) | (16,671) | (15,896) | 775 | -5% |
| 511015 | Overtime | (90,780) | (90,780) | (95,913) | (5,133) | 6% |
| 511019 | Volunteer Firefighter Stipend | (58,000) | (58,000) | (61,734) | (3,734) | 6% |
| 511020 | Temporary Employee Wages | (20,000) | (20,000) | (15,050) | 4,950 | -25% |
| 511021 | Unemployment Compensation | 0 | 0 | (365) | (365) | 0% |
| 512005 | Health & Dental Benefits | (297,021) | (297,021) | (300,525) | (3,504) | 1% |
| 512008 | Health Reimb Arrangement | (13,447) | (13,447) | (13,344) | 103 | -1% |
| 512010 | Retirement | (289,724) | (289,724) | (268,949) | 20,775 | -7% |
| 512015 | FICA | (123,019) | (123,019) | (121,437) | 1,582 | -1% |
| 512020 | Workers Comp | (26,640) | (26,640) | (26,640) | 0 | 0% |
| 512025 | Other Benefits | (7,786) | (7,786) | (11,703) | (3,917) | 50% |
| 512030 | Other Payroll Taxes | (11,746) | (11,746) | (12,021) | (275) | 2% |
| 512035 | Volunteer Fringe Benefits | (2,646) | (2,646) | (2,646) | 0 | 0% |
| 520110 | Operating Supplies | (14,000) | (14,000) | (14,941) | (941) | 7% |
| 520120 | Organization Business Expense | (4,300) | (4,300) | (3,642) | 658 | -15% |
| 520130 | Personnel Uniforms & Equipment | (14,000) | (14,000) | (15,011) | (1,011) | 7% |
| 520150 | Utilities | (24,937) | (24,937) | (19,078) | 5,859 | -23% |
| 520200 | Computer Software Maintenance | 0 | 0 | (972) | (972) | 0% |
| 520220 | Small Equipment | (8,000) | (8,000) | (9,516) | (1,516) | 19% |
| 520230 | Tools- 50/50 | (64,200) | (64,200) | (63,968) | 232 | 0% |
| 520300 | Emergency Operations Center | (2,800) | (2,800) | (2,214) | 586 | -21% |
| 520503 | Printing | (700) | (700) | 0 | 700 | 0% |
| 520506 | Postage | (900) | (900) | (708) | 192 | -21% |
| 520509 | Telephone | (4,000) | (4,000) | (6,124) | (2,124) | 53% |
| 520521 | Public Information | (1,800) | (1,800) | (1,512) | 288 | -16% |
| 520524 | Publications | (1,490) | (1,490) | (1,178) | 312 | -21% |
| 520530 | Memberships | (1,000) | (1,000) | (1,809) | (809) | 81% |
| 520557 | Intergovernmental Services | (1,400) | (1,400) | (1,411) | (11) | 1% |
| 520558 | WCCCA | (142,931) | (142,931) | (142,886) | 45 | 0% |
| 520578 | Insurance & Bonds | (24,650) | (24,650) | (24,650) | 0 | 0% |
| 521003 | Training/Conferences | (26,600) | (26,600) | (26,668) | (68) | 0% |
| 521150 | Professional Services | (41,540) | (41,540) | (28,103) | 13,437 | -32% |
| 521168 | Misc Medical Services | (21,750) | (21,750) | (19,337) | 2,413 | -11% |
| 522003 | Equipment Maint & Oper Supplies | (5,000) | (5,000) | (6,498) | (1,498) | 30% |
| 522009 | Vehicle Maint & Oper Supplies | (50,000) | (50,000) | (50,733) | (733) | 1% |
| 522012 | Fuel/Oil | (24,500) | (24,500) | (33,557) | (9,057) | 37% |
| 522021 | Equipment Fund Charges | (2,335) | (2,335) | (2,335) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (15,334) | (15,334) | (15,334) | 0 | 0% |

100 - General Fund

Department #22 - Fire

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|-------------------------------|--------------------|---------------------|--------------------|---------------|--------------------------|
| 522303 | Custodial | (1,000) | (1,000) | (930) | 70 | -7% |
| 522312 | Facility Maintenance Supplies | (3,000) | (3,000) | (3,288) | (288) | 10% |
| 522315 | Facility Mnt/Repairs | (9,500) | (9,500) | (12,872) | (3,372) | 35% |
| 550185 | Homeland Security | (29,000) | (29,000) | (28,278) | 722 | -2% |
| EXPENDITURES TOTAL | | (2,945,361) | (2,945,361) | (2,923,417) | 21,944 | -1% |
| Department Net Totals | | (2,375,514) | (2,375,514) | (2,377,859) | | |

100 - General Fund

Department #31 - Planning

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|------------------|---------------------|------------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 430460 | SHPO Grant | 10,210 | 10,210 | 0 | (10,210) | 0% |
| 430587 | Grant Match - Other Agencies | 85,000 | 85,000 | 21,250 | (63,750) | -75% |
| 440020 | Code Enforcement Revenue | 1,000 | 1,000 | 1,399 | 399 | 40% |
| 440025 | Copy Service | 90 | 90 | 28 | (63) | -69% |
| 440029 | General Fund Spt Svc (522023) | 73,078 | 73,078 | 73,078 | 0 | 0% |
| 450054 | Metro Business License | 12,500 | 12,500 | 10,519 | (1,981) | -16% |
| 450057 | Other | 0 | 0 | 360 | 360 | 0% |
| 450101 | Planning Fees | 8,000 | 8,000 | 52,391 | 44,391 | 555% |
| REVENUES TOTAL | | 189,878 | 189,878 | 159,024 | (30,854) | -16% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (208,490) | (208,490) | (209,853) | (1,363) | 1% |
| 512005 | Health & Dental Benefits | (32,355) | (32,355) | (32,448) | (93) | 0% |
| 512008 | Health Reimb Arrangement | (2,067) | (2,067) | (2,051) | 16 | -1% |
| 512010 | Retirement | (41,959) | (41,959) | (42,092) | (133) | 0% |
| 512015 | FICA | (15,949) | (15,949) | (15,727) | 222 | -1% |
| 512020 | Workers Comp | (281) | (281) | (281) | 0 | 0% |
| 512025 | Other Benefits | (983) | (983) | (1,619) | (636) | 65% |
| 512030 | Other Payroll Taxes | (1,512) | (1,512) | (1,536) | (24) | 2% |
| 520110 | Operating Supplies | (2,112) | (2,112) | (832) | 1,280 | -61% |
| 520120 | Organization Business Expense | (1,120) | (1,120) | (1,400) | (280) | 25% |
| 520170 | Code Enforcement Expenditures | (4,500) | (4,500) | (2,089) | 2,411 | -54% |
| 520190 | Computer Software | 0 | 0 | (2,350) | (2,350) | 0% |
| 520200 | Computer Software Maintenance | (3,000) | (3,000) | (650) | 2,350 | -78% |
| 520220 | Small Equipment | (150) | (150) | (120) | 30 | -20% |
| 520503 | Printing | (3,450) | (3,450) | (3) | 3,447 | -100% |
| 520506 | Postage | (2,400) | (2,400) | (2,517) | (117) | 5% |
| 520509 | Telephone | (850) | (850) | (494) | 356 | -42% |
| 520521 | Public Information | (7,400) | (7,400) | (898) | 6,502 | -88% |
| 520524 | Publications | (1,200) | (1,200) | (119) | 1,081 | -90% |
| 520530 | Memberships | (2,000) | (2,000) | (820) | 1,180 | -59% |
| 520557 | Intergovernmental Services | (6,650) | (6,650) | 0 | 6,650 | 0% |
| 520569 | Forestry Commission | 0 | 0 | (824) | (824) | 0% |
| 520578 | Insurance & Bonds | (426) | (426) | (426) | 0 | 0% |
| 521003 | Training/Conferences | (1,300) | (1,300) | (924) | 376 | -29% |
| 521113 | Attorney Services | (10,000) | (10,000) | (11,165) | (1,165) | 12% |
| 521150 | Professional Services | (86,000) | (86,000) | (39,974) | 46,026 | -54% |
| 522003 | Equipment Maint & Oper Supplies | (4,080) | (4,080) | (4,715) | (635) | 16% |
| 522021 | Equipment Fund Charges | (1,787) | (1,787) | (1,787) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (3,946) | (3,946) | (3,946) | 0 | 0% |
| 522309 | Building/Facility Rental | (1,573) | (1,573) | (1,573) | 0 | 0% |
| 523006 | SHPO Grant Expense | (10,210) | (10,210) | (474) | 9,736 | -95% |
| EXPENDITURES TOTAL | | (457,750) | (457,750) | (383,705) | 74,045 | -16% |
| Department Net Totals | | (267,872) | (267,872) | (224,681) | | |

100 - General Fund

Department #51 - Engineering

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|------------------|---------------------|------------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 440025 | Copy Service | 1,054 | 1,054 | 684 | (370) | -35% |
| 440029 | General Fund Spt Svc (522023) | 519,284 | 519,284 | 519,284 | 0 | 0% |
| 450122 | Engineering Inspection Fees | 10,000 | 10,000 | 27,294 | 17,294 | 173% |
| REVENUES TOTAL | | 530,338 | 530,338 | 547,262 | 16,924 | 3% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (324,670) | (324,670) | (323,739) | 931 | 0% |
| 511010 | Part-Time Employee Wages | (27,715) | (27,715) | (26,918) | 797 | -3% |
| 511015 | Overtime | 0 | 0 | (80) | (80) | 0% |
| 511020 | Temporary Employee Wages | 0 | 0 | (7,981) | (7,981) | 0% |
| 512005 | Health & Dental Benefits | (63,076) | (63,076) | (50,334) | 12,742 | -20% |
| 512008 | Health Reimb Arrangement | (2,983) | (2,983) | (2,758) | 225 | -8% |
| 512010 | Retirement | (65,192) | (65,192) | (64,239) | 953 | -1% |
| 512015 | FICA | (27,087) | (27,087) | (27,338) | (251) | 1% |
| 512020 | Workers Comp | (2,824) | (2,824) | (2,824) | 0 | 0% |
| 512025 | Other Benefits | (1,863) | (1,863) | (3,211) | (1,348) | 72% |
| 512030 | Other Payroll Taxes | (2,578) | (2,578) | (2,639) | (61) | 2% |
| 520110 | Operating Supplies | (2,500) | (2,500) | (2,078) | 422 | -17% |
| 520120 | Organization Business Expense | (250) | (250) | (512) | (262) | 105% |
| 520130 | Personnel Uniforms & Equipment | (500) | (500) | 0 | 500 | 0% |
| 520190 | Computer Software | (3,000) | (3,000) | (432) | 2,568 | -86% |
| 520200 | Computer Software Maintenance | 0 | 0 | (2,461) | (2,461) | 0% |
| 520220 | Small Equipment | (3,300) | (3,300) | (13) | 3,287 | -100% |
| 520503 | Printing | (2,100) | (2,100) | (1,113) | 987 | -47% |
| 520506 | Postage | (550) | (550) | (559) | (9) | 2% |
| 520509 | Telephone | (2,550) | (2,550) | (741) | 1,809 | -71% |
| 520521 | Public Information | 0 | 0 | (720) | (720) | 0% |
| 520524 | Publications | (990) | (990) | (245) | 745 | -75% |
| 520530 | Memberships | (1,600) | (1,600) | (1,590) | 10 | -1% |
| 520557 | Intergovernmental Services | (650) | (650) | (250) | 400 | -62% |
| 520578 | Insurance & Bonds | (875) | (875) | (875) | 0 | 0% |
| 521003 | Training/Conferences | (2,550) | (2,550) | (1,620) | 930 | -36% |
| 521113 | Attorney Services | (3,000) | (3,000) | (2,285) | 715 | -24% |
| 521150 | Professional Services | (10,520) | (10,520) | (13,249) | (2,729) | 26% |
| 522003 | Equipment Maint & Oper Supplies | (4,060) | (4,060) | (2,398) | 1,662 | -41% |
| 522021 | Equipment Fund Charges | (16,784) | (16,784) | (16,784) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (9,502) | (9,502) | (9,502) | 0 | 0% |
| 522306 | Rents & Leases | (100) | (100) | 0 | 100 | 0% |
| 522312 | Facility Maintenance Supplies | 0 | 0 | (465) | (465) | 0% |
| 522315 | Facility Mnt/Repairs | 0 | 0 | (366) | (366) | 0% |
| EXPENDITURES TOTAL | | (583,369) | (583,369) | (570,319) | 13,050 | -2% |
| Department Net Totals | | (53,031) | (53,031) | (23,057) | | |

205 - Building Permits Fund
 Department #32 - Building Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|---------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 440025 | Copy Service | 0 | 0 | 144 | 144 | 0% |
| 450074 | Structural Building Permits | 199,500 | 199,500 | 300,825 | 101,325 | 51% |
| 450078 | Plumbing Permits | 35,126 | 35,126 | 70,472 | 35,346 | 101% |
| 450080 | Mechanical Permits | 11,557 | 11,557 | 21,095 | 9,538 | 83% |
| 450082 | Structural State Surcharge | 24,150 | 24,150 | 35,291 | 11,141 | 46% |
| 450086 | Plumbing State Surcharge | 4,186 | 4,186 | 8,331 | 4,145 | 99% |
| 450088 | Mechanical Plans St. Surcharge | 1,365 | 1,365 | 2,532 | 1,167 | 85% |
| 450106 | Structural Plan Review Fees | 113,750 | 113,750 | 174,237 | 60,487 | 53% |
| 450108 | Plumbing Plan Review Fees | 1,700 | 1,700 | 4,730 | 3,030 | 178% |
| 450110 | Mechanical Plan Review Fees | 600 | 600 | 4,157 | 3,557 | 593% |
| 450112 | FL&S Plan Review Fees | 9,000 | 9,000 | 9,079 | 79 | 1% |
| 450124 | Erosion Control Fees | 12,000 | 12,000 | 29,925 | 17,925 | 149% |
| 450126 | Misc - Reinspect & Invstg Fee | 2,000 | 2,000 | 38 | (1,963) | -98% |
| 470105 | Interest | 0 | 0 | 2,612 | 2,612 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 419,224 | 419,224 | 440,558 | 21,334 | 5% |
| | REVENUES TOTAL | 834,158 | 834,158 | 1,104,025 | 269,867 | 32% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (207,352) | (207,352) | (198,865) | 8,487 | -4% |
| 512005 | Health & Dental Benefits | (35,962) | (35,962) | (35,938) | 24 | 0% |
| 512008 | Health Reimb Arrangement | (1,948) | (1,948) | (1,991) | (43) | 2% |
| 512010 | Retirement | (39,550) | (39,550) | (40,072) | (522) | 1% |
| 512015 | FICA | (15,097) | (15,097) | (14,786) | 311 | -2% |
| 512020 | Workers Comp | (1,259) | (1,259) | (1,259) | 0 | 0% |
| 512025 | Other Benefits | (933) | (933) | (1,350) | (417) | 45% |
| 512030 | Other Payroll Taxes | (1,436) | (1,436) | (1,443) | (7) | 0% |
| 520110 | Operating Supplies | (975) | (975) | (967) | 8 | -1% |
| 520120 | Organization Business Expense | (300) | (300) | 0 | 300 | 0% |
| 520190 | Computer Software | (3,200) | (3,200) | 0 | 3,200 | 0% |
| 520200 | Computer Software Maintenance | 0 | 0 | (1,967) | (1,967) | 0% |
| 520503 | Printing | (800) | (800) | (562) | 238 | -30% |
| 520506 | Postage | (200) | (200) | (174) | 26 | -13% |
| 520509 | Telephone | (1,850) | (1,850) | (1,063) | 787 | -43% |
| 520521 | Public Information | (750) | (750) | 0 | 750 | 0% |
| 520524 | Publications | (1,000) | (1,000) | (520) | 480 | -48% |
| 520530 | Memberships | (950) | (950) | (1,238) | (288) | 30% |
| 520557 | Intergovernmental Services | (53,856) | (53,856) | (53,362) | 495 | -1% |
| 520578 | Insurance & Bonds | (469) | (469) | (469) | 0 | 0% |
| 521003 | Training/Conferences | (7,400) | (7,400) | (1,367) | 6,033 | -82% |
| 521113 | Attorney Services | (3,000) | (3,000) | 0 | 3,000 | 0% |
| 521150 | Professional Services | (30,700) | (30,700) | (17,163) | 13,537 | -44% |
| 521172 | Bank Service Fees | (150) | (150) | (85) | 65 | -43% |
| 522003 | Equipment Maint & Oper Supplies | (900) | (900) | (162) | 738 | -82% |
| 522021 | Equipment Fund Charges | (9,297) | (9,297) | (9,297) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (5,687) | (5,687) | (5,687) | 0 | 0% |
| 522023 | General Fund Admin Services | (44,000) | (44,000) | (44,000) | 0 | 0% |
| 580206 | Contingency | (40,000) | (40,000) | 0 | 40,000 | 0% |
| 590304 | Unapp Fund Balance | (325,137) | (325,137) | 0 | 325,137 | 0% |
| | EXPENDITURES TOTAL | (834,158) | (834,158) | (433,785) | 400,373 | -48% |
| | Department Net Totals | 0 | 0 | 670,240 | | |

205 - Building Permits Fund

Department #32 - Building Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------|--------------|---------------|---------------------|--------------|------------|--------------------------|
|---------------|--------------|---------------|---------------------|--------------|------------|--------------------------|

210 - Street Fund

Department #52 - Streets & Traffic

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|-----------------------------------|------------------|---------------------|------------------|------------------|--------------------------|
| REVENUES | | | | | | |
| 422015 | State Gas Tax | 1,219,645 | 1,219,645 | 1,142,672 | (76,973) | -6% |
| 422025 | County Gas Tax | 84,163 | 84,163 | 81,103 | (3,060) | -4% |
| 430710 | Safe Routes to School | 350,000 | 350,000 | 0 | (350,000) | 0% |
| 430718 | Wayfaring Signage Grants | 0 | 0 | 7,000 | 7,000 | 0% |
| 450057 | Other | 0 | 0 | 17,789 | 17,789 | 0% |
| 450100 | Street Improv Fee-N Central Proje | 0 | 0 | 11,550 | 11,550 | 0% |
| 470105 | Interest | 3,523 | 3,523 | 2,462 | (1,061) | -30% |
| 495005 | Fund Bal Avail. for Approp. | 704,615 | 704,615 | 788,907 | 84,292 | 12% |
| | REVENUES TOTAL | 2,361,946 | 2,361,946 | 2,051,484 | (310,462) | -13% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (228,191) | (228,191) | (221,785) | 6,406 | -3% |
| 511015 | Overtime | (6,955) | (6,955) | (1,903) | 5,052 | -73% |
| 511020 | Temporary Employee Wages | 0 | 0 | (1,406) | (1,406) | 0% |
| 512005 | Health & Dental Benefits | (45,910) | (45,910) | (47,226) | (1,316) | 3% |
| 512008 | Health Reimb Arrangement | (1,836) | (1,836) | (2,150) | (314) | 17% |
| 512010 | Retirement | (39,036) | (39,036) | (43,701) | (4,665) | 12% |
| 512015 | FICA | (15,311) | (15,311) | (17,114) | (1,803) | 12% |
| 512020 | Workers Comp | (5,789) | (5,789) | (5,789) | 0 | 0% |
| 512025 | Other Benefits | (901) | (901) | (1,337) | (436) | 48% |
| 512030 | Other Payroll Taxes | (1,483) | (1,483) | (1,446) | 37 | -2% |
| 520110 | Operating Supplies | (2,000) | (2,000) | (1,659) | 341 | -17% |
| 520120 | Organization Business Expense | (50) | (50) | (20) | 30 | -60% |
| 520130 | Personnel Uniforms & Equipment | (2,200) | (2,200) | (1,850) | 350 | -16% |
| 520150 | Utilities | (80,000) | (80,000) | (72,184) | 7,816 | -10% |
| 520190 | Computer Software | (2,500) | (2,500) | (2,053) | 447 | -18% |
| 520220 | Small Equipment | (3,500) | (3,500) | (3,778) | (278) | 8% |
| 520240 | Construction Supplies | (97,500) | (97,500) | (51,723) | 45,777 | -47% |
| 520280 | Street Light Maint. (610-430110) | (73,000) | (73,000) | (73,000) | 0 | 0% |
| 520503 | Printing | (800) | (800) | (339) | 461 | -58% |
| 520506 | Postage | (100) | (100) | (174) | (74) | 74% |
| 520509 | Telephone | (650) | (650) | (763) | (113) | 17% |
| 520521 | Public Information | (500) | (500) | (132) | 368 | -74% |
| 520524 | Publications | (300) | (300) | (8) | 292 | -97% |
| 520530 | Memberships | 0 | 0 | (30) | (30) | 0% |
| 520557 | Intergovernmental Services | (24,500) | (24,500) | (16,595) | 7,905 | -32% |
| 520578 | Insurance & Bonds | (4,958) | (4,958) | (4,958) | 0 | 0% |
| 521003 | Training/Conferences | (1,800) | (1,800) | (1,321) | 479 | -27% |
| 521113 | Attorney Services | 0 | 0 | (2,058) | (2,058) | 0% |
| 521150 | Professional Services | (3,950) | (3,950) | (1,509) | 2,441 | -62% |
| 521168 | Misc Medical Services | 0 | 0 | (653) | (653) | 0% |
| 521172 | Bank Service Fees | (700) | (700) | (683) | 17 | -2% |
| 522003 | Equipment Maint & Oper Supplies | (1,200) | (1,200) | (396) | 804 | -67% |
| 522012 | Fuel/Oil | 0 | 0 | (1,256) | (1,256) | 0% |
| 522021 | Equipment Fund Charges | (84,324) | (84,324) | (84,324) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (2,246) | (2,246) | (2,246) | 0 | 0% |
| 522023 | General Fund Admin Services | (416,737) | (416,737) | (416,737) | 0 | 0% |
| 522306 | Rents & Leases | (11,000) | (11,000) | (8,931) | 2,069 | -19% |
| 522309 | Building/Facility Rental | (3,132) | (3,132) | (3,132) | 0 | 0% |
| 522315 | Facility Mnt/Repairs | 0 | 0 | (1,470) | (1,470) | 0% |
| 550181 | Major Tools & Work Equipment | (31,700) | (31,700) | (30,908) | 792 | -2% |

210 - Street Fund

Department #52 - Streets & Traffic

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|--------------------------|--------------------|---------------------|--------------------|----------------|--------------------------|
| 550563 | Construction Maintenance | (300,000) | (300,000) | (296,028) | 3,972 | -1% |
| 550575 | Street Construction | (60,000) | (60,000) | (12,254) | 47,746 | -80% |
| 551066 | Safe Routes to School | (400,000) | (400,000) | 0 | 400,000 | 0% |
| 580206 | Contingency | (115,000) | (115,000) | 0 | 115,000 | 0% |
| 590304 | Unapp Fund Balance | (292,187) | (292,187) | 0 | 292,187 | 0% |
| EXPENDITURES TOTAL | | (2,361,946) | (2,361,946) | (1,437,030) | 924,916 | -39% |
| Department Net Totals | | 0 | 0 | 614,454 | | |

212 - Street Tree Fund

Department #31 - Planning

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|------------------|---------------------|-----------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 450140 | Tree Planting Fees | 44,100 | 44,100 | 44,570 | 470 | 1% |
| 470105 | Interest | 250 | 250 | 380 | 130 | 52% |
| 495005 | Fund Bal Avail. for Approp. | 87,145 | 87,145 | 88,050 | 905 | 1% |
| | REVENUES TOTAL | 131,495 | 131,495 | 133,000 | 1,505 | 1% |
| EXPENDITURES | | | | | | |
| 520290 | Street Tree Planting | (131,495) | (131,495) | (28,343) | 103,152 | -78% |
| | EXPENDITURES TOTAL | (131,495) | (131,495) | (28,343) | 103,152 | -78% |
| | Department Net Totals | 0 | 0 | 104,657 | | |

215 - 911 Emergency Fund

Department #20 - Debt Service

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|------------------|---------------------|------------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 422035 | 911 Emergency Tax | 125,000 | 125,000 | 104,186 | (20,814) | -17% |
| | REVENUES TOTAL | 125,000 | 125,000 | 104,186 | (20,814) | -17% |
| EXPENDITURES | | | | | | |
| 520557 | Intergovernmental Services | (125,000) | (125,000) | (104,186) | 20,814 | -17% |
| | EXPENDITURES TOTAL | (125,000) | (125,000) | (104,186) | 20,814 | -17% |
| | Department Net Totals | 0 | 0 | 0 | | |

220 - Forfeiture Sharing Fund

Department #21 - Police

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from C Budget |
|---------------------|------------------------------|----------------|---------------------|--------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 460150 | Forfeiture Sharing Revenue | 5,000 | 5,000 | 0 | (5,000) | 0% |
| 495005 | Fund Bal Avail. for Approp. | 0 | 0 | 46 | 46 | 0% |
| | REVENUES TOTAL | 5,000 | 5,000 | 46 | (4,954) | -99% |
| EXPENDITURES | | | | | | |
| 520220 | Small Equipment | (5,000) | (5,000) | (46) | 4,954 | -99% |
| | EXPENDITURES TOTAL | (5,000) | (5,000) | (46) | 4,954 | -99% |
| | Department Net Totals | 0 | 0 | 0 | | |

225 - Fire Equipment Repl. Fund

Department #23 - Fire Equipment Repl Fund

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|--------------------|---------------------|------------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 420010 | Rural District Share | 175,800 | 175,800 | 122,950 | (52,850) | -30% |
| 430214 | Homeland Security Grant | 382,500 | 382,500 | 373,800 | (8,700) | -2% |
| 445015 | Sale of Equipment | 0 | 0 | 10,000 | 10,000 | 0% |
| 470105 | Interest | 5,000 | 5,000 | 1,651 | (3,349) | -67% |
| 481005 | Transfer from Other Funds | 102,100 | 102,100 | 102,100 | 0 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 418,912 | 418,912 | 417,050 | (1,862) | 0% |
| | REVENUES TOTAL | 1,084,312 | 1,084,312 | 1,027,552 | (56,760) | -5% |
| EXPENDITURES | | | | | | |
| 550166 | Building Improvements | (52,000) | (52,000) | (53,705) | (1,705) | 3% |
| 550181 | Major Tools & Work Equipment | (452,100) | (452,100) | (434,328) | 17,772 | -4% |
| 551261 | Equipment Replacement | (230,000) | (230,000) | (218,585) | 11,415 | -5% |
| 580206 | Contingency | (50,000) | (50,000) | 0 | 50,000 | 0% |
| 590304 | Unapp Fund Balance | (300,212) | (300,212) | 0 | 300,212 | 0% |
| | EXPENDITURES TOTAL | (1,084,312) | (1,084,312) | (706,618) | 377,694 | -35% |
| | Department Net Totals | 0 | 0 | 320,933 | | |

240 - Bikeway Development Fund

Department #52 - Streets & Traffic

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|------------------|---------------------|----------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 422015 | State Gas Tax | 12,320 | 12,320 | 11,542 | (778) | -6% |
| 430703 | Bike Shelter Grant | 45,000 | 45,000 | 0 | (45,000) | 0% |
| 450052 | Bicycle Licenses | 50 | 50 | 36 | (14) | -28% |
| 470105 | Interest | 768 | 768 | 296 | (472) | -61% |
| 495005 | Fund Bal Avail. for Approp. | 78,277 | 78,277 | 83,748 | 5,471 | 7% |
| | REVENUES TOTAL | 136,415 | 136,415 | 95,622 | (40,793) | -30% |
| EXPENDITURES | | | | | | |
| 550169 | General Capital Outlay | (136,415) | (136,415) | (9,704) | 126,711 | -93% |
| | EXPENDITURES TOTAL | (136,415) | (136,415) | (9,704) | 126,711 | -93% |
| | Department Net Totals | 0 | 0 | 85,918 | | |

250 - Library Donations Fund

Department #14 - Library

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|----------------|---------------------|--------------|--------------|--------------------------|
| REVENUES | | | | | | |
| 481005 | Transfer from Other Funds | 200 | 200 | 200 | 0 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 1,166 | 1,166 | 1,484 | 318 | 27% |
| | REVENUES TOTAL | 1,366 | 1,366 | 1,684 | 318 | 23% |
| EXPENDITURES | | | | | | |
| 520220 | Small Equipment | (1,366) | (1,366) | 0 | 1,366 | 0% |
| | EXPENDITURES TOTAL | (1,366) | (1,366) | 0 | 1,366 | 0% |
| | Department Net Totals | 0 | 0 | 1,684 | | |

260 - Trail System Fund

Department #16 - Parks & Recreation

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|-----------------|---------------------|-----------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 470105 | Interest | 300 | 300 | 272 | (28) | -9% |
| 495005 | Fund Bal Avail. for Approp. | 66,159 | 66,159 | 66,555 | 396 | 1% |
| | REVENUES TOTAL | 66,459 | 66,459 | 66,827 | 368 | 1% |
| EXPENDITURES | | | | | | |
| 522320 | TRAIL MAINTENANCE | (10,000) | (10,000) | 0 | 10,000 | 0% |
| 550240 | Trail Construction | (56,459) | (56,459) | (19,812) | 36,647 | -65% |
| | EXPENDITURES TOTAL | (66,459) | (66,459) | (19,812) | 46,647 | -70% |
| | Department Net Totals | 0 | 0 | 47,015 | | |

265 - Transportation Services Fund
 Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from C Budget |
|---------------------|------------------------------|------------------|---------------------|------------------|-----------------|--------------------------|
| REVENUES | | | | | | |
| 430725 | DHS Transportation Grant | 535,000 | 535,000 | 483,265 | (51,735) | -10% |
| 495005 | Fund Bal Avail. for Approp. | 0 | 0 | 0 | 0 | 0% |
| | REVENUES TOTAL | 535,000 | 535,000 | 483,265 | (51,735) | -10% |
| EXPENDITURES | | | | | | |
| 523015 | Transportation Grant | (535,000) | (535,000) | (441,237) | 93,763 | -18% |
| | EXPENDITURES TOTAL | (535,000) | (535,000) | (441,237) | 93,763 | -18% |
| | Department Net Totals | 0 | 0 | 42,028 | | |

270 - Facility Major Maintenance Fund
 Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|-----------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 470105 | Interest | 1,100 | 1,100 | 3,045 | 1,945 | 177% |
| 481007 | Transfer from General Fund | 50,000 | 50,000 | 50,000 | 0 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 546,200 | 546,200 | 546,166 | (34) | 0% |
| | REVENUES TOTAL | 597,300 | 597,300 | 599,211 | 1,911 | 0% |
| EXPENDITURES | | | | | | |
| 550166 | Building Improvements | (193,642) | (193,642) | 0 | 193,642 | 0% |
| 550171 | Capital Projects - Public Safety | 0 | 0 | (82,280) | (82,280) | 0% |
| 550173 | Capital Projects - Aquatic Center | 0 | 0 | (90,330) | (90,330) | 0% |
| 590304 | Unapp Fund Balance | (403,658) | (403,658) | 0 | 403,658 | 0% |
| | EXPENDITURES TOTAL | (597,300) | (597,300) | (172,610) | 424,690 | -71% |
| | Department Net Totals | 0 | 0 | 426,601 | | |

275 - Community Enhancement Fund
 Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|-----------------|---------------------|-----------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 420025 | Metro Enhancement Fee | 58,031 | 58,031 | 54,940 | (3,091) | -5% |
| 431001 | Repayment of Grants | 0 | 0 | 454 | 454 | 0% |
| 470105 | Interest | 0 | 0 | 3 | 3 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 12,314 | 12,314 | 14,193 | 1,879 | 15% |
| | REVENUES TOTAL | 70,345 | 70,345 | 69,590 | (755) | -1% |
| EXPENDITURES | | | | | | |
| 523003 | Comm Enhancement Grants | (61,110) | (61,110) | (55,143) | 5,967 | -10% |
| 590304 | Unapp Fund Balance | (9,235) | (9,235) | 0 | 9,235 | 0% |
| | EXPENDITURES TOTAL | (70,345) | (70,345) | (55,143) | 15,202 | -22% |
| | Department Net Totals | 0 | 0 | 14,447 | | |

280 - Public Arts Fund

Department #11 - Legislative & Executive

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|--------------------------------|----------------|---------------------|----------------|--------------|--------------------------|
| REVENUES | | | | | | |
| 470105 | Interest | 100 | 100 | 39 | (61) | -61% |
| 471025 | Public Arts Comm. Donations | 0 | 0 | 2,193 | 2,193 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 8,028 | 8,028 | 7,516 | (512) | -6% |
| REVENUES TOTAL | | 8,128 | 8,128 | 9,747 | 1,619 | 20% |
| EXPENDITURES | | | | | | |
| 520564 | Public Arts Comm. Expenditures | (8,128) | (8,128) | (1,916) | 6,212 | -76% |
| EXPENDITURES TOTAL | | (8,128) | (8,128) | (1,916) | 6,212 | -76% |
| Department Net Totals | | 0 | 0 | 7,831 | | |

310 - Traffic Impact Fund

Department #52 - Streets & Traffic

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|--------------------|---------------------|------------------|------------------|--------------------------|
| REVENUES | | | | | | |
| 470105 | Interest | 16,050 | 16,050 | 22,388 | 6,338 | 39% |
| 495005 | Fund Bal Avail. for Approp. | 3,210,057 | 3,210,057 | 3,218,983 | 8,926 | 0% |
| | REVENUES TOTAL | 3,226,107 | 3,226,107 | 3,241,370 | 15,263 | 0% |
| EXPENDITURES | | | | | | |
| 550169 | General Capital Outlay | (3,226,107) | (3,226,107) | (44,384) | 3,181,723 | -99% |
| | EXPENDITURES TOTAL | (3,226,107) | (3,226,107) | (44,384) | 3,181,723 | -99% |
| | Department Net Totals | 0 | 0 | 3,196,986 | | |

311 - Trans Dev Tax Fund

Department #52 - Streets & Traffic

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|--------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 451070 | Transportation Development Tax | 333,250 | 333,250 | 603,647 | 270,397 | 81% |
| 470105 | Interest | 2,029 | 2,029 | 3,444 | 1,415 | 70% |
| 495005 | Fund Bal Avail. for Approp. | 405,808 | 405,808 | 409,543 | 3,735 | 1% |
| | REVENUES TOTAL | 741,087 | 741,087 | 1,016,634 | 275,547 | 37% |
| EXPENDITURES | | | | | | |
| 550169 | General Capital Outlay | (741,087) | (741,087) | (2,155) | 738,932 | -100% |
| | EXPENDITURES TOTAL | (741,087) | (741,087) | (2,155) | 738,932 | -100% |
| | Department Net Totals | 0 | 0 | 1,014,479 | | |

320 - Park Acq. & Dev Fund

Department #16 - Parks & Recreation

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|------------------|---------------------|-----------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 451009 | Parks SDC | 210,000 | 210,000 | 261,000 | 51,000 | 24% |
| 470105 | Interest | 1,750 | 1,750 | 3,825 | 2,075 | 119% |
| 495005 | Fund Bal Avail. for Approp. | 575,424 | 575,424 | 576,498 | 1,074 | 0% |
| | REVENUES TOTAL | 787,174 | 787,174 | 841,323 | 54,149 | 7% |
| EXPENDITURES | | | | | | |
| 521150 | Professional Services | (85,000) | (85,000) | 0 | 85,000 | 0% |
| 550200 | Parks Projects - General | (702,174) | (702,174) | (54,276) | 647,898 | -92% |
| 550248 | Trails and Greenways | 0 | 0 | (765) | (765) | 0% |
| | EXPENDITURES TOTAL | (787,174) | (787,174) | (55,041) | 732,133 | -93% |
| | Department Net Totals | 0 | 0 | 786,282 | | |

330 - Capital Projects Fund

Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|-------------------------------|--------------------|---------------------|------------------|------------------|--------------------------|
| REVENUES | | | | | | |
| 420024 | CWS Participation | 127,700 | 127,700 | 0 | (127,700) | 0% |
| 430708 | State Parks Grant | 109,100 | 109,100 | 0 | (109,100) | 0% |
| 470105 | Interest | 6,000 | 6,000 | 19,115 | 13,115 | 219% |
| 470131 | Sidewalk Program Interest | 3,000 | 3,000 | 2,246 | (754) | -25% |
| 470132 | Sidewalk Program Principal | 7,500 | 7,500 | 13,766 | 6,266 | 84% |
| 470133 | Sidewalk Program Pymt in Full | 75,000 | 75,000 | 61,584 | (13,416) | -18% |
| 480022 | Fernhill Wetlands Match | 60,000 | 60,000 | 66,271 | 6,271 | 10% |
| 495005 | Fund Bal Avail. for Approp. | 2,823,106 | 2,823,106 | 2,805,095 | (18,011) | -1% |
| | REVENUES TOTAL | 3,211,406 | 3,211,406 | 2,968,076 | (243,330) | -8% |
| EXPENDITURES | | | | | | |
| 550169 | General Capital Outlay | (45,756) | (45,756) | 0 | 45,756 | 0% |
| 550201 | Parks Land Acquisition | 0 | 0 | (5,473) | (5,473) | 0% |
| 550245 | Park Property Purchase | (2,768,850) | (2,768,850) | (150,000) | 2,618,850 | -95% |
| 550248 | Trails and Greenways | (296,800) | (296,800) | (317,339) | (20,539) | 7% |
| 550580 | Sidewalk Program | (100,000) | (100,000) | (105,320) | (5,320) | 5% |
| | EXPENDITURES TOTAL | (3,211,406) | (3,211,406) | (578,133) | 2,633,273 | -82% |
| | Department Net Totals | 0 | 0 | 2,389,943 | | |

350 - CIP Excise Tax Fund

Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------------|------------------|---------------------|------------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 450200 | C.I.P. Fees | 206,000 | 206,000 | 210,161 | 4,161 | 2% |
| 470105 | Interest | 200 | 200 | 202 | 2 | 1% |
| 495005 | Fund Bal Avail. for Approp. | 66,155 | 66,155 | 74,185 | 8,030 | 12% |
| | REVENUES TOTAL | 272,355 | 272,355 | 284,548 | 12,193 | 4% |
| EXPENDITURES | | | | | | |
| 550170 | Capital Projects - Support Service | (47,654) | (47,654) | (11,484) | 36,170 | -76% |
| 550171 | Capital Projects - Public Safety | (32,551) | (32,551) | (6,854) | 25,697 | -79% |
| 570127 | Transfer to Other Funds | (192,150) | (192,150) | (192,150) | 0 | 0% |
| | EXPENDITURES TOTAL | (272,355) | (272,355) | (210,488) | 61,867 | -23% |
| | Department Net Totals | 0 | 0 | 74,060 | | |

410 - General Debt Service Fund

Department #19 -

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|-----------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 411003 | Property Taxes | 420,036 | 420,036 | 423,991 | 3,955 | 1% |
| 411150 | Property Tax Prior Years | 12,500 | 12,500 | 9,918 | (2,582) | -21% |
| 470105 | Interest | 750 | 750 | 1,332 | 582 | 78% |
| 495005 | Fund Bal Avail. for Approp. | 69,245 | 69,245 | 58,402 | (10,843) | -16% |
| REVENUES TOTAL | | 502,531 | 502,531 | 493,643 | (8,888) | -2% |
| EXPENDITURES | | | | | | |
| 562008 | Principal - 2010 Series | (400,000) | (400,000) | (400,000) | 0 | 0% |
| 562040 | Interest - 1999 GO Bonds | 0 | 0 | 0 | 0 | 0% |
| 562048 | Interest - 2010 Series | (63,875) | (63,875) | (63,875) | 0 | 0% |
| 590304 | Unapp Fund Balance | (38,656) | (38,656) | 0 | 38,656 | 0% |
| EXPENDITURES TOTAL | | (502,531) | (502,531) | (463,875) | 38,656 | -8% |
| Department Net Totals | | 0 | 0 | 29,768 | | |

430 - SPWF-Debt Service Fund

Department #19 -

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Cr Budget |
|---------------------|------------------------------|-----------------|---------------------|-----------------|---------------|---------------------------|
| REVENUES | | | | | | |
| 451200 | Assessment Charges | 4,363 | 4,363 | 4,624 | 261 | 6% |
| 470105 | Interest | 39,259 | 39,259 | 39,259 | 0 | 0% |
| 470130 | Interest - Assessments | 2,654 | 2,654 | 2,393 | (261) | -10% |
| 495005 | Fund Bal Avail. for Approp. | 5,823 | 5,823 | 5,823 | 0 | 0% |
| | REVENUES TOTAL | 52,099 | 52,099 | 52,099 | 0 | 0% |
| EXPENDITURES | | | | | | |
| 562020 | Principal - 95 S.P.W.F. Loan | (17,886) | (17,886) | (17,886) | 0 | 0% |
| 562055 | Interest - 95 S.P.W.F. Loan | (5,820) | (5,820) | (5,820) | 1 | 0% |
| 590304 | Unapp Fund Balance | (28,393) | (28,393) | 0 | 28,393 | 0% |
| | EXPENDITURES TOTAL | (52,099) | (52,099) | (23,706) | 28,394 | -54% |
| | Department Net Totals | 0 | 0 | 28,393 | | |

505 - Library Endowment Fund

Department #14 - Library

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|-----------------|---------------------|---------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 470105 | Interest | 200 | 200 | 206 | 6 | 3% |
| 495005 | Fund Bal Avail. for Approp. | 0 | 0 | 503 | 503 | 0% |
| 495006 | Restricted Fund Balance | 41,187 | 41,187 | 41,186 | (1) | 0% |
| | REVENUES TOTAL | 41,387 | 41,387 | 41,896 | 509 | 1% |
| EXPENDITURES | | | | | | |
| 570127 | Transfer to Other Funds | (200) | (200) | (200) | 0 | 0% |
| 590304 | Unapp Fund Balance | (41,187) | (41,187) | 0 | 41,187 | 0% |
| | EXPENDITURES TOTAL | (41,387) | (41,387) | (200) | 41,187 | -100% |
| | Department Net Totals | 0 | 0 | 41,696 | | |

610 - Light Fund

Department #41 - Light & Power

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|-------------------------------------|-------------------|---------------------|-------------------|------------------|--------------------------|
| REVENUES | | | | | | |
| 440035 | NSF Handling Charge | 1,500 | 1,500 | 1,925 | 425 | 28% |
| 440105 | Residential Sales | 6,601,497 | 6,601,497 | 7,134,229 | 532,732 | 8% |
| 440110 | General Service - 1 ph Sales | 582,588 | 582,588 | 617,389 | 34,801 | 6% |
| 440112 | General Service - 3 ph Sales | 592,208 | 592,208 | 629,290 | 37,082 | 6% |
| 440120 | Industrial Service - Special Contra | 1,723,084 | 1,723,084 | 1,689,515 | (33,569) | -2% |
| 440125 | Large Commercial Industrial | 3,355,466 | 3,355,466 | 3,641,159 | 285,693 | 9% |
| 440130 | Public Street Lighting Sales | 69,032 | 69,032 | 66,881 | (2,151) | -3% |
| 440135 | Rental Lights | 103,074 | 103,074 | 101,503 | (1,571) | -2% |
| 440140 | Irrigation Service | 1,550 | 1,550 | 2,917 | 1,367 | 88% |
| 440150 | Green Power Units | 11,000 | 11,000 | 10,036 | (964) | -9% |
| 440165 | Connection Charges | 90,000 | 90,000 | 177,914 | 87,914 | 98% |
| 440170 | Street Light Maint. (210-520280) | 73,000 | 73,000 | 73,000 | 0 | 0% |
| 440175 | Disconnect/Reconnect Charges | 15,000 | 15,000 | 23,671 | 8,671 | 58% |
| 440180 | Pole Rental | 24,000 | 24,000 | 21,748 | (2,252) | -9% |
| 440302 | Auditorium Rental | 24,000 | 24,000 | 25,525 | 1,525 | 6% |
| 445005 | Sale of Scrap | 12,000 | 12,000 | 18,946 | 6,946 | 58% |
| 445010 | Sale of Materials | 0 | 0 | 349 | 349 | 0% |
| 445015 | Sale of Equipment | 0 | 0 | 3,288 | 3,288 | 0% |
| 450057 | Other | 0 | 0 | 37,242 | 37,242 | 0% |
| 451035 | Contribution-In-Aid | 7,500 | 7,500 | 0 | (7,500) | 0% |
| 470105 | Interest | 10,000 | 10,000 | 43,092 | 33,092 | 331% |
| 480006 | Reimbursements | 0 | 0 | 13,447 | 13,447 | 0% |
| 480020 | Conservation Incentive Reimburse | 350,000 | 350,000 | 346,967 | (3,033) | -1% |
| 481005 | Transfer from Other Funds | 8,140 | 8,140 | 8,140 | 0 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 5,901,316 | 5,901,316 | 6,883,745 | 982,429 | 17% |
| | REVENUES TOTAL | 19,555,955 | 19,555,955 | 21,571,916 | 2,015,961 | 10% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (1,899,953) | (1,899,953) | (1,799,123) | 100,830 | -5% |
| 511010 | Part-Time Employee Wages | 0 | 0 | (205) | (205) | 0% |
| 511015 | Overtime | (90,000) | (90,000) | (127,167) | (37,167) | 41% |
| 511020 | Temporary Employee Wages | (3,500) | (3,500) | (40,421) | (36,921) | 1,055% |
| 511021 | Unemployment Compensation | 0 | 0 | (4,056) | (4,056) | 0% |
| 512005 | Health & Dental Benefits | (350,132) | (350,132) | (316,507) | 33,625 | -10% |
| 512008 | Health Reimb Arrangement | (5,597) | (5,597) | (19,697) | (14,100) | 252% |
| 512010 | Retirement | (383,763) | (383,763) | (324,009) | 59,754 | -16% |
| 512015 | Fica | (152,499) | (152,499) | (146,913) | 5,586 | -4% |
| 512020 | Workers Comp | (35,553) | (35,553) | (35,553) | 0 | 0% |
| 512025 | Other Benefits | (9,511) | (9,511) | (10,344) | (833) | 9% |
| 512030 | Other Payroll Taxes | (14,490) | (14,490) | (14,394) | 96 | -1% |
| 520110 | Operating Supplies | (12,000) | (12,000) | (11,966) | 34 | 0% |
| 520120 | Organization Business Expense | (12,250) | (12,250) | (12,231) | 19 | 0% |
| 520130 | Personnel Uniforms & Equipment | (28,500) | (28,500) | (23,102) | 5,398 | -19% |
| 520150 | Utilities | (26,250) | (26,250) | (26,457) | (207) | 1% |
| 520180 | Subscriptions & Books | (750) | (750) | (595) | 155 | -21% |
| 520190 | Computer Software | (7,500) | (7,500) | (6,582) | 918 | -12% |
| 520200 | Computer Software Maintenance | (4,500) | (4,500) | (2,460) | 2,040 | -45% |
| 520220 | Small Equipment | (58,900) | (58,900) | (60,211) | (1,311) | 2% |
| 520240 | Construction Supplies | (470,000) | (470,000) | (531,749) | (61,749) | 13% |
| 520260 | Purchased Power | (8,327,929) | (8,327,929) | (7,732,112) | 595,817 | -7% |
| 520270 | Miscellaneous | (1,000) | (1,000) | 0 | 1,000 | 0% |

610 - Light Fund

Department #41 - Light & Power

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|----------------------------------|---------------------|---------------------|---------------------|------------------|--------------------------|
| 520503 | Printing | (3,000) | (3,000) | (236) | 2,764 | -92% |
| 520506 | Postage | (1,900) | (1,900) | (2,398) | (498) | 26% |
| 520509 | Telephone | (10,000) | (10,000) | (8,724) | 1,276 | -13% |
| 520521 | Public Information | (31,000) | (31,000) | (17,144) | 13,856 | -45% |
| 520524 | Publications | (3,305) | (3,305) | (1,616) | 1,689 | -51% |
| 520530 | Memberships | (86,541) | (86,541) | (86,147) | 394 | 0% |
| 520533 | Recruiting Expenses | (3,500) | (3,500) | (5,496) | (1,996) | 57% |
| 520542 | Bill Paying Assistance Program | (75,000) | (75,000) | (74,564) | 436 | -1% |
| 520554 | Conservation Incentives | (15,000) | (15,000) | (2,500) | 12,500 | -83% |
| 520555 | Industrial Conservation Augmenta | (350,000) | (350,000) | (355,199) | (5,199) | 1% |
| 520556 | Green Power Info & Promotion | (2,000) | (2,000) | 0 | 2,000 | 0% |
| 520557 | Intergovernmental Services | (11,000) | (11,000) | (13,018) | (2,018) | 18% |
| 520578 | Insurance & Bonds | (30,537) | (30,537) | (30,537) | 0 | 0% |
| 521003 | Training/Conferences | (43,100) | (43,100) | (23,918) | 19,182 | -45% |
| 521006 | Travel | 0 | 0 | (13) | (13) | 0% |
| 521113 | Attorney Services | (5,000) | (5,000) | (4,682) | 318 | -6% |
| 521150 | Professional Services | (17,800) | (17,800) | (35,128) | (17,328) | 97% |
| 521159 | Construct Contracts | (22,000) | (22,000) | 0 | 22,000 | 0% |
| 521162 | Consultants | (100,000) | (100,000) | 0 | 100,000 | 0% |
| 521165 | Contracts for Services | (132,700) | (132,700) | (52,133) | 80,567 | -61% |
| 521168 | Misc Medical Services | (3,850) | (3,850) | (2,562) | 1,288 | -33% |
| 521172 | Bank Service Fees | (33,537) | (33,537) | (48,308) | (14,771) | 44% |
| 522003 | Equipment Maint & Oper Supplies | (30,000) | (30,000) | (26,876) | 3,124 | -10% |
| 522006 | Equipment/Vehicle Rental | (1,200) | (1,200) | 0 | 1,200 | 0% |
| 522009 | Vehicle Maint & Oper Supplies | (35,000) | (35,000) | (23,763) | 11,237 | -32% |
| 522010 | Vehicle Maint External | (20,000) | (20,000) | (26,813) | (6,813) | 34% |
| 522012 | Fuel/Oil | (32,550) | (32,550) | (49,514) | (16,964) | 52% |
| 522022 | Information Systems Fund Charge | (16,952) | (16,952) | (16,952) | 0 | 0% |
| 522023 | General Fund Admin Services | (985,061) | (985,061) | (985,061) | 0 | 0% |
| 522306 | Rents & Leases | (14,650) | (14,650) | (11,433) | 3,217 | -22% |
| 522312 | Facility Maintenance Supplies | (6,700) | (6,700) | (4,215) | 2,485 | -37% |
| 522315 | Facility Mnt/Repairs | (12,500) | (12,500) | (5,562) | 6,938 | -56% |
| 523010 | Ocean Wave Energy Grant | (4,500) | (4,500) | 0 | 4,500 | 0% |
| 550051 | Office Equipment & Furniture | (4,000) | (4,000) | (3,657) | 343 | -9% |
| 550166 | Building Improvements | (520,000) | (520,000) | (386,786) | 133,214 | -26% |
| 550181 | Major Tools & Work Equipment | (117,500) | (117,500) | (129,486) | (11,986) | 10% |
| 550960 | FG Substation Improvements | (60,000) | (60,000) | (79,323) | (19,323) | 32% |
| 550961 | Filbert Substation | (13,000) | (13,000) | (139) | 12,861 | -99% |
| 550962 | System Additions & Upgrades | (40,000) | (40,000) | (11,460) | 28,540 | -71% |
| 551260 | Vehicle Replacement | (75,500) | (75,500) | (39,896) | 35,604 | -47% |
| 551261 | Equipment Replacement | (185,000) | (185,000) | (175,331) | 9,669 | -5% |
| 570127 | Transfer to Other Funds | (121,000) | (121,000) | (121,000) | 0 | 0% |
| 570130 | In-Lieu of Tax | (660,635) | (660,635) | (660,635) | 0 | 0% |
| 580206 | Contingency | (1,850,774) | (1,850,774) | 0 | 1,850,774 | 0% |
| 590303 | Reserved Fund Balance | (200,000) | (200,000) | 0 | 200,000 | 0% |
| 590304 | Unapp Fund Balance | (1,674,086) | (1,674,086) | 0 | 1,674,086 | 0% |
| EXPENDITURES TOTAL | | (19,555,955) | (19,555,955) | (14,768,079) | 4,787,876 | -24% |
| Department Net Totals | | 0 | 0 | 6,803,837 | | |

620 - Sewer Fund

Department #54 - Sewer

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|-------------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 440105 | Residential Sales | 3,321,788 | 3,321,788 | 3,318,006 | (3,782) | 0% |
| 440106 | Commercial Sales | 686,724 | 686,724 | 704,169 | 17,445 | 3% |
| 440120 | Industrial Service - Special Contra | 175,828 | 175,828 | 199,645 | 23,817 | 14% |
| 445010 | Sale of Materials | 0 | 0 | 30 | 30 | 0% |
| 450057 | Other | 800 | 800 | 2,608 | 1,808 | 226% |
| 451040 | Sewer Laterals | 2,000 | 2,000 | 0 | (2,000) | 0% |
| 470105 | Interest | 8,327 | 8,327 | 13,730 | 5,403 | 65% |
| 495005 | Fund Bal Avail. for Approp. | 1,665,177 | 1,665,177 | 1,820,618 | 155,441 | 9% |
| | REVENUES TOTAL | 5,860,644 | 5,860,644 | 6,058,807 | 198,163 | 3% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (201,376) | (201,376) | (151,604) | 49,772 | -25% |
| 511015 | Overtime | (2,029) | (2,029) | (1,388) | 641 | -32% |
| 511020 | Temporary Employee Wages | 0 | 0 | (1,450) | (1,450) | 0% |
| 512005 | Health & Dental Benefits | (56,357) | (56,357) | (57,517) | (1,160) | 2% |
| 512008 | Health Reimb Arrangement | (1,912) | (1,912) | (2,325) | (413) | 22% |
| 512010 | Retirement | (40,577) | (40,577) | (29,288) | 11,289 | -28% |
| 512015 | FICA | (15,560) | (15,560) | (11,741) | 3,819 | -25% |
| 512020 | Workers Comp | (7,032) | (7,032) | (7,032) | 0 | 0% |
| 512025 | Other Benefits | (915) | (915) | (1,516) | (601) | 66% |
| 512030 | Other Payroll Taxes | (1,508) | (1,508) | (1,472) | 36 | -2% |
| 520110 | Operating Supplies | (3,000) | (3,000) | (1,959) | 1,041 | -35% |
| 520120 | Organization Business Expense | (75) | (75) | (20) | 55 | -73% |
| 520130 | Personnel Uniforms & Equipment | (3,250) | (3,250) | (3,196) | 54 | -2% |
| 520150 | Utilities | (1,200) | (1,200) | (1,724) | (524) | 44% |
| 520190 | Computer Software | (4,900) | (4,900) | (3,330) | 1,570 | -32% |
| 520220 | Small Equipment | (6,000) | (6,000) | (4,501) | 1,499 | -25% |
| 520240 | Construction Supplies | (10,500) | (10,500) | (2,659) | 7,841 | -75% |
| 520270 | Miscellaneous | 0 | 0 | (192) | (192) | 0% |
| 520503 | Printing | (200) | (200) | (63) | 138 | -69% |
| 520506 | Postage | (100) | (100) | (17) | 83 | -83% |
| 520509 | Telephone | (800) | (800) | (436) | 364 | -46% |
| 520521 | Public Information | (225) | (225) | (107) | 118 | -52% |
| 520524 | Publications | (300) | (300) | (106) | 194 | -65% |
| 520530 | Memberships | (700) | (700) | (380) | 320 | -46% |
| 520557 | Intergovernmental Services | (3,146,483) | (3,146,483) | (3,104,683) | 41,800 | -1% |
| 520578 | Insurance & Bonds | (7,466) | (7,466) | (7,466) | 0 | 0% |
| 521003 | Training/Conferences | (3,025) | (3,025) | (1,155) | 1,870 | -62% |
| 521150 | Professional Services | (7,000) | (7,000) | (3,701) | 3,299 | -47% |
| 521168 | Misc Medical Services | (375) | (375) | (482) | (107) | 29% |
| 521172 | Bank Service Fees | (11,000) | (11,000) | (14,561) | (3,561) | 32% |
| 522003 | Equipment Maint & Oper Supplies | (1,000) | (1,000) | (114) | 886 | -89% |
| 522012 | Fuel/Oil | 0 | 0 | (28) | (28) | 0% |
| 522021 | Equipment Fund Charges | (100,584) | (100,584) | (100,584) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (1,703) | (1,703) | (1,703) | 0 | 0% |
| 522023 | General Fund Admin Services | (391,689) | (391,689) | (391,689) | 0 | 0% |
| 522306 | Rents & Leases | (1,400) | (1,400) | (1,336) | 64 | -5% |
| 522309 | Building/Facility Rental | (6,264) | (6,264) | (6,264) | 0 | 0% |
| 522312 | Facility Maintenance Supplies | (500) | (500) | (70) | 430 | -86% |
| 522315 | Facility Mnt/Repairs | (250) | (250) | 0 | 250 | 0% |
| 550181 | Major Tools & Work Equipment | (6,900) | (6,900) | (5,831) | 1,069 | -15% |

620 - Sewer Fund
 Department #54 - Sewer

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|-----------------------------------|--------------------|---------------------|--------------------|------------------|--------------------------|
| 550700 | Sewer Projects | 0 | 0 | (536) | (536) | 0% |
| 550763 | Sewer Construction | (172,500) | (172,500) | (36,960) | 135,540 | -79% |
| 562001 | Principal-CWS/City Phase III Reha | (75,887) | (75,887) | (77,321) | (1,434) | 2% |
| 562041 | Interest - CWS/City Phase III Reh | (18,117) | (18,117) | (16,683) | 1,434 | -8% |
| 570130 | In-Lieu of Tax | (51,295) | (51,295) | (51,295) | 0 | 0% |
| 580206 | Contingency | (750,000) | (750,000) | 0 | 750,000 | 0% |
| 590304 | Unapp Fund Balance | (748,690) | (748,690) | 0 | 748,690 | 0% |
| EXPENDITURES TOTAL | | (5,860,644) | (5,860,644) | (4,106,486) | 1,754,158 | -30% |
| Department Net Totals | | 0 | 0 | 1,952,321 | | |

622 - Sewer SDC Fund
 Department #54 - Sewer

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|----------------------------------|--------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 451005 | System Development Charge | 545,000 | 545,000 | 598,225 | 53,225 | 10% |
| 451042 | Sunset Sewer Connection Fee | 2,000 | 2,000 | 4,500 | 2,500 | 125% |
| 470105 | Interest | 2,553 | 2,553 | 7,205 | 4,652 | 182% |
| 495005 | Fund Bal Avail. for Approp. | 1,021,215 | 1,021,215 | 1,039,361 | 18,146 | 2% |
| | REVENUES TOTAL | 1,570,768 | 1,570,768 | 1,649,291 | 78,523 | 5% |
| EXPENDITURES | | | | | | |
| 520557 | Intergovernmental Services | (500,000) | (500,000) | (478,580) | 21,420 | -4% |
| 550760 | Construction Projects | (50,000) | (50,000) | 0 | 50,000 | 0% |
| 562002 | Principal-CWS/City Sunset Drive | (88,475) | (88,475) | (92,230) | (3,755) | 4% |
| 562042 | Interest - CWS/City Sunset Drive | (33,520) | (33,520) | (29,765) | 3,755 | -11% |
| 580206 | Contingency | (658,350) | (658,350) | 0 | 658,350 | 0% |
| 590304 | Unapp Fund Balance | (240,423) | (240,423) | 0 | 240,423 | 0% |
| | EXPENDITURES TOTAL | (1,570,768) | (1,570,768) | (600,575) | 970,193 | -62% |
| | Department Net Totals | 0 | 0 | 1,048,717 | | |

630 - Water Fund

Department #53 - Water

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|-------------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 440105 | Residential Sales | 1,582,743 | 1,582,743 | 1,802,449 | 219,706 | 14% |
| 440106 | Commercial Sales | 445,256 | 445,256 | 535,468 | 90,212 | 20% |
| 440118 | Multi-Family Sales | 375,501 | 375,501 | 334,106 | (41,395) | -11% |
| 440120 | Industrial Service - Special Contra | 227,750 | 227,750 | 249,108 | 21,358 | 9% |
| 440160 | Non-Metered Sales | 20,000 | 20,000 | 28,546 | 8,546 | 43% |
| 440165 | Connection Charges | 20,000 | 20,000 | 37,713 | 17,713 | 89% |
| 440305 | Building Rental Income | 35,928 | 35,928 | 35,928 | 0 | 0% |
| 445025 | Timber Sales FY 11/12 | 700,000 | 700,000 | 1,012,116 | 312,116 | 45% |
| 450057 | Other | 5,000 | 5,000 | 14,703 | 9,703 | 194% |
| 470105 | Interest | 10,028 | 10,028 | 15,517 | 5,489 | 55% |
| 480006 | Reimbursements | 0 | 0 | 1,206 | 1,206 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 2,005,593 | 2,005,593 | 2,290,250 | 284,657 | 14% |
| | REVENUES TOTAL | 5,427,799 | 5,427,799 | 6,357,110 | 929,311 | 17% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (543,433) | (543,433) | (526,965) | 16,468 | -3% |
| 511015 | Overtime | (28,980) | (28,980) | (29,264) | (284) | 1% |
| 511020 | Temporary Employee Wages | 0 | 0 | (4,192) | (4,192) | 0% |
| 512005 | Health & Dental Benefits | (138,950) | (138,950) | (139,285) | (335) | 0% |
| 512008 | Health Reimb Arrangement | (5,105) | (5,105) | (6,473) | (1,368) | 27% |
| 512010 | Retirement | (107,302) | (107,302) | (104,119) | 3,183 | -3% |
| 512015 | FICA | (42,871) | (42,871) | (42,554) | 317 | -1% |
| 512020 | Workers Comp | (19,502) | (19,502) | (19,502) | 0 | 0% |
| 512025 | Other Benefits | (3,241) | (3,241) | (4,395) | (1,154) | 36% |
| 512030 | Other Payroll Taxes | (4,163) | (4,163) | (4,103) | 60 | -1% |
| 520110 | Operating Supplies | (78,000) | (78,000) | (69,443) | 8,557 | -11% |
| 520120 | Organization Business Expense | (350) | (350) | (177) | 174 | -50% |
| 520130 | Personnel Uniforms & Equipment | (4,500) | (4,500) | (3,691) | 809 | -18% |
| 520150 | Utilities | (71,400) | (71,400) | (77,715) | (6,315) | 9% |
| 520190 | Computer Software | (3,800) | (3,800) | (2,764) | 1,036 | -27% |
| 520220 | Small Equipment | (18,212) | (18,212) | (10,905) | 7,307 | -40% |
| 520240 | Construction Supplies | (135,500) | (135,500) | (138,853) | (3,353) | 2% |
| 520250 | JWC Water Purchases | (230,000) | (230,000) | (200,030) | 29,970 | -13% |
| 520270 | Miscellaneous | 0 | 0 | (482) | (482) | 0% |
| 520503 | Printing | (2,500) | (2,500) | (2,224) | 276 | -11% |
| 520506 | Postage | (1,000) | (1,000) | (843) | 157 | -16% |
| 520509 | Telephone | (6,197) | (6,197) | (5,195) | 1,002 | -16% |
| 520521 | Public Information | (250) | (250) | (81) | 169 | -68% |
| 520524 | Publications | (1,356) | (1,356) | (393) | 964 | -71% |
| 520530 | Memberships | (1,475) | (1,475) | (1,438) | 37 | -3% |
| 520548 | Watershed Management | (40,000) | (40,000) | (57,340) | (17,340) | 43% |
| 520550 | Watershed Maintenance | (7,500) | (7,500) | (4,825) | 2,675 | -36% |
| 520551 | Timber Harvesting | (488,000) | (488,000) | (496,847) | (8,847) | 2% |
| 520557 | Intergovernmental Services | (63,075) | (63,075) | (61,466) | 1,609 | -3% |
| 520578 | Insurance & Bonds | (23,213) | (23,213) | (23,213) | 0 | 0% |
| 521003 | Training/Conferences | (6,275) | (6,275) | (2,202) | 4,073 | -65% |
| 521113 | Attorney Services | (7,500) | (7,500) | 0 | 7,500 | 0% |
| 521150 | Professional Services | (62,000) | (62,000) | (36,803) | 25,197 | -41% |
| 521168 | Misc Medical Services | 0 | 0 | (1,424) | (1,424) | 0% |
| 521172 | Bank Service Fees | (8,400) | (8,400) | (12,143) | (3,743) | 45% |
| 522003 | Equipment Maint & Oper Supplies | (13,500) | (13,500) | (6,174) | 7,326 | -54% |

630 - Water Fund

Department #53 - Water

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|--------------------|---------------------|--------------------|------------------|--------------------------|
| 522012 | Fuel/Oil | 0 | 0 | (307) | (307) | 0% |
| 522021 | Equipment Fund Charges | (132,552) | (132,552) | (132,552) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (10,868) | (10,868) | (10,868) | 0 | 0% |
| 522023 | General Fund Admin Services | (677,002) | (677,002) | (677,002) | 0 | 0% |
| 522303 | Custodial | (1,000) | (1,000) | (792) | 208 | -21% |
| 522306 | Rents & Leases | (3,900) | (3,900) | (2,112) | 1,789 | -46% |
| 522312 | Facility Maintenance Supplies | (6,900) | (6,900) | (13,418) | (6,518) | 94% |
| 522315 | Facility Mnt/Repairs | (13,500) | (13,500) | (30,982) | (17,482) | 129% |
| 550181 | Major Tools & Work Equipment | (16,000) | (16,000) | (8,417) | 7,583 | -47% |
| 550600 | Water Projects | 0 | 0 | (536) | (536) | 0% |
| 550660 | Joint - Capital Equipment | (15,444) | (15,444) | 0 | 15,444 | 0% |
| 550663 | JWC - Other Projects | (185,038) | (185,038) | (46,048) | 138,990 | -75% |
| 550666 | Water Line Extension | (100,000) | (100,000) | 0 | 100,000 | 0% |
| 550669 | Water Treatment Plant Equip | (10,000) | (10,000) | (44,390) | (34,390) | 344% |
| 550672 | Watershed Capital | (20,000) | (20,000) | (34,664) | (14,664) | 73% |
| 550760 | Construction Projects | (15,000) | (15,000) | 0 | 15,000 | 0% |
| 562010 | Principal - 2003 FFC Bonds | (255,000) | (255,000) | (255,000) | 0 | 0% |
| 562030 | Principal - Scoggins Reservoir | (30,804) | (30,804) | (30,805) | (1) | 0% |
| 562045 | Interest - 2003 FFC Bonds | (156,700) | (156,700) | (156,700) | 0 | 0% |
| 562070 | Interest - Scoggins Reservoir | (41,993) | (41,993) | (41,992) | 1 | 0% |
| 570127 | Transfer to Other Funds | (42,000) | (42,000) | (39,951) | 2,049 | -5% |
| 570130 | In-Lieu of Tax | (128,104) | (128,104) | (128,104) | 0 | 0% |
| 580203 | JWC - Contingency | (333,250) | (333,250) | 0 | 333,250 | 0% |
| 580212 | Debt Service Contingency | (415,000) | (415,000) | 0 | 415,000 | 0% |
| 590304 | Unapp Fund Balance | (650,194) | (650,194) | 0 | 650,194 | 0% |
| EXPENDITURES TOTAL | | (5,427,799) | (5,427,799) | (3,752,163) | 1,675,636 | -31% |
| Department Net Totals | | 0 | 0 | 2,604,947 | | |

632 - Water SDC Fund
 Department #53 - Water

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|--------------------|---------------------|------------------|------------------|--------------------------|
| REVENUES | | | | | | |
| 451005 | System Development Charge | 200,000 | 200,000 | 373,006 | 173,006 | 87% |
| 470031 | Principal - J Lieb Water SDC | 0 | 0 | 10,518 | 10,518 | 0% |
| 470032 | Interest - J Lieb Water SDC | 0 | 0 | 1,079 | 1,079 | 0% |
| 470105 | Interest | 7,680 | 7,680 | 12,372 | 4,692 | 61% |
| 495005 | Fund Bal Avail. for Approp. | 1,535,997 | 1,535,997 | 1,581,919 | 45,922 | 3% |
| | REVENUES TOTAL | 1,743,677 | 1,743,677 | 1,978,895 | 235,218 | 13% |
| EXPENDITURES | | | | | | |
| 521150 | Professional Services | 0 | 0 | 0 | 0 | 0% |
| 550760 | Construction Projects | (223,000) | (223,000) | 0 | 223,000 | 0% |
| 580206 | Contingency | (75,000) | (75,000) | 0 | 75,000 | 0% |
| 590304 | Unapp Fund Balance | (1,445,677) | (1,445,677) | 0 | 1,445,677 | 0% |
| | EXPENDITURES TOTAL | (1,743,677) | (1,743,677) | 0 | 1,743,677 | 0% |
| | Department Net Totals | 0 | 0 | 1,978,895 | | |

640 - Surface Water Management Fund

Department #55 - Surf Water Mgmt

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|---------------------------------|--------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 440101 | Surface Water Management Fees | 846,600 | 846,600 | 853,475 | 6,875 | 1% |
| 450057 | Other | 0 | 0 | 1,805 | 1,805 | 0% |
| 470105 | Interest | 1,505 | 1,505 | 734 | (771) | -51% |
| 495005 | Fund Bal Avail. for Approp. | 300,822 | 300,822 | 330,463 | 29,641 | 10% |
| | REVENUES TOTAL | 1,148,927 | 1,148,927 | 1,186,477 | 37,550 | 3% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (215,414) | (215,414) | (198,509) | 16,905 | -8% |
| 511015 | Overtime | 0 | 0 | (1,290) | (1,290) | 0% |
| 511020 | Temporary Employee Wages | 0 | 0 | (2,468) | (2,468) | 0% |
| 512005 | Health & Dental Benefits | (57,102) | (57,102) | (58,903) | (1,801) | 3% |
| 512008 | Health Reimb Arrangement | (1,899) | (1,899) | (2,417) | (518) | 27% |
| 512010 | Retirement | (41,111) | (41,111) | (38,374) | 2,737 | -7% |
| 512015 | FICA | (15,561) | (15,561) | (15,343) | 218 | -1% |
| 512020 | Workers Comp | (7,168) | (7,168) | (7,168) | 0 | 0% |
| 512025 | Other Benefits | (915) | (915) | (1,462) | (547) | 60% |
| 512030 | Other Payroll Taxes | (1,513) | (1,513) | (1,511) | 2 | 0% |
| 520110 | Operating Supplies | (1,500) | (1,500) | (1,006) | 494 | -33% |
| 520120 | Organization Business Expense | (50) | (50) | 0 | 50 | 0% |
| 520130 | Personnel Uniforms & Equipment | (3,000) | (3,000) | (2,636) | 364 | -12% |
| 520150 | Utilities | (1,000) | (1,000) | (98) | 902 | -90% |
| 520190 | Computer Software | (3,300) | (3,300) | (2,203) | 1,097 | -33% |
| 520220 | Small Equipment | (2,700) | (2,700) | (1,782) | 918 | -34% |
| 520240 | Construction Supplies | (7,000) | (7,000) | (1,836) | 5,164 | -74% |
| 520503 | Printing | (1,500) | (1,500) | (1,440) | 60 | -4% |
| 520506 | Postage | (50) | (50) | 0 | 50 | 0% |
| 520509 | Telephone | (630) | (630) | (154) | 476 | -76% |
| 520521 | Public Information | (250) | (250) | 0 | 250 | 0% |
| 520524 | Publications | (300) | (300) | (8) | 292 | -97% |
| 520530 | Memberships | (200) | (200) | (130) | 70 | -35% |
| 520557 | Intergovernmental Services | (186,694) | (186,694) | (182,823) | 3,871 | -2% |
| 520578 | Insurance & Bonds | (4,707) | (4,707) | (4,707) | 0 | 0% |
| 521003 | Training/Conferences | (1,800) | (1,800) | (375) | 1,425 | -79% |
| 521150 | Professional Services | (14,900) | (14,900) | (8,210) | 6,690 | -45% |
| 521168 | Misc Medical Services | (150) | (150) | (931) | (781) | 520% |
| 521172 | Bank Service Fees | (2,400) | (2,400) | (2,726) | (326) | 14% |
| 522003 | Equipment Maint & Oper Supplies | (1,300) | (1,300) | (29) | 1,271 | -98% |
| 522021 | Equipment Fund Charges | (117,216) | (117,216) | (117,216) | 0 | 0% |
| 522022 | Information Systems Fund Charge | (536) | (536) | (536) | 0 | 0% |
| 522023 | General Fund Admin Services | (142,960) | (142,960) | (142,960) | 0 | 0% |
| 522306 | Rents & Leases | (1,300) | (1,300) | (1,331) | (31) | 2% |
| 522309 | Building/Facility Rental | (3,132) | (3,132) | (3,132) | 0 | 0% |
| 522312 | Facility Maintenance Supplies | (1,500) | (1,500) | 0 | 1,500 | 0% |
| 550181 | Major Tools & Work Equipment | (8,100) | (8,100) | (6,845) | 1,255 | -15% |
| 550800 | SWM Projects | 0 | 0 | (536) | (536) | 0% |
| 550863 | Storm Sewer Construction | (113,000) | (113,000) | (57,829) | 55,171 | -49% |
| 570130 | In-Lieu of Tax | (42,173) | (42,173) | (42,173) | 0 | 0% |
| 580206 | Contingency | (28,000) | (28,000) | 0 | 28,000 | 0% |
| 590304 | Unapp Fund Balance | (116,896) | (116,896) | 0 | 116,896 | 0% |
| | EXPENDITURES TOTAL | (1,148,927) | (1,148,927) | (911,098) | 237,829 | -21% |

640 - Surface Water Management Fund

Department #55 - Surf Water Mgmt

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------|-----------------------|---------------|---------------------|--------------|------------|--------------------------|
| | Department Net Totals | 0 | 0 | 275,379 | | |

642 - SWM SDC Fund

Department #55 - Surf Water Mgmt

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|---------------------|------------------------------|------------------|---------------------|----------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 451006 | SWM SDC Quality | 11,250 | 11,250 | 0 | (11,250) | 0% |
| 451007 | SWM SDC Quantity | 13,750 | 13,750 | 61,710 | 47,960 | 349% |
| 470105 | Interest | 1,070 | 1,070 | 1,431 | 361 | 34% |
| 495005 | Fund Bal Avail. for Approp. | 213,924 | 213,924 | 217,022 | 3,098 | 1% |
| | REVENUES TOTAL | 239,994 | 239,994 | 280,164 | 40,170 | 17% |
| EXPENDITURES | | | | | | |
| 550860 | Quantity System Improvements | (45,000) | (45,000) | 0 | 45,000 | 0% |
| 580207 | SWM SDC Cont. Quality | (116,734) | (116,734) | 0 | 116,734 | 0% |
| 580208 | SWM SDC Cont. Quantity | (78,260) | (78,260) | 0 | 78,260 | 0% |
| | EXPENDITURES TOTAL | (239,994) | (239,994) | 0 | 239,994 | 0% |
| | Department Net Totals | 0 | 0 | 280,164 | | |

710 - Information Systems Fund
 Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|---------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 440225 | Equipment Charges | 197,455 | 197,455 | 197,455 | 0 | 0% |
| 470105 | Interest | 1,850 | 1,850 | 4,054 | 2,204 | 119% |
| 472005 | Miscellaneous | 0 | 0 | 1,159 | 1,159 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 620,548 | 620,548 | 620,317 | (231) | 0% |
| REVENUES TOTAL | | 819,853 | 819,853 | 822,984 | 3,131 | 0% |
| EXPENDITURES | | | | | | |
| 520110 | Operating Supplies | (3,000) | (3,000) | (87) | 2,913 | -97% |
| 520190 | Computer Software | (8,895) | (8,895) | (15,129) | (6,234) | 70% |
| 520200 | Computer Software Maintenance | (35,800) | (35,800) | (30,621) | 5,179 | -14% |
| 520210 | Computer Supplies | (17,000) | (17,000) | (8,875) | 8,125 | -48% |
| 520220 | Small Equipment | (161,136) | (161,136) | (95,414) | 65,722 | -41% |
| 520506 | Postage | 0 | 0 | (13) | (13) | 0% |
| 520557 | Intergovernmental Services | (7,482) | (7,482) | (7,472) | 10 | 0% |
| 521003 | Training/Conferences | (20,500) | (20,500) | (749) | 19,751 | -96% |
| 521150 | Professional Services | (10,000) | (10,000) | (5,872) | 4,128 | -41% |
| 522003 | Equipment Maint & Oper Supplies | (8,475) | (8,475) | (8,028) | 447 | -5% |
| 550051 | Office Equipment & Furniture | (86,200) | (86,200) | (47,808) | 38,392 | -45% |
| 550460 | Accounting System | (60,117) | (60,117) | (2,625) | 57,492 | -96% |
| 590304 | Unapp Fund Balance | (401,248) | (401,248) | 0 | 401,248 | 0% |
| EXPENDITURES TOTAL | | (819,853) | (819,853) | (222,693) | 597,160 | -73% |
| Department Net Totals | | 0 | 0 | 600,291 | | |

720 - Equipment Fund

Department #56 - Equipment Rental & Repl

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|-----------------------|---------------------------------|------------------|---------------------|------------------|---------------|--------------------------|
| REVENUES | | | | | | |
| 440220 | Equipment Rental | 517,973 | 517,973 | 517,974 | 1 | 0% |
| 440221 | City Hall Vehicle Replacement | 16,232 | 16,232 | 16,233 | 1 | 0% |
| 440222 | Parks Veh & Equipment Replacem | 23,842 | 23,842 | 23,843 | 1 | 0% |
| 440224 | Public Works Veh & Equipment R | 172,476 | 172,476 | 172,477 | 1 | 0% |
| 440227 | Light/Fire Maintenance | 25,000 | 25,000 | 36,457 | 11,457 | 46% |
| 440228 | Sale of Gas & Oil | 60,000 | 60,000 | 84,085 | 24,085 | 40% |
| 445015 | Sale of Equipment | 10,000 | 10,000 | 8,797 | (1,203) | -12% |
| 450057 | Other | 0 | 0 | 5,020 | 5,020 | 0% |
| 470105 | Interest | 1,091 | 1,091 | 1,890 | 799 | 73% |
| 481005 | Transfer from Other Funds | 111,197 | 111,197 | 111,197 | 0 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 218,253 | 218,253 | (163,606) | (381,859) | -175% |
| 495010 | City Hall Veh Fund Bal Avail | 0 | 0 | 55,800 | 55,800 | 0% |
| 495011 | Parks Veh Fund Bal Avail | 0 | 0 | 68,468 | 68,468 | 0% |
| 495012 | Police Veh Fund Bal Avail | 0 | 0 | 118,369 | 118,369 | 0% |
| 495013 | PW Veh Fund Bal Avail | 0 | 0 | 179,646 | 179,646 | 0% |
| REVENUES TOTAL | | 1,156,064 | 1,156,064 | 1,236,652 | 80,588 | 7% |
| EXPENDITURES | | | | | | |
| 511005 | Regular Employee Wages | (131,318) | (131,318) | (125,072) | 6,246 | -5% |
| 511015 | Overtime | (2,029) | (2,029) | (38) | 1,991 | -98% |
| 512005 | Health & Dental Benefits | (36,154) | (36,154) | (32,106) | 4,048 | -11% |
| 512008 | Health Reimb Arrangement | (1,310) | (1,310) | (1,295) | 15 | -1% |
| 512010 | Retirement | (26,596) | (26,596) | (18,906) | 7,690 | -29% |
| 512015 | FICA | (10,201) | (10,201) | (9,416) | 785 | -8% |
| 512020 | Workers Comp | (2,907) | (2,907) | (2,907) | 0 | 0% |
| 512025 | Other Benefits | (690) | (690) | (1,126) | (436) | 63% |
| 512030 | Other Payroll Taxes | (988) | (988) | (929) | 59 | -6% |
| 520110 | Operating Supplies | (1,000) | (1,000) | (1,431) | (431) | 43% |
| 520130 | Personnel Uniforms & Equipment | (1,550) | (1,550) | (131) | 1,419 | -92% |
| 520190 | Computer Software | (5,445) | (5,445) | (4,079) | 1,366 | -25% |
| 520220 | Small Equipment | (2,500) | (2,500) | (2,632) | (132) | 5% |
| 520503 | Printing | (1,000) | (1,000) | (115) | 885 | -89% |
| 520506 | Postage | 0 | 0 | (61) | (61) | 0% |
| 520509 | Telephone | (350) | (350) | (123) | 227 | -65% |
| 520533 | Recruiting Expenses | 0 | 0 | (409) | (409) | 0% |
| 520557 | Intergovernmental Services | (950) | (950) | (350) | 600 | -63% |
| 520578 | Insurance & Bonds | (23,431) | (23,431) | (24,181) | (750) | 3% |
| 521003 | Training/Conferences | (2,000) | (2,000) | (575) | 1,425 | -71% |
| 521150 | Professional Services | (1,400) | (1,400) | (1,962) | (562) | 40% |
| 521168 | Misc Medical Services | 0 | 0 | (393) | (393) | 0% |
| 521172 | Bank Service Fees | (250) | (250) | (171) | 79 | -32% |
| 522003 | Equipment Maint & Oper Supplies | (1,000) | (1,000) | (115) | 885 | -88% |
| 522009 | Vehicle Maint & Oper Supplies | (68,000) | (68,000) | (67,333) | 667 | -1% |
| 522010 | Vehicle Maint External | (27,000) | (27,000) | (7,003) | 19,997 | -74% |
| 522012 | Fuel/Oil | (235,000) | (235,000) | (221,102) | 13,898 | -6% |
| 522022 | Information Systems Fund Charge | (3,285) | (3,285) | (3,285) | 0 | 0% |
| 522306 | Rents & Leases | (200) | (200) | (98) | 102 | -51% |
| 522309 | Building/Facility Rental | (23,400) | (23,400) | (23,400) | 0 | 0% |
| 550181 | Major Tools & Work Equipment | (10,000) | (10,000) | (9,739) | 261 | -3% |
| 551263 | Parks Veh & Equipmnt Replacem | (23,500) | (23,500) | (5,900) | 17,600 | -75% |
| 551264 | Police Veh & Equipmnt Replacem | (156,000) | (156,000) | (144,570) | 11,430 | -7% |

720 - Equipment Fund

Department #56 - Equipment Rental & Repl

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|--------------------------------|--------------------|---------------------|------------------|----------------|--------------------------|
| 551265 | Public Works Veh & Equipmnt Re | (113,000) | (113,000) | (44,110) | 68,890 | -61% |
| 580206 | Contingency | (50,000) | (50,000) | 0 | 50,000 | 0% |
| 590304 | Unapp Fund Balance | (193,610) | (193,610) | 0 | 193,610 | 0% |
| EXPENDITURES TOTAL | | (1,156,064) | (1,156,064) | (755,064) | 401,000 | -35% |
| Department Net Totals | | 0 | 0 | 481,588 | | |

730 - City Utility Fund

Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from Q Budget |
|------------------------------|--------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 481005 | Transfer from Other Funds | 121,000 | 121,000 | 121,000 | 0 | 0% |
| 481010 | Transfer from Water Fund | 42,000 | 42,000 | 39,951 | (2,049) | -5% |
| REVENUES TOTAL | | 163,000 | 163,000 | 160,951 | (2,049) | -1% |
| EXPENDITURES | | | | | | |
| 520151 | City Hall Utilities | (24,500) | (24,500) | (22,431) | 2,069 | -8% |
| 520152 | Library Utilities | (30,000) | (30,000) | (30,560) | (560) | 2% |
| 520153 | Aquatics Utilities | (36,000) | (36,000) | (33,124) | 2,876 | -8% |
| 520154 | Parks Utilities | (39,000) | (39,000) | (42,610) | (3,610) | 9% |
| 520155 | Police Utilities | (18,500) | (18,500) | (17,198) | 1,302 | -7% |
| 520156 | Fire Utilities | (12,000) | (12,000) | (12,632) | (632) | 5% |
| 520157 | Engineering Building Utilities | (3,000) | (3,000) | (2,396) | 604 | -20% |
| EXPENDITURES TOTAL | | (163,000) | (163,000) | (160,951) | 2,049 | -1% |
| Department Net Totals | | 0 | 0 | 0 | | |

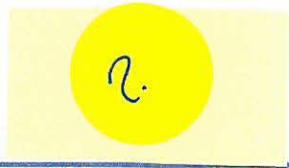
740 - Risk Management Fund

Department #12 - Administration Services

YTD Thru Month Ending: June 2012

2012

| G/L Account # | Account Name | Annual Budget | Quarterly Allotment | YTD Activity | Q Variance | % Variance from C Budget |
|---------------------|-------------------------------|------------------|---------------------|------------------|----------------|--------------------------|
| REVENUES | | | | | | |
| 444126 | P/L Insurance - General Fund | 74,735 | 74,735 | 74,735 | 0 | 0% |
| 444127 | P/L Insurance - Other Funds | 96,908 | 96,908 | 94,781 | (2,127) | -2% |
| 444128 | WC Insurance - General Fund | 109,853 | 109,853 | 108,915 | (938) | -1% |
| 444129 | WC Insurance - Other Funds | 74,260 | 74,260 | 79,210 | 4,950 | 7% |
| 470105 | Interest | 1,500 | 1,500 | 2,382 | 882 | 59% |
| 472005 | Miscellaneous | 0 | 0 | 11,888 | 11,888 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 506,880 | 506,880 | 527,856 | 20,976 | 4% |
| | REVENUES TOTAL | 864,136 | 864,136 | 899,766 | 35,630 | 4% |
| EXPENDITURES | | | | | | |
| 520585 | Property/Liability Premiums | (119,768) | (119,768) | (127,924) | (8,156) | 7% |
| 520586 | P/L Claims - General Fund | (10,000) | (10,000) | (353) | 9,647 | -96% |
| 520589 | Risk Management Activities | (35,986) | (35,986) | (9,256) | 26,730 | -74% |
| 520590 | Worker's Compensation Premium | (52,724) | (52,724) | (199,926) | (147,202) | 279% |
| 520591 | WC Claims - General Fund | (236,705) | (236,705) | (116,216) | 120,489 | -51% |
| 570127 | Transfer to Other Funds | (43,070) | (43,070) | (43,070) | 0 | 0% |
| 580206 | Contingency | (15,000) | (15,000) | 0 | 15,000 | 0% |
| 590303 | Reserved Fund Balance | (350,883) | (350,883) | 0 | 350,883 | 0% |
| | EXPENDITURES TOTAL | (864,136) | (864,136) | (496,744) | 367,392 | -43% |
| | Department Net Totals | 0 | 0 | 403,022 | | |



P.O. Box 928 • Salem, Oregon 97308
(503) 588-6550 • (800) 452-0338 • Fax: (503) 399-4863
www.orcities.org

August 31, 2012

TO: City Managers, Administrators and Recorders

FROM: JoAnn Ghelfi, Conference Manager

Enclosed are the voting delegate and equipment exchange forms for the League's annual conference, to be held September 27-29 at the Salem Conference Center. If you have officials attending this year's annual conference, we ask that these forms be completed and returned to the League office by Monday, September 17.

The *equipment exchange* provides you the opportunity to advertise the sale of surplus equipment, autos, etc., as well as to make known your interest in purchasing a specific item. Responses received will be displayed on a bulletin board near the League's registration desk during the conference.

The *voting delegate* form tells us who will be voting on behalf of your city during the Annual Membership Meeting on Saturday morning, September 29. Please note that delegates **may not vote without a voting card**, and voting cards will be **issued only to the voting delegate or alternate listed on the enclosed voting delegate form**. Voting by proxy will not be permitted. The voting cards will be available the morning of the 29th just prior to the business meeting.

Thank you, and please let us know if you have any questions. We look forward to seeing many of you in Salem.

JG:kab
Enclosures



87th ANNUAL LOC CONFERENCE
September 27-29, 2012 • Salem Conference Center

**Designation of Voting Delegate
at Annual Membership Meeting**

The annual membership meeting will be held Saturday, September 29, at 8:00 a.m. Each city is entitled to cast one vote at the business meeting; however, all city officials are encouraged to attend the meeting.

Use this form to indicate those persons who will represent your city as a voting delegate and alternate delegate. The voting delegate or alternate should pick up a voting card at the Conference Registration Desk on Saturday morning prior to entering the business meeting.

***NOTE:** Delegates may not vote without a voting card, and voting cards will be issued only to a person indicated on this form. Voting by proxy will not be permitted.*

FOR THE CITY OF _____

VOTING DELEGATE:

Name _____ Title _____

ALTERNATE:

Name _____ Title _____

Return this form by Sept. 17 to:

League of Oregon Cities
Attn. Jenni Shepherd
Fax: (503) 399-4863
jshpherd@orcities.org
P.O. Box 928
Salem, OR 97308

Submitted by _____
(Signature)

Name _____

Title _____

Phone _____

Email _____