

CITY COUNCIL MONTHLY MEETING CALENDAR

December-12						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Holiday Parade 5pm Downtown
2	3 Planning Comm 7pm	4	5 Municipal Court Water Providers CTC 1:30pm Water Providers EC 5:30pm Rural Fire Bd 7pm	6 EDC Noon Friends of Fernhill 7pm	7	8
9	10 CITY COUNCIL 6:00 PM - WORK SESSION (Annexation) 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	11 CPR Free Class, FG Elks, 6pm-8pm Library 6:30pm	12 Employee Holiday Buffet 11:30am-1:30pm - Comm Aud MPAC	13 PAC 5pm	14	15
16	17 Chamber Luncheon - Noon Senior Ctr Bd 6:30pm Planning Comm 7pm	18 HLB 7:15pm Kidd Out (Dec 18-Jan 13)	19 Municipal Court P&R 7am CFC 5:15pm CWAC 5:30pm	20 Fernhill Wetlands 5pm CCI 5:30pm	21	22
23	24 NO CITY COUNCIL MEETING SCHEDULED	25 CITY OFFICES CLOSED HOLIDAY	26 MPAC (Cancelled) PSAC 7:30am	27 Sustainability 5:30pm	28	29
30	31					

January-13						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<i>Note: Kidd out Dec 18-Jan 13</i>	1 CITY OFFICES CLOSED HOLIDAY	2 Rural Fire Bd 7pm	3 EDC Noon Friends of Fernhill 7pm	4	5
6	7 Planning Comm 7pm	8 Library 6:30pm	9 Municipal Court Ford Institute 6pm MPAC	10 PAC 5pm	11 JWC Noon	12
13 Kidd Returns	14 CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	15 Island Annexation Open House 6pm-8pm - Fire Conf Room Oregon Parks & Rec Public Meeting Tualatin Valley Scenic Bikeway 5:30pm-7pm - Comm Aud	16 P&R 7am CFC 5:15pm CWAC 5:30pm	17 Fernhill Wetlands 5pm CCI 5:30pm B&C Recognition Reception 5:30 pm Social & 6pm Dinner 7pm Presentation - Comm Aud	18 Red Cross Blood Drive 1pm-6pm Comm Aud	19
20	21 CITY OFFICES CLOSED HOLIDAY Senior Ctr Bd 6:30pm	22 HLB 7:15pm Planning Comm 7pm	23 Municipal Court PSAC 7:30am MPAC	24 Sustainability 5:30pm	25	26 Annual Town Meeting 9am - Noon Comm Aud
27	28 Chamber Luncheon - Noon CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	29	30	31		

February-13						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Planning Comm 7pm	5 Oregon Parks & Rec Workshop Tualatin Valley Scenic Bikeway 8am-5pm - Comm Aud	6 Municipal Court Rural Fire Bd 7pm	7 EDC Noon Friends of Fernhill 7pm	8	9 Council Retreat Goal-Setting Location TBA
10	11 CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	12 Library 6:30pm	13 MPAC	14 PAC 5pm	15	16
17	18 Planning Comm 7pm	19	20 Municipal Court P&R 7am CFC 5:15pm CWAC 5:30pm	21 Fernhill Wetlands 5pm CCI 5:30pm	22	23
24	25 Mayor's State of City Address Chamber Luncheon - Noon CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM	26 HLB 7:15pm	27 PSAC 7:30am MPAC	28 Sustainability 5:30pm		

Please review meeting agenda for meeting time in case of change(s).



FOREST GROVE CITY COUNCIL

Monday, December 10, 2012

Meeting Agenda

5:15 PM – Executive Session (Real Property)
6:00 PM – Work Session (Island Annexation)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

**FOREST GROVE CITY COUNCIL AGENDA
DECEMBER 10, 2012
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<p>Michael Sykes City Manager</p>	<p>5:15</p>	<p><u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u> Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. <i>The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):</i> <u>In accordance with ORS 192.660(2)(e) to deliberate with persons designated by the governing body to negotiate real property transactions.</u></p>
<p>Jon Holan, Community Development Director Dan Riordan, Senior Planner</p>	<p>6:00</p>	<p><u>WORK SESSION: ISLAND ANNEXATION</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
<p>Rob Foster, Public Works Director</p>	<p>7:00</p>	<p>1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance</p> <p>1. A. <u>EMPLOYEE RECOGNITION:</u></p> <ul style="list-style-type: none"> • <i>Brad Amundson, Utility Worker II</i> <p>1. B. <u>AWARD PRESENTATIONS:</u></p> <ul style="list-style-type: none"> • <i>Oregon Office of State Fire Marshal presenting Golden Sparky Award to David Nemeyer, Fire Division Chief</i> • <i>Economic Development Commission Awards presenting to D. J. Simcoe and Clyde Fulkerson, McMenamins Grand Lodge</i> <p>1. C. <u>PROCLAMATIONS:</u></p> <ul style="list-style-type: none"> • <i>Human Rights Week</i> • <i>Declaration of Rotary Peace Community – Forest Grove Daybreak Rotary</i> • •
<p>Michael Kinkade, Fire Chief</p>		
<p>Jeff King, Economic Development Coordinator</p>		

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

7:15 5. A.

- *Washington County Office of Community Development Fair Housing Plan, Jennie Proctor, Program Manager*

Jon Holan, Community
Development Director

7:30 6. **CONTINUE PUBLIC HEARING FROM NOVEMBER 26, 2012: SECOND READING OF ORDINANCE NO. 2012-05 APPROVING THE DELETION OF CONDITION 31 OF ORDINANCE NUMBER 2006-05 (HAWTHORNE MEADOWS PLANNED RESIDENTIAL DEVELOPMENT), CONDITION 34 OF ORDINANCE NUMBER 2006-06 (COUNCIL MEADOWS PLANNED RESIDENTIAL DEVELOPMENT), CONDITION 36 OF ORDINANCE NUMBER 2006-24 (HAWTHORNE VILLAGE PLANNED RESIDENTIAL DEVELOPMENT), AND CONDITION 40 OF ORDINANCE NUMBER 2007-03 (CASEY MEADOWS PLANNED RESIDENTIAL DEVELOPMENT). APPLICANT: CITY OF FOREST GROVE. FILE NO. ZNC-12-00913**

Paul Downey, Administrative
Services Director
Susan Cole
Administrative Services
Assistant Director

7:45 7. **RESOLUTION NO. 2012-75 AUTHORIZING CITY MANAGER TO EXECUTE AN AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH THE CITY OF FOREST GROVE MUNICIPAL COURT JUDGE PRO-TEM**

Paul Downey, Administrative
Services Director
Susan Cole
Administrative Services
Assistant Director

7:50 8. **RESOLUTION NO. 2012-76 AUTHORIZING THE EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (CDBG) IN THE CAPITAL PROJECTS FUND FOR IMPROVEMENTS AT THE FOREST GROVE SENIOR AND COMMUNITY CENTER**

Michael Sykes
City Manager

8:00 9. **CITY MANAGER'S REPORT:**

8:15 10. **COUNCIL COMMUNICATIONS:**

8:30 11. **ADJOURNMENT**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (B&C Interview) Meeting Minutes of November 26, 2012.
 - B. Approve City Council Work Session (EDC Video Presentation) Meeting Minutes of November 26, 2012.
 - C. Approve City Council Regular Meeting Minutes of November 26, 2012.
 - D. Accept Committee for Citizen Involvement Meeting Minutes of May 15, June 19, July 17 (no meeting), August 21, September 18 (no meeting), October 4, and October 16 (no meeting), 2012.
 - E. Accept Community Forestry Commission Meeting Minutes of October 17, 2012.
 - F. Accept Historic Landmarks Board Meeting Minutes of October 23, 2012.
 - G. Accept Parks and Recreation Commission Meeting Minutes of September 19, 2012.
 - H. Accept Planning Commission Meeting Minutes of October 15 (revised) and November 5, 2012.
 - I. Community Development Department Monthly Building Activity Informational Report for November 2012.
 - J. **ACCEPT ABSTRACT OF VOTES FOR FOREST GROVE RELATING TO THE FINAL RESULTS OF THE GENERAL ELECTION HELD ON NOVEMBER 6, 2012 (REELECTED VICTORIA LOWE AND ELENA UHING AND ELECTED RICHARD KIDD, TERMS EXPIRING NOVEMBER 2016).**
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To: City Council

From: Dan Riordan, Senior Planner
Jon Holan, Community Development Director
Michael Sykes, City Manager

Date: December 10, 2012

Re: Work Session Regarding Annexation of Unincorporated Territory
Surrounded by the Forest Grove City Limits

Request: Staff is seeking direction on whether the City should proceed with annexation of the remaining unincorporated territory surrounded by the Forest Grove city limits.

Background: The Forest Grove planning area includes approximately 75 acres of unincorporated land surrounded by the Forest Grove city limits. These 75 acres are contained in 23 “islands” or unincorporated areas surrounded by the City as shown on Attachment A. As described below, ORS 222.750 allows the City to unilaterally annex islands without property owner consent. Annexing the remaining islands was last considered by the City Council in 2010 but was put on hold due to other project priorities.

The remaining unincorporated islands are the result of individual property voluntarily seeking annexation into the City. Under the Urban Planning Area Agreement with Washington County annexation into the City is required before further development is approved. The islands were created over time as individual property owner annexations were approved.

Discussion: The continuing presence of unincorporated pockets scattered throughout the Forest Grove planning area complicates the delivery of city services such as police protection, transportation improvements, and the extension of sewer lines. In some areas of the community it’s unclear which properties fall under City or County police jurisdiction. With respect to transportation improvements, it’s problematic for the City to accomplish complete road improvements where some properties along a roadway are in the City and others are not.

In addition to the cost-effective delivery of public services, annexation of the unincorporated territory will provide an opportunity for further development of large parcels of land consistent the Forest Grove Comprehensive Plan. Annexation is necessary under state law and the Urban Planning Agreement with Washington County before sewer service can be made available. Such development will advance

objectives related to long term growth and the efficient use of land within the urban growth boundary.

Code enforcement is another area of concern since city ordinances do not apply to property outside the city limits even if the property is within the urban growth boundary or the City's planning area. Therefore, a legitimate public interest is served by applying a consistent set of code enforcement rules to property that are unincorporated and surrounded by the Forest Grove city limits.

Governing Rules and Regulations

Annexation is governed by several state statutes and regional regulations. Oregon Revised Statutes Chapter 222 (Boundary Changes; Mergers & Consolidations) is the principal law governing methods of annexation. ORS 308 (Boundary Change Procedures) establishes the requirements for required legal descriptions and maps. ORS 308 also establishes deadlines for filing annexations documents. ORS 197.763 addresses the requirements for land use actions, required notices and public hearings. Finally, Metro Code 3.09 (Local Government Boundary Changes) establishes Metro's ministerial role related annexations within the Portland area.

ORS 222.750 establishes requirements for the annexation of unincorporated territory surrounded by a city. Under ORS 222.750 when territory not within a city is surrounded by the corporate boundaries of a city, the city may annex the territory after holding a public hearing. Notice of the public hearing must be mailed to each owner of real property in the territory proposed to be annexed. Annexation of the unincorporated territory must be by ordinance or resolution subject to referendum. Property owner or resident consent is not required under ORS 222.750.

Annexation Overview

Annexation may affect individual property owners differently. Potential impacts depend on property taxes and whether or not the property receives City water. Attachment C provides an overview of frequently asked questions associated with annexation.

In general, annexation provides the opportunity to:

- Develop land at greater intensity under the City's zoning rules and regulations;
- Connect to the sanitary sewer system allowing decommissioning of old or failing septic systems. This may become a more prevalent concern over time as septic systems age;
- Possible formation of local improvement districts by property owners to fund future road improvement projects if and when such improvements are desired by property owners;
- Reduction in water consumption costs (City water provided outside of the city limits costs twice the in-city rate);
- Lower rates for use of the City parks and aquatic center;

- Direct participation in City decisions affecting the broader Forest Grove community including voting in City elections and participation on various boards and commissions. Property owners will have the opportunity to get building permits and take care of other development matters in Forest Grove rather than going to Hillsboro; and
- Equity with current City tax payers that have funded services currently used by non-residents living within the Forest Grove planning area. Such services include police and fire protection and the road network. The City's Police Department already responds to calls for service outside of the City limits through the mutual aid agreement with Washington County.

Annexation into the City will provide an opportunity for future road improvements otherwise not possible if the island properties remain unincorporated. It is important to note that annexation does not automatically transfer street jurisdiction from the County to the City. However, in the future, if and when streets fall under the City's jurisdiction adjacent property owners will have the opportunity to form a local improvement district to help fund needed road improvements. While there is no schedule or guarantee that roads will be improved by the City, this opportunity to establish a local improvement district provides a greater likelihood that over time property owner concerns about street condition may be addressed.

An analysis of costs and benefits to individual property owners is shown on Attachment C. This analysis shows how property taxes and water consumption costs may change after annexation. This information will be shared with property owners during an anticipated public open house on this matter. The public open house could occur in January provided City Council provides direction to proceed with the island annexation project.

Another possible benefit to property owners affected by the island annexation project is the waiver of the annexation filing fees required for property owner initiated annexations. The current filing fee for annexations is \$3,275. The filing fee does not include potential costs otherwise incurred by property owners seeking annexation. Such costs include preparing required legal descriptions and maps.

Possible Impact to Taxing Districts

Upon annexation, the City's property tax rate will apply to the annexed properties. Subsequent to the annexation the City will receive an estimated \$72,000 in additional property tax revenue beginning in the first Tax Year. In addition, property tax revenue annexation will increase the amount of gas tax revenue provided to the City by the State of Oregon. The amount of gas tax revenue received by Washington County will not go down since the revenue received by the County is based on the number of vehicles registered in the County. The City's revenue is based on population. The City will also gain additional revenue from other population based revenue transfers from the state.

Upon annexation, the islands will be withdrawn from the Washington County Enhanced Sheriff Patrol District. Police protection will then become the primary responsibility of the Forest Grove Police Department. Also upon annexation, the area will no longer be

part of the Forest Grove Rural Fire Protection District. Fire protection will continue to be provided by the Forest Grove Fire and Rescue once annexed into the city.

The Rural Fire Protection District will lose some property tax revenue after property is annexed into this City. This, however, will not affect repayment of the Rural Fire Protection District's bond levy since the City is obligated to make-up any shortfall. The bond tax rate is \$0.1246 per \$1,000 of taxable assessed value. The total amount collected for bonded indebtedness is approximately \$48,400. The amount provided by the areas subject to annexation is approximately \$1,570. This is the shortfall amount to be paid by the City after annexation. The bonds are scheduled to be repaid within the next few years.

The Rural Fire Protection district will also lose some general purpose property tax revenue collected based on the districts permanent tax rate. The district's permanent tax rate is \$1.2766 per \$1,000 of taxable assessed value. According to the Washington County Assessment and Taxation Office the district should receive approximately \$490,643 from the permanent property tax rate during Tax Year 2012-2013. Based on available taxable assessed value data, the amount collected by the district will likely fall by approximately \$16,100, or 3.3%, beginning in the tax year when the annexation becomes effective.

Operating costs are apportioned between the City and Rural Fire Protection District based on the call for service ratio. It is uncertain as to how the call ratio may change after annexation. Therefore, the potential impact to the district's operating revenue is unknown at this time.

Project Schedule

State law establishes deadlines for finalizing an annexation during any given tax year. If this deadline is not met the annexing jurisdiction will not collect property taxes until the following tax year. The deadline established under state law (ORS 308.225) is March 31 of the assessment year to which the boundary change applies. City Council must provide direction now on whether to proceed with annexation of the unincorporated islands in order to meet the March 31 deadline.

Next Steps

Legal descriptions and maps for 23 island areas have been prepared. The maps and legal descriptions have been provided to the Oregon Department of Revenue and Washington Assessment and Taxation for preliminary review. This review should expedite final acceptance of the maps and descriptions since any deficiency will be identified early enough to correct.

If City Council decides to proceed with annexation of the island next steps will include:

1. Preparation and distribution of required legal notices (*Near Completion*);
2. Conducting a Planning Commission public hearing on zoning of land subject to annexation (*January 7, 2013*);

3. Holding a project open house for potentially affected property owners (*January 15, 2013*);
4. Conduct a City Council public hearing on the annexation ordinance (*January 28, 2013*);
5. Preparation and mailing of the notice of final decision to affected parties (*February 12, 2013*);
6. Distribution of the annexation ordinance to the Oregon Department of Revenue for final review and approval (*February 12, 2013*);
7. Provide annexation ordinance and DOR review letter to Metro for administrative processing and mapping (*no later than March 14, 2013*);
8. Formal request that Metro notify the Oregon Secretary of State Archives Decision of final annexation decision (*no later than March 15, 2013*); and
9. Annexation is effective upon filing with the Oregon Secretary of State's Office. This must occur may March 31, 2013 to be effective this tax year.

Attachments

Attachment A: Map of Unincorporated Areas Surrounded by City Limits

Attachment B: Analysis of Property Owner Costs Associated with Annexation

Attachment C: Annexation Summary of General Information

SITEADDR	TAXABLE VALUE	COUNTY TAX	NEW TAX	TAX DIFF	CITY TAX	WATER TOTAL	WATER CITY	WATER DIFF	TOTAL DIFF	MONTHLY DIFF
3158 OAKCREST DR	141,680.00	\$2,213.30	\$2,606.05	\$392.75	\$810.41	\$367.65	\$183.83	\$183.83	\$208.93	\$17.41
939 GALES CREEK RD	107,120.00	\$1,673.41	\$1,970.35	\$296.95	\$612.73	\$404.65	\$202.33	\$202.33	\$94.62	\$7.89
2453 26TH AVE	171,560.00	\$2,680.08	\$3,155.66	\$475.58	\$981.32	\$1,038.61	\$519.31	\$519.31	(\$43.72)	(\$3.64)
2229 26TH AVE	112,630.00	\$1,759.48	\$2,071.70	\$312.22	\$644.24	\$620.75	\$310.38	\$310.38	\$1.85	\$0.15
2609 26TH AVE	111,010.00	\$1,734.18	\$2,041.91	\$307.73	\$634.98	\$450.55	\$225.28	\$225.28	\$82.46	\$6.87
3220 OAKCREST DR	140,800.00	\$2,199.55	\$2,589.86	\$390.31	\$805.38	\$747.91	\$373.96	\$373.96	\$16.36	\$1.36
1031 GALES CREEK RD	117,000.00	\$1,827.75	\$2,152.09	\$324.34	\$669.24	\$511.79	\$255.90	\$255.90	\$68.44	\$5.70
3188 OAKCREST DR	158,980.00	\$2,483.55	\$2,924.26	\$440.71	\$909.37	\$862.49	\$431.25	\$431.25	\$9.46	\$0.79
2732 WILLAMINA AVE	86,580.00	\$1,352.54	\$1,592.54	\$240.01	\$495.24	\$0.00	\$0.00	\$0.00	\$240.01	\$20.00
2742 WILLAMINA AVE	191,980.00	\$2,999.07	\$3,531.26	\$532.19	\$1,098.13	\$758.22	\$379.11	\$379.11	\$153.08	\$12.76
2762 WILLAMINA AVE	39,550.00	\$617.84	\$727.48	\$109.64	\$226.23	\$0.00	\$0.00	\$0.00	\$109.64	\$9.14
2722 WILLAMINA AVE	69,110.00	\$1,079.62	\$1,271.20	\$191.58	\$395.31	\$0.00	\$0.00	\$0.00	\$191.58	\$15.96
2752 WILLAMINA AVE	83,220.00	\$1,300.05	\$1,530.74	\$230.69	\$476.02	\$797.17	\$398.59	\$398.59	(\$167.89)	(\$13.99)
2804 FIRWOOD LN	69,120.00	\$1,079.78	\$1,271.39	\$191.61	\$395.37	\$380.64	\$190.32	\$190.32	\$1.29	\$0.11
2472 WILLAMINA AVE	134,990.00	\$2,108.79	\$2,482.99	\$374.21	\$772.14	\$482.49	\$241.25	\$241.25	\$132.96	\$11.08
2465 WILLAMINA AVE	133,400.00	\$2,083.95	\$2,453.75	\$369.80	\$763.05	\$436.16	\$218.08	\$218.08	\$151.72	\$12.64
2731 FIRWOOD LN	96,560.00	\$1,508.44	\$1,776.11	\$267.67	\$552.32	\$517.39	\$258.70	\$258.70	\$8.98	\$0.75
2745 NW THATCHER RD	383,380.00	\$5,989.09	\$7,051.85	\$1,062.77	\$2,192.93	\$0.00	\$0.00	\$0.00	\$1,062.77	\$88.56
E 2725 SUNSET DR	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$336.52	\$168.26	\$168.26	(\$168.26)	(\$14.02)
3240 OAKCREST DR	152,200.00	\$2,377.64	\$2,799.55	\$421.91	\$870.58	\$394.85	\$197.43	\$197.43	\$224.49	\$18.71
925 GALES CREEK RD	133,780.00	\$2,089.88	\$2,460.74	\$370.85	\$765.22	\$521.90	\$260.95	\$260.95	\$109.90	\$9.16
3025 RAYMOND ST	115,930.00	\$1,811.04	\$2,132.40	\$321.37	\$663.12	\$604.90	\$302.45	\$302.45	\$18.92	\$1.58
2624 SUNSET DR	98,250.00	\$1,534.84	\$1,807.20	\$272.36	\$561.99	\$394.50	\$197.25	\$197.25	\$75.11	\$6.26
2452 WILLAMINA AVE	167,170.00	\$2,611.50	\$3,074.91	\$463.41	\$956.21	\$234.05	\$117.03	\$117.03	\$346.39	\$28.87
1980 NW THATCHER RD	158,390.00	\$2,474.34	\$2,913.41	\$439.07	\$905.99	\$489.58	\$244.79	\$244.79	\$194.28	\$16.19
2231 26TH	68,410.00	\$1,068.69	\$1,258.33	\$189.64	\$391.31	\$323.65	\$161.83	\$161.83	\$27.81	\$2.32
	4,770.00	\$74.52	\$87.74	\$13.22	\$27.28	\$0.00	\$0.00	\$0.00	\$13.22	\$1.10
2425 HAWTHORNE ST	128,040.00	\$2,000.22	\$2,355.15	\$354.94	\$732.39	\$0.00	\$0.00	\$0.00	\$354.94	\$29.58
	14,350.00	\$224.17	\$263.95	\$39.78	\$82.08	\$393.88	\$196.94	\$196.94	(\$157.16)	(\$13.10)
	90.00	\$1.41	\$1.66	\$0.25	\$0.51	\$0.00	\$0.00	\$0.00	\$0.25	\$0.02
2918 RAYMOND ST	26,070.00	\$407.26	\$479.53	\$72.27	\$149.12	\$0.00	\$0.00	\$0.00	\$72.27	\$6.02
2652 WILLAMINA AVE	121,350.00	\$1,895.71	\$2,232.10	\$336.39	\$694.12	\$576.24	\$288.12	\$288.12	\$48.27	\$4.02
2632 WILLAMINA AVE	119,190.00	\$1,861.96	\$2,192.37	\$330.41	\$681.77	\$441.86	\$220.93	\$220.93	\$109.48	\$9.12
2572 WILLAMINA AVE	137,990.00	\$2,155.65	\$2,538.17	\$382.52	\$789.30	\$387.40	\$193.70	\$193.70	\$188.82	\$15.74
1105 GALES CREEK RD	117,980.00	\$1,843.06	\$2,170.11	\$327.05	\$674.85	\$439.74	\$219.87	\$219.87	\$107.18	\$8.93
2531 HAWTHORNE ST	85,090.00	\$1,329.26	\$1,565.14	\$235.88	\$486.71	\$224.55	\$112.28	\$112.28	\$123.60	\$10.30
3007 RAYMOND ST	87,440.00	\$1,365.97	\$1,608.36	\$242.39	\$500.16	\$549.11	\$274.56	\$274.56	(\$32.16)	(\$2.68)
2927 RAYMOND ST	213,970.00	\$3,342.60	\$3,935.74	\$593.15	\$1,223.91	\$431.30	\$215.65	\$215.65	\$377.50	\$31.46
2342 QUINCE ST	196,280.00	\$3,066.25	\$3,610.35	\$544.11	\$1,122.72	\$0.00	\$0.00	\$0.00	\$544.11	\$45.34
2443 26TH	109,850.00	\$1,716.05	\$2,020.57	\$304.52	\$628.34	\$413.93	\$206.97	\$206.97	\$97.55	\$8.13
2517 26TH AVE	223,910.00	\$3,497.88	\$4,118.58	\$620.70	\$1,280.77	\$530.97	\$265.49	\$265.49	\$355.22	\$29.60
2741 FIRWOOD LN	81,250.00	\$1,269.27	\$1,494.50	\$225.23	\$464.75	\$642.61	\$321.31	\$321.31	(\$96.07)	(\$8.01)
2541 26TH AVE	90,540.00	\$1,414.40	\$1,665.38	\$250.99	\$517.89	\$504.96	\$252.48	\$252.48	(\$1.49)	(\$0.12)
1900 NW THATCHER RD	114,800.00	\$1,793.38	\$2,111.62	\$318.24	\$656.66	\$501.28	\$250.64	\$250.64	\$67.60	\$5.63
2704 FIRWOOD LN	110,700.00	\$1,729.33	\$2,036.20	\$306.87	\$633.20	\$0.00	\$0.00	\$0.00	\$306.87	\$25.57
	5,520.00	\$86.23	\$101.53	\$15.30	\$31.57	\$0.00	\$0.00	\$0.00	\$15.30	\$1.28
44471 NW DAVID HILL RD	217,810.00	\$3,402.58	\$4,006.38	\$603.79	\$1,245.87	\$0.00	\$0.00	\$0.00	\$603.79	\$50.32
3017 RAYMOND ST	102,090.00	\$1,594.83	\$1,877.83	\$283.00	\$583.95	\$536.51	\$268.26	\$268.26	\$14.75	\$1.23
1107 NICHOLS LN	195,250.00	\$3,050.16	\$3,591.41	\$541.25	\$1,116.83	\$598.17	\$299.09	\$299.09	\$242.17	\$20.18
3200 OAKCREST DR	160,110.00	\$2,501.21	\$2,945.05	\$443.84	\$915.83	\$587.08	\$293.54	\$293.54	\$150.30	\$12.53
2627 FIRWOOD LN	102,420.00	\$1,599.98	\$1,883.90	\$283.92	\$585.84	\$356.28	\$178.14	\$178.14	\$105.78	\$8.81
3000 SUNSET DR	138,790.00	\$2,168.15	\$2,552.89	\$384.74	\$793.88	\$359.43	\$179.72	\$179.72	\$205.02	\$17.09
2319 HAWTHORNE ST	76,630.00	\$1,197.10	\$1,409.52	\$212.43	\$438.32	\$577.42	\$288.71	\$288.71	(\$76.28)	(\$6.36)
3245 OAKCREST DR	145,090.00	\$2,266.57	\$2,668.77	\$402.20	\$829.91	\$445.31	\$222.66	\$222.66	\$179.55	\$14.96
1007 GALES CREEK RD	237,540.00	\$3,710.80	\$4,369.29	\$658.48	\$1,358.73	\$1,104.22	\$552.11	\$552.11	\$106.37	\$8.86

SITEADDR	TAXABLE VALUE	COUNTY TAX	NEW TAX	TAX DIFF	CITY TAX	WATER TOTAL	WATER CITY	WATER DIFF	TOTAL DIFF	MONTHLY DIFF
3170 OAKCREST DR	145,120.00	\$2,267.04	\$2,669.32	\$402.29	\$830.09	\$0.00	\$0.00	\$0.00	\$402.29	\$33.52
	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$386.66	\$193.33	\$193.33	(\$193.33)	(\$16.11)
2619 FIRWOOD LN	87,420.00	\$1,365.66	\$1,607.99	\$242.34	\$500.04	\$517.75	\$258.88	\$258.88	(\$16.54)	(\$1.38)
3026 RAYMOND ST	129,790.00	\$2,027.55	\$2,387.34	\$359.79	\$742.40	\$417.82	\$208.91	\$208.91	\$150.88	\$12.57
2439 26TH	124,680.00	\$1,947.73	\$2,293.35	\$345.63	\$713.17	\$495.71	\$247.86	\$247.86	\$97.77	\$8.15
2500 WILLAMINA AVE	98,950.00	\$1,545.78	\$1,820.08	\$274.30	\$565.99	\$352.94	\$176.47	\$176.47	\$97.83	\$8.15
2043 WILLAMINA AVE	113,880.00	\$1,779.01	\$2,094.70	\$315.69	\$651.39	\$367.44	\$183.72	\$183.72	\$131.97	\$11.00
3195 OAKCREST DR	191,510.00	\$2,991.73	\$3,522.62	\$530.88	\$1,095.44	\$881.94	\$440.97	\$440.97	\$89.91	\$7.49
2510 MILLS LN	209,220.00	\$3,268.39	\$3,848.37	\$579.98	\$1,196.74	\$619.40	\$309.70	\$309.70	\$270.28	\$22.52
2529 26TH AVE	226,020.00	\$3,530.84	\$4,157.39	\$626.55	\$1,292.83	\$506.15	\$253.08	\$253.08	\$373.48	\$31.12
2311 26TH	126,610.00	\$1,977.88	\$2,328.85	\$350.98	\$724.21	\$457.73	\$228.87	\$228.87	\$122.11	\$10.18
2590 WILLAMINA AVE	137,350.00	\$2,145.65	\$2,526.40	\$380.75	\$785.64	\$393.36	\$196.68	\$196.68	\$184.07	\$15.34
2439 HAWTHORNE ST	117,500.00	\$1,835.56	\$2,161.28	\$325.72	\$672.10	\$647.01	\$323.51	\$323.51	\$2.22	\$0.18
3255 OAKCREST DR	186,070.00	\$2,906.75	\$3,422.55	\$515.80	\$1,064.32	\$799.66	\$399.83	\$399.83	\$115.97	\$9.66
2542 WILLAMINA AVE	124,540.00	\$1,945.54	\$2,290.78	\$345.24	\$712.37	\$777.83	\$388.92	\$388.92	(\$43.68)	(\$3.64)
3006 RAYMOND ST	111,160.00	\$1,736.52	\$2,044.67	\$308.15	\$635.84	\$429.01	\$214.51	\$214.51	\$93.64	\$7.80
2117 WILLAMINA	99,950.00	\$1,561.40	\$1,838.47	\$277.07	\$571.71	\$362.15	\$181.08	\$181.08	\$96.00	\$8.00
1735 NW THATCHER RD	188,090.00	\$2,938.30	\$3,459.71	\$521.40	\$1,075.87	\$350.00	\$175.00	\$175.00	\$346.40	\$28.87
3216 OAKCREST DR	135,830.00	\$2,121.91	\$2,498.44	\$376.53	\$776.95	\$428.39	\$214.20	\$214.20	\$162.34	\$13.53
2419 HAWTHORNE ST	74,890.00	\$1,169.92	\$1,377.52	\$207.60	\$428.37	\$420.57	\$210.29	\$210.29	(\$2.68)	(\$0.22)
2618 FIRWOOD LN	84,500.00	\$1,320.04	\$1,554.28	\$234.24	\$483.34	\$487.15	\$243.58	\$243.58	(\$9.33)	(\$0.78)
3225 OAKCREST DR	158,470.00	\$2,475.59	\$2,914.88	\$439.29	\$906.45	\$449.17	\$224.59	\$224.59	\$214.71	\$17.89
2330 26TH AVE	119,410.00	\$1,865.40	\$2,196.42	\$331.02	\$683.03	\$345.62	\$172.81	\$172.81	\$158.21	\$13.18
2355 NW KINGWOOD ST	110,370.00	\$1,724.18	\$2,030.13	\$305.96	\$631.32	\$1,530.20	\$765.10	\$765.10	(\$459.14)	(\$38.26)
45230 NW DAVID HILL RD	291,160.00	\$4,548.44	\$5,355.57	\$807.12	\$1,665.44	\$0.00	\$0.00	\$0.00	\$807.12	\$67.26
3165 OAKCREST DR	158,540.00	\$2,476.68	\$2,916.17	\$439.49	\$906.85	\$393.92	\$196.96	\$196.96	\$242.53	\$20.21
3215 OAKCREST DR	144,580.00	\$2,258.60	\$2,659.39	\$400.79	\$827.00	\$394.19	\$197.10	\$197.10	\$203.70	\$16.97
2523 HAWTHORNE ST	114,280.00	\$1,785.26	\$2,102.05	\$316.80	\$653.68	\$570.21	\$285.11	\$285.11	\$31.69	\$2.64
	3,830.00	\$59.83	\$70.45	\$10.62	\$21.91	\$0.00	\$0.00	\$0.00	\$10.62	\$0.88
	2,990.00	\$46.71	\$55.00	\$8.29	\$17.10	\$0.00	\$0.00	\$0.00	\$8.29	\$0.69
2723 FIRWOOD LN	109,480.00	\$1,710.27	\$2,013.76	\$303.49	\$626.23	\$517.63	\$258.82	\$258.82	\$44.67	\$3.72
1950 NW THATCHER RD	100,980.00	\$1,577.49	\$1,857.42	\$279.93	\$577.61	\$380.43	\$190.22	\$190.22	\$89.71	\$7.48
2350 NW KINGWOOD ST	85,560.00	\$1,336.60	\$1,573.78	\$237.18	\$489.40	\$671.17	\$335.59	\$335.59	(\$98.40)	(\$8.20)
2352 NW KINGWOOD ST	60,220.00	\$940.74	\$1,107.68	\$166.94	\$344.46	\$671.17	\$335.59	\$335.59	(\$168.65)	(\$14.05)
3016 RAYMOND ST	114,810.00	\$1,793.54	\$2,111.80	\$318.26	\$656.71	\$501.97	\$250.99	\$250.99	\$67.28	\$5.61
1800 NW THATCHER RD	39,930.00	\$623.78	\$734.47	\$110.69	\$228.40	\$0.00	\$0.00	\$0.00	\$110.69	\$9.22
1103 NICHOLS LN	156,880.00	\$2,450.75	\$2,885.64	\$434.89	\$897.35	\$503.05	\$251.53	\$251.53	\$183.36	\$15.28
2805 26TH AVE	56,910.00	\$889.04	\$1,046.80	\$157.76	\$325.53	\$0.00	\$0.00	\$0.00	\$157.76	\$13.15
	6,880.00	\$107.48	\$126.55	\$19.07	\$39.35	\$365.60	\$182.80	\$182.80	(\$163.73)	(\$13.64)
2145 WILLAMINA AVE	112,960.00	\$1,764.64	\$2,077.77	\$313.14	\$646.13	\$397.23	\$198.62	\$198.62	\$114.52	\$9.54
1930 NW THATCHER RD	104,410.00	\$1,631.07	\$1,920.51	\$289.43	\$597.23	\$800.05	\$400.03	\$400.03	(\$110.59)	(\$9.22)
2129 WILLAMINA	84,230.00	\$1,315.82	\$1,549.32	\$233.49	\$481.80	\$504.22	\$252.11	\$252.11	(\$18.62)	(\$1.55)
2917 RAYMOND ST	71,530.00	\$1,117.43	\$1,315.72	\$198.29	\$409.15	\$565.01	\$282.51	\$282.51	(\$84.22)	(\$7.02)
44395 NW DAVID HILL RD	253,770.00	\$3,964.34	\$4,667.82	\$703.48	\$1,451.56	\$508.28	\$254.14	\$254.14	\$449.34	\$37.44
	4,690.00	\$73.27	\$86.27	\$13.00	\$26.83	\$0.00	\$0.00	\$0.00	\$13.00	\$1.08
2922 RAYMOND ST	67,780.00	\$1,058.85	\$1,246.74	\$187.89	\$387.70	\$443.92	\$221.96	\$221.96	(\$34.07)	(\$2.84)
1324 PACIFIC AVE	171,680.00	\$2,681.95	\$3,157.86	\$475.91	\$982.01	\$0.00	\$0.00	\$0.00	\$475.91	\$39.66
2585 WILLAMINA AVE	98,140.00	\$1,533.12	\$1,805.18	\$272.05	\$561.36	\$371.65	\$185.83	\$185.83	\$86.23	\$7.19
3020 RAYMOND ST	116,540.00	\$1,820.56	\$2,143.63	\$323.06	\$666.61	\$457.09	\$228.55	\$228.55	\$94.52	\$7.88
2718 26TH AVE	82,460.00	\$1,288.17	\$1,516.76	\$228.59	\$471.67	\$371.31	\$185.66	\$185.66	\$42.93	\$3.58
2630 FIRWOOD LN	94,460.00	\$1,475.64	\$1,737.49	\$261.85	\$540.31	\$432.65	\$216.33	\$216.33	\$45.53	\$3.79
2930 RAYMOND ST	98,290.00	\$1,535.47	\$1,807.94	\$272.47	\$562.22	\$535.22	\$267.61	\$267.61	\$4.86	\$0.40
2137 WILLAMINA	88,030.00	\$1,375.19	\$1,619.22	\$244.03	\$503.53	\$475.95	\$237.98	\$237.98	\$6.05	\$0.50

Forest Grove Island Annexation

General Information

What are “islands” and how were they formed?

Islands are unincorporated areas surrounded by the City. The islands were largely created over time when other property owners annexed into the City.

How many islands are there surrounded by the City of Forest Grove?

There are 24 island areas comprising 108 tax lots and approximately 76 acres. These areas are scattered throughout the urban growth boundary. The largest island area is located along Willamina Avenue east of Sunset Drive.

Why does the City of Forest Grove want to annex these island areas?

The idea is to provide efficient and cost-effective public services. When the urban growth boundary was created some thirty years ago it was anticipated that all areas in the Forest Grove portion of the boundary would someday become part of the City. Washington County and special purpose taxing districts currently provide services to the unincorporated areas within the urban growth boundary. Such services include police protection and minimal road maintenance. It is not very efficient or cost-effective to provide such services in small isolated areas surrounded by a city. There is often confusion over whether the City or County has police jurisdiction when jurisdiction changes property by property. Annexation of the island areas will help resolve some of these issues.

What are the benefits of annexing into the City?

Annexing into the City means that decisions affecting your property will be local and you won't have to go to Hillsboro for a building permit or land use action. Specific benefits of annexation depend on the City services you might receive. After annexation you're able to connect to water and sewer services and develop your property under City zoning. Annexation also provides you with the opportunity to receive City water at a much lower rate. You'll be eligible to participate in City elections the results of which already likely impact you as a property owner.

Do existing policies support the island annexations?

Several policies support island annexation. The unincorporated areas in the Forest Grove portion of the Portland regional urban growth boundary are subject to the City of Forest Grove and Washington County Urban Planning Area Agreement. This agreement, adopted in 1988, establishes that Forest Grove will be the ultimate provider of urban services within the urban growth boundary. In addition to the urban planning area policy, Oregon Revised Statutes Chapter 222 Section 750 describes the legal requirements for island annexations. Annexations are also generally addressed in the Metro Code (Chapter 3.09) administered by the Metro regional government.

Is this the typical way the City annexes property?

No. Typically annexation is done when a property owner requests annexation into the City. Double majority annexation is the typical method used. The double majority method requires approval by a majority of the property owners and a majority of registered voters.

What will annexation cost?

This depends on your specific situation. Property taxes will likely increase since you will be receiving the full array of City services as well as Washington County services generally available to all County residents. Some of this cost increase could be offset if you're currently receiving City water because under the current rate system residential customers outside of the city pay double the city rate.

All processing costs usually required for an annexation petition will be waived by the City. The City typically requires a deposit of \$3,250 for a property owner initiated annexation. Processing costs and materials are deducted from the deposit.

Will island property owners be required to hookup to City utilities?

No. Connection to City utilities is not required unless a public health issues exists. For example, a failing septic system could result in a public health issue. In this case connection to sewer service may be required.

Will my street address change?

No, your street address will not change after annexation into the City.

Will the zoning change on my property?

Yes. Currently your property is zoned by Washington County. As part of the annexation process the zoning will change to a City zoning designation consistent with the Forest Grove Comprehensive Plan. Typically this is a residential zone.

Will I be able to keep any farm animals now allowed by County ordinances?

City ordinance allows keeping domesticated fowl such as chickens. Roosters and other farm animals are not allowed within the city limits.

Will my children's school district change? Will they attend a different school?

No. Annexation has no effect on your children's school district or the school they attend. Decisions about school attendance areas are made by the Forest Grove School District.

Will there be a vote on the island annexations?

No. Island annexations are the only instance where cities may unilaterally annex unincorporated territory. Island annexations are approved by the Forest Grove City Council by adoption of an ordinance after property owner notification and opportunity for public hearing. Oregon law does not require the consent of island property owners or a vote on island annexations.

CERTIFICATE OF APPRECIATION

Awarded to

Bradford Amundson

Public Works Utility Worker II

In Recognition of Dedicated Service to the
City of Forest Grove and Citizens of Forest Grove

The Forest Grove City Council sincerely thanks you for your exceptional employment and years of service and is so honored to have had you as an employee of the City of Forest Grove since 1995.



city of
forest
grove

Peter B. Truax, Mayor
Forest Grove City Council
December 10, 2012

MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: December 10, 2012

SUBJECT: Proclamation Human Rights

A formal proclamation has been prepared in recognition of Human Rights Week and Human Rights Day pursuant to a request received from Human Rights Council of Washington County. Willie Bose, representing the Human Rights Council, will be present at the Council Meeting of December 10, 2012, to accept the proclamation on behalf of the Human Rights Council of Washington County.

PROCLAMATION

Human Rights

WHEREAS, The General Assembly of the United Nations approved the Universal Declaration of Human Rights on December 10, 1948, declaring the "recognition of the inherent dignity and of the equal and inalienable rights of all members of the human family is the foundation of freedom, justice and peace in the world"; and

WHEREAS, A recommitment by the United States to the principles and ideals of the Universal Declaration is essential for its promise to ensure equality and justice; and

WHEREAS, The basic human rights addressed in the Universal Declaration include economic, social, and cultural rights, as well as civil and political rights, all considered to be equally important in fostering human dignity and freedom; and

WHEREAS, The Universal Declaration calls for all people and government to promote and respect recognized rights, while providing standards of achievement for governments throughout the world; and

WHEREAS, Each year, the international community commemorates this event and recommitments itself to the broader achievement of human rights; and

WHEREAS, Numerous community, civic, religious and non-profit organizations, such as the Human Rights Council of Washington County, and other organizations and individuals work to ensure equal rights and protections for all citizens; and

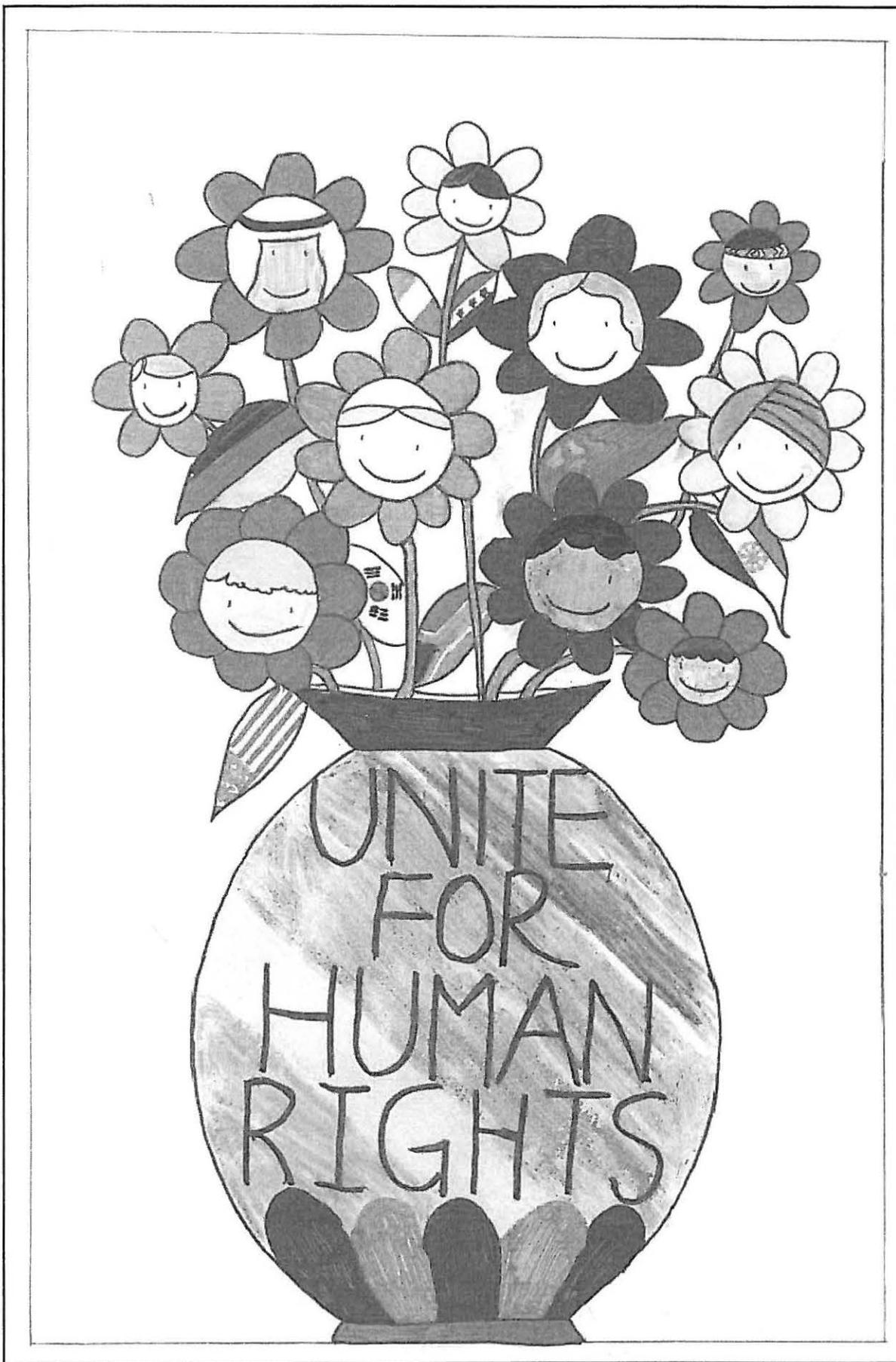
WHEREAS, The City Council of the City of Forest Grove and the Human Rights Council of Washington County share this commitment of civil and human rights for all.

NOW, THEREFORE, the City Council of the City of Forest Grove, Oregon, does hereby proclaim **December 9 – 15, 2012**, as **HUMAN RIGHTS WEEK**, and **December 10, 2012**, as **HUMAN RIGHTS DAY**, and we encourage our citizens to study and promote the ideas contained in Universal Declaration of Human Rights to the end that freedom, justice, and equality will flourish and be made available to all.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of December, 2012.

Peter B. Truax, Mayor



2012 Grand Prize Winner
Rohit Vedam, Jacob Wismer Elementary School, Grade 5
Human Rights Council of Washington County Poster Contest
www.humanrightswashco.org



MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: December 10, 2012

SUBJECT: Proclamation Rotary Peace Community

A formal proclamation has been prepared in recognition and declaration of A Rotary Peace Community – Forest Grove Daybreak Rotary pursuant to a request received from Larry Hatch, Rotarian. Don Jones, Rotarian, and David Boersema, Pacific University Center for Peace and Spirituality Director, will be present at the Council Meeting of December 10, 2012, to accept the proclamation on behalf of Forest Grove Daybreak Rotary.

PROCLAMATION

DECLARATION OF A ROTARY PEACE COMMUNITY *Forest Grove Daybreak Rotary*

WHEREAS, the Rotary Community Peace Credo promotes Respect for cultural diversity and the life and dignity of every person, without discrimination or prejudice; Rejection of violence, in all its forms and towards all people; Resolution of conflict within local and global communities; and Reconciliation of differences in the pursuit of harmony; and

WHEREAS, the City of Forest Grove supports the mission of the Rotary Peace Community of Forest Grove and together we wish to promote peace, understanding and goodwill between our citizens and in communities around the world by resolving to:

- Share our time and material resources in a spirit of generosity to put an end to exclusion, injustice and political and economic oppression,
- Defend freedom of expression and cultural diversity, giving preference always to dialogue and reason rather than to violence, conflict, or the rejection of others,
- Promote consumer behavior that is responsible and develop practices that respect all forms of life and preserve the balance of nature on the planet, and
- Contribute to the development of our community with the full participation all people and respect for democratic principles; and

WHEREAS, the Daybreak Rotary desires to become Rotary District 5100 Sustaining Peacebuilder Club and join the registry of Rotary Peace Communities around the world, and

WHEREAS, the City of Forest Grove encourages its citizens to support Daybreak Rotary Club in its endeavor to develop peaceful and diverse communities worldwide.

NOW, THEREFORE, the City Council of the City of Forest Grove, Oregon, does hereby proclaim the City of Forest Grove, Oregon, as a Rotary Peace Community and encourages citizens of our community to join in those endeavors.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 10th day of December, 2012.

Peter B. Truax, Mayor

To: Forest Grove City Council

From: Forest Grove Daybreak Rotary Club

Rotary's 34,000 clubs and 1.2 million members serve communities around the world, each with unique concerns and needs. Rotarians have continually adapted and improved the way they respond to those needs, taking on a broad range of service projects. The most successful and sustainable Rotary service tends to fall within one of our six areas of focus.

- Peace and conflict prevention/resolution
- Disease prevention and treatment
- Water and sanitation
- Maternal and child health
- Basic education and literacy
- Economic and community development

Our request falls within the first area of focus 'Peace and Conflict Prevention/Resolution'. Rotary International has six Rotary Peace Centers located around the world in England, Thailand, USA, Japan, Australia, Argentina, and Sweden. Each year, Rotary sponsors 110 Peace Fellows from all over the world and offers 60 master's degrees and 50 professional development certificates. All costs are covered by Rotary.

To support this effort, Rotary Districts and Clubs can become Peace Builders completing different tasks, including financial support. Forest Grove Daybreak Rotary has become a Peace Builder club and formed a peace committee. That committee has seven near term goals which are in various stages of completion. One of those goals is asking the Forest Grove City Council to adopt a Community Peace Resolution.

We are excited about further collaboration with Pacific University's Center for Peace and Spirituality, exploring opportunities for furthering conflict resolution in Forest Grove with the involvement of students from that program. Also, we look forward to working with students in this program assisting them in applying for Rotary Peace Center fellowships.

Currently 12 Rotary clubs in the communities of Lewis River, Greater Clark County, Vancouver, Portland, Tigard, Newberg, Salem and Battle Ground have become Peace Builder Clubs. We believe the passage of this resolution supports the work we have begun and will hopefully assist in creating a wider dialog in our community about preventing conflict and building peace.

Attachments:

Rotary's Peace and Conflict Prevention/Resolution outline
Current resolutions from the Tigard, Portland and Newberg



PEACE AND CONFLICT PREVENTION/RESOLUTION

WHAT YOU CAN DO

Offer support to marginalized groups within society that are at risk of violence or persecution.

RESPONDING TO CONFLICT

6,000 civilians are maimed or killed by land mines each year

WHAT YOU CAN DO

Help children who have been orphaned, injured, or traumatized by conflict.



42 million people are currently displaced by armed conflict or persecution

WHAT YOU CAN DO

Provide relief to refugees or internally displaced people who have fled areas of conflict.

90% of casualties in armed conflicts are civilians, at least half are children

TIPS FOR SUCCESS

- ① Engage all community stakeholders in service projects, including women, marginalized populations such as ethnic or religious minorities, and opposing sides in conflicts.
- ② Understand and be respectful of the laws and customs of all communities in which you serve.

WANT A GLOBAL GRANT?

TARGET ONE OF THESE GOALS

- Strengthen local peace efforts
- Train local leaders to prevent and mediate conflict
- Support long-term peace building in areas affected by conflict

PREVENTING CONFLICT/BUILDING PEACE



WHAT YOU CAN DO

Incorporate conflict resolution and mediation strategies in service projects involving local schools, orphanages, workplaces, and community centers.

WHAT YOU CAN DO

Recruit candidates for a Rotary Peace Fellowship. Up to 100 peace fellowships are offered annually on a world-competitive basis for study at the Rotary Peace Centers.

WHAT YOU CAN DO

Pursue projects that **address the underlying causes of conflict:** disease, illiteracy, hunger, and poverty.

300,000 child soldiers

(boys and girls under age 13) are believed to be involved in conflicts around the world

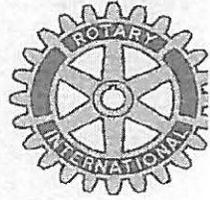
WHAT YOU CAN DO

Participate in fellowship and service activities with Rotary clubs in other parts of the world to promote understanding and peace.

TIPS FOR SUCCESS

- ① Use role playing and sports to teach children and young adults socially appropriate ways of dealing with conflict.
- ② Train local leaders on strategies to prevent and mediate conflict as a component of community service projects.
- ③ Partner with Rotary Peace Fellows and other conflict prevention experts and organizations.

- Assist vulnerable populations affected by conflict, particularly children and youth
- Support studies related to peace and conflict resolution



Rotary Peace Community Declaration Agreement

On this day of the declaration of the Rotary Peace Community of _____,
_____ **USA** we hereby pledge to each other to promote “Peace,
Understanding and Goodwill” between people residing here and in communities
around the world, by making the following resolutions:

Share our time and material resources in a spirit of generosity to put an end to
exclusion, injustice and, political and economic oppression;

Defend freedom of expression and cultural diversity giving preference always to
dialogue and listening rather than fanaticism, defamation and the rejection of others;

Promote consumer behavior that is responsible and development practices that
respect all forms of life and preserve the balance of nature on the planet;

Contribute to the development of our community, with the full participation of all
people and respect for democratic principles in order to create solidarity together.

Rotary Community Peace Credo

Respect for cultural diversity, and the life and dignity of
every person, without discrimination or prejudice

Rejection of violence, in all its forms and towards all people

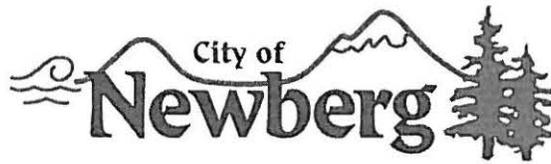
Resolution of conflict within local and global communities

Reconciliation of differences in the pursuit of harmony

Signed this [day] of [month] [year] in [name]

.....
Mayor

.....
Rotary Club President



PROCLAMATION

A PROCLAMATION RECOGNIZING AND SUPPORTING THE DECLARATION OF A ROTARY PEACE COMMUNITY

WHEREAS, the Rotary Community Peace Credo promotes *Respect* for cultural diversity and the life and dignity of every person, without discrimination or prejudice; *Rejection* of violence, in all its forms and towards all people; *Resolution* of conflict within local and global communities; and *Reconciliation* of differences in the pursuit of harmony; and

WHEREAS, the City of Newberg supports the mission of the Rotary Peace Community of Newberg and together we wish to promote peace, understanding and goodwill between our residents and in communities around the world by resolving to:

- Share our time and material resources in a spirit of generosity to put an end to exclusion, injustice and political and economic oppression,
- Defend freedom of expression and cultural diversity, giving preference always to dialogue and reason rather than to violence, conflict, or the rejection of others,
- Promote consumer behavior that is responsible and develop practices that respect all forms of life and preserve the balance of nature on the planet, and
- Contribute to the development of our community with the full participation all people and respect for democratic principles; and

WHEREAS, the Newberg Noon and Early Birds Rotary Clubs desire to become Rotary District 5100 Sustaining Peacebuilder Clubs and join the registry of Rotary Peace Communities around the world, and

WHEREAS, the City of Newberg encourages its residents to support Newberg's Noon and Early Bird Rotary Clubs in their endeavor to develop peaceful and diverse communities worldwide.

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and the City Council of the City of Newberg, our organization supports the goals and ideals of A Rotary Peace Community and encourages the citizens of our community to join in those endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Newberg to be affixed on this 6th day of August, 2012.

Bob Andrews, Mayor

Proclamation

City of Tigard

TIGARD - A ROTARY PEACE COMMUNITY

Whereas, the Rotary Community Peace Credo promotes *Respect* for cultural diversity and the life and dignity of every person, without discrimination or prejudice; *Resolution* of conflict within local and global communities and *Reconciliation* of differences in the pursuit of harmony; and

Whereas, the City of Tigard supports the mission of the Rotary Peace Community of Tigard and together we wish to promote peace, understanding and goodwill between our residents and in communities around the world by resolving to:

- share our time and material resources in a spirit of generosity to put an end to exclusion, injustice and political and economic oppression,
- defend freedom of expression and cultural diversity, giving preference always to dialogue and reason rather than to violence, conflict, or the rejection of others, and
- contribute to the development of our community with the full participation of all people and respect for democratic principles; and

Whereas, the Tigard Rotary Club desires to become a Rotary District 5100 Sustaining Peacebuilder Club and join the registry of Rotary Peace Communities around the World.

NOW THEREFORE BE IT RESOLVED THAT I, Craig E. Dirksen, Mayor of the City of Tigard, Oregon, do hereby proclaim the City of Tigard as a

ROTARY PEACE COMMUNITY

And encourage residents to support the Tigard Rotary Club in their endeavor to develop peaceful and diverse communities worldwide.

Dated this ____ day of _____, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tigard to be affixed.

Craig E. Dirksen, Mayor
City of Tigard

Attest:

City Recorder

CITY OF
PORTLAND

Whereas, the Rotary Community Peace Credo states: Respect for cultural diversity and the life and dignity of every person, without discrimination of prejudice, Resolution of conflict within local and global communities, and Reconciliation of differences in the pursuit of harmony; and

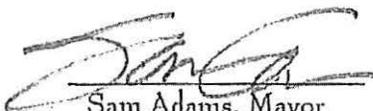
Whereas, the Rotary Peace Community of Portland and the City of Portland join together to promote peace, understanding and goodwill between our residents and in communities around the world by resolving to:

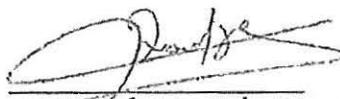
- Share our time and material resources in a spirit of generosity to put an end to exclusion, injustice and political and economic oppression;
- Defend freedom of expression and cultural diversity, giving preference always to dialogue and listening rather than fanaticism, defamation, and the rejection of others;
- Promote consumer behavior that is responsible and development practices that respect all forms of life and preserve the balance of nature on the planet; and
- Contribute to the development of our community with the full participation of all people and respect for democratic principles in order to create solidarity together.

Now, therefore, I, Sam Adams, Mayor of the City of Portland, Oregon, the "City of Roses," do hereby proclaim November 7, 2011 to be

Peace, Understanding and Goodwill Day

in Portland, and encourage all residents to observe this day.


Sam Adams, Mayor
City of Portland


Lou Radja, President
Portland Pearl Rotary



**FOREST GROVE CITY COUNCIL WORK SESSION
(BOARDS, COMMITTEES, AND COMMISSIONS INTERVIEW)
NOVEMBER 26, 2012– 5:45 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 1**

Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 5:30 p.m. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd, newly-elected (replaced Thomas BeLusko, Jr.); Victoria Lowe (incumbent); Camille Miller; Ronald Thompson; Elena Uhing (incumbent); and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager, and Anna Ruggles, City Recorder.

2. WORK SESSION: BOARDS, COMMITTEES, AND COMMISSIONS INTERVIEW

The following applicant was interviewed for the following position:

- Elena Carneala – Student Advisory Committee for Citizen Involvement (no vacancy available)

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued pertaining to the above-noted interview. After Council deliberation, Council collectively made recommendation to keep Carneala's application on file in case a student advisory vacancy occurs on the Committee for Citizen Involvement as Carneala expressed no interest on serving on another board in lieu of CCI.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 6:10 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



**FOREST GROVE CITY COUNCIL WORK SESSION
(ECONOMIC DEVELOPMENT VIDEO PRESENTATIONS)
NOVEMBER 26, 2012– 6:00 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 1**

Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:15 p.m. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd, newly-elected (replaced Thomas BeLusko, Jr.); Victoria Lowe (incumbent); Camille Miller; Ronald Thompson; Elena Uhing (incumbent); and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Jeff King, Economic Development Coordinator; George Cress, Light and Power Director; and Anna Ruggles, City Recorder.

2. WORK SESSION: ECONOMIC DEVELOPMENT COMMISSION VIDEO PRESENTATIONS

King and Sykes facilitated the work session, noting the purpose of the work session was to present two videos the Economic Development Commission (EDC) has been working on with staff. King introduced Brian Wilbur, EDC Chair, and Don Jones, EDC board member, who were present in the audience. King reported the EDC has been working with a professional videographer to develop two economic development videos, noting the first video is for attracting Tourism and the second video is for Economic Development Recruitment. King reported the two videos are expected to be completed by the end of the year. Upon completion of the videos, the videos will be posted on the City and Chamber of Commerce websites and YouTube and will also be used as part of the City's marketing distribution packets.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as Council discussed with staff and EDC members present some minor suggestions, such as highlighting more lodging amenities, service club affiliations, and City facilities and services. In conclusion of the above-noted presentation, Council collectively voiced very positive comments about both videos and commended and thanked EDC for their participation on the project.

Council took no formal action nor made any formal decisions during the work session.

**FOREST GROVE CITY COUNCIL WORK SESSION
(ECONOMIC DEVELOPMENT VIDEO PRESENTATIONS)
NOVEMBER 26, 2012– 6:00 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 2**

3. ADJOURNMENT

Mayor Truax adjourned the work session at 6:57 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

**FOREST GROVE CITY COUNCIL REGULAR MEETING
NOVEMBER 26, 2012 – 7:00 P.M.
COMMUNITY AUDITORIUM
PAGE 1**

Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the regular City Council to order at 7:04 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd, newly-elected (replaced Thomas BeLusko, Jr.); Victoria Lowe (incumbent); Camille Miller; Ronald Thompson; Elena Uhing (incumbent); and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Susan Cole, Administrative Services Assistant Director; Jon Holan, Community Development Director; Rob Foster, Public Works Director (in the audience); Michael Kinkade, Fire Chief (in the audience); Janie Schutz, Police Chief (in the audience); and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS: None.

2. A. CITY COUNCIL PRESIDENT NOMINATION AND APPOINTMENT FOR 2012-2013

Mayor Truax reported three Council seats were on the ballot at the General Election, held Tuesday, November 6, 2012. Councilors Lowe and Uhing, incumbents, were reelected and Richard Kidd was elected to replace Councilor BeLusko, Jr., who did not seek reelection. Mayor Truax advised due to the election results and pursuant to City Charter, Chapter III, Section 9, he is requesting to the Council to consider making the appointment of Council President at this time, noting the Council President will act as Mayor when the Mayor is unable to perform mayoral duties.

Council Discussion:

After brief Council discussion, the following motion was made to reelect Councilor Johnston as Council President.

MOTION: Councilor Miller moved, seconded by Councilor Lowe, to reelect Councilor Johnston as Council President for 2012-2013.
MOTION CARRIED 6-0 by voice vote with Council President Johnston abstaining.

**FOREST GROVE CITY COUNCIL REGULAR MEETING
NOVEMBER 26, 2012 – 7:00 P.M.
COMMUNITY AUDITORIUM
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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of November 13, 2012.
- B. Approve City Council Executive Session (Litigation) Meeting Minutes of November 13, 2012.
- C. Approve City Council Work Session (Downtown Traffic Analysis) Meeting Minutes of November 13, 2012.
- D. Approve City Council Regular Meeting Minutes of November 12, 2012.
- E. Accept Public Arts Commission Meeting Minutes of October 11, 2012.
- F. Police Department Monthly Calls for Service Statistics Report for 2012.
- G. Accept Resignation on Planning Commission (Richard Kidd, Term Expiring December 31, 2014).
- H. **RESOLUTION NO. 2012-72 MAKING APPOINTMENT TO LIBRARY COMMISSION (APPOINTING ANNELLE “ANNIE” HICKS, TERM EXPIRING DECEMBER 31, 2013).**
- I. **RESOLUTION NO. 2012-73 MAKING APPOINTMENT TO PUBLIC ARTS COMMISSION (APPOINTING VICTORIA HAMPTON, NON-VOTING STUDENT ADVISOR, TERM EXPIRING DECEMBER 31, 2013).**

MOTION: Councilor Miller moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. MOTION CARRIED 7-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. **Quarterly Financial Report for Period Ending September 30, 2012:**

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Cole and Downey presented a PowerPoint presentation outlining the quarterly financial report ending September 30, 2012, noting this is the first quarter of the City's fiscal year ending June 30, 2013. Cole explained the first part of the report is a graphical representation of the quarterly status of the City's major operating departments and funds; the second part of the report contains comments on other funds where material events have or are projected to occur; and the third part of the report is the line item detail, noting the actual revenues received or expenditures disbursed through the end of the quarter are compared to the quarterly budget allotment and expressed in the detail report as both a dollar variance and percent variance. Cole highlighted the graphs pertaining to the General Fund, Building Services Fund, Information Systems Fund, Light Fund, Street Fund, Sewer Fund, Water Fund, Surface Water Management Fund, and Equipment Fund, noting expenditures are approximately three (3%) percent less than the first quarter budget allotment. In conclusion, Cole addressed various Council inquiries pertaining to the City's fuel costs and replacement schedule of City vehicles with fuel efficiency vehicles.

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2012-05 APPROVING THE DELETION OF CONDITION 31 OF ORDINANCE NUMBER 2006-05 (HAWTHORNE MEADOWS PLANNED RESIDENTIAL DEVELOPMENT), CONDITION 34 OF ORDINANCE NUMBER 2006-06 (COUNCIL MEADOWS PLANNED RESIDENTIAL DEVELOPMENT), CONDITION 36 OF ORDINANCE NUMBER 2006-24 (HAWTHORNE VILLAGE PLANNED RESIDENTIAL DEVELOPMENT), AND CONDITION 40 OF ORDINANCE NUMBER 2007-03 (CASEY MEADOWS PLANNED RESIDENTIAL DEVELOPMENT). APPLICANT: CITY OF FOREST GROVE. FILE NO. ZNC-12-00913**

Staff Report:

Holan presented the above-proposed ordinance for Council consideration, noting staff is requesting to delete a condition that was included in the approval of four Planned Residential Developments (PRDs) (Condition 31 of Ordinance No. 2006-05, Hawthorne Meadows; Condition 34 of Ordinance No. 2006-06, Council Meadows; Condition 36 of Ordinance No. 2006-24, Hawthorne Village; and Condition 40 of Ordinance No. 2007-03, Casey Meadows). Holan reported the approval conditions of the above-

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mentioned PRDs required that any homes built less than 5' from a property line to be sided and roofed with noncombustible material or be equipped with fire suppression systems; however, the 2005 Oregon Residential Specialty Code Section R302.1 requires the use of noncombustible materials with a fire separation of less than 3' (State Code) rather than 5' (City provisions). In conclusion, Holan advised the City Attorney has concluded the City's provisions conflict with State code, and as a result, staff is recommending the City remove the conditions from the above-mentioned PRDs.

Before proceeding with the Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2012-05.

Sykes read Ordinance No. 2012-05 by title for first reading.

MOTION: Council President Johnston moved, seconded by Councilor Lowe, to adopt Ordinance No. 2012-05 Approving the Deletion of Condition 31 of Ordinance Number 2006-05 (Hawthorne Meadows Planned Residential Development), Condition 34 of Ordinance Number 2006-06 (Council Meadows Planned Residential Development), Condition 36 of Ordinance Number 2006-24 (Hawthorne Village Planned Residential Development), and Condition 40 of Ordinance Number 2007-03 (Casey Meadows Planned Residential Development). Applicant: City Of Forest Grove. File No. ZNC-12-00913. The second reading of Ordinance No. 2012-05 by title and final vote will occur at the meeting of December 10, 2012.

Disclosure of Conflict of Interest:

Kidd disclosed he served as a Planning Commissioner when the Planning Commission held its hearing and made recommendation proposing to delete the conditions.

Uhing disclosed she attended the Planning Commission hearing.

Public Hearing Opened:

Mayor Truax opened the Public Hearing.

Proponents:

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No one testified and no written comments were received.

Opponents:

Justin Engeseth, 2853 Osburn St, spoke in opposition of the City eliminating the 5' setback requirement due to fire and life safety reasons. Engeseth indicated he attended a meeting with City fire officials about his concerns, noting he has been advised that because he is aware that his home has been built with a 3' setback and combustible siding, he has been told that he is now obligated to disclose his fire and life safety concerns to any prospective homebuyer when he attempts to sell his home. Engeseth stressed that if City requires a 5' setback requirement, it would help eliminate homeowners' fire safety concerns. Engeseth also asked to be notified of future work sessions or meetings that the Council holds pertaining to setback requirements.

No one else testified and no written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

In response to Lowe's concerns pertaining to setback requirements, Holan explained all the above-mentioned PRDs requested reduced setbacks, which the Planning Commission and Council approved as part of the conditions. In addition, Lowe voiced concern pertaining to code deviations, noting she has concerns citizens are caught in the middle of the conflicting code regulations, and as a result, citizens now have a moral obligation.

In response to Uhing's concerns pertaining to impositions, Holan advised none of the above-mentioned developments were imposed by the City's conditions. In addition, Uhing indicated she would like additional information for the sake of the citizen who testified.

Thompson voiced concerns pertaining to code deviations and safety, noting the Council made a cautious decision as recommended by the Fire Department to set the conditions because it was a fire hazard to allow a 3' setback requirement.

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Johnston voiced concern pertaining to code deviations and safety, noting this is an issue that the Oregon Fire Marshal needs to bring to Salem so changes can be made to State code. Johnston advised at this point the Council needs to conform to State code, noting he would like this issue to be brought back to Council for review and discussion at a later date.

In response to Mayor Truax's inquiries and concerns pertaining to legislative process, Holan explained that he believes there is a process at State level to submit changes to State code, noting the City could submit a recommendation to change the standard 3' setback requirement to a 5' setback requirement. Mayor Truax advised whether Council or citizens agree or disagree, the City being in conflict is not a comfortable position for him or the City, noting the Council needs to eliminate conflicting code regulations and then explore what options are available at a later date

In conclusion of the above-noted Council discussion, Holan advised he would prepare an analysis for Council at the first meeting in January so Council can explore options of whether to accept State code regulation or pursue action to increase the City's setback requirement.

Public Hearing Recessed:

Mayor Truax recessed the Public Hearing until the next Council meeting of December 10, 2012.

7. RESOLUTION NO. 2012-74 MAKING CITY COUNCIL LIAISON APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS, AND OTHER REPRESENTATIVE APPOINTMENTS

Staff Report:

Mayor Truax presented an amended copy of the above-proposed resolution, Exhibit A, making the Councilmember liaison appointments to various boards, committees, and commissions and other representative appointments. Mayor Truax advised due to the election results and pursuant to City Council Rules of Procedure, Section 14.4, he is requesting to make the Council liaison appointments at this time.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2012-74.

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Sykes read Resolution No. 2012-7 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Miller, to adopt Resolution No. 2012-74 Making City Council Liaison Appointments to Various Boards, Committees, and Commissions, and other Representative Appointments.

Council Discussion:

In response to Uhing's inquiry about the effective date of the new Council Liaison appointments, Mayor Truax advised the appointments are effective immediately.

Mayor Truax asked Ruggles to contact the board chairs and staff liaisons and inform them about the new Council liaison appointments.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

8. CITY MANAGER'S REPORT:

City Manager Sykes reported on upcoming meetings and events as noted in the Council calendar and reported on dates of significant events of interest as noted in the City Manager's Report. Sykes reported the Sustainability Committee has stepped forward to coordinate the Annual Town Meeting, which will be held Saturday, January 26, 2013, noting the topic will be "How to foster safe, livable and sustainable neighborhoods to support a prosperous green City". Sykes reported the Council Goal-Setting Retreat has been scheduled for Saturday, February 9, 2013. Sykes reminded Council to attend the Western Washington County Cities Legislative Work Session, which will be held Thursday, November 29, 2012, 6:00 p.m. in the Community Auditorium. In conclusion, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and other upcoming city/community-wide events.

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9. COUNCIL COMMUNICATIONS:

Council President Johnston thanked Tom BeLusko, Jr., for his service on Council; congratulated Lowe and Uhing for being reelected; and welcomed Kidd who was elected to replace BeLusko. Johnston briefly reported on the Fire Department's Annual Toy Drive and the Police Department's 2013 Citizen Academy. In addition, Johnston reported on legislative matters pertaining to 911 dispatch centers and upcoming meetings he was planning to attend.

Kidd thanked individuals who voted for him and thanked his wife for giving him permission to seek election.

Lowe reported on Parks and Recreation Commission (P&R)-related activities, noting P&R is excited about the City's new parkland purchase but is also concerned the Parks and Recreation Department has a stretched budget as it is and may be unable to maintain efficiently any additional parkland. Lowe briefly reported on Fernhill Wetlands-related activities. In addition, Lowe reported on other matters of interest and upcoming meetings she was planning to attend.

Miller reported the Forest Grove Chamber of Commerce Board has appointed Ray Giansante as Interim Chamber Executive Director. Miller reported on Committee for Citizen Involvement (CCI)-related activities, noting she is anxious to see a copy of CCI's mission statement (referring to Mayor Truax's letter to B&C Chairs). In addition, Miller reported on other matters of interest and upcoming meetings she was planning to attend.

Thompson reported the Community Forestry Commission (CFC) held its Free Tree Pruning Workshop on Saturday, November 17, 2012, noting the event was well attended. Thompson briefly reported on Ride Connection-related activities and Forest Grove Senior and Community Center-related activities. In addition, Thompson reported on other matters of interest and upcoming meetings he was planning to attend.

Uhing commended the Economic Development Commission (EDC) on their work and video presentation earlier, noting EDC worked diligently to create the videos, which will be used for tourism and economic

**FOREST GROVE CITY COUNCIL REGULAR MEETING
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development recruitment. In addition, Uhing reported on other matters of interest and upcoming meetings she was planning to attend.

Mayor Truax distributed a copy of a draft letter that he is sending to all Boards, Committees and Commissions Chairs, noting the letter is requesting that each B&C re-examine their mission statement; discuss and identify this year's accomplishments; identify goals that they would like to pursue this coming year; and the letter is also requesting that each B&C give some thought to how they can help enhance sustainable practices within the community. Mayor Truax advised he would like to point out that he is referring to sustainable social justice, making it a much broader definition and more powerful. Mayor Truax also reported he, as well as Fire Chief and Police Chief, will be participating in "ringing of the bell" event in support of Salvation Army. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County meetings he attended; reported on legislative matters pertaining to 911 dispatch centers and League of Oregon Cities; and upcoming meetings and community-related events he was planning to attend.

10. ADJOURNMENT:

Mayor Truax adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

APPROVED

30

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
TUESDAY, MAY 15, 2012 - 5:30 P.M.

Councilor Camille Miller

Kristy Kottkey (Chair)
Deborah Greenfield
Susan Aguilar

Michael Perrault
Len Hua
Marissa Salgado

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

→ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

Present: Deborah Greenfield, Kristy Kottkey, Michael Perrault, Marissa Salgado

Absent: Len Hua, Susan Aguilar

City Staff: Jon Holan Community Director (absent)

City Council: Camille Miller (absent)

Call to Order: Kristy Kottkey called the meeting to order at 5:40 pm at the Community Auditorium Conference Room. Minutes from last meeting were accepted, Deborah Greenfield made first motion to accept last meeting's minutes and Michael Perrault seconded. Minutes approved unanimously.

Communication Box: None

Old Business:

1. Continuation talking about getting Hispanic Community more involved with ATM and the community.
2. We want to know what we can offer or suggest, and we need to know what the Hispanic community would like to focus on and how we can bring their needs to the forefront.
3. Perhaps a Spanish Outreach Meeting, where they can meet City Council, and see what challenges the Hispanic Community is facing...and how we/they can help.
4. Thinking about an informal meeting with refreshments. Date and time TBD.
5. Continuation discussion about the liaison lists that Jon needs to give to Kristy Kottkey.

New Business:

1. We probably will not host a booth at Farmer's market this year. Not sure whether there is a need to, since our focus last year was for liaison volunteers. If we decide to continue, we think maybe 1 time/month.
2. The Spanish Outreach meeting will determine whether we want a booth at Farmer's Market. We will need a translator at the booth.
3. It was still suggested a more intimate meeting. with City Council and perhaps even the heads of the other committees..maybe a round table discussion, with a translator to

focus in on some of the pressing issues in the Hispanic community, where they don't feel quite so intimidated because of the language barrier, and to see what challenges they encounter.

4. Kristy Kottkey needs the liaison email list from Jon Holan, and she will work with him to combine what she has and the list that he has. Once the lists have been merged, we can send out emails to the folks who volunteered to be neighborhood liaisons, or a newsletter saying whatever we deem important for them to carry out.

5. We talked about "The Vision Statement" and Action Plan. There are tasks that need and should have been done and monitoring how the other committees are implementing the vision and action plan. This is an important duty of CCI. We had a heated discussion whether this is really an important task, and Jon Holan reiterated that it is.

6. Past chairs of CCI were to get in touch with the other committee chairs (10 of them), but that never happened...so it may have to be a priority for our chair person.

7. A meeting should be set up with the other committee chairs to see what they do, tell them what we do, and what we expect from them....and to work on the Vision Statement.

8. The Vision Statement was developed by the citizens of Forest Grove. Kristy Kottkey wants to revisit and re-explore the Vision Plan. She needs to talk to Camille Miller about this. We need to know the name of each chair head, and their task i.e. what they are responsible for and what they actually do. Supposedly, each committee has a specific task.

9. Are these tasks actually making our city better? The staff, was composed of 120 citizens, and they came up with this Vision Statement/Action Plan. We want to revisit this.

10. We discussed a title for the Hispanic Forum "Conversation and Communication" or "Hable Con Su Ciudad" (Talk with your City). We will talk more at next meeting, and explore what actually needs to occur. Maybe the meeting could occur on Sept. 20th.

11. Need to invite city chairs, city council and the Mayor...also any local Hispanic group.

Next Meeting: The next CCI meeting will be **June 19th 2012 at 5:30 pm.**

Adjourn: The meeting adjourned at 6:30PM. Michael Perrault made 1st motion to adjourn and Deborah Greenfield seconded the motion. Meeting adjourned.

Minutes taken and typed by Deborah Greenfield

Respectfully Submitted
Marcia Phillips
City of Forest Grove Permit Coordinator

APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
TUESDAY, JUNE 19, 2012 - 5:30 P.M.

Councilor Camille Miller

Kristy Kottkey (Chair)
Deborah Greenfield
Susan Aguilar

Michael Perrault
Len Hua
Marissa Salgado

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Present: Kristy Kottkey, Len Hua, Marissa Salgado

Absent: Susan Aguilar Deborah Greenfield, Michael Perrault

City Staff: Jon Holan Community Director

City Council: Camille Miller (absent)

Call to Order: There were not enough members present to make a quorum, no minutes could be approved, but an informal discussion was held.

Communication Box: None

Discussion:

Vision Statement Review: Action Plan (Jon and Camille)

Multicultural event on Saturday, October 20, 2012 from 10am to 12 pm?

What do we want the flyer to look like? How are we going to promote the events? It was suggested a notice be put in the newspaper and flyers door to door. Where to place all the flyers? Contact people.

“Talk with your city!” slogan?

Volunteers to promote. List of tasks.

What content is of interest for the event?

Role of City Council, when does the Council meet, what happens at the meeting, what can the city do to better embrace diversity?

Simultaneous translation. Break out sessions, a translator at each table. 5-6 Tables.

Do a training session for translators. Both Sue and Marissa can do some translation.

Participants can also volunteer to translate.

Next Meeting: The next CCI meeting will be August 21, 2012 at 5:30 pm.

Adjourn: The meeting adjourned.

Respectfully Submitted

Marcia Phillips

City of Forest Grove Permit Coordinator

APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
TUESDAY, JULY 17, 2012 - 5:30 P.M.

Councilor Camille Miller

Kristy Kottkey (Chair)
Marissa Salgado

Michael Perrault
Susan Aguilar

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No meeting was held on July 17, 2012.

Respectfully Submitted
Marcia Phillips
City of Forest Grove Permit Coordinator

APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
Tuesday August 21, 2012

Counselor Camille Miller

Michael Perrault
Susan Aguilar
Marissa Salgado

Deborah Greenfield
Len Hua
Kristy Kottkey(chair)

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CCI Minutes 8/21/12

ATTENDEES:

MEMBERS: Deborah Greenfield, Kristy Kottkey, Susan Aguilar

CITY STAFF: Jon Holan Community Director

CITY COUNCIL: Camille Miller

ABSENT MEMBERS: Len Hua, Michael Perrault, Marissa Salgado

Call to Order: Kristy Kottkey called the meeting to order at 5:40 pm at the Community Auditorium Conference Room, but because we did not have a quorum, we actually didn't have a meeting. We had an informal discussion.

Communication Box: None

Old Business:

1. Continuation talking about getting Hispanic Community more involved with ATM and the community.
2. We talked about a pre-meeting with and for the Hispanic community.
3. Perhaps a work session meeting i.e. a Spanish Outreach Meeting, where they can meet City Council, and see what challenges the Hispanic Community is facing...and how we/they can help.

New Business:

1. Topics need to be discussed for January's ATM.
2. Brainstorm our own personal thoughts, and come to the next CCI meeting with suggestions.
3. Since so many members miss meetings during the summer months, should we actually cancel summer meetings? Up for discussion.
4. It was discussed whether we should have members RSVP to confirm whether they are going to attend the meetings.
5. We need to elect officers. This procedure was to take place in July, but there were never enough members to vote.
6. Michael Perrault has already informed CCI that he won't be available at the Sept. meeting, as he will be traveling.

Next Meeting: The next CCI meeting will be September 18, 2012 at 5:30 pm.

Adjourn: Since this was not an official meeting, we just concluded this brief discussion.

Minutes taken and typed by Deborah Greenfield

Respectfully Submitted to:

Marcia Phillips

City of Forest Grove Permit Coordinator

APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
TUESDAY, SEPTEMBER 18, 2012 - 5:30 P.M.

Councilor Camille Miller

Kristy Kottkey (Chair)
Marissa Salgado

Michael Perrault
Susan Aguilar

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The September 18, 2012 meeting was cancelled.

Respectfully Submitted
Marcia Phillips
City of Forest Grove Permit Coordinator

APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
THURSDAY OCTOBER 4, 2012 - 5:30 P.M.

Councilor Camille Miller

Kristy Kottkey (Chair)
Marissa Salgado (Secretary)

Michael Perrault
Susan Aguilar (Vice Chair)

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Present: Kristy Kottkey, Michael Perrault, Marissa Salgado, Susan Aguillar

Absent: None

City Staff: Jon Holan Community Director

City Council: Camille Miller

Call to Order: The meeting was called to order at 7:05 by the Chairperson – Kristy Kottkey

The minutes of the previous meeting were read. A motion for approval was made by Michael Perrault, seconded by Susan Aguilar and approved by a unanimous vote.

New Business: Election of new officers

Michael Perrault made a motion that we delay the voting of new officers until the committee was at full strength. The motion was not seconded and was not voted upon.

Kristy Kottkey made a motion that she be considered for continuing as Chairperson of the CCI and that Susan Aguilar be Vice Chair. The Secretary position will be shared amongst the group. The motion was seconded by Susan Aguilar. A vote was held and the new slate of officers was elected.

Kristy Kottkey opened the floor for discussion of the upcoming ATM. She made a strong appeal to open the ATM to discussion of how integrated the Latin/Hispanic community feels in Forest Grove. This topic generated a lengthy discussion.

Michael Perrault suggested that this topic was inappropriate for the ATM and suggested that a new city committee designed to further the integration of the Latin/Hispanic community into mainstream Forest Grove.

Ultimately, the topic was tabled for further review at future CCI meetings.

The next CCI meeting was scheduled for Thursday, November 15 at 5:30 PM. A motion was made by Kristy Kottkey to hold all future meetings on the 3rd Thursday of each month at 5:30.

The motion was seconded by Marissa Salgado and approved by the committee by unanimous vote.

Adjourn: Kristy Kottkey made a motion to adjourn the meeting at 8:20. The motion was seconded by Michael Perrault and carried by unanimous vote.

These minutes are respectfully submitted by Michael Perrault, acting as secretary in the absence of Debbie Greenfield.

Respectfully Submitted
Marcia Phillips
City of Forest Grove Permit Coordinator

APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
TUESDAY, OCTOBER 16, 2012 - 5:30 P.M.

Councilor Camille Miller

Kristy Kottkey (Chair)
Marissa Salgado

Michael Perrault
Susan Aguilar

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No meeting was held on October 16, 2012. The Committee decided to change meeting days to Thursdays. Meeting time will remain 5:30 p.m.

Respectfully Submitted
Marcia Phillips
City of Forest Grove Permit Coordinator

APPROVED

COMMUNITY FORESTRY COMMISSION
 COMMUNITY AUDITORIUM CONFERENCE ROOM
 1915 MAIN STREET
 October 17, 2012

1. **ROLL CALL: 5:38 pm**

Members present: Mindy Laird-Garcia, Ron Thompson (Council Liaison), Jen Warren, Dale Wiley, David Hunter, Mark Nakajama, Lance Schamberger.

Members absent:

Staff: Dan Riordan, Steve Huffman

Guest Present: Kristen Thomas

The meeting was called to order at 5:38 PM. A quorum was present. Mindy Laird-Garcia, Chair, presided.

2. **APPROVAL OF MINUTES:**

May meeting notes were entered into record, no approval required, since no quorum was present, and they were not official record.

3. **CITIZEN COMMUNICATIONS:** Kristen Thomas of 26th Avenue and Boyd Lane spoke to the CFC regarding removal of trees on private property being developed in the Juniper Gardens Subdivision across the street from her property. She expressed concern that the property owner had removed a silver maple, and some ponderosa pines, contrary to her belief that these trees were to be preserved. The build plans were reviewed, and the tree removals appeared to be in compliance with the design review process. The CFC took her concerns under advisement, and City staff advised they would look at the design review process to make sure the development conditions were properly complied with.

4. **OLD BUSINESS**

a. **Sale of Calendars** – It was agreed to lower the price on the calendars to \$ 5 each, and to place some at the library, the Chamber office and the Habitat store.

5. **NEW BUSINESS**

a. **Brief Thatcher Woods discussion** – Mindy advised the Thatcher Woods Management Plan was in progress and would be continuing to work on it.

b. **Tree City USA application-** (Dan) Dan reported that the Tree City USA application was in process.

c. **New Tree Plantings** (Dale) – Dale reported that West Tuality Habitat for Humanity had just planted 6 street trees at their current house build at 3411 19th Avenue. The trees were donated by EF Nursery.

d. **Fall Tree Pruning Workshop** – The fall tree pruning workshop will be held on November 17, 2012 at talisman Park at 9:00 am. David, Dale and possibly Lance will be there for pruning demonstrations and questions.

e. **Registered Tree List Revision** (Dan) – Dan reported that the registered tree list needs to be revisited and updated due to removals, storm damage and other attrition, and that a public hearing would have to be scheduled at one of the CFC meetings to make that happen.

6. **PROJECT REPORTS**

a. **Oak Wood Project** (Dale) Dale reported he had planed a couple more pieces and was hoping to make some better progress on the project.

b. **Commemorative Tree Project** (Mark) - Mark advised he hoped to have the project finished by the end of the year.

c. **Revisions to City Tree List** – Dan reported that the revisions were in process.

d. **Tree Tour Brochure** (Mindy) – Mindy advised the brochure was complete and ready for distribution locally in all the usual distribution sites.

e. **Neighborwoods Project** – (Dan) – Dan reported there were some preliminary applicants for the project this year and that more information will be going out in the November utility billings.

7. **OTHER BUSINESS**

No other business was presented at this time.

8. **ADJOURNMENT:**

Dale offered a motion seconded by David Hunter to adjourn the meeting at 6:57 pm. The motion passed unanimously. Chair Mindy Laird – Garcia adjourned the meeting.

Respectfully submitted,

Dale Wiley
CFC Secretary



Members Present: George Cushing, Kevin Kamberg, Neil Poulsen, Holly Tsur, Larry Wade, (one vacancy)
Member Excused: Ernest Walston
Staff Present: James Reitz
Council Liaison: Elena Uhing
Citizens Present: 01

1. **Call to Order:** Poulsen opened the meeting at 5:59 p.m. **The minutes of the September 25, 2012 meeting were approved as submitted.**

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. Renovation Grant Request:

- **M. Peterson House at 2338 18th Avenue (Washington County tax lot 1S3 6BD-100). Applicant: Richard Brenner. File Number: HLR-12-00930.** The applicant was present and described his proposed project. His request was for copper curved gutters for the home's front porch. The front porch was built with an elliptical curve and a very small fascia board which complicates manufacturing a gutter that would ensure proper drainage.

After extensive research he found a supplier in California that would be able to manufacture a curved gutter. He has already provided extensive drawings and measurements to the manufacturer, and he has already repaired extensive dry rot damage. He noted that the architect had put overly-long spans between the porch columns to keep open the views from the windows and doors, and then used smaller than needed columns to keep their profiles less intrusive; this has resulted in a sagging between supports and that had to be figured into the gutters as well. He said the gutters would be delivered in sections and needed to be connected during the installation, which he planned to do himself. **Wade/Tsur to award a grant of \$520. Motion carried unanimously.** It was noted that this will commit all of the remaining 2012-13 CEP funds.

B. Renovation Grant Review Process: Tsur and Poulsen had not had time to prepare a synopsis of the process and asked that the discussion be postponed to the November meeting.

C. White Paper: Poulsen was still trying to meet with Tom Beck of the Planning Commission to review. This item too was postponed to the November meeting.

D. Fall Issue Newsletter: Wade said that Cushing was scheduled to provide most of the content for the December issue dealing with sustainability. Tsur is scheduled for the February issue about selecting and hiring contractors. Walston hopefully will do the May issue, possibly dealing with historic downtown assets. Kamberg would be the lead for the following issue on a theme not yet determined.

E. Potential 2013 SHPO Grant Projects: Wade noted that the HLB website, although perhaps one of the better of the City's pages, was out-of-date and generally poor in comparison to other cities; he felt it was poorly managed and outdated. It was reiterated that the Board had originally built its own website using SHPO grant funds but the City had subsumed it into the City website for continuity purposes. The City however, does not have a person assigned full time to maintain it and do updates. Flagrant examples of outdated material include the Painter's Woods District still being

described as the Southside District; old Board members still listed and current members not. Uhing said she would talk to City staff to see what could be done to the website. A discussion followed concerning how we could get more people to use it.

Wade also suggested developing a program of targeted communications to interested people; a pamphlet to discuss preservation; and developing a Google model of 1925 Forest Grove. Reitz suggested developing a Taylor Hollow Wall brochure; updating the Original Town reconnaissance level survey (last done in 1993); a downtown district nomination; a RLS of older neighborhoods that have never been surveyed; and a historic district nomination of Rosearden Drive for its concentration of mid-century modern architecture.

Other topics suggested included a review of the area's rail system; signage for historic homes and grant money for speakers at the preservation fair and a sound system.

The Board further discussed a potential Downtown District, both in terms of process as well as how to get owner support, including getting a few owners to champion the idea. It was noted there were two different types of people involved: the business owners and the actual building owners whose needs and desires might be different. Other items suggested included grants for downtown building facade repairs.

Reitz noted that applications would be available in late November with a due date of late February. The grants would likely again be in the \$12,000-to-\$14,000 range. He will list all the suggested projects in an e-mail to the Board for further consideration.

4. Old Business / New Business

- Council Liaison Report: Uhing updated the Board on City business.
- Staff Update: Reitz reported that he had attended the joint Certified Local Government and Oregon Main Street conference. This was the annual conference for the OMS program, which perhaps Forest Grove should consider joining. He described a presentation on the Clatsop Community College preservation degree program, and noted that the HPLO report on masonry buildings and earthquake preparedness was expected to be released soon. He also reported that Forest Grove School District staff had approached him about replacing the windows in Central School and that he was starting to educate district staff on what would be more appropriate from a preservation perspective, as well as potentially more cost-effective.
- Reitz said that a work session with the Planning Commission about the Design Guidelines was scheduled for November 5th. He noted - and Uhing concurred - that it would be a discussion only and that no changes would occur at this time. He requested that a couple members be present to discuss the latest draft and respond to any of the Commission's questions.
- Cushing reported that due to a work schedule change he was not able to get to the meeting before 7:15 pm. Uhing was concerned that due to the lack of volunteers for all boards and commissions keeping qualified members was a major issue. **Poulsen/Tsur to change the meeting start time to 7:15 pm. Motion carried unanimously.**

5. Adjournment: The October 23, 2012 meeting adjourned at 8:37 p.m.

These minutes respectfully submitted by George Cushing, Secretary

APPROVED

PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, SEPTEMBER 19, 2012
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 1 OF 3

- 1) **ROLL CALL:**
 - a) **Commissioners** – Ralph Brown, Quinn Johnson, Brian Seitz, Susan Taylor, and Paul Waterstreet. Absent: Anna Lund, Mike Olson and Glenn VanBlarcom.
 - b) **Staff** – Tom Gamble
 - c) **Council Liaison** – Victoria Lowe
 - d) **Student Advisor** – Jonathan Faris

- 2) **CITIZEN COMMUNICATIONS:**

- 3) **APPROVAL OF MINUTES:** The minutes of the July 18, 2012 meeting were approved.

- 4) **ADDITION/DELETIONS:** None

- 5) **OLD BUSINESS:**
 - a) **Awards Picnic**
 - i) Cancelled due to lack of response. Award winners will be recognized at the City Council meeting on Monday, September 24 at 7:00 p.m.
 - ii) Ideas for next year included sending out “Save the date” cards and publicizing the awards ahead of time to generate interest.
 - b) **Eagle Scout Presentation**
 - i) Scout not able to attend.
 - ii) There are currently three projects in the work, including:
 - 1) Forest Glen – new pole barricades to block off the park.
 - 2) Fernhill Wetlands – six new picnic tables.
 - 3) Erosion control and trail barrier at Thatcher Park.
 - c) **Park C.I.P. Projects FY 12-13**
 - i) Two land acquisition place holders.
 - 1) Lincoln Park and the southern property.
 - 2) There is another small property that may be for sale that would provide a nice entrance to the Metro green space.
 - ii) Trails and Greenways
 - 1) Talisman Park/Gales Creek Road
 - a) There is a voluntary trail on the utility piece of property at this time. Making it a legitimate trail would hopefully get people off Gales Creek Road.
 - iii) Fernhill Wetlands
 - 1) Small amount still to be paid for the shelter. The rest of the funds are coming from Clean Water Services and State funds.

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, SEPTEMBER 19, 2012
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 2 OF 3**

iv) Parks Master Plan Update

6) NEW BUSINESS:

a) Report on Trail Counting

- i) This was part of a Metro run program that included the whole region. The data is important for funding sources, such as grants.
- ii) We definitely needed more volunteers.
- iii) There are two ways to survey, just counting or having people fill out a questionnaire.
- iv) Some numbers that were recorded during the two hours on Saturday:
 - 1) 90 walking or biking by Fred Meyers.
 - 2) 140 people on "B" Street Trail.

b) Other Trail News

- i) State Trails Program or the Lottery Grant Program would provide a loop around Metro property. This is a grant opportunity we will go for this year.
- ii) Council Creek Regional Trail would run from Hillsboro through Cornelius and on to Forest Grove. Eventually it would connect to the Banks/Vernonia Linier Trail. Metro numbers for engineering were high.
- iii) Hwy 47 and Maple
 - 1) Consistently heavy traffic, increased traffic to Fernhill Wetlands and a school close by could make this a possible location for a new stop light with a full crosswalk.

7) COMMISSIONER'S REPORTS:

- a) Victoria –** There is an adhoc Sustainability Committee that has been formed in Forest Grove. They are putting together a summit to be held on October 20 from 9:00 a.m. till noon at Marsh Hall on the Pacific University campus. Pacific's sustainability group has blended with this group.
- i) They are looking for community members to get involved and participate in break out groups to take notes on what is happening in our community. Some examples include:
 - 1) Assessment on how much water is lost due to leaking pipes.
 - 2) Energy report on houses.
 - 3) Social economic report on housing, transportation, bus routes, etc.
 - 4) Solar and wind power.
 - ii) What are our sustainability visions and goals for the next 10, 15, 20 years?
 - iii) The committee has reviewed what other communities have done to see what works.

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, SEPTEMBER 19, 2012
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 3 OF 3**

- iv) All this information is necessary when applying for grants.
- v) If you have questions or are interested in participating please contact Elaine Cole at 503-476-5039.

8) STAFF REPORTS:

- a) Tom – On October 6 at 10:00 a.m. Fernhill Wetlands and Clean Water Services are hosting a bird event. McMenamins will release their Fernhill Pale Ale to mark the occasion. The dedication of the new Joseph Gale School will be held on September 20 from 6:30 to 8:00 p.m.

- 9) **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be Wednesday, October 17, 2012.

- 10) **ADJOURNMENT:** The meeting was adjourned at 8:04 a.m.

PLANNING COMMISSION MEETING MINUTES
FOREST GROVE COMMUNITY AUDITORIUM

October 15, 2012 –7:00 P.M.

PAGE 1 of 7

REVISED

See page # 4.

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APPROVED

1. CALL TO ORDER:

Chairman Beck called the meeting to order at 7:01 p.m.

Planning Commission Present: Tom Beck, Carolyn Hymes, Al Miller, Lisa Nakajima, Luann Arnott, Dale Smith and Richard Kidd.

City Council Present: Victoria Lowe, Camille Miller (arrived at 7:47 pm)

Staff Present: Jon Holan, Community Development Director; Dan Riordan, Senior Planner; Marcia Phillips, Assistant Recorder.

2. PUBLIC MEETING:

2.1 PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:

Patricia Pang, 2741 Juniper St., Forest Grove, OR. Ms. Pang explained that she is a neighbor of the Juniper Gardens project. Her concern is that property pins have been moved.

Chairman Beck explained that the Commission approved Juniper Gardens Phase II, and one of the Conditions of Approval was all monument pins must be replaced properly according to Washington County records.

Grace Radilicini. Ms. Radilicini stated that a roadway easement was granted. She said the contractor (Kaiser) who was working on 25th Avenue was asked by Bienestar to complete the roadwork on Juniper St., but the property pins have not yet been reset.

Chairman Beck encouraged Ms. Radilicini to check with City staff.

Ms. Radilicini explained that they have been to City staff and these issues have not been resolved.

Chairman Beck explained there is a process they can go through if they are not satisfied.

Ms. Radilicini submitted a legal description of the easement and pictures for the record.

Francisco Compazano, 2715 Juniper St., Forest Grove, OR Mr. Compazano said his drainage issue has not been resolved, and the rains have started.

Kristin Thomas, 2735 26th Avenue, Forest Grove, OR. Ms. Thomas read a statement demanding tree protection for the area around the Juniper Gardens site. She said the land is wet, and if trees are taken out, the land gets wetter. Ms. Thomas submitted copies of her printed information for the record.

Chairman Beck instructed City staff to visit the site and give a report on the conditions concerning these complaints at the next Planning Commission meeting.

2.2 PUBLIC HEARING: None scheduled.

2.3 ACTION ITEMS:

A. Discussion of setbacks for Casey Meadows.

Chairman Beck asked for the staff report.

Mr. Holan explained that in his letter a local builder, Claud Davis, has requested a reduction of rear yard setbacks on twenty lots in Casey Meadows Planned Development stating difficulty in finding house plans that will fit the lots. Holan said there are provisions in the Development Code to make a 20% adjustment. Holan explained that ten home models that fit on the lots were originally approved, some of which were rear-loaded.

Chairman Beck said he is very leery about setting a precedent when there were ten models approved that would fit these lots. He suggested that the Commission stick to the original City standards for setbacks with the approved break for the PD , and not give them break upon break. Beck suggested that if the builder cannot find enough models to fit these lots, he should perhaps find a new architect. Beck said if the Commission goes with the City standard of a 15-foot rear yard setback, and the PD adjusted that to a 12-foot rear yard setback, then this cannot be approved.

Commissioner Kidd said he objected to approving an adjustment to the originally approved setbacks in just one location of the city. He said he also thought the Community Development Director should be able to use his discretion at time of Permit application to make adjustments like this. Kidd said he thought the Development Code should be interpreted as the PRD becomes the new standard, so changes to setbacks like this could be approved.

Mr. Holan reminded the Commission that this was not a legal question, but rather a policy question.

Commissioner Nakajima asked whether or not the City has ever been in this position before of being asked to make adjustments to setbacks after a PD has been approved.

Mr. Holan said not to his knowledge, and that is why staff was asking the Commission for direction on how to interpret the Development Code. Holan said staff is ambivalent.

Chairman Beck stated that the builder can buy other plans that will fit on these lots

so this is not a hardship – it is economical.

Commissioner Arnott said if there was anything to discuss it would be lots 4,5 & 6 where the builder can find only one plan that fits.

Commissioner Miller said he did not see that this is unusual for a builder to have difficulty finding plans to fit a lot.

Commissioner Hymes said she did not want to start changing things, because this would set a precedent.

Commissioner Nakajima made a motion that under Section 10.2.120b1 the reference to lot standards makes reference to the underlying zone district rather than any variations due to a planned development.

Commissioner Kidd said he could not support that.

Commissioner Hymes seconded the motion. Motion passed 6-1.

2.4 **JOINT WORK SESSION ITEMS:**

A. Joint work session with the City Council on Evaluation of Land Use Alternatives and their affect on the TSP.

For the record Chairman Beck wanted it noted that Councilor Lowe was the only member of the City Council present.

Mr. Riordan gave a PowerPoint presentation, and said the purpose of the work session was to review identified impacts for each land use alternative, provide direction regarding weighting of criteria and identify which elements from the land use alternatives to include in a preferred land use concept for more detailed analysis and traffic modeling. He said the preferred land use concept must comply with the Oregon Transportation Planning Rule, Regional Transportation Plan (RTP), the Regional Transportation Functional Plan (RTP), Metro Urban Growth Management Functional Plan, Metropolitan Planning Rule, and Local Transportation System Plan.

Mr. Riordan said the evaluation criteria include: congestion, connectivity, safety, multi-modal balance, bicycle and pedestrian system, non-SOV mode targets, consistency with RTP and RTFP, environmental stewardship, fiscal stewardship, support of complete neighborhoods, and economic opportunity.

Councilor Miller arrived at 7:47 pm.

Mr. Riordan reviewed the four Land Use Alternatives: Existing Comprehensive Plan, Suburbanized Forest Grove, Mixed-Use Areas, and Town Center Area. To help the group visualize density, Mr. Riordan showed pictures of developments at 40, 49 and 65 dwelling units per acre.

Chairman Beck: This involves picking and choosing to make sure we meet Metro requirements. If downtown is really going to happen, buildings will have to be torn down and others built. This will offset lower density in other areas of town.

Commissioner Kidd: How can we change the boundaries on the town center area? It should take in the Senior Center and the Elms, which increases density. I would like to see it go east to Elm St. and up to 21st Avenue. That area would be good for mixed use.

Chairman Beck: Good suggestion, but I would suggest going further north with further thought as to where a transit station would be built.

The Commissioners and Councilors were in agreement to expand the Town Center zone east to Elm St. and north.

Mr. Riordan: Should this have a Comprehensive Plan (CP) designation of Town Center or more of a transit designation?

There was no general consensus of opinion on the designation.

(1:04:48) **Councilor Lowe: At this point you have heard me in the past dozen years say something about why does not Forest Grove have a zone for environmental sensitive that is along stream sides or connected to environmental issues or sustainability issues. I am finally to a place after a dozen years that I can say is this the time we consider having this as an option – whether or not at this point we designate, but get it in the written.**

Mr. Holan: There is already provision for that in the current Development Code, but I understand.

Chairman Beck: Let's talk about the second alternative (Suburbanized Forest Grove).

Mr. Riordan: This alternative significantly reduces density in areas north of David Hill, south of Pacific Avenue, and the triangle on Sunset Dr. with one acre lots.

Chairman Beck: I suggest half acre lots. People do not really need a whole acre.

Commissioner Kidd: The City needs one acre lots in our portfolio.

Commissioner Miller: We have to have a choice for people.

Commissioner Hymes: I agree we need variety.

Mr. Holan: Another concern is with 1-acre lots how do we finance public improvements?

Chairman Beck: Alternative # 2 takes away some of our commercial areas on Watercrest Dr. and along Sunset Dr./Hwy 47. We need commercial in the north where there is so much residential. I like redoing the area south of Pacific Ave. to make larger lots looking over the creek. Can we put commercial in the area labeled Hartford?

Mr. Holan: There is a wetland there, so the developable area is closer to Hwy 47.

The Commissioners and Councilors were in agreement that there should be commercial designation at David Hill and Hwy 47.

Councilor Miller: I think we need to be more moderate in changing density areas.

Chairman Beck: We do this once in 20 or 30 years.

Commissioner Kidd: I think we need to be moderate in some areas, but in other Areas we need to be drastic to allow development.

Councilor Miller: I agree.

Chairman Beck: I think generally at the edge of town along the creek should be low density residential with commercial along busy streets and the highway – because along busy streets and along the highway is a bad place to live.

Councilor Lowe: I want to focus high density where mass transit is going to come into town one day. That is a huge consideration – how do we get around in our town.

Chairman Beck: We need some commercial zones outside of downtown. We have an opportunity for high density in downtown. We do not seem to have the opportunity to extend transit north.

Mr. Holan: What do you think are the important factors?

Councilor Miller: High density downtown, mixed use nodes away from downtown and some low density large lots. We need a variety of density.

Commissioner Arnott: What about all the General Industrial along Hwy 47?

Mr. Holan: According to Forest Grove's Economic Analysis, we have an over abundance of General Industrial, but Metro requires us to compensate elsewhere when we rezone General Industrial. We have other areas of town that could be rezoned General Industrial.

The Commission and Councilors were in agreement to have high density downtown. 40-units per acre needs to be discussed at another time. They agreed neighborhood commercial needs to be looked at with regards to increasing size of lots.

Commissioner Nakajima: It would be worth talking about a different zoning designation for the large General Industrial area along Hwy 47.

The Commissioners and Councilors agreed.

The work session ended at 9:01 pm.

3.0 BUSINESS MEETING:

3.1 APPROVAL OF MINUTES: A motion was made and seconded to approve the minutes of the October 1, 2012 meeting. Motion passed 7-0 with a voice vote.

3.2 REPORTS FROM COMMISSIONERS/SUBCOMMITTEES: None.

3.3 DIRECTOR'S REPORT:

**PLANNING COMMISSION MEETING MINUTES
FOREST GROVE COMMUNITY AUDITORIUM**

October 15, 2012 –7:00 P.M.

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REVISED

See page # 4.

Mr. Holan said at the November 5th meeting the Commission will look at the Preferred Land Use Alternative, Planned Development Amendments so the Development Code does not conflict with the state building codes, and Staff will report on the situation at Juniper Gardens regarding property pins and drainage issues. He said it is doubtful that there will be a meeting on December 1st.

3.4 ANNOUNCEMENT OF NEXT MEETING: Next meeting will be held on November 5, 2012.

3.5 ADJOURNMENT: The meeting was adjourned at 9:03 pm.

Respectfully submitted by:
Marcia Phillips
Assistant Recorder

**PLANNING COMMISSION MEETING MINUTES
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November 5, 2012 –7:00 P.M.

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APPROVED

1. CALL TO ORDER:

Chairman Beck called the meeting to order at 7:00 p.m.

Planning Commission Present: Tom Beck, Al Miller, Lisa Nakajima, Dale Smith and Richard Kidd.

Absent: Carolyn Hymes, Luann Arnott

Staff Present: Jon Holan, Community Development Director; James Reitz, Senior Planner; Dan Riordan, Senior Planner, Rob Foster, Engineering/Public Works Director, Marcia Phillips, Assistant Recorder.

2. PUBLIC MEETING:

2.1 PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS: None.

2.2 PUBLIC HEARING:

Elimination of Condition for Four Planned Developments

Chairman Beck read the hearing procedures and asked the Commissioners if there were any conflicts of interest, ex-parte contacts, bias or abstentions. There were none, and no challenges from the audience. Beck called for the staff report.

Mr. Holan said staff is requesting the elimination of one condition, included in the approval of four planned developments, due to conflict with the State Building Code. The planned developments include Hawthorne Meadows, Council Meadows, Hawthorne Village and Casey Meadows. The Fire Department included a condition of approval that stated, "Homes located less than five feet from any property line shall be sided and roofed with noncombustible materials in compliance with Fire Department specifications." or "Homes located less than five feet from any property line shall be equipped with Fire department approved fire suppression systems." Holan said the first part of this condition requiring the use of noncombustible materials within five feet of a property line conflicts with the State Residential Specialty Code Section R302.1 of the 2005 Oregon Residential Specialty Code, which requires the use of noncombustible materials with a fire separation of less than three feet. He stated that according to the City's Building Official, fire separation is considered to the property line.

Mr. Holan explained that this requirement has remained unchanged for many years including newer iterations of the Oregon Residential Specialty Code. Holan further explained that the reason for the condition was that these projects were one of the first small lot single family detached developments in the community and circulation was limited when the developments were reviewed. The Fire Department was not aware of the conflicts with the State Building Code.

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Mr. Holan said staff has recently reviewed the condition with the City Attorney, and received responses to questions posed pertaining to the validity of the condition as listed in the staff report. Holan said to staff's knowledge, there is no other code provision (i.e. Fire Code) which conflicts with the State Building Code. While the City could amend the provisions of the Building Code, a process must be followed with the State, and this was not done with the four projects because the action was the approval of the planned developments rather than an amendment to the City's building standards. He said there is no interest by the City to change this requirement on a citywide basis.

Mr. Holan explained that since the four planned developments were approved through the prior Zoning Ordinance, any changes must go through the same process – the Planning Commission conducts a public hearing and makes a recommendation to the City Council to amend the four ordinances noted in the staff report which adopted each planned development. Holan said staff recommends that the Planning Commission recommend to the City Council to amend the following ordinances by deleting the identified condition in each ordinance:

Ord. No. 2006-05 (Hawthorne Meadows)	Condition # 31
Ord. No. 2006-06 (Council Meadows)	Condition # 34
Ord. No. 2006-24 (Hawthorne Village)	Condition # 36
Ord. No. 2007-03 (Casey Meadows)	Condition # 40

PROPONENTS: None.

OPPONENTS:

OTHER:

Justin Engeseth, 2853 Osburn St., Forest Grove, OR. Mr. Osgood said the house approved before his was when the City caught the error in the type of siding being used. Osgood said he talked to the Fire Marshal and discovered the City approved his home with unapproved siding. He said the City knew the siding was wrong and approved it anyway. Osgood explained that he is trying to sell his house and must disclose about the T-1-11 siding which is combustible.

Chairman Beck stated that Mr. Osgood has a house with better siding than the neighbors', and explained that tonight the Planning Commission is making the Osgood home's siding legitimate.

Mr. Osgood stated that 15-20 new homes have been built since his, and these homes have Hardie Plank (fiber/cement siding) Osgood stated that he cannot sell his house. Chairman Beck said the Commission understands Mr. Osgood's grievance, but what the City must do is bring the Conditions of Approval into compliance with the State Building Code.

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Commissioner Kidd made a motion to make a recommendation the City Council to amend the Conditions of Approval for the four planned developments stated above. Commissioner Smith seconded. Motion passed 5-0.

2.3 ACTION ITEMS:

Comprehensive Plan Preferred Land Use Alternative

Mr. Riordan explained that this is a follow-up to the work session held on October 15, 2012, and it is staff's understanding of the Commission's preferred Land Use Alternative.

Chairman Beck asked Riordan to walk through each alternative and get comments and questions from the Commissioners for each one.

David Hill/Thatcher Road Node – mixed use.

The Commission concurs with staff's report.

Sunset Dr. /Hwy 47 Node – mixed use.

Mr. Riordan stated that the City must meet Metro's employment requirement.

Commissioner Kidd: I concur with the mixed use designation, but am concerned with the loss of acreage due to the stream corridor.

Mr. Riordan explained that there were 23 gross acres and 17 net acres so not a significant loss.

Commissioner Smith said he was concerned about traffic if a mixed use area is put there.

Mr. Riordan said traffic is an issue and the next step is to do traffic modeling.

Commissioner Nakajima said directing traffic away from the school would be highly recommended.

The Commission concurred with comments as noted.

Pacific Ave/Quince St. Node – mixed use.

Mr. Riordan said it was unclear from the last discussion how much of the area should be identified as a node.

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Commissioner Nakajima said she has a vested interest in seeing the Haggan site remain Community Commercial. She said it makes a nice buffer for the housing on 19th Ave.

Mr. Riordan commented that mixed use could be vertical with commercial on the bottom floor and residential on upper floors.

The Commission concurred with comment as noted.

Gales Creek Road & Thatcher Road – Limited commercial.

Mr. Riordan said this area could have a limited commercial zone designation – perhaps Community Commercial. He asked the Commission what type of designation it should be.

Mr. Holan said the Comprehensive Plan idea was not to compete with downtown, so it would be more neighborhood oriented stores. He said there could perhaps be one 30,000 sq. ft. store with smaller stores.

Commissioner Nakajima said the area is not very big, and her concern is size of the stores – 30,000 sq. ft. is too large.

Chairman Beck said limited commercial is a good idea, but needs to be defined as this progresses.

The Commission concurred with comments as noted.

David Hill Extension to Highway 47 - Limited commercial.

Chairman Beck said his concept has been commercial in the big area near the intersection and commercial development across David Hill Rd. to the north, so the little strip along the south of David Hill Rd. would not be needed for commercial. It could develop into residential.

The Commissioners concurred.

Single Family Residential South of Pacific Avenue.

Mr. Riordan said there could be some high density multi-family to the east, then some medium density which would transition into single-family as you move west to Richey Rd.

The Commission concurred.

Residential North of David Hill Road.

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Mr. Riordan said on October 15th the idea of reducing development densities north of David Hill Road and west of Thatcher Road was discussed. And the consensus seemed to be there would be 1-acre single-family lots above the 440-foot elevation, and 10,000 square foot lots below the 440 foot contour..

The Commission concurred.

Quince Street Area

Mr. Riordan explained that this is just a housekeeping matter, because it is already built-out. He said the area would extend to Elm St. and up to 21st Ave., and it would be good to change the Metro boundary to be the same as Forest Grove's to be consistent.

The Commission concurred.

Commissioner Kidd made a motion to accept the preferred Comprehensive Plan Land Use Concept as discussed. Commissioner Nakajima seconded. Motion passed 5-0.

2.4 WORK SESSION ITEMS:

Report on Proposed Historic District Design Guidelines

Neil Poulsen, Chairman of the Historic Landmarks Board, 3212 Valley Crest Way, Forest Grove, OR 97116. Mr. Poulsen explained that the design guidelines presented tonight were put together by a design consultant with input from the Historic Landmarks Board (HLB), and comments from the Planning Commission. He said these guidelines are formatted as a stand alone document, and asked how to make these guidelines part of how we do business in Forest Grove. Poulsen showed examples of how the guidelines had been reformatted, and explained that the guidelines have been meticulously reviewed by a building contractor, and his review was very helpful. Poulsen stated that the HLB has come to the point now of presenting the guidelines for incorporation into the way things are done in Forest Grove.

Larry Wade, Building Contractor, 3710 Leneer Dr., Cedar Mills, OR. Mr. Wade said the HLB is interested in the Planning Commission's recommendations.

Mr. Holan explained that the HLB is proposing to include these guidelines in the Development Code. He also stated that by state law there must be clear and objective standards for residential. Holan said the HLB needs to choose which designs they want to make absolute and which are optional.

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Commissioner Kidd commented that there are examples in town of buildings that look like historic buildings, but are only 10-15 years old – the designers of the buildings have done a good job of design.

Mr. Holan said there is a policy question as to whether the guidelines are for contributing houses or for the entire historic districts.

Chairman Beck said he thought that in districts that are not historic previously constructed buildings are “grandfathered in”, but new buildings must adhere to the design standards in full.

Holly Tsur, 1608 A St., Forest Grove, OR 97116. Ms. Tsur said some of the guidelines, such as setbacks, do apply to noncontributing homes.

Chairman Beck said the first thing the HLB needs to do is decide what part of the guidelines should be standards and which part optional.

Mr. Holan gave some examples of what standards might be (i.e. no parking -driveway/garage- in the front of the house), and what guidelines might modify those standards. Holan explained that standards are accepted as part of the City’s Development Code in Article # 8, and then these guidelines could be a separate document. He said the HLB needs to distill the design guidelines, so they can be adopted into the Development Code, then there could also be this separate document showing both standards and guidelines. Chairman Beck stated that the Commission recommends that the HLB meet with staff for direction on choosing standards. He also commented that the pictures in the guidelines are great.

3.0 BUSINESS MEETING:

3.1 APPROVAL OF MINUTES: Commissioner Miller made a motion to approve the minutes from the October 15th meeting. It was seconded and passed 5-0.

3.2 REPORTS FROM COMMISSIONERS/SUBCOMMITTEES: None.

3.3 DIRECTOR’S REPORT:

Response to Questions Raised on Juniper Gardens and Casey Meadows

Mr. Holan said staff was prepared to make an oral presentation on the questions raised on Juniper Gardens and Casey Meadows.

Mr. Reitz: The large Oregon White Oak’s south side has significant branch

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failure. The City's arborist stated that the damage will very likely make the tree fall due to a void in the center of the trunk, and should be removed at once for safety reasons.

Mr. Reitz: The construction of the roadway will have a negative impact on the trees lining the private drive, but they will survive. These trees are in a future public right-of-way and will eventually be taken out. The Silver Maple should have a full canopy – the tree in the photo supplied by Ms. Radacellini does not appear healthy. The City consulted an arborist, who referred to Silver Maples as weed trees. Casey Meadows paid a mitigation fee per each tree removed due to development. Open spaces within the development will be replanted with trees and shrubs, and with development of lots there will be street trees. So there will be more trees in that area than previously.

Chairman Beck: Are there any comments from the audience about the trees?

Karen Shawcross & Jason Waslosky, Bienestar, 220 SW 12th Ave, Hillsboro, OR.

Ms. Shawcross: Trees removed on the Juniper Gardens site were with City approval with replacement.

Mr. Waslosky: Here is a map of replacement trees for Phase 1 and Phase II: 25 trees removed, 17 trees saved, and 141 trees added. The site is being replanted to City standards.

Chairman Beck: Can we have the staff report on the easement right-of-way.

Mr. Foster: There is a private easement to the east of Juniper St. down to 26th Ave. for access to the Pang and Compazano properties.. Casey Meadows has a dedicated right-of-way for Juniper St. as it turns into 26th Ave. Juniper Gardens had to lay storm pipe, and had to remove the asphalt Casey Meadows had put down, so it gave an opportunity to realign Juniper St. The street had to be finished, because the Casey Meadows developer is ready to build houses. The City Engineering Department does not have a definitive answer for the 2:1 slope at this time, because Juniper St. is not finished. Construction on Juniper Gardens Phase II is scheduled to begin in February, and 26th Avenue will have to be finished before then.

Lindsay Quartini, Development Consultant, CASA: Here is a picture of the Juniper Gardens and 26th Avenue intersection including the three Casey Meadows lots that will have access onto Juniper St. Because Juniper St. is not finished, the slope has not been completed.

Grace Radacellini, 2715 Juniper St., Forest Grove, OR: Here are pictures of

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the private lane and how it used to look before construction began, and pictures of how it looks now. Property monuments have been replaced four feet into the Compazano property. Ms. Radacellini asked that they not be allowed to develop on property in dispute.

Chairman Beck: The property pin issue has been resolved with a survey. If you have a grievance you will need to go through the process.

Ms. Radacellini: There has been no notification to neighbors as roadway work has been done, and one neighbor has been without a driveway access. She emphasized that construction of Juniper Gardens Phase II is supposed to begin in February, and 26th Avenue must be finished before then.

This ended the staff report.

3.4 ANNOUNCEMENT OF NEXT MEETING: Next meeting will be held on December 3, 2012.

Mr. Holan gave a brief overview of upcoming Planning Commission meetings. He said there will be Comprehensive Plan elements for the Commission to review in January, and the Development Code amendments will come before the Commission on December 3rd. Holan said a public hearing on urban renewal is tentatively set for December 17th. He said there will be no meeting Thanksgiving week per the Commission's request.

3.5 ADJOURNMENT: The meeting was adjourned at 8:58 pm.

Respectfully submitted by:
Marcia Phillips
Assistant Recorder



Monthly Building Activity Report

November-12

2012-2013

Category	Period: November-11		Period: November-12	
	# of Permits	Value	# of Permits	Value
Man. Home Setup				
Sing-Family New	5	\$891,510	8	1,622,618.75
SFR Addition & Alt/Repair	2	\$47,258		
Mult. Fam. New/At			1	10,624.00
Group Care Facility				
Commercial New				
Commerical Addition				
Commercial Alt/Repair	3	\$293,387	4	320,074.50
Industrial New				
Industrial Addition				
Industrial Alt/Repair				
Gov/Pub/Inst (new/add)	2	\$140,599		
Signs	2	\$200	1	2,400.00
Grading				
Demolitions				
Total	14	\$1,372,954	14	1,955,717.25

Fiscal Year-to-Date

2011-2012		2012-2013	
Permits	Value	Permits	Value
98	\$22,207,516	86	\$11,726,291

Memorandum

TO: Mayor Peter Truax and City Councilors

FROM: Anna D. Ruggles, CMC, City Recorder

DATE: December 10, 2012

SUBJECT: Abstract of Votes for November 6, 2012, General Election

In accordance with ORS 255.295, attached is the Abstract of Votes for Forest Grove relating to the General Election held on November 6, 2012. The attached summary report shows the official Election results as follows:

City Councilor (Vote for 3):

<u>Name:</u>	<u>Votes:</u>	<u>Percent:</u>
Richard Kidd	3,900	22.32%
Elena Uhing (Incumbent)	3,862	22.10%
Victoria Lowe (incumbent)	3,669	21.00%
Aldie Howard	3,094	17.71%
Victoria Johnson	2,631	15.06%
Write-In	319	1.83%

In accordance with ORS 254.548(2), the City Recorder, Elections Officer, shall prepare and issue a Certificate of Election to each qualified candidate having the most votes for the election. A Certificate of Election must be accepted by the elected candidate before administering the Oath of Office. The Swearing-In Ceremony was held Monday, November 26, 2012, at which time, the Oath of Office was administered to each elected candidate by the City Recorder. Attached to this memorandum are the official Certificates of Election to be presented by the City Recorder, Elections Officer, to Richard Kidd, newly-elected; Victoria Lowe, incumbent; and Elena Uhing, incumbent.

STAFF RECOMMENDATION: If the City Council concurs with the final Election results, the City Recorder, Elections Officer, shall endorse the Abstract of Votes and return the receipt to Washington County Elections Division as directed.



WASHINGTON COUNTY
OREGON

November 27, 2012

City Recorder
City of Forest Grove
PO Box 326
Forest Grove OR 97116

Enclosed you will find a copy of the Abstract of Votes for City of Forest Grove relating to the General Election held on November 6, 2012. In accordance with ORS 255.295, please canvass the votes and notify the Washington County Elections Division within thirty (30) days of receipt by signing and returning the bottom portion of this letter to:

Washington County Elections Division
3700 SW Murray Blvd. Suite 101
Beaverton OR 97005

Thank you very much.

Sincerely,

Mickie Kawai
Elections Manager

MK/tk



I have canvassed the votes for City of Forest Grove, relating to the General Election on November 6, 2012.
By signing this canvass letter, I concur with the final results.

AUTHORIZING SIGNATURE

DATE

City of Forest Grove Council

Vote for 3

01 = Richard Kidd

02 = Aldie Howard

03 = Victoria Johnson

04 = Victoria Lowe

VOTES PERCENT

VOTES PERCENT

3,900 22.32 05 = Elena Uhing

3,094 17.71 06 = WRITE-IN

2,631 15.06 07 = OVER VOTES

3,669 21.00 08 = UNDER VOTES

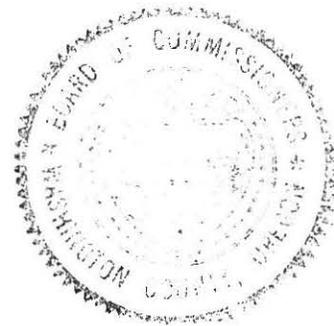
3,862 22.10

319 1.83

30

7,506

	01	02	03	04	05	06	07	08
0339 339	630	454	449	574	640	57	9	1570
0340 340	1163	968	735	1040	1157	106	9	2178
0458 458	1093	828	693	1038	1045	97	0	1809
0459 459	1014	844	754	1017	1020	59	12	1949



Certificate of Election

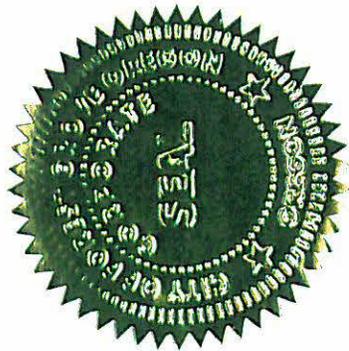
This is to certify that at a General Election in the City of Forest Grove,
Washington County, State of Oregon, held on November 6, 2012,

Richard G. Kidd, J.F.F

was duly and properly elected to the office of

City Councilor

for a term of office of four years ending November, 2016.



city of
forest
grove

In Testimony Whereof, I have hereunto set
my hand and have caused to be affixed the official
seal of the City of Forest Grove, Oregon, this
14th day of December, 2012.

Anna D. Ruggles

Anna D. Ruggles, Co. M.C., City Clerk

Certificate of Election

This is to certify that at a General Election in the City of Forest Grove, Washington County, State of Oregon, held on November 6, 2012,

Elena Uhing

was duly and properly elected to the office of

City Councilor

for a term of office of four years ending November, 2016.



**city of
forest
grove**

*In Testimony Whereof, I have hereunto set
my hand and have caused to be affixed the official
seal of the City of Forest Grove, Oregon, this
18th day of December, 2012.*

Anna D. Ruggles

Anna D. Ruggles, C.M.C., City Recorder

Certificate of Election

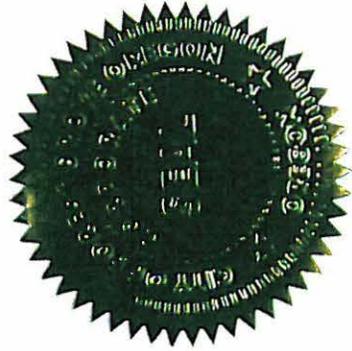
*This is to certify that at a General Election in the City of Forest Grove,
Washington County, State of Oregon, held on November 6, 2012,*

Victoria J. Lowe

was duly and properly elected to the office of

City Councilor

for a term of office of four years ending November, 2016.



**city of
forest
grove**

*In Testimony Whereof, I have hereunto set
my hand and have caused to be affixed the official
seal of the City of Forest Grove, Oregon, this
14th day of December, 2012.*

Anna D. Ruggles

Anna D. Ruggles, C.M.C., City Recorder

	VOTES	PERCENT
PRECINCTS COUNTED (OF 160)	160	100.00
REGISTERED VOTERS - TOTAL	291,646	
BALLOTS CAST - TOTAL	238,969	
VOTER TURNOUT - TOTAL		81.94

United States President and Vice President

Vote for 1		
Barack Obama (DEM)	135,291	57.08
Jill Stein (PAC)	1,817	.77
Ross C (Rocky) Anderson (PRO)	379	.16
Gary Johnson (LBT)	3,543	1.49
Mitt Romney (REP)	93,974	39.65
Will Christensen (CON)	416	.18
WRITE-IN	1,603	.68
Over Votes	146	
Under Votes	1,800	

Representative in Congress, 1st District

Vote for 1		
Bob Ekstrom (CON)	4,495	2.03
Delinda Morgan (REP)	74,562	33.62
Suzanne Bonamici (DEM)	132,119	59.58
Steven Reynolds (PRO)	10,231	4.61
WRITE-IN	358	.16
Over Votes	21	
Under Votes	17,183	

Secretary of State

Vote for 1		
Seth Woolley (PAC)	4,748	2.14
Robert Wolfe (PRO)	2,776	1.25
Bruce Alexander Knight (LBT)	3,164	1.43
Kate Brown (DEM)	115,639	52.13
Knute Buehler (REP)	95,202	42.91
WRITE-IN	315	.14
Over Votes	25	
Under Votes	16,761	

State Treasurer

Vote for 1		
Ted Wheeler (DEM)	130,584	59.88
Cameron Whitten (PRO)	4,431	2.03
John F Mahler (LBT)	3,758	1.72
Michael Paul Marsh (CON)	1,666	.76
Tom Cox (REP)	77,341	35.47
WRITE-IN	283	.13
Over Votes	22	
Under Votes	20,545	

Attorney General

Vote for 1		
Chris Henry (PRO)	3,011	1.39
James L Buchal (REP)	82,182	38.07
James E Leuenberger (CON)	5,460	2.53
Ellen Rosenblum (DEM)	124,761	57.80
WRITE-IN	432	.20
Over Votes	20	
Under Votes	22,764	

State Senator, 12th District

Vote for 1		
Annette Frank (DEM)	2,310	43.35
Brian J Boquist (REP)	3,013	56.54
WRITE-IN	6	.11
Over Votes	0	
Under Votes	721	

State Senator, 14th District

Vote for 1		
Mark Hass (DEM)	31,569	60.26
Mark Vetanen (LBT)	1,451	2.77
Gary Coe (REP)	19,274	36.79
WRITE-IN	93	.18
Over Votes	5	
Under Votes	5,528	

State Senator, 17th District

Vote for 1		
Elizabeth Steiner Hayward (DEM)	29,055	63.21
John Verbeek (REP)	16,821	36.60
WRITE-IN	89	.19
Over Votes	5	
Under Votes	6,154	

State Senator, 18th District

Vote for 1		
Ginny Burdick (DEM)	13,340	54.73
Suzanne Gallagher (REP)	10,964	44.98
WRITE-IN	70	.29
Over Votes	0	
Under Votes	2,925	

State Representative, 24th District

Vote for 1		
Jim Weidner (REP)	2,839	52.80
Kohler Johnson (LBT)	140	2.60
Kathy Campbell (DEM)	2,393	44.50
WRITE-IN	5	.09
Over Votes	0	
Under Votes	673	

VOTES PERCENT

VOTES PERCENT

State Representative, 25th District

Vote for 1

Paul Holman (DEM)	0	
Ryan Haffner (LBT)	0	
Kim Thatcher (REP)	1	100.00
WRITE-IN	0	
Over Votes	0	
Under Votes	0	

State Representative, 31st District

Vote for 1

Brad Witt (DEM)	1,993	49.19
Robert Miller (LBT)	88	2.17
Ray Biggs (CON)	51	1.26
Lew Barnes (REP)	1,912	47.19
WRITE-IN	8	.20
Over Votes	0	
Under Votes	524	

State Representative, 26th District

Vote for 1

Wynne Wakkila (DEM)	9,034	44.39
John Davis (REP)	11,267	55.36
WRITE-IN	51	.25
Over Votes	1	
Under Votes	3,013	

State Representative, 32nd District

Vote for 1

Jim Welsh (CON)	1,429	33.79
Deborah Boone (DEM)	2,415	57.11
Perry Roll (LBT)	349	8.25
WRITE-IN	36	.85
Over Votes	1	
Under Votes	1,058	

State Representative, 27th District

Vote for 1

Burton Keeble (REP)	8,625	31.86
Tobias Read (DEM)	18,373	67.87
WRITE-IN	74	.27
Over Votes	1	
Under Votes	3,588	

State Representative, 33rd District

Vote for 1

Stevan Kirkpatrick (REP)	7,582	37.27
Mitch Greenlick (DEM)	12,718	62.51
WRITE-IN	44	.22
Over Votes	3	
Under Votes	3,066	

State Representative, 28th District

Vote for 1

Jeff Barker (DEM)	14,841	60.57
Manuel Castaneda (REP)	9,605	39.20
WRITE-IN	55	.22
Over Votes	1	
Under Votes	2,757	

State Representative, 34th District

Vote for 1

Chris Harker (DEM)	16,035	63.80
Dan Mason (REP)	9,023	35.90
WRITE-IN	75	.30
Over Votes	1	
Under Votes	3,577	

State Representative, 29th District

Vote for 1

Katie Eyre (REP)	9,788	46.26
Ben Unger (DEM)	11,312	53.46
WRITE-IN	60	.28
Over Votes	2	
Under Votes	1,248	

State Representative, 35th District

Vote for 1

Margaret Doherty (DEM)	14,035	57.49
John Goodhouse (REP)	10,335	42.33
WRITE-IN	45	.18
Over Votes	1	
Under Votes	2,883	

State Representative, 30th District

Vote for 1

Kyle Markley (LBT)	1,441	5.79
Shawn Lindsay (REP)	11,096	44.60
Joe Gallegos (DEM)	12,299	49.44
WRITE-IN	43	.17
Over Votes	4	
Under Votes	2,451	

State Representative, 37th District

Vote for 1

Julie Parrish (REP)	5,489	49.05
Carl Hosticka (DEM)	5,401	48.26
Meredith Love Taggart (LBT)	291	2.60
WRITE-IN	10	.09
Over Votes	2	
Under Votes	1,069	

VOTES PERCENT

VOTES PERCENT

Commissioner of the Bureau of Labor and Ind.

Vote for 1		
Bruce Starr	83,757	46.16
Brad Avakian	96,653	53.26
WRITE-IN.	1,051	.58
Over Votes	29	
Under Votes	57,140	

Judge of the Supreme Court, Position 3

Vote for 1		
Richard C Baldwin.	80,904	48.64
Nena Cook	84,235	50.64
WRITE-IN.	1,203	.72
Over Votes	32	
Under Votes	72,256	

Judge of the Court of Appeals, Position 6

Vote for 1		
James C Egan	87,470	55.91
Tim Volpert.	67,876	43.38
WRITE-IN.	1,106	.71
Over Votes	23	
Under Votes	82,155	

Judge of the Circuit Court, 20th District

Vote for 1		
Oscar Garcia	125,861	98.27
WRITE-IN.	2,210	1.73
Over Votes	8	
Under Votes	110,551	

Judge of the Circuit Court, 20th District

Vote for 1		
Janelle Factora Wipper	117,188	98.26
WRITE-IN.	2,073	1.74
Over Votes	4	
Under Votes	119,365	

City of Banks Mayor

Vote for 1		
John Kinsky.	459	93.10
WRITE-IN.	34	6.90
Over Votes	0	
Under Votes	223	

City of Banks Council - Position 2

Vote for 1		
Craig Stewart	454	97.01
WRITE-IN.	14	2.99
Over Votes	1	
Under Votes	247	

City of Banks Council - Position 4

Vote for 1		
Brian Biehl.	446	97.38
WRITE-IN.	12	2.62
Over Votes	0	
Under Votes	258	

City of Banks Council - Position 6

Vote for 1		
Christina Greagor.	448	97.39
WRITE-IN.	12	2.61
Over Votes	0	
Under Votes	256	

City of Beaverton Mayor

Vote for 1		
Denny Doyle.	24,796	96.26
WRITE-IN.	964	3.74
Over Votes	2	
Under Votes	12,852	

City of Beaverton Council Pos 3

Vote for 1		
Mark Fagin	21,451	98.20
WRITE-IN.	393	1.80
Over Votes	3	
Under Votes	16,767	

City of Beaverton Council Pos 4

Vote for 1		
Catherine Arnold	21,523	98.40
WRITE-IN.	350	1.60
Over Votes	2	
Under Votes	16,739	

City of Cornelius Mayor

Vote for 1		
Jeffrey Dalin	2,133	94.09
WRITE-IN.	134	5.91
Over Votes	0	
Under Votes	1,032	

City of Cornelius Council

Vote for 2		
Dave Schamp.	1,708	46.65
Steven Heinrich	1,820	49.71
WRITE-IN.	133	3.63
Over Votes	0	
Under Votes	2,937	

VOTES PERCENT

City of Durham Council
Vote for 3
Keith Jehnke 447 33.09
Chuck Van Meter 426 31.53
Leslie Gifford. 451 33.38
WRITE-IN. 27 2.00
Over Votes 0
Under Votes 653

City of Forest Grove Council ★
Vote for 3
Richard Kidd 3,900 22.32
Aldie Howard 3,094 17.71
Victoria Johnson 2,631 15.06
Victoria Lowe 3,669 21.00
Elena Uhing. 3,862 22.10
WRITE-IN. 319 1.83
Over Votes 30
Under Votes 7,506

City of Gaston Council Pos 1
Vote for 1
Rick L Kloock Sr 120 90.23
WRITE-IN. 13 9.77
Over Votes 0
Under Votes 83

City of Gaston Council Pos 2
Vote for 1
NO CANDIDATE FILED 0
WRITE-IN. 48 100.00
Over Votes 0
Under Votes 168

City of Gaston Council Pos 3
Vote for 1
Richard T Sager 119 91.54
WRITE-IN. 11 8.46
Over Votes 0
Under Votes 86

City of Hillsboro Mayor
Vote for 1
Jerry Willey 21,210 96.57
WRITE-IN. 754 3.43
Over Votes 0
Under Votes 13,390

VOTES PERCENT

City of Hillsboro Council Ward 1 Pos B
Vote for 1
NO CANDIDATE FILED 0
WRITE-IN. 3,190 100.00
Over Votes 0
Under Votes 32,164

City of Hillsboro Council Ward 2 Pos B
Vote for 1
Olga Acuna 19,082 98.11
WRITE-IN. 367 1.89
Over Votes 4
Under Votes 15,901

City of Hillsboro Council Ward 3 Pos B
Vote for 1
Fred Nachtigal. 19,390 98.33
WRITE-IN. 330 1.67
Over Votes 0
Under Votes 15,634

City of King City Council
Vote for 3
Dick Winn 1,092 42.74
Suzan D Turley. 1,152 45.09
WRITE-IN. 311 12.17
Over Votes 0
Under Votes 3,733

Mayor LAKE OSWEGO CITY
Vote for 1
Kent Studebaker 2 100.00
Greg Macpherson 0
WRITE-IN. 0
Over Votes 0
Under Votes 0

City Councilor LAKE OSWEGO CITY
Vote for 3
Skip O'Neill 0
Dan Williams 0
Terry Jordan 0
Bill Tierney 2 33.33
Karen Bowerman. 2 33.33
Jon Gustafson 2 33.33
WRITE-IN. 0
Over Votes 0
Under Votes 0

	VOTES	PERCENT
City of North Plains Mayor		
Vote for 1		
David Hatcher	675	93.36
WRITE-IN.	48	6.64
Over Votes	0	
Under Votes	231	

City of North Plains Council		
Vote for 3		
Charlynn Newton	505	29.50
Robert Kindel	604	35.28
Teri Lenahan	528	30.84
WRITE-IN.	75	4.38
Over Votes	3	
Under Votes	1,147	

Mayor PORTLAND CITY		
Vote for 1		
Jefferson Smith	185	29.60
Charlie Hales	395	63.20
WRITE-IN.	45	7.20
Over Votes	1	
Under Votes	125	

Commissioner, Pos. 1 PORTLAND CITY		
Vote for 1		
Mary Nolan	239	46.68
Amanda Fritz	269	52.54
WRITE-IN.	4	.78
Over Votes	2	
Under Votes	237	

City Councilor RIVERGROVE CITY		
Vote for 3		
Arne Nyberg.	16	32.00
David Dull	17	34.00
William (Bill) Tuttle	13	26.00
WRITE-IN.	4	8.00
Over Votes	0	
Under Votes	25	

City of Sherwood Mayor		
Vote for 1		
Bill Middleton.	4,465	56.42
Keith Mays	3,418	43.19
WRITE-IN.	31	.39
Over Votes	1	
Under Votes	651	

City of Sherwood Council Pos 4		
Vote for 1		
Linda Henderson	5,110	96.98
WRITE-IN.	159	3.02
Over Votes	0	
Under Votes	3,297	

City of Sherwood Council Pos 5		
Vote for 1		
Krisanna Clark.	5,204	97.40
WRITE-IN.	139	2.60
Over Votes	0	
Under Votes	3,223	

City of Sherwood Council Pos 6		
Vote for 1		
Robyn Thompson Folsom	5,158	97.45
WRITE-IN.	135	2.55
Over Votes	0	
Under Votes	3,273	

City of Tigard Mayor		
Vote for 1		
Nick Wilson.	8,490	46.05
John Cook	9,831	53.32
WRITE-IN.	117	.63
Over Votes	29	
Under Votes	4,632	

City of Tigard Council		
Vote for 2		
Jason Snider	12,026	54.66
Marland Howard Henderson	9,624	43.74
WRITE-IN.	353	1.60
Over Votes	0	
Under Votes	24,195	

City of Tualatin Council Pos 2		
Vote for 1		
Monique Beikman	4,385	55.34
Jan Giunta	3,473	43.83
WRITE-IN.	66	.83
Over Votes	1	
Under Votes	2,350	

City of Tualatin Council Pos 4		
Vote for 1		
Ed Truax.	5,987	97.65
WRITE-IN.	144	2.35
Over Votes	0	
Under Votes	4,144	

VOTES PERCENT

City of Tualatin Council Pos 5
 Vote for 1
 Nancy Grimes 5,721 97.85
 WRITE-IN. 126 2.15
 Over Votes 0
 Under Votes 4,428

City of Tualatin Council Pos 6
 Vote for 1
 Joelle Davis 5,826 97.83
 WRITE-IN. 129 2.17
 Over Votes 0
 Under Votes 4,320

Mayor WILSONVILLE CITY
 Vote for 1
 Stanley Wallulis 8 4.32
 Tim Knapp 150 81.08
 Richard Goddard 27 14.59
 WRITE-IN. 0
 Over Votes 0
 Under Votes 52

City Councilor WILSONVILLE CITY
 Vote for 2
 Susie Stevens 77 28.95
 Monica Keenan 35 13.16
 Eric Postma. 48 18.05
 Julie Fitzgerald 104 39.10
 WRITE-IN. 2 .75
 Over Votes 0
 Under Votes 208

Soil & Water Director Zone 1
 TUALATIN SOIL AND WATER CONSERVATION DIS
 Vote for 1
 Jerry Ward 121,355 98.43
 WRITE-IN. 1,933 1.57
 Over Votes 7
 Under Votes 115,335

Soil & Water Director Zone 2
 TUALATIN SOIL AND WATER CONSERVATION DIS
 Vote for 1
 Eldon Jossi. 120,358 98.56
 WRITE-IN. 1,753 1.44
 Over Votes 5
 Under Votes 116,514

VOTES PERCENT

Soil & Water Director Zone 3
 TUALATIN SOIL AND WATER CONSERVATION DIS
 Vote for 1
 Thomas Dierickx 120,727 98.55
 WRITE-IN. 1,772 1.45
 Over Votes 6
 Under Votes 116,125

Soil & Water Director At Large 1
 TUALATIN SOIL AND WATER CONSERVATION DIS
 Vote for 1
 Anthony Mills 50,736 42.42
 Steven VanGrunsven 67,213 56.19
 WRITE-IN. 1,661 1.39
 Over Votes 33
 Under Votes 118,987

State Measure 77
 Vote for 1
 Yes 130,482 60.75
 No. 84,291 39.25
 Over Votes 18
 Under Votes 23,839

State Measure 78
 Vote for 1
 Yes 162,269 75.27
 No. 53,320 24.73
 Over Votes 14
 Under Votes 23,027

State Measure 79
 Vote for 1
 Yes 129,333 59.09
 No. 89,534 40.91
 Over Votes 74
 Under Votes 19,689

State Measure 80
 Vote for 1
 Yes 100,518 43.91
 No. 128,376 56.09
 Over Votes 33
 Under Votes 9,703

State Measure 81
 Vote for 1
 Yes 75,885 35.21
 No. 139,628 64.79
 Over Votes 66
 Under Votes 23,051

VOTES PERCENT

VOTES PERCENT

State Measure 82

Vote for 1

Yes	62,858	27.74
No.	163,717	72.26
Over Votes	39	
Under Votes	12,016	

34-203 CITY OF TIGARD

Vote for 1

Yes	18,039	82.34
No.	3,869	17.66
Over Votes	9	
Under Votes	1,182	

State Measure 83

Vote for 1

Yes	65,553	28.94
No.	160,951	71.06
Over Votes	30	
Under Votes	12,096	

3-405 LAKE OSWEGO CITY

Vote for 1

Yes	0	
No.	2	100.00
Over Votes	0	
Under Votes	0	

State Measure 84

Vote for 1

Yes	101,409	45.48
No.	121,562	54.52
Over Votes	62	
Under Votes	15,597	

3-406 LAKE OSWEGO CITY

Vote for 1

Yes	0	
No.	2	100.00
Over Votes	0	
Under Votes	0	

State Measure 85

Vote for 1

Yes	136,254	61.02
No.	87,042	38.98
Over Votes	30	
Under Votes	15,304	

26-145 PORTLAND CITY

Vote for 1

Yes	411	67.60
No.	197	32.40
Over Votes	0	
Under Votes	143	

34-200 CITY OF CORNELIUS

Vote for 1

Yes	1,644	53.95
No.	1,403	46.05
Over Votes	0	
Under Votes	252	

26-146 PORTLAND CITY

Vote for 1

Yes	445	63.48
No.	256	36.52
Over Votes	1	
Under Votes	49	

34-201 CITY OF CORNELIUS

Vote for 1

Yes	1,462	46.86
No.	1,658	53.14
Over Votes	2	
Under Votes	177	

34-202A TONQUIN ANNEX TO SHERWOOD

Vote for 1

Yes	6	42.86
No.	8	57.14
Over Votes	0	
Under Votes	3	

34-202 CITY OF SHERWOOD

Vote for 1

Yes	5,158	67.65
No.	2,467	32.35
Over Votes	0	
Under Votes	941	

26-144 PORTLAND SCHOOL

Vote for 1

Yes	1,017	62.01
No.	623	37.99
Over Votes	0	
Under Votes	131	

SUMMARY REPORT

Run Date:11/26/12 01:07 PM

VOTES PERCENT

34-198 ENHANCED SHERIFF'S PATROL DISTRICT

Vote for 1	41,407	51.12
Yes	39,600	48.88
No.	10	
Over Votes	7,652	
Under Votes		



CERTIFIED TO BE A TRUE AND
CORRECT COPY OF THE ORIGINAL

Date Nov 26, 2012

WASHINGTON COUNTY
ELECTIONS DIVISION

BY [Signature]

01 = REGISTERED VOTERS - TOTAL	TOTAL	PERCENT	03 = VOTER TURNOUT - TOTAL	TOTAL	PERCENT
02 = BALLOTS CAST - TOTAL	291,646				81.94
	238,969				

	01	02	03
0301 301	1679	1437	85.59
0302 302	2150	1679	78.09
0303 303	945	743	78.62
0304 304	2861	2297	80.29
0305 305	913	716	78.42
0306 306	605	487	80.50
0307 307	1670	1354	81.08
0308 308	201	165	82.09
0309 309	4400	3648	82.91
0310 310	1611	1376	85.41
0311 311	653	535	81.93
0312 312	763	656	85.98
0313 313	53	42	79.25
0314 314	345	303	87.83
0315 315	957	824	86.10
0316 316	788	688	87.31
0317 317	960	820	85.42
0318 318	2496	2014	80.69
0319 319	1117	876	78.42
0320 320	2700	2143	79.37
0321 321	301	216	71.76
0322 322	368	293	79.62
0323 323	2986	2344	78.50
0324 324	454	357	78.63
0325 325	3	2	66.67
0326 326	1730	1487	85.95
0327 327	3333	2624	78.73
0328 328	1269	1057	83.29
0329 329	3623	2939	81.12
0330 330	1198	955	79.72
0331 331	2269	1814	79.95
0332 332	2128	1762	82.80
0333 333	3474	2504	72.08
0334 334	123	116	94.31
0335 335	4531	3801	83.89
0336 336	2791	2250	80.62
0337 337	3900	2956	75.79
0338 338	4393	3301	75.14
0339 339	2115	1462	69.13
0340 340	3022	2452	81.14
0341 341	323	282	87.31
0342 342	116	100	86.21
0343 343	4442	3563	80.21
0344 344	4139	3168	76.54
0345 345	28	24	85.71
0346 346	292	246	84.25
0347 347	62	49	79.03
0348 348	30	28	93.33
0349 349	2620	1991	75.99
0350 350	3148	2438	77.45
0351 351	2507	1866	74.43
0352 352	872	600	68.81
0353 353	2020	1673	82.82
0354 354	3891	3305	84.94
0355 355	3106	2487	80.07
0356 356	1908	1502	78.72

01 = REGISTERED VOTERS - TOTAL
02 = BALLOTS CAST - TOTAL

TOTAL PERCENT
291,646
238,969

03 = VOTER TURNOUT - TOTAL
81.94

TOTAL PERCENT
81.94

(CONTINUED FROM PREVIOUS PAGE)

	01	02	03
0357 357	1569	1185	75.53
0358 358	1896	1508	79.54
0359 359	2073	1600	77.18
0360 360	2816	2232	79.26
0361 361	1801	1285	71.35
0362 362	3684	3168	85.99
0363 363	3387	2837	83.76
0364 364	4407	3859	87.57
0365 365	2838	2545	89.68
0366 366	2117	1770	83.61
0367 367	3755	3152	83.94
0368 368	3974	3296	82.94
0369 369	1873	1557	83.13
0370 370	2249	1930	85.82
0371 371	2297	1945	84.68
0372 372	1731	1522	87.93
0373 373	324	283	87.35
0374 374	11	10	90.91
0375 375	276	252	91.30
0376 376	1979	1668	84.28
0377 377	2338	2030	86.83
0378 378	1725	1458	84.52
0379 379	3569	2852	79.91
0380 380	2300	1985	86.30
0381 381	764	590	77.23
0382 382	3221	2497	77.52
0383 383	1441	1224	84.94
0384 384	2399	2100	87.54
0385 385	3042	2609	85.77
0386 386	2896	2536	87.57
0387 387	698	585	83.81
0388 388	276	200	72.46
0389 389	2423	2015	83.16
0390 390	3811	3179	83.42
0391 391	354	276	77.97
0392 392	195	160	82.05
0393 393	623	546	87.64
0394 394	146	112	76.71
0395 395	2581	2105	81.56
0396 396	793	668	84.24
0397 397	2479	2130	85.92
0398 398	841	725	86.21
0399 399	2264	1879	82.99
0400 400	2854	2322	81.36
0401 401	1760	1531	86.99
0402 402	1046	884	84.51
0403 403	3955	3368	85.16
0404 404	2656	2270	85.47
0405 405	4643	3831	82.51
0406 406	3236	2508	77.50
0407 407	1661	1469	88.44
0408 408	4455	3808	85.48
0409 409	2626	2147	81.76
0410 410	2953	2480	83.98
0411 411	2721	2114	77.69
0412 412	1889	1636	86.61
0413 413	719	593	82.48

01 = REGISTERED VOTERS - TOTAL	TOTAL	PERCENT	03 = VOTER TURNOUT - TOTAL	TOTAL	PERCENT
02 = BALLOTS CAST - TOTAL	291,646				81.94
	238,969				

(CONTINUED FROM PREVIOUS PAGE)

	01	02	03
0414 414	585	490	83.76
0415 415	471	432	91.72
0416 416	1729	1430	82.71
0417 417	1285	1010	78.60
0418 418	1955	1642	83.99
0419 419	1653	1486	89.90
0420 420	3312	2800	84.54
0421 421	294	253	86.05
0422 422	116	89	76.72
0423 423	3180	2491	78.33
0424 424	4258	3584	84.17
0425 425	1004	869	86.55
0426 426	317	281	88.64
0427 427	26	21	80.77
0428 428	1463	1150	78.61
0429 429	1943	1543	79.41
0430 430	2045	1758	85.97
0431 431	1294	1148	88.72
0432 432	327	237	72.48
0433 433	2233	1903	85.22
0434 434	3632	2992	82.38
0435 435	3741	3161	84.50
0436 436	2110	1850	87.68
0437 437	62	55	88.71
0438 438	245	206	84.08
0439 439	235	195	82.98
0440 440	1386	1059	76.41
0441 441	71	60	84.51
0442 442	839	711	84.74
0443 443	20	18	90.00
0444 444	1334	1143	85.68
0445 445	703	603	85.78
0446 446	3786	3146	83.10
0447 447	2156	1810	83.95
0448 448	438	328	74.89
0449 449	109	73	66.97
0450 450	31	28	90.32
0451 451	800	627	78.38
0452 452	2189	1627	74.33
0453 453	50	33	66.00
0454 454	624	518	83.01
0455 455	20	17	85.00
0457 457	2177	1827	83.92
0458 458	2540	2204	86.77
0459 459	2817	2228	79.09
0460 460	2373	1711	72.10
0461 461	2876	2279	79.24



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Date Nov 26, 2012

WASHINGTON COUNTY
 ELECTIONS DIVISION

BY [Signature]

518

Washington County Fair Housing Plan



Agenda

Intro to Fair Housing

Research Results

Plan of Action

What is Fair Housing?



Protected Classes

Federal

- Race
- Color
- Religion
- National Origin
- Gender
- Familial Status
- Disability

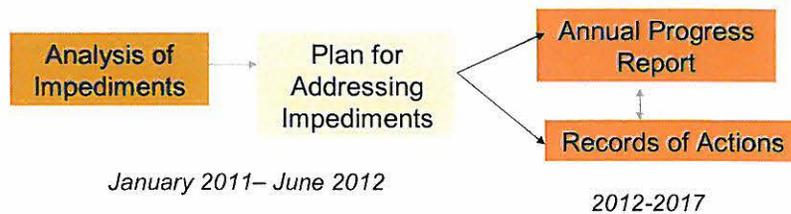
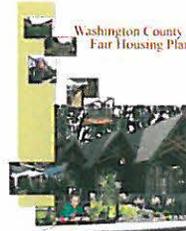
State

- Legal source of income
- Marital Status
- Domestic Violence
- Military Status/Honorably Discharged Vets
- Sexual Orientation/
Gender Identity



Our Fair Housing Responsibilities

- Conduct an Analysis of Impediments
- Prepare a plan
- Implement, with support/cooperation
- Report & retain records

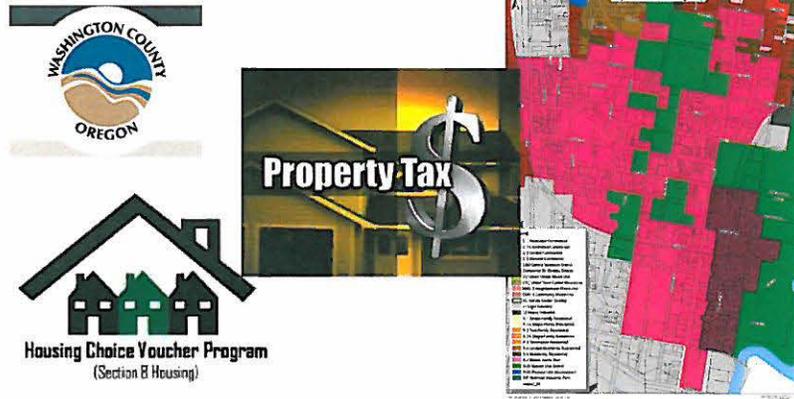


Key Findings: Demographics

- Benefits and burdens not evenly distributed in County.



Key Findings: Public Sector Policies



Key Findings: Private Sector



Strategies & Actions

Strategy Areas

- Awareness, Information & Training
- Access to Decent & Affordable Housing
- Land Use & Zoning Tools to Promote Access to Opportunity
- Overcoming Linguistic & Cultural Isolation
- Overcoming Disability-Related Barriers
- Data Collection & Analysis

Types of Activities

- *Intended Actions*
- *Aspirational Strategies*

Getting Involved

Current activities

- Designated contact person
- Training for administrative staff on referrals
- Display of brochures
- Fair Housing Council of Oregon newsletter free subscription
- This briefing

Potential future activities

- Planning Best Practices Guide
- Training for planners, community activists



ORDINANCE APPROVING THE DELETION OF CONDITION 31 OF ORDINANCE NUMBER 2006-05 (HAWTHORNE MEADOWS PLANNED RESIDENTIAL DEVELOPMENT), CONDITION 34 OF ORDINANCE NUMBER 2006-06 (COUNCIL MEADOWS PLANNED RESIDENTIAL DEVELOPMENT), CONDITION 36 OF ORDINANCE NUMBER 2006-24 (HAWTHORNE VILLAGE PLANNED RESIDENTIAL DEVELOPMENT), AND CONDITION 40 OF ORDINANCE NUMBER 2007-03 (CASEY MEADOWS PLANNED RESIDENTIAL DEVELOPMENT). FILE NO. ZNC-12-00913

WHEREAS, Ordinance Number 2006-05 was approved on March 20, 2006 for Hawthorne Meadows Planned Development, Ordinance Number 2006-06 was approved on March 27, 2006 for Council Meadows Planned Development, Ordinance Number 2006-24 was approved on November 27, 2006 for Hawthorne Village Planned Development and Ordinance Number 2007-03 was approved on February 12, 2007 for Casey Meadows Planned Development; and

WHEREAS, these projects were vested under the provisions of Forest Grove Zoning Ordinance and any amendment to these ordinances must follow the procedures specified under the procedures of the Zoning Ordinance; and

WHEREAS, Condition 31 of Ordinance Number 2006-05, Condition 34 of Ordinance Number 2006-06, Condition 36 of Ordinance Number 2006-24 and Condition 40 of Ordinance Number 2007-03 required the use of noncombustible siding where a home was located less than five feet from the property line; and

WHEREAS, Section R302.1 of the 2005 Residential Specialty Code requires the use of noncombustible materials within three feet of the property line and the same standard applied to subsequent versions of the Residential Specialty Code; and

WHEREAS, the State Residential Specialty Code provisions are considered a "minimum and maximum" standard that can neither exceed or fall below the state unless there is expressed approval has been obtained by the State Building Codes Division; and

WHEREAS, the City never sought approval from the State Building Codes Division because it was not the City's intent to modify the standard throughout the City; and

WHEREAS, there are no Fire Code or other standards that conflicts the State Residential Specialty Code regarding the use of noncombustible materials near property lines; and

WHEREAS, a public notice of the Public Hearing was mailed was mailed to property owners and residents within each planned development and within 300 feet of the subject sites on October 12, 2012, as required by Zoning Ordinance Section 9.915. Notice was also published in the *News Times*, as required by Zoning Ordinance Section 9.915; and

WHEREAS, the Planning Commission held a duly-noticed Public Hearing on the proposed deletion of said conditions to said ordinances on November 5, 2012; and

WHEREAS, notice of the City Council hearing on this ordinance was mailed to affected parties on November 15, 2012, and a notice was published in the *News Times* on November 21, 2012; and

WHEREAS, the City Council held a duly-noticed Public Hearing on this proposed ordinance on November 26, 2012, for first reading, and December 10, 2012, for second reading.

NOW, THEREFORE, THE CITY OF FOREST GROVE ORDAINS AS FOLLOWS:

SECTION 1. The City of Forest Grove City Council hereby approves the deletion of Condition 31 of Ordinance Number 2006-05, Condition 34 of Ordinance Number 2006-06, Condition 36 of Ordinance Number 2006-24, and Condition 40 of Ordinance Number 2007-03.

SECTION 2. This ordinance is effective 30 days following its enactment by the City Council.

PRESENTED AND PASSED the first reading this 26th day of November, 2012.

PRESENTED AND PASSED the second reading this 10th day of December, 2012.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of December, 2012.

Peter B. Truax, Mayor

December 10, 2012

**REPORT AND RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE AN
AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH THE CITY OF
FOREST GROVE'S MUNICIPAL COURT JUDGE PRO TEM**

Project Team: Paul Downey, Director of Administrative Services
Michael Sykes, City Manager

ISSUE STATEMENT: The original professional services agreement with Terrence Mahr, the City's Municipal Court Judge Pro Tem, was signed on November 9, 2005. Since then, the Judge Pro Tem hourly rate has not been adjusted. On July 1, 2012, the City increased the hourly rate and established a minimum number of hours to be paid for the current Presiding Judge. Staff has prepared a contract amendment and resolution authorizing the City Manager to execute the amendment to bring compensation for the Judge Pro Tem in line with the Presiding Judge.

DISCUSSION: The Pro Tem Judge's current hourly rate is \$75 per hour and that rate has been effective since November 9, 2005. On July 1, 2012, the Presiding Judge had two changes to her compensation: 1) the hourly rate is increased to \$80 per hour; and 2) that a minimum of four hours be paid for each day that the Judge holds court for the City. To maintain consistency this change in compensation should be extended to the Judge Pro Tem.

FISCAL IMPACT: The fiscal impact will be minimal as the Judge Pro Tem holds court only once or twice a year.

STAFF RECOMMENDATION: Staff is recommending that the City Council approve the attached resolution so the Judge Pro Tem professional services agreement can be amended to reflect the changes in compensation.



RESOLUTION NO. 2012-75

**RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE
AN AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH
THE CITY OF FOREST GROVE'S MUNICIPAL COURT JUDGE PRO TEM**

WHEREAS, Terrence D. Mahr was appointed the Municipal Judge Pro Tem for the City of Forest Grove on October 24, 2005; and

WHEREAS, it is desirable to amend the November 9, 2005, original professional services agreement to change the Pro Tem Judge's compensation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. To amend Section Five of the original professional services agreement to change the Pro Tem Judge's hourly rate and add a provision providing a minimum of 4 hours of compensation for each day that the Pro Tem Judge holds court for the City.

Section 2. The City Manager is authorized to execute the attached amendment (Exhibit A) to the original agreement.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 10th day of December, 2012.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of December, 2012

Peter B. Truax, Mayor

EXHIBIT A

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

RECITALS:

- A.) The City of Forest Grove, Oregon (City) and Terrence D. Mahr (Contractor) entered into a professional services agreement on November 9, 2005, for Contractor to accept appointment as the City's Municipal Court Judge Pro Tem.
- B.) The parties desire to amend the original agreement to revise Section Five – Compensation to adjust the hourly rate and hours of compensation for the Contractor.

THE PARTIES MUTUALLY AGREE:

Section Five – Compensation of the November 9, 2005, agreement is eliminated and will be replaced with the following language:

SECTION FIVE

COMPENSATION

Effective for services performed after January 1, 2013, the City shall pay the Contractor the hourly rate of \$80.00 (Eighty Dollars) for services performed. When the Contractor is performing services as the City's Municipal Court Judge Pro Tem, the Contractor will be paid for a minimum of four hours for each day the Contractor holds court. Time and expenses for travel to and from Forest Grove are not part of the services under this contract. Contractor shall submit a monthly invoice when services are rendered and the City shall pay the Contractor within twenty (20) days of the receipt of the invoice.

All other provisions of the November 9, 2005, agreement are unchanged by this amendment.

Accepted by the City of Forest Grove

Accepted by Contractor

Michael J. Sykes, City Manager

Terrence D. Mahr

Date

Date

December 10, 2012

REPORT ON RESOLUTION AUTHORIZING THE EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN THE CAPITAL PROJECTS FUND FOR IMPROVEMENTS AT THE FOREST GROVE SENIOR AND COMMUNITY CENTER

Project Team: Paul Downey, Director of Administrative Services
Michael Sykes, City Manager

ISSUE STATEMENT: The City will receive a total of \$67,381 in Community Development Block Grant (CDBG) funding from Washington County to do improvements at the Forest Grove Senior and Community Center. The expenditure of these funds needs to be appropriated before the CDBG funds can be spent.

DISCUSSION: The projects funded by the grant funds are: 1) replacing flooring; 2) install ADA accessible doors to access the backyard area; and 3) install ventilation system and improvements for the freezer and compressor. The original grant was for \$58,000. The flooring costs are higher than projected so additional CDBG funds for \$9,381 has been granted so the flooring improvements can be made.

Local Budget Law requires that grant funds received for a specific purpose cannot be expended until after enactment of an ordinance or resolution authorizing the expenditure (ORS 294.326(3)). A supplemental budget including a public hearing is not required because the receipt of these types of grant funds is an exception to the supplemental budget process.

FISCAL IMPACT: This grant will have a positive impact for the City as it provides funding for needed improvements at the Senior Center. No City funds will be expended as part of the project other than staff time to manage the project.

STAFF RECOMMENDATION: Staff is recommending that the City Council approve the resolution so the additional funds can be expended in accordance with Local Budget Law.



RESOLUTION NO. 2012-76

**RESOLUTION AUTHORIZING THE EXPENDITURE OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS
IN THE CAPITAL PROJECTS FUND FOR IMPROVEMENTS AT
THE FOREST GROVE SENIOR AND COMMUNITY CENTER**

WHEREAS, the Local Budget Law (ORS 294.326(3)) allows the expenditure of proceeds from grant or gifts to be made during the current fiscal year after the enactment of a resolution or ordinance; and

WHEREAS, the City of Forest Grove (City) has an original CDBG grant of \$58,000 for various improvements at the Forest Grove Senior and Community Center; and

WHEREAS, the City of Forest Grove (City) will receive an additional \$9,381 in CDBG funds to complete the improvements at the Forest Grove Senior and Community Center; and

WHEREAS, the improvements are underway and the Capital Project Fund needs appropriation authority to expend the grant funds in FY 2012-13.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. In the Capital Projects Fund, CDBG Revenue (revenue line item 330-12-40-430706) will be increased by \$67,381 and the CDBG Projects (expenditure line item 330-12-40-551060) will be increased by \$67,381.

Section 2. Total Capital Projects Fund Capital Outlay appropriations for FY 2012-13 will be increased from \$15,057 to \$82,438.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 10th day of December, 2012.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 10th day of December, 2012.

Peter B. Truax, Mayor