

CITY COUNCIL MONTHLY MEETING CALENDAR

November-13

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|--|---|---|---|---|------------------------------------|
| | | | | | Red Cross Drive 1- 6pm Comm Aud FGS&CC 1st Friday Dinner Nyuzen Welcome Dinner 6pm - L&P Aud | |
| | | | | | <i>Nyuzen Student Visit</i> | |
| 3 Daylight Savings Ends | 4 Planning Comm 7pm <i>Nyuzen Student Delegation Departs</i> | 5 Municipal Court | 6 Rural Fire Bd 7pm | 7 EDC Noon CCI Special Mtg 5:30pm | 8 | 9 |
| 10 | CITY OFFICES CLOSED | | 11 Library 6:30pm | 12 CITY COUNCIL MEETING CANCELLED | 13 MPAC 5pm | 14 PAC 5pm |
| | | | | <i>National League of Cities Conference - Seattle</i> | | |
| 17 Chamber Luncheon - Noon FGS&CC Bd Mtg 6:30pm Planning Comm 7pm | 18 Femhill Wetlands 5pm | 19 Municipal Court P&R 7am CFC 5:15pm CWAC 5:30pm | 20 CCI 5:30pm Dairy Creek Food Web 7:30pm | 21 | 22 | 23 |
| 24 CITY COUNCIL 5:30 PM - TVCTV HOLIDAY GREETING 6:00 PM - WORK SESSION (Parking Code) 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM | 25 HLB 7:15pm | 26 PSAC 7:30am MPAC - No Mtg | 27 | CITY OFFICES CLOSED | | 30 Holiday Tree Lighting 6pm |

December-13

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|----------------------------|---|---|--|--|---|
| 1 Planning Comm 7pm | 2 | 3 Municipal Court RWPC-EC 5:30pm Rural Fire Bd 7pm | 4 EDC Noon | 5 LOC Bd Mtg FGS&CC 1st Friday Dinner | 6 Holiday In The Grove Light Parade 5pm | 7 |
| 8 CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM | 9 Library 6:30pm | 10 MPAC 5pm | 11 City Employee Luncheon 11am - 1pm L&P Aud ODF 7am - Comm Aud PAC 5pm | 12 | 13 | 14 Annual Wassail Party 1pm - Library |
| 15 Chamber Luncheon - Noon FGS&CC Bd Mtg 6:30pm Planning Comm 7pm | 16 Femhill Wetlands 5pm | 17 Municipal Court P&R 7am CFC 5:15pm CWAC 5:30pm | 18 CCI 5:30pm Dairy Creek Food Web 7:30pm | 19 | 20 | 21 |
| 22 NO CITY COUNCIL MEETING SCHEDULED | 23 HLB 7:15pm | 24 CITY OFFICES CLOSED | 25 WEA Bkft Forum 7:30 am | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

January-14

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|---|---|---|---|---|--------------------------------------|
| | | | 1 CITY OFFICES CLOSED | 2 EDC Noon | 3 | 4 |
| 5 Planning Comm 7pm | 6 Ford Institute Leadership 4pm-8:30pm - Comm Aud | 7 Municipal Court MPAC 5pm | 8 Scoggins Dam Open House 6pm - Comm Aud | 9 PAC 5pm | 10 | 11 |
| 12 CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM | 13 Red Cross Blood Drive 1pm - 6pm - Comm Aud Library 6:30pm | 14 P&R 7am CFC 5:15pm CWAC 5:30pm | 15 CCI 5:30pm Dairy Creek Food Web 7:30pm | 16 | 17 | 18 |
| 19 CITY OFFICES CLOSED | 20 Chamber Luncheon - Noon FGS&CC Bd Mtg 6:30pm | 21 Femhill Wetlands 5pm Planning Comm 7pm | 22 Municipal Court MPAC 5pm | 23 WEA Bkft Forum 7:30 am | 24 | 25 |
| 26 CITY COUNCIL 7:00 PM - REGULAR MEETING COMMUNITY AUDITORIUM | 27 HLB 7:15pm | 28 | 29 | 30 B&C Annual Reception 6:00 pm - Comm Aud | 31 <i>Ford Institute Leadership - Comm Aud</i> | 1 Annual Town Meeting Comm Aud |



FOREST GROVE CITY COUNCIL

Monday, November 25, 2013

Meeting Agenda

5:30 PM – TVCTV Council Holiday Greeting Taping
6:00 PM – Work Session (Parking Code Regulations)
7:00 PM – Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

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|---|-------------|--|
| | 5:30 | <p><u>TVCTV COUNCIL HOLIDAY GREETING TAPING</u> The City Council will convene in the Community Auditorium to film Annual Holiday Greeting. <i>Please wear holiday festival attire.</i></p> |
| <p>Sue Hudson-Rau Municipal Court Coordinator Paul Downey, Administrative Services Director Michael Sykes, City Manager</p> | 6:00 | <p><u>WORK SESSION: PARKING CODE REGULATIONS</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p> |
| <p>Michael Kinkade, Fire Chief Michael Sykes, City Manager</p> | 7:00 | <p>1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance</p> <p>1. A. <u>SWEARING-IN CEREMONY:</u></p> <ul style="list-style-type: none"> • <i>Tony Carter, Fire Captain</i> • <i>Will Murphy, Fire Lieutenant</i> <p>2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.</p> <p>3. <u>CONSENT AGENDA:</u> See Page 4</p> <p>4. <u>ADDITIONS/DELETIONS:</u></p> <p>5. <u>PRESENTATIONS:</u></p> |
| | 7:10 | <p>5. A. • <i>Bob Terry, Washington County Commissioner District 4</i></p> |
| <p>Janie Schutz, Police Chief</p> | 7:25 | <p>5. B. • <i>Washington County Interagency Gang Enforcement Team (IGET), Stacy Jepson, Sergeant Hillsboro Police Department</i></p> |
| <p>Paul Downey, Administrative Services Director Michael Sykes, City Manager</p> | 7:40 | <p>5. C. • <i>Quarterly Financial Report for Period Ending September, 2013</i></p> |
| <p>Paul Downey, Administrative Services Director Michael Sykes, City Manager</p> | 7:55 | <p>6. <u>REPORT ON THE FINDINGS AND FACTS ON WASTE MANAGEMENT'S RATE INCREASE REQUEST AND SCHEDULE PUBLIC HEARING DATES ON THE PROPOSED RATE INCREASE</u></p> |



FOREST GROVE CITY COUNCIL AGENDA
NOVEMBER 25, 2013
PAGE 3

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|-----------------------------|------|-----------------------------------|
| Michael Sykes, City Manager | 8:10 | 7. <u>CITY MANAGER'S REPORT:</u> |
| | 8:25 | 8. <u>COUNCIL COMMUNICATIONS:</u> |
| | 8:40 | 9. <u>ADJOURNMENT</u> |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve Executive Session (Real Property) Meeting Minutes of October 28, 2013.
 - B. Approve City Council Work Session (B&C) Meeting Minutes of October 28, 2013.
 - C. Approve City Council Work Session (Sustainability Action Plan) Meeting Minutes of October 28, 2013.
 - D. Approve City Council Regular Meeting Minutes of October 28, 2013.
 - E. Accept Committee for Citizen Involvement Meeting Minutes of October 17, 2013.
 - F. Accept Historic Landmarks Board Meeting Minutes of September 24, 2013.
 - G. Accept Library Commission Meeting Minutes of September 10, 2013.
 - H. Accept Parks and Recreation Commission Meeting Minutes of October 16, 2013.
 - I. Accept Planning Commission Meeting Minutes of August 19, 2013.
 - J. Accept Resignation on Committee for Citizen Involvement (Brenda Somes, Term December 31, 2015).
 - K. Accept Resignation on Planning Commission (Luann Arnott, Term Expiring December 31, 2013).
 - L. Accept Recommendation from Committee for Citizen Involvement (CCI) to deem a seat vacant on CCI due to a lack of attendance (Marissa Salgado, Term Expiring December 31, 2015).
 - M. Community Development Department Monthly Building Activity Report for October 2013.
 - N. Endorse New Liquor License Application (Full-On Premises) (Change of Ownership) for Stecchino Bistro, 2014 Main Street, (Applicant Randall Reeder).
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November 25, 2013

WORK SESSION

STAFF REPORT PROPOSING TO AMEND CITY CODE, CHAPTER 6, PARKING REGULATIONS AND OTHER CODE-RELATED PROVISIONS

PROJECT TEAM: Sue Hudson-Rau, Municipal Court Supervisor
Anna Ruggles, CMC, City Recorder
Paul Downey, Director, Administrative Services
Michael Sykes, City Manager

ISSUE STATEMENT: This report is an update to Council Work Session held on September 9, 2013. Staff followed up with the Economic Development Commission and the Public Safety Advisory Committee. Staff modified certain proposed language based on feedback and legal counsel review.

DISCUSSION:

Staff met with Economic Development Commission (EDC) on September 12, 2013. Staff gave an overview of the changes to Chapter 6, and fielded questions and comments from the group. The EDC supports the proposed changes. A few comments were expressed by members of the commission, as follows: 1) One comment requested that the language pertaining to discarded vehicles be as objective as possible, to allow for the keeping of a vehicle for a period of time as long as it does not become a nuisance. Staff responded by stating the language is still in development; 2) Another comment was received requesting that the City consider allowing overnight parking in the downtown area. Staff is discussing this possibility, to balance the need for overnight parking for residents and those doing business at local restaurants, and the City's need to sweep streets and keep them safe – more discussion of this topic is below; 3) Other comments and discussion centered around the occurrence of overnight tractor trailer parking on private property and on streets within industrial zones, and how some truckers run their generators all night. Staff responded by saying the City cannot enforce parking on private property, that parking tractor trailers is allowed on City streets in industrial zones, and if the generator noise is disrupting the quiet of nearby residents, a complaint should be filed.

Staff met with the Public Safety Advisory Committee (PSAC) on September 25, 2013. The PSAC supports the proposed changes. The PSAC encouraged staff to take a pro-active approach to educating the public, both prior to and after the code changes are adopted. Another suggestion was to develop a *frequently asked questions* document pertaining to these code violations to help clarify the topic for the public. The committee discussed the topic of discarded vehicles, and encouraged staff to consider a process to allow more than the proposed 72 hours to restore or fix a vehicle, such as the City Manager granting a permit for more time. Staff felt a permit process might be too much of an administrative burden. Since

the presences of discarded vehicles on private property is complaint driven, and under the proposed language needs to be declared a “public nuisance”, staff doesn’t foresee it being a problem if someone takes longer than the proposed 72 hours to restore or fix a vehicle, as long as the person continues to actively work on it and does not allow it to become a public nuisance.

The PSAC asked the following questions, to which staff have provided answers below:

1. Do skateboards need to travel in the same direction as traffic in the bike lanes?
 - ◆ Yes, for safety reasons.
2. Is parking in uncurbed areas limited to parking limitations?
 - ◆ Yes. The proposed language allows parking in uncurbed areas, subject to all other parking regulations.
3. Can the City issue citations to vehicles that track mud into the street from parking in uncurbed areas?
 - ◆ Tracking mud into the street risks polluting and clogging gutters and catch basins, and can be a surface water management issue, leading to a potential environmental violation through Clean Water Services. Currently, there are no City traffic or parking regulations that regulate the tracking of mud into a City street.

After the Council work session of September 9, staff proposes to change the language in Code Section 6.075, pertaining to the prohibition of skateboarding, roller skating, etc., on City sidewalks. Originally, the proposed language was to allow such activity on City sidewalks surrounding Pacific University; however, after receiving feedback, the proposed language extends the prohibition of such activity to those sidewalks.

During the work session on September 9, legal counsel pointed out that the propose language to obtain a parade “Event” permit (Code Section 6.130-6.145) may be too extensive. Staff has revised the language to comply with City Attorney’s legal review. New language is proposed to require liability insurance, and also the option for privately-sponsored events to request estimated need for public safety, which will be billed at their cost.

Other sections of the City Code are being brought forward with proposed changes, inspired by the changes to City Code Chapter 6. The first change is in Chapter 3, Section 3.210, Deposits on Streets. Currently, no depositing of personal property is allowed on streets without a permit, and the current permit is limited to 24 hours. Proposed language extends this to 72 hours, and allows an exception to be granted by the City Manager or designee. Code Section 9.620 has a minor language amendment by adding “curbed parkway”

Based upon the comments received from the EDC on September 12 regarding the prohibition of overnight street parking downtown, and also based upon complaints from people who live downtown that they cannot park near where they live overnight, staff is exploring the pros and cons of allowing overnight street parking in the downtown area.

Currently, parking is prohibited on the street daily from 2:00 am to 6:00 am, which results in no allowance for overnight parking. Streets are swept every-other Thursday morning, beginning at approximately 2:30 am, taking roughly three hours. Timed restricted parking begins at 8:00

am, and allows for either two-hour, three-hour, or four-hour parking until 5:00 pm.

This issue of overnight parking on the street would not require a code change, but would require changing posted signs that prohibit parking from 2:00 am to 6:00 am daily, to some other alternative.

Once staff has fully vetted the pros and cons of this potential policy change, staff will bring it forward for Council discussion in a future work session.

In addition, staff is pending administrative review of Abandoned Vehicles and Discarded Vehicles as there are some unanswered questions and concerns that staff needs to revisit with the City Attorney and other pertinent staff. Staff hopes having a "draft" on the above-noted sections in time to distribute at the scheduled work session of November 25, 2013.

The City Attorney has conducted a legal review of the proposed code amendments, the language highlighted in "Yellow" are staff proposed amendments and language shown in "Red" are amended by the City Attorney.

FISCAL IMPACT: These proposed code amendments will not have any direct fiscal impact. No new penalties are added; existing language pertaining to penalties and violations are renumbered. However, it is anticipated that these changes will result in less staff time being directed toward parking and vehicle violations, and will make the process more efficient and clear for all involved.

STAFF RECOMMENDATION: The purpose of this staff report is to update and discuss the above-noted proposed code amendments with the City Council. The next steps is to complete final review, and then it is staff's recommendation to schedule first reading on December 9 and on subsequent Council meeting agenda, along with required Public Hearing(s).

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

ORDINANCE NO. 2013-XX

EXHIBIT A

OREST GROVE CODE

CHAPTER 6

VEHICLES AND TRAFFIC

STATE TRAFFIC LAW ADOPTION

6.005 Applicability of State Traffic Law.

- (1) Oregon Revised Statutes, Chapter 153, and the Oregon Vehicle Code, ORS Chapter 801 to 826, are adopted by reference. Violation of an adopted provision of those Chapters is an offense against the City.
- (2) Fines for violations of the Oregon Vehicle Code are set in accordance with ORS Chapter 153.

DEFINITIONS

6.010 Definitions.

In addition to the definitions contained in the Oregon Vehicle Code, for the purpose of this Chapter 6 the following terms shall mean, unless the context requires otherwise, as set out herein:

Aircraft. Any vehicle capable of flight.

Boat. Watercraft, used or capable of being used as a means of transportation on the water.

Bus Stop. A space on the edge of a roadway designated by sign for use by buses loading or unloading passengers.

City. Forest Grove.

Commercial Vehicle. A vehicle used for the transportation of persons for compensation or is designed or used primarily for the transportation of personal property.

Costs. The expense of removing, storing or selling a junked vehicle.

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

Curbed Parkway. A parkway where the street edge is bounded by a curb.

Enforcement Officer. A person designated by the City Manager to enforce the provision of this Chapter or defined as an enforcement officer by ORS 153.005(2013)

Farm Vehicle. A vehicle or trailer designed for and used primarily in agricultural operations.

Fixed Load. As defined in ORS 801.285 (2013)

Hazardous Vehicle. A vehicle in a location or condition which an Enforcement Officer believes constitutes an immediate hazard to the public.

Loading zone. A right of way space designated by sign for the loading or unloading passengers or materials during specified hours of specified days.

Owner. The person, other than a security interest holder, having the incidents of ownership in a vehicle or where the incidents or ownership is in different persons, the person, other than a security interest holder or lessor, entitled to the possession of a vehicle under a security agreement or a lessor for a term of 10 or more successive days.

Parkway. The portion of the right-of-way not used as either a roadway or sidewalk.

Person. An individual partnership, corporation or other entity capable of owning property.

Public Property. Real property owned, leased, rented or lawfully used or operated by a governmental entity.

Personal Property. Any movable or intangible thing subject to ownership and not classified as real property.

Person in charge of property. A person having possession, control or title to property where a vehicle is located.

Private garage. A privately-owned storage yard, garage or other storage place selected by the City.

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

Recreational Vehicle. A vehicle designed for human occupancy temporarily for recreational purposes, including motor homes, campers, and camp, tent or travel trailers.

Street. Any public way open for vehicle use by the general public.

Traffic lane. That area of the roadway used for the movement of a single line of traffic.

Trailer. Every vehicle without motive power designed to be drawn by another vehicle. Includes, but not limited to, balance, semi, truck, boat, utility and special use trailers.

Vehicle. Every device by which persons or property may be transported upon a street, including all vehicles powered by any means other than human power.

ADMINISTRATION

6.015 Powers of Council.

- (1) The City Council shall exercise the City's traffic authority except as may be otherwise delegated by this Code.
- ~~(2) The powers of the Council include, but are not limited to:~~
 - ~~(a) Designation of through streets.~~
 - ~~(b) Designation of one-way streets.~~
 - ~~(c) Designation of truck routes.~~
 - ~~(d) Initiation of proceedings to change speed zones.~~
 - ~~(e) Revision of speed limits in parks.~~
 - ~~(f) Restriction of the use of certain streets by any class or kind of vehicle to protect the streets from damage.~~
 - ~~(g) Establishment of size and weight limitations governing the use of City streets.~~

6.020 Duties of the City Manager.

The City Manager, or designee, has authority to cause any of the following:

- ~~(1) Implement the ordinances, resolutions and motions of the Council and his or her own orders by installing, maintaining, removing and altering traffic control devices. The installation shall be based on the standards contained in the "Oregon Manual on Uniform Traffic Control Devices for Streets and Highways".~~

Highlighted new language

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Underlined is new language

- (1) Install, maintain, remove and alter traffic control devices subject to standards contained in the "Oregon Manual on Uniform Traffic Control Devices for Streets and Highways" (2013).
- (2) Establish, remove or alter the following: ~~classes of traffic controls~~
 - a) Crosswalks, safety zones and traffic lanes.
 - b) Intersection channelization and areas where drivers of vehicles shall not make right, left or U-turns, and the time when the prohibition applies.
 - c) Parking areas and time limitations, including the form of permissible parking.
 - d) Traffic control signals.
 - e) Loading zones and stops for vehicles.
- (3) Issue oversize or overweight vehicle permits.
- (4) Temporarily block or close streets.
- (5) Designate and issue reserved parking spaces in the City parking lots to persons upon payment of required fees. However, no more than 50 percent of the parking spaces in the lots shall be designated reserved spaces.

6.025

Authority of ~~Police~~ Enforcement Officers.

- (1) ~~Police~~ Enforcement Officers are authorized to enforce the provisions of this Chapter.
- (2) In the event of a fire or public emergency, ~~Police~~ Enforcement Officers may direct traffic as conditions require, notwithstanding the provisions of this Code.

6.030

Direction of Traffic.

No person other than ~~Police~~ Enforcement Officers may direct the movement of traffic, except:

- (1) At the direction of an ~~Police~~ Enforcement Officer; or
- (2) In an emergency and only until a ~~Police~~ Enforcement Officer arrives at the scene.

Highlighted new language

~~Strikethrough is deleted language (and references)~~

Underlined is new language

CONSTRUCTION ZONES *[moved from Section 6.260]*

6.035 Application and Fee.

- (1) The City Manager or designee is authorized to establish construction zones in patrolled parking districts.
- (2) The fee associated therefor shall be set by Council resolution.
- (3) No application shall be granted unless the applicant first obtains a building permit and the construction zone is deemed necessary by the City Manager or designee to minimize traffic congestion and hazards.
- (4) Any construction zones shall not include more than three (3) metered spaces immediately adjacent to the construction site and shall be limited to when actual construction work is in progress.
- (5) Upon the construction zone's establishment and posting of appropriate signage, no unauthorized person shall park therein.

TRAFFIC CONTROL DEVICES

6.040 Installation of Temporary Traffic Control Devices Under Conditions of Public Danger.

~~Under the conditions constituting a danger to the public,~~ The City Manager or designee may install temporary traffic control devices when deemed appropriate.

~~6.045 Basis for Administrative Standards.~~

~~The traffic designs and control device regulations of the City Manager or designee shall be based on:~~

- ~~(1) Traffic Engineering principles and traffic investigation.~~

6.045 Existing Control Devices and Markings. *[moved from Section 6.430, impoundment and penalties]*

Parking and traffic control device and markings installed prior to the adoption of this Code are lawfully authorized.

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

GENERAL REGULATIONS AND PENALTIES

6.050 Obedience To and Alternation of Control Devices.

- (1) No person shall disobey the instructions of a traffic control device except as may be otherwise provided by this Code.
- (2) No person shall install, move, remove, obstruct, alter the position of, deface or tamper with an official traffic control device or marking, sign or device regulating parking, stopping, or standing.

6.055 Crossing Private Property.

- (1) No motor vehicle operator shall proceed from one street to another by crossing private property or premises open to the public except in the case of a motor vehicle operator who stops to procure or provide goods or services on the property or premises.
- (2) The violation of this provision is a Class C traffic infraction.

6.060 Unlawful Riding.

- (1) No person shall ride on a motor vehicle on a street except on a portion of the vehicle designed or intended for the use by passengers. This provision does not apply to an employee engaged in the necessary discharge of a duty or to a person riding within a truck body in space intended for merchandise.
- (2) No person may board or alight from a motor vehicle while the vehicle is in motion on a street.
- (3) The violation of this provision is a Class C traffic infraction.

6.065 Throwing Material from a Motor Vehicle or Bicycle.

- (1) No motor vehicle operator or bicyclist may allow or suffer the deposit of solid waste or burning material onto a street, sidewalk or other public property from a motor vehicle or bicycle in their control..
- (2) The violation of this section is a Class C traffic infraction.

6.070 Speed Limits in Public Parks.

- (1) No person shall drive a vehicle on a street in a public park of this City at a speed exceeding 15 miles per hour unless signs erected indicate otherwise.
- (2) Violation of this section is a Class D traffic infraction.

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

6.075 Roller Skates, Sleds and Similar Devices.

- (1) No person shall roller skate, skateboard or ride a coaster, toy vehicle or any similar device(s) on streets except while crossing at a crosswalk or in an area authorized for use of those devices.
- (2) No person shall use streets for traveling on skis, toboggans, sleds or similar devices except where or when authorized.
- (3) No person shall roller skate, skateboard or ride a coaster, toy vehicle, or any similar device(s) on sidewalks in the Central Business District of the City area described as: Sidewalks north of 19th Avenue to 21st Avenue; Sidewalks east of B Street to Cedar Street; in any public parking lot or where otherwise posted (AKA "Town Center") . (~~Ord. 1987-09, 06/22/1987~~)

6.080 Damaging Sidewalks and Curbs; Liability of Damage.

- (1) The operator of a motor vehicle shall not drive on sidewalks or ~~roadside-planting-strip curbed parkways~~ except in crossing at a permanent or temporary driveway.
- (2) No unauthorized person shall place dirt, wood, or other material in the gutter or space next to the curb for purposes of a driveway.
- (3) No person shall remove curbing or move a motor vehicle or device moved by a motor vehicle onto a curb or sidewalk without first obtaining authorization from the City and posting bond if required. ~~A person who causes damage shall be responsible for the cost of repair.~~

6.085 Removing Glass and Debris.

All parties involved in vehicular accidents or persons causing broken glass or other debris to be on a street shall be responsible for the removal thereof from the street.

6.090 Prohibited Storage of Vehicles and Property.

- (1) No person shall store or permit any vehicle, recreational vehicle, trailer or other personal property on a street or other public property without ~~prior~~ written authorization ~~permission~~ of the City Manager or designee.
- (2) For the purpose of this section, a vehicle, recreational vehicle, or trailer is deemed "stored" if it has been parked on a street or other public property for a period in excess of 72 continuous hours.

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

- (3) Personal property is deemed "stored" if it has been on a street or other public property for a period in excess of 24 continuous hours.
- (4) For the purpose of this section, movement of a vehicle, recreational vehicle, or trailer on a street or other public property less than 300 feet in any 72 continuous hour period does not avoid having the vehicle, recreational vehicle, or trailer deemed "stored".
- (5) ~~Failure to remove the vehicle, recreational vehicle, trailer or other personal property after the allotted time shall constitute prima facie evidence of storage.~~

This replaces Section 6.170 (48 hr Limit) and Section 6.095 (7 day storage on streets) and now includes public parking lots

6.095

~~**Storage of Motor Vehicles and Property on Streets.**~~

~~No person shall store or permit to be stored on a street, without permission of the Council, a motor vehicle or personal property for a period in excess of seven consecutive days. Failure to remove a motor vehicle or other personal property after a period of seven consecutive days constitutes prima facie evidence of storage.~~

6.100

~~**Obstructing Streets.**~~ Replaced below and 6.210(8)

~~No person shall park or leave on a street, parking strip, sidewalk or curb, any vehicle part, trailer, box, ware, merchandise of any description, or any other thing that impedes traffic.~~

6.095

Obstructing Streets or Public Ways.

Except as may otherwise be specifically provided elsewhere in the Code, no person shall place, park, deposit or leave on a street, alley, public way, sidewalk or curb any article, thing or material which prevents, interferes with, or obstructs the free passage of pedestrian or vehicular traffic or obstructs a driver's view of traffic or official traffic control signs and signals.

6.100

Violations and Penalties.

- (1) Notwithstanding Sections 6.060, 6.065, 6.070 and 6.075, any person violating Sections 6.055 and 6.080 – 6.095 is subject to a civil penalty in an amount of not less than \$100 and not more than \$250.
- (2) The Enforcement Officer may cite ~~the violator~~ into Municipal Court for ~~any of the said~~ violations.

Highlighted new language

Strikethrough is deleted language (and references)

Underlined is new language

PEDESTRIANS

6.105

Crossing Outside of Crosswalks.

- (1) No pedestrian, when crossing a street other than within a crosswalk, shall cross in a manner that impedes traffic.
- (2) Violation of this section is a Class D traffic infraction.
- (3) The Enforcement Officer may cite the ~~violator~~ into Municipal Court for ~~any of the said~~ violations.

6.110

Right Angles.

- (1) No pedestrian shall cross a street other than at right angles to the curb or by the shortest route to the opposite curb, unless within a crosswalk.
- (2) Violation of this section is a Class D traffic infraction.
- (3) The Enforcement Officer may cite ~~the violator~~ into Municipal Court for ~~any of the said~~ violations.

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BICYCLES

6.115 Operating Rules.

In addition to observing other applicable Code provisions and State laws pertaining to bicycles, no person shall:

- (1) Leave a bicycle except in a bicycle rack. If no rack is provided, the person shall leave the bicycle so as not to obstruct any roadway, sidewalk, driveway or building entrance.
- (2) Ride or operate a bicycle upon a sidewalk in the Central Business District Town Center Area described as the sidewalks north of 19th Avenue to 21st Avenue and sidewalks east of B Street to Cedar Street.

~~6.280~~ License Required. **Proposing to Delete**

- ~~(1) No person who resides within the City shall ride a bicycle on any street or public way unless the bicycle has been licensed in accordance with this Section within 30 days after being brought within the City.~~
- ~~(2) Application for a license shall be made to the Chief of Police who may issue a license effective for four years or until transfer of ownership of the bicycle, whichever occurs first.~~
- ~~(3) The applicant must submit satisfactory proof of ownership of the bicycle and pay a license fee set by Council resolution.~~
- ~~(4) Upon the transfer of ownership of a licensed bicycle, the new owner, if a resident of the City, shall apply for a license as provided by this Section.~~

~~6.285~~ Renting Bicycles. **Proposing to Delete**

~~No person shall rent a bicycle to another person unless the bicycle is licensed and equipped as required by this Code.~~

6.130 Bicycle Dealers. **Proposing to Delete**

~~Every person engaged in the business of dealing in new or second-hand bicycles in the City shall maintain a record of every bicycle purchased and sold at retail, giving the name and address of the person from whom purchased or to whom sold, a description of the bicycle by name or make, the frame number and license number, if any, found on the bicycle. This information shall be delivered to the Chief of Police within 10 days of the retail sale or purchase of any bicycle.~~

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6.120

Impounding of Bicycles.

- (1) No person shall leave a bicycle on private property without the consent of the owner or person in charge. Consent is implied on business property unless bicycle parking is expressly prohibited.
- (2) A bicycle left on public property in excess of 72 continuous hours may be impounded by the ~~City Police Department~~.
- (3) In addition to any citation issued, a bicycle parked in violation of this Code obstructing or impeding free flow of pedestrian or vehicular traffic or endangering the public may be immediately impounded by the ~~City Police Department~~.
- (4) If a bicycle is impounded ~~s licensed, or other reasonable means of identifying its ownership exist,~~ the ~~City Police Department~~ shall make efforts to identify and notify the owner. No impoundment fee shall be charged to the owner of a stolen bicycle that has been impounded.
- (5) An impounded bicycle remaining unclaimed shall be disposed of consistent with the City's procedures for disposal of abandoned property.
- (6) Except as provided in subsections (4) and (5), the owner of the bicycle may be charged a fee.

6.125

Violations and Penalties.

- (1) Any person violating Sections 6.115 – 6.120 is subject to a civil penalty in an amount of not less than \$100 and not more than \$250.
- (2) The Enforcement Officer may cite ~~the violator~~ into Municipal Court for ~~any of the said~~ violations.

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PARADES AND PROCESSIONS

6.130 **Prohibited Event Parade Activity.**

- (1) No person shall organize or participate in an organized parade, procession, race or similar public assembly ("Event") likely to consist of twenty-five (25) or more persons (which may also include animals or vehicles or any combination thereof) which is to travel or use in unison or for a common purpose on any public street which use does not comport with the normal or usual traffic regulation or control thereof without first obtaining a permit from the City as provided herein.
- ~~(2) Except as provided by this Code, a permit shall always be required of a procession of people using the public right-of-way.~~
- ~~(3) No permit if necessary for processions of Federal or State military forces.~~

6.135 **Event Parade Permit Required.**

- (1) Application for ~~a parade~~ an Event Permit shall be made to the Chief of Police or designee not less than fourteen (14) days prior to the intended date of the Event unless the time is ~~waived~~ shortened for good cause shown by the applicant to by the Chief.
- 2) Application for Events shall be on forms provided by the City and will require, at a minimum, information relating to:
 - a) The names and contact information of the individual(s), entity(ies) or organization(s) applying to conduct the Event, including names addresses and telephone numbers for persons acting as primary contact(s).
 - b) The proposed Event date.
 - c) The proposed start time and end time.
 - d) The proposed assembly points.
 - e) The detailed description, including a map of the desired route, a traffic control plan which the Police Chief believes (in consultation with the City Engineer) addresses traffic impacts arising from the Event.
 - f) Information relating to the provision of sufficient equipment and/or services to protect participants and spectators including provision for first aid or emergency medical services.

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- g) The estimated number of persons, vehicles, and animals that will be participating in the Event.
- h) Evidence of comprehensive general liability and automobile liability insurance as well as evidence that the insurance will include the City, its elected and appointed officials, officers, employees, agents and volunteers as additionally named. Comprehensive general liability insurance coverage shall be in combined single limit of at least One Million Dollars (\$1,000,000.00) with a \$2,000,000 aggregate.
- i) The estimated need for public safety personnel.
- j) Evidence that the sponsor or applicant has received approval of other local, state or federal regulatory agencies having jurisdiction over the activities anticipated to be conducted.

6.140 Issuance of Event Permit.

- (1) The Police Chief shall issue an Event Permit conditioned on the applicant's written agreement to comply with the terms of the permit.
- ~~(2) The Chief may approve, approve with conditions, or deny an application for an Event Permit.~~
- ~~(3) The issuance of an Event Permit under this section confers upon the Permit Holder the right to control and regulate activities within the Event venue consistent with the terms of the Permit. Issuance of an Event Permit does not obligate the City provide municipal services, equipment or personnel in support thereof.~~
- (4) The Chief may deny an Event Permit to an applicant for any of the following reasons:
 - 1. Applicant's failure to provide a traffic control plan sufficient to address the traffic impacts anticipated to result from the Event;
 - 2. Applicant has materially failed to comply with conditions of previously issued Event Permits;
 - 3. The proposed Event conflicts with an activity already scheduled;

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4. Applicant's failure to show that there will be sufficient sanitation or other equipment and/or services to protect participants, spectators and the general public's health and safety;
5. Applicant's failure to timely file a complete application or meet the requirements for submission of the application, including payment of any fees;
6. The Event may violate public health or safety regulations; or
7. Applicant demonstrates an unwillingness or inability to conduct the proposed vent pursuant to the terms of this section.

6.145

Appeal to City Manager.

- (1) Any party aggrieved by the Police Chief's decision, may request an administrative hearing by submitting a written appeal to the City Manager within five (5) business days after the Chief's decision. ~~An applicant may appeal the decision of the Police Chief by filing a written request of appeal with the City Manager within five (5) days after the Chief has proposed alternatives or refused to issue a permit.~~
- (2) The City Manager or designee shall notify the applicant of the date and time of the administrative hearing within five (5) business days of receiving written appeal, assuming the appeal is filed in time to allow notice to the applicant of said appeal in accordance with Section 6.145(1). ~~which shall not be later than seven (7) days following the filing of the written appeal with the Manager, and shall notify the applicant of the date and time that he or she may appear either in person or by a representative.~~
- (3) Following the administrative appeal hearing, the City Manager may approve, approve with conditions, or deny the Event Permit. ~~may deny or approve the permit, with or without changes.~~ The City Manager's decision is final.

6.150

Offenses Against Parade.

- (1) No person shall unreasonably interfere with a parade or parade participant.
- (2) No person shall operate a vehicle that is not part of a parade between the vehicles or persons comprising a parade.

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6.155 Funeral Procession.

- (1) No permit is required for a funeral procession.
- (2) A funeral procession shall proceed to the place of interment by the most direct route that is both legal and practical.
- (3) The procession shall be accompanied by adequate escort vehicles for traffic control.
- (4) All motor vehicles in the funeral procession shall be operated with their lights on.
- (5) No person shall unreasonably interfere with a funeral procession.
- (6) No person shall operate a vehicle that is not a part of the procession between the vehicles of a funeral procession.
- (7) Each driver in the procession shall follow the vehicle ahead as closely as is practical and safe.
- (8) Any violation of this section's provisions is a Class C traffic infraction.

6.160 Violations and Penalties.

- (1) Notwithstanding the provisions and penalty of Section 6.155, any person who violates Sections 6.130 – 6.150 is subject to a civil penalty in an amount of not less than \$100 and not more than \$250.
- (2) The Enforcement Officer may cite ~~the violator~~ into Municipal Court for ~~any of the said~~ violations.

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PARKING REGULATIONS

6.200 Parking Method and Restrictions.

- (1) No person shall park ~~or stand~~ a vehicle on a street other than parallel with the edge of the roadway, headed in the direction of traffic, and with the curbside wheels within 12 inches of the curb except where marked or signed for angle parking.
- (2) Where parking spaces are designated ~~on a street~~, no person shall ~~stand or~~ park a vehicle other than in the indicated direction and within a single marked space unless the vehicle's size and/or shape make compliance impossible.
- (3) The operator first maneuvering a motor vehicle into a vacant parking space has priority to park in that space and other vehicle operators shall attempt to interfere with that priority.
- (4) When a vehicle operator discovers the vehicle is parked close to a building to which the Fire Department has been summoned, the operator shall immediately remove the vehicle from the area, unless otherwise directed by police or fire officers.

6.205 Prohibited Stopping, Standing or Parking.

~~In addition to other parking restrictions in the City Code,~~ No person shall stop, stand or park a vehicle:

- (1) On any street in any location prohibited by State law;
- (2) On a sidewalk;
- (3) On a crosswalk;
- (4) On a curbed parkway;
- (5) Within an intersection;
- (6) Within a designated bicycle lane;
- (7) Within 15 feet of the driveway entrance to a fire station;
- (8) Within 10 feet of a fire hydrant;
- (9) ~~In front of or~~ Blocking any portion of a public or private driveway;
- (10) Within areas marked by yellow paint on the street or curb;
- (11) On the roadway side of a stopped or parked vehicle at the edge or curb of a street;
- (12) ~~Upon a public street or public property~~ Where official signs or pavement markings prohibit stopping, standing or parking;
- (13) In violation of a disabled parking space as defined by Oregon Vehicle Code, which constitutes a violation of ORS 811.615.

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6.210

Prohibited Parking.

No person shall park a vehicle:

- (1) Upon a public street or public property for a period in excess of maximum parking time limits where so designated by official sign or other marking. Where maximum parking time limits are designated by sign, movement of a vehicle within the same block or parking lot shall not extend the time limits for parking;
- (2) In any City Park in violation of posted hours unless specifically authorized by the Director of Parks and Recreation;
- (3) Upon a public street or public property for more than 72 consecutive hours without written authorization of the City Manager or designee;
- (4) In an alley except to load or unload persons or cargo and with a time limit of 30 minutes in any two-hour period;
- (5) That is designated, used or maintained for the transportation of property and having a gross weight in excess of 8000 pounds on a street between the hours of 9 p.m. and 7 a.m. in front of or adjacent to a residence, motel, hotel, apartment house or other sleeping accommodation;
- (6) In a designated fire lane. The lane must be signed or marked and approved by the Forest Grove Fire Marshal; (Ord. 2006-01, 01/23/2006)
- (7) The following licensed vehicles in a residential zone within 50 feet of an intersection or within ~~30~~ 15 feet of a driveway; ~~or for more than 24 continuous hours in the same block:~~
 - a) Commercial or School Bus
 - b) Commercial Vehicle
 - c) Farm Vehicle
 - d) Fixed Load
 - e) Recreational Vehicle
 - f) Trailer
- (8) Except as may be otherwise provided, ~~by this chapter or any ordinance of the City~~, a vehicle, trailer or other personal property upon a street or other public property for the primary purpose of:
 - a) ~~Displaying for sale.~~
 - a) Servicing or repairing the vehicle, trailer or other personal property, except repairs necessitated by an emergency.
 - b) Displaying advertising from the vehicle, trailer or other personal property.
 - c) Selling merchandise from the vehicle, trailer or other personal property.

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6.215 Exemptions of Parking, Stopping or Standing Regulations.

The provisions of Chapter 6 regulating parking, stopping or standing of vehicles do not apply to:

- (1) A vehicle of the City, County, State, or a public utility while necessarily in use for construction or repair work on a street.
- (2) A vehicle while in use for the collection, transportation or delivery of mail.
- (3) A vehicle stopped, standing or parked momentarily to pick up or discharge a passenger.
- (4) A vehicle of a disabled person compliant with ~~provisions of~~ ORS 811.602 to 811.637 (2013).

6.170 Parking on Public Property ~~Proposing to Delete, replacing with 6.210(3) No person shall park a vehicle in excess of 48 hours on public property or any street, where the parking is permitted, unless authorized by the Council. (Ord. 2004-02, 04/12/2004)~~

6.220 Use of Loading Zone.

- (1) No person shall stop, stand, or park a vehicle ~~for any purpose or length of time in a place designated as a loading zone when the hours applicable to that loading zone are in effect~~. Other than for the expeditious loading or unloading of persons or materials. When the hours applicable to the loading zone are in effect, the loading and unloading shall not exceed the time limits posted.
- (2) If no time limits are posted, the use of the zone shall not exceed 30 minutes.

6.225 Restricted Use of Bus and Taxicab Stand.

No person shall stand or stop a vehicle other than a taxicab in a designated taxicab stand or a bus at a designated bus stop, except an operator or passenger vehicle may stop ~~temporarily~~ to load or unload passengers ~~provided the when~~ stopping does not interfere with ~~either~~ a bus or taxicab waiting to enter or about to enter the ~~restricted space stand or stop~~.

6.230 Lights on Parked Vehicle.

No lights need be displayed upon a vehicle parked consistent with this Code on a street where there is sufficient light to reveal a person or object at a distance of a least 500 feet from the vehicle.

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6.235 Unattended Vehicles.

- (1) No motor vehicle shall be parked unattended on a street on premises open to the public or car lot without first stopping the engine, locking the ignition, removing the ignition key from the vehicle, and effectively setting the brake. ~~If the vehicle is attended, the ignition key need not be removed.~~
- (2) When an ~~Police~~ Enforcement Officer finds a motor vehicle parked or standing unattended with the ignition key in the vehicle, the officer is authorized to remove the key from the vehicle and deliver the key to the person in charge of the police station.

6.240 Recreational Vehicle Stay. *(moved from 5.247)*

- (1) No person shall be allowed to reside in a recreational vehicle ~~either on public or private property~~ except as follows:
 - a) On premises of a private residence, within a residential zone district, with consent of the occupant of the residence for no more than 14 total days in a ~~one~~ calendar year ~~period~~ unless authorized by the City Manager or designee.
 - b) On private property, within a commercial or industrial zone district, with consent of the property owner for no more than two (2) total days in a ~~one~~ calendar year ~~period~~ unless authorized by the City Manager or designee.
 - c) The vehicle is located in a recreational vehicle park approved by the City through the requirements of the Zoning Code and authorized pursuant to Oregon Administrative Rules (OAR) Chapter 918-650.
- (2) No person shall be allowed to reside in a recreational vehicle on public property without written authorization by the City Manager or designee. ~~Nothing in this section is intended to supersede or amend the parking regulations of Sections 6.150 6.200 6.210 et. seq. (Ord. 2005-20-11/28/2005)~~

6.245 Violations and Penalties.

- (1) Any person violating Sections 6.200 – 6.215 is subject to a civil penalty in the amount set by Council resolution.
- (2) Any person violating Sections 6.220 – 6.240 is subject to a civil penalty in an amount of not less than \$100 and not more than \$250.

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- (3) Violation of a provision identical to a State statute is subject to a fine or penalty not exceeding the fine or penalty prescribed by the relevant state statute.
- (4) The Enforcement Officer may cite ~~the violator~~ into Municipal Court for any of the said violations.

6.425

Penalties. ~~DELETE~~ replaced with above new Section 6.245 .

- ~~(1) Violation of Sections 6.070 to 6.110 is punishable by fine not to exceed \$100.~~
- ~~(2) Violation of Sections 6.150 to 6.365 is punishable by fines set by Council resolution. (Ord. 1989-15, 12/11/1989)~~
- ~~(3) Violation of a provision identical to a State statute is punishable by fine not to exceed the penalty prescribed by the State statute.~~

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PARKING CITATIONS AND OWNER RESPONSIBILITY

6.300

Citation on Illegally Parked Vehicle.

- (1) When a vehicle without an operator is found parked in violation ~~of a restriction imposed by~~ this Code, the Enforcement Officer ~~finding the vehicle~~ shall take its license number and ~~any~~ other information ~~displayed on the vehicle~~ that may assist in the identification of its owner and ~~shall~~ conspicuously affix a parking citation to the vehicle instructing the ~~operator~~ owner to answer the charge or pay the penalty imposed within ~~five~~ 10 days during specific hours and at a specific place.
- (2) The citation shall list the penalties that may be imposed ~~for failure to comply~~ and ~~shall state~~ note that if the owner fails to respond ~~to the parking citation~~ within 10 ~~days of the issuance date of the citation~~, the fine will double.

6.305

Failure to Comply With Parking Citation Attached to Parked Vehicle.

If the ~~operator~~ owner fails to respond to a parking citation affixed to a vehicle within 10 ~~working~~ days, the City may send a letter to the owner informing them of the violation ~~and giving notice~~ that ~~if the citation is disregarded for a period of 10 days:~~ because the citation was disregarded for a period of 10 days:

- (1) The fine ~~will be~~ has doubled; and
- (2) The vehicle is subject to impoundment or immobilization as prescribed in Code Section 6.500(5) 6.500(5) if three or more unpaid parking ~~tickets~~ citations exist against the vehicle; and
- (3) After impoundment if the outstanding parking ~~tickets~~ citations and other fees and charges are not paid, the vehicle will be ~~sold~~ disposed of in the same manner prescribed in Code Section 6.500(2).

6.310

Owner Responsibility.

The owner of a vehicle in violation of a parking restriction shall be responsible for the violation offense unless the use of the vehicle was ~~secured by the operator~~ without ~~the~~ owner's consent.

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6.315 Registered Owner Presumption.

In a proceeding against a vehicle owner for a parking violation, proof evidence the vehicle was registered to the person charged with the violation at the time of the violation ~~constitute a presumpti~~ constitutes a rebuttable presumption as to that person's ownership of the vehicle.

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RESIDENTIAL PARKING PERMIT

~~6.400~~ Short Title.

~~Forest Grove Code Section 6.200 to 6.235 shall be known and may be cited as the "Residential Parking Permit Ordinance" and may also be referred to herein as "this Ordinance". (Ord. 2005-16, 08/08/2005)~~

6.405 Purpose.

~~It is hereby declared necessary, in the interest of the residents of the City of Forest Grove, to establish~~ A residential parking permit system is established so by which motor vehicles bearing a valid Residential Parking Permit may be parked on City streets in excess of the time limits on specific street sections within designated areas. ~~The acquisition of~~ A permit under this Ordinance confers no rights upon the holder but rather is a privilege providing exemption from the parking time limitations and is subject to revocation at any time in the discretion of the City.

6.410 Temporary Designations of On-Street Parking Permit Areas and Residential Parking Permit System.

- (A) The City Manager or designee shall make recommendations to the City Council designating by resolution suitable temporary permit areas where parking is normally allowed.
- (B) The City Manager or designee shall implement a system assigning Residential Parking Permits to owners of residences in designated area(s).
- (C) A Residential Parking Permit shall be issued upon application by the owner or operator of the vehicle who residing within a designated area.
- (D) A Residential Parking Permit shall to be affixed to the upper left windshield of the a vehicle while the vehicle is parked in the a designated area.
- ~~(D) A permit under this Ordinance confers no rights upon the holder. It is merely a privilege which provides exemption from the parking time limitations and is subject to revocation at the discretion of the City.~~

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6.415 Issuance and Use of Parking Permit.

Following designation by the City Council of areas subject to the Residential Parking Permit program, the City Manager or designee may issue a Residential Parking Permit ~~during normal business hours~~ to the owner or operator of the vehicle residing in the designated area.

- (A) A Residential Parking Permit shall be issued at a fee established by resolution of the Council upon application and payment of the fee to the owner or operator of a vehicle residing ~~with~~ in the designated area. Permit is valid for one year from date of issuance.
- (B) ~~To be valid~~ A Residential Parking Permit ~~that has been assigned to the affected residence~~ must be prominently displayed on the driver's side of the vehicle on the upper left windshield of ~~the~~ a vehicle while the vehicle is parked in the a designated area.
- (C) Vehicles bearing with a properly displayed Residential Parking Permit may park ~~on the specific sections of streets~~ in the designated area in excess of the posted time limits.
- (D) A Residential Parking Permit ~~shall not~~ neither guarantees nor reserves ~~to the holder~~ a parking space, ~~whether on a given residential street or any residential street within a designated area.~~
- (E) A Residential Parking Permit does not exempt holders from other parking, abandonment, towing, or immobilization regulations and penalties.
- (F) Unauthorized use of a Residential Parking Permit subjects the holder to permit revocation. ~~at the discretion of City Manager or designee.~~
- (G) It ~~shall also be~~ is a violation of ~~this Ordinance~~ the Residential Parking Permit program for any person to copy, reproduce or sell a Residential Parking Permit.

6.420 Application.

- (A) Each application shall be made on a form provided by the City and ~~shall~~ include the following information:
 1. The name of the owner or operator of the motor vehicle
 2. Proof of ~~residential address~~ residency
 3. Vehicle make and model
 4. Vehicle identification number or license number

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- (B) The City Manager or designee may request further information from the applicant verifying eligibility. ~~for issuance of a permit.~~ Permit holders shall contact the City regarding change of residence or disposition of a permitted vehicle.

~~6.225~~ ~~Term of Permit.~~

~~A permit will automatically expire annually.~~

6.425 Temporary Residents Permits.

Temporary residents of a designated area may apply for ~~and obtain~~ a Temporary Residential Parking Permit which expire thirty (30) days from the issuance date. ~~and shall be subject to all provisions of this Ordinance.~~

6.430 Guests Parking Permit Residents.

Residents of a designated area may apply for Guests Parking Permits ~~is~~ are available upon request. ~~for guests of residents of streets within designated areas.~~ The A Guest Parking Permit shall be displayed on the front dashboard of the vehicle while the vehicle is parked in a designated area. ~~and shall be subject to all provisions of this Ordinance.~~

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IMPOUNDING VEHICLES

6.500 Impoundment of Vehicles.

1. When a vehicle is placed in a manner or location which an officer reasonably believes that constitutes an obstruction to traffic or hazard ~~to public safety~~, an Enforcement ~~Police~~ Officer ~~shall~~ may order the owner or operator ~~thereof the vehicle to remove~~ to move the vehicle. If the vehicle is unattended, the officer may cause the vehicle to be towed and stored at the owner's expense. ~~The owner shall be liable for the costs of towing and storing, even if the vehicle was parked by another or if the vehicle was initially parked in a safe manner but subsequently became an obstruction or hazard.~~
2. ~~The disposition of the vehicle~~ The towing, impoundment and/or storage of vehicles under this Section shall be done consistent with Code Sections 6.600 to 6.605 ("Abandoned Vehicles") and the statutory provisions adopted thereby. ~~in accordance with the procedures of the city relating to impoundment and disposition of vehicles abandoned on the City streets.~~
3. Impoundment of a vehicle under this section, does not preclude issuance of a citation for violation of any provision of this Code.
4. Stolen vehicles may be towed from public or private property and stored at the owner's expense. ~~of the vehicle owner.~~
5. Whenever an Enforcement ~~Police~~ Officer observes a parked vehicle with three or more unpaid violations outstanding against the vehicle, the Enforcement Officer may ~~cause the vehicle to be~~ impound or immobilize the vehicle. An impounded or immobilized vehicle shall not be released until all outstanding fines and charges have been paid. ~~Vehicles impounded under the authority of this subsection shall be disposed of in the same manner as provided in subsection (2) of this Section.~~

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TOWING OPERATORS

6.800

Definitions.

For the purpose of Code Sections ~~6.710 to 6.730~~ 6.805 to 6.825 “on-call tow” means a motor vehicle towing company **which is** authorized to provide towing services for the City’s Police Department. ~~when requested in the City’s interest or when required by private citizens expressing no tow company preference.~~

6.805

Chief of Police Authorized to Adopt Regulations.

- (1) The Chief of Police is authorized to adopt regulations governing qualifications of on-call tow applicants with the specific intent of restricting authorization to **those** applicants ~~and employees who~~ having a history of lawful and responsible conduct related to towing functions. The Chief ~~of Police~~ is authorized to adopt regulations governing towing equipment and accessories, insurance coverage and the response procedure by which on-call tows are summoned to the scene. ~~The Chief has no independent authority no provisions of these regulations shall authorized the Chief of Police to fix or set rates for towing services.~~
- (2) Any decision of the Chief of Police adverse to the applicant and relevant to qualifications for on-call tow may be appealed to the City Manager by written notice given within 10 days of the ruling by the Chief of Police. The Manager shall review the decision of the Chief of Police and shall affirm, deny or modify the decision. The determination by the Manager shall be final.

6.810

Licenses Required.

Each on-call tow shall obtain any applicable City and State licenses including but not limited to business and operator’s licenses. In addition, each on-call tow shall comply with all regulations issued by the Chief of Police.

6.815

Inspection of Vehicles.

The Chief of Police shall periodically, but not less than annually, inspect the vehicles, operators’ licenses and on-call tows for compliance with Sections ~~6.605 to 6.630~~ 6.805 to 6.825 and administrative regulations.

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6.820

FOREST GROVE CODE

6.825

6.820

On-Call Rotation.

Any towing company which provides the Chief of Police with proof of compliance with Sections ~~6.605 to 6.630~~ 6.805 to 6.825 and all regulations promulgated hereunder may participate in the procedure described below for responding to Police Department requests for towing services. All such companies shall be placed on a list to be utilized by Police Department radio dispatch. The Police Department shall rotate the particular on-call tow to be utilized each week among the listed towing companies.

6.825

Violations and Penalties.

Any person or firm providing on-call tow whether as principal, agent, employee or otherwise, who violates or causes the violation of any provision of Sections ~~6.605 to 6.630~~ 6.805 to 6.825 or regulations issued hereunder shall be punishable by a fine of not more than \$1,000. In addition, the Chief of Police may exclude from the on-call towing schedule any towing company which has violated Sections ~~6.605 to 6.630~~ 6.805 to 6.825 or administrative regulations hereunder until the Chief of Police has determined that further violations will not occur. (Ord. 2005-20, 11/28/2005)

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CHAPTER 3

3.210

Deposits on Streets.

- (1) No person shall deposit any article or material on any street without first securing a permit from the City Manager or designee and paying the required fee. The permit may be denied if the Manager or designee determines that the article or material will seriously impede traffic or unduly obstruct the view of motor vehicle drivers.
- (2) No permit is required if the article or material is being delivered, does not obstruct traffic or the vision of motor vehicle drivers, and does not remain on the street for more than three hours.
- (3) A holder of a permit to deposit any article or material on the street shall provide adequate safeguards, railing, lights and markers to warn persons passing by.
- (4) No deposit permit shall be effective for longer than 24 ~~72~~ hours unless authorized by the City Manager or designee.

CHAPTER 5

5.060

Obstructing Passageways.—~~DELETE~~ would now be addressed with “obstructing streets 6.100” and “prohibited parking 6.210(8)”

~~(1) No person, except as permitted by this code, shall obstruct, cause to be obstructed or assist in obstructing pedestrian or vehicular traffic on any street or public way.~~

~~(2) No person shall use any street or public way for selling, storing or display of merchandise or equipment, except as permitted by this code.~~

CHAPTER 9

9.620

Prohibitions.

No person shall cut, remove or deface any tree in the parkway without first obtaining the consent of the City Manager or designee. No person shall ride or drive or park any vehicle, trailer, camper or motor home upon ~~the~~ a curbed parkway. (Ord. 1997-14, 09/08/1997)

3A

**FOREST GROVE CITY COUNCIL EXECUTIVE SESSION
ORS 192.660(2)(E) REAL PROPERTY TRANSACTION
OCTOBER 28, 2013 – 5:30 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
PAGE 1**

Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Executive Session to order at 5:33 p.m. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Tom Gamble, Parks and Recreation Director; Jon Holan, Community Development Director; and Anna Ruggles, City Recorder.

2. EXECUTIVE SESSION:

The City Council met in Executive Session in accordance with:

ORS 192.660(2)(E) to deliberate with persons designated by the governing body to negotiate in real property transactions.

3. ADJOURNMENT

Mayor Truax adjourned the Executive Session at 5:50 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

**FOREST GROVE CITY COUNCIL WORK SESSION
(BOARDS, COMMITTEES, AND COMMISSIONS INTERVIEWS)
OCTOBER 28, 2013 – 5:45 P.M.
COMMUNITY AUDITORIUM – CONFERENCE ROOM
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Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 5:52 p.m. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager, and Anna Ruggles, City Recorder.

2. WORK SESSION: BOARDS, COMMITTEES, AND COMMISSIONS (B&C) INTERVIEWS

The following applicants were unable to make their interview date/time and will be rescheduled:

- Laurel Zimmer, Student/Citizen – Library Commission, Committee for Citizen Involvement, Parks and Recreation Commission, and Public Arts Commission
- Christiana Mayer, Citizen – Committee for Citizen Involvement

Ruggles advised Council that Bryan Corke, who resigned from the Historic Landmarks Board (HLB), has reconsidered and is asking to be reappointed to HLB, noting Council accepted Corke’s resignation at the Council meeting of October 14, 2013; as a result, Council would need to reappoint Corke.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued pertaining to the above-noted resignation and reappointment request. Kidd, HLB Council Liaison, provided background information as to Corke’s resignation. After Council deliberation, Council collectively made recommendation to have Mayor Truax schedule a meeting with Neil Poulsen, HLB Chair, and also a separate meeting with Corke, to which Mayor Truax concurred and noted he would report back to Council with his findings and/or recommendations.

Council took no formal action nor made any formal decisions during the work session.

**FOREST GROVE CITY COUNCIL WORK SESSION
(BOARDS, COMMITTEES, AND COMMISSIONS INTERVIEWS)
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3. **ADJOURNMENT**

Mayor Truax adjourned the work session at 6:15 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

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**FOREST GROVE CITY COUNCIL WORK SESSION
(SUSTAINABILITY ACTION PLAN UPDATE)
OCTOBER 28, 2013 – 6:00 P.M.
COMMUNITY AUDITORIUM
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Minutes are unofficial until approved by the Council.

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:25 p.m. **ROLL CALL:**
COUNCIL PRESENT: Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Jon Holan, Community Development Director; Paul Downey, Administrative Services Director (in the audience); George Cress, Light and Power Director (in the audience); Tom Gamble, Parks and Recreation Director (in the audience); Colleen Winters, Library Director (in the audience); and Anna Ruggles, City Recorder.

2. WORK SESSION: SUSTAINABILITY ACTION PLAN UPDATE

Holan and Sykes facilitated the above-noted work session, noting the purpose of the work session was to provide an overview to Council on the proposed Forest Grove Sustainability Action Plan, developed by the Sustainability Ad-Hoc Committee. Holan presented a PowerPoint presentation outlining the Executive Summary pertaining to the Ad-Hoc Committee's work as outlined in the Action Plan, noting the City initiated a community-based sustainability effort by convening a Sustainability Institute on October 8, 2011, which resulted in the formation of a Sustainability Ad-Hoc Committee. Holan reported the committee decided early on that its main purpose would be developing a Sustainability Action Plan focusing on implementing sustainable practices in the community. Holan reported during 2012-13, the Ad-Hoc Committee held three Sustainability Summits and Annual Town Meeting, noting approximately 200 people attended the meetings. Holan explained the Action Plan consists of six topic areas as follows: Materials Management; Energy Conservation and Green Building; Food; Social Equity; Natural Resources; and Transportation, noting the topic areas and vision statements emerged from the series of public meetings held. In conclusion of the above-noted presentation, Holan noted the Plan is not clear on who would be responsible to carry out the strategies, noting the City could be involved directly or indirectly with most of the strategies outlined in the Plan. Holan also advised the City's fiscal impact has yet to be determined, noting it is likely City resources will be required to fund some of the strategies identified in the Action Plan and forming the Sustainability Commission will require at least one staff liaison to support the Commission and carry out activities identified by the Commission.

**FOREST GROVE CITY COUNCIL WORK SESSION
(SUSTAINABILITY ACTION PLAN UPDATE)
OCTOBER 28, 2013 – 6:00 P.M.
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Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as staff and Council reviewed and discussed the proposed resolutions accepting the Forest Grove Sustainability Action Plan and establishing a Sustainability Commission. Staff responded to various inquiries, concerns and scenarios Council presented pertaining to the topic areas and vision statements and strategies identified in the Plan as well as measurements and timeframes of the goals set in the Plan and whether or not the Sustainability Commission should consist of 13 members (i.e., suggestions were made that perhaps some of the members could serve as non-voting members and perhaps forming sub-committees as a way to reduce the overall size of the Commission). In conclusion of the above-noted Work Session, Holan advised the next steps are to adopt the proposed resolutions accepting the Forest Grove Sustainability Action Plan and establishing the Sustainability Commission, noting both resolutions are scheduled to be presented to Council at the regular meeting of October 28, 2013, at which time, Council may accept, amend or deny the proposed resolutions.

Mayor Truax advised members in the audience that he would allow public input during the regular meeting before taking formal action on the above-noted resolutions.

Council took no formal action nor made any formal decisions during the above-noted work session.

3. ADJOURNMENT:

Mayor Truax adjourned the work session at 6:48 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

**FOREST GROVE CITY COUNCIL REGULAR MEETING
OCTOBER 28, 2013 – 7:00 P.M.
COMMUNITY AUDITORIUM
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Minutes are unofficial until approved by Council.

1. ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:04 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Brenda Camilli, Human Resources Manager; Rob Foster, Public Works Director (in the audience); George Cress, Light and Power Director (in the audience); Tom Gamble, Parks and Recreation Director (in the audience); Michael Kinkade, Fire Chief (in the audience); Colleen Winters, Library Director (in the audience); and Anna Ruggles, City Recorder.

Before proceeding with the Council meeting, Mayor Truax paused in memory of Anna Dieter-Eckerdt, 6, and her sister Abigail Robinson, 11, who were killed in a hit-and-run crash while playing in a pile of leaves across the street from their family home on October 20th at the 1700 block of Main Street. Mayor Truax commended the level of professionalism of first responders and city and school officials on their initial response and aftermath of the tragic incident. In addition, Mayor Truax gave a heartfelt thanks to the community for their outpour of support in the aftermath of the sisters' death, noting this is a compassionate community, and we will forever hold the memories of Anna and Abigail in our hearts.

2. CITIZEN COMMUNICATIONS:

Dale Feik, Forest Grove, addressed Council requesting Council endorsement of *Neighbors For Clean Air Petition*, noting the petition is addressed to the attention of Governor Kitzhaber and states: "INTEL failed to report fluoride emissions for almost 30 years. The company must be held to the highest standard of emission controls and testing". Feik indicated the public deserves assurances that Intel is doing all that it can to reduce emissions and protect its neighbors from unnecessary exposure to toxic air pollution.

Kathleen Shaw, Forest Grove, addressed Council requesting the City ban backyard burning, to which Mayor Truax advised the discussion of

**FOREST GROVE CITY COUNCIL REGULAR MEETING
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banning backyard burning was put on hold pending the City's island annexation efforts, noting the Council plans to resume backyard burning discussions in a Work Session scheduled in January, 2014.

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of October 14, 2013.
- B. Approve City Council Executive Session (Litigation) Meeting Minutes of October 14, 2013.
- C. Approve City Council Executive Session (Real Estate Transactions) Meeting Minutes of October 14, 2014.
- D. Approve City Council Work Session (Times Litho Update) Meeting Minutes of October 14, 2013.
- E. Approve City Council Regular Meeting Minutes of October 14, 2013.
- F. Accept Committee for Citizen Involvement Meeting Minutes of July 18, August 20, and September 19, 2013.
- G. Accept Economic Development Commission Meeting Minutes of May 2 and June 6, 2013.
- H. Accept Parks and Recreation Commission Meeting of August 21, 2013.
- I. Accept Resignation on Public Safety Advisory Commission (Allyn Clark, At-Large, Term Expiring December 31, 2016).
- J. Fire Department Monthly Report for September 2013.
- K. **RESOLUTION NO. 2013-67 MAKING APPOINTMENT TO ECONOMIC DEVELOPMENT COMMISSION (APPOINTING JOHN HAYES, PRIMARY, AND CONNIE POTTER, ALTERNATE, REPRESENTING FOREST GROVE SCHOOL DISTRICT, TERM EXPIRING DECEMBER 13, 2014).**

MOTION: Councilor Lowe moved, seconded by Councilor Kidd, to approve the Consent Agenda as presented. MOTION CARRIED 7-0 by voice vote.

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4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**
 5. A. Bob Terry, Washington County Commissioner District 4, was unable to attend this meeting and instead rescheduled his presentation to Monday, November 25, 2013, Council Meeting.

 5. B. Forest Grove Sustainability Action Plan, Ad-Hoc Committee
Elaine Cole, PhD, Sustainability Ad-Hoc Committee Chair, introduced several members of the Ad-Hoc Committee who were present in the audience. Cole presented a PowerPoint presentation outlining the Executive Summary of the proposed Forest Grove Sustainability Action Plan, developed by the Ad-Hoc Committee, noting the Action Plan's vision statements focus on six topic areas: Materials Management; Energy Conservation and Green Building; Food; Social Equity; Natural Resources; and Transportation. In conclusion of the above-noted presentation, Cole recommended Council accept the proposed Sustainability Action Plan and create a Sustainability Commission to advise the community and Council regarding the implementation of the Sustainability Action Plan.

6. **REQUESTING CONTINUATION OF PUBLIC HEARING FROM OCTOBER 14, 2013, TO DECEMBER 9, 2013: SECOND READING OF ORDINANCE NO. 2013-12 ANNEXING A TRACT OF LAND INTO THE CITY LIMIT OF FOREST GROVE AND WITHDRAWING THE TRACT FROM WASHINGTON COUNTY ENHANCED SHERIFF PATROL DISTRICT, WASHINGTON COUNTY URBAN ROADS MAINTENANCES DISTRICT, AND FOREST GROVE RURAL FIRE PROTECTION DISTRICT. THE TERRITORY TO BE ANNEXED CONSISTS OF ONE PARCEL, TOTALING 5.6 ACRES, LOCATED AT 3351 THATCHER ROAD. WASHINGTON COUNTY TAX LOT NO. 1N426000400. APPLICANT: BRADFORD AND LINDA TAYLOR, OWNER-INITIATED. FILE NO. ANX-12-01074**
The first reading of Ordinance No. 2013-12 by title occurred at the meeting of October 14, 2013.

Staff Report:

Holan submitted a request for continuation of the Public Hearing from

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October 14, 2013, to the Council meeting of Monday, December 9, 2013, noting the request is for the applicant and staff's behalf. In addition, Holan asked Council to submit their questions/concerns to staff regarding the proposed annexation by November 1, 2013, so staff has sufficient time to research specific issues raised and to prepare a written staff report prior to the Council meeting of Monday, December 9, 2013.

Before proceeding with Council discussion, Mayor Truax asked for a motion to approve continuation of the Public Hearing from October 14, 2013, to the Council meeting of Monday, December 9, 2013.

MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to approve Continuation of Public Hearing from October 14, 2013, to the Council meeting of Monday, December 9, 2013: Second Reading of Ordinance No. 2013-12 Annexing a Tract of Land into the City Limit of Forest Grove and Withdrawing the Tract from Washington County Enhanced Sheriff Patrol District, Washington County Urban Roads Maintenances District, and Forest Grove Rural Fire Protection District. The Territory to be Annexed Consists of One Parcel, Totaling 5.6 Acres, Located at 3351 Thatcher Road. Washington County Tax Lot No. 1N4260000400. Applicant: Bradford and Linda Taylor, Owner-Initiated. File No. ANX-12-01074. The second reading of Ordinance No. 2013-12 by title and final vote is scheduled to occur at the Council meeting of Monday, December 9, 2013.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above-noted motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

Public Hearing Continued:

As requested by staff, Mayor Truax continued the Public Hearing from the meeting of October 14, 2013, to the Council meeting of Monday, December 9, 2013.

7. RESOLUTION NO. 2013-68 ACCEPTING THE FOREST GROVE

SUSTAINABILITY ACTION PLAN

Staff Report:

Holan presented the above-proposed resolution accepting the Forest Grove Sustainability Action Plan (Exhibit A), noting the acceptance of the Action Plan is to acknowledge the excellent work of the Sustainability Ad-Hoc Committee and to allow further review and refinement of the Action Plan by the proposed Sustainability Commission. Holan provided an Executive Summary pertaining to the Ad-Hoc Committee's work as outlined in the Action Plan, noting the City initiated a community-based sustainability effort by convening a Sustainability Institute on October 8, 2011, which resulted in the formation of a Sustainability Ad-Hoc Committee. Holan reported the committee decided early on that its main purpose would be developing a Sustainability Action Plan focusing on implementing sustainable practices in the community. Holan reported during 2012-13, the Ad-Hoc Committee held three Sustainability Summits and Annual Town Meeting, noting approximately 200 people attended the meetings. Holan explained the Action Plan consists of six topic areas as follows: Materials Management; Energy Conservation and Green Building; Food; Social Equity; Natural Resources; and Transportation, noting the topic areas and vision statements emerged from the series of public meetings held. In conclusion of the above-noted staff report, Holan advised the City's fiscal impact has yet to be determined, noting it is likely City resources will be required to fund some of the strategies identified in the Action Plan and forming the Sustainability Commission will require at least one staff liaison to support the Commission and carry out activities identified by the Commission.

Public Input:

Mayor Truax opened the floor and accepted public input.

Kathryn Harrington, Metro Council District 4, voiced support of Council's acceptance of the Sustainability Action Plan and commended the City for its sustainability efforts. In addition, Harrington provided insight on the grant awarded by Metro, which helped support the Sustainability Summits.

Dale Feik, Ad-Hoc Committee member, commended the Ad-Hoc Committee for their work and thanked Council and citizens who participated and attended the sessions.

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Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-68.

Sykes read Resolution No. 2013-68 by title.

MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to approve Resolution No. 2013-68 Accepting the Forest Grove Sustainability Action Plan.

Council Discussion:

Mayor Truax highlighted each of topic areas and vision statements outlined in the proposed Action Plan and commended the Ad-Hoc Committee for their work.

Council President Johnston thanked Harrington for her testimonial support of the proposed Action Plan.

Kidd commended the Ad-Hoc Committee for their work over the last two years and voiced support of accepting the proposed Action Plan.

Uhing commended the Ad-Hoc Committee for their work, noting it was exciting watching the committee grow.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above-noted motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

8. RESOLUTION NO. 2013-69 ESTABLISHING THE FOREST GROVE SUSTAINABILITY COMMISSION AND BYLAWS AND AMENDING RESOLUTION NO. 2006-10

Staff Report:

Holan presented the above-proposed resolution establishing the Sustainability Commission and Bylaws to carry forward the efforts of the Sustainability Ad-Hoc Committee and Sustainability Action Plan, noting the Sustainability Commission will be a City advisory board consisting of 13 members appointed by Council, serving a four-year term and

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representing the following groups (not every group needs to be represented and membership may represent more than one group):

- Pacific University
- Non-Profit public service organizations (i.e., Adelante Mujeres, faith-based organization)
- Clean Water Services
- Forest Grove School District
- Educators
- Persons with Diversity of Ethnic and Cultural Affiliations
- Persons with Diverse Economic Backgrounds and Interests
- Pacific University and Forest Grove High School Students
- Members of Community or Neighborhood Groups

In addition, Holan advised as with other City advisory boards, the Mayor appoints a Council Liaison and City Manager appoints a staff liaison, noting due to the size of the Sustainability Commission's membership and envisioned activities, the Commission's Bylaws require only four meetings per year; although, the Commission could decide to meet more often. In conclusion of the above-noted staff report, Holan advised the City's fiscal impact has yet to be determined, noting forming the Sustainability Commission will require at least one staff liaison to support the Commission and carry out activities identified by the Commission.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-69.

Mayor Truax asked Lowe to read Resolution No. 2013-69 by title, to which Lowe read Resolution No. 2013-69 by title.

MOTION: Councilor Lowe moved, seconded by Council President Johnston, to approve Resolution No. 2013-69 Establishing the Forest Grove Sustainability Commission and Bylaws and Amending Resolution No. 2006-10.

Council Discussion:

Council President Johnston commended Lowe for all her hard work and efforts in achieving sustainability goals.

Mayor Truax advised once the Sustainability Commission is formed, he

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would like the Commission to review a ban on backyard burning.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

9. **RESOLUTION NO. 2013-70 AUTHORIZING EXECUTION OF A LABOR AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND THE FOREST GROVE PAID FIREFIGHTER'S ASSOCIATION (FGPFA), EFFECTIVE JULY 1, 2013, AND EXPIRING JUNE 30, 2015**

Staff Report:

Camilli and Downey presented the above-proposed resolution requesting authorization to execute the labor agreement between the City and Forest Grove Paid Firefighters Association (FGPFA), effective July 1, 2013, through June 30, 2015. Camilli reported staff met with FGPFA and negotiated a new labor agreement, noting modifications to the agreement include cost-of-living (COLA) increase of 2.5 percent (2.5%) for all classifications each of the two years of the agreement and FGPFA will participate in both a city-wide health insurance committee and public safety retirement committee for the purposes of evaluating potential changes in structure and/or types of health plans offered by the City and potential changes in retirement benefit structure for future public safety employees. In conclusion of the above-noted staff report, Camilli advised the costs to implement the new labor agreement are within the parameters set by Council and funds have been identified in the 2013-14 budget and are within the five-year fiscal plan.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-70.

Sykes read Resolution No. 2013-70 by title.

MOTION: Councilor Miller moved, seconded by Councilor Uhing, to adopt Resolution No. 2013-70 Authorizing Execution of a Labor Agreement between the City of Forest Grove and the Forest Grove Paid Firefighter's Association (FGPFA), Effective July 1, 2013, and Expiring June 30, 2015.

Council Discussion:

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Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above-noted motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

10. RESOLUTION NO. 2013-71 APPROVING TO CANCEL CITY COUNCIL MEETING OF TUESDAY, NOVEMBER 12, 2013

Staff Report:

Sykes presented the above-proposed resolution requesting that Council consider cancelling the November 12, 2013, regular City Council meeting due to a light meeting agenda and Councilmembers who are unable to attend.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2013-71.

Sykes read Resolution No. 2013-71 by title.

MOTION: Councilor Kidd moved, seconded by Councilor Uhing, to adopt Resolution No. 2013-71 Approving to Cancel November 12, 2013, City Council Meeting.

Council Discussion:

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above-noted motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

11. CITY MANAGER'S REPORT:

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and community-wide events as noted in the City Manager's Report. Sykes apologized for his inability to attend the October 14, 2013, Council Meeting, noting his mother passed away. Sykes highlighted various topics mentioned at the Council/Department Directors' Training Retreat, held on October 8, 2013, noting he has asked directors to identify their top five goals to share with

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Council at Council's Goal-Setting Retreat, which has been scheduled for Saturday, March 1, 2013. Downey, at Sykes's request, distributed an order form to Council for the Council iPads, noting the iPads will be ordered next week. Sykes commended various staff for their excellent work on coordinating the City-wide Public Safety Open House, noting the event was a huge success with an estimated 1,000 people attending. Sykes reported attending the Fernhill Wetlands Birds and Brew event, noting he was very impressed with the quality of improvements that Clean Water Services has done at Fernhill Wetlands. In conclusion of the above-noted report, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and upcoming city-wide events.

12. COUNCIL COMMUNICATIONS:

Council President Johnston reported attending the Washington County Public Safety Coordinating Committee meeting, noting the new 911 dispatch fees are awaiting County approval. Johnston announced he was appointed to the Governor's Inoperability Committee. Johnston commended the level of professionalism of first responders on their initial response and aftermath of the fatal hit-and-run incident that occurred on October 20th at the 1700 block of Main Street. In addition, Johnston reported on other matters of interest and upcoming meetings he was planning to attend.

Kidd reported Historic Landmarks Board plans to meet October 29, 2013. Kidd highlighted events planned for the Nyuzen Student Delegation Visit, which is scheduled for October 31 through November 4, 2013. In addition, Kidd reported on other matters of interest and upcoming meetings he was planning to attend.

Lowe reported attending the Watershed Tour on October 18, 2013, noting this year's timber harvest is the first harvest to occur under the new Watershed Stewardship Management Plan. In addition, Lowe reported on other matters of interest and upcoming meetings she was planning to attend.

Miller reported on Chamber of Commerce-related activities, noting the Chamber Board is considering changing the Corn Roast event date to coincide with Chalk Art event. In addition, Miller reported on other matters of interest and upcoming community-related events and

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meetings she was planning to attend.

Thompson reported on Community Forestry Commission (CFC)-related activities, noting CFC is working on an article pertaining to sustainable tree planting and is assisting the Library Department by providing salvaged wood for its new art sculpture. In addition, Thompson reported on other matters of interest and upcoming community-related events and meetings he was planning to attend.

Uhing reported attending the Tourism Committee's tour, noting the group visited three different sites to view possible scenarios and development plans for the Times-Litho property. In addition, Uhing reported on other matters of interest and upcoming meetings she was planning to attend.

Mayor Truax announced dates of various upcoming activities and meetings as noted in the Council Calendar. Mayor Truax encouraged Forest Grove businesses to apply for Metro's *Get Street Smart Grant*, noting the program provides grants for storefront improvements. Mayor Truax reported attending the open houses for Council Creek Regional Trail, noting he would like to see brochures published bilingually. Mayor Truax reported on his plans to attend the National League of Cities Conference, noting the conference will be held in Seattle, November 13-16, 2013. Mayor Truax referenced a list of partnerships who are working effortlessly to end homelessness. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County meetings he attended and upcoming meetings and community-related events he was planning to attend.

13. ADJOURNMENT:

Mayor Truax adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder



APPROVED

CITY OF FOREST GROVE
COMMITTEE FOR CITIZEN INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
THURSDAY OCTOBER 17, 2013 - 5:30 P.M.

Councilor Mayor Pete Truax

Sebastian Bannister-Lawler (Chair)
Debbie Pariera (Secretary)
Michael Perrault
Stephanie Rose

Jordan Kronen
Brenda Somes
Jose Rico
Marissa Salgado

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

→ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

Present: Debbie Pariera, Sebastian Bannister-Lawler, Stephanie Rose and Jordan Kronen.

Absent: Marissa Salgado, Brenda Somes, & Mike Perrault

City Staff: Jon Holan Community Director

City Council: Mayor Pete Truax

Call to Order: The meeting was called to order at 5:35 pm at the Community Auditorium by Chair Sebastian Bannister Lawler.

1) Jon presented a draft of Metro’s “Public Engagement Guide.” It focuses on citizen involvement in transportation, planning projects and other types of city/community programs. Jon thought his would be a good resource to committee members as we move forward. He suggested that committee members review and discuss at a later meeting. This could be useful in determining how we approach citizen involvement for the Westside planning project.

2) Vice Chair Vacancy

Due to a mix up Jose cannot be Vice Chair so this vacancy needs filled. Stephanie moved to elect Jordan as vice chair and Sebastian seconded. With Jordan’s willingness to serve, the **motion carried.**

3) Minute Approval

Jordan moved to approve the August 15, 2013 and September 19, 2013 minutes. Stephanie seconded. **Minutes were approved unanimously.**

4) Absences

Jon will check the bylaws on absences. What is the committee’s recourse if a member has multiple absences. Jordan asked to be notified if positions open up, and he will see if any Pacific students would be interested. Jon has had someone contact him who would be interested.

5) Vision Statement/Action Plan

Discussion points:

- Vision statement is timeless.
- Action plan gets timelines.
- CCI reports semi-annually

- Action items get reviewed every 5 years to readjust and/or plan accordingly.
- Focus of ATM.
- Reporting done prior to ATM, but is the Mayor's decision.
- Times Litho space could be possible community center.
- ATM format - Sebastian open, action plan author talk about, breakouts.
- Jon is looking for a concept plan. Focus of ATM could be on the things that are coming up in the future: Westside planning, expanding urban growth boundary, land use, transportation infrastructure.
- Can use the Westside planning as a "for example" of why community needs to be involved. Offer 4-5 options for breakouts.
- During ATM, announce vacancies in Boards and Committees. Jon noted that in the past have made available at the ATM the list of Boards, committees and vacancies and the application.
- Following the ATM, think again about quarterly/biannually newsletter. Aim for spring.
- Update and maintain the web page - add vacancies, what's going on, ATM, honor volunteers or citizens quarterly or seasonally.
- Anna Ruggles handles recruitment - talk to her regarding CCI help with that.

6) Mayor's Report

Mayor Truax shared that the Mayor is the city council liaison to CCI. He is not here to tell the committee how to do their job, but will offer suggestions. His role is to take what CCI decides to do and advocates to the city council. He is also the councils advocate to us. Some things coming up:

- Electric rate increase - about \$2 a month or 3.79%. Only what the city is being charged by Bonneville is what is being passed on to consumers.
- Mayor's Ball - fundraiser for the Senior Community Center. It is an auction and dinner, to be held on Saturday, October 19th.
- Chamber Luncheon - Tuesday, November 5th. Forest Grove and Cornelius combined. Rob Drake and others from the Cornelius Library Levy will talk.
- League of Oregon Cities - just held. Richard Kidd, Tom Johnston and Pete Truax attended. Mayor Truax is the Vice President. His role is to speak for all the 200+ cities in Oregon in Washington D.C.
- Just got back from our Sister City, Nyuzen Japan to celebrate its 60th anniversary (city is older but anniversary is to celebrate the consolidation of a few cities) and the 25 years as sister cities. The delegation was there from September 28 - October 4, 2013. A delegation goes every other year, next one will be 2015 and is a week long trip.
- Metro Policy Advisory Commission - Jon is on the technical committee. This group works for all small cities in Washington County.
- Westside planning timeline - 1 1/2 years.

Jon suggested a special meeting to plan out the ATM. He will contact members with a possible date.

Jordan moved to adjourn and Debbie second. **Motion carried.**

Meeting adjourned at 6:22 pm.

Respectfully Submitted
 Marcia Phillips
 City of Forest Grove Permit Coordinator

APPROVED



Members Present: Bryan Corke, George Cushing, Neil Poulsen, Holly Tsur (one vacancy)
Member Excused: Larry Wade
Member Absent: Paul Waterstreet
Staff Present: James Reitz
Council Liaison: Richard Kidd was present
Citizens Present: 04

1. **Call to Order:** Poulsen opened the meeting at 7:16 p.m. **The minutes of the August 27, 2013 meeting were approved as submitted.**

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. Design Review at 2006 "C" Street (Washington County tax lot 1N3 36DD-13100). Applicant: Barrett Brown. File Number HLR-13-01226. Barrett and Susan Brown were introduced. Barrett described the project: removal of an existing small dormer on the back of the house that was not on the original (possibly having been built in the 1940s) and replacing it with a larger dormer. Also, the existing wood sash windows in the basement would be replaced. All of the new windows are proposed to be aluminum clad wood windows. The Board agreed the larger dormer with similar lines to the original dormer on the front of the house would be a compatible remodel.

The issue of the aluminum clad versus wood sash replacement windows was extensively discussed. All Board members expressed a strong desire for replacement in-kind. Brown noted that the aluminum clad windows were more expensive but he felt they would require less maintenance. He said that from the street they would appear to be wood. Staff advised that Contributing homes could have non-wood windows if all other factors were historically accurate, but also recommended that any original windows removed should be crated and stored to enable their re-use if a future owner wished to do so.

Poulsen/Tsur to approve the project as submitted. Motion carried 3-1 (Corke).

After the applicants departed the Board had a brief discussion of the design review process, noting that the applicant does not have to be happy with the Board's decision. It was agreed that at a future meeting a better understanding of the processes and ramifications would be needed.

B. Renovation Grants- Alternate funding sources: This item was again tabled to the next meeting.

C. Summer Issue Newsletter: Tsur said she was completing the final review and edit.

D. Website Update RFP: This item was tabled to the next meeting.

4. **Old Business / New Business**

- Council Liaison Report: Kidd provided an update on City business.
- Renovation Grant Review Process: Tsur agreed to send the proposed process to all members for discussion at the next meeting.
- Staff Update: Reitz reported that two firms had responded to the design standards RFP. Staff will begin its selection process immediately.

5. **Adjournment:** The September 24, 2013 meeting adjourned at 9:20 p.m.

These minutes respectfully submitted by George Cushing, Secretary



APPROVED

*Minutes are unofficial until approved by the Library Commission.
Library Commission approved minutes as presented on Tues Nov 12, 2013.*

1. CALLED TO ORDER AND ROLL CALL:

Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30pm Sep 10, 2013.

Members Present: Pamela Bailey, Chair; Annie Hicks; Doug Martin; Kathleen Poulsen, Vice-Chair; Dayla Smoland; Jon Youngberg, Secretary.

Members Absent: None.

Staff: Colleen Winters, Library Director

Council Liaison: Peter Truax, Mayor

Others: Elizabeth Stevens, of Pacific University.

2. ADDITIONS/DELETIONS: None.

3. APPROVE LIBRARY COMMISSION MEETING MINUTES OF (Jul 16, 2013):

MOTION: Doug moved, seconded by Annie, to approve the Jul 16, 2013 minutes as presented. **MOTION CARRIED** by all.

4. CITIZEN COMMUNICATIONS: None.

5. INFORMATIONAL ITEMS:

5a. FOUNDATION REPORT: Colleen Winters reported that the Library Foundation of Forest Grove had met recently, and discussed:

a) The Ed Carpenter art project for the library, now called "Garden of Light", is to be installed in the ceiling/skylight area, near the library's circulation desk. Contract and memo of understanding with Ed have been signed. See Ed Carpenter's website: (<http://www.edcarpenter.net/home/home.html>) for more info (and pictures) related to this project

b) The artwork, once installed, will be owned by the City of Forest Grove, which will also be responsible for maintenance, insurance, etc. The

Foundation will pay approx \$45,000 for installation of the artwork.

- c) Timelines for installation (by Fall 2014) and fundraising events (fall 2013 and early 2014) are being set. A music concert at Pacific University by Ed's wife, Lauren Sheehan will be held Sat Oct 19, 2013. An invitation-only lecture and fundraiser event, to introduce Ed Carpenter and his work, is planned. A Sep 17, 2013 date has been chosen for Friends and Family night at McMenamins, with 50% of proceeds after 5 PM going to the Foundation. Two other fundraising events are planned: Maggie Pike's "Books and Buns" event in January 2014, and a 2014 murder mystery fun event at the library.
- d) The Forest Grove Public Arts Commission is a partner & advocate for the Ed Carpenter art project. Has voted \$3000 of their funds from CEP grants from Metro Community Enhancement Program (from Waste Management).
- e) Ed Carpenter has met with two other artists who will add to the artwork, with possible work on the pillars beneath the skylight. Colleen will see the designs for this in the next week. Once the designs are accepted, a budget for them will be developed, contracts will be signed, and preparations will be made to raise money for the efforts of these two artists.
- f) An article in the Sep 18, 2013 edition of the "Forest Grove Leader" discusses the Ed Carpenter art project for the Forest Grove City Library in more detail, and with a picture of what Ed Carpenter's artwork will look like.
- g) See the Foundation's web site (www.fglf.org).

5b. FRIENDS REPORT: Colleen Winters reported:

- a) The Friends will next meet Wed Sep 11, 2013.
- b) The Friends web site is at: fglibraryfriends.org.
- c) Will be part of organizing a Sep 13, 2013 downtown party and fundraiser.
- d) Fall 2013 Used Book Sale will be held Nov 11-16, 2013 in the library's Rogers Room. Volunteers are still needed for set-up, etc.
- e) The next Friends newsletter will be coming out soon, with Susan Munger in charge as the new editor.
- f) The Friend's sponsored Cultural Program talks will continue with a talk entitled "Discover Oregon State Parks" in the library's Rogers Room on Tues Oct 1 at 7PM.
- g) A repeat of the popular "Earthquake and Tsunami Threats in Oregon" talk will be held at 7PM on Tues Nov 5, 2013 in the Forest Grove Community Auditorium. This is also part of the Friends Cultural Programs.
- h) The next "Forest Grove Conversations" Friends-sponsored event is being planned for Spring 2014. This event has a "Panel and Town Hall" format. Previous events in this series have been very popular. The topic for the next

event will be “Science & Politics” with speakers including a scientist, a media person(?), and a politician, followed by Q&A’s. Specific topic to be determined. Sustainability, Climate Change, Genetically Modified crops, and Marijuana Legalization are possible topics.

5c. COUNCIL LIAISON REPORT:

- a) More building permits have been issued in Forest Grove, for approx 170 homes, just north of the High School.
- b) A new food-related business in town is set to open, with 60 to 130 new jobs to be created over the next year.
- c) Road construction is planned at busy intersection of Hwys 8 & 47, including improved left and right hand turns on the north side of the intersection, and improvements to Quince St. Also planned is an extension of David Hill Road down to Hwy 47, to help take traffic off of a nearby busy farm road. Also improved crosswalks are planned in several places in the City of Forest Grove.
- d) A regional bike path (“The Tualitin Valley Scenic Bikeway Trail”) is planned, starting in Hillsboro and ending in Vernonia. It would travel through south Washington County, and go through Forest Grove and then Banks. Major portions of this bike path already exist. A hiking trail is being considered from Gaston to McMinnville.
- e) Two new “Grovelink” free bus routes have started operation. They circle inside the City of Forest Grove, and meet up with existing TriMet bus route 57 at various locations. This is a joint TriMet program with Ride Connection, using smaller buses to Forest Grove industrial sites like ViaSystems, Forest Grove schools, the Senior Center, and including a different route through downtown Forest Grove.
- g) City of Forest Grove participates in partnerships (with regional councils, etc.) in order to combine funds to get things done for Forest Grove.
- h) State Senator Bruce Starr visited the Forest Grove City Council, discussing increasing budget for K-12 education budget, and possible PERS funding changes.
- i) A Master Plan was approved for Tuality Hospital’s long-term enhancement to its existing site in Forest Grove.

5d. LIBRARY DIRECTOR’S REPORT: Colleen Winters reported these items:

- a) The Forest Grove Library Commission has vacancies for one “regular” member, and one “student” member. There is an applicant for the open “student” member position, a Pacific student. The student position is for one

year, and the student member does not vote.

- b)** Vicki has been promoted to Library Associate from Library Assistant, and also works on acquisitions. Pamela has begun working full-time, leaving a part-time position. Jennifer has been newly hired, for the part-time position.
- c)** IT issues for the City of Forest Grove (including the library) have been studied by visiting consultants. Consultants have visited and created a report for the City Manager and IT Dept. Work is planned, but it is too early to mention possible IT changes, or results, that would affect library operations.
- d)** A library volunteer recognition event was held Aug 22. There are currently 45 volunteers, down from just over 50, perhaps due to an improving economy. There are also two work-study students from Pacific.
- e)** Hosted a follow-up visit from representatives of the Astoria Library and the City of Astoria, including their Library Director, City Manager, and a member of their Community Development department. They asked questions about library fundraising, and about our separate fundraising and service groups (our “Friends” and “Foundation” groups), and how they work for our library.
- f)** The library’s (south) parking lot has been repainted, and looks nice.

6. DISCUSSION OF ITEMS:

- a)** Continuing discussion of the Library Room Use Policy. A subcommittee of the Library Commission (Pam, Annie, Jon, Colleen) has met and completed a first draft of a new “Library Room Use Policy” document. A second draft of the policy document, with some editing by Pamela, was circulated and examined at this meeting of the Library Commission.
- b)** After this meeting of the Forest Grove Library Commission, the next step for the document is for library staff to review it. The “Library Room Use Policy” document might be ready for approval as early as the next (Oct 8) meeting of the Library Commission.
- c)** Doug suggested the document could be more “process-based”, rather than theoretical & disjointed. Pamela suggested the document have better headings, be less “texty”, and reduce duplication of ideas. Dayla had several questions, comments, and suggestions for improvements of the document’s wording. Responding to one of Dayla’s comments, Colleen reminded us that library visitors in the Rogers Room and study rooms must also follow all other library rules of conduct for visitors.
- d)** Colleen talked about remaining issues of interest that are not handled by the proposed “Library Room Use Policy”.
 - 1. The grand piano in the Rogers Room. Who is allowed to use it? What about casual users? We don’t want library staff to have to screen people who want to use the grand piano.

2. Moving of the grand piano. It is big & bulky. Moving it through doors from a tight closet area without damaging it is difficult. Who is responsible for moving it? Agreement to use the piano may need to include agreement on who moves it, etc.

3. The folding divider-curtain wall, and half-room usage of the Rogers Room continuing concerns (difficulty in moving curtain).

4. The continuing back exit door concerns (security, manpower).

e) Colleen discussed the library's study rooms, now mentioned in the "Library Room Use Policy" document, in order to replace the current (and inadequate) informal "honor system" for use of the study rooms. Library staff is anxious for the new room use policy, and in particular how it will address use of the study rooms. Dayla asked about how the proposed 1-hour sign-up sheet to use a study room would work. Colleen said that study room users would sign up to use a specific hour of time in a study room, and that the hour would not start only when someone else was waiting.

7. ANNOUNCEMENT OF NEXT MEETING:

The next Library Commission meeting will be held on Tues Nov 12th, 2013 at 6:30PM in the Rogers Conference Room at the Forest Grove Library.

8. ADJOURNMENT:

Hearing no further business, Chair Bailey adjourned the meeting at 8PM.

Minutes respectfully submitted by:

Jon Youngberg, Library Commission Secretary

APPROVED



PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, OCTOBER 16, 2013
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 1 OF 2

- 1) **ROLL CALL:**
 - a) **Commissioners** – Nathan Seable, Brian Seitz, Howard Sullivan, Susan Taylor and Paul Waterstreet. Absent – Ralph Brown, Quinn Johnson, Mike Olson and Glen VanBlarcom
 - b) **Staff** – Tom Gamble, Cindy Donovan
 - c) **Student Advisor** – Jonathan Faris

- 2) **CITIZEN COMMUNICATIONS:**

- 3) **APPROVAL OF MINUTES:** The minutes of the August 21, 2013 meeting were approved.

- 4) **ADDITION/DELETIONS:** None

- 5) **OLD BUSINESS:**
 - a) **Playground Installations**
 - i) The equipment needs to be inventoried.
 - ii) A representative from the playground company will come out and assist us with this.
 - iii) Tom will talk to the representative about dates and their availability.
 - b) **Trail Counts**
 - i) There were approximately 12 volunteers covering 12 sites to take counts. The process went a little smoother than last year and important data was collected.

- 6) **NEW BUSINESS:**
 - a) **Council Creek Trail Plan**
 - i) This project has been on the Master Plan for a long time.
 - ii) It is one of the more difficult alignments, crossing property in Washington County, Hillsboro, Cornelius, Forest Grove, Banks and property owned by O.D.O.T. and the railroad.
 - iii) Trail counting lets us know how many people are moving on TV Highway.
 - iv) Since this is a transportation corridor, this would be a good off-road alternative.
 - v) There are several groups working on this project and a consultant has been hired.
 - vi) We need a representative from the Recreation Commission to volunteer to be a part of this next two year process and attend meetings as they come up.

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, OCTOBER 16, 2013
COMMUNITY AUDITORIUM-CONFERENCE ROOM
PAGE 2 OF 2**

b) Field Use Draft Discussion

- i) Tom presented a draft of the Field Use Policy Guide.
- ii) The idea is to solidify a policy that covers scheduling, rules and defines field use expectations.
- iii) The Commission looked it over and made some changes.
- iv) The Commission will re-look at it at the next meeting and send it to the City Council for review at their December meeting.
- v) The Commission feels the school district should have a policy as well.

7) COMMISSIONER'S REPORTS:

- i) Brian brought up the condition of the Elm Street – Maple Street bike trail. This is a state highway right of way. The City is fixing sections as they can afford to using gas taxes.
- ii) Jonathan said he would see if the NHS would like to help with the playground equipment inventory as a service project.

8) STAFF REPORTS:

- a) Tom:
 - i) The ball fields are coming back after the heavy rains. Teams were good to stay off them to give them the time to regenerate.
 - ii) The FG Dragons have a new swim coach, Matt Lautenbach.
 - iii) Water polo season has begun.
 - iv) There were 85 applications for the permanent part-time parks position. Many qualified candidates.
 - v) Better staffing at the pool with the extension of some key staff hours to cover the busy times.

9) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, November 20, 2013 at 7:00 a.m.

10) ADJOURNMENT: The meeting was adjourned at 8:15 a.m.

APPROVED

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1. **CALL TO ORDER:**

Chairman Beck called the meeting to order at 7:03 p.m. and turned the meeting over to staff for the work session.

Planning Commission Present: Tom Beck, Carolyn Hymes, Al Miller, Lisa Nakajima, Luann Arnott, Dale Smith and Phil Ruder.

Staff Present: Jon Holan, Community Development Director; Dan Riordan, Senior Planner; Marcia Phillips, Assistant Recorder.

2. **PUBLIC MEETING:**

2.1 **PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:** None.

2.2 **PUBLIC HEARING:** None scheduled.

2.3 **ACTION ITEMS:** None.

2.4 **WORK SESSION ITEMS:**

A. Downtown Planning Exercise (Handout # 2)

Amy Cox, Planning Dept. Intern, shared a vision of what she hoped to obtain from the Commissioners with the Downtown Planning Exercise. She said she hoped to obtain a better understanding of how people perceive Forest Grove. Ms. Cox read the directions for the exercise to the Commissioners and had each of them draw a mental map of how they think the downtown area should look.

Mr. Holan said a key is how people perceive the downtown.

Ms. Cox said she has done this exercise with the general public.

The Commission worked on and completed the exercise.

Mr. Holan collected the exercises from the Commissioners, and handed each a schedule for the new bus (Handout # 3) in Forest Grove.

Ms. Cox thanked everyone for their cooperation, and stated that she hopes to do the exercise with more of the Boards and Commissions. After obtaining the mental maps from everyone asked to participate, Ms. Cox said she will write a report and make it available for all to read

Mr. Holan stated that because the City is in the process of Comprehensive Plan Review, this is a good time to look at urban design for downtown.

**PLANNING COMMISSION MEETING MINUTES
FOREST GROVE COMMUNITY AUDITORIUM**

August 19, 2013–7:00 P.M.

PAGE 2 of 2

B. Comprehensive Plan Update – Draft Public Facilities Element

Mr. Riordan: The City is reaching the home stretch on the Comprehensive Plan (CP) Update with the goal of beginning the adoption process in late fall, and hopefully having it completed by the end of the year. The current CP addresses many more elements than is required by the state, and we plan to continue with that.

Chairman Beck: How will sustainability fit in?

Mr. Riordan: Once specifics about sustainability are adopted by the City Council, they can be incorporated in the CP elements. Tonight we will look at the Public Facilities and Community Services Element, which is a requirement under Oregon Statewide land Use Planning Goal 11 and OAR Division 660 Chapter 011 (staff report Appendix A). The Public Facilities Plan must address the water system, sanitary sewer system, storm water/drainage system and transportation

Chairman Beck: On Page 19 of the updated Public Facilities Element you might want to consider mentioning the major improvements Clean Water Services is making at the treatment plant.

Commissioner Nakajima: It would be nice to compare Forest Grove to towns that are more local than the ones mentioned in the update.

Mr. Holan: The BPA substation should also be mentioned.

Mr. Riordan: We are still waiting for objectives from the police. The CP addresses growth of population and its effects on public safety service. We kept the current library format of the CP, and called out the library separately.

Chairman Beck: The history of the library stops too soon. The new building was built in 2006 or thereabouts.

Mr. Holan: Another question is do we look at a small satellite library in the northwest area?

Chairman Beck: We need to reinforce the need in the Transportation System Plan for another main corridor to Hillsboro and loop it back to Forest Grove.

Commissioner Nakajima: Steitz Park needs to be added, and on the Fernhill Wetlands you need to say the City maintains the restroom facility and shelter.

Chairman Beck: Satellite should be included under providers of communication.

**PLANNING COMMISSION MEETING MINUTES
FOREST GROVE COMMUNITY AUDITORIUM**

August 19, 2013–7:00 P.M.

PAGE 3 of 3

Mr. Riordan: Are there any other comments or suggestions?

Commissioner Ruder: Thatcher Park and Fernhill Wetlands are nice parks, but have terrible access for pedestrians.

Mr. Holan: We are working on plans for better pedestrian crossings.

3.0 BUSINESS MEETING:

3.1 APPROVAL OF MINUTES: Commissioner Nakajima made a motion to approve the minutes from the August 5th meeting. Commissioner Ruder seconded. Motion passed 7-0.

3.2 REPORTS FROM COMMISSIONERS/SUBCOMMITTEES: None.

3.3 DIRECTOR'S REPORT:

For their information, Mr. Holan gave each of the Commissioners Handout # 1 which shows what the Oregon legislature approved and what it did not approve.

Mr. Holan announced there is a new person in the Building Dept., Anne Frische, and we have added a new Building Inspector, Andy Wilson. Holan gave statistics on the number of building permits handled by the department including those for City of Cornelius, and stated that inspection loads reflect the increase in building permits issued.

Mr. Holan stated that a developer has expressed interest in Gales Creek Terrace, and another developer is looking at Silverstone. Because the northwest area of town may develop quickly, it is very important to get planning done for the David Hill and Purdin Rd. areas to stay ahead of the curve.

Mr. Holan handed out bus schedules for the new GroveLink bus system in Forest Grove, and encouraged the Commissioners to take a ride.

3.4 ANNOUNCEMENT OF NEXT MEETING: Next meeting will be held on September 16th.

3.5 ADJOURNMENT: The meeting was adjourned at 8:41 pm.

Respectfully submitted by:
Marcia Phillips
Assistant Recorder

MEMORANDUM

TO: Mayor Peter Truax and City Councilors

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder
Michael Sykes, City Manager

DATE: November 25, 2013

SUBJECT: Accept Resignation on Committee for Citizen Involvement

Brenda Somes, Committee for Citizen Involvement, Term Expiring December 31, 2015, has informed staff of her desire to resign from the Committee for Citizen Involvement as per her attached e-mail resignation.

STAFF RECOMMENDATION:

Staff is recommending the City Council accept the above-noted resignation and deem the seat vacant.

CERTIFICATE OF APPRECIATION

Awarded to

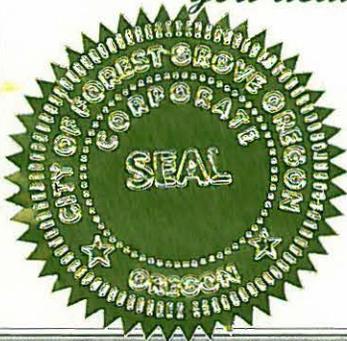
Brenda Sames

Committee for Citizen Involvement

February – November, 2013

In Recognition of Dedicated Service to the
City of Forest Grove and Citizens of Forest Grove

*The Forest Grove City Council sincerely thanks you for the time and effort
you dedicated to the Forest Grove Committee for Citizen Involvement.*



city of
forest
grove

Peter B. Truax, Mayor
Forest Grove City Council
November 25, 2013

Anna Ruggles

From: Brenda Somes [REDACTED]
Sent: Friday, November 01, 2013 4:03 PM
To: Anna Ruggles
Cc: Jon Holan; Sebastian Lawler [REDACTED]
Subject: RE: here's what's up

Hi Anna,

I regret to say to you and to the Forest Grove Commission that I must step down from my appointment to the Committee for Citizen Involvement. I and my employer are experiencing positive changes that soon will keep me away from the Forest Grove community on workdays and preclude me from being able to attend the monthly CCI meetings. Not only will this decrease my ability to contribute to the committee, it will create an obstacle to reaching committee meeting quorums. I think the committee is doing excellent work and very highly commend the innate leadership instincts I have observed in Sebastian Lawler. Any citizen in Forest Grove interested in getting involved in the CCI will find this committee is a wonderful team to join.

I appreciate the Commission's appointment and sincerely apologize.

Brenda Somes, C.C.C.



From: Jon Holan [mailto:JHolan@forestgrove-or.gov]
Sent: Friday, November 01, 2013 3:52 PM
To: Brenda Somes
Cc: Anna Ruggles
Subject: RE: here's what's up

Brenda,

Thank you for the email. I am sorry to see you leave but I certainly understand. To step down, please send an email or letter to Anna Ruggles, City Recorder. She will take care of it from there. Her contact information is as follows:

Email: aruggles@forestgrove-or.gov
Phone: (503) 992-3235.

Her address is the same as mine (see below). If you intend to mail a letter to her, please use the P.O. Box 326 address.

Jon Holan
Community Development Director
P.O. Box 326
1924 Council Street

Phone: (503) 992-3224

11/4/2013

Fax: (503) 992-3202
E-mail: jholan@forestgrove-or.gov

From: Brenda Somes [REDACTED]
Sent: Friday, November 01, 2013 12:31 PM
To: Sebastian Lawler ([REDACTED])
Cc: Jon Holan
Subject: here's what's up

Hi Sebastian,

While it's not "out there" at large, the City has been informed at this point...
Ruralite is leaving Forest Grove. We outgrew our digs here and—details still being ironed out—hope to relocate near Orenco.

Sadly, this is what's behind my zealous start with CCI, followed by a great deal of tentative holding back. While I will still personally live in Forest Grove, if my work hours remain the same, I will no longer be in and around this community M-F 7am to 7pm. I will also have work expectations to engage in our new community and will be less plugged in to know what's up around here.

I know the hardship caused when previous members of CCI working outside Forest Grove could not make it back in the evenings in time for meetings. To spare you that misery, I am stepping down from the CCI. I'm not certain if this is something I need to do with the Council or....well, Jon I'm sure knows the procedure.

Brenda Somes, C.C.C.

[REDACTED]

Memorandum

To: Mayor Peter Truax and City Councilors
From: Anna D. Ruggles, CMC, City Recorder
Subject: Accept Resignation on Planning Commission
Date: November 25, 2013

Luann Arnott, Planning Commission, Term Expiring December 31, 2013, has informed staff of her desire to resign from the Planning Commission as per her attached resignation letter.

STAFF RECOMMENDATION: Staff recommends Council accept the above-noted resignation and deem the seat vacant.

CERTIFICATE OF APPRECIATION

Awarded to

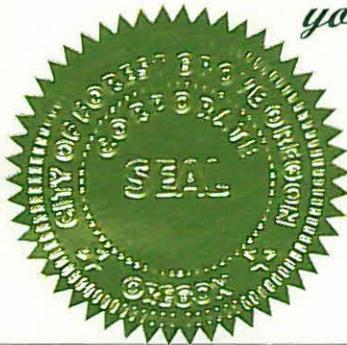
Luann Arnott

Planning Commission

2000 - 2013

In Recognition of Dedicated Service to the
City of Forest Grove and Citizens of Forest Grove

*The Forest Grove City Council sincerely thanks you for the time and effort
you dedicated to the Forest Grove Planning Commission.*



city of
forest
grove

A handwritten signature in blue ink, appearing to read 'Peter B. Truax'.

Peter B. Truax, Mayor
Forest Grove City Council
November 25, 2013

Dear Jon:

It is with a heavy heart that I tender my resignation from the Forest Grove Planning Commission, effective October 15th 2013. On the 8th of September I was diagnosed with Lung Cancer that has metastasized to the brain. The doctors have told me that I might have 6 months to a year to live.

August 2013 marked my 10th year of service to the Forest Grove Planning Commission. It has been an honor to serve on the Commission and certainly a pleasure to work with the other commissioners. We have all strived to make Forest Grove the best place to live, and with the new planning and development codes we have been working on, I believe Forest Grove will be just that! I am very proud of our city.

I would also like to say thank you so much for the opportunity to serve on this commission.

Sincerely,


Luann Arnott

cc: Tom Beck

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To: City Council

From: Jon Holan, Community Development Director
Michael Sykes, City Manager

Subject: CCI Recommendation to Remove Member

Date: November 25, 2013

At a special meeting held on November 7, 2013, members of CCI approved a motion (4-0 vote) to recommend that the City Council consider the removal of Marissa Salgado for lack of attendance. This motion is based on Council Resolution 2006-10 which in part states:

“Any member who has three absences in a twelvemonth period may be removed from the board, committee, or commission by City Council action. The position will be declared vacant, and the member will need to reapply to be reconsidered for appointment. Any correspondence notifying the member of the action to declare his/her seat vacant will be sent by certified mail by City staff to the member's last known address.”

According to the chair, Ms. Salgado has not attended a meeting since May of 2013. The chair indicated he contacted her in August and gave her the meeting dates for the September, October and November meetings. The minutes show that the November 15, 2012 was the last meeting she attended where there has been a quorum. There have been five meetings in 2013 where there has been a quorum and minutes (July 18th, August 20th, September 19th, October 17th and a special meeting on November 7th.)

Anna Ruggles

From: Anna Ruggles
Sent: Tuesday, November 19, 2013 5:18 PM
To: "Marissa Salgado, CCI" [REDACTED]
Subject: Dismissal from CCI

Dear Ms. Marissa Salgado,

This e-mail is to inform you that the Committee for Citizen Involvement (CCI), which you were appointed to in January, 2012, is recommending to the City Council to consider removing you from CCI due to a lack of attendance. You have not attended a CCI meeting since May, 2013, and several attempts have been made to personally contact you without success.

This recommendation is based on B&C Policy, which reads: "Any member who has three absences in a 12-month period may be removed from the board, committee, or commission by City Council action."

The City Council must receive written notice from you by Monday, November 25, 2013, 9:00 a.m. if you wish the Council to reconsider deeming your seat vacant on CCI. You may submit written correspondence by e-mail to: aruggles@forestgrove-or.gov

If no written notice is received from you, your position on CCI will be deemed vacant, and you will need to reapply to be reconsidered for appointment.

Thank you.

Anna D. Ruggles, CMC, City Recorder
City of Forest Grove
PO Box 326, 1924 Council Street, 2nd Floor
Forest Grove, OR 97116
Direct Line: 503.992.3235
Fax: 503.992.3207
E-mail: aruggles@forestgrove-or.gov



Monthly Building Activity Report

October-13

2013-2014

| Category | Period: October-12 | | Period: October-13 | |
|---------------------------|--------------------|--------------------|--------------------|------------------------|
| | # of Permits | Value | # of Permits | Value |
| Man. Home Setup | | | | |
| Sing-Family New | 13 | \$ 2,986,047.30 | 9 | \$ 2,603,431.36 |
| SFR Addition & Alt/Repair | 2 | \$ 75,298.56 | 5 | \$ 225,300.42 |
| Mult. Fam. New/At | | | | |
| Group Care Facility | | | | |
| Commercial New | 2 | \$ 1,593,906.66 | | |
| Commerical Addition | | | | |
| Commercial Alt/Repair | 5 | \$ 164,553.00 | 1 | \$ 30,000.00 |
| Industrial New | | | | |
| Industrial Addition | | | | |
| Industrial Alt/Repair | | | | |
| Gov/Pub/Inst (new/add) | | | | |
| Signs | | | 3 | \$ 14,430.00 |
| Grading | | | | |
| Demolitions | | | | |
| Total | 22 | \$4,819,806 | 18 | \$ 2,873,161.78 |

Fiscal Year-to-Date

| 2012-2013 | | 2013-2014 | |
|-----------|-------------|-----------|--------------|
| Permits | Value | Permits | Value |
| 72 | \$9,770,573 | 101 | \$21,194,080 |

| <u>Report Group</u> | <u>Fee Code</u> | <u>Fee Description</u> | <u>Amount</u> |
|---------------------|-----------------|--------------------------------|------------------------|
| bldg | bldpmt | Building Permit Fee | 481.40 |
| bldg | blplrv | Building Plan Review Fee | 312.92 |
| bldg | flplrv | F&L Safety Plan Review | |
| bldg | mcplrv | Mechanical Plan Review | 27.05 |
| bldg | mcstsf | Mechanical State Surcharge Equ | 19.68 |
| bldg | mcstsr | Mechanical State Surcharge | 12.98 |
| bldg | mech | Mechanical Permit Fee/equip. | 163.80 |
| bldg | mecval | Mech.Commercial Permit Fee | 108.20 |
| bldg | plmb | Plumbing Permit Fee | 27.30 |
| bldg | plstsr | Plumbing State Surcharge | 3.28 |
| bldg | stsur | State Surcharge | 57.77 |
| | | Total for Group bldg | <u>1,214.38</u> |
| | | Grand Total: | <u><u>1,214.38</u></u> |

City of Cornelius - Oct. 2013

PermSumByType
11/1/2013 11:37:59AM

Permits Summary by Type
CITY OF FOREST GROVE
For 10/01/2013 to 11/30/2013

Page: 1

| Permit Type | Description | Permits | Square Feet | Valuation | Fees Paid | Custom Field Valuation |
|--------------------|--|-----------|-------------|-------------|-----------------|------------------------|
| xcmalt | Cornelius Commercial Alteration | 1 | 0.00 | 0.00 | 53.45 | 750.00 |
| xmecca | Cornelius Mechanical Permit CommercialAlt/Add/Re | 1 | 0.00 | 0.00 | 148.23 | 0.00 |
| xmrotc | Cornelius Mechanical Residential Over the Counte | 6 | 0.00 | 0.00 | 183.48 | 0.00 |
| xpotc | Cornelius Plumbing Over the Counter | 1 | 0.00 | 0.00 | 30.58 | 0.00 |
| xsfal | Cornelius Single Family Alteration | 3 | 0.00 | 0.00 | 798.64 | 25,085.00 |
| Grand Total | | 12 | 0.00 | 0.00 | 1,214.38 | 25,835.00 |

Page: 1



FOR CITY USE ONLY
(Please return to City Recorder)

310

The City of Forest Grove
Recommends that license be

Granted Denied

\$100.00 Original App Fee: Paid: _____
\$ 75.00 Change App Fee:
\$ 35.00 Renewal or Temp App Fee
\$ 20.25 Special Event
Acct No.100-21-10-450050 Receipt#: _____

FOREST GROVE POLICE DEPARTMENT LIQUOR LICENSE RECOMMENDATION

NAME OF APPLICANT/BUSINESS: Stecchino Bistro (Applicant: Randall Reeder)

APPLICANT/BUSINESS ADDRESS: 2014 Main Street – Forest Grove

EVENT DATE/LOCATION: _____

CITY BUSINESS LICENSE: Pending BL: 080827

TYPE OF LICENSE REQUESTED:

Application is being made for

| | | |
|--|--|---|
| ACTION: <input checked="" type="checkbox"/> Change in Application <input type="checkbox"/> New Application <input type="checkbox"/> Renewal <input type="checkbox"/> Special Event <input type="checkbox"/> Temporary <input type="checkbox"/> Other: _____ | <input checked="" type="checkbox"/> FULL ON-PREMISES SALES: F-COM licenses are required to have dining seating. Allows the sale and service of distilled spirits, malt beverages, and wine for consumption on the licensed premises. Also allows licensees who are pre-approved to cater events off the licensed premises. <input type="checkbox"/> BREWERY – PUBLIC HOUSE This license allows the holder to manufacture malt beverages and sell to patrons and wholesalers and allows the holder to sell malt beverages, wine and cider for consumption at the business and "to go". | <input type="checkbox"/> LIMITED ON-PREMISES SALES: Allows the sale of malt beverages, wine and cider for consumption on the licensed premises and the sale of kegs of malt beverages for off premises consumption. Also allows licensees who are pre-approved to cater events off the licensed premises. <input type="checkbox"/> OFF-PREMISES SALES: Allows the sale of malt beverages, wine and cider in factory sealed containers for consumption off the licensed premises and allows approved licensees to offer sample tasting of malt beverages, wine and cider. |
| <input type="checkbox"/> Business <input checked="" type="checkbox"/> Change in Ownership <input type="checkbox"/> Greater Privilege <input type="checkbox"/> Additional Privilege <input type="checkbox"/> Other _____ | <input type="checkbox"/> F – CAT Caterer <input checked="" type="checkbox"/> F – COM Commercial Establishment <input type="checkbox"/> F – PC Passenger Carrier <input type="checkbox"/> F – CLU Private Club <input type="checkbox"/> F – SEW or SEG Special Event <input type="checkbox"/> F – PL Other Public Location | <input type="checkbox"/> Brewery Public House <input type="checkbox"/> Fuel Pumps <input type="checkbox"/> Grower <input type="checkbox"/> Warehouse <input type="checkbox"/> Winery/Grower <input type="checkbox"/> Other: _____ |

APPLICABLE CRIMINAL/DRIVING RECORD:

NONE SUPPORTING DOCUMENTATION ATTACHED

RECOMMENDED ACTION:

FORWARD WITH APPROVAL REJECT APPLICATION (Memorandum Required)

Janie F. Schutz
Janie Schutz, Chief of Police
- or Designee

Date 11/7/2023



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION



Application is being made for:

LICENSE TYPES

- Full On-Premises Sales (\$402.60/yr)
 - Commercial Establishment
 - Caterer
 - Passenger Carrier
 - Other Public Location
 - Private Club
- Limited On-Premises Sales (\$202.60/yr)
- Off-Premises Sales (\$100/yr)
 - with Fuel Pumps
- Brewery Public House (\$252.60)
- Winery (\$250/yr)
- Other: _____

ACTIONS

- Change Ownership
- New Outlet
- Greater Privilege
- Additional Privilege
- Other _____

P47146
L184216

90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- Limited Partnership
- Corporation
- Limited Liability Company
- Individuals

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

_____ (name of city or county)

recommends that this license be:

- Granted
- Denied

By: _____ (signature) _____ (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: [Signature]

Date: 10-24-13

90-day authority: Yes No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① Wine Education Consultants, LLC ③ _____

② _____ ④ _____

2. Trade Name (dba): Stecchino Bistro

3. Business Location: 2014 Main Street, Forest Grove, OR 97116
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: 2004 MAIN ST, SUITE 100 FOREST GROVE, OR 97116
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: 503 352 9921
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? Yes No

7. If yes to whom: Christian Goffard - Stecchino Inc Type of License: Full On-Premise

8. Former Business Name: n/a Stecchino Bistro

9. Will you have a manager? Yes No Name: Randall Reeder
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Forest Grove
(name of city or county)

11. Contact person for this application: Randall Reeder _____
(name) (phone number(s))
2004 Main Street, STE 100 Forest Grove, OR 97116 _____
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① [Signature] Date 9/28/2013 ③ OCT 24 2013 Date _____

② _____ Date _____ ④ REGULATORY FIELD SERVICES Date _____
Oregon Liquor Control Commission



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

WINE EDUCATION CONSULTANTS, LLC

Applicant Name:

~~RAHMAN RAHMAN~~

Phone:

503 359 1967

Trade Name (dba):

STECCHINO BISTRO

Business Location Address:

2014 MAIN STREET

City:

FOREST GROVE

ZIP Code:

97116

DAYS AND HOURS OF OPERATION

Business Hours:

| | | | |
|-----------|-------|----|-------|
| Sunday | _____ | to | _____ |
| Monday | _____ | to | _____ |
| Tuesday | _____ | to | _____ |
| Wednesday | 5p | to | 8:30p |
| Thursday | 5p | to | 8:30p |
| Friday | 5p | to | 9:30p |
| Saturday | 5p | to | 9:30p |

Outdoor Area Hours:

| | | | |
|-----------|-------|----|-------|
| Sunday | _____ | to | _____ |
| Monday | _____ | to | _____ |
| Tuesday | _____ | to | _____ |
| Wednesday | 5p | to | 8:30p |
| Thursday | 5p | to | 8:30p |
| Friday | 5p | to | 9:30p |
| Saturday | 5p | to | 9:30p |

The outdoor area is used for:

- Food service Hours: 5p to 8:30p
- Alcohol service Hours: 5p to 8:30p
- Enclosed, how WOOD FENCE & GATE

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations:

Yes

No

If yes, explain:

NO OUTDOOR SEATING

during winter months - NOV THROUGH MAR

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

| | | | |
|-----------|-------|----|-------|
| Sunday | _____ | to | _____ |
| Monday | _____ | to | _____ |
| Tuesday | _____ | to | _____ |
| Wednesday | _____ | to | _____ |
| Thursday | _____ | to | _____ |
| Friday | 5:30 | to | 9:00 |
| Saturday | 5:30 | to | 9:00 |

SEATING COUNT

Restaurant: 66

Outdoor: TO BE DETERMINED (12-16)

Lounge: _____

Other (explain): _____

Banquet: _____

Total Seating: _____

OLCC USE ONLY

Investigator Verified Seating: ____ (Y) ____ (N)

Investigator Initials: _____

Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature:

[Signature]

Date:

9/28/2013

1-800-452-OLCC (6522)

www.oregon.gov/olcc

(rev. 12/07)



CITY OF FOREST GROVE

Financial Report For The Quarter Ending September 30, 2013

This is the quarterly financial report for the quarter ending September 30, 2013. This is the first quarter of the City's fiscal year ending June 30, 2014.

The quarterly report compares the year-to-date budget allocations to the year-to-date revenues and expenditures. The annual budget has been distributed into quarterly budget allotments based upon the pattern of revenue collections and expenditure disbursements from the prior fiscal year. Actual revenue collections and expenditure disbursements are compared to this distribution.

The first part of this report is a graphical representation of the quarterly status of the City's major operating departments and funds. The second part of this report contains comments on other funds where material events have or are projected to occur. The last section of this report is the line item detail of the City's departments and funds. In the detail section, the actual revenues received or expenditures disbursed through the end of the quarter are compared to the year-to-date quarterly budget allotment, and expressed in the detail report as both a dollar variance and percent variance.

Many revenues and expenditures are not received or spent on a regular monthly basis during the fiscal year. The quarterly budget allotment reflects this. For example, property tax revenue generally is received during the second quarter of the year; therefore, the quarterly budget allotment for the first quarter for property taxes will be zero. The second quarterly budget allotment for property taxes, however, will be nearly 100%, reflecting the City's expectation that property taxes are generally received during the second quarter.

This report begins with an overview of the General Fund, first in summary, and then each department. Next is the Building Service Fund, followed by the Information Systems Fund, the Light Fund and then select Public Works' funds. Not all of the City's funds are represented in the graphical section of this report, but are included in the line item detail section.

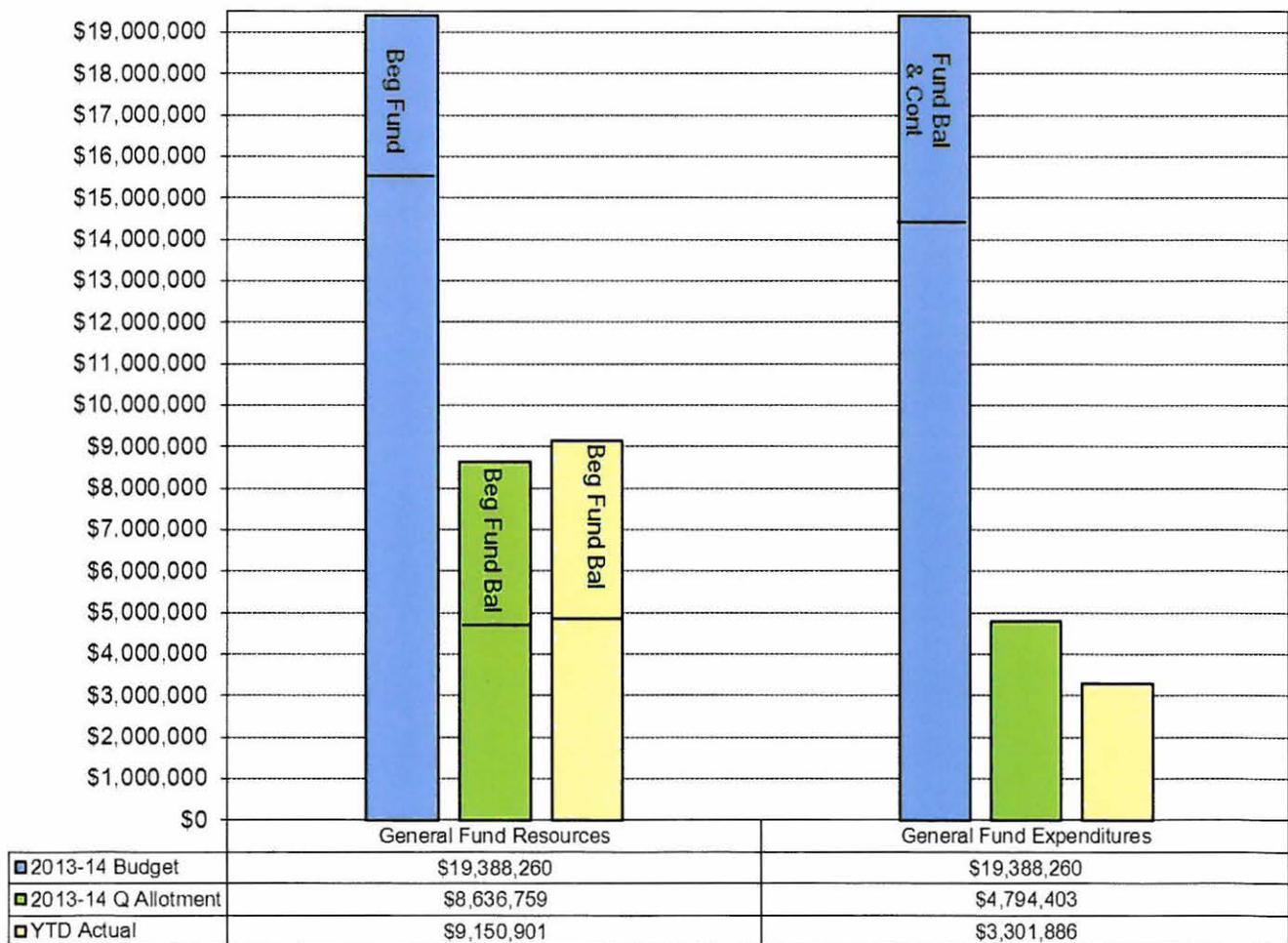
All funds have budgeted contingency and unappropriated fund balance, which enables each fund's expenditures to balance to its resources. However, the unappropriated fund balance cannot be spent during the fiscal year. Contingency funds can be spent with Council approval. Both amounts added together make up each fund's reserves.

General Fund

The General Fund receives the most focus throughout the year and during the budget cycle. The General Fund houses property taxes and the major services areas the public associates with local government – police, fire, parks, aquatics and the library, in addition to administrative and planning functions. Below is a summary of the General Fund. General Fund revenues and expenditures are next broken down into categories and departments, respectively. Line item detail for each revenue source and expense item follows in the detail section of this report.

The General Fund is off to a good start for the first quarter of the fiscal year. Overall, revenues are above the quarterly allocation for the first quarter. Beginning Fund Balance was higher than projected. Operating revenue is above the amount allocated for the first quarter. The expenditures are about 3% less than the first quarter budget allotment, as explained more below. Expenditures were below the amount allocated to the first quarter. Not all expenses that are usually charged in the first quarter, such as insurance and workers compensation insurance, were charged in the first quarter. They will be charged in the second quarter.

General Fund Summary



General Fund Revenue

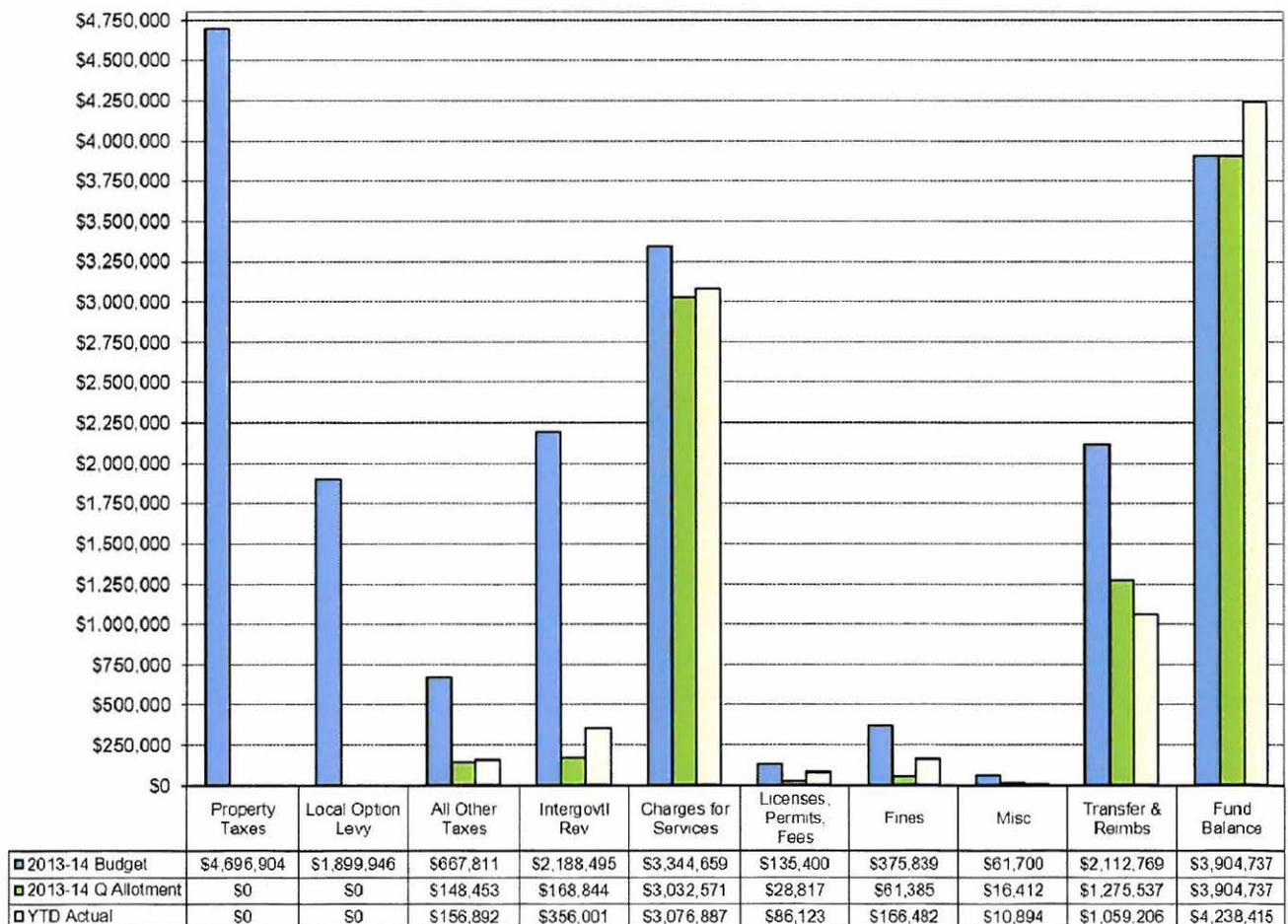
The following graph displays the General Fund Revenue in a snapshot. For each revenue category, the annual revenue is displayed, then the quarterly budget allocation, then the actual amounts collected through the end of the quarter.

Property taxes are generally received by the City in November, which falls during the second quarter. Therefore, for this first quarter report, property taxes do not have a quarterly budget allocation, nor have any property taxes been received.

The revenue category of *All Other Taxes* is ahead of its budget allocation due to better than expected payments from taxes owed for prior years. The *Intergovernmental Revenue* category is ahead of its quarterly allotment due to grant payments from Metro and Homeland Security for grant expenses incurred in the prior fiscal year. Revenues in the *License, Permits, Fees* revenue category are well ahead of the quarterly budget projection mostly due to Engineering Inspection Fees coming in significantly higher through the first quarter than expected. In the *Fines* revenue category, Traffic Fines are about \$80,000 above the quarterly allotment. Cornelius fine revenue collected in the first quarter was almost equal to the projected amount for entire fiscal year and Forest Grove fine revenue was above its quarterly allotment by about \$16,000. The *Transfer and Reimbursement* revenue category is below its quarterly budget allocation, mostly due to budgeted transfer to the General Fund not being made in the first quarter. The transfer will be made in the second quarter.

Fund balance is higher than originally budgeted. The budget for the fund balance is set in April of each year, prior to the year actually concluding, and is based on projections through June 30.

General Fund Revenue - 1st Quarter

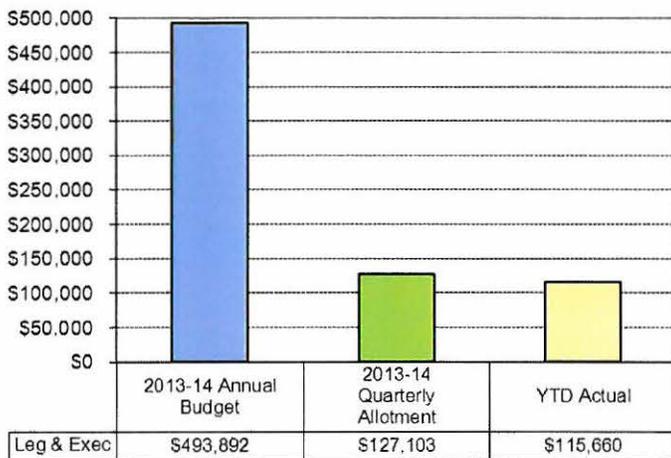


Therefore, it is not unusual that the actual fund balance would be different from the budgeted amount. Fund balance for FY 13-14 is about \$333,000 higher than originally budgeted, meaning that FY 12-13 ended with higher revenues and lower expenditures than expected. For example, property taxes were about \$62,000 higher and Planning and Engineering fees were \$75,000 higher.

General Fund Expenditures

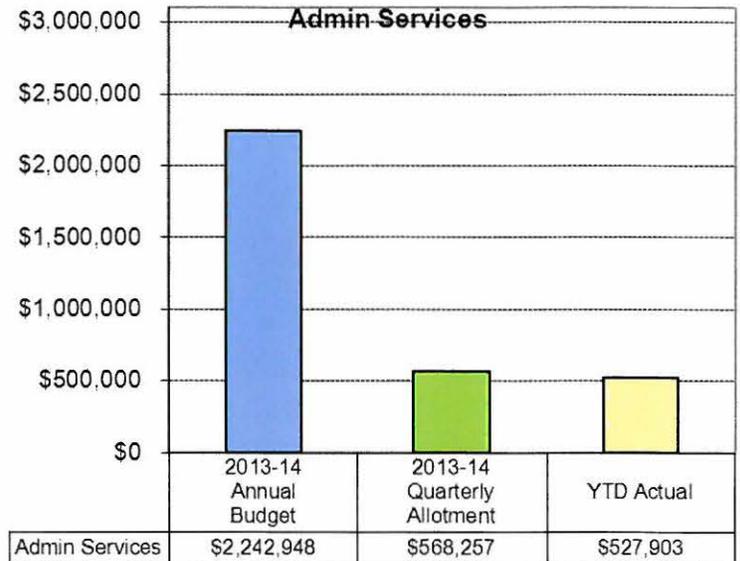
The following charts display each General Fund Department. The annual budget for each is compared to the quarterly budget allotment and the actual amounts. Brief comments are included with each department's chart.

Leg & Exec



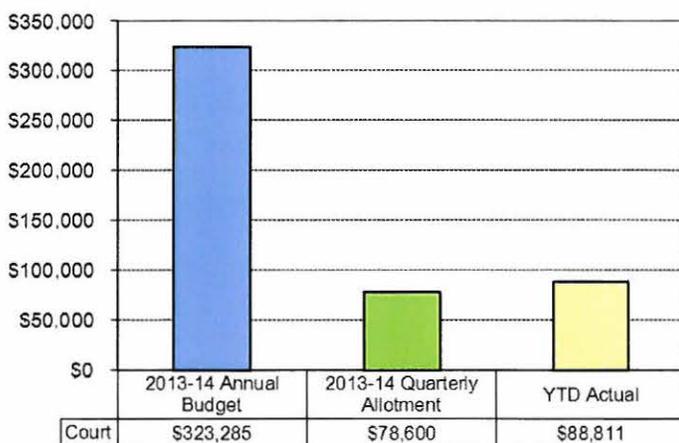
The Legislative and Executive Department is right on track with its spending through the first quarter of the year.

Admin Services



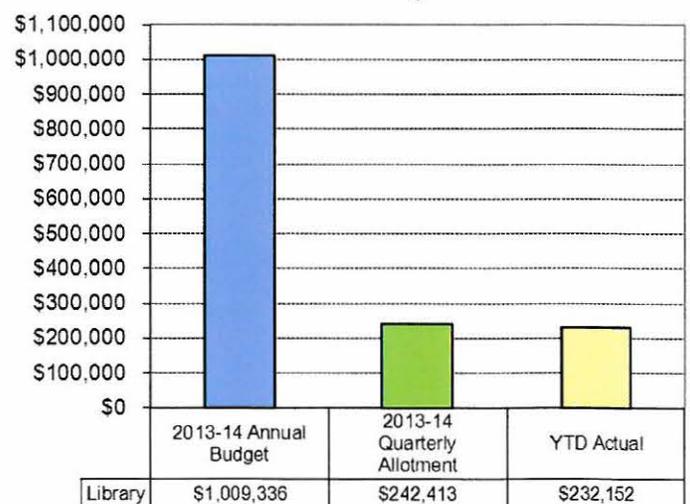
The Administrative Department is right on track with its spending through the first quarter of the year.

Court



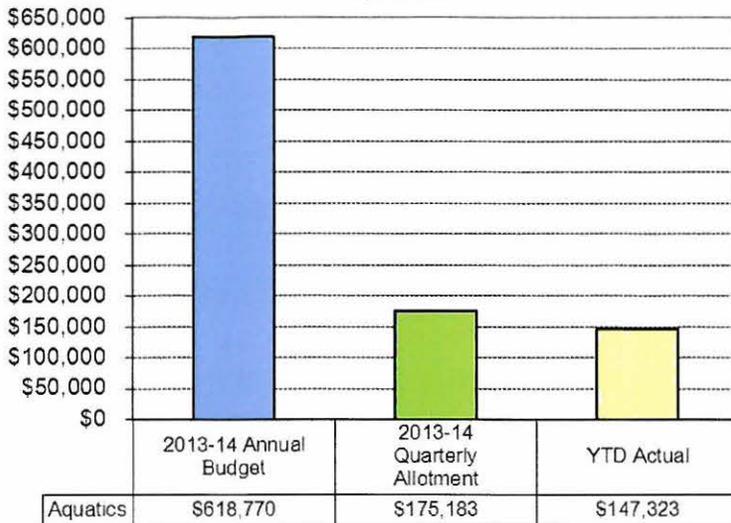
State assessment payments in the Municipal Court Department are higher than projected due to fine revenue collected being higher than budgeted.

Library



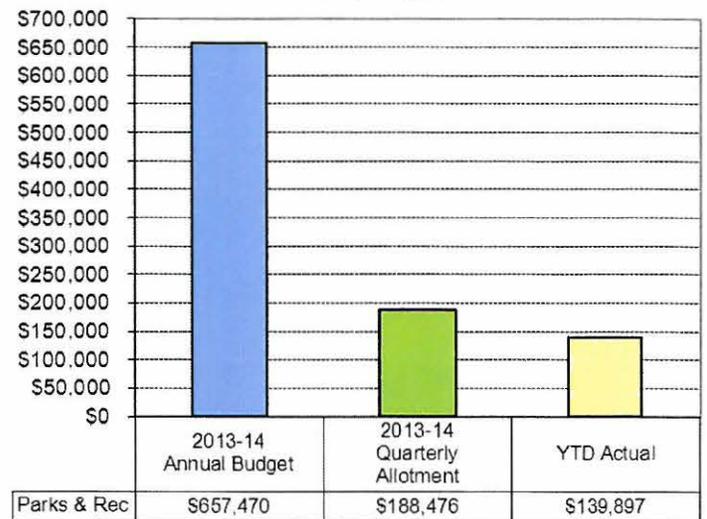
The Library Department is right on track with its spending through the first quarter of the fiscal year.

Aquatics



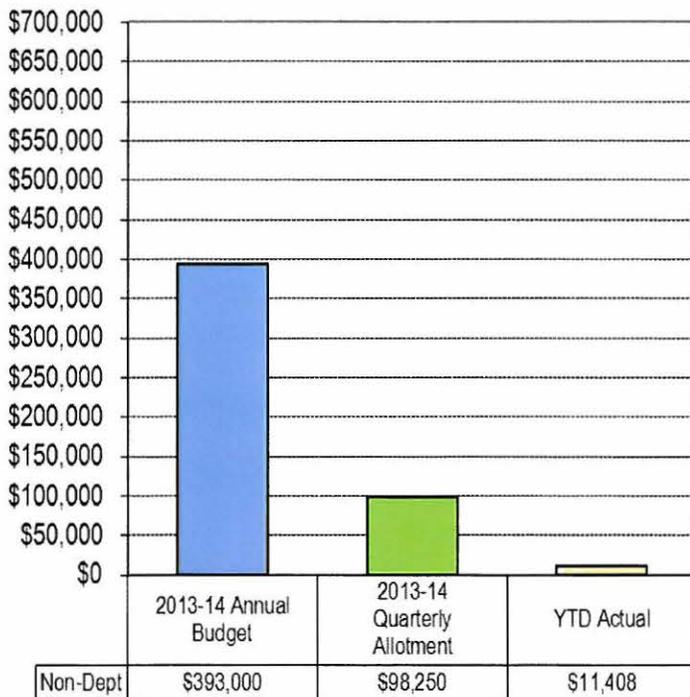
The Aquatics Department is spending on track through the first quarter of the fiscal year. Small Equipment is 94% spent due the unexpected replacement of a pool vacuum cleaner that failed. The department expects to be able to cover this unexpected expense by closely monitoring other purchases during the fiscal year.

Parks & Rec



The Parks & Recreation Department has underspent its seasonal wage account and the new half-time utility worker added to the budget had not yet been hired.

Non-Dept

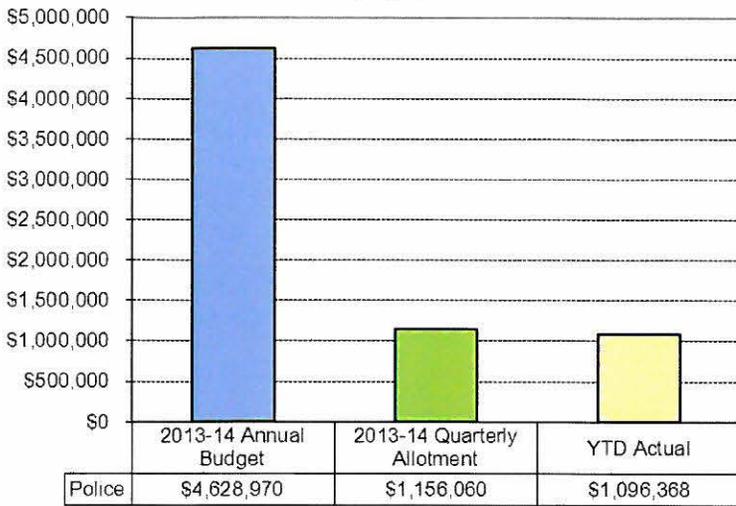


The Non-Departmental Department holds the General Fund's overall contingency and un-appropriated fund balance. While these amounts are included in the annual budget, they are not spent, and therefore do not have a quarterly allotment.

Periodically, the General Fund transfers funds to the Major Maintenance Fund. The amount of the transfer is based upon unexpected, one-time revenues or savings the General Fund receives or doesn't spend in the prior year. Each year, these amounts are considered by the Budget Committee and the City Council, and the transfer amount for the following fiscal year is set during the budget process. These one-time funds are transferred to the Major Maintenance Fund to be used for one-time, major repair and replacements at buildings that house General Fund services. The FY 2013-14 Budget did not include any General Fund transfers to the Major Maintenance Fund.

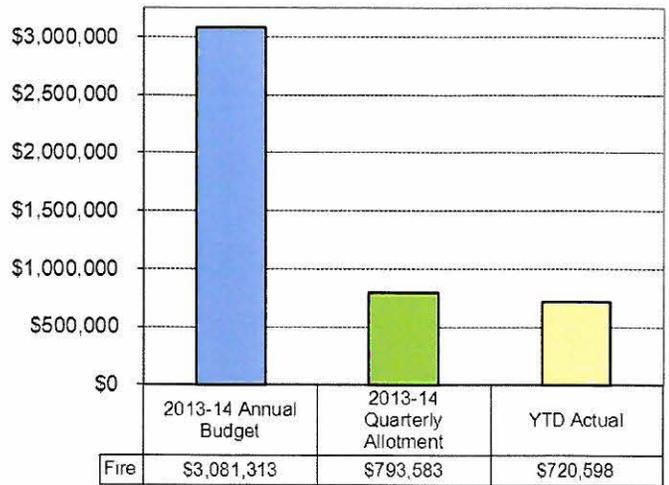
Other items in this department include pass through funds for the School District Excise Tax and the Metro Construction Excise Tax. After discussion with the independent auditors, the City will remove these payments from the budget and make the payments through a balance sheet account since the payments are not expenses of the City.

Police



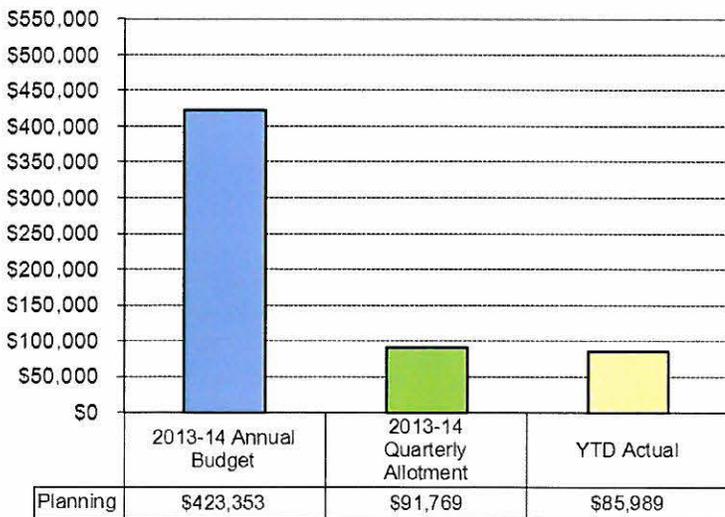
The Police Department expenditures are on track through the first quarter of the fiscal year.

Fire



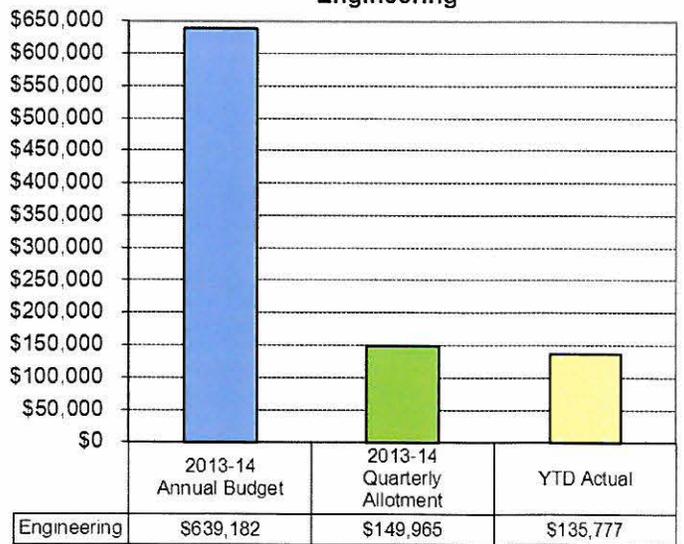
The Fire Department spending is on track although overtime is at 49% spent through the first quarter due overtime incurred on a conflagration event that will be reimbursed by the State.

Planning



The Planning Department is right on track with its spending through the first quarter of the year.

Engineering



The Engineering Department is under-spending just slightly through the first quarter of the year due to no spending for professional services for engineering inspection services.

Building Services Fund

The Building Services Fund's operating revenue is about \$116,000 ahead of its first quarter budget allocation as the building activity for single family permits that increased significantly during the last fiscal year continued through the first quarter of the current fiscal year.

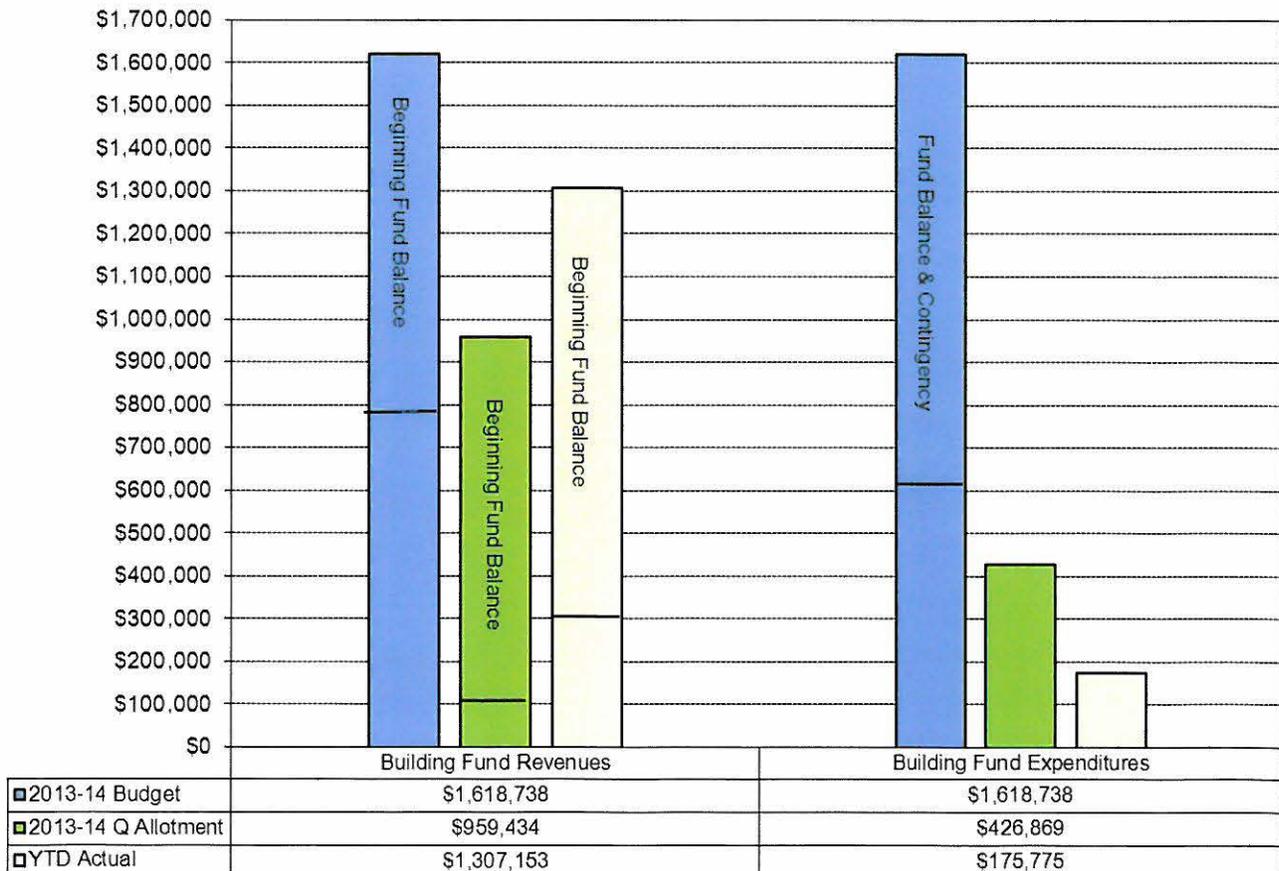
City of Forest Grove Number of Single-Family-New Permits Issued By Fiscal Year; July 1 through June 30

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
|-----------------|-----------|-----------|-----------|-----------|-----------|
| July | 5 | 5 | 6 | 5 | 23 |
| August | 1 | 3 | 6 | 7 | 16 |
| September | 6 | 3 | 11 | 5 | 4 |
| Q1 Total | 12 | 11 | 23 | 17 | 43 |

The Building Fund's Beginning Fund Balance is about \$148,000 over the budgeted amount. The budget for the fund balance is set in April of each year, prior to the year actually concluding, and is based on projections through June 30. Therefore, it is not unusual that the actual fund balance would be different from the budgeted amount. The fund balance is greater than budgeted because plan review and inspection revenue were significantly greater than was expected in the last fiscal year.

After adjusting for the quarterly allocation of Contingency and Ending Fund Balance, the expenditures are slightly ahead of the first quarter budget target due to higher than expected inspection services by other governmental agencies due to increased activity.

Building Services Fund

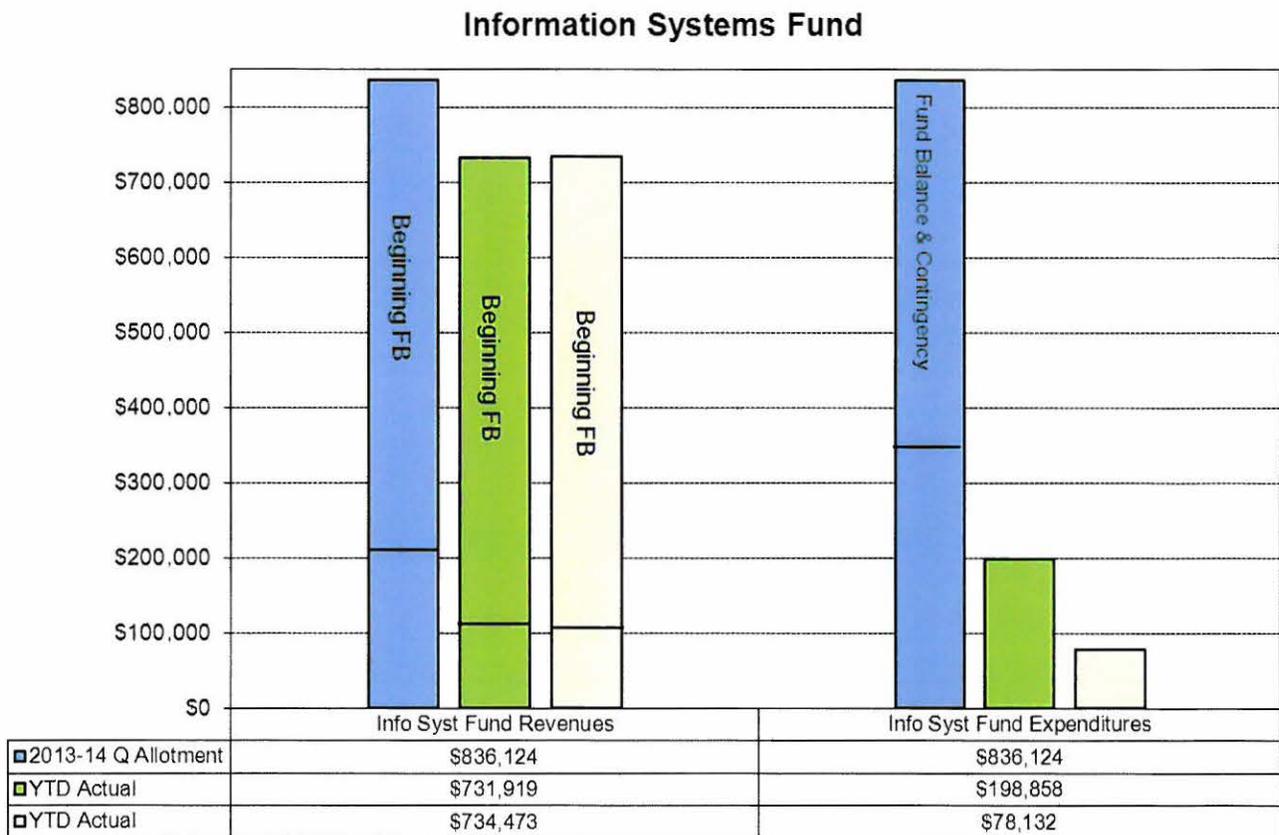


Information Systems Fund

The Information Systems Fund is used to replace the City's computer and network infrastructure. This fund purchases servers and major software applications. Through the first quarter, operating revenues are right on target and fund balance came in essentially on target.

The Beginning Fund Balance is about \$2,000 higher than was projected for the FY 2013-14 Budget.

The operating expenditures are slightly behind the budget target, due to timing of purchasing hardware when compared to last year. Staff was installing hardware purchased late last fiscal year during the first quarter so the purchasing for the replacement equipment for the current fiscal year had not yet started.

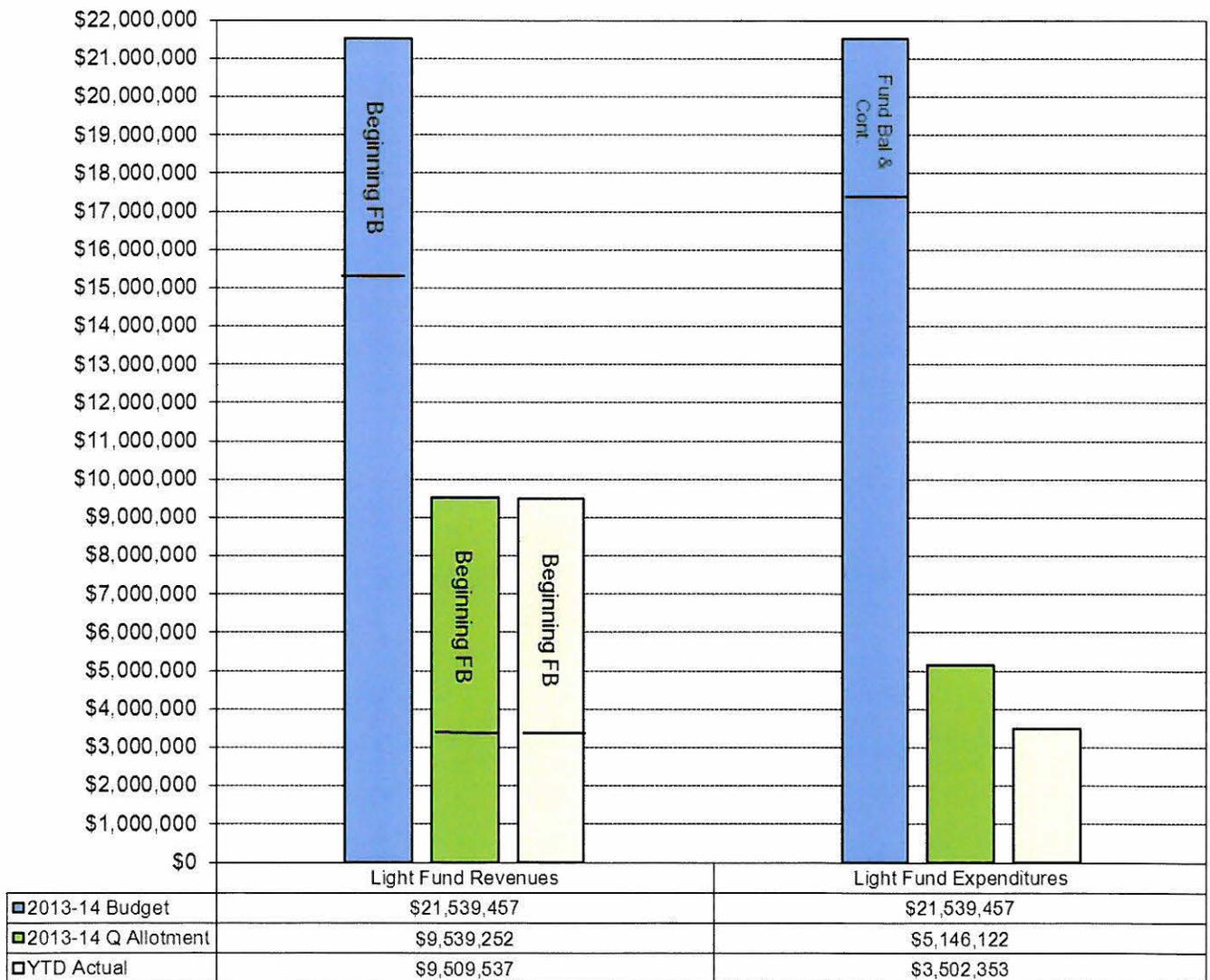


Light Fund

Overall, operating revenue in the Light Fund is on target for the first quarter budget target with residential sales at about 6% under the first quarter allocation. That difference was offset by Connection Charges for new construction being substantially higher than budgeted. Additionally, the beginning fund balance of 6,199,000 was within \$5,000 of the amount that was projected during budget preparation.

After adjusting for the allocation of Contingency and Ending Fund Balance, the Light Fund expenditures are right on track through the first quarter.

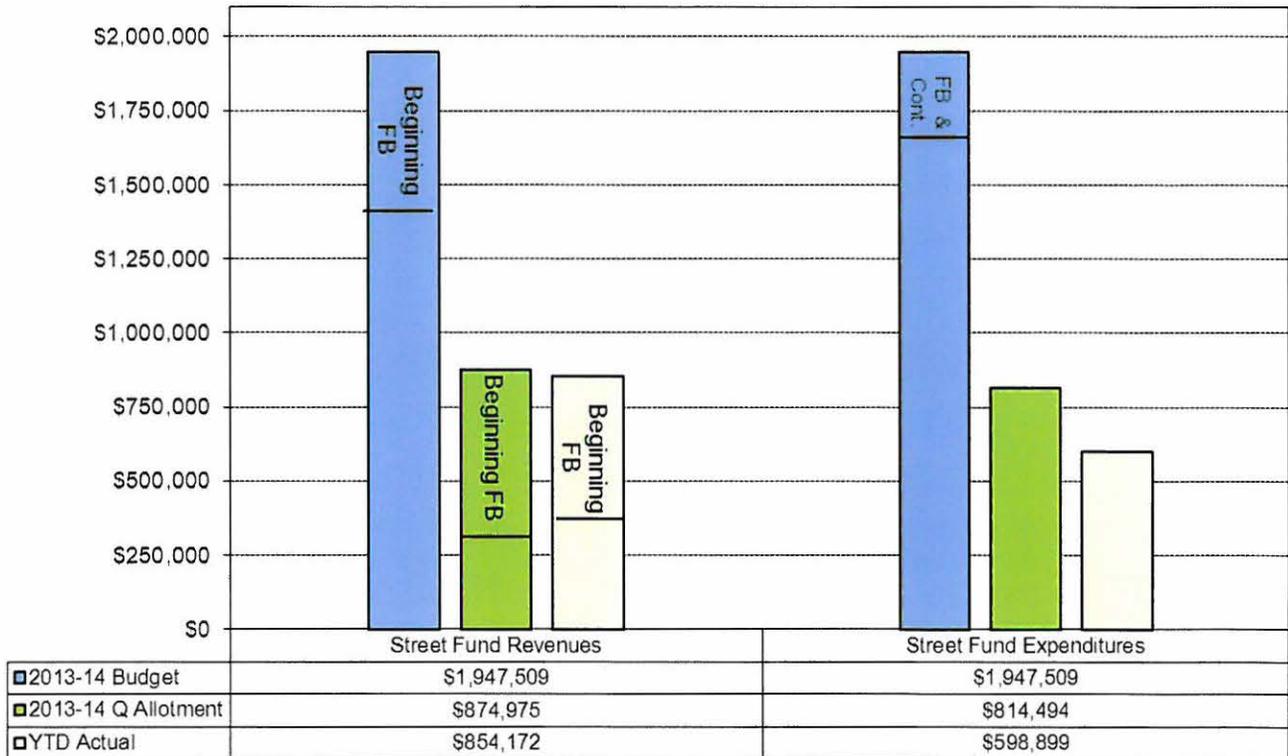
Light Fund



Public Works Funds

Public Works is responsible for 11 operating and capital funds. The graphical summary below will only focus on the major operating funds, including the Street Fund, the Sewer Fund, the Water Fund, the Surface Water Management Fund, and the Equipment Fund. The detail for all of the Public Works' Funds is included in the second part of this report.

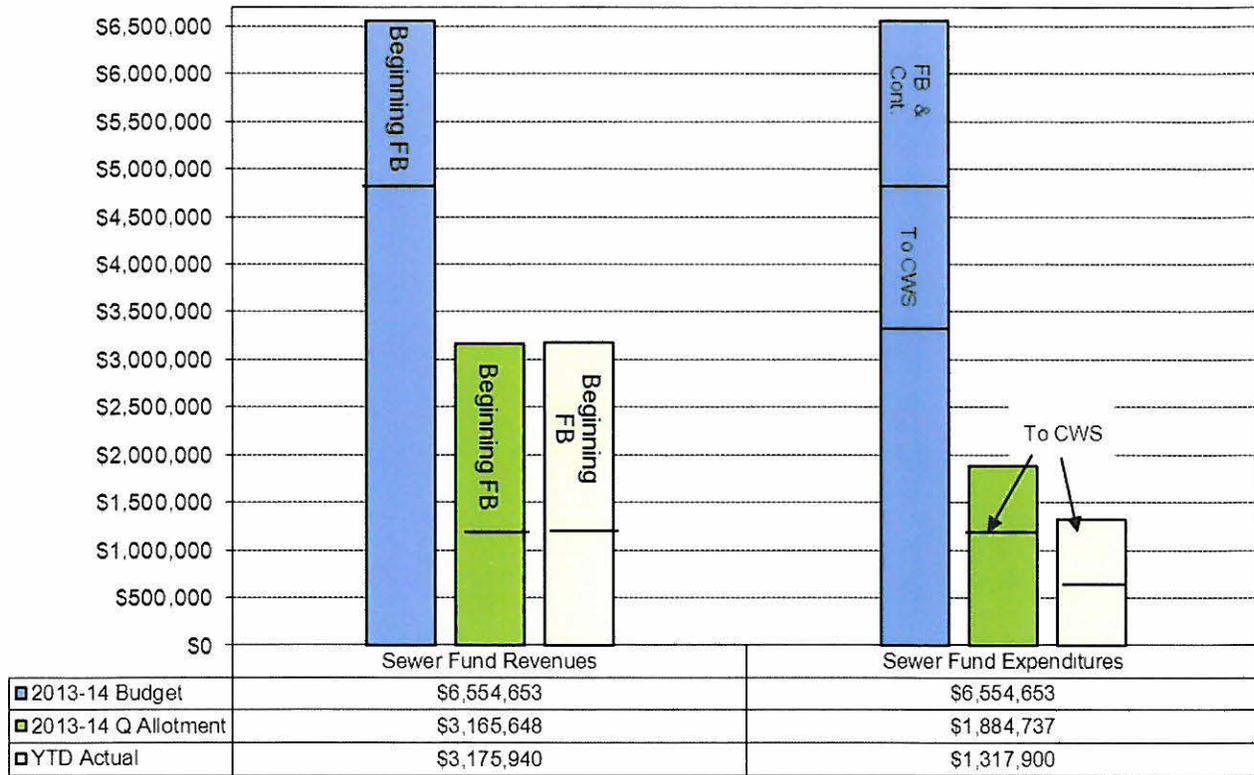
Street Fund



The Street Fund revenues are about 2% behind the first quarter allotment, because fund balance is less than the budget by almost \$70,000. The declining fund balance in the Street Fund was a discussion during the Budget Committee hearings in May 2013 with the City Council ultimately deciding to implement a \$1.50 per month Streetlight Fee to electric customers to pay for operations and maintenance of streetlights paid by the Street Fund. This will allow overlays to continue at the usual level.

The expenditures are about 20% below the first quarter budget allotment. This is mostly due to some capital expenditures planned for the first quarter, such as street overlays, not being started until the beginning of the second quarter and to the grant expenditure for the bike shelters. The crosswalk planned for Gales Creek Road is currently under construction. The crosswalk planned for Thatcher Road is also under construction but is being built by a developer as part of his project for which TDT credit will be given.

Sewer Fund

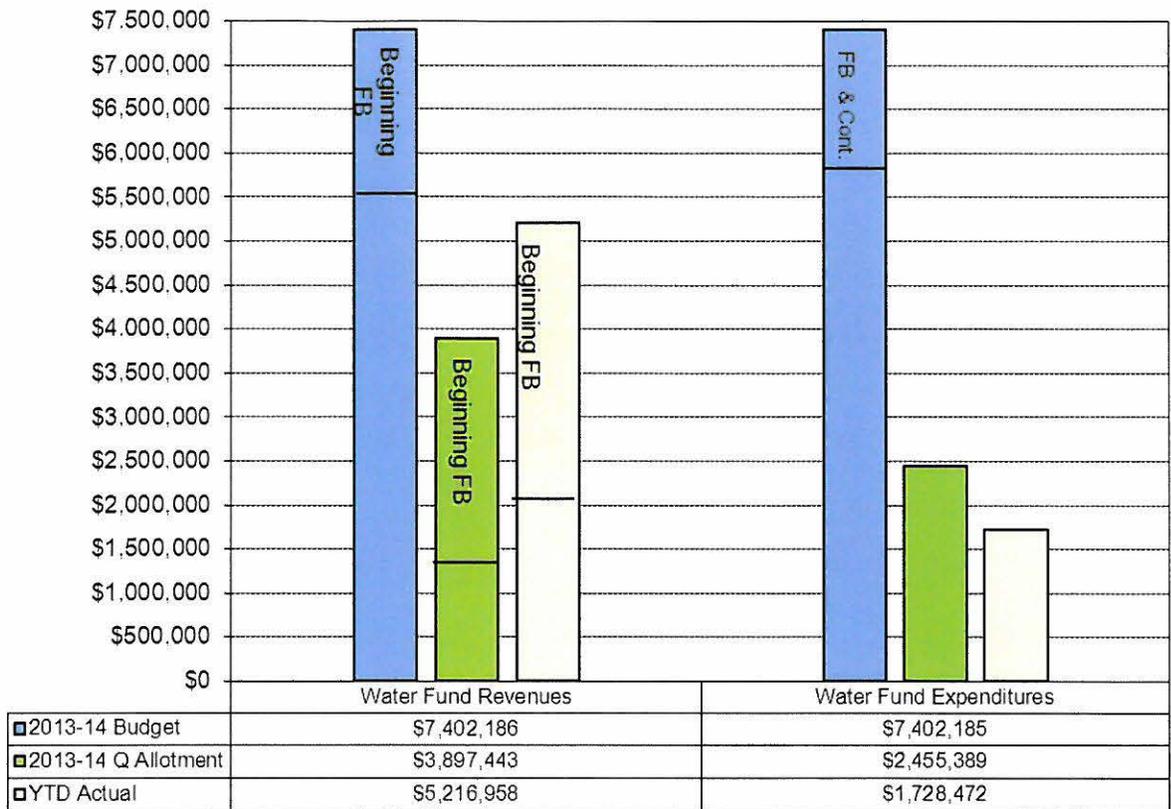


The Sewer Fund records revenues and expenditures of operating the sewer utility. A large part of the sewer utility is treating the sewage and conveying it to the waste water treatment plant. Clean Water Services (CWS) is responsible for treating the sewage and for the large trunk lines that convey it. Therefore, approximately 84% of the revenue from rates is transferred to CWS for these purposes. This transfer happens each month, and is reflected in the graphic above in the expenditure category, since the transfer to CWS happens through the expenditure line item of Intergovernmental Services.

The revenues received through the first quarter in the Sewer Fund are on target when compared to the quarterly allotment. Additionally, the fund balance exceeds the budgeted amount by \$8,000. The fund balance amount represents how the previous fiscal year ended up when compared with projections.

The expenditures through the first quarter are lagging about 30% behind the quarterly allotment. This is partly due to labor costs under-spending, as the crews focused more on issues in the street and surface water funds. Another reason for the lagging expenditures is due to the timing of the monthly transfer to Clean Water Services – the transfer is about two weeks behind. The Sewer Fund capital program has not begun this year, so the capital outlay section is lagging behind budget allotments.

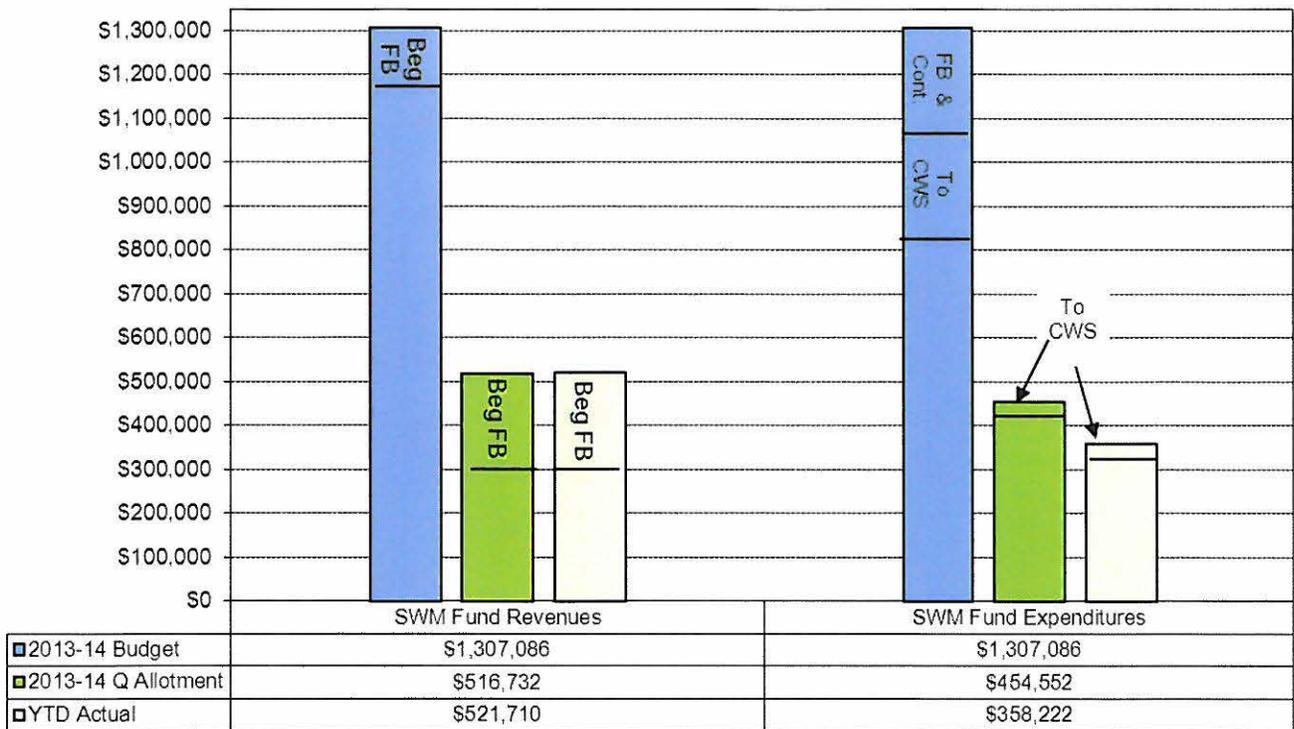
Water Fund



The revenues received through the first quarter in the Water Fund are 34% above the quarterly allotment, due to three main reasons: 1) the fund balance exceeds the budgeted amount. The fund balance amount represents how the previous fiscal year ended up when compared with projections, as discussed when the year-end 2013 quarterly report was presented. Last year, rate revenue was higher than projected due to the results of rate restructuring and dry weather, timber harvest revenue was higher than projected, and these excess revenues accrued to fund balance; 2) water sales this year are above the first quarter target by about \$63,000; and 3) timber sales for the FY 2012-13 extended into the current fiscal year and no timber harvest revenue was expected in the first quarter when the budget was prepared.

The expenditures are 30% under their first quarter budget allotment. This is due to several capital projects that were expected to be started in the first quarter were delayed until the second quarter and an interest only debt payment on the 2003 water bonds was not made since the bonds were refinanced in July 2013.

Surface Water Management Fund

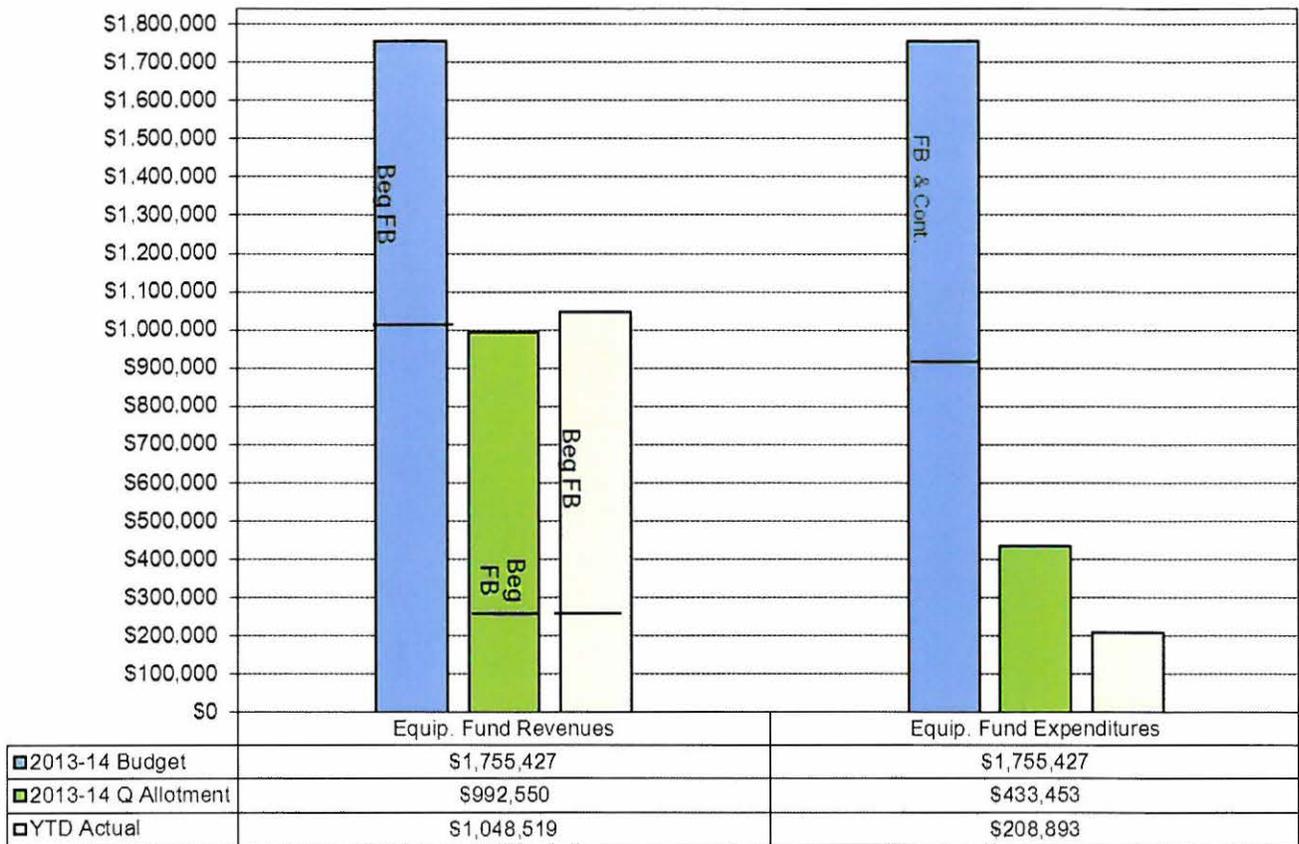


The Surface Water Management Fund (SWM) records revenues and expenditures of operating the surface water utility – which is managing rain run-off and storm water run-off. A portion of managing surface water is regional in nature, relating to keeping the Tualatin River healthy. CWS is responsible for this regional portion, so 25% of the revenue from rates is transferred to CWS for this purpose. This transfer happens each month, and is reflected in the graphic above in the expenditure category, since the transfer to CWS happens through the expenditure line item of Intergovernmental Services.

The revenues received through the first quarter in the SWM Fund are slightly in excess of the quarterly allotment due to the fund balance exceeding the budgeted amount. In FY 2012, the capital project to reduce flooding at the Bonnie and B Street intersection was completed at half of the estimate, and so the savings accrued to the fund balance. Other revenues are meeting their budget target for the quarter.

Overall, the expenditures are meeting the first quarter budget target. However, the SWM fund is about \$15,000 below the quarterly allotment in the personnel category as crews have focused more on areas such as sewer, water, or streets.

Equipment Fund



The revenues received through the first quarter in the Equipment Fund are in excess of the quarterly allotment, due to the fund balance exceeding the budgeted amount, as explained in the 2013 year-end report.

The expenditures for the Equipment Fund are below the quarterly budget allocation. Vehicle maintenance and fuel expenditures are below their first quarterly budget allotments.

Other Funds

Brief comments are included here on other funds that have activity to note.

Fund 225 – Fire Equipment Replacement Fund (FERF):

The FERG includes budget authority of \$275,000 to purchase a Water Tender. The Fire Tender will be ordered by the end of December, 2013, so delivery may not occur in the current fiscal year.

Fund 270 – Major Maintenance Fund:

Approximately \$10,000 was identified in this fund to replace the shower valves at the Aquatic Center. This project was completed for about \$10,900.

Detailed Quarterly Reports

The following pages display the line item detail of the City's funds. This detail will not be reviewed during the meeting, but staff is happy to answer any questions that may come up.

The first column of dollar figures represents the annual budget amount. The next column represents YTD Activity. The third column of dollar figures shows the remaining budget available for that line item for the rest of the fiscal year. The last column shows the YTD Activity spent as a percentage of the annual amount budgeted.

100 - General Fund

Department #11 - Legislative & Executive

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|-----------------------------------|------------------|------------------|----------------|-------------|
| REVENUES | | | | | |
| 440029 | General Fund Spt Svc (522023) | 330,092 | 330,092 | 0 | 100% |
| | REVENUES TOTAL | 330,092 | 330,092 | 0 | 100% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (273,898) | (62,139) | 211,759 | 23% |
| 511010 | Part-Time Employee Wages | (9,000) | (2,077) | 6,923 | 23% |
| 512005 | Health & Dental Benefits | (57,165) | (14,049) | 43,116 | 25% |
| 512008 | Health Reimb Arrangement | (2,693) | (722) | 1,971 | 27% |
| 512010 | Retirement | (58,970) | (13,608) | 45,362 | 23% |
| 512015 | FICA | (21,642) | (4,845) | 16,797 | 22% |
| 512020 | Workers Comp | (347) | 0 | 347 | 0% |
| 512025 | Other Benefits | (1,722) | (1,393) | 329 | 81% |
| 512030 | Other Payroll Taxes | (2,073) | (540) | 1,533 | 26% |
| 520110 | Operating Supplies | (750) | (217) | 533 | 29% |
| 520120 | Organization Business Expense | (8,000) | (799) | 7,201 | 10% |
| 520180 | Subscriptions & Books | (100) | 0 | 100 | 0% |
| 520220 | Small Equipment | (1,500) | 0 | 1,500 | 0% |
| 520503 | Printing | (2,300) | (1,133) | 1,167 | 49% |
| 520506 | Postage | (500) | (53) | 447 | 11% |
| 520509 | Telephone | (452) | (99) | 353 | 22% |
| 520521 | Public Information | (9,020) | (1,438) | 7,582 | 16% |
| 520524 | Publications | (60) | 0 | 60 | 0% |
| 520530 | Memberships | (4,657) | (2,435) | 2,222 | 52% |
| 520563 | Sister City Contribution | (6,800) | (245) | 6,555 | 4% |
| 520578 | Insurance & Bonds | (365) | 0 | 365 | 0% |
| 521003 | Training/Conferences | (9,270) | (3,580) | 5,690 | 39% |
| 521004 | Legislative Conferences & Trainin | (18,500) | (4,607) | 13,893 | 25% |
| 521006 | Travel | (200) | 0 | 200 | 0% |
| 521150 | Professional Services | (1,000) | 0 | 1,000 | 0% |
| 522003 | Equipment Maint & Oper Supplies | (500) | (499) | 1 | 100% |
| 522012 | Fuel/Oil | 0 | (158) | (158) | 0% |
| 522021 | Equipment Fund Charges | (720) | (180) | 540 | 25% |
| 522022 | Information Systems Fund Charge | (1,688) | (844) | 844 | 50% |
| | EXPENDITURES TOTAL | (493,892) | (115,660) | 378,232 | 23% |
| | Department Net Totals | (163,800) | 214,432 | | |

100 - General Fund

Department #12 - Administration Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|-------------------------------------|------------------|------------------|-----------------|------------|
| REVENUES | | | | | |
| 430455 | Metro Cleanup Grant | 833 | 0 | (833) | 0% |
| 440022 | Lien Searches | 13,000 | 3,926 | (9,075) | 30% |
| 440025 | Copy Service | 278 | 29 | (249) | 11% |
| 440028 | Passport Execution Fee | 8,800 | 1,300 | (7,500) | 15% |
| 440029 | General Fund Spt Svc (522023) | 1,852,428 | 1,852,428 | 0 | 100% |
| 440030 | Reserved Parking | 1,020 | 330 | (690) | 32% |
| 440040 | New Account Set-Up Fee | 26,000 | 9,133 | (16,867) | 35% |
| 440042 | Door Hanger Fee | 23,500 | 7,570 | (15,930) | 32% |
| 440044 | Online Phone Pymt Convenience | 0 | 91 | 91 | 0% |
| 440501 | Bond Issuance Fees | 0 | 37,000 | 37,000 | 0% |
| 450056 | Business License | 40,000 | 4,400 | (35,600) | 11% |
| 450057 | Other | 1,000 | 0 | (1,000) | 0% |
| 472005 | Miscellaneous | 4,500 | 651 | (3,849) | 14% |
| 480006 | Reimbursements | 12,500 | 950 | (11,550) | 8% |
| | REVENUES TOTAL | 1,983,859 | 1,917,809 | (66,050) | 97% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (845,939) | (190,322) | 655,617 | 22% |
| 511010 | Part-Time Employee Wages | (133,681) | (35,184) | 98,497 | 26% |
| 511015 | Overtime | 0 | (328) | (328) | 0% |
| 511020 | Temporary Employee Wages | (4,585) | 0 | 4,585 | 0% |
| 512005 | Health & Dental Benefits | (304,976) | (72,260) | 232,716 | 24% |
| 512008 | Health Reimb Arrangement | (9,934) | (2,633) | 7,301 | 27% |
| 512010 | Retirement | (195,969) | (42,295) | 153,674 | 22% |
| 512015 | FICA | (75,292) | (17,266) | 58,026 | 23% |
| 512020 | Workers Comp | (5,015) | 0 | 5,015 | 0% |
| 512025 | Other Benefits | (5,960) | (1,049) | 4,911 | 18% |
| 512030 | Other Payroll Taxes | (7,478) | (1,727) | 5,751 | 23% |
| 520110 | Operating Supplies | (6,000) | (744) | 5,256 | 12% |
| 520120 | Organization Business Expense | (3,150) | (544) | 2,606 | 17% |
| 520150 | Utilities | (10,977) | (2,716) | 8,261 | 25% |
| 520180 | Subscriptions & Books | (400) | (76) | 324 | 19% |
| 520200 | Computer Software Maintenance | (62,658) | (32,693) | 29,965 | 52% |
| 520220 | Small Equipment | (1,200) | (825) | 375 | 69% |
| 520503 | Printing | (17,870) | (9,281) | 8,589 | 52% |
| 520506 | Postage | (70,000) | (22,833) | 47,167 | 33% |
| 520509 | Telephone | (5,450) | (993) | 4,457 | 18% |
| 520521 | Public Information | (2,850) | (100) | 2,750 | 4% |
| 520524 | Publications | (1,297) | (28) | 1,269 | 2% |
| 520530 | Memberships | (20,196) | (19,242) | 954 | 95% |
| 520533 | Recruiting Expenses | (2,500) | (1,246) | 1,254 | 50% |
| 520557 | Intergovernmental Services | (12,357) | (2,356) | 10,001 | 19% |
| 520560 | Senior Center | (27,500) | (2,904) | 24,596 | 11% |
| 520578 | Insurance & Bonds | (8,749) | (188) | 8,561 | 2% |
| 521003 | Training/Conferences | (25,000) | (488) | 24,512 | 2% |
| 521006 | Travel | (1,650) | (10) | 1,640 | 1% |
| 521113 | Attorney Services | (54,500) | (3,640) | 50,860 | 7% |
| 521150 | Professional Services | (37,200) | (475) | 36,725 | 1% |
| 521165 | Contracts for Services | (6,000) | (1,200) | 4,800 | 20% |
| 521171 | Financial Services, Auditing, Inve: | (29,570) | (1,664) | 27,906 | 6% |
| 521172 | Bank Service Fees | (1,300) | (414) | 886 | 32% |
| 522003 | Equipment Maint & Oper Supplies | (31,720) | (2,145) | 29,575 | 7% |

100 - General Fund

Department #12 - Administration Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------|---------------------------------|--------------------|------------------|------------------|------------|
| 522021 | Equipment Fund Charges | (7,982) | (1,997) | 5,985 | 25% |
| 522022 | Information Systems Fund Charge | (72,383) | (36,192) | 36,191 | 50% |
| 522303 | Custodial | (5,900) | (1,259) | 4,641 | 21% |
| 522306 | Rents & Leases | (1,100) | 0 | 1,100 | 0% |
| 522309 | Building/Facility Rental | (21,860) | (5,462) | 16,398 | 25% |
| 522312 | Facility Maintenance Supplies | (12,300) | (1,366) | 10,934 | 11% |
| 522315 | Facility Mnt/Repairs | (92,500) | (11,754) | 80,747 | 13% |
| | EXPENDITURES TOTAL | (2,242,948) | (527,898) | 1,715,050 | 24% |
| | Department Net Totals | (259,089) | 1,389,912 | | |

100 - General Fund

Department #13 - Municipal Court

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|-----------------------------------|------------------|-----------------|------------------|------------|
| REVENUES | | | | | |
| 460115 | Parking Fines (PK) | 12,250 | 2,261 | (9,989) | 18% |
| 460120 | Traffic Fines (TR) | 196,250 | 58,339 | (137,911) | 30% |
| 460121 | Cornelius Court Revenue | 97,989 | 92,681 | (5,309) | 95% |
| 460125 | PD Ordinance Fines | 1,250 | 0 | (1,250) | 0% |
| 460130 | Marijuana Fines/Fees (ML) | 4,350 | 1,435 | (2,915) | 33% |
| 460135 | Minor in Possession Fines/Fees (I | 3,750 | (23) | (3,773) | -1% |
| 480006 | Reimbursements | 2,067 | 1,129 | (938) | 55% |
| | REVENUES TOTAL | 317,906 | 155,822 | (162,084) | 49% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (96,763) | (21,171) | 75,592 | 22% |
| 511010 | Part-Time Employee Wages | (18,480) | (2,840) | 15,640 | 15% |
| 512005 | Health & Dental Benefits | (35,102) | (7,250) | 27,852 | 21% |
| 512008 | Health Reimb Arrangement | (956) | (321) | 635 | 34% |
| 512010 | Retirement | (17,268) | (3,718) | 13,550 | 22% |
| 512015 | Fica | (8,816) | (1,805) | 7,011 | 20% |
| 512020 | Workers Comp | (146) | 0 | 146 | 0% |
| 512025 | Other Benefits | (701) | (165) | 537 | 23% |
| 512030 | Other Payroll Taxes | (867) | (186) | 681 | 21% |
| 520110 | Operating Supplies | (1,000) | (99) | 901 | 10% |
| 520120 | Organization Business Expense | (200) | (27) | 173 | 14% |
| 520190 | Computer Software | (13,000) | 0 | 13,000 | 0% |
| 520200 | Computer Software Maintenance | (6,813) | (6,632) | 181 | 97% |
| 520220 | Small Equipment | (200) | 0 | 200 | 0% |
| 520503 | Printing | (400) | (17) | 383 | 4% |
| 520506 | Postage | (1,240) | (489) | 751 | 39% |
| 520509 | Telephone | (250) | (33) | 217 | 13% |
| 520521 | Public Information | (100) | 0 | 100 | 0% |
| 520524 | Publications | (500) | 0 | 500 | 0% |
| 520530 | Memberships | (195) | 0 | 195 | 0% |
| 520539 | Assessment - County | (1,125) | (964) | 161 | 86% |
| 520557 | Intergovernmental Services | (21,986) | (132) | 21,854 | 1% |
| 520566 | Assessment - State | (79,961) | (37,821) | 42,140 | 47% |
| 520578 | Insurance & Bonds | (328) | 0 | 328 | 0% |
| 521003 | Training/Conferences | (2,600) | (551) | 2,049 | 21% |
| 521150 | Professional Services | (6,900) | (1,063) | 5,838 | 15% |
| 521172 | Bank Service Fees | (1,620) | (838) | 782 | 52% |
| 522022 | Information Systems Fund Charge | (4,984) | (2,492) | 2,492 | 50% |
| 522309 | Building/Facility Rental | (784) | (199) | 585 | 25% |
| | EXPENDITURES TOTAL | (323,285) | (88,811) | 234,474 | 27% |
| | Department Net Totals | (5,379) | 67,011 | | |

100 - General Fund

Department #14 - Library

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|------------------------------|---------------------------------|--------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 420035 | W.C.C.L.S. | 695,705 | 0 | (695,705) | 0% |
| 430601 | Public Library Support Grant | 3,000 | 0 | (3,000) | 0% |
| 440019 | WCCLS Collection Agency Chrg | 750 | 110 | (640) | 15% |
| 440021 | Library Charges | 4,400 | 1,468 | (2,932) | 33% |
| 440023 | Print Fees | 2,800 | 979 | (1,821) | 35% |
| 440025 | Copy Service | 1,226 | 415 | (811) | 34% |
| 440301 | Rental Income | 1,100 | 263 | (837) | 24% |
| 460500 | Library Late Fines | 25,000 | 6,166 | (18,834) | 25% |
| 471020 | Unrestricted Donations | 0 | 14 | 14 | 0% |
| 471021 | Donations | 200 | 0 | (200) | 0% |
| 471022 | Restricted Library Memorials | 500 | 0 | (500) | 0% |
| REVENUES TOTAL | | 734,681 | 9,417 | (725,264) | 1% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (366,782) | (85,424) | 281,358 | 23% |
| 511010 | Part-Time Employee Wages | (255,452) | (56,249) | 199,203 | 22% |
| 512005 | Health & Dental Benefits | (98,403) | (21,792) | 76,611 | 22% |
| 512008 | Health Reimb Arrangement | (4,562) | (1,346) | 3,216 | 30% |
| 512010 | Retirement | (79,255) | (16,720) | 62,535 | 21% |
| 512015 | FICA | (47,600) | (10,544) | 37,056 | 22% |
| 512020 | Workers Comp | (740) | 0 | 740 | 0% |
| 512025 | Other Benefits | (3,389) | (584) | 2,805 | 17% |
| 512030 | Other Payroll Taxes | (4,699) | (1,087) | 3,612 | 23% |
| 520110 | Operating Supplies | (5,500) | (950) | 4,550 | 17% |
| 520120 | Organization Business Expense | (200) | (10) | 190 | 5% |
| 520140 | Library Materials | (79,850) | (21,492) | 58,358 | 27% |
| 520150 | Utilities | (1,756) | (449) | 1,307 | 26% |
| 520220 | Small Equipment | (1,500) | 0 | 1,500 | 0% |
| 520506 | Postage | (1,900) | (404) | 1,496 | 21% |
| 520509 | Telephone | (1,296) | (328) | 968 | 25% |
| 520521 | Public Information | (800) | (3) | 797 | 0% |
| 520530 | Memberships | (750) | (105) | 645 | 14% |
| 520557 | Intergovernmental Services | (2,500) | (340) | 2,160 | 14% |
| 520578 | Insurance & Bonds | (7,395) | 0 | 7,395 | 0% |
| 521003 | Training/Conferences | (2,250) | 0 | 2,250 | 0% |
| 521006 | Travel | (500) | 0 | 500 | 0% |
| 521165 | Contracts for Services | (6,000) | (67) | 5,933 | 1% |
| 521172 | Bank Service Fees | (564) | (344) | 220 | 61% |
| 522003 | Equipment Maint & Oper Supplies | (5,180) | (1,175) | 4,005 | 23% |
| 522021 | Equipment Fund Charges | (720) | (180) | 540 | 25% |
| 522022 | Information Systems Fund Charge | (20,943) | (10,472) | 10,471 | 50% |
| 522312 | Facility Maintenance Supplies | (4,400) | (1,147) | 3,253 | 26% |
| 522315 | Facility Mnt/Repairs | (4,450) | (939) | 3,511 | 21% |
| EXPENDITURES TOTAL | | (1,009,336) | (232,152) | 777,184 | 23% |
| Department Net Totals | | (274,655) | (222,735) | | |

100 - General Fund

Department #15 - Aquatics

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|------------------------------|---------------------------------|------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 440004 | Swimming Pool | 291,000 | 84,149 | (206,851) | 29% |
| 440010 | Lockers/Vending Machines | 12,000 | 3,793 | (8,207) | 32% |
| REVENUES TOTAL | | 303,000 | 87,941 | (215,059) | 29% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (134,532) | (30,340) | 104,192 | 23% |
| 511010 | Part-Time Employee Wages | (196,042) | (48,636) | 147,406 | 25% |
| 512005 | Health & Dental Benefits | (37,351) | (8,372) | 28,979 | 22% |
| 512008 | Health Reimb Arrangement | (1,846) | (564) | 1,282 | 31% |
| 512010 | Retirement | (28,793) | (6,645) | 22,148 | 23% |
| 512015 | FICA | (25,595) | (5,906) | 19,689 | 23% |
| 512020 | Workers Comp | (6,004) | 0 | 6,004 | 0% |
| 512025 | Other Benefits | (1,863) | (294) | 1,569 | 16% |
| 512030 | Other Payroll Taxes | (2,638) | (645) | 1,993 | 24% |
| 520110 | Operating Supplies | (29,150) | (6,917) | 22,233 | 24% |
| 520120 | Organization Business Expense | (400) | 0 | 400 | 0% |
| 520130 | Personnel Uniforms & Equipment | (300) | 0 | 300 | 0% |
| 520150 | Utilities | (86,000) | (7,746) | 78,254 | 9% |
| 520220 | Small Equipment | (5,450) | (5,103) | 347 | 94% |
| 520503 | Printing | (2,600) | (750) | 1,850 | 29% |
| 520506 | Postage | (500) | (91) | 409 | 18% |
| 520509 | Telephone | (600) | (199) | 401 | 33% |
| 520521 | Public Information | (1,200) | (440) | 760 | 37% |
| 520530 | Memberships | (250) | 0 | 250 | 0% |
| 520557 | Intergovernmental Services | (1,300) | 0 | 1,300 | 0% |
| 520578 | Insurance & Bonds | (6,312) | 0 | 6,312 | 0% |
| 521003 | Training/Conferences | (1,950) | (656) | 1,294 | 34% |
| 521150 | Professional Services | (1,000) | 0 | 1,000 | 0% |
| 521172 | Bank Service Fees | 0 | (876) | (876) | 0% |
| 522003 | Equipment Maint & Oper Supplies | (1,550) | 0 | 1,550 | 0% |
| 522021 | Equipment Fund Charges | (842) | (212) | 630 | 25% |
| 522022 | Information Systems Fund Charge | (3,452) | (1,726) | 1,726 | 50% |
| 522312 | Facility Maintenance Supplies | (12,500) | (4,063) | 8,437 | 33% |
| 522315 | Facility Mnt/Repairs | (28,750) | (17,140) | 11,610 | 60% |
| EXPENDITURES TOTAL | | (618,770) | (147,323) | 471,447 | 24% |
| Department Net Totals | | (315,770) | (59,382) | | |

100 - General Fund

Department #16 - Parks & Recreation

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|------------------|------------------|-----------------|------------|
| REVENUES | | | | | |
| 440007 | Recreation User Fees | 40,000 | 12,927 | (27,073) | 32% |
| 440029 | General Fund Spt Svc (522023) | 92,175 | 92,175 | 0 | 100% |
| 471020 | Unrestricted Donations | 500 | 0 | (500) | 0% |
| | REVENUES TOTAL | 132,675 | 105,102 | (27,573) | 79% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (269,403) | (61,448) | 207,955 | 23% |
| 511010 | Part-Time Employee Wages | (18,960) | 0 | 18,960 | 0% |
| 511020 | Temporary Employee Wages | (37,133) | (11,070) | 26,063 | 30% |
| 512005 | Health & Dental Benefits | (61,075) | (14,483) | 46,592 | 24% |
| 512008 | Health Reimb Arrangement | (2,855) | (805) | 2,050 | 28% |
| 512010 | Retirement | (58,370) | (13,457) | 44,913 | 23% |
| 512015 | FICA | (25,283) | (5,570) | 19,713 | 22% |
| 512020 | Workers Comp | (7,025) | 0 | 7,025 | 0% |
| 512025 | Other Benefits | (1,528) | (410) | 1,119 | 27% |
| 512030 | Other Payroll Taxes | (2,504) | (567) | 1,937 | 23% |
| 520110 | Operating Supplies | (2,650) | (93) | 2,557 | 4% |
| 520120 | Organization Business Expense | (100) | 0 | 100 | 0% |
| 520130 | Personnel Uniforms & Equipment | (2,300) | (975) | 1,325 | 42% |
| 520150 | Utilities | (5,574) | (1,389) | 4,185 | 25% |
| 520220 | Small Equipment | (8,350) | (215) | 8,135 | 3% |
| 520506 | Postage | (150) | 0 | 150 | 0% |
| 520509 | Telephone | (2,735) | (219) | 2,516 | 8% |
| 520521 | Public Information | (100) | 0 | 100 | 0% |
| 520530 | Memberships | (1,670) | (100) | 1,570 | 6% |
| 520557 | Intergovernmental Services | (450) | 0 | 450 | 0% |
| 520578 | Insurance & Bonds | (2,050) | 0 | 2,050 | 0% |
| 521003 | Training/Conferences | (2,075) | (700) | 1,375 | 34% |
| 521150 | Professional Services | (11,300) | (441) | 10,859 | 4% |
| 521168 | Misc Medical Services | 0 | (166) | (166) | 0% |
| 522003 | Equipment Maint & Oper Supplies | (3,000) | (114) | 2,886 | 4% |
| 522012 | Fuel/Oil | (500) | (193) | 307 | 39% |
| 522021 | Equipment Fund Charges | (84,945) | (21,234) | 63,711 | 25% |
| 522022 | Information Systems Fund Charge | (1,685) | (843) | 842 | 50% |
| 522306 | Rents & Leases | (500) | 0 | 500 | 0% |
| 522312 | Facility Maintenance Supplies | (23,700) | (4,355) | 19,345 | 18% |
| 522315 | Facility Mnt/Repairs | (19,500) | (1,050) | 18,450 | 5% |
| | EXPENDITURES TOTAL | (657,470) | (139,897) | 517,573 | 21% |
| | Department Net Totals | (524,795) | (34,795) | | |

100 - General Fund

Department #18 - Non-Departmental

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|--------------------|------------------|--------------------|------------|
| REVENUES | | | | | |
| 411003 | Property Taxes | 4,696,904 | 0 | (4,696,904) | 0% |
| 411010 | Local Option Levy | 1,899,946 | 0 | (1,899,946) | 0% |
| 411150 | Property Tax Prior Years | 110,000 | 75,562 | (34,438) | 69% |
| 413001 | Franchise Tax | 557,811 | 81,330 | (476,481) | 15% |
| 420020 | State Revenue Sharing | 199,500 | 46,460 | (153,040) | 23% |
| 420055 | Metro Construction Excise Tax | 60,000 | 21,069 | (38,931) | 35% |
| 422045 | Transient Room Tax | 55,500 | 23,020 | (32,480) | 41% |
| 422055 | SD15 Construction Excise Tax | 350,000 | 97,306 | (252,695) | 28% |
| 470105 | Interest | 56,000 | 10,104 | (45,896) | 18% |
| 480050 | In-Lieu of Tax | 1,025,179 | 1,025,179 | 0 | 100% |
| 481005 | Transfer from Other Funds | 836,750 | 0 | (836,750) | 0% |
| 495005 | Fund Bal Avail. for Approp. | 3,904,737 | 4,238,415 | 333,678 | 109% |
| | REVENUES TOTAL | 13,752,327 | 5,618,444 | (8,133,883) | 41% |
| EXPENDITURES | | | | | |
| 520547 | Metro Construction Excise Tax | (57,000) | (11,408) | 45,592 | 20% |
| 520549 | SD15 Construction Excise Tax Pa | (336,000) | 0 | 336,000 | 0% |
| 580206 | Contingency | (1,174,991) | 0 | 1,174,991 | 0% |
| 590304 | Unapp Fund Balance | (3,701,750) | 0 | 3,701,750 | 0% |
| | EXPENDITURES TOTAL | (5,269,741) | (11,408) | 5,258,333 | 0% |
| | Department Net Totals | 8,482,586 | 5,607,036 | | |

100 - General Fund

Department #21 - Police

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|----------------|---------------|------------------|------------|
| REVENUES | | | | | |
| 420005 | Alcoholic Beverages | 285,000 | 51,515 | (233,485) | 18% |
| 430335 | DEC/DUII Police Grant | 3,000 | 0 | (3,000) | 0% |
| 440025 | Copy Service | 3,570 | 784 | (2,786) | 22% |
| 450050 | Liquor Licenses | 2,500 | 301 | (2,199) | 12% |
| 450051 | Police Permits | 100 | 82 | (18) | 82% |
| 450057 | Other | 0 | 94 | 94 | 0% |
| 450225 | Impound Fees | 300 | 0 | (300) | 0% |
| 460105 | State Court Fines | 35,000 | 5,623 | (29,377) | 16% |
| 480006 | Reimbursements | 0 | 20 | 20 | 0% |
| 480009 | TriMet Officer Reimbursement | 121,609 | 20,733 | (100,876) | 17% |
| 480010 | SRO Reimbursement | 58,659 | 0 | (58,659) | 0% |
| | REVENUES TOTAL | 509,738 | 79,151 | (430,587) | 16% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (2,463,603) | (543,925) | 1,919,678 | 22% |
| 511010 | Part-Time Employee Wages | (25,260) | (9,800) | 15,460 | 39% |
| 511015 | Overtime | (152,048) | (40,762) | 111,286 | 27% |
| 511021 | Unemployment Compensation | (21,770) | 0 | 21,770 | 0% |
| 512005 | Health & Dental Benefits | (543,396) | (130,718) | 412,678 | 24% |
| 512008 | Health Reimb Arrangement | (32,739) | (14,084) | 18,655 | 43% |
| 512010 | Retirement | (484,975) | (105,724) | 379,251 | 22% |
| 512015 | FICA | (201,709) | (45,235) | 156,474 | 22% |
| 512020 | Workers Comp | (64,690) | 0 | 64,690 | 0% |
| 512025 | Other Benefits | (14,856) | (4,012) | 10,844 | 27% |
| 512030 | Other Payroll Taxes | (19,610) | (4,475) | 15,135 | 23% |
| 520110 | Operating Supplies | (24,885) | (1,879) | 23,006 | 8% |
| 520120 | Organization Business Expense | (2,705) | (786) | 1,919 | 29% |
| 520130 | Personnel Uniforms & Equipment | (20,760) | (7,235) | 13,525 | 35% |
| 520150 | Utilities | (3,048) | (761) | 2,287 | 25% |
| 520190 | Computer Software | (50) | 0 | 50 | 0% |
| 520220 | Small Equipment | (5,195) | (320) | 4,875 | 6% |
| 520225 | Reserve Officer Expenses | (4,000) | (1,278) | 2,722 | 32% |
| 520270 | Miscellaneous | (500) | (500) | 0 | 100% |
| 520274 | Hands and Words Project | (3,273) | 0 | 3,273 | 0% |
| 520503 | Printing | (3,150) | (594) | 2,556 | 19% |
| 520506 | Postage | (1,500) | (286) | 1,214 | 19% |
| 520509 | Telephone | (15,825) | (3,884) | 11,941 | 25% |
| 520518 | Volunteer Reimbursable Expens | (300) | 0 | 300 | 0% |
| 520521 | Public Information | (2,985) | (214) | 2,771 | 7% |
| 520524 | Publications | (1,555) | (158) | 1,398 | 10% |
| 520530 | Memberships | (2,100) | (60) | 2,040 | 3% |
| 520557 | Intergovernmental Services | (9,770) | (2,527) | 7,243 | 26% |
| 520558 | WCCCA | (191,878) | (97,400) | 94,478 | 51% |
| 520578 | Insurance & Bonds | (28,469) | 0 | 28,469 | 0% |
| 521003 | Training/Conferences | (25,200) | (12,119) | 13,081 | 48% |
| 521150 | Professional Services | (3,925) | (189) | 3,736 | 5% |
| 521168 | Misc Medical Services | (2,950) | (1,458) | 1,492 | 49% |
| 522003 | Equipment Maint & Oper Supplies | (2,350) | 0 | 2,350 | 0% |
| 522009 | Vehicle Maint & Oper Supplies | (1,000) | (61) | 939 | 6% |
| 522010 | Vehicle Maint External | (500) | (450) | 50 | 90% |
| 522012 | Fuel/Oil | (100) | (172) | (72) | 172% |
| 522021 | Equipment Fund Charges | (201,010) | (50,251) | 150,759 | 25% |

100 - General Fund**Department #21 - Police**

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|----------------------|---------------------------------|--------------------|---------------------|------------------|-------------------|
| 522022 | Information Systems Fund Charge | (23,355) | (11,678) | 11,677 | 50% |
| 522306 | Rents & Leases | (6,060) | (801) | 5,259 | 13% |
| 522312 | Facility Maintenance Supplies | (1,600) | (623) | 977 | 39% |
| 522315 | Facility Mnt/Repairs | (3,516) | (1,951) | 1,565 | 55% |
| 550181 | Major Tools & Work Equipment | (10,800) | 0 | 10,800 | 0% |
| | EXPENDITURES TOTAL | (4,628,970) | (1,096,368) | 3,532,602 | 24% |
| | Department Net Totals | (4,119,232) | (1,017,217) | | |

100 - General Fund

Department #22 - Fire

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|----------------|---------------|------------------|-----------|
| REVENUES | | | | | |
| 420015 | Cigarette | 28,380 | 8,036 | (20,344) | 28% |
| 420050 | Rural Fire District | 479,777 | 0 | (479,777) | 0% |
| 430214 | Homeland Security Grant | 0 | 34,205 | 34,205 | 0% |
| 440025 | Copy Service | 130 | 44 | (87) | 33% |
| 472005 | Miscellaneous | 0 | 125 | 125 | 0% |
| 480008 | Cornelius Fire Chief Reimburse | 44,765 | 10,096 | (34,669) | 23% |
| 480015 | Fire Dept Reimbursement | 5,500 | 1,099 | (4,401) | 20% |
| 480017 | Fire Dept Inspection Reimburse | 5,740 | 0 | (5,740) | 0% |
| | REVENUES TOTAL | 564,292 | 53,604 | (510,688) | 9% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (1,458,167) | (329,689) | 1,128,478 | 23% |
| 511010 | Part-Time Employee Wages | (17,680) | (4,096) | 13,584 | 23% |
| 511015 | Overtime | (93,700) | (46,271) | 47,429 | 49% |
| 511019 | Volunteer Firefighter Stipend | (62,880) | (12,564) | 50,316 | 20% |
| 511020 | Temporary Employee Wages | (20,000) | (3,465) | 16,535 | 17% |
| 512005 | Health & Dental Benefits | (335,539) | (79,154) | 256,385 | 24% |
| 512008 | Health Reimb Arrangement | (13,876) | (4,021) | 9,855 | 29% |
| 512010 | Retirement | (316,330) | (60,922) | 255,408 | 19% |
| 512015 | FICA | (126,060) | (29,730) | 96,330 | 24% |
| 512020 | Workers Comp | (26,958) | 0 | 26,958 | 0% |
| 512025 | Other Benefits | (9,193) | (2,754) | 6,439 | 30% |
| 512030 | Other Payroll Taxes | (12,268) | (3,017) | 9,251 | 25% |
| 512035 | Volunteer Fringe Benefits | (2,646) | 0 | 2,646 | 0% |
| 520110 | Operating Supplies | (16,000) | (2,937) | 13,063 | 18% |
| 520120 | Organization Business Expense | (4,300) | (537) | 3,763 | 12% |
| 520130 | Personnel Uniforms & Equipment | (15,000) | (866) | 14,134 | 6% |
| 520150 | Utilities | (26,953) | (2,776) | 24,177 | 10% |
| 520220 | Small Equipment | (9,000) | (1,196) | 7,804 | 13% |
| 520230 | Tools- 50/50 | (104,800) | (29,224) | 75,576 | 28% |
| 520300 | Emergency Operations Center | (3,100) | (111) | 2,989 | 4% |
| 520503 | Printing | (500) | 0 | 500 | 0% |
| 520506 | Postage | (700) | (205) | 495 | 29% |
| 520509 | Telephone | (4,500) | (1,225) | 3,275 | 27% |
| 520521 | Public Information | (1,800) | (222) | 1,578 | 12% |
| 520524 | Publications | (1,490) | (1,235) | 255 | 83% |
| 520530 | Memberships | (1,000) | (613) | 387 | 61% |
| 520557 | Intergovernmental Services | (1,400) | 0 | 1,400 | 0% |
| 520558 | WCCCA | (164,730) | (40,778) | 123,952 | 25% |
| 520578 | Insurance & Bonds | (27,115) | 0 | 27,115 | 0% |
| 521003 | Training/Conferences | (27,000) | (9,641) | 17,359 | 36% |
| 521150 | Professional Services | (29,040) | (9,926) | 19,114 | 34% |
| 521168 | Misc Medical Services | (26,000) | (5,977) | 20,023 | 23% |
| 522003 | Equipment Maint & Oper Supplies | (6,000) | (3,391) | 2,609 | 57% |
| 522009 | Vehicle Maint & Oper Supplies | (50,000) | (13,408) | 36,592 | 27% |
| 522012 | Fuel/Oil | (29,645) | (6,387) | 23,258 | 22% |
| 522021 | Equipment Fund Charges | (4,342) | (1,084) | 3,258 | 25% |
| 522022 | Information Systems Fund Charge | (18,101) | (9,051) | 9,050 | 50% |
| 522303 | Custodial | (1,000) | 0 | 1,000 | 0% |
| 522312 | Facility Maintenance Supplies | (3,000) | (1,369) | 1,631 | 46% |
| 522315 | Facility Mnt/Repairs | (9,500) | (2,756) | 6,744 | 29% |

100 - General Fund

Department #22 - Fire

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------|-----------------------|-------------|--------------|-----------|-----------|
| | EXPENDITURES TOTAL | (3,081,313) | (720,598) | 2,360,715 | 23% |
| | Department Net Totals | (2,517,021) | (666,994) | | |

100 - General Fund

Department #31 - Planning

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|------------------|-----------------|----------------|-------------|
| REVENUES | | | | | |
| 430460 | SHPO Grant | 12,800 | 0 | (12,800) | 0% |
| 430587 | Grant Match - Other Agencies | 15,000 | 74,390 | 59,390 | 496% |
| 440020 | Code Enforcement Revenue | 1,500 | 0 | (1,500) | 0% |
| 440025 | Copy Service | 84 | 83 | (1) | 98% |
| 440029 | General Fund Spt Svc (522023) | 73,546 | 73,546 | 0 | 100% |
| 450054 | Metro Business License | 10,500 | 13,667 | 3,167 | 130% |
| 450101 | Planning Fees | 48,000 | 16,565 | (31,435) | 35% |
| | REVENUES TOTAL | 161,430 | 178,251 | 16,821 | 110% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (225,288) | (51,697) | 173,591 | 23% |
| 512005 | Health & Dental Benefits | (33,865) | (8,387) | 25,478 | 25% |
| 512008 | Health Reimb Arrangement | (2,240) | (530) | 1,710 | 24% |
| 512010 | Retirement | (49,061) | (11,322) | 37,739 | 23% |
| 512015 | FICA | (17,235) | (3,879) | 13,356 | 23% |
| 512020 | Workers Comp | (303) | 0 | 303 | 0% |
| 512025 | Other Benefits | (1,239) | (295) | 944 | 24% |
| 512030 | Other Payroll Taxes | (1,663) | (389) | 1,274 | 23% |
| 520110 | Operating Supplies | (2,112) | (313) | 1,799 | 15% |
| 520120 | Organization Business Expense | (1,700) | (18) | 1,682 | 1% |
| 520170 | Code Enforcement Expenditures | (4,500) | (2,070) | 2,430 | 46% |
| 520200 | Computer Software Maintenance | (3,000) | 0 | 3,000 | 0% |
| 520503 | Printing | (4,050) | (56) | 3,995 | 1% |
| 520506 | Postage | (2,400) | (577) | 1,823 | 24% |
| 520509 | Telephone | (850) | (132) | 718 | 16% |
| 520521 | Public Information | (9,200) | (649) | 8,551 | 7% |
| 520524 | Publications | (400) | (495) | (95) | 124% |
| 520530 | Memberships | (2,600) | (765) | 1,835 | 29% |
| 520557 | Intergovernmental Services | (11,700) | (90) | 11,611 | 1% |
| 520578 | Insurance & Bonds | (469) | 0 | 469 | 0% |
| 521003 | Training/Conferences | (1,300) | 0 | 1,300 | 0% |
| 521113 | Attorney Services | (10,000) | (809) | 9,191 | 8% |
| 521150 | Professional Services | (26,500) | (5) | 26,495 | 0% |
| 522003 | Equipment Maint & Oper Supplies | (4,080) | (649) | 3,431 | 16% |
| 522021 | Equipment Fund Charges | (1,999) | (496) | 1,503 | 25% |
| 522022 | Information Systems Fund Charge | (3,946) | (1,973) | 1,973 | 50% |
| 522309 | Building/Facility Rental | (1,573) | (394) | 1,179 | 25% |
| 523006 | SHPO Grant Expense | (80) | 0 | 80 | 0% |
| | EXPENDITURES TOTAL | (423,353) | (85,989) | 337,364 | 20% |
| | Department Net Totals | (261,923) | 92,262 | | |

100 - General Fund

Department #51 - Engineering

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|------------------|------------------|----------------|-------------|
| REVENUES | | | | | |
| 440025 | Copy Service | 1,512 | 504 | (1,008) | 33% |
| 440029 | General Fund Spt Svc (522023) | 563,748 | 563,748 | 0 | 100% |
| 450122 | Engineering Inspection Fees | 33,000 | 51,014 | 18,014 | 155% |
| | REVENUES TOTAL | 598,260 | 615,266 | 17,006 | 103% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (344,514) | (74,099) | 270,415 | 22% |
| 511010 | Part-Time Employee Wages | (32,554) | (8,994) | 23,560 | 28% |
| 512005 | Health & Dental Benefits | (72,751) | (16,115) | 56,636 | 22% |
| 512008 | Health Reimb Arrangement | (3,390) | (870) | 2,520 | 26% |
| 512010 | Retirement | (74,248) | (16,228) | 58,020 | 22% |
| 512015 | FICA | (28,845) | (6,321) | 22,524 | 22% |
| 512020 | Workers Comp | (3,003) | 0 | 3,003 | 0% |
| 512025 | Other Benefits | (2,269) | (667) | 1,602 | 29% |
| 512030 | Other Payroll Taxes | (2,793) | (655) | 2,139 | 23% |
| 520110 | Operating Supplies | (2,500) | (373) | 2,127 | 15% |
| 520120 | Organization Business Expense | (250) | (129) | 121 | 52% |
| 520130 | Personnel Uniforms & Equipment | (500) | 0 | 500 | 0% |
| 520190 | Computer Software | (3,000) | 0 | 3,000 | 0% |
| 520220 | Small Equipment | (3,300) | 0 | 3,300 | 0% |
| 520503 | Printing | (2,100) | (63) | 2,037 | 3% |
| 520506 | Postage | (550) | (91) | 459 | 16% |
| 520509 | Telephone | (2,550) | (198) | 2,352 | 8% |
| 520521 | Public Information | 0 | (168) | (168) | 0% |
| 520524 | Publications | (990) | (60) | 930 | 6% |
| 520530 | Memberships | (1,750) | (501) | 1,249 | 29% |
| 520557 | Intergovernmental Services | (650) | 0 | 650 | 0% |
| 520578 | Insurance & Bonds | (963) | 0 | 963 | 0% |
| 521003 | Training/Conferences | (2,550) | (870) | 1,680 | 34% |
| 521113 | Attorney Services | (3,000) | 0 | 3,000 | 0% |
| 521150 | Professional Services | (18,520) | 0 | 18,520 | 0% |
| 522003 | Equipment Maint & Oper Supplies | (4,060) | (125) | 3,935 | 3% |
| 522021 | Equipment Fund Charges | (17,980) | (4,498) | 13,482 | 25% |
| 522022 | Information Systems Fund Charge | (9,502) | (4,751) | 4,751 | 50% |
| 522306 | Rents & Leases | (100) | 0 | 100 | 0% |
| | EXPENDITURES TOTAL | (639,182) | (135,777) | 503,405 | 21% |
| | Department Net Totals | (40,922) | 479,490 | | |

100 - General Fund

Department #51 - Engineering

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------|-------------------------|--------------|--------------|---------|-----------|
| | Fund Total Revenues | 19,388,260 | 9,150,901 | | |
| | Fund Total Expenditures | (19,388,260) | (3,301,881) | | |
| | Fund Net | 0 | 5,849,020 | | |

100 - General Fund

Department #51 - Engineering

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % |
|---------------|--------------|--------|--------------|---------|-------------|
| | | | | | <i>Used</i> |

205 - Building Permits Fund

Department #32 - Building Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 450074 | Structural Building Permits | 325,007 | 111,708 | (213,299) | 34% |
| 450076 | Manufactured Home Permits | 0 | 210 | 210 | 0% |
| 450078 | Plumbing Permits | 74,870 | 57,206 | (17,664) | 76% |
| 450080 | Mechanical Permits | 19,480 | 9,670 | (9,810) | 50% |
| 450082 | Structural State Surcharge | 39,001 | 13,234 | (25,767) | 34% |
| 450084 | Manuf. Housing State Surcharge | 0 | 22 | 22 | 0% |
| 450086 | Plumbing State Surcharge | 8,984 | 6,847 | (2,137) | 76% |
| 450088 | Mechanical Plans St. Surcharge | 2,338 | 1,188 | (1,150) | 51% |
| 450106 | Structural Plan Review Fees | 191,520 | 71,333 | (120,187) | 37% |
| 450108 | Plumbing Plan Review Fees | 4,450 | 8,752 | 4,302 | 197% |
| 450110 | Mechanical Plan Review Fees | 1,500 | 1,731 | 231 | 115% |
| 450112 | FL&S Plan Review Fees | 23,730 | 9,930 | (13,800) | 42% |
| 450124 | Erosion Control Fees | 21,950 | 14,013 | (7,938) | 64% |
| 450126 | Misc - Reinspect & Invstg Fee | 1,100 | 1,117 | 17 | 102% |
| 450130 | Cornelius Permit Revenue | 50,000 | 0 | (50,000) | 0% |
| 470105 | Interest | 4,000 | 1,420 | (2,580) | 35% |
| 495005 | Fund Bal Avail. for Approp. | 850,808 | 998,775 | 147,967 | 117% |
| | REVENUES TOTAL | 1,618,738 | 1,307,153 | (311,585) | 81% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (308,513) | (60,527) | 247,986 | 20% |
| 511010 | Part-Time Employee Wages | (12,572) | 0 | 12,572 | 0% |
| 511015 | Overtime | 0 | (9) | (9) | 0% |
| 511020 | Temporary Employee Wages | 0 | (6,116) | (6,116) | 0% |
| 512005 | Health & Dental Benefits | (62,909) | (13,885) | 49,024 | 22% |
| 512008 | Health Reimb Arrangement | (3,052) | (754) | 2,298 | 25% |
| 512010 | Retirement | (57,050) | (12,786) | 44,264 | 22% |
| 512015 | FICA | (24,563) | (5,038) | 19,525 | 21% |
| 512020 | Workers Comp | (1,974) | 0 | 1,974 | 0% |
| 512025 | Other Benefits | (1,747) | (395) | 1,352 | 23% |
| 512030 | Other Payroll Taxes | (2,406) | (500) | 1,906 | 21% |
| 520110 | Operating Supplies | (975) | (319) | 656 | 33% |
| 520120 | Organization Business Expense | (300) | (50) | 250 | 17% |
| 520190 | Computer Software | (3,200) | 0 | 3,200 | 0% |
| 520220 | Small Equipment | (100) | 0 | 100 | 0% |
| 520503 | Printing | (1,000) | (455) | 545 | 46% |
| 520506 | Postage | (200) | (100) | 100 | 50% |
| 520509 | Telephone | (1,850) | (233) | 1,617 | 13% |
| 520521 | Public Information | (150) | (81) | 69 | 54% |
| 520524 | Publications | (1,500) | 0 | 1,500 | 0% |
| 520530 | Memberships | (950) | (125) | 825 | 13% |
| 520557 | Intergovernmental Services | (31,885) | (12,061) | 19,824 | 38% |
| 520578 | Insurance & Bonds | (516) | 0 | 516 | 0% |
| 521003 | Training/Conferences | (9,000) | 0 | 9,000 | 0% |
| 521113 | Attorney Services | (3,000) | 0 | 3,000 | 0% |
| 521150 | Professional Services | (18,800) | (9,223) | 9,577 | 49% |
| 521172 | Bank Service Fees | (150) | (22) | 128 | 15% |
| 522003 | Equipment Maint & Oper Supplies | (900) | 0 | 900 | 0% |
| 522021 | Equipment Fund Charges | (9,789) | (2,445) | 7,344 | 25% |
| 522022 | Information Systems Fund Charge | (5,635) | (2,818) | 2,817 | 50% |
| 522023 | General Fund Admin Services | (47,833) | (47,833) | 0 | 100% |

205 - Building Permits Fund

Department #32 - Building Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------|--------------------------------|--------------------|------------------|------------------|------------|
| 580206 | Contingency | (250,000) | 0 | 250,000 | 0% |
| 590304 | Unapp Fund Balance | (756,219) | 0 | 756,219 | 0% |
| | EXPENDITURES TOTAL | (1,618,738) | (175,775) | 1,442,963 | 11% |
| | Department Net Totals | 0 | 1,131,378 | | |
| | Fund Total Revenues | 1,618,738 | 1,307,153 | | |
| | Fund Total Expenditures | (1,618,738) | (175,775) | | |
| | Fund Net | 0 | 1,131,378 | | |

210 - Street Fund

Department #52 - Streets & Traffic

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|-----------------------|-----------------------------------|------------------|----------------|--------------------|------------|
| REVENUES | | | | | |
| 422015 | State Gas Tax | 1,198,241 | 300,903 | (897,338) | 25% |
| 422025 | County Gas Tax | 83,430 | 21,332 | (62,098) | 26% |
| 440190 | External Work Performed | 1,000 | 0 | (1,000) | 0% |
| 450057 | Other | 0 | 3,495 | 3,495 | 0% |
| 450100 | Street Improv Fee-N Central Proje | 0 | 6,650 | 6,650 | 0% |
| 450114 | Street Improv Fee-Pac Cross-SG | 0 | 840 | 840 | 0% |
| 470105 | Interest | 2,810 | 83 | (2,727) | 3% |
| 470131 | Sidewalk Program Interest | 0 | 615 | 615 | 0% |
| 470132 | Sidewalk Program Principal | 0 | 7,134 | 7,134 | 0% |
| 470133 | Sidewalk Program Pymt in Full | 100,000 | 11,131 | (88,869) | 11% |
| 472030 | Environmental Agreement Payme | 0 | 9,125 | 9,125 | 0% |
| 495005 | Fund Bal Avail. for Approp. | 562,028 | 492,866 | (69,162) | 88% |
| REVENUES TOTAL | | 1,947,509 | 854,172 | (1,093,337) | 44% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (176,511) | (53,916) | 122,595 | 31% |
| 511015 | Overtime | (2,898) | (635) | 2,263 | 22% |
| 512005 | Health & Dental Benefits | (55,306) | (13,784) | 41,522 | 25% |
| 512008 | Health Reimb Arrangement | (1,716) | (540) | 1,176 | 31% |
| 512010 | Retirement | (35,808) | (10,549) | 25,259 | 29% |
| 512015 | FICA | (13,418) | (4,185) | 9,233 | 31% |
| 512020 | Workers Comp | (6,309) | 0 | 6,309 | 0% |
| 512025 | Other Benefits | (930) | (280) | 650 | 30% |
| 512030 | Other Payroll Taxes | (1,328) | (320) | 1,008 | 24% |
| 520110 | Operating Supplies | (2,000) | (530) | 1,470 | 27% |
| 520120 | Organization Business Expense | (50) | 0 | 50 | 0% |
| 520130 | Personnel Uniforms & Equipment | (3,000) | (957) | 2,043 | 32% |
| 520150 | Utilities | (78,000) | (14,836) | 63,164 | 19% |
| 520190 | Computer Software | (2,500) | (790) | 1,710 | 32% |
| 520220 | Small Equipment | (3,250) | (392) | 2,858 | 12% |
| 520240 | Construction Supplies | (62,000) | (29,951) | 32,049 | 48% |
| 520280 | Street Light Maint. (610-440170) | (73,000) | 0 | 73,000 | 0% |
| 520503 | Printing | (800) | (202) | 598 | 25% |
| 520506 | Postage | (100) | (23) | 77 | 23% |
| 520509 | Telephone | (800) | (177) | 623 | 22% |
| 520521 | Public Information | (500) | (154) | 346 | 31% |
| 520524 | Publications | (300) | 0 | 300 | 0% |
| 520530 | Memberships | 0 | (36) | (36) | 0% |
| 520557 | Intergovernmental Services | (22,000) | (543) | 21,457 | 2% |
| 520578 | Insurance & Bonds | (5,454) | 0 | 5,454 | 0% |
| 521003 | Training/Conferences | (1,800) | (50) | 1,750 | 3% |
| 521150 | Professional Services | (1,700) | (16) | 1,684 | 1% |
| 521168 | Misc Medical Services | (250) | (70) | 180 | 28% |
| 521172 | Bank Service Fees | (700) | (175) | 525 | 25% |
| 522003 | Equipment Maint & Oper Supplies | (1,650) | (789) | 861 | 48% |
| 522012 | Fuel/Oil | (1,000) | (137) | 863 | 14% |
| 522021 | Equipment Fund Charges | (91,342) | (22,834) | 68,508 | 25% |
| 522022 | Information Systems Fund Charge | (2,302) | (1,151) | 1,151 | 50% |
| 522023 | General Fund Admin Services | (436,594) | (436,594) | 0 | 100% |
| 522306 | Rents & Leases | (9,000) | (3,500) | 5,500 | 39% |
| 522309 | Building/Facility Rental | (3,132) | (783) | 2,349 | 25% |

210 - Street Fund

Department #52 - Streets & Traffic

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|--------------------------------|------------------------------|--------------------|------------------|------------------|------------|
| 522315 | Facility Mnt/Repairs | (1,000) | 0 | 1,000 | 0% |
| 550181 | Major Tools & Work Equipment | (5,000) | 0 | 5,000 | 0% |
| 550563 | Construction Maintenance | (100,000) | 0 | 100,000 | 0% |
| 550575 | Street Construction | (309,469) | 0 | 309,469 | 0% |
| 550580 | Sidewalk Program | (100,000) | 0 | 100,000 | 0% |
| 551066 | Safe Routes to School | (50,000) | 0 | 50,000 | 0% |
| 580206 | Contingency | (100,000) | 0 | 100,000 | 0% |
| 590304 | Unapp Fund Balance | (184,592) | 0 | 184,592 | 0% |
| EXPENDITURES TOTAL | | (1,947,509) | (598,899) | 1,348,610 | 31% |
| Department Net Totals | | 0 | 255,273 | | |
| Fund Total Revenues | | 1,947,509 | 854,172 | | |
| Fund Total Expenditures | | (1,947,509) | (598,899) | | |
| Fund Net | | 0 | 255,273 | | |

212 - Street Tree Fund

Department #31 - Planning

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|------------------|----------------|-----------------|------------|
| REVENUES | | | | | |
| 450140 | Tree Planting Fees | 51,000 | 11,220 | (39,780) | 22% |
| 470105 | Interest | 500 | 171 | (329) | 34% |
| 495005 | Fund Bal Avail. for Approp. | 129,500 | 137,803 | 8,303 | 106% |
| | REVENUES TOTAL | 181,000 | 149,193 | (31,807) | 82% |
| EXPENDITURES | | | | | |
| 520290 | Street Tree Planting | (72,600) | (1,365) | 71,235 | 2% |
| 570103 | Transfer to General Fund | (6,750) | 0 | 6,750 | 0% |
| 570127 | Transfer to Other Funds | (101,650) | 0 | 101,650 | 0% |
| | EXPENDITURES TOTAL | (181,000) | (1,365) | 179,635 | 1% |
| | Department Net Totals | 0 | 147,828 | | |
| | Fund Total Revenues | 181,000 | 149,193 | | |
| | Fund Total Expenditures | (181,000) | (1,365) | | |
| | Fund Net | 0 | 147,828 | | |

225 - Fire Equipment Repl. Fund
Department #23 - Fire Equipment Repl Fund
 For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|----------------------|--------------------------------|------------------|---------------------|------------------|-------------------|
| REVENUES | | | | | |
| 420010 | Rural District Share | 172,500 | 0 | (172,500) | 0% |
| 470105 | Interest | 1,800 | 650 | (1,150) | 36% |
| 481005 | Transfer from Other Funds | 97,850 | 24,463 | (73,388) | 25% |
| 495005 | Fund Bal Avail. for Approp. | 474,832 | 475,145 | 313 | 100% |
| | REVENUES TOTAL | 746,982 | 500,258 | (246,724) | 67% |
| EXPENDITURES | | | | | |
| 551261 | Equipment Replacement | (345,000) | 0 | 345,000 | 0% |
| 580206 | Contingency | (50,000) | 0 | 50,000 | 0% |
| 590304 | Unapp Fund Balance | (351,982) | 0 | 351,982 | 0% |
| | EXPENDITURES TOTAL | (746,982) | 0 | 746,982 | 0% |
| | Department Net Totals | 0 | 500,258 | | |
| | Fund Total Revenues | 746,982 | 500,258 | | |
| | Fund Total Expenditures | (746,982) | 0 | | |
| | Fund Net | 0 | 500,258 | | |

226 - Fire SAFER Grant Fund

Department #22 - Fire

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|------------------|-----------------|------------------|------------|
| REVENUES | | | | | |
| 430214 | Homeland Security Grant | 255,984 | 0 | (255,984) | 0% |
| | REVENUES TOTAL | 255,984 | 0 | (255,984) | 0% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (156,229) | (36,631) | 119,598 | 23% |
| 511015 | Overtime | 0 | (3,116) | (3,116) | 0% |
| 512005 | Health & Dental Benefits | (43,102) | (8,471) | 34,631 | 20% |
| 512008 | Health Reimb Arrangement | (1,401) | 0 | 1,401 | 0% |
| 512010 | Retirement | (34,214) | (7,154) | 27,060 | 21% |
| 512015 | Fica | (11,952) | (2,975) | 8,977 | 25% |
| 512020 | Workers Comp | (2,981) | 0 | 2,981 | 0% |
| 512025 | Other Benefits | (1,008) | (250) | 758 | 25% |
| 512030 | Other Payroll Taxes | (1,097) | (299) | 798 | 27% |
| 520110 | Operating Supplies | (4,000) | (758) | 3,242 | 19% |
| | EXPENDITURES TOTAL | (255,984) | (59,655) | 196,329 | 23% |
| | Department Net Totals | 0 | (59,655) | | |
| | Fund Total Revenues | 255,984 | 0 | | |
| | Fund Total Expenditures | (255,984) | (59,655) | | |
| | Fund Net | 0 | (59,655) | | |

240 - Bikeway Development Fund

Department #52 - Streets & Traffic

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|----------------------|--------------------------------|-----------------|---------------------|-----------------|-------------------|
| REVENUES | | | | | |
| 422015 | State Gas Tax | 12,146 | 3,039 | (9,107) | 25% |
| 450052 | Bicycle Licenses | 36 | 0 | (36) | 0% |
| 470105 | Interest | 206 | 56 | (150) | 27% |
| 495005 | Fund Bal Avail. for Approp. | 41,115 | 33,182 | (7,933) | 81% |
| | REVENUES TOTAL | 53,503 | 36,278 | (17,225) | 68% |
| EXPENDITURES | | | | | |
| 550169 | General Capital Outlay | (53,503) | (457) | 53,046 | 1% |
| | EXPENDITURES TOTAL | (53,503) | (457) | 53,046 | 1% |
| | Department Net Totals | 0 | 35,821 | | |
| | Fund Total Revenues | 53,503 | 36,278 | | |
| | Fund Total Expenditures | (53,503) | (457) | | |
| | Fund Net | 0 | 35,821 | | |

260 - Trail System Fund

Department #16 - Parks & Recreation

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|-----------------|---------------|---------------|-------------|
| REVENUES | | | | | |
| 470105 | Interest | 150 | 136 | (14) | 91% |
| 495005 | Fund Bal Avail. for Approp. | 47,220 | 47,225 | 5 | 100% |
| | REVENUES TOTAL | 47,370 | 47,361 | (9) | 100% |
| EXPENDITURES | | | | | |
| 550240 | Trail Construction | (47,370) | 0 | 47,370 | 0% |
| | EXPENDITURES TOTAL | (47,370) | 0 | 47,370 | 0% |
| | Department Net Totals | 0 | 47,361 | | |
| | Fund Total Revenues | 47,370 | 47,361 | | |
| | Fund Total Expenditures | (47,370) | 0 | | |
| | Fund Net | 0 | 47,361 | | |

265 - Transportation Services Fund
 Department #12 - Administration Services
 For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|------------------|---------------|------------------|-----------|
| REVENUES | | | | | |
| 430725 | DHS Transportation Grant | 570,000 | 43,079 | (526,921) | 8% |
| | REVENUES TOTAL | 570,000 | 43,079 | (526,921) | 8% |
| EXPENDITURES | | | | | |
| 523015 | Transportation Grant | (570,000) | 0 | 570,000 | 0% |
| | EXPENDITURES TOTAL | (570,000) | 0 | 570,000 | 0% |
| | Department Net Totals | 0 | 43,079 | | |
| | Fund Total Revenues | 570,000 | 43,079 | | |
| | Fund Total Expenditures | (570,000) | 0 | | |
| | Fund Net | 0 | 43,079 | | |

270 - Facility Major Maintenance Fund
 Department #12 - Administration Services
 For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|----------------------------------|------------------|-----------------|------------------|------------|
| REVENUES | | | | | |
| 470105 | Interest | 2,400 | 891 | (1,509) | 37% |
| 481007 | Transfer from General Fund | 101,650 | 0 | (101,650) | 0% |
| 495005 | Fund Bal Avail. for Approp. | 673,884 | 674,377 | 493 | 100% |
| | REVENUES TOTAL | 777,934 | 675,267 | (102,667) | 87% |
| EXPENDITURES | | | | | |
| 550166 | Building Improvements | (250,000) | (27,450) | 222,550 | 11% |
| 550171 | Capital Projects - Public Safety | 0 | (18,257) | (18,257) | 0% |
| 590304 | Unapp Fund Balance | (527,934) | 0 | 527,934 | 0% |
| | EXPENDITURES TOTAL | (777,934) | (45,707) | 732,227 | 6% |
| | Department Net Totals | 0 | 629,561 | | |
| | Fund Total Revenues | 777,934 | 675,267 | | |
| | Fund Total Expenditures | (777,934) | (45,707) | | |
| | Fund Net | 0 | 629,561 | | |

275 - Community Enhancement Fund
Department #12 - Administration Services
For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|----------------------|--------------------------------|-----------------|---------------------|-----------------|-------------------|
| REVENUES | | | | | |
| 420025 | Metro Enhancement Fee | 55,000 | 13,441 | (41,559) | 24% |
| 495005 | Fund Bal Avail. for Approp. | 13,162 | 14,373 | 1,211 | 109% |
| | REVENUES TOTAL | 68,162 | 27,814 | (40,348) | 41% |
| EXPENDITURES | | | | | |
| 523003 | Comm Enhancement Grants | (58,310) | (25,575) | 32,735 | 44% |
| 523004 | CEP Carryover | (3,000) | 0 | 3,000 | 0% |
| 590304 | Unapp Fund Balance | (6,852) | 0 | 6,852 | 0% |
| | EXPENDITURES TOTAL | (68,162) | (25,575) | 42,587 | 38% |
| | Department Net Totals | 0 | 2,239 | | |
| | Fund Total Revenues | 68,162 | 27,814 | | |
| | Fund Total Expenditures | (68,162) | (25,575) | | |
| | Fund Net | 0 | 2,239 | | |

280 - Public Arts Fund

Department #11 - Legislative & Executive

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|-----------------|---------------|---------------|-------------|
| REVENUES | | | | | |
| 470105 | Interest | 50 | 10 | (40) | 20% |
| 471025 | Public Arts Comm. Donations | 2,000 | 1,897 | (104) | 95% |
| 495005 | Fund Bal Avail. for Approp. | 10,014 | 11,089 | 1,075 | 111% |
| | REVENUES TOTAL | 12,064 | 12,995 | 931 | 108% |
| EXPENDITURES | | | | | |
| 520564 | Public Arts Comm. Expenditures | (12,064) | (51) | 12,013 | 0% |
| | EXPENDITURES TOTAL | (12,064) | (51) | 12,013 | 0% |
| | Department Net Totals | 0 | 12,945 | | |
| | Fund Total Revenues | 12,064 | 12,995 | | |
| | Fund Total Expenditures | (12,064) | (51) | | |
| | Fund Net | 0 | 12,945 | | |

310 - Traffic Impact Fund

Department #52 - Streets & Traffic

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|--------------------|------------------|------------------|-------------|
| REVENUES | | | | | |
| 470105 | Interest | 29,563 | 5,389 | (24,174) | 18% |
| 495005 | Fund Bal Avail. for Approp. | 2,956,263 | 3,023,900 | 67,637 | 102% |
| | REVENUES TOTAL | 2,985,826 | 3,029,289 | 43,463 | 101% |
| EXPENDITURES | | | | | |
| 550169 | General Capital Outlay | (2,985,826) | (6,284) | 2,979,542 | 0% |
| | EXPENDITURES TOTAL | (2,985,826) | (6,284) | 2,979,542 | 0% |
| | Department Net Totals | 0 | 3,023,005 | | |
| | Fund Total Revenues | 2,985,826 | 3,029,289 | | |
| | Fund Total Expenditures | (2,985,826) | (6,284) | | |
| | Fund Net | 0 | 3,023,005 | | |

311 - Transportation Development Tax Fund

Department #52 - Streets & Traffic

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|--------------------|------------------|------------------|-------------|
| REVENUES | | | | | |
| 451070 | Transportation Development Tax | 466,550 | 371,203 | (95,347) | 80% |
| 470105 | Interest | 10,490 | 3,630 | (6,860) | 35% |
| 495005 | Fund Bal Avail. for Approp. | 2,098,022 | 2,426,178 | 328,156 | 116% |
| | REVENUES TOTAL | 2,575,062 | 2,801,011 | 225,949 | 109% |
| EXPENDITURES | | | | | |
| 550169 | General Capital Outlay | (2,575,062) | 0 | 2,575,062 | 0% |
| | EXPENDITURES TOTAL | (2,575,062) | 0 | 2,575,062 | 0% |
| | Department Net Totals | 0 | 2,801,011 | | |
| | Fund Total Revenues | 2,575,062 | 2,801,011 | | |
| | Fund Total Expenditures | (2,575,062) | 0 | | |
| | Fund Net | 0 | 2,801,011 | | |

320 - Park Acq. & Dev Fund

Department #16 - Parks & Recreation

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|--------------------|------------------|------------------|-------------|
| REVENUES | | | | | |
| 451009 | Parks SDC | 252,000 | 135,000 | (117,000) | 54% |
| 470105 | Interest | 4,318 | 1,402 | (2,916) | 32% |
| 495005 | Fund Bal Avail. for Approp. | 863,562 | 995,497 | 131,935 | 115% |
| | REVENUES TOTAL | 1,119,880 | 1,131,899 | 12,019 | 101% |
| EXPENDITURES | | | | | |
| 521150 | Professional Services | (85,000) | 0 | 85,000 | 0% |
| 550200 | Parks Projects - General | (1,034,880) | (58,604) | 976,276 | 6% |
| | EXPENDITURES TOTAL | (1,119,880) | (58,604) | 1,061,276 | 5% |
| | Department Net Totals | 0 | 1,073,295 | | |
| | Fund Total Revenues | 1,119,880 | 1,131,899 | | |
| | Fund Total Expenditures | (1,119,880) | (58,604) | | |
| | Fund Net | 0 | 1,073,295 | | |

330 - Capital Projects Fund

Department #12 - Administration Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|--------------------|----------------|--------------------|-----------|
| REVENUES | | | | | |
| 470105 | Interest | 7,500 | 532 | (6,968) | 7% |
| 481005 | Transfer from Other Funds | 1,600,000 | 0 | (1,600,000) | 0% |
| 495005 | Fund Bal Avail. for Approp. | 176,197 | 159,143 | (17,054) | 90% |
| | REVENUES TOTAL | 1,783,697 | 159,675 | (1,624,022) | 9% |
| EXPENDITURES | | | | | |
| 521150 | Professional Services | (30,000) | 0 | 30,000 | 0% |
| 550169 | General Capital Outlay | (1,753,697) | 0 | 1,753,697 | 0% |
| 550580 | Sidewalk Program | 0 | (144) | (144) | 0% |
| | EXPENDITURES TOTAL | (1,783,697) | (144) | 1,783,553 | 0% |
| | Department Net Totals | 0 | 159,531 | | |
| | Fund Total Revenues | 1,783,697 | 159,675 | | |
| | Fund Total Expenditures | (1,783,697) | (144) | | |
| | Fund Net | 0 | 159,531 | | |

350 - CIP Excise Tax Fund

Department #12 - Administration Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|----------------------|------------------------------------|------------------|---------------------|------------------|-------------------|
| REVENUES | | | | | |
| 450200 | C.I.P. Fees | 215,000 | 72,877 | (142,123) | 34% |
| 470105 | Interest | 200 | 65 | (135) | 33% |
| 495005 | Fund Bal Avail. for Approp. | 56,287 | 61,840 | 5,553 | 110% |
| | REVENUES TOTAL | 271,487 | 134,782 | (136,705) | 50% |
| EXPENDITURES | | | | | |
| 550170 | Capital Projects - Support Service | (58,043) | 0 | 58,043 | 0% |
| 550171 | Capital Projects - Public Safety | (25,544) | 0 | 25,544 | 0% |
| 570127 | Transfer to Other Funds | (187,900) | (46,975) | 140,925 | 25% |
| | EXPENDITURES TOTAL | (271,487) | (46,975) | 224,512 | 17% |
| | Department Net Totals | 0 | 87,807 | | |
| | Fund Total Revenues | 271,487 | 134,782 | | |
| | Fund Total Expenditures | (271,487) | (46,975) | | |
| | Fund Net | 0 | 87,807 | | |

410 - General Debt Service Fund

Department #19 -

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|------------------|---------------|------------------|------------|
| REVENUES | | | | | |
| 411003 | Property Taxes | 486,792 | 0 | (486,792) | 0% |
| 411150 | Property Tax Prior Years | 8,000 | 5,866 | (2,134) | 73% |
| 470105 | Interest | 1,100 | 65 | (1,035) | 6% |
| 495005 | Fund Bal Avail. for Approp. | 46,046 | 46,418 | 372 | 101% |
| | REVENUES TOTAL | 541,938 | 52,349 | (489,589) | 10% |
| EXPENDITURES | | | | | |
| 562008 | Principal - 2010 Series | (455,000) | 0 | 455,000 | 0% |
| 562048 | Interest - 2010 Series | (45,250) | 0 | 45,250 | 0% |
| 590304 | Unapp Fund Balance | (41,688) | 0 | 41,688 | 0% |
| | EXPENDITURES TOTAL | (541,938) | 0 | 541,938 | 0% |
| | Department Net Totals | 0 | 52,349 | | |
| | Fund Total Revenues | 541,938 | 52,349 | | |
| | Fund Total Expenditures | (541,938) | 0 | | |
| | Fund Net | 0 | 52,349 | | |

430 - SPWF-Debt Service Fund

Department #19 -

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|-----------------|---------------|-----------------|------------|
| REVENUES | | | | | |
| 451200 | Assessment Charges | 9,735 | 0 | (9,735) | 0% |
| 470130 | Interest - Assessments | 3,154 | 0 | (3,154) | 0% |
| 495005 | Fund Bal Avail. for Approp. | 30,184 | 30,184 | 0 | 100% |
| | REVENUES TOTAL | 43,073 | 30,184 | (12,889) | 70% |
| EXPENDITURES | | | | | |
| 562020 | Principal - 95 S.P.W.F. Loan | (18,228) | 0 | 18,228 | 0% |
| 562055 | Interest - 95 S.P.W.F. Loan | (3,753) | 0 | 3,753 | 0% |
| 590304 | Unapp Fund Balance | (21,092) | 0 | 21,092 | 0% |
| | EXPENDITURES TOTAL | (43,073) | 0 | 43,073 | 0% |
| | Department Net Totals | 0 | 30,184 | | |
| | Fund Total Revenues | 43,073 | 30,184 | | |
| | Fund Total Expenditures | (43,073) | 0 | | |
| | Fund Net | 0 | 30,184 | | |

505 - Library Endowment Fund

Department #14 - Library

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|-----------------|---------------|---------------|-------------|
| REVENUES | | | | | |
| 470105 | Interest | 300 | 68 | (232) | 23% |
| 495005 | Fund Bal Avail. for Approp. | 0 | 60 | 60 | 0% |
| 495006 | Restricted Fund Balance | 41,187 | 41,186 | (1) | 100% |
| | REVENUES TOTAL | 41,487 | 41,315 | (172) | 100% |
| EXPENDITURES | | | | | |
| 520220 | Small Equipment | (300) | 0 | 300 | 0% |
| 590304 | Unapp Fund Balance | (41,187) | 0 | 41,187 | 0% |
| | EXPENDITURES TOTAL | (41,487) | 0 | 41,487 | 0% |
| | Department Net Totals | 0 | 41,315 | | |
| | Fund Total Revenues | 41,487 | 41,315 | | |
| | Fund Total Expenditures | (41,487) | 0 | | |
| | Fund Net | 0 | 41,315 | | |

610 - Light Fund

Department #41 - Light & Power

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|------------------------------------|-------------------|------------------|---------------------|------------|
| REVENUES | | | | | |
| 440035 | NSF Handling Charge | 1,500 | 520 | (980) | 35% |
| 440105 | Residential Sales | 7,562,118 | 1,407,663 | (6,154,455) | 19% |
| 440110 | General Service - 1 ph Sales | 664,624 | 142,500 | (522,124) | 21% |
| 440112 | General Service - 3 ph Sales | 661,831 | 156,933 | (504,898) | 24% |
| 440120 | Industrial Service - Special Contr | 1,829,600 | 474,683 | (1,354,917) | 26% |
| 440125 | Large Commercial Industrial | 3,942,009 | 913,389 | (3,028,620) | 23% |
| 440130 | Public Street Lighting Sales | 68,875 | 12,077 | (56,798) | 18% |
| 440135 | Rental Lights | 105,295 | 24,839 | (80,456) | 24% |
| 440140 | Irrigation Service | 5,927 | 512 | (5,415) | 9% |
| 440150 | Green Power Units | 10,800 | 2,076 | (8,724) | 19% |
| 440165 | Connection Charges | 60,000 | 87,855 | 27,855 | 146% |
| 440170 | Street Light Maint. (210-520280) | 73,000 | 0 | (73,000) | 0% |
| 440175 | Disconnect/Reconnect Charges | 22,500 | 7,467 | (15,034) | 33% |
| 440180 | Pole Rental | 21,748 | 0 | (21,748) | 0% |
| 440302 | Auditorium Rental | 24,142 | 6,267 | (17,875) | 26% |
| 445005 | Sale of Scrap | 15,000 | 1,493 | (13,508) | 10% |
| 445010 | Sale of Materials | 2,500 | 1,970 | (530) | 79% |
| 445015 | Sale of Equipment | 3,000 | 1,704 | (1,296) | 57% |
| 450057 | Other | 30,000 | 9,209 | (20,791) | 31% |
| 470105 | Interest | 31,020 | 8,450 | (22,570) | 27% |
| 480006 | Reimbursements | 0 | 293 | 293 | 0% |
| 480020 | Conservation Incentive Reimburs | 200,000 | 50,741 | (149,259) | 25% |
| 495005 | Fund Bal Avail. for Approp. | 6,203,968 | 6,198,896 | (5,072) | 100% |
| | REVENUES TOTAL | 21,539,457 | 9,509,537 | (12,029,920) | 44% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (2,018,930) | (427,234) | 1,591,696 | 21% |
| 511010 | Part-Time Employee Wages | (30,232) | 0 | 30,232 | 0% |
| 511015 | Overtime | (96,000) | (11,462) | 84,538 | 12% |
| 511020 | Temporary Employee Wages | (4,000) | (14,844) | (10,844) | 371% |
| 512005 | Health & Dental Benefits | (370,593) | (84,694) | 285,899 | 23% |
| 512008 | Health Reimb Arrangement | (20,437) | (1,305) | 19,132 | 6% |
| 512010 | Retirement | (416,982) | (85,558) | 331,424 | 21% |
| 512015 | Fica | (164,028) | (33,975) | 130,053 | 21% |
| 512020 | Workers Comp | (37,206) | 0 | 37,206 | 0% |
| 512025 | Other Benefits | (11,904) | (2,026) | 9,878 | 17% |
| 512030 | Other Payroll Taxes | (15,848) | (3,406) | 12,442 | 21% |
| 520110 | Operating Supplies | (12,000) | (2,544) | 9,456 | 21% |
| 520120 | Organization Business Expense | (15,650) | (1,495) | 14,155 | 10% |
| 520130 | Personnel Uniforms & Equipment | (38,700) | (6,813) | 31,887 | 18% |
| 520150 | Utilities | (29,493) | (6,416) | 23,077 | 22% |
| 520180 | Subscriptions & Books | (1,000) | (160) | 840 | 16% |
| 520190 | Computer Software | (12,500) | (2,000) | 10,500 | 16% |
| 520200 | Computer Software Maintenance | (6,800) | 0 | 6,800 | 0% |
| 520220 | Small Equipment | (35,250) | (10,340) | 24,910 | 29% |
| 520240 | Construction Supplies | (582,500) | (80,350) | 502,150 | 14% |
| 520260 | Purchased Power | (8,389,771) | (1,871,697) | 6,518,074 | 22% |
| 520270 | Miscellaneous | (1,000) | (140) | 860 | 14% |
| 520503 | Printing | (2,000) | (57) | 1,943 | 3% |
| 520506 | Postage | (3,000) | (895) | 2,105 | 30% |
| 520509 | Telephone | (10,000) | (1,320) | 8,680 | 13% |

610 - Light Fund

Department #41 - Light & Power

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|--------------------------------|----------------------------------|---------------------|--------------------|-------------------|------------|
| 520521 | Public Information | (42,000) | (3,603) | 38,397 | 9% |
| 520524 | Publications | (2,250) | 0 | 2,250 | 0% |
| 520530 | Memberships | (98,554) | (5,608) | 92,946 | 6% |
| 520533 | Recruiting Expenses | (3,500) | (110) | 3,390 | 3% |
| 520542 | Bill Paying Assistance Program | (75,000) | 0 | 75,000 | 0% |
| 520554 | Conservation Incentives | (50,000) | 0 | 50,000 | 0% |
| 520555 | Industrial Conservation Augmenta | (200,000) | (44,537) | 155,463 | 22% |
| 520556 | Green Power Info & Promotion | (2,000) | 0 | 2,000 | 0% |
| 520557 | Intergovernmental Services | (16,500) | (11,821) | 4,679 | 72% |
| 520578 | Insurance & Bonds | (33,591) | 0 | 33,591 | 0% |
| 521003 | Training/Conferences | (42,100) | (4,455) | 37,645 | 11% |
| 521113 | Attorney Services | (5,000) | 0 | 5,000 | 0% |
| 521150 | Professional Services | (30,300) | (6,264) | 24,036 | 21% |
| 521162 | Consultants | (100,000) | (3,099) | 96,901 | 3% |
| 521165 | Contracts for Services | (95,000) | (8,122) | 86,879 | 9% |
| 521168 | Misc Medical Services | (3,850) | (1,080) | 2,770 | 28% |
| 521172 | Bank Service Fees | (45,000) | (11,194) | 33,806 | 25% |
| 522003 | Equipment Maint & Oper Supplies | (30,000) | (3,130) | 26,870 | 10% |
| 522006 | Equipment/Vehicle Rental | (5,000) | 0 | 5,000 | 0% |
| 522009 | Vehicle Maint & Oper Supplies | (41,800) | (3,247) | 38,553 | 8% |
| 522010 | Vehicle Maint External | (22,000) | (11,466) | 10,534 | 52% |
| 522012 | Fuel/Oil | (37,595) | (8,282) | 29,313 | 22% |
| 522022 | Information Systems Fund Charge | (19,373) | (9,687) | 9,686 | 50% |
| 522023 | General Fund Admin Services | (1,097,246) | (274,313) | 822,933 | 25% |
| 522306 | Rents & Leases | (14,650) | (742) | 13,908 | 5% |
| 522312 | Facility Maintenance Supplies | (10,700) | (216) | 10,484 | 2% |
| 522315 | Facility Mnt/Repairs | (12,500) | (1,925) | 10,575 | 15% |
| 550051 | Office Equipment & Furniture | (5,000) | 0 | 5,000 | 0% |
| 550166 | Building Improvements | (78,500) | (1,736) | 76,764 | 2% |
| 550181 | Major Tools & Work Equipment | (72,000) | (47,547) | 24,453 | 66% |
| 550959 | Substation Improvements | (1,323,000) | (25,085) | 1,297,915 | 2% |
| 550962 | System Additions & Upgrades | (215,000) | 0 | 215,000 | 0% |
| 551260 | Vehicle Replacement | (485,000) | (143,517) | 341,483 | 30% |
| 551261 | Equipment Replacement | (11,000) | (10,530) | 470 | 96% |
| 570127 | Transfer to Other Funds | (131,497) | (30,677) | 100,820 | 23% |
| 570130 | In-Lieu of Tax | (726,546) | (181,632) | 544,914 | 25% |
| 580206 | Contingency | (1,225,581) | 0 | 1,225,581 | 0% |
| 590304 | Unapp Fund Balance | (2,805,000) | 0 | 2,805,000 | 0% |
| EXPENDITURES TOTAL | | (21,539,457) | (3,502,353) | 18,037,104 | 16% |
| Department Net Totals | | 0 | 6,007,184 | | |
| Fund Total Revenues | | 21,539,457 | 9,509,537 | | |
| Fund Total Expenditures | | (21,539,457) | (3,502,353) | | |
| Fund Net | | 0 | 6,007,184 | | |

620 - Sewer Fund

Department #54 - Sewer

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|------------------------------------|------------------|------------------|--------------------|------------|
| REVENUES | | | | | |
| 440105 | Residential Sales | 3,555,475 | 895,370 | (2,660,105) | 25% |
| 440106 | Commercial Sales | 782,597 | 198,786 | (583,811) | 25% |
| 440120 | Industrial Service - Special Contr | 183,249 | 50,327 | (132,922) | 27% |
| 450057 | Other | 800 | 0 | (800) | 0% |
| 451040 | Sewer Laterals | 2,000 | 0 | (2,000) | 0% |
| 470105 | Interest | 10,102 | 3,018 | (7,084) | 30% |
| 495005 | Fund Bal Avail. for Approp. | 2,020,430 | 2,028,439 | 8,009 | 100% |
| | REVENUES TOTAL | 6,554,653 | 3,175,940 | (3,378,713) | 48% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (215,191) | (37,735) | 177,456 | 18% |
| 511015 | Overtime | (2,029) | (288) | 1,741 | 14% |
| 512005 | Health & Dental Benefits | (63,396) | (15,752) | 47,644 | 25% |
| 512008 | Health Reimb Arrangement | (2,086) | (637) | 1,449 | 31% |
| 512010 | Retirement | (44,002) | (7,356) | 36,646 | 17% |
| 512015 | FICA | (16,235) | (2,951) | 13,284 | 18% |
| 512020 | Workers Comp | (7,706) | 0 | 7,706 | 0% |
| 512025 | Other Benefits | (1,125) | (339) | 786 | 30% |
| 512030 | Other Payroll Taxes | (1,601) | (368) | 1,233 | 23% |
| 520110 | Operating Supplies | (3,000) | (437) | 2,563 | 15% |
| 520120 | Organization Business Expense | (75) | 0 | 75 | 0% |
| 520130 | Personnel Uniforms & Equipment | (3,250) | (1,164) | 2,086 | 36% |
| 520150 | Utilities | (1,350) | (518) | 832 | 38% |
| 520190 | Computer Software | (4,900) | (790) | 4,110 | 16% |
| 520220 | Small Equipment | (8,000) | (2,185) | 5,815 | 27% |
| 520240 | Construction Supplies | (7,000) | (813) | 6,187 | 12% |
| 520503 | Printing | (200) | (27) | 173 | 14% |
| 520506 | Postage | (100) | (207) | (107) | 207% |
| 520509 | Telephone | (800) | (105) | 695 | 13% |
| 520521 | Public Information | (225) | 0 | 225 | 0% |
| 520524 | Publications | (300) | 0 | 300 | 0% |
| 520530 | Memberships | (540) | (36) | 505 | 7% |
| 520557 | Intergovernmental Services | (3,391,991) | (673,017) | 2,718,974 | 20% |
| 520578 | Insurance & Bonds | (8,213) | 0 | 8,213 | 0% |
| 521003 | Training/Conferences | (3,825) | (50) | 3,775 | 1% |
| 521150 | Professional Services | (3,500) | (265) | 3,235 | 8% |
| 521168 | Misc Medical Services | (375) | (148) | 227 | 39% |
| 521172 | Bank Service Fees | (15,000) | (4,191) | 10,809 | 28% |
| 522003 | Equipment Maint & Oper Supplies | (1,900) | (254) | 1,646 | 13% |
| 522012 | Fuel/Oil | 0 | (23) | (23) | 0% |
| 522021 | Equipment Fund Charges | (104,677) | (26,170) | 78,507 | 25% |
| 522022 | Information Systems Fund Charge | (1,710) | (855) | 855 | 50% |
| 522023 | General Fund Admin Services | (432,228) | (432,228) | 0 | 100% |
| 522306 | Rents & Leases | (500) | 0 | 500 | 0% |
| 522309 | Building/Facility Rental | (6,264) | (1,566) | 4,698 | 25% |
| 522312 | Facility Maintenance Supplies | (500) | 0 | 500 | 0% |
| 522315 | Facility Mnt/Repairs | (250) | 0 | 250 | 0% |
| 550181 | Major Tools & Work Equipment | (2,500) | 0 | 2,500 | 0% |
| 550763 | Sewer Construction | (30,000) | 0 | 30,000 | 0% |
| 562001 | Principal-CWS/City Phase III Reh | (84,884) | (41,285) | 43,599 | 49% |
| 562041 | Interest - CWS/City Phase III Reh | (9,120) | (5,718) | 3,402 | 63% |

620 - Sewer Fund

Department #54 - Sewer

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|--------------------------------|--------------------|--------------------|--------------------|------------------|------------|
| 570130 | In-Lieu of Tax | (60,424) | (60,424) | 0 | 100% |
| 580206 | Contingency | (750,000) | 0 | 750,000 | 0% |
| 590304 | Unapp Fund Balance | (1,263,681) | 0 | 1,263,681 | 0% |
| EXPENDITURES TOTAL | | (6,554,653) | (1,317,900) | 5,236,753 | 20% |
| Department Net Totals | | 0 | 1,858,040 | | |
| Fund Total Revenues | | 6,554,653 | 3,175,940 | | |
| Fund Total Expenditures | | (6,554,653) | (1,317,900) | | |
| Fund Net | | 0 | 1,858,040 | | |

622 - Sewer SDC Fund

Department #54 - Sewer

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|----------------------------------|--------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 451005 | System Development Charge | 636,000 | 448,467 | (187,533) | 71% |
| 451042 | Sunset Sewer Connection Fee | 1,000 | 0 | (1,000) | 0% |
| 470105 | Interest | 2,696 | 2,023 | (673) | 75% |
| 495005 | Fund Bal Avail. for Approp. | 1,078,480 | 1,127,968 | 49,488 | 105% |
| | REVENUES TOTAL | 1,718,176 | 1,578,458 | (139,718) | 92% |
| EXPENDITURES | | | | | |
| 520557 | Intergovernmental Services | (608,800) | (358,774) | 250,026 | 59% |
| 550760 | Construction Projects | (275,000) | 0 | 275,000 | 0% |
| 562002 | Principal-CWS/City Sunset Drive | (100,225) | (49,562) | 50,663 | 49% |
| 562042 | Interest - CWS/City Sunset Drive | (21,770) | (11,435) | 10,335 | 53% |
| 580206 | Contingency | (500,000) | 0 | 500,000 | 0% |
| 590304 | Unapp Fund Balance | (212,381) | 0 | 212,381 | 0% |
| | EXPENDITURES TOTAL | (1,718,176) | (419,771) | 1,298,405 | 24% |
| | Department Net Totals | 0 | 1,158,687 | | |
| | Fund Total Revenues | 1,718,176 | 1,578,458 | | |
| | Fund Total Expenditures | (1,718,176) | (419,771) | | |
| | Fund Net | 0 | 1,158,687 | | |

630 - Water Fund

Department #53 - Water

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|-------------------------------------|------------------|------------------|--------------------|------------|
| REVENUES | | | | | |
| 440105 | Residential Sales | 2,111,823 | 711,924 | (1,399,899) | 34% |
| 440106 | Commercial Sales | 620,507 | 216,210 | (404,297) | 35% |
| 440118 | Multi-Family Sales | 364,961 | 118,746 | (246,215) | 33% |
| 440120 | Industrial Service - Special Contra | 280,583 | 81,204 | (199,379) | 29% |
| 440160 | Non-Metered Sales | 24,000 | 6,680 | (17,320) | 28% |
| 440165 | Connection Charges | 35,000 | 15,378 | (19,622) | 44% |
| 440190 | External Work Performed | 0 | 323 | 323 | 0% |
| 440305 | Building Rental Income | 35,928 | 8,982 | (26,946) | 25% |
| 445025 | Timber Sales - Even Fiscal Years | 1,100,000 | 514,824 | (585,176) | 47% |
| 450057 | Other | 5,000 | 2,014 | (2,986) | 40% |
| 470003 | Sale of Bonds | 0 | 27,023 | 27,023 | 0% |
| 470105 | Interest | 14,052 | 4,343 | (9,709) | 31% |
| 495005 | Fund Bal Avail. for Approp. | 2,810,332 | 3,509,305 | 698,973 | 125% |
| | REVENUES TOTAL | 7,402,186 | 5,216,958 | (2,185,228) | 70% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (556,446) | (131,941) | 424,505 | 24% |
| 511015 | Overtime | (28,980) | (7,076) | 21,904 | 24% |
| 512005 | Health & Dental Benefits | (153,915) | (38,208) | 115,707 | 25% |
| 512008 | Health Reimb Arrangement | (5,635) | (1,495) | 4,140 | 27% |
| 512010 | Retirement | (117,244) | (27,000) | 90,244 | 23% |
| 512015 | FICA | (44,250) | (10,687) | 33,563 | 24% |
| 512020 | Workers Comp | (20,418) | 0 | 20,418 | 0% |
| 512025 | Other Benefits | (3,786) | (922) | 2,864 | 24% |
| 512030 | Other Payroll Taxes | (4,371) | (1,018) | 3,353 | 23% |
| 520110 | Operating Supplies | (84,000) | (11,714) | 72,286 | 14% |
| 520120 | Organization Business Expense | (250) | (20) | 230 | 8% |
| 520130 | Personnel Uniforms & Equipment | (5,500) | (2,190) | 3,310 | 40% |
| 520150 | Utilities | (78,540) | (17,997) | 60,543 | 23% |
| 520190 | Computer Software | (4,000) | (912) | 3,088 | 23% |
| 520220 | Small Equipment | (16,500) | (1,427) | 15,073 | 9% |
| 520240 | Construction Supplies | (162,000) | (116,126) | 45,874 | 72% |
| 520250 | JWC Water Purchases | (250,000) | (41,567) | 208,433 | 17% |
| 520503 | Printing | (2,500) | (30) | 2,470 | 1% |
| 520506 | Postage | (1,000) | (282) | 718 | 28% |
| 520509 | Telephone | (6,198) | (1,321) | 4,877 | 21% |
| 520521 | Public Information | (250) | 0 | 250 | 0% |
| 520524 | Publications | (532) | 0 | 532 | 0% |
| 520530 | Memberships | (1,475) | (111) | 1,365 | 7% |
| 520548 | Watershed Management | (7,500) | (631) | 6,869 | 8% |
| 520550 | Watershed Maintenance | (7,500) | (1,728) | 5,772 | 23% |
| 520552 | Timber Harvesting - Even Fiscal Y | (700,000) | (192,080) | 507,920 | 27% |
| 520557 | Intergovernmental Services | (72,930) | (13,874) | 59,056 | 19% |
| 520578 | Insurance & Bonds | (25,534) | 0 | 25,534 | 0% |
| 521003 | Training/Conferences | (6,300) | (50) | 6,250 | 1% |
| 521113 | Attorney Services | (6,500) | 0 | 6,500 | 0% |
| 521150 | Professional Services | (73,000) | (25,017) | 47,983 | 34% |
| 521168 | Misc Medical Services | 0 | (164) | (164) | 0% |
| 521172 | Bank Service Fees | (15,000) | (3,816) | 11,184 | 25% |
| 522003 | Equipment Maint & Oper Supplies | (10,900) | (657) | 10,243 | 6% |
| 522012 | Fuel/Oil | 0 | (7) | (7) | 0% |

630 - Water Fund

Department #53 - Water

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|--------------------------------|---------------------------------|--------------------|--------------------|------------------|------------|
| 522021 | Equipment Fund Charges | (143,705) | (35,929) | 107,776 | 25% |
| 522022 | Information Systems Fund Charge | (11,036) | (5,519) | 5,517 | 50% |
| 522023 | General Fund Admin Services | (742,859) | (742,859) | 0 | 100% |
| 522303 | Custodial | (800) | 0 | 800 | 0% |
| 522306 | Rents & Leases | (3,000) | 0 | 3,000 | 0% |
| 522312 | Facility Maintenance Supplies | (13,200) | (2,188) | 11,012 | 17% |
| 522315 | Facility Mnt/Repairs | (21,000) | (6,760) | 14,240 | 32% |
| 550181 | Major Tools & Work Equipment | (52,500) | 0 | 52,500 | 0% |
| 550660 | Joint - Capital Equipment | (39,990) | 0 | 39,990 | 0% |
| 550663 | JWC - Other Projects | (214,751) | (13,095) | 201,656 | 6% |
| 550666 | Water Line Extension | (275,000) | (5,313) | 269,687 | 2% |
| 550669 | Water Treatment Plant Equip | (45,000) | 0 | 45,000 | 0% |
| 550672 | Watershed Capital | (20,000) | 0 | 20,000 | 0% |
| 550760 | Construction Projects | (60,000) | (34,862) | 25,138 | 58% |
| 562010 | Principal - 2003 FFC Bonds | (255,000) | 0 | 255,000 | 0% |
| 562030 | Principal - Scoggins Reservoir | (32,998) | 0 | 32,998 | 0% |
| 562045 | Interest - 2003 FFC Bonds | (135,131) | 0 | 135,131 | 0% |
| 562046 | 2013 Refunding FFCO - Interest | 0 | (19,481) | (19,481) | 0% |
| 562070 | Interest - Scoggins Reservoir | (39,799) | 0 | 39,799 | 0% |
| 570127 | Transfer to Other Funds | (49,896) | (26,414) | 23,482 | 53% |
| 570130 | In-Lieu of Tax | (185,981) | (185,982) | (1) | 100% |
| 580203 | JWC - Contingency | (333,250) | 0 | 333,250 | 0% |
| 580206 | Contingency | (251,750) | 0 | 251,750 | 0% |
| 580212 | Debt Service Contingency | (415,000) | 0 | 415,000 | 0% |
| 590304 | Unapp Fund Balance | (1,587,585) | 0 | 1,587,585 | 0% |
| EXPENDITURES TOTAL | | (7,402,185) | (1,728,472) | 5,673,713 | 23% |
| Department Net Totals | | 1 | 3,488,485 | | |
| Fund Total Revenues | | 7,402,186 | 5,216,958 | | |
| Fund Total Expenditures | | (7,402,185) | (1,728,472) | | |
| Fund Net | | 1 | 3,488,485 | | |

632 - Water SDC Fund

Department #53 - Water

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|--------------------|------------------|------------------|-------------|
| REVENUES | | | | | |
| 451005 | System Development Charge | 322,000 | 268,654 | (53,346) | 83% |
| 470031 | Principal - J Lieb Water SDC | 2,862 | 2,862 | 0 | 100% |
| 470032 | Interest - J Lieb Water SDC | 38 | 38 | 0 | 99% |
| 470105 | Interest | 12,970 | 4,786 | (8,184) | 37% |
| 495005 | Fund Bal Avail. for Approp. | 2,594,219 | 2,778,851 | 184,632 | 107% |
| | REVENUES TOTAL | 2,932,089 | 3,055,190 | 123,101 | 104% |
| EXPENDITURES | | | | | |
| 521150 | Professional Services | (1,200) | (1,481) | (281) | 123% |
| 550760 | Construction Projects | (50,000) | 0 | 50,000 | 0% |
| 580206 | Contingency | (100,000) | 0 | 100,000 | 0% |
| 590304 | Unapp Fund Balance | (2,780,889) | 0 | 2,780,889 | 0% |
| | EXPENDITURES TOTAL | (2,932,089) | (1,481) | 2,930,608 | 0% |
| | Department Net Totals | 0 | 3,053,709 | | |
| | Fund Total Revenues | 2,932,089 | 3,055,190 | | |
| | Fund Total Expenditures | (2,932,089) | (1,481) | | |
| | Fund Net | 0 | 3,053,709 | | |

640 - Surface Water Management Fund

Department #55 - Surf Water Mgmt

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|--------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 440101 | Surface Water Management Fees | 1,045,686 | 248,970 | (796,716) | 24% |
| 470105 | Interest | 1,301 | 112 | (1,189) | 9% |
| 495005 | Fund Bal Avail. for Approp. | 260,099 | 272,628 | 12,529 | 105% |
| | REVENUES TOTAL | 1,307,086 | 521,710 | (785,376) | 40% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (216,308) | (36,070) | 180,238 | 17% |
| 511015 | Overtime | 0 | (375) | (375) | 0% |
| 512005 | Health & Dental Benefits | (68,079) | (16,826) | 51,253 | 25% |
| 512008 | Health Reimb Arrangement | (2,094) | (669) | 1,425 | 32% |
| 512010 | Retirement | (43,838) | (6,981) | 36,857 | 16% |
| 512015 | FICA | (16,089) | (2,838) | 13,251 | 18% |
| 512020 | Workers Comp | (7,633) | 0 | 7,633 | 0% |
| 512025 | Other Benefits | (1,115) | (323) | 792 | 29% |
| 512030 | Other Payroll Taxes | (1,592) | (374) | 1,218 | 23% |
| 520110 | Operating Supplies | (2,000) | (138) | 1,862 | 7% |
| 520120 | Organization Business Expense | (50) | (37) | 13 | 74% |
| 520130 | Personnel Uniforms & Equipment | (4,000) | (1,157) | 2,843 | 29% |
| 520150 | Utilities | (1,000) | 0 | 1,000 | 0% |
| 520190 | Computer Software | (3,300) | (790) | 2,510 | 24% |
| 520220 | Small Equipment | (4,700) | (2,043) | 2,657 | 43% |
| 520240 | Construction Supplies | (5,500) | (625) | 4,875 | 11% |
| 520503 | Printing | (250) | (27) | 223 | 11% |
| 520506 | Postage | (50) | 0 | 50 | 0% |
| 520509 | Telephone | (630) | (30) | 600 | 5% |
| 520521 | Public Information | (1,500) | 0 | 1,500 | 0% |
| 520524 | Publications | (300) | 0 | 300 | 0% |
| 520530 | Memberships | (200) | (36) | 165 | 18% |
| 520557 | Intergovernmental Services | (234,912) | (42,132) | 192,780 | 18% |
| 520578 | Insurance & Bonds | (5,178) | 0 | 5,178 | 0% |
| 521003 | Training/Conferences | (1,800) | (50) | 1,750 | 3% |
| 521150 | Professional Services | (14,900) | (925) | 13,975 | 6% |
| 521168 | Misc Medical Services | (500) | (266) | 234 | 53% |
| 521172 | Bank Service Fees | (2,800) | (848) | 1,952 | 30% |
| 522003 | Equipment Maint & Oper Supplies | (2,200) | 0 | 2,200 | 0% |
| 522021 | Equipment Fund Charges | (144,569) | (36,146) | 108,423 | 25% |
| 522022 | Information Systems Fund Charge | (558) | (279) | 279 | 50% |
| 522023 | General Fund Admin Services | (155,229) | (155,229) | 0 | 100% |
| 522306 | Rents & Leases | (400) | 0 | 400 | 0% |
| 522309 | Building/Facility Rental | (3,132) | (783) | 2,349 | 25% |
| 522312 | Facility Maintenance Supplies | (1,000) | 0 | 1,000 | 0% |
| 550863 | Storm Sewer Construction | (30,000) | 0 | 30,000 | 0% |
| 570130 | In-Lieu of Tax | (52,227) | (52,227) | 0 | 100% |
| 580206 | Contingency | (40,000) | 0 | 40,000 | 0% |
| 590304 | Unapp Fund Balance | (237,453) | 0 | 237,453 | 0% |
| | EXPENDITURES TOTAL | (1,307,086) | (358,222) | 948,864 | 27% |
| | Department Net Totals | 0 | 163,488 | | |

640 - Surface Water Management Fund

Department #55 - Surf Water Mgmt

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|----------------------|-------------------------|---------------|---------------------|----------------|-------------------|
| | Fund Total Revenues | 1,307,086 | 521,710 | | |
| | Fund Total Expenditures | (1,307,086) | (358,222) | | |
| | Fund Net | 0 | 163,488 | | |

642 - SWM SDC Fund

Department #55 - Surf Water Mgmt

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|------------------|----------------|----------------|-------------|
| REVENUES | | | | | |
| 451006 | SWM SDC Quality | 15,750 | 0 | (15,750) | 0% |
| 451007 | SWM SDC Quantity | 19,250 | 14,168 | (5,082) | 74% |
| 470105 | Interest | 1,613 | 417 | (1,196) | 26% |
| 495005 | Fund Bal Avail. for Approp. | 322,558 | 351,844 | 29,286 | 109% |
| | REVENUES TOTAL | 359,171 | 366,429 | 7,258 | 102% |
| EXPENDITURES | | | | | |
| 550863 | Storm Sewer Construction | (50,000) | 0 | 50,000 | 0% |
| 580207 | SWM SDC Cont. Quality | (139,127) | 0 | 139,127 | 0% |
| 580208 | SWM SDC Cont. Quantity | (170,044) | 0 | 170,044 | 0% |
| | EXPENDITURES TOTAL | (359,171) | 0 | 359,171 | 0% |
| | Department Net Totals | 0 | 366,429 | | |
| | Fund Total Revenues | 359,171 | 366,429 | | |
| | Fund Total Expenditures | (359,171) | 0 | | |
| | Fund Net | 0 | 366,429 | | |

710 - Information Systems Fund
Department #12 - Administration Services
For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|---------------------------------|------------------|-----------------|------------------|------------|
| REVENUES | | | | | |
| 440225 | Equipment Charges | 203,752 | 101,880 | (101,872) | 50% |
| 470105 | Interest | 3,000 | 969 | (2,031) | 32% |
| 495005 | Fund Bal Avail. for Approp. | 629,372 | 631,624 | 2,252 | 100% |
| | REVENUES TOTAL | 836,124 | 734,473 | (101,651) | 88% |
| EXPENDITURES | | | | | |
| 520110 | Operating Supplies | (500) | 0 | 500 | 0% |
| 520190 | Computer Software | (5,950) | (12,090) | (6,140) | 203% |
| 520200 | Computer Software Maintenance | (67,239) | (25,335) | 41,904 | 38% |
| 520210 | Computer Supplies | (17,500) | (3,433) | 14,067 | 20% |
| 520220 | Small Equipment | (89,915) | (3,385) | 86,530 | 4% |
| 520506 | Postage | 0 | (19) | (19) | 0% |
| 520557 | Intergovernmental Services | (10,329) | (7,857) | 2,472 | 76% |
| 521003 | Training/Conferences | (13,000) | 0 | 13,000 | 0% |
| 521150 | Professional Services | (19,500) | (12,259) | 7,241 | 63% |
| 522003 | Equipment Maint & Oper Supplies | (8,028) | (8,028) | 0 | 100% |
| 550051 | Office Equipment & Furniture | (50,600) | (5,726) | 44,874 | 11% |
| 550460 | Accounting System | (60,000) | 0 | 60,000 | 0% |
| 580206 | Contingency | (85,147) | 0 | 85,147 | 0% |
| 590304 | Unapp Fund Balance | (408,416) | 0 | 408,416 | 0% |
| | EXPENDITURES TOTAL | (836,124) | (78,132) | 757,992 | 9% |
| | Department Net Totals | 0 | 656,341 | | |
| | Fund Total Revenues | 836,124 | 734,473 | | |
| | Fund Total Expenditures | (836,124) | (78,132) | | |
| | Fund Net | 0 | 656,341 | | |

720 - Equipment Fund

Department #56 - Equipment Rental & Repl

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|-----------------------|---------------------------------|------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 440190 | External Work Performed | 1,000 | 0 | (1,000) | 0% |
| 440220 | Equipment Rental | 579,846 | 144,966 | (434,880) | 25% |
| 440221 | City Hall Vehicle Replacement | 16,582 | 4,144 | (12,438) | 25% |
| 440222 | Parks Veh & Equipment Replacer | 26,193 | 6,546 | (19,647) | 25% |
| 440224 | Public Works Veh & Equipment R | 192,000 | 48,000 | (144,000) | 25% |
| 440227 | Light/Fire Maintenance | 30,000 | 4,510 | (25,490) | 15% |
| 440228 | Sale of Gas & Oil | 60,000 | 14,811 | (45,189) | 25% |
| 445015 | Sale of Equipment | 10,000 | 8,251 | (1,749) | 83% |
| 470105 | Interest | 2,000 | 1,118 | (882) | 56% |
| 481005 | Transfer from Other Funds | 90,050 | 22,513 | (67,538) | 25% |
| 495005 | Fund Bal Avail. for Approp. | 747,756 | 68,700 | (679,056) | 9% |
| 495010 | City Hall Veh Fund Bal Avail | 0 | 87,425 | 87,425 | 0% |
| 495011 | Parks Veh Fund Bal Avail | 0 | 114,173 | 114,173 | 0% |
| 495012 | Police Veh Fund Bal Avail | 0 | 164,062 | 164,062 | 0% |
| 495013 | PW Veh Fund Bal Avail | 0 | 359,301 | 359,301 | 0% |
| REVENUES TOTAL | | 1,755,427 | 1,048,519 | (706,908) | 60% |
| EXPENDITURES | | | | | |
| 511005 | Regular Employee Wages | (134,070) | (30,737) | 103,333 | 23% |
| 511015 | Overtime | (2,029) | 0 | 2,029 | 0% |
| 512005 | Health & Dental Benefits | (32,679) | (9,817) | 22,862 | 30% |
| 512008 | Health Reimb Arrangement | (1,337) | (406) | 931 | 30% |
| 512010 | Retirement | (23,745) | (5,192) | 18,553 | 22% |
| 512015 | FICA | (10,411) | (2,331) | 8,080 | 22% |
| 512020 | Workers Comp | (2,992) | 0 | 2,992 | 0% |
| 512025 | Other Benefits | (811) | (261) | 550 | 32% |
| 512030 | Other Payroll Taxes | (1,029) | (236) | 793 | 23% |
| 520110 | Operating Supplies | (1,500) | (393) | 1,107 | 26% |
| 520130 | Personnel Uniforms & Equipment | (1,000) | 0 | 1,000 | 0% |
| 520190 | Computer Software | (5,000) | (790) | 4,210 | 16% |
| 520220 | Small Equipment | (2,500) | (82) | 2,418 | 3% |
| 520503 | Printing | 0 | (27) | (27) | 0% |
| 520506 | Postage | (1,000) | 0 | 1,000 | 0% |
| 520509 | Telephone | (350) | (33) | 317 | 9% |
| 520557 | Intergovernmental Services | (750) | (278) | 472 | 37% |
| 520578 | Insurance & Bonds | (25,774) | 0 | 25,774 | 0% |
| 521003 | Training/Conferences | (2,000) | 0 | 2,000 | 0% |
| 521150 | Professional Services | (1,600) | (821) | 779 | 51% |
| 521165 | Contracts for Services | 0 | (40) | (40) | 0% |
| 521172 | Bank Service Fees | (250) | (44) | 206 | 18% |
| 522003 | Equipment Maint & Oper Supplies | (1,000) | (2,500) | (1,500) | 250% |
| 522009 | Vehicle Maint & Oper Supplies | (68,000) | (10,712) | 57,288 | 16% |
| 522010 | Vehicle Maint External | (27,000) | (343) | 26,657 | 1% |
| 522012 | Fuel/Oil | (250,000) | (57,863) | 192,137 | 23% |
| 522022 | Information Systems Fund Charge | (3,098) | (1,549) | 1,549 | 50% |
| 522306 | Rents & Leases | (200) | 0 | 200 | 0% |
| 522309 | Building/Facility Rental | (23,400) | (5,850) | 17,550 | 25% |
| 551262 | City Hall Veh Replacement | (18,000) | (21,755) | (3,755) | 121% |
| 551263 | Parks Veh & Equipmnt Replacem | (35,000) | 0 | 35,000 | 0% |
| 551264 | Police Veh & Equipmnt Replacem | (108,500) | (22,639) | 85,861 | 21% |
| 551265 | Public Works Veh & Equipmnt Re | (128,500) | (34,195) | 94,305 | 27% |

720 - Equipment Fund

Department #56 - Equipment Rental & Repl

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------|--------------------------------|--------------------|------------------|------------------|------------|
| 580206 | Contingency | (250,000) | 0 | 250,000 | 0% |
| 590304 | Unapp Fund Balance | (591,902) | 0 | 591,902 | 0% |
| | EXPENDITURES TOTAL | (1,755,427) | (208,893) | 1,546,534 | 12% |
| | Department Net Totals | 0 | 839,626 | | |
| | Fund Total Revenues | 1,755,427 | 1,048,519 | | |
| | Fund Total Expenditures | (1,755,427) | (208,893) | | |
| | Fund Net | 0 | 839,626 | | |

730 - City Utility Fund

Department #12 - Administration Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|------------------|-----------------|------------------|------------|
| REVENUES | | | | | |
| 481005 | Transfer from Other Funds | 131,497 | 30,677 | (100,820) | 23% |
| 481010 | Transfer from Water Fund | 48,989 | 26,414 | (22,575) | 54% |
| | REVENUES TOTAL | 180,486 | 57,091 | (123,395) | 32% |
| EXPENDITURES | | | | | |
| 520151 | City Hall Utilities | (24,120) | (7,429) | 16,691 | 31% |
| 520152 | Library Utilities | (32,775) | (6,010) | 26,765 | 18% |
| 520153 | Aquatics Utilities | (38,381) | (10,811) | 27,570 | 28% |
| 520154 | Parks Utilities | (48,985) | (24,091) | 24,894 | 49% |
| 520155 | Police Utilities | (20,125) | (4,046) | 16,079 | 20% |
| 520156 | Fire Utilities | (13,000) | (4,165) | 8,835 | 32% |
| 520157 | Engineering Building Utilities | (3,100) | (540) | 2,560 | 17% |
| | EXPENDITURES TOTAL | (180,486) | (57,091) | 123,395 | 32% |
| | Department Net Totals | 0 | 0 | | |
| | Fund Total Revenues | 180,486 | 57,091 | | |
| | Fund Total Expenditures | (180,486) | (57,091) | | |
| | Fund Net | 0 | 0 | | |

740 - Risk Management Fund
Department #12 - Administration Services
For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------------|--------------------------------|--------------------|------------------|------------------|------------|
| REVENUES | | | | | |
| 444126 | P/L Insurance - General Fund | 82,064 | 0 | (82,064) | 0% |
| 444127 | P/L Insurance - Other Funds | 104,260 | 0 | (104,260) | 0% |
| 444128 | WC Insurance - General Fund | 115,270 | 0 | (115,270) | 0% |
| 444129 | WC Insurance - Other Funds | 83,054 | 0 | (83,054) | 0% |
| 470105 | Interest | 2,000 | 3,253 | 1,253 | 163% |
| 495005 | Fund Bal Avail. for Approp. | 2,846,238 | 2,827,106 | (19,132) | 99% |
| | REVENUES TOTAL | 3,232,886 | 2,830,359 | (402,527) | 88% |
| EXPENDITURES | | | | | |
| 520585 | Property/Liability Premiums | (218,445) | (209,969) | 8,476 | 96% |
| 520586 | P/L Claims - General Fund | (5,000) | 0 | 5,000 | 0% |
| 520589 | Risk Management Activities | (33,476) | 0 | 33,476 | 0% |
| 520590 | Worker's Compensation Premium | (217,220) | (187,835) | 29,385 | 86% |
| 520591 | WC Claims - General Fund | (7,500) | 0 | 7,500 | 0% |
| 570103 | Transfer to General Fund | (830,000) | 0 | 830,000 | 0% |
| 570127 | Transfer to Other Funds | (1,600,000) | 0 | 1,600,000 | 0% |
| 580206 | Contingency | (45,890) | 0 | 45,890 | 0% |
| 590303 | Reserved Fund Balance | (275,355) | 0 | 275,355 | 0% |
| | EXPENDITURES TOTAL | (3,232,886) | (397,804) | 2,835,082 | 12% |
| | Department Net Totals | 0 | 2,432,555 | | |
| | Fund Total Revenues | 3,232,886 | 2,830,359 | | |
| | Fund Total Expenditures | (3,232,886) | (397,804) | | |
| | Fund Net | 0 | 2,432,555 | | |

740 - Risk Management Fund

Department #12 - Administration Services

For the Period Ending: September, 2013

Budget Year Elapsed → 25%

| G/L Account # | Account Name | Budget | YTD Activity | Balance | % Used |
|---------------|--------------|--------|--------------|---------|-----------|
|---------------|--------------|--------|--------------|---------|-----------|



November 25, 2013

**REPORT ON REQUEST FROM WASTE MANAGEMENT FOR NEW SOLID
WASTE AND RECYCLING RATE SCHEDULE**

Project Team: Paul Downey, Director of Administrative Services
Michael Sykes, City Manager

ISSUE STATEMENT On October 7, 2013, Waste Management (WM) requested a rate increase of 7.7% across all classes of services effective as soon as possible. The franchise agreement, Ordinance 87-2 known as the Solid Waste Ordinance, describes the process to review the rate adjustment request. The process is:

- First, WM must submit a rate request adjustment in writing to the City.
- Second, within 30 days of the written notice of the rate increase request, the City Manager must evaluate the request and present a report with findings of fact and a recommendation to the City Council that the request be approved, denied, or approved in a different form.
- Third, within 60 days of the written notice for rate increase request, the City Council shall hold a public hearing on the request.
- Finally, Council must take final action on the proposed rate change within 45 days of the public hearing.

City staff has reviewed the rate increase request and is recommending the City Council consider a 4% increase to all rates. Staff recommends that the City Council schedule a public hearing on December 9, 2013, to consider the rate increase.

BACKGROUND Waste Management's last rate increase was 4.37% for rates on 20, 35, 60, and 90-gallon roll carts for residential and commercial services and was effective January 1, 2011. The commercial container service rates were not changed at that time. The intent of the rate increase on roll carts only at that time was to try to reduce the subsidization of residential rates by commercial rates. Prior to that increase, WM's last rate increase was a 7% across the board rate increase that was effective on December 1, 2002. Other changes approved by the City Council over the last decade include:

- City increased franchise fee charged to Waste Management from 3% to 5% effective July 1, 2005.
- In November 2006, the City amended the franchise ordinance to add a second free curbside clean-up week and added an additional day for bulky

waste and tire drop-off day to the existing discarded appliance and tire drop-off day.

- In November 2006, the City amended the franchise ordinance to limit the franchisee to a maximum rate of return of 11% with any return over 11% being paid to the City for the development and maintenance of park trails. For calendar years 2006-2008, WM made payments to the City as its rate of return was over 11%.
- In November 2006, the City passed a resolution defining the minimum items that constitute residential weekly can service and set parameters on the amount of waste for collection on free curbside collection days and the number of items that can be left at the transfer station on the bulky waste and discarded appliance collection days.
- In April 2007, the City added a \$4.75 per month fee for each additional residential recycling roll cart.

Section 8(4) of the franchise agreement states that the City Manager, in making the recommendation to the Council, shall give due consideration to the following:

- Changes in cost of operations
- Comparative collection rates in other cities
- Cost of acquiring and replacing equipment
- Cost of providing added or different service
- A reasonable return to the Franchisee for doing business based on a percentage of the gross receipts from the franchised business
- Cost of meeting growth in service or capital requirement.

Section 8(5) of the franchise agreement states the City Council shall approve a rate change for the Franchisee fee that passes through the changes in the fees (disposal and processing charges) set by the Metropolitan Service District. The purpose of this section is to allow the Franchisee to recover disposal fee cost increases that they cannot control.

DISCUSSION

WM has requested a 7.7% increase to be effective as soon as the rate review process is completed. Waste Management's primary reason for the rate increase is a decrease in the return on revenue below what is considered to be a reasonable rate of return for franchised haulers. Typically, the City, like many other jurisdictions in Washington County, has used a minimum return of 8% for a reasonable rate of return for franchised haulers. Forest Grove caps the maximum reasonable rate of return at 11% while other jurisdictions cap the maximum rate of return at 12%. The actual rates of return from 2009 through 2012 and the projected rate of return by WM for 2013 are:

| Year | Rate of Return |
|----------------|----------------|
| 2009 Actual | 8.1% |
| 2010 Actual | 8.1% |
| 2011 Actual | 10.0% |
| 2012 Actual | 4.7% |
| 2013 Projected | 3.1% |

The 2013 rate of return is based on taking the 2012 reported revenues and costs and then increasing all costs by the CPI of 2.18% except for: 1) disposal and processing costs were increased by 3.04% to reflect the actual increase; and 2) the corporate overhead allocation was reduced by 10% to reflect the change in overhead allocated to these operations. The revenue for 2012 was not adjusted to determine the 2013 projected rate of return. WM's explanation of why revenue was not changed to reflect growth was then the increased costs to serve those additional locations would have to be factored into the numbers. They wanted to use the 2012 numbers increased by inflationary amounts or the actual increases or decreases if known.

City staff understands the logic of increasing the 2012 costs by inflation and not changing the 2012 revenue when forecasting the 2013 rate of return since the rates did not change. However, WM's reported revenue increased by 2.4% from 2011 to 2012 and has average 4.4% per year for the last three years. City staff feels that by not including any revenue increase, the 2013 projected rate of return is probably understated as the marginal costs of providing service for increasing number of accounts or increased service to existing accounts should not be 100% of any revenue growth.

Based on the 4.7% reported rate of return in 2012 and considering the targeted rate of return for WM, staff recommends that the City Council consider a 4% increase to all rates effective January 1, 2014. That would give WM a projected rate of 8.7% using the 2012 revenues and costs. Staff understands that WM's costs in 2013 are probably higher as WM has forecasted. But with the growth of housing and the island annexation, which increased the number of service accounts in WM's franchise area, staff feels that the revenue will increase as well. Since the revenue for 2013 was not projected, staff feels that using the reported 2012 rate of return is a more appropriate number to use when considering the percentage of the rate increase.

Staff has included Exhibit 1 which shows the current rates, City staff's proposed rates as of January 1, 2014, and WM's proposed rates.

Exhibit 2 compares the residential, commercial container and drop box rates in Forest Grove to some other Washington County jurisdictions.

STAFF RECOMMENDATION: Staff is recommending that the City Council schedule a Public Hearing for December 9, 2013, to consider approving a resolution adopting the rate increase and the new rate schedule.

Waste Management
Proposed Rate Increase
Effective January 1, 2014

| Residential | Current Rate | City Proposed Rate | Increase | WM Proposed Rate | Increase |
|--|--------------|--------------------|----------|------------------|----------|
| 20-Gallon Roll Cart Service | 17.35 | 18.05 | 0.70 | 18.69 | 1.34 |
| 35-Gallon Roll Cart Service | 19.85 | 20.65 | 0.80 | 21.38 | 1.53 |
| 60-Gallon Roll Cart Service | 32.34 | 33.65 | 1.31 | 34.85 | 2.51 |
| 90-Gallon Roll Cart Service | 46.35 | 48.20 | 1.85 | 49.93 | 3.58 |
| Commercial Rate Impact | | | | | |
| 1-Yard Container Weekly Service | 87.40 | 90.90 | 3.50 | 94.15 | 6.75 |
| 1-Yard Container 2 Time Per Week Service | 165.00 | 171.60 | 6.60 | 177.74 | 12.74 |
| 2-Yard Container Weekly Service | 152.00 | 158.08 | 6.08 | 163.74 | 11.74 |
| 2-Yard Container 2 Time Per Week Service | 292.00 | 303.68 | 11.68 | 314.55 | 22.55 |
| 4-Yard Container Weekly Service | 277.00 | 288.08 | 11.08 | 298.39 | 21.39 |
| 4-Yard Container 2 Time Per Week Service | 538.00 | 559.52 | 21.52 | 579.55 | 41.55 |
| 6-Yard Container Weekly Service | 365.00 | 379.60 | 14.60 | 393.19 | 28.19 |
| 6-Yard Container 2 Time Per Week Service | 711.00 | 739.44 | 28.44 | 765.90 | 54.90 |
| Drop Box Service | | | | | |
| 10/20 Yard Box | 153.00 | 159.12 | 6.12 | 164.81 | 11.81 |
| 30 Yard Box | 179.00 | 186.16 | 7.16 | 192.82 | 13.82 |
| 40 Yard Box | 204.00 | 212.16 | 8.16 | 219.75 | 15.75 |

Exhibit 1

Waste Management
Proposed Rate Increase - Comparison with Other Jurisdictions
Effective January 1, 2014

| Residential | 20-Gal Cart | 35- Gal Cart | 60- Gal Cart | 20- Gal Cart | |
|------------------------------|----------------|-----------------|-----------------|-----------------|-----|
| Forest Grove - Current | 17.35 | 19.85 | 32.34 | 46.35 | (1) |
| Forest Grove - WM Proposed | 18.69 | 21.38 | 34.85 | 49.93 | |
| Forest Grove - City Proposed | 18.05 | 20.65 | 33.65 | 48.20 | |
| Washington County | 20.62 | 22.44 | 34.00 | 40.00 | (2) |
| Beaverton | 18.00 | 21.00 | 34.00 | 40.00 | (1) |
| Hillsboro | 18.65 | 22.35 | 32.20 | 41.90 | (3) |
| Tigard | 20.10 | 22.90 | 34.05 | 40.65 | |
| Gresham | 23.70 | 27.30 | 36.15 | 40.55 | (1) |
| Clackamas County | 25.15 | 28.90 | 38.10 | 44.70 | |

- (1) - Weekly Collection of Garbage/Recycling/Yard Debris
- (2) - Recycling and Yard Debris Collected Every Other Week
- (3) - Weekly Garbage & Recycling, Yard Debris every other week, and Glass monthly

| Commercial Rate Impact | City Proposed FG | Wash Co. | Beaverton | Tigard |
|--|---------------------|----------|-----------|--------|
| 1-Yard Container Weekly Service | 90.90 | 95.12 | 85.83 | 99.94 |
| 1-Yard Container 2 Time Per Week Service | 171.60 | 158.46 | 165.35 | 186.87 |
| 2-Yard Container Weekly Service | 158.08 | 143.74 | 136.20 | 153.62 |
| 2-Yard Container 2 Time Per Week Service | 303.68 | 253.87 | 256.85 | 286.94 |
| 4-Yard Container Weekly Service | 288.08 | 240.73 | 228.27 | 254.41 |
| 4-Yard Container 2 Time Per Week Service | 559.52 | 444.46 | 440.02 | 487.24 |
| 6-Yard Container Weekly Service | 379.60 | 337.04 | 320.21 | 355.00 |
| 6-Yard Container 2 Time Per Week Service | 739.44 | 634.36 | 622.83 | 687.15 |

| Drop Box Service | City Proposed FG | Wash Co. | Beaverton | Tigard |
|------------------|---------------------|----------|-----------|--------|
| 10/20 Yard Box | 159.12 | 154.00 | 175.00 | 134.00 |
| 30 Yard Box | 186.16 | 183.00 | 190.00 | 134.00 |
| 40 Yard Box | 212.16 | 183.00 | 190.00 | 134.00 |