



FOREST GROVE CITY COUNCIL

Tuesday, January 21, 2014

Work Session Agenda

5:00 PM – Work Session (B&C Interviews)

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Richard G. Kidd III
Victoria J. Lowe

Camille Miller
Ronald C. Thompson
Elena Uhing

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

→ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

→ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder
Michael Sykes, City Manager

5:00

WORK SESSION: B&C INTERVIEWS

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

2014 – BOARDS, COMMITTEES & COMMISSIONS VACANCIES

COMMISSION	REQUIREMENTS	# VACANCIES	EXPIRES
BUDGET Meets in April/May	7 – Members 3 – Year Term; All members must live in City per ORS		
COMMITTEE FOR CITIZEN INVOLVEMENT Meets 3 rd Tuesday, 5:30 pm	7 – Members 4 – Year Term	1 – Vacancy 1 – Vacancy 1 – Student Vacancy	12/31/15 12/31/15 12/31/14
COMMUNITY FORESTRY COMMISSION Meets 3 rd Wednesday, 5:15 pm	7 – Members 3 – Year Term 3 members may live outside City – Currently 2	1 – Vacancy 1 – Student Vacancy	12/31/15 12/31/14
ECONOMIC DEVELOPMENT COMMISSION Meets 1 st Thursday, Noon	19 – Members 3 – Year Term 6 Public & Non-Profit; 12 Business 1 At-Large	1 – Student Vacancy	12/31/14
HISTORIC LANDMARKS BOARD Meets 4 th Tuesday, 7:15 pm	7 – Members 4 – Year Term 2 members may live outside City – Currently 1	1 - Vacancy 1 – Vacancy 1 – Vacancy 1 – Student Vacancy	12/31/14 12/31/16 12/31/17 12/31/14
LIBRARY Meets 2 nd Tuesday, 6:30 pm	7 – Members 2 – Year Term	1 – Vacancy 1 – Student Vacancy	12/31/14 12/31/14
PARKS & RECREATION COMMISSION Meets 3 rd Wednesday 7:00 am	9 – Members 4 – Year Term 2 members may live outside City – Currently 1 NNW = Forest Glen, Knox Ridge, Thatcher/Loomis; NW = Lincoln, Hazel Sills, Aquatic Center, Talisman; SW = Rogers; SE = Joseph Gale; and NE = Bard and Stites Parks	1 – Vacancy SW	12/31/17
PLANNING COMMISSION Meets 1 st and 3 rd Monday 7:00 pm	7 – Members 4 – Year Term 2 members may live outside City – Currently 1 1 member in real estate for profit – Currently 1 2 members same trade/occupation – Currently none	1 – Vacancy 1 – Vacancy	12/31/17 12/31/17
PUBLIC ARTS COMMISSION Meets 2 nd Thursday, 5:00 pm	9 – Members 3 – Year Term 3 At-Large; Voting Reps Chamber; FG School District; Pacific University; Senior Center; Theater In The Grove; and Valley Art	1 – Student Vacancy	12/31/14
PUBLIC SAFETY ADVISORY COMMISSION Meets 4 th Wednesday 7:30 am	7 – Members 4 – Year Term 2 members within Rural Fire District – Currently 1 Non-Voting Reps Rural Fire Dist; Chamber; FG School District; and Pacific University	1 – At-Large Vacancy 1 – Rural Fire District 1 – Student Vacancy	12/31/16 12/31/16 12/31/14
SUSTAINABILITY COMMISSION Meeting TBA	13 – Members 4 – Year Term 3 At-Large; Voting Reps Clean Water Services; Economic At-Large; Educator; Ethnic/Cultural Affiliation; FG School District; Non-Profit Service; Pacific University; Sustainable Business; 1 Pacific University Student; and 1 – FG High School Student	2 – At-Large 1 – At-Large Clean Water Services Economic Educator Ethic/Cultural FG School District Non-Profit / Public Service Pacific University Sustainable Business Pacific University Student FG High School Student	12/31/14 12/31/15 12/31/15 12/31/15 12/31/16 12/31/16 12/31/17 12/31/17 12/31/17 12/31/17 12/31/14 12/31/14



CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

5:05pm

RECEIVED DEC 19 REC'D BY:

(Please complete, sign and date application form and return to: City of Forest Grove Attn: Anna Ruggles, City Recorder 1924 Council Street • P. O. Box 326 Forest Grove, OR 97116-0326 Fax • 503.992.3207 Office • 503.992.3235 aruggles@forestgrove-or.gov

Please check the Advisory Board on which you would like to be considered for appointment. If interested in serving on multiple Boards, please list the order of preference (1-10). Terms vary. (Please note: The meeting dates/times are subject to change with advance notice).

- Budget Committee 3-4 times in May
Committee for Citizen Involvement 3rd Thursday, 5:30pm
Community Forestry Commission 3rd Wednesday, 5:15pm
Economic Development Commission 1st Thursday, Noon
Historic Landmarks Board 4th Tuesday, 7:15pm
Library Commission 2nd Tuesday, 6:30pm
Parks & Recreation Commission 3rd Wednesday, 7am
Planning Commission 1st & 3rd Monday, 7pm
Public Arts Commission 2nd Thursday, 5pm
Public Safety Advisory Commission 4th Wednesday, 7:30am
Sustainability Commission

NAME: GLENN VANBLARCOM
RESIDENCE ADDRESS:
MAILING ADDRESS: N/A
EMPLOYER: RETIRED

HOME PHONE:
BUSINESS PHONE:
E-MAIL:
OCCUPATION/PROFESSION: POLICE OFFICER

Years living in Forest Grove? 29 Live in City limits? YES How did you hear of this opportunity? OTHER
How would you currently rate City's performance? Excellent Good Fair Poor
What ideas do you have for improving "Fair" or "Poor" performance?

Why are you interested in serving on the Advisory Board/Committee/Commission? A WAY OF GIVING BACK TO THE COMMUNITY, AND BEING INVOLVED.

What contributions do you feel you can/will make to the Board/Committee/Commission? AN UNDERSTANDING OF THE NEEDS OF PUBLIC SAFETY

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? 35 YRS. EXPERIENCE AS A FGD OFFICER

Previous/current appointed or elected offices: APPOINTED CHIEF OF POLICE 2004-2008, CURRENTLY

Previous/current community affiliations or activities: ON PARKS & RECREATION COMMISSION

If not appointed at this time, may we keep your name on file? Yes No Signature: Glenn VanBlarcom Date: 12/19/13
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed



CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

5:10pm

RECEIVED NOV 0 8 REC'D BY: RECEIVED NOV 0 8 REC'D BY:

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Parks & Recreation Commission 3rd Wednesday, 7am
Planning Commission 1st & 3rd Monday, 7pm
Public Arts Commission 2nd Thursday, 5pm
Public Safety Advisory Commission 4th Wednesday, 7:30am
Sustainability Commission

NAME: Sebastian Bannister Lawler
RESIDENCE ADDRESS:
MAILING ADDRESS: Same as above
EMPLOYER: Applying to local grad school & local jobs

HOME PHONE:
BUSINESS PHONE:
E-MAIL:
OCCUPATION/ PROFESSION: Community Volunteer

Years living in Forest Grove? 7 Live in City limits? Yes How did you hear of this opportunity? City Recorder

How would you currently rate City's performance? [X] Excellent [] Good [] Fair [] Poor

What ideas do you have for improving "Fair" or "Poor" performance?

Why are you interested in serving on the Advisory Board/Committee/Commission? Forest Grove is a rapidly growing community. I believe we live in a critical time. Our planning needs to ensure that our community's growth does not outpace our mission of maintaining a full service town and adhering to local codes and ordinances.

What contributions do you feel you can/will make to the Board/Committee/Commission? I take service on the boards and commission very seriously. I will work hard to ensure that I make informed decisions regarding the land use and growth of Forest Grove. I am also someone who believes in the importance of compromise on important government decisions.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? As Chair of CCI, I continue to acquire valuable experience working as a team on city policy. My educational background in anthropology and sociology gives me unique insight into the impact of space and organization on communities.

Previous/current appointed or elected offices: Chair - Committee for Citizen Involvement; Former Forestry Commission Member

Previous/current community affiliations or activities: United Church of Christ; American Red Cross; Pacific University

If not appointed at this time, may we keep your name on file? [X] Yes [] No

Signature: [Signature] Date: 11/8/13
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

(App 11/13)



5:15pm

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

RECEIVED
DEC 27 REC'D
BY:

(Please complete, sign and date application form and return to:
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- Budget Committee 3-4 times in May
Committee for Citizen Involvement 3rd Thursday, 5:30pm
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Library Commission 2nd Tuesday, 6:30pm
Parks & Recreation Commission 3rd Wednesday, 7am
Planning Commission 1st & 3rd Monday, 7pm
Public Arts Commission 2nd Thursday, 5pm
Public Safety Advisory Commission 4th Wednesday, 7:30am
Sustainability Commission

NAME: Michele Tremblay
RESIDENCE ADDRESS:
MAILING ADDRESS:
EMPLOYER: retired/self-employed

HOME PHONE:
BUSINESS PHONE:
E-MAIL:
OCCUPATION/PROFESSION: former non-profit CFO

Years living in Forest Grove? 1 Live in City limits? yes How did you hear of this opportunity? Website (city)

How would you currently rate City's performance? [X] Excellent [] Good [] Fair [] Poor

What ideas do you have for improving "Fair" or "Poor" performance?

Why are you interested in serving on the Advisory Board/Committee/Commission? I want to be more involved in my community. I chose to settle in Forest Grove because of the beautiful neighborhoods. I would like to be part of preserving that.

What contributions do you feel you can/will make to the Board/Committee/Commission? 1) Time - I am looking to get involved 2) Desire - to get to know my community and people in it better 3) Participation - working with others

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? I have over 13 years experience working in non-profit management. I worked closely with the Finance Committees and Board of Directors.

Previous/current appointed or elected offices: none

Previous/current community affiliations or activities: none, this is all new to me. I'm looking forward to learning.

If not appointed at this time, may we keep your name on file? [X] Yes [] No

Signature: M Tremblay Date: 12/26/2013

(App 11/13)

THANKS FOR CONSIDERING ME!



Student or citizen voting member

5:25pm

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

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RECEIVED
DEC 11 2013
BY:

Please check the Advisory Board on which you would like to be considered for appointment. If interested in serving on multiple Boards, please list the order of preference (1-10). Terms vary. (Please note: The meeting dates/times are subject to change with advance notice).

<input type="checkbox"/> Budget Committee	3-4 times in May	<input type="checkbox"/> Parks & Recreation Commission	3 rd Wednesday, 7am
<input checked="" type="checkbox"/> Committee for Citizen Involvement	3 rd Thursday, 5:30pm	<input type="checkbox"/> Planning Commission	1 st & 3 rd Monday, 7pm
<input type="checkbox"/> Community Forestry Commission	3 rd Wednesday, 5:15pm	<input type="checkbox"/> Public Arts Commission	2 nd Thursday, 5pm
<input type="checkbox"/> Economic Development Commission	1 st Thursday, Noon	<input type="checkbox"/> Public Safety Advisory Commission	4 th Wednesday, 7:30am
<input type="checkbox"/> Historic Landmarks Board	4 th Tuesday, 7:15pm	<input type="checkbox"/> Sustainability Commission	
<input type="checkbox"/> Library Commission	2 nd Tuesday, 6:30pm		

NAME: Stephanie Keys HOME PHONE: [REDACTED]
 RESIDENCE ADDRESS: Pacific University, 2043 College Way BUSINESS PHONE: _____
 MAILING ADDRESS: [REDACTED] Forest Grove, OR 97116 E-MAIL: [REDACTED]
 EMPLOYER: PacU Events and Services - Work Study OCCUPATION/PROFESSION: Student

Years living in Forest Grove? < 1 Live in City limits? Yes How did you hear of this opportunity? At the meetings
 How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? Being new to the area, I'm not sure how the city is performing yet, it seems to be doing just fine but I expect I will learn more at the upcoming ATM.

Why are you interested in serving on the Advisory Board/Committee/Commission? For a Community Politics class I took this semester, I sat in on several CCI meetings and found them to be really engaging. Citizen's involvement is a crucial and difficult goal for a town, and to be a part of that seems like a great way to gain some political experience.

What contributions do you feel you can/will make to the Board/Committee/Commission? I hope that as someone new to the community I might be able to offer a new perspective on several issues. As a student at the University as well I might be indicative of what other new students think about Forest Grove.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? I have always been good at expressing my ideas and contributing to discussions in a group setting, I am well organized and enthusiastic about helping. I have a lot of experience in the work force and know how to keep commitments.

Previous/current appointed or elected offices: None

Previous/current community affiliations or activities: None

If not appointed at this time, may we keep your name on file? Yes No
 Signature: Stephanie Keys Date: 12/4/13
 I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

(App 11/13)

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

RECEIVED
JUN 6 - REC'D
BY: _____

(Please complete, sign and date application form and return to:
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Attn: Anna Ruggles, City Recorder
1924 Council Street • P. O. Box 326
Forest Grove, OR 97116-0326
Fax • 503 992 3207 Office • 503 992 3235
aruggles@forestgrove-or.gov

Please check the Advisory Board on which you would like to be considered for appointment. If interested in serving on multiple Boards, please list the order of preference (1-10). Terms vary. (Please note: The meeting dates/times are subject to change with advance notice).

- | | | | |
|---|-----------------------------------|---|---|
| <input checked="" type="checkbox"/> Budget Committee | 3-4 times in May | <input type="checkbox"/> Parks & Recreation Commission | 3 rd Wednesday, 7am |
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| <input checked="" type="checkbox"/> Historic Landmarks Board | 4 th Tuesday, 7:15pm | <input checked="" type="checkbox"/> Sustainability Commission | |
| <input checked="" type="checkbox"/> Library Commission | 2 nd Tuesday, 6:30pm | | |

NAME: Jennifer E. Brent HOME PHONE: [REDACTED]
 RESIDENCE ADDRESS: [REDACTED] BUSINESS PHONE: [REDACTED]
 MAILING ADDRESS: " E-MAIL: [REDACTED]
 EMPLOYER: Mid Co OCCUPATION/PROFESSION: Bus driver

Years living in Forest Grove? 2 months Live in City limits? How did you hear of this opportunity? (mech Eng.) FYI FG
 How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? _____

Why are you interested in serving on the Advisory Board/Committee/Commission? To explore being part of a community, pay back, its family calling!

What contributions do you feel you can/will make to the Board/Committee/Commission? fresh out look, logical thinking, good communicator, time

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? Previously served on the TV parks and rec - cedar Hills advisory bd for 4-6 yrs.

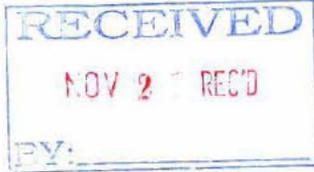
Previous/current appointed or elected offices: _____
 Previous/current community affiliations or activities: _____

If not appointed at this time, may we keep your name on file? Yes No
 Signature: Jennifer E. Brent Date: 1/6/14
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.



CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

5:35pm



(Please complete, sign and date application form and return to:

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Please check the Advisory Board on which you would like to be considered for appointment. If interested in serving on multiple Boards, please list the order of preference (1-10). Terms vary. (Please note: The meeting dates/times are subject to change with advance notice).

Table with 2 columns: Board Name and Meeting Schedule. Includes Budget Committee, Committee for Citizen Involvement, Community Forestry Commission, Economic Development Commission, Historic Landmarks Board, Library Commission, Parks & Recreation Commission, Planning Commission, Public Arts Commission, Public Safety Advisory Commission, and Sustainability Commission.

NAME: KATHRYN KARPPINEN
RESIDENCE ADDRESS: [Redacted]
MAILING ADDRESS: FOREST GROVE, OR 97116
EMPLOYER: RETIRED

HOME PHONE: [Redacted]
BUSINESS: [Redacted]
E-MAIL: [Redacted]
OCCUPATION/PROFESSION: [Redacted]

Years living in Forest Grove? 8 1/2 Live in City limits? YES How did you hear of this opportunity? City Council mtg

How would you currently rate City's performance? Excellent (Good) Fair Poor

What ideas do you have for improving "Fair" or "Poor" performances? We are doing good, but we can always try for improvement. Working on sustainability has shown me that there is always room to do better. Adding new members to these Boards is helpful.

Why are you interested in serving on the Advisory Board/Committee/Commission? I want to help make Forest Grove a better City by giving my ideas and observations.

What contributions do you feel you can/will make to the Board/Committee/Commission? I am a Citizen who has tried to help anywhere needed or asked. I have been Chair of the Transportation Committee of the Ad-Hoc Sustainability Committee.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? I work hard to try to bring my ideas and those of others to fruition. Organizing and writing our Transportation plan required the whole team, not just me.

Previous/current appointed or elected offices:
Previous/current community affiliations or activities:

If not appointed at this time, may we keep your name on file? Yes No

Signature: Kathryn Karppinen Date: 11/18/2013
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

(App 11/13)

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS



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- | | | | |
|---|-----------------------------------|---|---|
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| <u>2</u> <input type="checkbox"/> Community Forestry Commission | 3 rd Wednesday, 5:15pm | <input type="checkbox"/> Public Arts Commission | 2 nd Thursday, 5pm |
| <input type="checkbox"/> Economic Development Commission | 1 st Thursday, Noon | <input type="checkbox"/> Public Safety Advisory Commission | 4 th Wednesday, 7:30am |
| <input type="checkbox"/> Historic Landmarks Board | 4 th Tuesday, 7:15pm | <u>1</u> <input type="checkbox"/> Sustainability Commission | |
| <input type="checkbox"/> Library Commission | 2 nd Tuesday, 6:30pm | | |

NAME: Leslie Applegate Lanzar HOME PHONE: [REDACTED]
 RESIDENCE ADDRESS: [REDACTED] Forest Grove 97116 BUSINESS PHONE: [REDACTED]
 MAILING ADDRESS: [REDACTED] Cornelius 97113 E-MAIL: [REDACTED]
 EMPLOYER: Recology OCCUPATION/PROFESSION: Odor Control Technician

Years living in Forest Grove? 17 Live in City limits? yes How did you hear of this opportunity? website

How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? I have 2 kids and Forest Grove is the best place to raise them. I feel safe in the community and enjoy the local events.

Why are you interested in serving on the Advisory Board/Committee/Commission? I want to volunteer my time, to ensure the community continues to be a safe and thriving environment for my family and neighbors.

What contributions do you feel you can/will make to the Board/Committee/Commission? I have 2 years of experience working for a company that is focused on the environment. I can bring a fresh perspective on environmental matters.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? A Bachelor's of Science from Portland State University. I have volunteered for WolfTree.

Previous/current appointed or elected offices: none

Previous/current community affiliations or activities: Volunteered at WolfTree

If not appointed at this time, may we keep your name on file? Yes No

Signature: Leslie Lanzar Date: 11-27-13
 I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

5:45pm



CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

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Public Arts Commission 2nd Thursday, 5pm
Public Safety Advisory Commission 4th Wednesday, 7:30am
Sustainability Commission x

NAME: Hope Kramer
RESIDENCE ADDRESS: [redacted], Gaston, OR, 97119
MAILING ADDRESS: [redacted], Forest Grove, OR, 97116
EMPLOYER: Power Systems Plus, Inc.
HOME PHONE: [redacted]
BUSINESS PHONE: [redacted]
E-MAIL: [redacted]
OCCUPATION/PROFESSION: Owner

Years living in Forest Grove? 14 Live in City limits? no How did you hear of this opportunity? EDC

How would you currently rate City's performance? [X] Excellent [] Good [] Fair [] Poor

What ideas do you have for improving "Fair" or "Poor" performance?

Why are you interested in serving on the Advisory Board/Committee/Commission? This topic has interested me for years and I have studied it in college to some degree. I would love to see how we can do more as a City.

What contributions do you feel you can/will make to the Board/Committee/Commission? I think I would bring a business perspective to sustainability. I am also a Chemical Engineer and could provide some scientific knowledge.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? see resume attached

Previous/current appointed or elected offices: EDC vice Chair

Previous/current community affiliations or activities: 2 kids in public schools and sports, 1 former business and 2 current businesses

If not appointed at this time, may we keep your name on file? [X] Yes [] No
Signature: [Handwritten Signature] Date: 11/8/13
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed

(App 11/13)



OBJECTIVE: Utilize my extensive experience in a new position with an environmentally forward Company.

EXPERIENCE: Power Systems Plus, Inc.

Co-Owner / Chief Financial Officer

7701 SW Cascara Dr. Gaston, OR, 97119

From February 2001 to Present

Self Started Power Generator Sales and Repair company. Responsible for: Average growth rate of 8% per year over 14 year period. Marketing, building a website, developing and maintaining supplier relationships, sales, developing and maintaining customers, bid preparation including design, job costing, negotiating pricing, presenting bids to customers, negotiating contracts, project management, managing employees including hiring/firing, scheduling, health benefits, training, accounting including budgeting, A/P, A/R, payroll and taxes.

EXPERIENCE: Urban Decanter, Inc.

Co-Owner / Executive Director

2030 Main St. Forest Grove, OR, 97116

From May, 2007 to April 2012.

Self Started Wine shop and bar specializing in local wines. Responsible for: 10% per year growth rate. Lease negotiations, obtaining liquor license, writing business plan, interior design, establishing and maintaining supplier relationships, marketing, building a website and weekly email newsletter, and social media site, customer service, event planning, inventory control and purchasing, managing employees including all hiring/firing, scheduling, training, establishing job descriptions, accounting including payroll and taxes.

EXPERIENCE: Exxon Mobile Chemical Company

West Coast Sales Account Executive

Headquarters in Houston Texas

From April 1998 to Jan 2001

Responsible for: West Coast Chemical Sales territory totaling \$22 million in sales/yr. Promoted to this position after 9 months at previous position. Worked remotely in California, reported to Sales Manager in Houston, TX, making monthly sales calls on key customers from Seattle to San Diego, negotiating contracts including multimillion dollar contracts with companies such as Clorox, WD-40, Kodak, Behr Paints, informing customers of pricing changes, attending marketing training, presenting sales reports to corporate executives, presenting market reports to customers, assisting in technical integration of our products to customers end use, developing and maintaining customer relationships, assisting in logistics, customer service, understanding refinery supply availability, determining the best return for investment in customers, managing a \$35,000/yr expense account.

Hope Kramer

PO Box 669 Forest Grove, OR, 97116 * kranunzio@aol.com * 503-357-3839 home * 971-219-4943 cell

EXPERIENCE: Exxon Mobile Chemical Company

Marketing Technical Support

Baytown, Texas

From July 1997 to April 1998

Responsible for: Laboratory work as customer support in end uses of Exxon Mobile chemicals, developing new end uses for chemicals including research, analysis and presentation of findings, safety and handling understanding and development, visiting customers as resource for marketing and sales.

SPECIAL SKILLS: Very Fluent in Excel, Word, QuickBooks, PowerPoint, Adobe, Publisher, Photoshop, file servers, email applications, social media and email marketing sites. Some Visio, CADD, programming, SAP. Strong working knowledge of: generators and electrical systems, Permit applications, NFPA Code requirements, tax laws in Oregon, Chemical usage and storage. I have a current US passport and have and will travel domestically and internationally.

EDUCATION:

School: University of Washington

Degree Earned: Bachelor of Science in Chemical Engineering

GPA: 3.5 Graduated June 1997

VOLUNTEERING:

I am serving as the Vice Chairperson on the Forest Grove Economic Development Committee. This is a position I was appointed to by the City Council of Forest Grove for the purpose of developing economic growth opportunities in Forest Grove. I also am a member of the "Small Business" subcommittee.

I also volunteer for my children's schools and sports teams. I am the long jump coach for NAMS.

REFERENCES:



Hope Kramer

PO Box 669 Forest Grove, OR, 97116 * kranunzio@aol.com * 503-357-3839 home * 971-219-4943 cell



5:50 pm

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

RECEIVED NOV 19 2013 REC'D BY:

(Please complete, sign and date application form and return to: City of Forest Grove Attn: Anna Ruggles, City Recorder 1924 Council Street • P. O. Box 326 Forest Grove, OR 97116-0326 Fax • 503.992.3207 Office • 503.992.3235 aruggles@forestgrove-or.gov

Please check the Advisory Board on which you would like to be considered for appointment. If interested in serving on multiple Boards, please list the order of preference (1-10). Terms vary. (Please note: The meeting dates/times are subject to change with advance notice).

- Budget Committee 3-4 times in May
Committee for Citizen Involvement 3rd Thursday, 5:30pm
Community Forestry Commission 3rd Wednesday, 5:15pm
Economic Development Commission 1st Thursday, Noon
Historic Landmarks Board 4th Tuesday, 7:15pm
Library Commission 2nd Tuesday, 6:30pm
Parks & Recreation Commission 3rd Wednesday, 7am
Planning Commission 1st & 3rd Monday, 7pm
Public Arts Commission 2nd Thursday, 5pm
Public Safety Advisory Commission 4th Wednesday, 7:30am
Sustainability Commission X

FG Sch Dist Rep

NAME: John Hayes
RESIDENCE ADDRESS: [redacted], FG
MAILING ADDRESS: same
EMPLOYER: Pacific University

HOME PHONE: [redacted]
BUSINESS PHONE: [redacted]
E-MAIL: [redacted]
OCCUPATION/ PROFESSION: University administrator

Years living in Forest Grove? 11 Live in City limits? Yes How did you hear of this opportunity? on ad hoc comm
How would you currently rate City's performance? [] Excellent [x] Good [] Fair [] Poor
What ideas do you have for improving "Fair" or "Poor" performance?

Why are you interested in serving on the Advisory Board/Committee/Commission? To move the sustainability plan forward. Part of my job is to work with the city, non-profits, business, and individuals to make this area more sustainable.

What contributions do you feel you can/will make to the Board/Committee/Commission? Sustainability is an area of my expertise. I can represent Pacific Univ., the FG School District, and the Fernhill Wetlands Council.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? Ph.D. in chemistry; formerly, researcher in alternative energy; former vice Chair, Amer Solar Energy Soc; builder, 4 passive solar superinsulated houses; former Vermont certified energy auditor; co-author, original edition, Consumer Guide to Home Energy Savings

Previous/current appointed or elected offices: FG School Board Chair; FG School Board rep, Economic Development Commission

Previous/current community affiliations or activities: Member, Fernhill Wetlands board of directors

If not appointed at this time, may we keep your name on file? [] Yes [x] No

Signature: [Signature] Date: Nov. 19, 2013
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed

(App 11/13)

BREAK

6 pm – 6:10 pm



6:15pm

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

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REC'D
BY:

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- | | | | |
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| <input type="checkbox"/> Historic Landmarks Board | 4 th Tuesday, 7:15pm | <input checked="" type="checkbox"/> Sustainability Commission | |
| <input type="checkbox"/> Library Commission | 2 nd Tuesday, 6:30pm | | |

NAME: Robin Lindsley HOME PHONE: [REDACTED]
 RESIDENCE ADDRESS: [REDACTED] BUSINESS PHONE: [REDACTED]
 MAILING ADDRESS: Forest Grove, OR 97116 E-MAIL: [REDACTED]
 EMPLOYER: retired, Portland Public Schools OCCUPATION/PROFESSION: citizen activist

Years living in Forest Grove? 12 Live in City limits? no How did you hear of this opportunity? on Sus Committe
 How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? Broaden efforts to reach all citizens regarding matters of sustainability in our Forest Grove area. Include children and youth in decision making concerning sustainability.

Why are you interested in serving on the Advisory Board/Committee/Commission? As a parent and grandparent, as a teacher and citizen, I work toward being personally accountable in matters of sustainability, especially regarding food issues.

What contributions do you feel you can/will make to the Board/Committee/Commission? I have been both an educator and a leader in supporting local efforts to bring Forest Grove area into alignment with public and personal sustainable practices.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? I have been a board member in several organizations, including Oregon Ass'n for the Education of Young Children and First Unitarian Church Portland. Also a founding member of The Teacher Paper, A Teacher-Family Place, Forest Grove Community School, and Dairy Creek CF-W.

Previous/current appointed or elected offices: not City of forest Grove appointments/elected positions
 Previous/current community affiliations or activities: See above

If not appointed at this time, may we keep your name on file? Yes No

Signature: <u>Robin B Lindsley</u>	Date: <u>12/08/13</u>
<i>I have sufficient time to devote to this responsibility and will attend the required meetings if appointed</i>	



6:20 pm

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS



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Parks & Recreation Commission 3rd Wednesday, 7am
Planning Commission 1st & 3rd Monday, 7pm
Public Arts Commission 2nd Thursday, 5pm
Public Safety Advisory Commission 4th Wednesday, 7:30am
Sustainability Commission x

NAME: Elaine J. Cole
RESIDENCE ADDRESS:
MAILING ADDRESS: Forest Grove, OR 97116
EMPLOYER: Portland Community College-Rock Creek

HOME PHONE:
BUSINESS PHONE:
E-MAIL:
OCCUPATION/PROFESSION: Sustainable Practices Coc

Years living in Forest Grove? 13 Live in City limits? no How did you hear of this opportunity? Sustain. Commite

How would you currently rate City's performance? [] Excellent [x] Good [] Fair [] Poor

What ideas do you have for improving "Fair" or "Poor" performance? I believe that by integrating more sustainable practices throughout City departments will raise the profile of the city, help retain employees, increase quality of health, reduce resource use, etc. I also hope that more sustainable development and planning will be supported for future building in the city.

Why are you interested in serving on the Advisory Board/Committee/Commission? I am interested in serving on the Sustainability Comm. to help implement the strategies that were written in the Sustainable Strategic Action Plan.

What contributions do you feel you can/will make to the Board/Committee/Commission? Though I am comfortable serving in a leadership role I am an action oriented person and like to see tasks to completion. I can contribute my professional background and skills in sustainability to help with decision making and expertise as needed.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? My academic background in environmental education, science, fostering environmental behavior change and leadership & org. change provide a set of qualifications to draw on. I currently am working as a Sustainability Coord. at a college and bring this network and experien

Previous/current appointed or elected offices: none

Previous/current community affiliations or activities: Ad hoc Sustainability Committee

If not appointed at this time, may we keep your name on file? [x] Yes [] No

Signature: Elaine J. Cole Date 12.16.2013

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

(App 11/13)

6:25pm

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS

RECEIVED
DEC 18 REC'D
BY:

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| <input type="checkbox"/> Historic Landmarks Board | 4 th Tuesday, 7:15pm | <input checked="" type="checkbox"/> Sustainability Commission | |
| <input type="checkbox"/> Library Commission | 2 nd Tuesday, 6:30pm | | |

NAME: Mitch Taylor
RESIDENCE ADDRESS: [REDACTED]
MAILING ADDRESS: same
EMPLOYER: Oregon Department of Forestry

HOME PHONE: [REDACTED]
BUSINESS PHONE: [REDACTED]
E-MAIL: [REDACTED]
OCCUPATION/PROFESSION: Forester

Years living in Forest Grove? 19 Live in City limits? yes How did you hear of this opportunity? Elaine Cole

How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? I'd like to take this space to say that I am proud of Forest Grove, my town, for adopting the Sustainability Action Plan and pro-actively looking for opportunities to improve the quality of life in our community through stewardship of our conomic, social, environmental and cultural resources.

Why are you interested in serving on the Advisory Board/Committee/Commission? As a long time resident, I want to contribute to the well being of my community, to give back. My career has been in natural resources, where sustainability has been part of the discussion for many years. I am very aligned with the concept, hoping to apply my experience and enthusiasm to the effort.

What contributions do you feel you can/will make to the Board/Committee/Commission? I love this town and will be fully committed to the Sustainability Commission. I pledge active participation and involvement, offering my ideas and efforts to all the others from the commission and community. I'm a firm believer in synergy and only hope to contribute to a very worthy effort.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? My 30 year career in forestry provides me with a solid background in sustainable management of natural resources for multiple economic, social and environmental benefits. I'm a 19 year resident. I consider myself thoughtful, a good listener and communicator, and always eager to learn.

Previous/current appointed or elected offices: _____

Previous/current community affiliations or activities: 2 year member of the Community Forestry Commission 15 years ago?

If not appointed at this time, may we keep your name on file? Yes No

Signature: <u>Mitch Taylor</u>	Date: <u>12/15/2013</u>
<i>I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.</i>	

I am applying to be appointed on two commissions:

- #1 Economic Development Commission: 1st Thursday, Noon
- #2 Sustainability Commission: Day and time yet to be decided



6:30 pm

Name: Dale Feik
Residence Address: [REDACTED]
Mailing Address: [REDACTED]
Employer: Retired
Home Phone: [REDACTED] 5
Business Phone, Mobile: [REDACTED]

email: [REDACTED]

Years living in Forest Grove: 48 Live in City Limits? Yes How did you hear of this opportunity? Council meetings

How would you currently rate City's performance? Good

Why are you interested in serving on the Advisory Board/Committee/Commission? After serving on the City Ad-hoc sustainability committee from its inception about two years ago, attending Annual Town Hall meetings, Sustainability Summit meetings and interacting with Councilors, city staff and talking with community members, I am interested in becoming more involved in decision-making processes.

I also watched the video recording of the Recognition Dinner held January 17, 2013. Listening to the speeches given by the Commission chairs or representatives, Mayor Truax, and others helped me decide to apply for the two Commissions. After listening to Don Jones speak about the Economic Commission, I talked with him about the openings on the Commission and my desire to become a member. He said that there were openings and encouraged me to pursue applying for the Economic Commission as well as the Sustainability Commission.

What contributions do you feel you can/will make to the Board/Committee/Commission? Being a long-time community member, an active listener and contributor to group discussions, and follower as well as a leader, I feel I can bring my experiences and skills to help accomplish the stated goals of both Economic and Sustainability Commissions. I have a good relationship with Howard Sullivan, Chamber of Commerce Director.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? Former teacher, Ed.D., writer, reader, discussion leader, married 41 years to former teacher, two adult children born and raised in Forest Grove. Connected to many community members, business, professional and personal, and have connections outside of community.

Previous/current appointed or elected offices: City ad-hoc Sustainability Committee, Precinct Committee Person

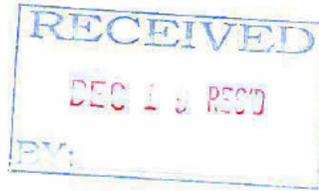
Previous/current community affiliations or activities: I was asked by Executives of Tektronix to help them start a Toastmasters club. I agreed to become their club mentor and sponsor of a Forest Grove Toastmasters Club at their site in Forest Grove and was the first president of that club. Previously, I was the president of the Hillsboro Toastmasters Club for two years and an active member for three years. I am also an active member of the Be Earth Stewards Today Team- FGUCC.

If not appointed at this time, may we keep your name of file: yes

Signature: Dale Feik Date: December 18, 2013

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

CITIZEN ADVISORY BOARDS, COMMITTEES, & COMMISSIONS



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<input type="checkbox"/> Historic Landmarks Board	4th Tuesday, 7:15pm	<input checked="" type="checkbox"/> Sustainability Commission	
<input type="checkbox"/> Library Commission	2nd Tuesday, 6:30pm		

NAME: Brian Schimmel
RESIDENCE ADDRESS: [REDACTED] Forest Grove OR 97116
MAILING ADDRESS: [REDACTED] Forest Grove OR 97116
EMPLOYER: Intel Corporation

HOME PHONE: [REDACTED]
BUSINESS PHONE: [REDACTED]
E-MAIL: [REDACTED]
OCCUPATION/PROFESSION: Supply Chain Manager

Years living in Forest Grove? 18 Live in City limits? yes How did you hear of this opportunity? News Times
 How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? A system for coordination and dissemination of social safety net services to underserved residents, and a cooperative faith community to serve needs unmet by the social safety net. Also, conduct social service community fairs to draw in and bridge perceived out of network service organizations and underserved residents.

Why are you interested in serving on the Advisory Board/Committee/Commission? I have personally embarked, as a faith-based director, to seek out or create opportunities to serve in our community, and coordinate and develop teams for the opportunities. This includes coordination with city, non-profit and faith-based organizations to steward our shared aspiration, collective assets, and adequately serve residents

What contributions do you feel you can/will make to the Board/Committee/Commission? Advocacy for homebound senior community, based on a personal commitment to service local senior: Senior Center service needs and Meals on Wheels. I also lead a community project that could meet the commission's social equity strategies: define/adapt accessible social services referral resources (lan-line, print, digital).

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? Professional skills: program management; cross-organizational and cultral (global) collaboration; problem solving: narrow debate, crystalize opinions, explore disagreements. The experience of successfully navigating a son through the Forest Grove School system; and a daughter in progress.

Previous/current appointed or elected offices: none

Previous/current community affiliations or activities: Habitat for Humanity; Meals on Wheels; FG/Cornelius Community Forum; Sunrise FG

If not appointed at this time, may we keep your name on file? Yes No

Signature: <u>Brian Schimmel</u>	Date: <u>12/19/13</u>
<i>I have sufficient time to devote to this responsibility and will attend the required meetings if appointed</i>	

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| <input type="checkbox"/> Library Commission | 2 nd Tuesday, 6:30pm | | |

NAME: Karin M. Pfeiffer-Hoyt
 RESIDENCE ADDRESS: ██████████, Forest Grove, OR 97116
 MAILING ADDRESS: same as above
 EMPLOYER: Adelante Mujeres

HOME PHONE: ██████████
 BUSINESS PHONE: ██████████
 E-MAIL: ██████████
 OCCUPATION/PROFESSION: Marketing & Outreach Cox

Years living in Forest Grove? 2 Live in City limits? Yes How did you hear of this opportunity? I was a member of

How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? _____

Why are you interested in serving on the Advisory Board/Committee/Commission? I am interested in serving on the Sustainability Commission because I am passionate about sustainability and I would like to continue the work that I was involved in as part of the ad hoc Sustainability Committee. I would also like to serve as a representative of Adelante Mujeres.

What contributions do you feel you can/will make to the Board/Committee/Commission? I will provide a unique perspective to the Commission through my connections to the Latino community. I will also contribute valuable ideas and practical solutions.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? I have background and experience working with the Latino population and am fluent in Spanish, which would make me an asset to the Commission, particularly in regards to the efforts to increase social equity.

Previous/current appointed or elected offices: None

Previous/current community affiliations or activities: Ad hoc Sustainability Committee member (2013)

If not appointed at this time, may we keep your name on file? Yes No

Signature: <u>Karin Pfeiffer-Hoyt</u>	Date: <u>12/19/13</u>
<i>I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.</i>	

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| <input type="checkbox"/> Historic Landmarks Board | 4 th Tuesday, 7:15pm | <input checked="" type="checkbox"/> Sustainability Commission | |
| <input type="checkbox"/> Library Commission | 2 nd Tuesday, 6:30pm | | |

NAME: Deke T. Gundersen HOME PHONE: [REDACTED]
 RESIDENCE ADDRESS: [REDACTED], Forest Grove, OR BUSINESS PHONE: [REDACTED]
 MAILING ADDRESS: Same as above E-MAIL: [REDACTED]
 EMPLOYER: Pacific University OCCUPATION/PROFESSION: Professor Environmental S

Years living in Forest Grove? 13 Live in City limits? yes How did you hear of this opportunity? was on ad hoc cc
 How would you currently rate City's performance? Excellent Good Fair Poor

What ideas do you have for improving "Fair" or "Poor" performance? Need to educate citizens of F.G. and develop a greater sense of community. Need to show how sustainability will improve their quality of life.

Why are you interested in serving on the Advisory Board/Committee/Commission? I was on the ad hoc committee and want to build on the momentum we have already achieved.

What contributions do you feel you can/will make to the Board/Committee/Commission? I am passionate about sustainability and I feel that F.G. can serve as a model community for sustainability.

What qualifications, skills, or experiences would you bring to the Board/Committee/Commission? I have published book chapters on sustainability and made numerous presentations at national meetings. Also my experience as director of the Pacific University environmental studies program (particularly our sustainable design major) has broadened my knowledge.

Previous/current appointed or elected offices: none

Previous/current community affiliations or activities: was on the F.G. ad hoc sustainability committee.

If not appointed at this time, may we keep your name on file? Yes No

Signature <u>Deke T. Gundersen</u>	Date <u>12/30/2013</u>
<i>I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.</i>	